



2008-2009

CITY OF ROCHESTER

BUDGET



City of Rochester Vision

Rochester will be the best mid-sized city in the U.S. in which to live, raise a family, visit and grow a business. Our city will be renowned for its safe neighborhoods, vibrant economy, educational excellence and customer service.

City of Rochester Values and Guiding Principles

Our motivated employees take personal responsibility for serving our customers: residents, taxpayers, visitors and investors. We are guided by the following principles:

PERSONAL INTEGRITY

We conduct our professional duties with the utmost standards of ethics, transparency, professionalism and respect for our customers. Every action/decision is justifiable to our citizens. We always conduct ourselves “as if the world were watching.”

ACCOUNTABILITY

We set aggressive goals for customer satisfaction and continuously measure and report publicly on our progress in promptly meeting or exceeding expectations.

CUSTOMER FOCUS

We deliver the highest quality, cost-efficient and most responsive services possible to our customers. We judge our success on one basis: the extent to which we are the location of choice in our region to live, visit and conduct business.

COLLABORATION

We embrace our diverse internal teams and promote external partnerships with governmental, educational, business, nonprofit, neighborhood and faith-based community partners to the benefit of our customers.

“CAN DO” ATTITUDE

We approach every work day with a sense of urgency and a desire to find innovative solutions to our City’s challenges. Our motto is, “Oh yes, we can!”



Robert J. Duffy, Mayor
City of Rochester, NY

CITY OFFICIALS

City Council

Gladys Santiago (At-Large)

President

William F. Pritchard (At-Large)

Vice President

Carolee A. Conklin (At-Large)

John F. Lightfoot (At-Large)

Adam C. McFadden (South District)

Dana K. Miller (At-Large)

Carla M. Palumbo (Northwest District)

Elaine G. Spaul (East District)

Lovely A. Warren (Northeast District)

Mayor

Robert J. Duffy

Deputy Mayor

Patricia Malgieri

Office of Management & Budget

William J. Ansbrow

Budget Director

Budget Staff

Alan Bredekamp

Sarah E. Boyce

Sharla D. Davenport

James Gillis

Mary H. Kirkendale

Jean Missler

Kabutey Ocansey

Josephus Tisdale

Andrew Turner

Christopher M. Wagner

Suzanne P. Warren

BUDGET AT A GLANCE

	Amended Budget <u>2007-08</u>	Approved Budget <u>2008-09</u>	Dollar Change
BUDGET	\$451,237,500	\$478,107,100	\$26,869,600
PROPERTY TAX LEVY (Before STAR)	\$156,759,300	\$162,872,900	\$6,113,600
TYPICAL HOMESTEAD BURDEN*			
Property Tax	\$1,314.07	\$1,382.31	\$68.24
Service Charges	<u>\$810.04</u>	<u>\$829.92</u>	<u>\$19.88</u>
Subtotal	\$2,124.11	\$2,212.23	\$88.12
TYPICAL NON-HOMESTEAD BURDEN**			
Property Tax	\$10,393.00	\$10,659.60	\$266.60
Local Works Charge	<u>\$658.50</u>	<u>\$678.00</u>	<u>\$19.50</u>
Total	\$11,051.50	\$11,337.60	\$286.10
PROPERTY TAX RATES (PER \$1,000)			
Homestead	\$21.72	\$20.57	-\$1.15
Non-Homestead	\$43.54	\$40.67	-\$2.87
TYPICAL HOMESTEAD SERVICE CHARGES			
Water	\$291.44	\$306.12	\$14.68
Refuse	\$343.00	\$343.00	\$0.00
Local Works	<u>\$175.60</u>	<u>\$180.80</u>	<u>\$5.20</u>
	\$810.04	\$829.92	\$19.88

*Based on a typical house assessed at \$67,200 with 40' front footage and using 80,000 gallons of water annually.

**Based on a business assessed at \$262,100 with 150' front footage.

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INTRODUCTION

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Budget Process

This budget is for the City's 2008-09 fiscal year, which begins on July 1, 2008 and closes on June 30, 2009. The process and content requirements of the annual budget are stipulated in Section 3–9 of the City Charter. Consistent with these requirements, the Mayor prepares a proposed budget. Detailed budget requests are made by each department, reviewed and analyzed by the Bureau of Budget and Efficiency, modified as necessary, and approved by the Mayor.

The Mayor's proposed budget is considered by the City Council, and at least one public hearing is scheduled. The City Council may adopt the budget as proposed by the Mayor or may modify it. If the City Council's action on the budget contains no additions, the budget is adopted without further action. Reductions to the proposed budget do not require the approval of the Mayor. If City Council's action includes any additions, the budget must be presented to the Mayor by June 20. The Mayor may accept or reject any additions. If the Mayor accepts the additions, the budget is adopted without further action. If the Mayor rejects any additions, he must inform the City Council of the items rejected with his reasons and return the budget to the Council by June 25. The City Council may then reconsider the budget and, by June 30, may revise its actions in conformity with the Mayor's objections or may, upon a two-thirds vote, override the Mayor's objections. If City Council does not, by June 30, adopt a budget according to these procedures, the budget as submitted by the Mayor plus any City Council additions not objected to by the Mayor will be the budget for the ensuing year.

Scope of the Budget

The budget contains most of the ongoing operations of the City of Rochester. Certain programs are not included:

City School District: A summary of the proposed City School District budget is included (Tab 17). The complete text of the School budget is included in a separate document.

Federal Programs: The administrative costs and certain program expenses are included. However, most program expenditures from the Consolidated

Plan, Law Enforcement Block Grant (LEBG), and Enterprise Community Zone (ECZ) are not included. Appropriations from these programs are made during the year.

Capital Programs: The budget includes two types of capital expenditures: Cash Capital, the direct outlay for capital purposes, and Debt Service, the repayment of principal and interest on previously authorized borrowing. Not included is the appropriation of the proceeds from note and bond sales that may occur during the year. These will be appropriated individually during the year, and their repayment will be included in future budgets as Debt Service. The Capital Improvement Program (CIP) section in the Budget document details all expected capital program expenditures for the upcoming year and each of the subsequent four years.

Trust and Agency Funds: On occasion, the City receives income that is to be used for restricted purposes. An example is the income in the Fund for the City's Future, which is restricted to the promotion of City tourism, living, and marketing. Such funds are not included in the budget; their use requires City Council appropriation during the year.

Budget Format – Organization

The budget is organized into five presentations:

1. The Mayor's Message
2. City Council Report (in Approved Budget only)
3. Summary (Tab 1)
4. Departmental Sections (Tabs 2-15)
5. Informational Sections (Tabs 16-17 & Index)

The departmental sections are indicated by white tabs with the name of each department.

Budget Format - Departmental Sections

Each departmental section contains a Department Summary that includes organization, program, and financial data relating to the total department. Major changes from the prior year are highlighted. In addition, for each major function within a department, there are three detailed presentations:

1. Rochester by the Numbers (RBN) presentation: Mission Statement presents why this unit exists. Vital Customers defines who are the primary

READER'S GUIDE

recipients of this unit's work. Critical Processes presents the critical processes this unit uses to carry out its mission. Key Performance Indicators measure how well objectives are being met.

2. Expenditures and Employee Years, which contains current and historical expenditure and personnel data. The expenditure data are presented in two ways — by major object (or type) of expense and by activity.
3. Personnel, which includes a calculation of employee years and a detailed listing of all full time position titles and pay brackets. The employee year calculations on this page produce the totals listed on the Expenditure and Employee Year pages.

In the Undistributed Expenses (Tab 13), Contingency (Tab 14) and Capital (Tab 15) sections, no personnel data are provided, as no staff are assigned.

Budget Format Year-to-Year Comparisons

The year-to-year comparison for each bureau or division calculates the increase or decrease in the budget and employee years for that unit. An analysis of the change in the budget is included. The total change is the sum of the change noted in each of six categories. The categories are:

1. Salary and Wage Adjustment, which accounts for all routine changes in personnel compensation. This includes contract settlements, step and merit advancements, upgrades and downgrades of positions, and turnover that replaces higher compensated employees with lower compensated ones within the same pay brackets.
2. General Inflation, which accounts for increases in the cost of goods and services attributed to inflation.
3. Chargebacks, which accounts for the year to year change in charges for services provided to the activity by other units of City government. These services are duplicating, postage, motor equipment fuel and service, telephone service,

workers' compensation, water, refuse collection, and geographic information system.

4. Vacancy Allowance, which accounts for the year to year change in the assumption of the vacancy allowance. This allowance is the difference between the actual expenditure requirements for personnel and that required if all positions were filled at all times.
5. Miscellaneous, which accounts for minor changes not accounted for by any of the other categories.
6. Major Change, which accounts for significant budget variances. If there are any major changes, a narrative explanation follows immediately.
7. Program Change, which explains any significant changes in the operation or service delivery of the unit.

Organization

A narrative description of the unit follows.

Basis of Accounting

The accounting policies of the City of Rochester conform to generally accepted accounting principles. The basis of accounting is the modified accrual method, in which revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred, except principal and interest on long-term debt and pension liability, which are recorded when due. The exception to this basis is for the Enterprise Funds that are on an accrual basis, in which revenues are recognized when earned, and expenditures are recognized when incurred.

The accounts of the City are organized into various funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts.

Glossary

Activity The most basic level of presentation in the budget. Each major function is divided into activities, for which budgetary, personnel, and narrative information is provided.

Adopted Budget The annual operating budget plan for the upcoming fiscal year approved by City Council according to the City Charter.

Appropriation An authorization to expend funds for stated purposes.

Assessed Value The value assigned for property tax purposes to each property within the City. Rochester utilizes a full value system; thus, it is the objective to assess all property at 100 percent of full market value.

Assessed Value Tax Rate The amount of tax levied for each \$1,000 of assessed valuation.

Bond Anticipation Note A note that may be redeemed with the proceeds from the future sale of a serial bond. A note is a short term borrowing instrument, usually requiring repayment within one year of issuance.

Budget Amendment A formal action by the City Council to adjust the budget after adoption. These amendments generally take two forms: the transfer of an appropriation from one departmental budget to another, or the appropriation of new sources of revenue to support a new expense. A budget amendment may, on occasion, reduce revenue and expense.

Capital Improvement Program (CIP) The five-year spending plan for major improvements and construction projects. It provides detail by functional area, funding source, and year.

Cash Capital The direct outlay for capital items, most typically equipment purchases, street improvements, and building renovations. The Cash Capital appropriation is a direct outlay because the City does not borrow for these expenditures. The Cash Capital appropriation is contained in the Capital Expense Summary.

Chargeback A charge from one department to another for services rendered, e.g., telephone service.

Constitutional Debt Limit Limits on the amount of debt that a municipality can incur. Article VIII of the New York State Constitution imposes on Rochester a limit of 9 percent of the most recent five-year average of full valuation of taxable real estate for capital purposes.

Constitutional Tax Limit Limits on the amount of money that a municipality can raise through real estate taxes. Article VIII of the New York State Constitution imposes on Rochester a limit of 2 percent of the most recent five-year average of full valuation of taxable real estate.

Contingency A budgeted reserve fund for unforeseen or unmeasurable expenditures not otherwise budgeted.

Debt Service The repayment of debt, including interest payments and installments on the principal. The debt service appropriation is contained in the Capital Expense Summary.

Directly Applicable Revenue Revenues that are generated because of the efforts of an organizational unit for a given function.

Employee Benefits The direct expenditures, other than salary and wages, associated with employee compensation. In the budget, the employee benefit appropriations are included in the Undistributed Expense budget, but are allocated for information purposes to each major function. These include retirement, Social Security, medical and dental, workers' compensation, and life insurance benefits. All other employee compensation costs are included in the departmental budgets.

Employee Years An approximation of employee resources stated as an equivalent number of full time positions. Each full time position is counted as one employee year, while overtime hours and part time, temporary, and seasonal positions are approximated as partial employee years. The vacancy allowance (see below) is also stated as an equivalent number of full time positions, and is subtracted in approximating net employee years for an activity.

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Enterprise Fund Enterprise funds are fiscal and accounting entities that account for certain services and programs that operate as separate businesses. Expenditures for these operations are supported by revenues generated by the activities (e.g., fees for service) or dedicated under law for those specific operations. This Budget includes the following Enterprise Funds: Water, War Memorial, Parking, Cemetery, Public Market, Refuse, and Local Works.

Fund A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, with related expenses and other obligations. The budget contains ten funds that are explained and accounted for in the Summary (Tab 1).

Fund Balance In fund accounting, Fund Balance equals Assets minus Liabilities.

General Fund The principal operating fund of the City, accounting for all financial resources not recorded in other funds.

Homestead One of two classifications of property owners authorized for property taxation under the New York State law applicable to Rochester. The Homestead class includes all one, two, and three family residential real property, including dwellings used in part for non-residential purposes but used primarily for residential purposes. The other classification is the Non-Homestead class.

Interfund Revenue Income generated through a transaction between or among funds. Interfund revenues are offset by expenses or obligations recorded in other funds.

Intrafund Credit A transaction between or among appropriations within the same fund. In this budget, intrafund credits reflect chargebacks for services. The costs of these services (motor equipment, telephones, etc.) are included in the unit providing the service, and also the unit receiving the service. To offset this double recording of cost, the service provider unit records a credit (or reduction of expense) when the service charge is processed.

Major Functions The subdivision of a departmental budget. Major functions are Bureaus, Divisions, Offices, or other organizational units.

Major Objects The basic types of expenses incurred by an organizational unit categorized as Personnel, Materials & Supplies, Services, and Other expenses.

Morin-Ryan The sales tax distribution formula, which took effect in 1985-86, divides the first three percent of the local share of the sales tax.

Non-Homestead One of two classifications of property owners authorized for property taxation under the New York State Law applicable to Rochester. The Non-Homestead class includes all properties other than one, two, and three family residential properties. The other classification is the Homestead class.

Overtime Employee Years See Employee Years.

Part Time, Temporary, Seasonal Used on the Personnel Summary page to show the approximation of Part Time, Temporary, and Seasonal employees in terms of Employee Years. Part Time employees work less than a regular work week schedule on a year round basis. Temporary employees work regular work week hours, but for a fixed duration (usually not to exceed eighteen months). Seasonal employees work at certain times during the year (e.g., during the Summer) on schedules determined by the nature of the jobs that they are performing.

Property Tax Levy The total amount of property tax to be assessed on taxpayers. The property tax levy differs from property tax revenue in that the levy includes all amounts due, regardless of whether they are collected.

Property Tax Rate The rate used to determine the property tax bill of individual taxpayers. The rate is expressed as a dollar amount to be charged for each \$1,000 of assessed property value. A separate tax rate is applied to each of two classes of property owners, Homestead and Non-Homestead.

Property Tax Reserve The portion of the property tax levy that is estimated to be uncollected during the fiscal year and remains uncollected after sixty days from the close of the fiscal year.

READER'S GUIDE

Property Tax Revenue The amount of money raised by the property tax. Due to nonpayments, the actual collection is less than the total levy.

Proposed Budget The budget plan for the upcoming fiscal year recommended by the Mayor to City Council for its formal approval. The budget is “proposed” until it is formally “approved” by City Council.

Rochester by the Numbers (RBN) RBN is a philosophy of utilizing data to drive key organization objectives. It includes a management review process of critical indicators of success to the deployment of the City’s strategic objectives. This is to support the *One City Vision Statement* and *Values and Guiding Principles*. As appropriate, the budget document presents departmental, bureau, and activity Mission Statement. Vital Customers, Critical Processes, and Key Performance Indicators information used by RBN.

