

CIVIL SERVICE COMMISSION  
GENERAL SESSION AGENDA  
**Thursday, February 23, 2017**  
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the minutes of the meeting (regular and executive) on **January 26, 2017**.
- II. Commission Correspondence: **None**
- III. Classification/Reclassification:

Administration/Mayor's Office Classify: (1)	Administrative Analyst/Seasonal (1/23/17 – 4/23/17) Br. N200 (\$25.54 - \$33.87) Non-Competitive
Administration/DHRM Classify: (1)	Project Assistant/Seasonal (1/23/17 – 6/30/17) Br. N120 (\$19.85 - \$22.44) Non-Competitive
Administration/Communications Classify: (1)	Administrative Analyst/Seasonal (1/23/17 – 4/23/17) Br. N200 (\$25.54 - \$33.87) Non-Competitive
RFD/Fire Chiefs Office Classify: (1)	Battalion Chief/Temporary (2/3/17 – 3/31/17) Br. 85 (\$102,987 - \$108,087) Competitive
DES/Commissioner' Office Classify: (1)	Principal Staff Assistant/On-Call/Temporary (1/23/17 – 6/30/17) Br. N298 (\$34.18 - \$45.07) Competitive
DES/Commissioner' Office/ Environmental Quality Classify: (1)	Associate Economic Development Specialist/On-Call Br. N268 (\$30.23 - \$39.86) Competitive
DES/Water/Upland Classify: (1)	Superintendent of Water Plant Maintenance/On- Call/Temporary (1/30/17 – 6/30/17) Br. N258 (\$28.97 - \$38.20) Competitive
Library/Central/Maintenance Classify: (1)	Supervisor of Library Buildings/Temporary (1/23/17 – 4/30/17) Br. 23 (\$55,346 - \$72,977) Competitive
NBD/Planning & Zoning Classify: (1)	Planning Manager/Temporary (Temporary to 6/30/17) Br. 30 (\$74,164 - \$97,790) Competitive

**IV.** Adoption of Job Specifications: **None**

**V.** **A.** Establishment of Civil Service Eligible List(s):

- Computer Aide library P/T, 16EOC69789
- Dispatcher, 16EOC69789
- Examination Administrator, 16EOC63256
- Genealogy Specialist, 16EOC63264
- Junior Architect, 16EOC63845
- Mail Room Clerk/Part Time, 16EOC63412
- Public Safety Aide/PT, 16EOC60964
- Resource Collector, 16EOC63647
- Resource Collector, 16EP70999
- Senior Property Clerk, 16EP70936
- Water Plant Operator, 16EOC63800

**B.** Close-out of examination process: **None**

**VI.** Request for Extension of Civil Service Eligible Lists(s): **None**

**VII.** Request for Extension of Temporary Positions:

- One position of Police ID Technician/Trick/Temporary (encumbered by Kenan Hasansegovic) in the Administration/Police Department.

**VIII.** Transfers: **None**

**IX.** Reinstatement Requests: **None**

**THE END**