

CIVIL SERVICE COMMISSION  
AGENDA  
**Thursday, November 15, 2012**  
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the minutes of the meeting (regular and executive) on October 18, 2012.
- II. Commission Correspondence: NONE
- III. Classification/Reclassification:

ADM/Communications Classify (1)	Communications Assistant Br 18 \$39,893 - \$52,069 Competitive
DES/Architecture & Engineering Classify (1)	Managing Architect/Temporary (Temporary – 3 months) Br 32 \$74,984 - \$98,869 Competitive
DES/Operations & Parks/Bldg. Ser. Classify (1)	HVAC Engineer/On-Call/Temporary (Temporary – 8 months) Br 151 \$23.97 - \$28.12 Competitive
DES/Operations & Parks/Bldg. Ser. Classify (3)	Building Maintenance Helper Br 52 \$13.01 - \$15.83 Labor
DES/Water/Distribution Classify (1)	Water Maintenance Worker/Construction/ (Temporary – to 6/30/13) Br 63 \$16.53 - \$20.91 Labor
DHRM/ Classify (1)	Exam Supervisor/Temporary (Temporary – 1.25 months) Br P460A \$14.48 CPNC
DHRM/ Classify (1)	Labor Relations Specialist Br 26 \$58,670 - \$77,360 Competitive
DRYS/Youth Services Classify (1)	Clerk III/Typing/Temporary (Temporary – 3 months) Br 7 \$29,046 - \$36,311 Competitive
ITD/Information Services Classify (1)	GIS Coordinator Br 29 \$66,329 - \$87,456 Competitive

III. Classification/Reclassification (**continued**):

ITD/Information Services Classify (1)	GIS Developer Br 23 \$51,638 - \$68,087 Competitive
RPD/Operations/SOS/Security Classify (1)	Supervising Security Guard/Temporary (Temporary – 3 months) Br 16 \$37,463 - \$48,088 Non-Competitive
RPD/Administration/PDS Classify (1)	Police Lieutenant/Temporary (Temporary – 3 months) Br 94 \$82,736 - \$87,724 Competitive
RPD/Operations/West Classify (1)	Clerk Typist/Temporary (Temporary thru 6/30/13) Br 3 \$26,528 - \$32,835 Competitive
RPD/Operations/West Classify (1)	Police Sergeant/Temporary (Temporary – 3 months) Br 92 \$73,165 - \$77,577 Competitive
RPL/Central/Business Classify (1)	Clerk III/Typing/Part-Time/Temporary (Temporary – 3 months) Br N070 \$16.11 - \$18.22 Non-Competitive

IV. Title change for City Planner GIS positions:

Artuso, Joshua  
 Delaney, Pamela

V. Adoption of Job Specifications:

After School Program Site Supervisor/Part-Time/RHA  
 GIS Coordinator  
 GIS Developer  
 GIS Analyst/City Planner  
 Senior GIS Analyst/City Planner  
 Senior GIS Analyst

} (GIS - Geographical Information Systems)

VI. A. Establishment of Civil Service Eligible List(s):

911 Dispatcher I, ELCR1031-1  
911 Telecommunicator, ELCR2851-1  
Librarian I, ECRT1455

B. Close-out of examination process: NONE

VII. Request for Extension of Civil Service Eligible Lists(s):

311 Call Center Manager, 10EOC61885  
Accountant, 11EOC62738  
Administrative Assistant, 10EP76246  
Application Services Analyst I, 11EOC15525  
Application Services Analyst II, 11EOC66449  
Application Services Analyst II, 11EP79759  
Application Services Analyst III, 11EP79760  
Application Services Developer, 11EOC66838  
Assistant Library Director III, 11EOC60678  
Assistant Superintendent of Construction & Repair, 09EOC63517  
Assistant Superintendent of Construction & Repair, 09EP76947  
Associate Accountant, 11EP78401  
Associate City Planner, 10EOC62687  
Associate City Planner, 10EP78591  
Associate Real Estate Specialist, 11EOC64869  
Building Maintenance Supervisor/RHA, 11EOC66559  
Business Process Analyst I, 11EOC66839  
Business Process Analyst II, 11EOC66841  
Business Process Developer, 11EOC15434  
Business Process Services Manager, 11EOC66536  
Clerk II, 11EP79444  
Clerk II/Bilingual, 11EP79445  
Clerk II/Bilingual, 11EOC64716  
Clerk II/Typing, 10EDCR1016P  
Client Support Analyst, 11EOC15435  
Computer Communications Technician, 11EOC15701  
Economic Development Project Manager, 11EP78321  
Electrical Inspector, 11EOC64718  
Engineer I, 11EOC67159  
Engineer II, 11EP70036  
Engineer II, 11EOC67160  
Engineer III, 11EP70037  
Engineer III, 11EOC67161  
Field Auditor, 11EOC62827

VII. Request for Extension of Civil Service Eligible Lists(s):

Firefighter, 12ELOC1117  
Human Resource Associate, 09EP76048  
Human Resource Associate, 09EOC69700  
Human Resource Associate/Bilingual, 09EOC63706  
Human Resource Associate/Bilingual, 09EP76991  
Information Services Analyst I, 11EOC66524  
Information Services Analyst II, 11EOC66526  
Information Services Analyst III, 11EOC66523  
Information Services Developer, 11EOC65259  
IT Call Center Analyst, 09EDCR14366  
IT Relationship Manager, 11EOC65262  
IT Relationship Manager, 11EP79546  
Junior Accountant, 11EOC62795  
Librarian II, 11EP79358  
Librarian II, 11EOC64144  
Library Automation Specialist, 11EOC60544  
Management Trainee, 11ELOC1109  
Manager of Small Market Development, 11EP78538  
Municipal Parking Compliance Auditor, 10EOC66912  
Police Captain, 09EP75981  
Property Rehabilitation Specialist, 10EOC62817  
Receptionist Typist/Bilingual, 11EOC60677  
Secretary to the Executive Director/RHA, 09EOC60483  
Sr Account Clerk, 09EOC64396  
Sr Accountant, 11EP79007  
Sr Accountant, 11EOC62794  
Sr Economic Development Specialist, 11EOC60744  
Sr Field Auditor, 11EOC60921  
Sr IT Call Center Analyst, 09EOC64414  
Sr Property Rehabilitation Specialist, 10EP79012  
Sr Property Rehabilitation Specialist/RHA, 10EOC67082  
Superintendent of Construction & Repair, 09EP75612  
Systems Engineer I, 11EOC15437  
Systems Engineer II, 11EOC66591  
Systems Engineer III, 11EOC66594  
Systems Engineer IV, 11EOC66595  
Systems Engineer IV, 11EP79780  
Technical Infrastructure Services Manager, 11EOC65239  
Transportation Specialist, 09EOC69481  
Victim Assistance Counselor, 10EOC61790  
Water Quality Laboratory Technician, 11EOC63368

VIII. Request for extension of temporary positions: NONE

IX. Transfers:

- Request to transfer Luz Vargas from the position of Clerk III/Typing in the Rochester Police Department to the position of Clerk III/Typing in the Law Department

X. Request from incumbent Loretta LeGree for voluntary demotion from 911 Dispatcher I to 911 Telecommunicator in the Emergency Communications Department

XI. Reinstatement requests:

- Request to reinstate Kathleen Anderson to the position of Clerk Typist/Temporary in the Rochester Police Department

THE END