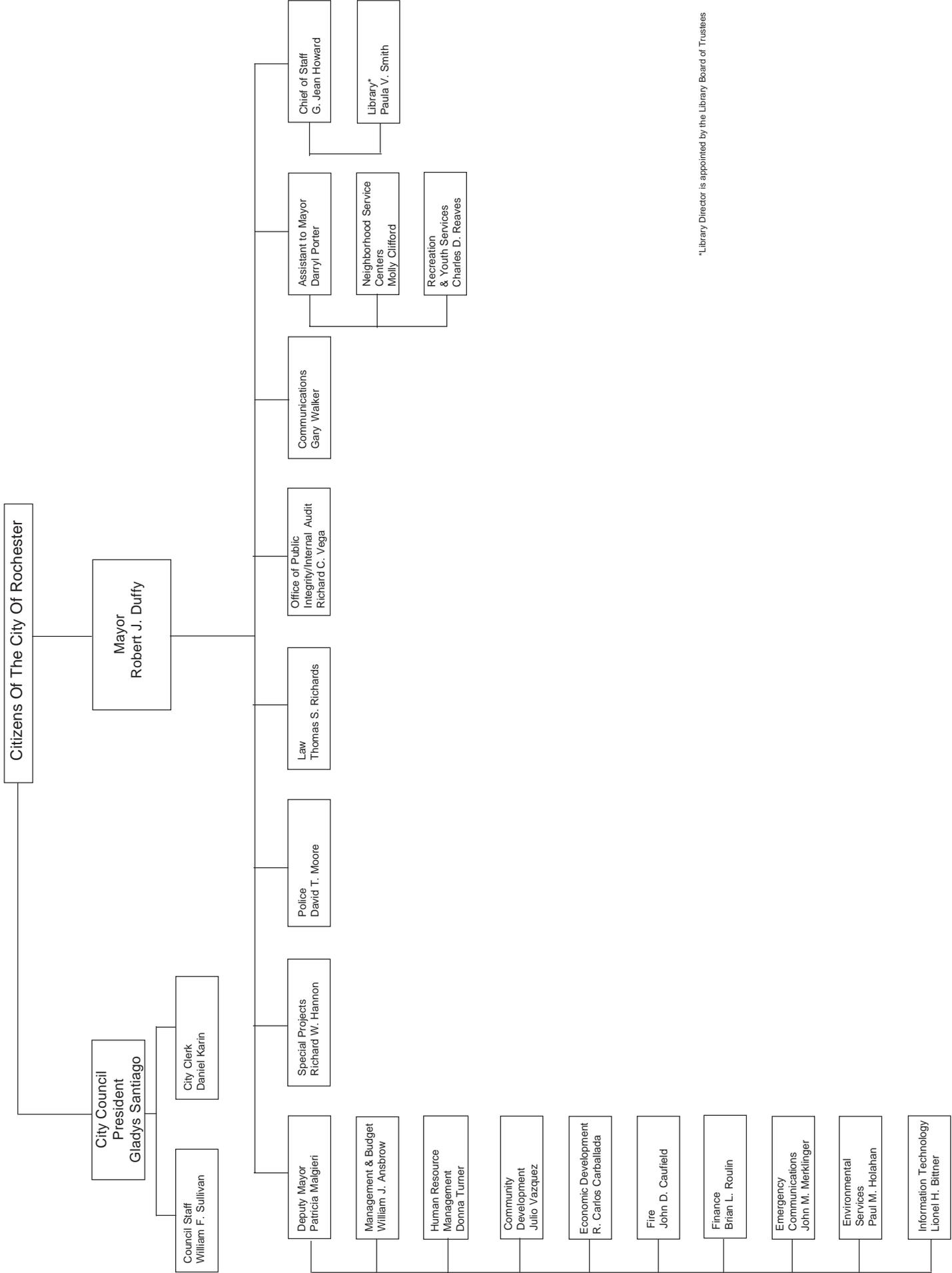
Sales Tax A tax as a percentage of most retail sales is levied by New York State and Monroe County. The City receives a portion of the proceeds under agreements with Monroe County.

Serial Bonds A long-term borrowing instrument that requires a series of repayments to be made over a multi-year period. The repayments made include principal installments and associated interest expense.

Special Fund Special funds are fiscal and accounting entities that state law restricts for specific purposes. This Budget includes the following Special Funds: Animal Control and Library.

STAR The New York State School Tax Relief Program providing homeowners relief from school property tax through two levels of exemptions. (See Summary, STAR section for details).

Vacancy Allowance The difference between actual expenditure requirements for personnel resources and that which would be required if all positions were filled at all times. The vacancy allowance accounts for position vacancies that occur as a result of routine employee turnover as well as those that may be deliberately maintained.



*Library Director is appointed by the Library Board of Trustees



May 16, 2008

TO THE COUNCIL:

Ladies and Gentlemen:

RE: Funding Our Priorities

Today I transmit to City Council the 2008-09 budget for the City of Rochester prepared in accordance with City Charter requirements. This proposed budget continues to fund our priorities: Public Safety, Education, Economic Development, and Customer Service.

I am pleased to begin this message with the results of our recently completed citywide revaluation. Property values in Rochester continue to rise. The reassessment shows an overall 10.7% increase in taxable property values, with the homestead class and non-homestead class growing 11.3% and 9.8%, respectively. I believe this growth reflects the positive momentum that has been building. People are now viewing the city as a great place to make an investment. As you know our property tax base is a significant way we pay for our city services. These results are a reflection of the hard work and commitment by City Council, our community, and this administration. I believe this budget will continue to build confidence in our city and move us closer to making Rochester the best mid-sized city in the United States.

The 2008-09 budget estimate of \$477,878,500 is \$26,641,000 more than the 2007-08 amended budget of \$451,237,500. The budget growth this year contains two very separate components:

Operating Budget Growth	\$ 6,641,000	1.5%
One-Time Spin-Up in State Aid	\$20,000,000	4.4%
Combined	\$26,641,000	5.9%

We are proposing to use this one-time state revenue for one-time expenditures to reduce future operating costs and continue to grow our property tax base. We are not proposing to use the one-time revenue to close our projected budget gap for this year or to fund new recurring operating expenses. I will detail our proposed use later in this message.

My Senior Management Team and I began the development of the 2008-09 budget knowing it would be very challenging due to our reliance on one-time revenues to balance the 2007-08 budget and our rising health care costs. The Office of Management and Budget projected a \$24 million gap for 2008-09 that would need to be closed. Despite the uncertainty of New York State's finances, it was critical we continue our effort to obtain Rochester's fair share of state aid. Looking at our budget uncertainties and other challenges in the community, we recognized it was important to change the city budget process and tap into the creative minds of our citizens to help us find the correct balance of services and the revenues to pay for them.



Voice of the Customer

We therefore held seven public budget discussion sessions, which included at least one event in each quadrant of our city. Our neighborhood and sector leaders in each quadrant were extremely engaged. The level of commitment from our neighborhood leaders and citizens to provide me and my budget team with input was outstanding. Despite busy schedules and challenging weather more than 300 participants assisted us in our budget development. At each budget meeting, I asked four questions:

- What are the most important services to you?
- What services could you live without or cut back?
- What services or projects do you not need or want?
- Are you willing to pay a little more for added services?

We also administered a customer satisfaction survey with 650 city residents, landlords and business owners to benchmark people's perception of the quality of city services and service delivery.

While people chose different words to express themselves, consistent themes emerged, many of which directly aligned with our priority areas. Their major issues included: Zero Tolerance and police services, educational excellence, revitalizing neighborhoods and downtown, Neighborhood Empowerment Teams, consolidations, efficiencies, outsourcing and service reductions. Later I will share how this input is reflected in our budget, but first I will summarize how we propose to close the projected \$24 million budget gap.

Closing the Gap and Funding New Initiatives

To close the budget gap and refocus our priorities, this administration again called on the community and our state lawmakers to help the city. As you are aware, Rochester continues to receive significantly less state aid per capita than Buffalo and Syracuse.

This year the Fair Share Coalition evolved into the Rochester Community Coalition. This coalition of business, religious, educational, political and union leaders enabled Rochester's voice to be heard in our state capital supporting our aid request and capital projects throughout the region. The combination of our collective efforts with the support of our local delegation resulted in an additional \$6.6 million being added to our base state aid.

Even with this increase in permanent state aid, a \$17.4 million gap remained. I also knew of areas in our budget that needed additional resources.

In summary, the \$24 million gap was closed by:

- \$6.6 million – further additional state aid increase
- 5.8 million – capturing less than one half of the growth in city property values in the tax levy increase
- 5.8 million – departmental efficiencies
- 2.1 million – increased enterprise fund revenue including fee increases
- 1.5 million – departmental reductions
- 0.9 million – lower required contribution to NYS Retirement System
- 1.3 million – net of other changes

In addition, another \$2.6 million in health care containment measures helped fund \$2.5 million in enhancements.

This budget contains several new initiatives including an additional \$1 million to hire 100 new police recruits as an overhire to reduce our reliance on overtime. Yet overall we reduced the number of full-time employees by 70 and non-full-time employees by 33. Unfortunately, we currently anticipate 40 full-time and 7 non-full-time layoffs.

Let me now address in more detail the measures we took to close the remaining gap and how we utilized the input from our neighborhood meetings and the benchmark survey to help us form our budget proposal, aligned with our priorities.

PUBLIC SAFETY

Zero Tolerance and Police Services

Public Input – 9 out of 10 survey respondents support Zero Tolerance and 85% support hiring more police officers. The participants in our neighborhood budget discussions also support Zero Tolerance; however, most would like to see it continued with less use of police overtime. Our citizens also want more police officers on the street and are willing to reduce other services to pay for new additional police.

Budget Highlights:

- This budget includes a large investment of \$1 million in police recruits. A new Summer 2008 police recruit class of 50, a Fall 2008 class of 30 and a Winter 2009 class of 20, totaling 100 police recruits, ensures new officers are available as others retire. We hope to create an overhire above the current authorized strength of 741 sworn officers and reduce the dependency on overtime to support Zero Tolerance.
- We are proposing a reduction in our non-police workforce to help fund the police recruits.
- We are in the process of marking 25 previously unmarked police cars to increase the visibility of our police department and improve public safety. In addition, funds are provided for the purchase of additional new police cars including hybrids.
- We have redeployed 53 RPD sworn personnel into the Tactical Unit to engage in targeted proactive crime reduction strategies to reduce violent crime.
- Two new mobile command posts will be deployed to areas the Police Chief identifies for whatever period he deems necessary. These mobile command posts will be a meeting location for interdepartmental teams that will be formed to address the specific immediate needs of an area.
- Funds are provided to purchase an additional 20 new surveillance cameras that will bring the total number of cameras to 70.
- Funds are provided to hire part-time employees who have law enforcement experience to monitor the surveillance cameras.
- \$1 million is included as a city capital contribution towards the construction of a new Monroe County Crime Lab.

ECONOMIC DEVELOPMENT

Revitalizing our Neighborhoods and Downtown

Public Input – 94% of survey respondents support Clean Sweep and 3 of every 4 citizens feel it is “very important” that the city be an environmental leader. There is also strong support in our quadrant budget discussions to continue revitalizing our neighborhoods with specific emphasis on keeping our community clean and green. A number of participants suggest we utilize our youth as a resource.

Budget Highlights:

- The commercial tax rate decreases 6.6% to assist economic investment.
- The demolition of the former Midtown Plaza begins to ready the site for the new world headquarters for PAETEC.
- Funds are provided for public infrastructure improvements for the new ESL headquarters being constructed downtown
- Thanks to Senator Robach, we will continue to receive \$288,000 in state funds for our Summer of Opportunity Program that provides jobs to city youth.
- In addition I have allocated \$171,700 for a new employment initiative for 20 young adults called Providing Realistic Incentives for Maintaining Employment (PRIME) to provide on the job training and increase the cleanliness of city neighborhoods. Some of these youth will assist in our annual leaf pick up which received mixed reviews from our customers. These extra resources for a short period of time will enable us to improve our leaf pick-up this year while providing gainful employment for youth.
- A number of former prisoners will be returning to the city and need employment. To reduce recidivism, an additional \$50,000 is allocated for a new young adult at-risk employment program. This allocation is intended to leverage other resources to develop employment opportunities.
- A full-time position in my Office has been repurposed to lead our “Green Team” to focus on opportunities to make investments in energy efficiency with a payback to our community.
- We are expanding the Graffiti removal program, by adding one crew to work 4 hours on Saturday and Sunday.
- Representatives of the Downtown Special Services District voted to charge themselves more for a 1,372 (13%) increase in service hours from the safety team known as the “Red Shirts”.
- A number of capital projects in city neighborhoods will begin this year, including: construction of the Thomas P. Ryan Community Center; renovation of the South Avenue fire station; expansion and renovation of the Hudson fire station, installation of new energy efficient street lights; a number of street and curb improvements.
- The City Capital Improvement Program includes 3,700 smoke detectors and 1,400 carbon monoxide detectors to be provided free to city residents.
- Capital funds are provided to relocate the existing Monroe County Parks building at the Port of Rochester to enable future development at the Port.
- Capital funds are provided for land acquisition and site assembly for new developments.

ECONOMIC DEVELOPMENT (cont.)

- Funding is provided for the Celebration of Rochester's 175th Anniversary.
- Five hybrid and alternative fuel vehicles the city purchased in the past as experimental cars were reallocated from areas that were underutilizing them to the Rochester Police Department Parking Enforcement Unit. A police department employee recently stated, "My old police car used to consume 7 to 8 gallons of gas per day, now my Prius uses only 7 to 8 gallons of gas per week."
- Police officers are testing a Ford Escape hybrid as a marked police vehicle for special events. It is expected to get 35 miles per gallon.
- A number of additional hybrid vehicles will be purchased in 2008-09.

EDUCATION

Public School Educational Excellence

Public Input – Education was one of the more energized conversations during the budget discussion sessions which involved the city's role in working with the City School District. Our citizens understand the importance of a good school system and some see the City and City School District as one entity even though we have a different governance structure. The bottom line is they want results. Most citizens do not support the new imposed state mandated Maintenance of Effort (MOE) law that locks in the City's generosity to the City School District and reduces accountability. A number of participants are seriously concerned when they review the comparison of Buffalo and Rochester's state aid per capita and local support for our respective school districts. This comparison highlights the gap between our generosity to the City School District, and the reverse in terms of state aid to Rochester.

Budget Highlights:

- As you know, while the Mayor and City Council are often perceived to be accountable for the City School District's performance, it is truly the seven elected members of the School Board who determine how to allocate the District's resources. They are the officials that should be held accountable for the District's performance given the governance structure.
- The ill-conceived law, known as the MOE, resulted in immediate negative consequences for the City of Rochester. It was cited as one of two reasons for our city's bond rating being downgraded and it set off an unnecessary lawsuit against the city. Possibly Buffalo or Syracuse needed a MOE, but not Rochester.
- Yet, while I continue to oppose the state mandated level of support to the City School District and question if it is even constitutional, I am proposing to continue our generous support of \$119.1 million and pledge to not reduce this level of support during my term as Mayor.
- To make our level of support more evident to taxpayers, I am proposing we show our full support to the City School District on the property tax bill. Taxpayers will see 73% of our tax levy is allocated to support our school district. The amount of time spent by some local leaders lobbying our state representatives to lock the city's generous contribution in forever, and then possibly an annual mandated cost of living increase, is misguided. Our efforts are much better spent on addressing the graduation rate crisis and Rochester's inequitable support from the state.
- To significantly increase graduation rates, the proposed budget maintains an annual \$1 million in challenge funding initiated in 2007-08 for the Hillside Work Scholarship Program.

EDUCATION (cont.)

- To promote further collaboration the proposed budget provides for \$1 million in new funding for improvement to facilities shared between the City School District and the city that will generate new state funding for the District. This allocation should generate \$800,000 in new revenue to the District.
- The pilot literacy outreach initiative that began in 2007-08 is expanded to Maplewood, Lyell and Sully library branches. Youth from the neighborhood will be employed in our library branches to teach our youngest children how to read.
- The library “Safe to be Smart” youth program is expanded to Lyell, Lincoln and Wheatley library branches. Youth workers will engage our teenagers to show them how to constructively use the library and ensure their academic success.
- A Teen Center at Wheatley Library opens to encourage library use by neighborhood teens.
- While all 10 city branches will remain open, they will be reorganized during the year into four quadrants for program planning and budgeting.
- Funding is provided to continue the Teen Court Program in partnership with the City School District and City Court.
- Senior staff members of the city and City School District have drafted a memorandum of understanding to cooperatively move forward for 2008-09, regardless of the state mandated Maintenance of Effort.

CUSTOMER SERVICE

Public Input – Survey respondents are generally satisfied with city services such as garbage pickup, recycling, snow and sidewalk plowing, with all receiving a grade of “B” or better. Citizens in our quadrant discussions expect us to look hard for efficiencies, consolidations and outsourcing before we consider raising property taxes or user fees. A number of our citizen participants suggest we reduce the number of full time employees given the benefit costs associated with them. They encourage us to use city-owned facilities for programs and look to reduce the amount of property we lease. There is support for service level reductions as long as the increased police presence maintained. Some participants propose we only plow one side of our sidewalks to save money.

Public Input – 77% of survey respondents consider Zero Tolerance and enhanced police services a high priority even if it means cutting other programs and services. Citizens in our quadrant discussions have mixed opinions on how our Neighborhood Empowerment Teams (NET) function. Some suggest eliminating NET while most appear to support improving the consistency of enforcement at a lower cost. There is a consistent call for a “quarterback” for service delivery in each quadrant in the city.

Consolidation Budget Highlights:

- During the current fiscal year the Deputy Mayor and the department heads for Economic Development, Community Development and NET began a discussion of how to reorganize to improve customer service and reduce the number of redundancies within their units and contracted with the Center for Governmental Research (CGR) to assist them in their planning.

CUSTOMER SERVICE (cont.)

- ❑ As a result of their planning and the input received, during the upcoming fiscal year the Department of Community Development, Department of Economic Development and the Neighborhood Service Centers will be consolidated into one department to streamline and expedite delivery of neighborhood services.
- ❑ Office moves are expected to save \$146,600 in lease costs. We will not renew our lease agreement for the NET offices on Webster Avenue and Lake Avenue. Personnel at the Lake Avenue and Lyell Avenue Office will be consolidated and relocated into the Westside Police section on Jay Street as the new Northwest Neighborhood Center. Personnel at Lyell will relocate by July 1st and personnel at Lake will relocate by January 1st . In addition, for the new Southeast Neighborhood Center, the Webster NET Office will be consolidated into the Clinton Avenue Office by July 1st.
- ❑ We are consolidating 6 NET offices into 4 quadrant Neighborhood Service Centers. An administrator in each quadrant will be the “quarterback” for addressing the issues in each quadrant.

<u>Neighborhood Service Center</u>	<u>2008-09 Office Location</u>
Northwest	1099 Jay Street
Southwest	923 Genesee Street
Southeast	846 S. Clinton Avenue
Northeast	500 Norton Street

- ❑ Personnel from Police, Fire, Environmental Services, Community Development, 311 and Economic Development will be resources to each administrator. These teams will meet weekly with neighborhood and community leaders to plan and execute strategies to address priorities. I have begun to engage neighborhood leaders to obtain further input on where to locate these service centers in the future and how to design the operation of the centers.
- ❑ This team-based service delivery model also will provide services such as additional Operation Uplifts, graffiti removal blitzes, neighborhood walk-throughs, and other efforts identified as priorities in our neighborhoods.
- ❑ 311 Call Center will be expanded to ensure customer calls for service are acted on in a timely manner. We are also looking to better utilize our call center representatives during the off hours to provide follow-up to all citizen complaints and to prepare internal reports for departments.
- ❑ In Summer 2008 the Professional Standards Unit of the Rochester Police Department will be relocated to 1495 Lyell Avenue to increase customer service and efficiency of space utilization and avoid a new lease cost. The Pathways to Peace Office is relocated from a facility in Maplewood Park to the Danforth Recreation Center to enable the Training Office to be relocated from Hart Street to Maplewood Park and avoid a new lease expense for Training.
- ❑ One suggestion I did not implement was the notion of only plowing one side of our sidewalks. I could not accept this given that almost 10,000 children walk to school in the winter on our sidewalks and due to my commitment to disability rights.

Efficiency Budget Highlights:

- ❑ The largest efficiency was achieved by the Bureau of Human Resource Management successfully transitioning a number of current employees from a plan offered by Excellus to a comparable lower cost plan offered by Preferred Care due to Excellus eliminating a plan mid-year. The city will realize a \$1.2 million benefit from this change.

CUSTOMER SERVICE (cont.)

- An estimated \$800,000 and \$629,000 in additional savings is achieved due to increased employee contributions and the planned reduction in workforce, respectively.
- Another large efficiency is a \$500,000 reduction in utility costs due to an increase in city-owned street lights with increased lamp efficiency and other efficiency measures in city-owned buildings.
- Water and commercial refuse billing transfers from the Department of Environmental Services to the Finance Department with a net reduction in personnel.
- An efficiency study conducted during 2007-08 by CGR identified refuse recycling routes could be redesigned to deliver the same service at a lower cost. We plan on following through on CGR's recommendation and capturing those savings during 2008-09.
- Responsibility for telephony has been centralized under the direction of our Chief Information Officer (CIO). An initial return on this centralization is the reduction of 50 cell phones with a projected savings of \$50,000. I anticipate our CIO will identify and generate more savings in the future.
- Departments identified 19 cars that were not being fully utilized and could be surplus. We have allocated 6 of those that were very fuel efficient to be used by the parking monitors, freeing up marked police vehicles to be used by police officers. The remaining 13 will be surplus. Additional efforts will continue to reduce the size of our passenger fleet.
- The Recreation and Water stockrooms are consolidated as an efficiency measure, with a reduction in staff.
- The Fire Department begins phase one of a four year transition to a new service delivery model, recommended by the Fire Chief and his senior managers, creating two Engine/Quint companies, and thereby reducing the number of Quint/Midi companies from nine to seven and the number of engine companies from eight to six. All 15 stations will remain in operation, and we will retain excellent response times.

Outsourcing Budget Highlights:

- Our CIO has evaluated our model for supporting new technology and driving innovation and has determined better service can be provided at a lower cost by outsourcing a portion of this activity. The philosophy will be to purchase new applications systems instead of building in-house systems. Also, the Information Technology Department will be leveraging personal computer vendors to provide similar services they provide to consumer software loaded on city PC's prior to delivery. Previously this work was performed in-house.

Service Reductions Highlights:

- The Thursday night laser light shows and fireworks are eliminated. Friday, Saturday and special holiday events will continue.
- Recreation service hours are reduced at the South Avenue Recreation Center from 11 hours per day to 8 hours per day during the summer and from 7 hours per day to 3 and ½ hours per day during the school year, with afternoon and evening programming maintained.
- Recreation activities are eliminated at satellite locations including: #2, #28, #33, #41, #42, #43, # 46 Schools.

CUSTOMER SERVICE (cont.)

- Winter learn to swim programs are eliminated at Jefferson, Charlotte, Madison, and Monroe High Schools due to a high cost per registrant of \$162.
- The Street Chip Seal Program is deferred for one year in lieu of other street maintenance activities.
- Funding is eliminated for the Fall Clean Sweep, but the Spring Clean Sweep remains funded.
- Funding is eliminated for the Inner Loop recreational use during the Summer.
- The bus transportation to Durand Eastman Beach is eliminated, while private food vending is provided.

Significant effort was placed on trying to follow through on the themes and suggestions provided at our public input sessions. Many are incorporated into this budget and detailed above while others require further development and may be included in future budgets.

Proposed Use of \$20 Million Spin-Up

We are proposing to use this one-time revenue to reduce future operating expenditures and grow our property tax base. We are not proposing to use the one-time revenue to close our projected budget gap for this year or to fund new recurring operating expenses, since such a practice would only leave us in a worse situation next year. It is important to note that the \$20 million will not come until June 2009 and must be included in the state’s 2009-10 Budget. Given this situation we were careful to mostly identify uses where the cash was not immediately needed.

We are proposing a “Grow Rochester Fund” of \$15.8 million in capital projects, \$2.2 million in debt reduction and a \$2 million reserve for future property tax relief. Further details of the capital projects are listed below:

Street lighting improvements and acquisition	\$4,800,000
Future land acquisition and development site preparation	3,567,800
Hudson Avenue fire station improvement and expansion	1,981,000
New police equipment including fuel efficient hybrids and cameras	1,573,000
Street and infrastructure improvements to the former PhoTech site	1,000,000
Capital support for a new Monroe County Crime Lab	1,000,000
Improvements to Clinton Baden Street (shared building with CSD)	711,000
Improvements to Manhattan Square Park	500,000
Relocation of County Parks Building at the Port of Rochester	500,000
Energy Saving HVAC Improvements	<u>175,000</u>
Capital Investments	\$15,807,800

Self Supporting Enterprise Funds

I am recommending fee increases for the water and the local works charges. A \$14.68 increase in water charges is proposed for a typical homeowner. Members of my Senior Management team and members of the Monroe County Water Authority have studied a number of options and presented you with their findings. Regardless of what path we take with the Water Authority I am hopeful the State will buy our watershed and relieve us of some of the operating expense currently associated with owning the land. No rate increase for residential refuse customers is proposed. A \$5.20 increase in the local works charge for the typical homeowner is included. In total these fee increases represent less than \$20 for a typical homeowner, but are necessary to fund fuel cost increases, and to keep Rochester clean and safe.

Property Taxes and Homeowner Burden

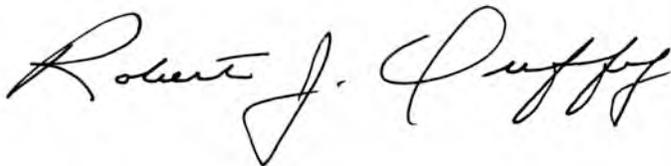
I have previously said that raising property taxes would be the last thing I would consider to balance the city budget. We made a number of tough decisions in this budget process to limit the real budget growth rate to less than the rate of inflation. Those tough choices were necessary to limit the tax increase that I must ask homeowners to pay. Given that homestead values increased 11 % and the state mandated tax shift of 1.6%, I could have raised the property tax levy by 9.1% and still kept the property tax rate flat. However, that would have resulted in approximately an 11% increase in burden to a typical homeowner. Instead I am recommending that we **reduce** the homestead property tax rate by 5.2% and increase the levy by 3.9%. To summarize, while a typical home is increasing 11% in value I have limited the tax change to less than half of that value increase.

This increase, combined with the previously noted proposed increase in the water rate and local works charge, will combine for a total \$88.79 increase, or a 4.2% increase in burden for the typical homeowner: only **\$1.71 per week**.

I believe this increase is reasonable and responsible given the challenges we face. By not taking an easy way out, by not using the spin-up to solve this year's problem, we forced difficult but prudent choices. While the elimination of jobs is unfortunate, it is necessary to create a budget that puts us on sound fiscal footing for the future. Again, I believe this budget will plant additional seeds that will enable Rochester to grow and become the best mid-sized city in the United States.

I look forward to your careful review and commit to being responsive to questions that may arise during your review.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert J. Duffy". The signature is written in a cursive style with a large, stylized initial "R".

Robert J. Duffy
Mayor



City of Rochester

Rochester City Council

July 31, 2008

Gladys Santiago, President
Councilmember-at-Large

William F. Pritchard, Vice President
Councilmember-at-Large

Carolee A. Conklin
Councilmember-at-Large

John F. Lightfoot
Councilmember-at-Large

Adam C. McFadden
Councilmember
South District

Dana K. Miller
Councilmember-at-Large

Carla M. Palumbo
Councilmember
Northwest District

Elaine M. Spaul
Councilmember
East District

Lovely A. Warren
Councilmember
Northeast District

The Honorable Robert J. Duffy
Mayor, City of Rochester
Room 307-A, City Hall
30 Church Street
Rochester, NY 14614

Dear Mayor Duffy:

Subsequent to our thorough review of the Proposed Budget for the City of Rochester for 2008-09, we herein present you with the comments and judgments of City Council about that document.

Overview

The Approved Budget of \$478,107,100 represents an increase of 6.0%, or \$26,869,600, above the 2007-08 Budget. The budget provides an increase of 3.9% in the property tax levy, and increases of 3% in Local Works charges, and 5% in Water rates; Refuse rates were unchanged. There was an enormous increase in assessed value of \$555.7 million (10.8%), the fifth consecutive year with an increase. Further, the annual New York State-mandated shift in the tax burden between the Non-Homestead and the Homestead classes moved in favor of the Non-Homestead class this year, increasing the Homestead burden by 1.61% and decreasing the non-Homestead by (1.24%). The net result was an increase of 5.24% in the total burden for the Homestead class (including STAR) and an increase of 2.62% in the total burden for the Non-Homestead class.

The on-time passage of a State budget for a fourth year provided a level of certainty that had not been present for many prior years. It also provided an increase of \$14.2 million in new aid from the State (of which, \$3.2 million was one-time aid), plus an additional \$20 million in "spin-up" aid, increases that were offset in part by the scheduled reduction in an earlier "spin-up" aid as well as other miscellaneous aid reductions. The success of the City's ongoing campaign about the disparity between Rochester's per capita aid from the State and the levels of such aid provided to Buffalo and Syracuse is critical to the ongoing fiscal health of the community; we must insist on achieving equity. A key reality in this budget was the decision to expend all of the \$20 million in "spin-up" aid on capital and other non-recurring expenditures. That action ensures that we are not creating a structural imbalance that would transfer problems to future years.

As in the past five years, the imposition of a hiring freeze provided a beneficial "cushion" for the inevitable reductions that were made in the 2008-09 Budget. That freeze enabled the elimination of 135 positions and the creation of 65 new positions with an accompanying 14 layoffs. The reductions were spread across all departments, and will result in some real service cuts as discussed below. It must also be emphasized that the negative effects of the so-called "Maintenance of Effort" (MOE) law are still very present and are discussed in more detail below in the section on the City School District.

City Hall, Room 301-A, 30 Church Street, Rochester, New York 14614-1265, (585) 428-7538, FAX (585) 428-6347



Review Process

City Council's review of the Proposed Budget for 2008-09 took on a whole new format this year. The Finance Committee continued Council's efforts to focus on policy matters and to involve the public in our decision-making process. This year's process was consolidated into two full days of hearings, which were broadcast live on City 12. The members of the Finance Committee were joined by other appropriate City Council standing committees during the review of the particular departmental budgets for which those committees have oversight responsibility. The process included both beginning and ending times for each hearing, which resulted in a tighter focus by both the Council and the Administration staff in the review. Our office fielded calls from citizens who were watching the proceedings and were able to be addressed in real time. We believe the new approach was quite successful and we anticipate using this model again next year.

Following the completion of the various departmental hearings, a formal public hearing was held on the proposed budgets of both the City and the City School District. After that, an additional meeting of the Finance Committee was held to consider proposed amendments that were submitted by Councilmembers. These amendments were debated and then eleven of them were referred to the full Council for consideration at its meeting of June 17th. At that meeting, the amendments were voted upon, and the entire budget, as amended, was approved.

Prior to the submission of the Proposed Budget, we had the opportunity to review the 2008-09 to 2012-13 Capital Improvement Program. That document sets out major spending priorities for our public infrastructure and for the many exciting new public works projects that are scheduled for construction during this period. While the City School District's CIP did not arrive prior to completion of our review, it was submitted with their Proposed Budget. We hope that next year we will return to our prior practice of reviewing both CIPs prior to receiving the Proposed Budgets for the subsequent year.

Formal Amendments

During the review process, Council approved the following amendments to the Proposed Budget:

- The transfer of \$21,700 from the Contingency Account to DRYS to restore summer hours at the South Avenue Rec Center.
- The transfer of \$50,000 from the Contingency Account to Undistributed to fund an additional three months of health insurance coverage for City employees being laid off in the coming budget year.
- The transfer of \$5,000 from Contingency to the Economic Development Department to support the Downtown Community Forum series.
- The transfer of \$10,000 from the Contingency Account to DRYS for a health fair in the Southeast quadrant.
- The transfer of \$5,000 from the Contingency Account to the Department of Community Development to support a planning charette at Bull's Head.
- The transfer of \$4,000 from the Contingency Account to DRYS to support youth development through a fashion show.

- The transfer of \$2,000 from the Contingency Account to DRYS to support the courtside scouting services program.
- The transfer of \$5,000 from the Contingency Account to DRYS for the Future Boxing Club.
- The transfer of \$6,000 from the Contingency Account to Cash Capital to fund exercise equipment along the Maplewood Park Trail.
- The transfer of \$1,000 from the Contingency Account to DRYS to support a Children's Festival.
- A Resolution of Budgetary Intent requesting quarterly reports, beginning in October, on response times for the Fire Department as their new deployment system is initiated, along with a commitment to provide whatever additional resources may be required should those responses be deemed inadequate.

These amendments represent Council's commitment to the continued health of our City, balancing the need for appropriate services with the need for continued fiscal restraint. It should be noted that none of the amendments required additional property tax revenues.

Other Comments

In addition to the formal amendments approved by the Council, Councilmembers made a number of other suggestions during the review process. These suggestions generally involve the day-to-day operations of the government; grouped by department, they include:

Police

- The Council is pleased that the security camera initiative, first proposed in a Council budget amendment in 2006, has reached fruition. We will look forward to reports on how this new technology is impacting street-level crime.
- Ongoing concerns about gang activity have been growing in the community. A renewed focus on such activity should be an important part of the Police work program in the coming year.
- The Council wishes to emphasize again the importance of regular training about mental health issues in the community.
- Citizens have raised the issue of "beat integrity", stressing the importance of police officers having regular assignments and getting to know the neighbors in their beat area.
- We have heard several concerns registered about citizen calling with neighborhood complaints and having Police disclose their identities to the subject of the complaint. It is critically important that citizens can trust that their calls to 911 will remain anonymous.

Fire

- As noted above in the discussion of amendments, Council has supported the Department's new deployment but will be looking forward to regular reporting on its impact on response times, especially in the Northwest district.
- Regarding recruiting efforts, Council would encourage the development of alternative Civil Service exams to generate a more representative pool of new Firefighters.

- Council suggested the use of Public Service Announcements, especially on Channels 12, 15 and the City School District channel, to remind the community about fire prevention and anti-arson messages.
- Council applauds the dramatic reduction in vacant house fires, from 100 to 17.

Emergency Communications

- As cell phones proliferate, it will be very important to inform people of their ability to register their cell phones with 911.

Department of Recreation and Youth Services

- With the upcoming expiration of the demonstration curfew program, Council wants to restate its hope that the Minneapolis program will be the model that Rochester will emulate.
- The importance of youth programming was emphasized throughout the budget process. We will be looking forward to your Administration developing a satisfactory agreement with the City School District to continue vital after-school activities.

Library

- Library funding continues to be a challenge as New York State fails to meet its obligation to provide adequate support for this critical community resource.
- Council believes that the “Safe to be Smart” program should be expanded throughout the system as funds become available.

Department of Community Development

- As we move forward on both the Focused Investment Strategy and the implementation of the Housing Policy, Council is eager to partner with the Administration and will be awaiting regular reports on both fronts.
- The next phase of NBN is a priority for Council so that we can ensure the ongoing involvement of our citizens in rebuilding their communities.
- As we move toward the 2010 Census, we should begin plans to update the Comprehensive Plan, *Renaissance 2010*.
- We were pleased to note that the backlog of demolitions has been cleared and that the list for the coming year will be more manageable.
- The many exciting housing projects on the horizon along with planned neighborhood charettes, will place strong demands on staff resources. Consideration should be given to continuing to use the services of the Rochester Regional Design Center to assist with such activities.
- We will look forward to the next review of the new Zoning Ordinance, along with any recommendations for modifications.

Economic Development Department

- The most significant project the Department will be handling is the redevelopment of Midtown Plaza and preparation for the construction of the PAETEC world headquarters. The planning of the remainder of the site will require close partnerships throughout the community.
- The success of the Science Park should spur efforts to expand that site or to create similar industrial parks in key locations throughout the City.
- The La Marketa project has been slow in developing. While we understand the economic challenges facing that important project, Council wants to restate its commitment to making it happen in the very near future.
- The success of the PriceRite store on Driving Park offers a model for providing supermarket services to other urban neighborhoods.

Department of Environmental Services

- The impending retirements of several key senior managers in the Bureau of Operations and Parks will provide a significant challenge to the Department in the matter of succession and continuity.
- Council is looking forward to evaluations of the PRIME initiative that will provide job opportunities to City youth while improving the scope of public works activities.
- As the parking meter shop is redesigned, the opportunity should be used to examine alternate meter types, including the option to use credit and debit cards.
- We look forward to the completion of the recycling survey and the recommendations that follow.
- As the City Forester presented dire warnings about the anticipated arrival of the Emerald Ash Borer, it will be important to establish adequate reserves to replace the estimated 7,000 ash trees throughout the City.
- As noted last year, the negotiations with the Monroe County Water Authority for a successor to the expiring 1978 agreement highlight the regional interdependence that must be at the center of the discussions. The positive tone of these negotiations should enhance cooperation with the County and the State on a broad variety of issues.

Department of Information Technology

- The sweeping changes in the Department this year have been painful but necessary in moving the City toward the state of the art in the IT field. Council will continue to examine the costs and benefits of the substantial investments that are being implemented.
- Council is very supportive of enhancements to the GIS system, believing that as many City functions as possible should be susceptible to mapping. It may be appropriate to consider working with Monroe County to ensure our ability to map and analyze as many data sets as possible.
- Council continues to support the revitalization of the City's web site in collaboration with the Bureau of Communications as an upgrade for both internal and external customers.

Mayor

- The addition of an Employment Coordinator in the Mayor's Office is an exciting new initiative; Council will be looking forward to a report on its successes.

NSC

- As discussions go forward on the potential merger of this office with Community and Economic development, Council must be included in regular updates on progress.
- The question was raised last year about whether the City should consider doing more direct abatement of code violations beyond the traditional cutting of high grass and weeds; we still believe that consideration of such an approach should be discussed and debated once the consolidation is completed.

Human Resources Management

- We want to commend the Bureau on their fine management of the difficult process of downsizing that was required by this budget. The creative work of the staff in matching vacancies with available skill sets enabled the retention of many valuable employees whose positions had been eliminated.
- Council continues to be supportive of ongoing discussions with Monroe County about potential Civil Service collaborations.

Communications

- Council would like to see new budget indicators that present the number of hours of production and programming done for City 12.
- Council looks forward to the ongoing improvement of internal communications between our office and this Bureau to ensure adequate notification of all parties regarding issues of mutual interest.
- As we approach the City's 175th anniversary, we look forward to partnering with the Department to develop an appropriate recognition of our great City's history and future.

Department of Finance

- Council wishes to reemphasize the importance of the M/WBE program and our continued commitment to seeing City dollars used to provide job opportunities to City residents to the greatest extent possible.
- The transfer of responsibility for billing for Water and Refuse charges should be seamless to our customer base; Council will await reports on the success of the implementation.

City School District

The City School District's 2008-09 Proposed Budget is \$682,753,545, which represents an increase of \$30,870,024; +4.74%, from the Amended Budget of \$651,883,521, and an increase of \$43,863,792; +6.87% from the Approved Budget of \$638,899,753. As always, the bulk of the District's expenditures are related to personnel. The total number of FTEs is increased from 6290.55 in the Amended Budget to 6337.81 in the 2008-09 Adopted Budget (+47.26). City aid per

pupil increased by 0.4% as a result of the continued decline in student population. District expenditures are at an unprecedented high of \$20,915 per K-12 pupil. As we noted last year, the Budget review process was conducted in the dark shadow of the so-called "Maintenance of Effort" (MOE) law that the State enacted in April 2007. The MOE, in its simplest terms, requires the City to expend a fixed amount for aid to the City School District in perpetuity, with no adjustments possible despite changes in the City's fiscal condition or in District enrollment. This is bad public policy and it effectively removes any vestiges of control that the City might exercise over the "fiscally-dependent" City School District.

The net result is that the City has no control over the funding that the District receives from the State, and cannot reduce the local contribution regardless of circumstances, leaving our budget review and subsequent vote essentially meaningless. As a result, we chose not to waste either the time of District officials or our own time by holding the traditional hearing on the District's Budget. We have, however, agreed to try to keep the dispute over this law from hampering ongoing collaboration with the District on a variety of capital and operating projects.

It is clear, however, that the District still must rely on the City for bonding for capital purposes. In that light, we will continue to monitor the capital needs of the District carefully and will work to ensure that the physical plant is well maintained and that it is appropriately sized for the student population. We continue to note the actual and projected declines in student enrollment in the District's CIP, decreasing from 32,768 in 2006-07 to 32,645 in the coming year, a reduction of 123 students. This continues a long-term reduction of students from a high of 37,254 in 1997-98 to a projected total of 27,892 in 2017-18. As we have noted for several years, such reductions will make it critical for the issue of school closings to be addressed. We continue to be intensely interested in participating in the discussions around this issue because of the significant potential financial impact on City neighborhoods and on opportunities for reimbursement for capital expenditures. If the District is to participate in a Facilities Modernization Program as permitted under State law, it will be essential that we not rebuild structures that are unnecessary to meet enrollment demands.

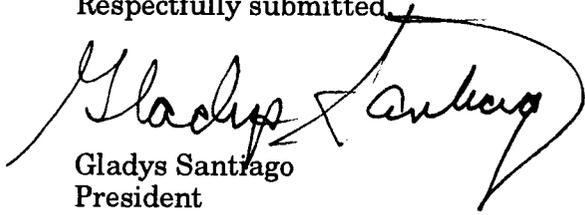
We continue to work closely with the District on the proposed Facilities Modernization Program to ensure three things: first, that the required local share has no impact on the local tax payer; second, that the City has appropriate representation on the Joint Board that will oversee the project; and third, that the economic and neighborhood redevelopment activities ancillary to the project are managed by the City. As we noted last year, if these issues can be addressed, we will be able to fully support this initiative and tap into the substantial pool of State funds that will be available. We are anticipating working closely with Superintendent Jean-Claude Brizard to achieve our common goals.

Conclusion

We conclude by complimenting you and your Administration on producing a budget that continues to address the themes that you have chosen for your Administration: public safety, jobs, and education in the context of excellent customer service. The focus on those themes did not come without some significant pain throughout the government. The elimination of 135 positions and the need for 14 layoffs indicate the degree of restructuring that your Administration has undertaken to refocus on your priorities. Council has supported these efforts and will be looking for the results that the community rightfully expects from such dramatic changes.

We look forward to working with you through the coming year to ensure that the resources provided in this budget are appropriately applied to delivering services throughout the community. The challenges facing us, especially in the area of ongoing finances, are substantial. We believe that by working together we have the best chance of meeting them head on and continuing to grow Rochester as an outstanding place to live, work, and shop.

Respectfully submitted,


Gladys Santiago
President


Carolee A. Conklin, Chair
Finance Committee

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1. Demonstrated level of understanding of the project.
2. Degree of relevant experience in the Public Sector and in the Rochester area.
3. Demonstrated evidence of innovative solutions.
4. Office location of key project personnel in Rochester (City).
5. Cost within grant amount.

The Collaborative Review Committee is comprised of nine members, three from each organization, with the City School District acting as lead agency for the grant application submission and receipt of funds. The City is represented by the Director of Human Resource Management, the Director of Finance and the Benefits Manager.

The project is expected to commence July 1, 2008.

Respectfully submitted,
Robert J. Duffy
Mayor

Ordinance No. 2008-187
(Int. No. 248)

Authorizing An Agreement For A Health Insurance Collaborative
Feasibility Study

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the Rochester City School District and the County of Monroe for a Health Insurance Collaborative Feasibility Study.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-188
Re: Budget Amendment - South Avenue
Rec Center - \$21,700

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$21,700 from the Contingency Account to the Department of Recreation & Youth Services to restore full hours of operation for the South Avenue Rec Center during July and August.

The Proposed Budget reduces the South Avenue Center from a full center to a satellite center. As a result, the hours of operation are scheduled to be substantially reduced. The proposed amendment will allow the center to run Monday through Friday, 9:00 a.m. to 9:00 p.m., and Saturday from 11:00 a.m. to 6:00 p.m.

As you are aware, the proposed change accompanies the proposed elimination of the satellite rec program hours in several schools throughout the City. At the public hearing on the Proposed Budget, there was significant public concern about the reductions in recreation hours. On June 12, Mayor Duffy announced that existing resources within the DRYS budget would be used to keep the other satellite centers open for the same hours as last summer and that the Administration was working with the City School District to

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redesign after-school programming for September. At that time, a proposal will be submitted to City Council that will address the future of the satellite locations.

In discussions among City Councilmembers, it is clear that the Council believes that the South Avenue Center should operate under the same general principles as the other satellite locations for the summer. Subsequent to that time, its future will be considered along with the other satellite locations as part of the cooperative programming with the City School District

Respectfully submitted,
Elaine M. Spaul
Councilmember
East District

Lovely A. Warren
Councilmember
Northeast District

Ordinance No. 2008-188
(Int. No. 251A)

Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To the South Avenue Rec Center - \$21,700

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City Of Rochester is hereby amended by transferring \$21,700 from the Contingency Account to the Department of Recreation & Youth Services to fund restoration of the hours of operation for the South Avenue Rec Center during July and August.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-189
Re: Budget Amendment - Health
Benefits - \$50,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$50,000 from the Contingency Account to the Undistributed Account to provide an additional three months of health insurance for City employees who are being laid off as a result of the 2008-09 budget cuts.

The Proposed Budget eliminates a net total of 70 full-time positions; while many of those positions are currently vacant, a large number are filled and it is currently anticipated that there will be about 20 layoffs. The Mayor had already planned to provide six months of health insurance coverage to those former employees, along with counseling and training opportunities.

The Council is concerned that the current economic climate may not allow all of those who are being laid off to find employment within that six-month period. As a result, we believe that in a year that has an unprecedented number of staff cuts, an unprecedented effort should be made to cushion the impact on those who are leaving our employment through no fault of their own.

The proposed amendment will provide an additional three months of coverage for those affected, bringing the total coverage to nine months. We believe that this is an appropriate response to such challenging economic times and we hope it will be a small measure of comfort for those affected.

Respectfully submitted,
Carolee A. Conklin
Councilmember-at-Large

William F. Pritchard
Councilmember-at-Large

Ordinance No. 2008-189
(Int. No. 251B)

June 17, 2008
Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To Health Insurance -\$50,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City Of Rochester is hereby amended by transferring \$50,000 from the Contingency Account to the Undistributed Account to fund an additional three months of health insurance coverage for employees who are being laid off as a result of reductions in the Proposed Budget.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-190
Re: Budget Amendment - Downtown
Community Forum - \$5,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$5,000 from the Contingency Account to the Department of Economic Development to fund support for the Downtown Community Forum's ongoing series on economic development.

The Downtown Community Forum has been a key catalyst for many years in facilitating the exchange of information on a broad range of topics from downtown housing development to broader issues of economic and community revitalization. The organization has been seeking additional support for their efforts to bring in speakers on a range of economic development issues.

The proposed amendment would allow the Downtown Community Forum to attract expert speakers who could engage the community in productive discussions about the best options for Rochester to focus on in our ongoing efforts to create jobs, to increase our tax base, and to provide greater opportunities for our citizens.

Respectfully submitted,
Dana K. Miller
Councilmember-at-Large

Gladys Santiago
President

Ordinance No. 2008-190
(Int. No. 251C)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To The Downtown Community Forum - \$5,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$5,000 from the Contingency Account to the Department of Economic Development for support of the Downtown Community Forum's series on economic development.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-191
Re: Budget Amendment - Southeast

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Health Fair - \$10,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$10,000 from the Contingency Account to the Department of Recreation and Youth Services for a Health Fair in the southeast quadrant of the City. Health fairs are free family-oriented events that provide important health information to the public. Medical institutions, clinics, community organizations and other health-oriented groups staff information tables covering a variety of health issues. Incentives are provided for fairgoers to attend each table and learn something new.

Many of the topics covered are those of particular concern to minority populations, whose health problems are less frequently highlighted. For example, heart disease and diabetes are significant health threats to the African-American and Latino populations.

The planned Health Fair for Summer 2009 follows the same format as the one held in the Northeast area of the City at the Franklin Educational Campus in 2006, the Northwest Fair held in 2007, and the Sector 4 event that will take place in August 2008. At the initial event, which was held outdoors during a deluge of rain, approximately 300 people attended and 54 vendors participated. At the event in August 2007 at the Edgerton Recreation Center in the Northwest area of the City, over 800 residents and sixty vendors participated. Similar numbers are anticipated at Sector 4.

Respectfully submitted,
John F. Lightfoot
Councilmember-at-Large

Elaine M. Spaul
Councilmember
East District

Ordinance No. 2008-191
(Int. No. 251D)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To A Health Fair in The Southeast Quadrant - \$10,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$10,000 from the Contingency Account to the Department of Recreation and Youth Services for support of a Health Fair in the Southeast Quadrant.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-192
Re: Budget Amendment - Planning
Charette - \$5,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$5,000 from the Contingency Account to the Department of Community Development to fund a planning charette for the Bull's Head area. The intent of the amendment is to provide funding to the Rochester Regional Design Center (RRDC) to coordinate such an event.

As you may know, 2009 will be the 200th anniversary of the Bull's Head area. Located at the intersection of West Main, Genesee, and Brown Streets, Bull's Head is an important part of three different neighborhoods: the 19th Ward, SWAN, and Neighborhood United. Over the years, there have been sporadic plans to redevelop the area, but only minor improvements have actually resulted.

The St. Mary's Campus of Unity Health is located at the intersection; it is the largest employer in the neighborhood and is a key anchor for all three neighborhoods. Working from that strong base offers an opportunity to generate a road map for revitalizing the entire area.

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RRDC has extensive experience in organizing and staffing charettes; the proposed amendment would cover a portion of the costs for the event. RRDC and the adjacent neighborhood groups would be responsible for raising any remaining required funds.

Respectfully submitted,
Dana K. Miller
Councilmember-at-Large

Adam C. McFadden
Councilmember
South District

Ordinance No. 2008-192
(Int. No. 251E)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To A Planning Charette - \$5,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$5,000 from the Contingency Account to the Department of Community Development for an agreement with the Rochester Regional Design Center to conduct a planning charette for the Bull's Head neighborhood.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Re: Ordinance No. 2008-193
Budget Amendment - Fashion
Show - \$4,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$4,000 from the Contingency Account to the Department of Recreation and Youth Services to support the Mr. and Ms. Trendsetter Fashion Show.

The Mr. and Ms. Trendsetter Fashion Show is an annual pageant for youth ages 15 to 18. The event is in its sixth year and serves 40 to 45 youth who, over four hours a week for six weeks, learn poise, stage presentation, and the elements of fashion in preparation for the fashion show. The three-hour event will be held in August 2008, when the youth compete in four fashion categories before judges comprised of local leaders of the fashion industry.

The proposed funding of \$4,000 would cover a portion of the cost of the event, including advertising and marketing, rental of the performance venue and trophies. This artistic endeavor allows participating youth to experience diversity and learn to accept difference, learn decorum, investigate self-image, and get an introduction to the fashion industry.

Respectfully submitted,
Adam C. McFadden
Councilmember
South District

Gladys Santiago
President

Ordinance No. 2008-193
(Int. No. 251F)

Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To A Fashion Show - \$4,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

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Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$4,000 from the Contingency Account to the Department of Recreation and Youth Services for support of the Mr. and Ms. Trendsetter Fashion Show.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Resolution No. 2008-19
Re: Resolution of Budgetary Intent -
Fire Department Response Times

Transmitted herewith for your approval is a resolution of budgetary intent regarding the planned reorganization of the Rochester Fire Department from a Quint/Midi to an Engine/Truck deployment model. As you are aware, Chief Caufield has recommended this model as a preferred approach to meeting the service demands of the department; as a corollary benefit, it will allow the reduction of sixteen positions in the coming year.

Subsequent to the presentation of the revised model, there have been numerous concerns raised by representatives of the International Association of Firefighters, Local 1071, as well as by some citizens in some City neighborhoods, that the proposal could result in inferior response times. The department has presented substantial data to City Council that suggest that there will be virtually no impact on response times; the union has challenged these data with analyses of their own.

Clearly, the Council is not in a position to substitute its judgment for that of the Fire Chief on matters of staffing, deployment, or other operating issues. Given the Chief's clear testimony that his planned reorganization can provide the same level of service at a lower cost, it would be irresponsible for the Council to insist on expending more taxpayer funds on this vital service than the Chief has requested. Further, since the Chief has indicated that it is his strong belief that the proposed deployment will result in increased safety for the firefighters themselves, it would be unreasonable not to implement the new system.

However, it would be equally imprudent of the Council not to at least consider the possibility that the statistical packages used to develop the new deployment model might not be perfect in their predictive analysis. As a result, Council has determined that a method of providing sufficient oversight is to require regular reports from the department that quantify the actual times for each of the various incident types to which the department responds. Further, should the reports indicate that response times do not continue to meet the current response time levels, Council will require submission of a plan from the Mayor and Chief to address any identified problem and to provide appropriate additional resources to ensure that the excellent service that our citizens have come to expect from the men and women of the Fire Department remains undiminished.

Respectfully submitted,
Carolee A. Conklin, Chair
Finance Committee

Carla M. Palumbo
Councilmember
Northwest District

Resolution No. 2008-19
(Int. No. 251G)

Resolution of Budgetary Intent - Fire Department Response Times

WHEREAS, for many years the Rochester Fire Department has been a model of excellent service in responding to the many and varied calls for service that are directed to that department, and

WHEREAS, for more than twenty years, the Rochester Fire Department has been deployed around a Quint/Midi service delivery model, and

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WHEREAS, the leadership of the Rochester Fire Department has planned to reorganize the department's response model by using an Engine/Truck deployment, and

WHEREAS, the planned redeployment will be carried out with a reduction of sixteen positions in the Rochester Fire Department, and

WHEREAS, the statistical models that the Rochester Fire Department has used demonstrate that the new deployment will allow response times to remain the same despite the reduction in force, and

WHEREAS, the leadership of the Rochester Fire Department has indicated its clear belief that the new deployment model will result in improved safety for the men and women of the department, and

WHEREAS, representatives of various community groups and the International Association of Firefighters, Local 1071, have expressed their concerns that the planned new deployment, when accompanied by the reduction of sixteen staff positions, may result in an increase in response times and a concomitant reduction in public safety, and

WHEREAS, the City Council is committed to ensuring that adhering to current response times and ensuring the safety of our citizens will continue to be priority issues,

BE IT THEREFORE RESOLVED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby requested to provide to City Council quarterly reports, beginning in October 2008 and continuing for the duration of the four-year implementation period, detailing the response times for each sector of the City for each of the various incident types to which the Fire Department responds.

Section 2. Following the third quarter after implementation of the new deployment model, if said reports indicate a worsening of response times for any sector of the City and/or any type of incident response, the Mayor and Fire Chief shall submit to Council a plan of correction that shall include appropriate additional resources to restore the response times to their previous levels.

Section 3. This resolution shall take effect immediately.

Adopted unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-194
Re: Budget Amendment - Courtside
Scouting Service - \$2,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$2,000 from the Contingency Account to the Department of Recreation and Youth Services to support the Courtside Scouting Service program.

Courtside Scouting Service is a program of the Temple of God Church, Inc. It hosts showcase basketball competitions at which Junior College and NCAA Division 2 and 3 coaches and scouts are in attendance in an effort to showcase local talent for potential athletic scholarships. The program targets at-risk youth in an effort to encourage improved academic performance that would be required for college admission.

In April, Courtside held its Spring Showcase at Edison Tech; 105 students participated. Courtside plans to use the City funds to put on a Fall Showcase in 2008. The funds will pay for ads, t-shirts, referees, rental and other miscellaneous expenses.

The program offers another opportunity for the City to provide a vehicle to encourage better academic performance by our students with the incentive of college scholarship assistance.

Respectfully submitted,

June 17, 2008

John F. Lightfoot
Councilmember-at-Large

Elaine M. Spaul
Councilmember
East District

Ordinance No. 2008-194
(Int. No. 251H)

Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To The Courtside Scouting Service Program - \$2,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City Of Rochester is hereby amended by transferring \$2,000 from the Contingency Account to the Department of Recreation and Youth Services to fund the Courtside Scouting Service Program.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Re: Ordinance No. 2008-195
Budget Amendment - Future
Boxing Club - \$5,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$5,000 from the Contingency Account to the Department of Recreation and Youth Services to support the Future Boxing Club.

Future Boxing Club is in its fifth year of providing positive after-school experiences for underprivileged, asthmatic and obese children in kindergarten through high school. The Club is associated with USA Boxing, and its volunteer coaches are licensed for amateur and professional coaching. It serves up to 150 kids each year, providing training and homework support from 4 p.m. to 7:30 p.m., Monday through Friday, at a nominal fee of \$25 per month. This fee is waived for numerous youth whose parents are unable to pay. Participants also must maintain at least a "C" average in school.

Future Boxing Club currently has seven youth ranked top in the nation, including two 15 year old boxers being scouted by the US Olympic boxing team. The annual cost for the program is approximately \$19,000, which covers rent, utilities, equipment, and local transportation costs. The program is entirely run by volunteers.

It is essential that children have positive, supervised activities during after-school hours and Future Boxing Club offers a successful program that emphasizes academics and physical fitness. This modest sum of \$5,000 will enable the organization to continue helping kids train as athletes, build self-confidence, develop their character, and learn sportsmanship.

Respectfully submitted,
Adam C. McFadden
Councilmember
South District

Dana K. Miller
Councilmember-at-Large

Ordinance No. 2008-195
(Int. No. 251I)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To The Future Boxing Club - \$5,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

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Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$5,000 from the Contingency Account to the Department of Recreation and Youth Services for support of after-school programming at the Future Boxing Club.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-196
Re: Budget Amendment - Maplewood
Park Trail Equipment - \$6,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$6,000 from the Contingency Account to Cash Capital for the addition of adult exercise equipment in the Maplewood Park. This amendment is similar to one that City Council approved last year to provide such equipment at Troup Street.

The provision of adult-size exercise equipment, using the model of fitness trails, will encourage adults to exercise alongside their children during trips to the playground.

A family appreciation for exercise, and the opportunity to establish a regular exercise routine, is beneficial to our City's residents. A healthy lifestyle is of particular importance to our urban population, which has a substantial portion of low-income families who lack preventative health care.

It is widely reported, and common sense tells us, that regular exercise and proper nutrition are key components to good health. This amendment is one small step towards increasing health awareness and providing opportunity for individuals to create an exercise routine.

Respectfully submitted,
Carla M. Palumbo
Councilmember
Northwest District

Carolee A. Conklin
Councilmember-at-Large

Ordinance No. 2008-196
(Int. No. 251J)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To Exercise Equipment - \$6,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$6,000 from the Contingency Account to Cash Capital for adult exercise equipment at Maplewood Park.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-197
Re: Budget Amendment - Children's
Festival - \$1,000

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Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$1,000 from the Contingency Account to the Department of Recreation and Youth Services to support a summer Children's Festival at Pulaski Park.

The annual "Save Our Children Festival" is operated by Grace-Unity Fellowship Church and it is intended to emphasize positive life choices, strong families, and individual development. The event begins with a parade from the church to Pulaski Park, followed by a day of free food, educational opportunities, and organized games.

Grace-Unity Fellowship Church has a long track record in youth counseling, tutoring, crisis intervention, and general youth development. Their annual Children's Festival relies entirely on contributions to operate. The festival includes displays and materials from the Police Department, the Fire Department's Fire Safety House, as well as presentations by numerous other not-for-profit and public agencies.

This modest allocation will provide the opportunity for 400-500 children to enjoy and learn at the festival; the event is scheduled for August 23rd.

Respectfully submitted,
Lovely A. Warren
Councilmember
Northeast District

William F. Pritchard
Councilmember-at-Large

Ordinance No. 2008-197
(Int. No. 251K)

Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To A Children's Festival - \$1,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$1,000 from the Contingency Account to the Department of Recreation and Youth Services to fund a Children's Festival.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-198, Ordinance No. 2008-199,
Ordinance No. 2008-200, Ordinance No. 2008-201,
Local Improvement Ordinance No. 1593, Ordinance No. 2008-202,
Ordinance No. 2008-203, Ordinance No. 2008-204,
Ordinance No. 2008-205, Ordinance No. 2008-206 and
Local Law No. 3
Re: 2008-09 Budget

Transmitted herewith for your approval is legislation relating to the 2008-09 Budget. This legislation will:

1. Approve appropriations and establish revenue estimates for the City and City School District;
2. Authorize the tax levies required to finance appropriations for the City and City School District;
3. Authorize the budgets and related assessments for the Local Works program;
4. Confirm the assessments required for the following programs:

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- a. Street mall maintenance
- b. Neighborhood parking lot operation
- c. Public Market snow removal and security services
- d. Street lighting and sidewalk districts
- e. Merchants/Winton open space district
- f. Downtown Special Services District (previously Downtown Guides)
- g. Downtown Enhancement District
- h. High Falls Improvement District
- i. Atlantic Avenue Improvement District
- j. St. Paul Street Streetscape

5. Authorize certain fee increases and Charter and Code changes.

Details of the above actions related to the 2008-09 proposed budget of the City submitted to City Council on May 16, 2008 are summarized below:

1. Total appropriations of \$1,160,632,045 allocated for the City and the School District

	<u>Proposed</u> <u>2008-09</u>	<u>Amended</u> <u>2007-08</u>	<u>Dollar</u> <u>Difference</u>	<u>Percent</u> <u>Difference</u>
City	\$ 477,878,500	\$ 451,237,500	\$26,641,000	5.9
School*	<u>682,753,545</u>	<u>651,883,521</u>	<u>30,870,024</u>	4.7
Total	\$1,160,632,045	\$1,103,121,021	\$57,511,024	5.2

Total non-tax revenue distributed between the City and the District as follows:

	<u>Proposed</u> <u>2008-09</u>	<u>Amended</u> <u>2007-08</u>	<u>Dollar</u> <u>Difference</u>	<u>Percent</u> <u>Difference</u>
City	\$ 436,513,110	\$405,217,759	\$31,295,351	7.7
School District	<u>570,204,045</u>	<u>549,765,724</u>	<u>20,438,321</u>	3.7
Total	\$1,006,717,155	\$954,983,483	\$51,733,672	5.4

2. Total tax levies of \$162,872,900 for the City and City School District as follows:

	<u>Proposed</u> <u>2008-09</u>	<u>Amended</u> <u>2007-08</u>	<u>Dollar</u> <u>Difference</u>	<u>Percent</u> <u>Difference</u>
Tax Revenue	\$153,914,890	\$148,137,538	\$5,777,352	3.9
Tax Reserve	<u>8,958,010</u>	<u>8,621,762</u>	<u>336,248</u>	3.9
Tax Levy	\$162,872,900	\$156,759,300	\$6,113,600	3.9

3. Total appropriations for the Local Works fund of \$15,996,500 and total assessments of \$15,767,300.

	<u>Proposed</u> <u>2008-09</u>	<u>Amended</u> <u>2007-08</u>	<u>Dollar</u> <u>Difference</u>	<u>Percent</u> <u>Difference</u>
Street Maintenance	\$ 4,106,335	\$ 3,565,988	\$540,347	15.1
Sidewalk Repair	1,661,594	1,519,818	141,776	9.3
Roadway Plowing	7,846,138	7,938,640	-92,502	-1.1
Sidewalk Plowing	<u>2,153,233</u>	<u>2,248,154</u>	<u>-94,921</u>	-4.2

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Total \$15,767,300 \$15,272,600 \$494,700 3.2

4. The budget for the various street malls was approved on January 15, 2008. The budget for the Public Market was approved on March 18, 2008. The budgets for the open space, lighting, Cascade and Norton Streetscapes, and High Falls Business District were approved on April 15, 2008. The budgets for the Downtown Enhancement District, Downtown Special Services District (previously known as Downtown Guides), and parking lots were approved on May 13, 2008. The assessments required for the various programs consist of the following:

	<u>Proposed 2008-09</u>	<u>Amended 2007-08</u>	<u>Dollar Difference</u>	<u>Percent Difference</u>
Street Malls	\$ 78,209	\$ 76,788	\$ 1,421	1.9
Parking Lots	66,110	63,100	3,010	4.8
Public Market	36,159	35,444	715	2.0
Lighting and Sidewalks	40,699	24,001	16,698	69.6
Open Space Districts	6,500	9,720	-3,220	-33.1
Downtown Special Services	441,969	368,813	73,156	19.8
Downtown Enhancement	540,900	523,300	17,600	3.4
High Falls Improvement District	25,000	25,000	0	0.0
Atlantic Avenue Improvement	21,428	22,000	-572	-2.6
St. Paul Street Streetscape	20,649	20,649	0	0.0

5. The proposed additions to the tax roll consist of the following charges:

	<u>Proposed 2008-09</u>	<u>Amended 2007-08</u>	<u>Dollar Difference</u>	<u>Percent Difference</u>
Delinquent Refuse	\$ 562,598	\$ 512,207	\$ 50,391	9.8
Delinquent Water	6,857,417	6,728,308	129,109	1.9
Code Enforcement	52,988	31,005	21,983	70.9
Supplemental and Omitted Taxes	175,756	312,206	-136,450	-43.7
Local Improvements	19,665	23,278	-3,613	-15.5
Encroachments	4,375	4,525	-150	-3.3
Rehabilitation/Demolition	220,731	120,345	100,386	83.4
Code Violations	929,801	1,978,075	-1,048,274	-53.0
Arnold Park Monuments	7,055	7,055	0	0.0

6. A local works increase is proposed to balance the Local Works Fund. The proposed increase is expected to result in a net increase of \$420,200 in local works revenue.
7. A water rate increase is proposed to balance the Water Fund. The proposed increase is expected to result in a net increase of \$863,500 in revenue.
8. A 5% increase in parking rates, which vary by garage, is necessary to balance the parking fund, resulting in incremental revenues of approximately \$108,000. Amending the City Code to reflect the addition of the South Avenue Garage and the Mortimer Street Garage to the list of designated parking garages and to enable the Municipal Parking Coordinator to authorize a reduced rate for individuals 65 years or over at all City-operated garages, and to sell blocks of monthly parking passes to local businesses.
9. Amending the City Code for proposed departmental fee and fine increases will result in incremental revenues of approximately \$68,100 to the following Departments:

City Clerk	\$ 98,647
Environmental Services	<u>18,700</u>
	\$117,347

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10. Amend the City Charter regarding the collection of outstanding taxes and charges from fire insurance proceeds. Currently, the Charter stipulates that the City can collect such amounts only when all taxes and charges are at least one year due. This amendment will bring our ordinance into line with NY State Law to allow for collection of any and all outstanding taxes and charges from fire insurance proceeds if any single one such tax or charge is outstanding for more than one year. This law will not apply to one- or two-family residential structures; it will allow the owner of the affected structure to enter into an agreement with the City to restore the premises using the proceeds of the insurance.

Respectfully submitted,
Robert J. Duffy
Mayor

Attachment No. AH-64

Ordinance No. 2008-198
(Int. No. 251, As Amended)

Adoption Of The Budget Estimates For Municipal Purposes For The
2008-09 Fiscal Year, Appropriation Of Sums Set Forth Therein And
Approving Commercial Refuse Fees

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The budget estimate for municipal purposes for the fiscal year July 1, 2008 to June 30, 2009, providing for the expenditure of \$[477,878,500] 478,107,100, is in all respects adopted, confirmed, fixed, and determined.

Section 2. The sums of money designated in the budget estimate for municipal purposes for the fiscal year 2008-09 are hereby authorized to be expended and the sum of \$[477,878,500] 478,107,100 is hereby appropriated for the current expenses of the departments and agencies; cash capital; debt service; and for the other purposes therein, in the manner provided by law, as listed below:

City Council and Clerk	\$1,771,900	
Administration	12,708,300	
Community Development	[6,027,200]	<u>6,032,200</u>
Economic Development	[2,655,800]	<u>2,660,800</u>
Environmental Services	82,668,700	
Finance	5,364,500	
Information Technology	4,003,800	
Law	1,929,600	
Library	11,185,900	
Recreation and Youth Services	[16,990,200]	<u>17,262,500</u>
Emergency Communications	10,337,200	
Police	78,734,000	
Fire	41,304,400	
Undistributed Expenses	[102,929,400]	<u>102,979,400</u>
Contingency	[11,427,700]	<u>11,318,000</u>
Cash Capital	[50,033,800]	<u>50,039,800</u>
Debt Service	37,806,100	
Sub-total	\$[477,878,500]	<u>478,107,100</u>
Tax Reserve	2,407,510	
Total	\$[480,286,010]	<u>480,514,610</u>

Section 3. The budget estimate of the current revenues and other receipts, other than real estate taxes and the School Tax Relief (STAR) funds, for municipal purposes for the fiscal year 2008-09 is hereby fixed and determined at \$436,741,710 and said sum is appropriated for the purposes set forth in the budget estimate.

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Section 4. The budget estimate for the fiscal year 2008-09 providing for the raising of taxation on real estate for municipal purposes of the sum of \$43,772,900 is hereby adopted.

Section 5. Pursuant to subsection 20-24B(1) of the Municipal Code, the Council hereby approves the fees for collection of commercial refuse and recyclables as proposed by the Mayor for fiscal year 2008-09.

Section 6. This ordinance shall take effect on July 1, 2008.

Bracketed material deleted; underlined material added.

Passed unanimously.

Ordinance No. 2008-199
(Int. No. 252)

Adoption Of The Budget Estimates For School Purposes For The
Fiscal Year Commencing July 1, 2008 And Expiring June 30, 2009,
And Appropriation Of Sums Set Forth Therein

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The budget estimate for school purposes for the fiscal year July 1, 2008 to June 30, 2009, providing for the expenditure of \$682,753,545, is in all respects adopted, confirmed, fixed, and determined.

Section 2. The sums of money designated in the budget estimate for school purposes for the fiscal year 2008-09 are hereby authorized to be expended and the sum of \$682,753,545 is hereby appropriated to the Board of Education for the following purposes:

Operations	\$644,237,665
Cash Capital	12,148,602
Debt Service	<u>26,367,278</u>
Subtotal	682,753,545
Tax Reserve	<u>6,550,500</u>
Total	\$689,304,045

Section 3. The budget estimate of the current revenues and other receipts, other than real estate taxes, for school purposes for the fiscal year 2008-09 is hereby fixed and determined at \$570,204,045 and said sum is appropriated for the purposes set forth in the budget estimate.

Section 4. The budget estimate for the fiscal year 2008-09 providing for the raising of taxation on real estate for school purposes of the sum of \$119,100,000 is hereby adopted.

Section 5. This ordinance shall take effect on July 1, 2008.

Passed by the following vote:

Ayes - President Santiago, Councilmembers Lightfoot, McFadden, Palumbo, Spaul - 5.

Nays - Councilmembers Conklin, Miller, Pritchard, Warren - 4.

Ordinance No. 2008-200
(Int. No. 253)

Levying Taxes For Municipal Purposes For The Fiscal Year
Commencing July 1, 2008 And Expiring June 30, 2009

BE IT ORDAINED, by the Council of The City of Rochester as follows:

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Section 1. The sum of \$43,772,900, which sum is deemed by the Council sufficient with other revenues to produce from collection during the fiscal year commencing July 1, 2008 and expiring June 30, 2009 the amount required to meet the budget estimates for municipal purposes, is hereby levied on all taxable real property in the City of Rochester, as set forth in the assessment rolls, for the fiscal year commencing July 1, 2008 and expiring June 30, 2009.

Section 2. The Director of Finance shall cause the taxes levied above to be inserted in the assessment rolls for the fiscal year commencing July 1, 2008 and expiring June 30, 2009.

Section 3. This ordinance shall take effect on July 1, 2008.

Passed unanimously.

Ordinance No. 2008-201
(Int. No. 254)

Levying Taxes For School Purposes For The Fiscal Year
Commencing July 1, 2008 And Expiring June 30, 2009

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The sum of \$119,100,000, which sum is deemed by the Council sufficient with other revenues to produce from collection during the fiscal year commencing July 1, 2008 and expiring June 30, 2009 the amount required to meet the budget estimates for school purposes, is hereby levied on all taxable real property in the City of Rochester, as set forth in the assessment rolls, for the fiscal year commencing July 1, 2008 and expiring June 30, 2009.

Section 2. The Director of Finance shall cause the taxes levied above to be inserted in the assessment rolls for the fiscal year commencing July 1, 2008 and expiring June 30, 2009.

Section 3. This ordinance shall take effect on July 1, 2008.

Passed unanimously.

Local Improvement Ordinance No. 1593
(Int. No. 255)

Local Improvement Ordinance - Street Cleaning, Street And
Sidewalk Snow Removal, And Hazardous Sidewalk Repair
Commencing July 1, 2008 And Expiring June 30, 2009

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The Council finds and declares (1) that it is in the public interest to provide street cleaning, snow removal services on the streets and sidewalks, and the repair of hazardous sidewalks in the City of Rochester during the fiscal year from July 1, 2008 to June 30, 2009; (2) that the provision of such service benefits the properties abutting on such streets and sidewalks, and (3) that the cost of providing such services should be borne by the benefitted properties according to the benefit received by such properties.

Section 2. The Commissioner of Environmental Services shall cause the following improvements and work to be provided on streets, sidewalks and lots in the City of Rochester during the fiscal year July 1, 2008 to June 30, 2009:

- A. The removal of snow from such sidewalks and the repair of such hazardous sidewalks as the Commissioner may direct.
- B. The removal of snow and ice from the roadway of such streets as the Commissioner may direct, including the use of sodium chloride, calcium chloride, and other chemicals or

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abrasives for the treatment of slippery or icy pavement as deemed necessary by the Commissioner.

- C. The cleaning and/or flushing of such streets as the Commissioner may direct, including hand-cleaning, tank flushing, mechanical sweeping, and the collection and removal of brush, leaves, and debris.

Section 3. Such work shall be done by competitive contract, or by the Department of Environmental Services, as the Commissioner of Environmental Services deems appropriate.

Section 4. The cost of providing such street cleaning and street snow removal services for the 2008-09 fiscal year shall be assessed against all parcels of property that abut a street, reflecting the benefit to be derived by such parcels from such services. The cost of providing such sidewalk repair and snow removal services for the 2008-09 fiscal year shall be assessed against all parcels of property that abut a sidewalk, reflecting the benefit to be derived by such parcels from such services.

Section 5. The amount assessed shall be allocated among all benefited parcels in direct proportion to each parcel's street or sidewalk footage, defined for purposes of this ordinance as the full footage of the parcel along the street or sidewalk upon which it fronts, plus one-third of the footage along any other abutting streets or sidewalks. The Council hereby determines that such street or sidewalk footage represents the relative amount of benefit received by each such parcel.

Section 6. The total cost of such services to be assessed on July 1, 2008 shall be \$15,767,300 consisting of \$4,106,335 for street and lot maintenance, \$1,661,594 for sidewalk repair, \$7,846,138 for roadway snow removal and \$2,153,233 for sidewalk snow removal services. Such total amount constitutes an estimate of the amount necessary to pay contractors to provide services and to cover the costs of providing services with City crews between July 1, 2008 and June 30, 2009, less any miscellaneous revenues estimated to be collected during the same period, plus a reasonable reserve for uncollected assessments. All assessments collected shall be paid into the Local Works Fund, and all costs incurred shall be paid from such fund. The amounts assessed herein are appropriated for that purpose.

Section 7. The amount assessed on July 1, 2008 shall be billed on the tax bill and shall be due in one installment. Delinquent assessments collected more than 60 days into a fiscal year subsequent to the fiscal year billed shall be credited as revenue in the year collected and applied against costs in that fiscal year.

Section 8. This ordinance shall take effect on July 1, 2008.

Passed unanimously.

Ordinance No. 2008-202
(Int. No. 256, As Amended)

Confirming The Assessments, Amounts And Charges To Be
Inserted In The Annual Tax Rolls For The Fiscal Year Commencing
July 1, 2008 And Expiring June 30, 2009

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The following assessments, amounts and charges, and the allocation of said amounts against properties in the City, as set forth in roll or rolls on file in the City Clerk's Office, to be inserted into the annual tax rolls for the fiscal year commencing July 1, 2008 and expiring June 30, 2009 are hereby in all respects confirmed:

Street and Lot Maintenance	\$4,106,335.00	
Roadway Snow Removal	7,846,138.00	
Sidewalk Snow Removal	2,153,233.00	
Hazardous Sidewalk Repair	1,661,594.00	
Delinquent Refuse	562,597.76	
Delinquent Water Charges	[6,857,416.85]	<u>6,471,375.30</u>
Supplemental Taxes	175,382.07	

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Omitted Taxes	373.58	
Street Malls	78,209.00	
Arnold Park Monuments	7,055.29	
Parking Lots	66,110.00	
Code Enforcements	52,987.50	
Code Violations	929,801.00	
Local Improvements	[19,664.60]	<u>19,656.38</u>
Downtown Enhancement	540,900.00	
Public Market Plowing	5,290.36	
Public Market Security	30,868.42	
Encroachment Fees	4,375.00	
Rehabilitation Charges	220,730.70	
Downtown Special Services	441,969.00	
Lyell Avenue Street Lights - District I	2,502.45	
Lyell Avenue Street Lights - District II	2,616.69	
Wilson Blvd. Street Lights	514.38	
Blossom Road Lights	609.42	
Monroe Avenue Lights I	7,053.18	
Monroe Avenue Lights and Sidewalk II	9,538.74	
Norton Street District	4,133.14	
Cascade District	6,417.99	
Lake Avenue Lights	3,774.30	
High Falls Business Improvement District	25,000.00	
South Avenue-Alexander Open Space	6,500.00	
St. Paul Street Streetscape	20,649.38	
St. Paul Street Lighting	370.77	
Rundel Park Lighting	3,168.68	
Atlantic Avenue Landscape	[21,428.09]	<u>21,378.29</u>

Section 2. Pursuant to Section 4 of Local Improvement Ordinance No. 1537, relating to the South/Alexander Open Space District, the 2008-09 special assessments shall be at a rate of \$0.330/\$1,000 of assessed value for the Inner Tier parcels and \$0.165/\$1,000 of assessed value for the Outer Tier parcels.

Section 3. This ordinance shall take effect immediately.

Bracketed material deleted, underlined material added.

Passed unanimously.

Ordinance No. 2008-203
(Int. No. 257)

Amending The Municipal Code With Respect To Water Rates

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Section 23-37 of the Municipal Code, relating to fees for water, as amended, is hereby further amended by amending subsections A, B, C and D thereof to read in their entirety as follows:

A. Consumption rates.

- (1) Consumption charge; schedule of rates.

Gallons Consumed per Month	Charge per 1,000 Gallons
0 to 20,000	\$2.91
20,000 to 620,000	\$2.67
620,000 to 10,000,000	\$2.09
10,000,000 to 15,000,000	\$1.37
Over 15,000,000	\$1.17

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1. Demonstrated level of understanding of the project.
2. Degree of relevant experience in the Public Sector and in the Rochester area.
3. Demonstrated evidence of innovative solutions.
4. Office location of key project personnel in Rochester (City).
5. Cost within grant amount.

The Collaborative Review Committee is comprised of nine members, three from each organization, with the City School District acting as lead agency for the grant application submission and receipt of funds. The City is represented by the Director of Human Resource Management, the Director of Finance and the Benefits Manager.

The project is expected to commence July 1, 2008.

Respectfully submitted,
Robert J. Duffy
Mayor

Ordinance No. 2008-187
(Int. No. 248)

Authorizing An Agreement For A Health Insurance Collaborative
Feasibility Study

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the Rochester City School District and the County of Monroe for a Health Insurance Collaborative Feasibility Study.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-188
Re: Budget Amendment - South Avenue
Rec Center - \$21,700

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$21,700 from the Contingency Account to the Department of Recreation & Youth Services to restore full hours of operation for the South Avenue Rec Center during July and August.

The Proposed Budget reduces the South Avenue Center from a full center to a satellite center. As a result, the hours of operation are scheduled to be substantially reduced. The proposed amendment will allow the center to run Monday through Friday, 9:00 a.m. to 9:00 p.m., and Saturday from 11:00 a.m. to 6:00 p.m.

As you are aware, the proposed change accompanies the proposed elimination of the satellite rec program hours in several schools throughout the City. At the public hearing on the Proposed Budget, there was significant public concern about the reductions in recreation hours. On June 12, Mayor Duffy announced that existing resources within the DRYS budget would be used to keep the other satellite centers open for the same hours as last summer and that the Administration was working with the City School District to

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redesign after-school programming for September. At that time, a proposal will be submitted to City Council that will address the future of the satellite locations.

In discussions among City Councilmembers, it is clear that the Council believes that the South Avenue Center should operate under the same general principles as the other satellite locations for the summer. Subsequent to that time, its future will be considered along with the other satellite locations as part of the cooperative programming with the City School District

Respectfully submitted,
Elaine M. Spaul
Councilmember
East District

Lovely A. Warren
Councilmember
Northeast District

Ordinance No. 2008-188
(Int. No. 251A)

Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To the South Avenue Rec Center - \$21,700

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City Of Rochester is hereby amended by transferring \$21,700 from the Contingency Account to the Department of Recreation & Youth Services to fund restoration of the hours of operation for the South Avenue Rec Center during July and August.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-189
Re: Budget Amendment - Health
Benefits - \$50,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$50,000 from the Contingency Account to the Undistributed Account to provide an additional three months of health insurance for City employees who are being laid off as a result of the 2008-09 budget cuts.

The Proposed Budget eliminates a net total of 70 full-time positions; while many of those positions are currently vacant, a large number are filled and it is currently anticipated that there will be about 20 layoffs. The Mayor had already planned to provide six months of health insurance coverage to those former employees, along with counseling and training opportunities.

The Council is concerned that the current economic climate may not allow all of those who are being laid off to find employment within that six-month period. As a result, we believe that in a year that has an unprecedented number of staff cuts, an unprecedented effort should be made to cushion the impact on those who are leaving our employment through no fault of their own.

The proposed amendment will provide an additional three months of coverage for those affected, bringing the total coverage to nine months. We believe that this is an appropriate response to such challenging economic times and we hope it will be a small measure of comfort for those affected.

Respectfully submitted,
Carolee A. Conklin
Councilmember-at-Large

William F. Pritchard
Councilmember-at-Large

Ordinance No. 2008-189
(Int. No. 251B)

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Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To Health Insurance -\$50,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City Of Rochester is hereby amended by transferring \$50,000 from the Contingency Account to the Undistributed Account to fund an additional three months of health insurance coverage for employees who are being laid off as a result of reductions in the Proposed Budget.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-190
Re: Budget Amendment - Downtown
Community Forum - \$5,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$5,000 from the Contingency Account to the Department of Economic Development to fund support for the Downtown Community Forum's ongoing series on economic development.

The Downtown Community Forum has been a key catalyst for many years in facilitating the exchange of information on a broad range of topics from downtown housing development to broader issues of economic and community revitalization. The organization has been seeking additional support for their efforts to bring in speakers on a range of economic development issues.

The proposed amendment would allow the Downtown Community Forum to attract expert speakers who could engage the community in productive discussions about the best options for Rochester to focus on in our ongoing efforts to create jobs, to increase our tax base, and to provide greater opportunities for our citizens.

Respectfully submitted,
Dana K. Miller
Councilmember-at-Large

Gladys Santiago
President

Ordinance No. 2008-190
(Int. No. 251C)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To The Downtown Community Forum - \$5,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$5,000 from the Contingency Account to the Department of Economic Development for support of the Downtown Community Forum's series on economic development.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-191
Re: Budget Amendment - Southeast

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Health Fair - \$10,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$10,000 from the Contingency Account to the Department of Recreation and Youth Services for a Health Fair in the southeast quadrant of the City. Health fairs are free family-oriented events that provide important health information to the public. Medical institutions, clinics, community organizations and other health-oriented groups staff information tables covering a variety of health issues. Incentives are provided for fairgoers to attend each table and learn something new.

Many of the topics covered are those of particular concern to minority populations, whose health problems are less frequently highlighted. For example, heart disease and diabetes are significant health threats to the African-American and Latino populations.

The planned Health Fair for Summer 2009 follows the same format as the one held in the Northeast area of the City at the Franklin Educational Campus in 2006, the Northwest Fair held in 2007, and the Sector 4 event that will take place in August 2008. At the initial event, which was held outdoors during a deluge of rain, approximately 300 people attended and 54 vendors participated. At the event in August 2007 at the Edgerton Recreation Center in the Northwest area of the City, over 800 residents and sixty vendors participated. Similar numbers are anticipated at Sector 4.

Respectfully submitted,
John F. Lightfoot
Councilmember-at-Large

Elaine M. Spaul
Councilmember
East District

Ordinance No. 2008-191
(Int. No. 251D)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To A Health Fair in The Southeast Quadrant - \$10,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$10,000 from the Contingency Account to the Department of Recreation and Youth Services for support of a Health Fair in the Southeast Quadrant.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-192
Re: Budget Amendment - Planning
Charette - \$5,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$5,000 from the Contingency Account to the Department of Community Development to fund a planning charette for the Bull's Head area. The intent of the amendment is to provide funding to the Rochester Regional Design Center (RRDC) to coordinate such an event.

As you may know, 2009 will be the 200th anniversary of the Bull's Head area. Located at the intersection of West Main, Genesee, and Brown Streets, Bull's Head is an important part of three different neighborhoods: the 19th Ward, SWAN, and Neighborhood United. Over the years, there have been sporadic plans to redevelop the area, but only minor improvements have actually resulted.

The St. Mary's Campus of Unity Health is located at the intersection; it is the largest employer in the neighborhood and is a key anchor for all three neighborhoods. Working from that strong base offers an opportunity to generate a road map for revitalizing the entire area.

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RRDC has extensive experience in organizing and staffing charettes; the proposed amendment would cover a portion of the costs for the event. RRDC and the adjacent neighborhood groups would be responsible for raising any remaining required funds.

Respectfully submitted,
Dana K. Miller
Councilmember-at-Large

Adam C. McFadden
Councilmember
South District

Ordinance No. 2008-192
(Int. No. 251E)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To A Planning Charette - \$5,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$5,000 from the Contingency Account to the Department of Community Development for an agreement with the Rochester Regional Design Center to conduct a planning charette for the Bull's Head neighborhood.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Re: Ordinance No. 2008-193
Budget Amendment - Fashion
Show - \$4,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$4,000 from the Contingency Account to the Department of Recreation and Youth Services to support the Mr. and Ms. Trendsetter Fashion Show.

The Mr. and Ms. Trendsetter Fashion Show is an annual pageant for youth ages 15 to 18. The event is in its sixth year and serves 40 to 45 youth who, over four hours a week for six weeks, learn poise, stage presentation, and the elements of fashion in preparation for the fashion show. The three-hour event will be held in August 2008, when the youth compete in four fashion categories before judges comprised of local leaders of the fashion industry.

The proposed funding of \$4,000 would cover a portion of the cost of the event, including advertising and marketing, rental of the performance venue and trophies. This artistic endeavor allows participating youth to experience diversity and learn to accept difference, learn decorum, investigate self-image, and get an introduction to the fashion industry.

Respectfully submitted,
Adam C. McFadden
Councilmember
South District

Gladys Santiago
President

Ordinance No. 2008-193
(Int. No. 251F)

Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To A Fashion Show - \$4,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

June 17, 2008

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$4,000 from the Contingency Account to the Department of Recreation and Youth Services for support of the Mr. and Ms. Trendsetter Fashion Show.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Re: Resolution No. 2008-19
Resolution of Budgetary Intent -
Fire Department Response Times

Transmitted herewith for your approval is a resolution of budgetary intent regarding the planned reorganization of the Rochester Fire Department from a Quint/Midi to an Engine/Truck deployment model. As you are aware, Chief Caufield has recommended this model as a preferred approach to meeting the service demands of the department; as a corollary benefit, it will allow the reduction of sixteen positions in the coming year.

Subsequent to the presentation of the revised model, there have been numerous concerns raised by representatives of the International Association of Firefighters, Local 1071, as well as by some citizens in some City neighborhoods, that the proposal could result in inferior response times. The department has presented substantial data to City Council that suggest that there will be virtually no impact on response times; the union has challenged these data with analyses of their own.

Clearly, the Council is not in a position to substitute its judgment for that of the Fire Chief on matters of staffing, deployment, or other operating issues. Given the Chief's clear testimony that his planned reorganization can provide the same level of service at a lower cost, it would be irresponsible for the Council to insist on expending more taxpayer funds on this vital service than the Chief has requested. Further, since the Chief has indicated that it is his strong belief that the proposed deployment will result in increased safety for the firefighters themselves, it would be unreasonable not to implement the new system.

However, it would be equally imprudent of the Council not to at least consider the possibility that the statistical packages used to develop the new deployment model might not be perfect in their predictive analysis. As a result, Council has determined that a method of providing sufficient oversight is to require regular reports from the department that quantify the actual times for each of the various incident types to which the department responds. Further, should the reports indicate that response times do not continue to meet the current response time levels, Council will require submission of a plan from the Mayor and Chief to address any identified problem and to provide appropriate additional resources to ensure that the excellent service that our citizens have come to expect from the men and women of the Fire Department remains undiminished.

Respectfully submitted,
Carolee A. Conklin, Chair
Finance Committee

Carla M. Palumbo
Councilmember
Northwest District

Resolution No. 2008-19
(Int. No. 251G)

Resolution of Budgetary Intent - Fire Department Response Times

WHEREAS, for many years the Rochester Fire Department has been a model of excellent service in responding to the many and varied calls for service that are directed to that department, and

WHEREAS, for more than twenty years, the Rochester Fire Department has been deployed around a Quint/Midi service delivery model, and

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WHEREAS, the leadership of the Rochester Fire Department has planned to reorganize the department's response model by using an Engine/Truck deployment, and

WHEREAS, the planned redeployment will be carried out with a reduction of sixteen positions in the Rochester Fire Department, and

WHEREAS, the statistical models that the Rochester Fire Department has used demonstrate that the new deployment will allow response times to remain the same despite the reduction in force, and

WHEREAS, the leadership of the Rochester Fire Department has indicated its clear belief that the new deployment model will result in improved safety for the men and women of the department, and

WHEREAS, representatives of various community groups and the International Association of Firefighters, Local 1071, have expressed their concerns that the planned new deployment, when accompanied by the reduction of sixteen staff positions, may result in an increase in response times and a concomitant reduction in public safety, and

WHEREAS, the City Council is committed to ensuring that adhering to current response times and ensuring the safety of our citizens will continue to be priority issues,

BE IT THEREFORE RESOLVED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby requested to provide to City Council quarterly reports, beginning in October 2008 and continuing for the duration of the four-year implementation period, detailing the response times for each sector of the City for each of the various incident types to which the Fire Department responds.

Section 2. Following the third quarter after implementation of the new deployment model, if said reports indicate a worsening of response times for any sector of the City and/or any type of incident response, the Mayor and Fire Chief shall submit to Council a plan of correction that shall include appropriate additional resources to restore the response times to their previous levels.

Section 3. This resolution shall take effect immediately.

Adopted unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-194
Re: Budget Amendment - Courtside
Scouting Service - \$2,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$2,000 from the Contingency Account to the Department of Recreation and Youth Services to support the Courtside Scouting Service program.

Courtside Scouting Service is a program of the Temple of God Church, Inc. It hosts showcase basketball competitions at which Junior College and NCAA Division 2 and 3 coaches and scouts are in attendance in an effort to showcase local talent for potential athletic scholarships. The program targets at-risk youth in an effort to encourage improved academic performance that would be required for college admission.

In April, Courtside held its Spring Showcase at Edison Tech; 105 students participated. Courtside plans to use the City funds to put on a Fall Showcase in 2008. The funds will pay for ads, t-shirts, referees, rental and other miscellaneous expenses.

The program offers another opportunity for the City to provide a vehicle to encourage better academic performance by our students with the incentive of college scholarship assistance.

Respectfully submitted,

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John F. Lightfoot
Councilmember-at-Large

Elaine M. Spaul
Councilmember
East District

Ordinance No. 2008-194
(Int. No. 251H)

Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To The Courtside Scouting Service Program - \$2,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City Of Rochester is hereby amended by transferring \$2,000 from the Contingency Account to the Department of Recreation and Youth Services to fund the Courtside Scouting Service Program.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Re: Ordinance No. 2008-195
Budget Amendment - Future
Boxing Club - \$5,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$5,000 from the Contingency Account to the Department of Recreation and Youth Services to support the Future Boxing Club.

Future Boxing Club is in its fifth year of providing positive after-school experiences for underprivileged, asthmatic and obese children in kindergarten through high school. The Club is associated with USA Boxing, and its volunteer coaches are licensed for amateur and professional coaching. It serves up to 150 kids each year, providing training and homework support from 4 p.m. to 7:30 p.m., Monday through Friday, at a nominal fee of \$25 per month. This fee is waived for numerous youth whose parents are unable to pay. Participants also must maintain at least a "C" average in school.

Future Boxing Club currently has seven youth ranked top in the nation, including two 15 year old boxers being scouted by the US Olympic boxing team. The annual cost for the program is approximately \$19,000, which covers rent, utilities, equipment, and local transportation costs. The program is entirely run by volunteers.

It is essential that children have positive, supervised activities during after-school hours and Future Boxing Club offers a successful program that emphasizes academics and physical fitness. This modest sum of \$5,000 will enable the organization to continue helping kids train as athletes, build self-confidence, develop their character, and learn sportsmanship.

Respectfully submitted,
Adam C. McFadden
Councilmember
South District

Dana K. Miller
Councilmember-at-Large

Ordinance No. 2008-195
(Int. No. 251I)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To The Future Boxing Club - \$5,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

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Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$5,000 from the Contingency Account to the Department of Recreation and Youth Services for support of after-school programming at the Future Boxing Club.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-196
Re: Budget Amendment - Maplewood
Park Trail Equipment - \$6,000

Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$6,000 from the Contingency Account to Cash Capital for the addition of adult exercise equipment in the Maplewood Park. This amendment is similar to one that City Council approved last year to provide such equipment at Troup Street.

The provision of adult-size exercise equipment, using the model of fitness trails, will encourage adults to exercise alongside their children during trips to the playground.

A family appreciation for exercise, and the opportunity to establish a regular exercise routine, is beneficial to our City's residents. A healthy lifestyle is of particular importance to our urban population, which has a substantial portion of low-income families who lack preventative health care.

It is widely reported, and common sense tells us, that regular exercise and proper nutrition are key components to good health. This amendment is one small step towards increasing health awareness and providing opportunity for individuals to create an exercise routine.

Respectfully submitted,
Carla M. Palumbo
Councilmember
Northwest District

Carolee A. Conklin
Councilmember-at-Large

Ordinance No. 2008-196
(Int. No. 251J)

Amending The 2008-09 Budget Of The City Of Rochester In Regard
To Exercise Equipment - \$6,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$6,000 from the Contingency Account to Cash Capital for adult exercise equipment at Maplewood Park.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-197
Re: Budget Amendment - Children's
Festival - \$1,000

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Transmitted herewith for your approval is an amendment to the Proposed 2008-09 Budget transferring \$1,000 from the Contingency Account to the Department of Recreation and Youth Services to support a summer Children's Festival at Pulaski Park.

The annual "Save Our Children Festival" is operated by Grace-Unity Fellowship Church and it is intended to emphasize positive life choices, strong families, and individual development. The event begins with a parade from the church to Pulaski Park, followed by a day of free food, educational opportunities, and organized games.

Grace-Unity Fellowship Church has a long track record in youth counseling, tutoring, crisis intervention, and general youth development. Their annual Children's Festival relies entirely on contributions to operate. The festival includes displays and materials from the Police Department, the Fire Department's Fire Safety House, as well as presentations by numerous other not-for-profit and public agencies.

This modest allocation will provide the opportunity for 400-500 children to enjoy and learn at the festival; the event is scheduled for August 23rd.

Respectfully submitted,
Lovely A. Warren
Councilmember
Northeast District

William F. Pritchard
Councilmember-at-Large

Ordinance No. 2008-197
(Int. No. 251K)

Amending The Proposed 2008-09 Budget Of The City Of Rochester
In Regard To A Children's Festival - \$1,000

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Proposed 2008-09 Budget of the City of Rochester is hereby amended by transferring \$1,000 from the Contingency Account to the Department of Recreation and Youth Services to fund a Children's Festival.

Section 2. This ordinance shall take effect immediately.

Passed unanimously.

TO THE COUNCIL
Ladies and Gentlemen:

Ordinance No. 2008-198, Ordinance No. 2008-199,
Ordinance No. 2008-200, Ordinance No. 2008-201,
Local Improvement Ordinance No. 1593, Ordinance No. 2008-202,
Ordinance No. 2008-203, Ordinance No. 2008-204,
Ordinance No. 2008-205, Ordinance No. 2008-206 and
Local Law No. 3
Re: 2008-09 Budget

Transmitted herewith for your approval is legislation relating to the 2008-09 Budget. This legislation will:

1. Approve appropriations and establish revenue estimates for the City and City School District;
2. Authorize the tax levies required to finance appropriations for the City and City School District;
3. Authorize the budgets and related assessments for the Local Works program;
4. Confirm the assessments required for the following programs:

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- a. Street mall maintenance
- b. Neighborhood parking lot operation
- c. Public Market snow removal and security services
- d. Street lighting and sidewalk districts
- e. Merchants/Winton open space district
- f. Downtown Special Services District (previously Downtown Guides)
- g. Downtown Enhancement District
- h. High Falls Improvement District
- i. Atlantic Avenue Improvement District
- j. St. Paul Street Streetscape

5. Authorize certain fee increases and Charter and Code changes.

Details of the above actions related to the 2008-09 proposed budget of the City submitted to City Council on May 16, 2008 are summarized below:

1. Total appropriations of \$1,160,632,045 allocated for the City and the School District

	<u>Proposed</u> <u>2008-09</u>	<u>Amended</u> <u>2007-08</u>	<u>Dollar</u> <u>Difference</u>	<u>Percent</u> <u>Difference</u>
City	\$ 477,878,500	\$ 451,237,500	\$26,641,000	5.9
School*	<u>682,753,545</u>	<u>651,883,521</u>	<u>30,870,024</u>	4.7
Total	\$1,160,632,045	\$1,103,121,021	\$57,511,024	5.2

Total non-tax revenue distributed between the City and the District as follows:

	<u>Proposed</u> <u>2008-09</u>	<u>Amended</u> <u>2007-08</u>	<u>Dollar</u> <u>Difference</u>	<u>Percent</u> <u>Difference</u>
City	\$ 436,513,110	\$405,217,759	\$31,295,351	7.7
School District	<u>570,204,045</u>	<u>549,765,724</u>	<u>20,438,321</u>	3.7
Total	\$1,006,717,155	\$954,983,483	\$51,733,672	5.4

2. Total tax levies of \$162,872,900 for the City and City School District as follows:

	<u>Proposed</u> <u>2008-09</u>	<u>Amended</u> <u>2007-08</u>	<u>Dollar</u> <u>Difference</u>	<u>Percent</u> <u>Difference</u>
Tax Revenue	\$153,914,890	\$148,137,538	\$5,777,352	3.9
Tax Reserve	<u>8,958,010</u>	<u>8,621,762</u>	<u>336,248</u>	3.9
Tax Levy	\$162,872,900	\$156,759,300	\$6,113,600	3.9

3. Total appropriations for the Local Works fund of \$15,996,500 and total assessments of \$15,767,300.

	<u>Proposed</u> <u>2008-09</u>	<u>Amended</u> <u>2007-08</u>	<u>Dollar</u> <u>Difference</u>	<u>Percent</u> <u>Difference</u>
Street Maintenance	\$ 4,106,335	\$ 3,565,988	\$540,347	15.1
Sidewalk Repair	1,661,594	1,519,818	141,776	9.3
Roadway Plowing	7,846,138	7,938,640	-92,502	-1.1
Sidewalk Plowing	<u>2,153,233</u>	<u>2,248,154</u>	<u>-94,921</u>	-4.2

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Total \$15,767,300 \$15,272,600 \$494,700 3.2

4. The budget for the various street malls was approved on January 15, 2008. The budget for the Public Market was approved on March 18, 2008. The budgets for the open space, lighting, Cascade and Norton Streetscapes, and High Falls Business District were approved on April 15, 2008. The budgets for the Downtown Enhancement District, Downtown Special Services District (previously known as Downtown Guides), and parking lots were approved on May 13, 2008. The assessments required for the various programs consist of the following:

	<u>Proposed 2008-09</u>	<u>Amended 2007-08</u>	<u>Dollar Difference</u>	<u>Percent Difference</u>
Street Malls	\$ 78,209	\$ 76,788	\$ 1,421	1.9
Parking Lots	66,110	63,100	3,010	4.8
Public Market	36,159	35,444	715	2.0
Lighting and Sidewalks	40,699	24,001	16,698	69.6
Open Space Districts	6,500	9,720	-3,220	-33.1
Downtown Special Services	441,969	368,813	73,156	19.8
Downtown Enhancement	540,900	523,300	17,600	3.4
High Falls Improvement District	25,000	25,000	0	0.0
Atlantic Avenue Improvement	21,428	22,000	-572	-2.6
St. Paul Street Streetscape	20,649	20,649	0	0.0

5. The proposed additions to the tax roll consist of the following charges:

	<u>Proposed 2008-09</u>	<u>Amended 2007-08</u>	<u>Dollar Difference</u>	<u>Percent Difference</u>
Delinquent Refuse	\$ 562,598	\$ 512,207	\$ 50,391	9.8
Delinquent Water	6,857,417	6,728,308	129,109	1.9
Code Enforcement	52,988	31,005	21,983	70.9
Supplemental and Omitted Taxes	175,756	312,206	-136,450	-43.7
Local Improvements	19,665	23,278	-3,613	-15.5
Encroachments	4,375	4,525	-150	-3.3
Rehabilitation/Demolition	220,731	120,345	100,386	83.4
Code Violations	929,801	1,978,075	-1,048,274	-53.0
Arnold Park Monuments	7,055	7,055	0	0.0

6. A local works increase is proposed to balance the Local Works Fund. The proposed increase is expected to result in a net increase of \$420,200 in local works revenue.
7. A water rate increase is proposed to balance the Water Fund. The proposed increase is expected to result in a net increase of \$863,500 in revenue.
8. A 5% increase in parking rates, which vary by garage, is necessary to balance the parking fund, resulting in incremental revenues of approximately \$108,000. Amending the City Code to reflect the addition of the South Avenue Garage and the Mortimer Street Garage to the list of designated parking garages and to enable the Municipal Parking Coordinator to authorize a reduced rate for individuals 65 years or over at all City-operated garages, and to sell blocks of monthly parking passes to local businesses.
9. Amending the City Code for proposed departmental fee and fine increases will result in incremental revenues of approximately \$68,100 to the following Departments:

City Clerk	\$ 98,647
Environmental Services	<u>18,700</u>
	\$117,347

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10. Amend the City Charter regarding the collection of outstanding taxes and charges from fire insurance proceeds. Currently, the Charter stipulates that the City can collect such amounts only when all taxes and charges are at least one year due. This amendment will bring our ordinance into line with NY State Law to allow for collection of any and all outstanding taxes and charges from fire insurance proceeds if any single one such tax or charge is outstanding for more than one year. This law will not apply to one- or two-family residential structures; it will allow the owner of the affected structure to enter into an agreement with the City to restore the premises using the proceeds of the insurance.

Respectfully submitted,
Robert J. Duffy
Mayor

Attachment No. AH-64

Ordinance No. 2008-198
(Int. No. 251, As Amended)

Adoption Of The Budget Estimates For Municipal Purposes For The
2008-09 Fiscal Year, Appropriation Of Sums Set Forth Therein And
Approving Commercial Refuse Fees

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The budget estimate for municipal purposes for the fiscal year July 1, 2008 to June 30, 2009, providing for the expenditure of \$[477,878,500] 478,107,100, is in all respects adopted, confirmed, fixed, and determined.

Section 2. The sums of money designated in the budget estimate for municipal purposes for the fiscal year 2008-09 are hereby authorized to be expended and the sum of \$[477,878,500] 478,107,100 is hereby appropriated for the current expenses of the departments and agencies; cash capital; debt service; and for the other purposes therein, in the manner provided by law, as listed below:

City Council and Clerk	\$1,771,900	
Administration	12,708,300	
Community Development	[6,027,200]	<u>6,032,200</u>
Economic Development	[2,655,800]	<u>2,660,800</u>
Environmental Services	82,668,700	
Finance	5,364,500	
Information Technology	4,003,800	
Law	1,929,600	
Library	11,185,900	
Recreation and Youth Services	[16,990,200]	<u>17,262,500</u>
Emergency Communications	10,337,200	
Police	78,734,000	
Fire	41,304,400	
Undistributed Expenses	[102,929,400]	<u>102,979,400</u>
Contingency	[11,427,700]	<u>11,318,000</u>
Cash Capital	[50,033,800]	<u>50,039,800</u>
Debt Service	37,806,100	
Sub-total	\$[477,878,500]	<u>478,107,100</u>
Tax Reserve	2,407,510	
Total	\$[480,286,010]	<u>480,514,610</u>

Section 3. The budget estimate of the current revenues and other receipts, other than real estate taxes and the School Tax Relief (STAR) funds, for municipal purposes for the fiscal year 2008-09 is hereby fixed and determined at \$436,741,710 and said sum is appropriated for the purposes set forth in the budget estimate.

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Section 4. The budget estimate for the fiscal year 2008-09 providing for the raising of taxation on real estate for municipal purposes of the sum of \$43,772,900 is hereby adopted.

Section 5. Pursuant to subsection 20-24B(1) of the Municipal Code, the Council hereby approves the fees for collection of commercial refuse and recyclables as proposed by the Mayor for fiscal year 2008-09.

Section 6. This ordinance shall take effect on July 1, 2008.

Bracketed material deleted; underlined material added.

Passed unanimously.

Ordinance No. 2008-199
(Int. No. 252)

Adoption Of The Budget Estimates For School Purposes For The
Fiscal Year Commencing July 1, 2008 And Expiring June 30, 2009,
And Appropriation Of Sums Set Forth Therein

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The budget estimate for school purposes for the fiscal year July 1, 2008 to June 30, 2009, providing for the expenditure of \$682,753,545, is in all respects adopted, confirmed, fixed, and determined.

Section 2. The sums of money designated in the budget estimate for school purposes for the fiscal year 2008-09 are hereby authorized to be expended and the sum of \$682,753,545 is hereby appropriated to the Board of Education for the following purposes:

Operations	\$644,237,665
Cash Capital	12,148,602
Debt Service	<u>26,367,278</u>
Subtotal	682,753,545
Tax Reserve	<u>6,550,500</u>
Total	\$689,304,045

Section 3. The budget estimate of the current revenues and other receipts, other than real estate taxes, for school purposes for the fiscal year 2008-09 is hereby fixed and determined at \$570,204,045 and said sum is appropriated for the purposes set forth in the budget estimate.

Section 4. The budget estimate for the fiscal year 2008-09 providing for the raising of taxation on real estate for school purposes of the sum of \$119,100,000 is hereby adopted.

Section 5. This ordinance shall take effect on July 1, 2008.

Passed by the following vote:

Ayes - President Santiago, Councilmembers Lightfoot, McFadden, Palumbo, Spaul - 5.

Nays - Councilmembers Conklin, Miller, Pritchard, Warren - 4.

Ordinance No. 2008-200
(Int. No. 253)

Levying Taxes For Municipal Purposes For The Fiscal Year
Commencing July 1, 2008 And Expiring June 30, 2009

BE IT ORDAINED, by the Council of The City of Rochester as follows:

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Section 1. The sum of \$43,772,900, which sum is deemed by the Council sufficient with other revenues to produce from collection during the fiscal year commencing July 1, 2008 and expiring June 30, 2009 the amount required to meet the budget estimates for municipal purposes, is hereby levied on all taxable real property in the City of Rochester, as set forth in the assessment rolls, for the fiscal year commencing July 1, 2008 and expiring June 30, 2009.

Section 2. The Director of Finance shall cause the taxes levied above to be inserted in the assessment rolls for the fiscal year commencing July 1, 2008 and expiring June 30, 2009.

Section 3. This ordinance shall take effect on July 1, 2008.

Passed unanimously.

Ordinance No. 2008-201
(Int. No. 254)

Levying Taxes For School Purposes For The Fiscal Year
Commencing July 1, 2008 And Expiring June 30, 2009

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The sum of \$119,100,000, which sum is deemed by the Council sufficient with other revenues to produce from collection during the fiscal year commencing July 1, 2008 and expiring June 30, 2009 the amount required to meet the budget estimates for school purposes, is hereby levied on all taxable real property in the City of Rochester, as set forth in the assessment rolls, for the fiscal year commencing July 1, 2008 and expiring June 30, 2009.

Section 2. The Director of Finance shall cause the taxes levied above to be inserted in the assessment rolls for the fiscal year commencing July 1, 2008 and expiring June 30, 2009.

Section 3. This ordinance shall take effect on July 1, 2008.

Passed unanimously.

Local Improvement Ordinance No. 1593
(Int. No. 255)

Local Improvement Ordinance - Street Cleaning, Street And
Sidewalk Snow Removal, And Hazardous Sidewalk Repair
Commencing July 1, 2008 And Expiring June 30, 2009

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The Council finds and declares (1) that it is in the public interest to provide street cleaning, snow removal services on the streets and sidewalks, and the repair of hazardous sidewalks in the City of Rochester during the fiscal year from July 1, 2008 to June 30, 2009; (2) that the provision of such service benefits the properties abutting on such streets and sidewalks, and (3) that the cost of providing such services should be borne by the benefitted properties according to the benefit received by such properties.

Section 2. The Commissioner of Environmental Services shall cause the following improvements and work to be provided on streets, sidewalks and lots in the City of Rochester during the fiscal year July 1, 2008 to June 30, 2009:

- A. The removal of snow from such sidewalks and the repair of such hazardous sidewalks as the Commissioner may direct.
- B. The removal of snow and ice from the roadway of such streets as the Commissioner may direct, including the use of sodium chloride, calcium chloride, and other chemicals or

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abrasives for the treatment of slippery or icy pavement as deemed necessary by the Commissioner.

- C. The cleaning and/or flushing of such streets as the Commissioner may direct, including hand-cleaning, tank flushing, mechanical sweeping, and the collection and removal of brush, leaves, and debris.

Section 3. Such work shall be done by competitive contract, or by the Department of Environmental Services, as the Commissioner of Environmental Services deems appropriate.

Section 4. The cost of providing such street cleaning and street snow removal services for the 2008-09 fiscal year shall be assessed against all parcels of property that abut a street, reflecting the benefit to be derived by such parcels from such services. The cost of providing such sidewalk repair and snow removal services for the 2008-09 fiscal year shall be assessed against all parcels of property that abut a sidewalk, reflecting the benefit to be derived by such parcels from such services.

Section 5. The amount assessed shall be allocated among all benefited parcels in direct proportion to each parcel's street or sidewalk footage, defined for purposes of this ordinance as the full footage of the parcel along the street or sidewalk upon which it fronts, plus one-third of the footage along any other abutting streets or sidewalks. The Council hereby determines that such street or sidewalk footage represents the relative amount of benefit received by each such parcel.

Section 6. The total cost of such services to be assessed on July 1, 2008 shall be \$15,767,300 consisting of \$4,106,335 for street and lot maintenance, \$1,661,594 for sidewalk repair, \$7,846,138 for roadway snow removal and \$2,153,233 for sidewalk snow removal services. Such total amount constitutes an estimate of the amount necessary to pay contractors to provide services and to cover the costs of providing services with City crews between July 1, 2008 and June 30, 2009, less any miscellaneous revenues estimated to be collected during the same period, plus a reasonable reserve for uncollected assessments. All assessments collected shall be paid into the Local Works Fund, and all costs incurred shall be paid from such fund. The amounts assessed herein are appropriated for that purpose.

Section 7. The amount assessed on July 1, 2008 shall be billed on the tax bill and shall be due in one installment. Delinquent assessments collected more than 60 days into a fiscal year subsequent to the fiscal year billed shall be credited as revenue in the year collected and applied against costs in that fiscal year.

Section 8. This ordinance shall take effect on July 1, 2008.

Passed unanimously.

Ordinance No. 2008-202
(Int. No. 256, As Amended)

Confirming The Assessments, Amounts And Charges To Be
Inserted In The Annual Tax Rolls For The Fiscal Year Commencing
July 1, 2008 And Expiring June 30, 2009

BE IT ORDAINED, by the Council of The City of Rochester as follows:

Section 1. The following assessments, amounts and charges, and the allocation of said amounts against properties in the City, as set forth in roll or rolls on file in the City Clerk's Office, to be inserted into the annual tax rolls for the fiscal year commencing July 1, 2008 and expiring June 30, 2009 are hereby in all respects confirmed:

Street and Lot Maintenance	\$4,106,335.00	
Roadway Snow Removal	7,846,138.00	
Sidewalk Snow Removal	2,153,233.00	
Hazardous Sidewalk Repair	1,661,594.00	
Delinquent Refuse	562,597.76	
Delinquent Water Charges	[6,857,416.85]	<u>6,471,375.30</u>
Supplemental Taxes	175,382.07	

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Omitted Taxes	373.58	
Street Malls	78,209.00	
Arnold Park Monuments	7,055.29	
Parking Lots	66,110.00	
Code Enforcements	52,987.50	
Code Violations	929,801.00	
Local Improvements	[19,664.60]	<u>19,656.38</u>
Downtown Enhancement	540,900.00	
Public Market Plowing	5,290.36	
Public Market Security	30,868.42	
Encroachment Fees	4,375.00	
Rehabilitation Charges	220,730.70	
Downtown Special Services	441,969.00	
Lyell Avenue Street Lights - District I	2,502.45	
Lyell Avenue Street Lights - District II	2,616.69	
Wilson Blvd. Street Lights	514.38	
Blossom Road Lights	609.42	
Monroe Avenue Lights I	7,053.18	
Monroe Avenue Lights and Sidewalk II	9,538.74	
Norton Street District	4,133.14	
Cascade District	6,417.99	
Lake Avenue Lights	3,774.30	
High Falls Business Improvement District	25,000.00	
South Avenue-Alexander Open Space	6,500.00	
St. Paul Street Streetscape	20,649.38	
St. Paul Street Lighting	370.77	
Rundel Park Lighting	3,168.68	
Atlantic Avenue Landscape	[21,428.09]	<u>21,378.29</u>

Section 2. Pursuant to Section 4 of Local Improvement Ordinance No. 1537, relating to the South/Alexander Open Space District, the 2008-09 special assessments shall be at a rate of \$0.330/\$1,000 of assessed value for the Inner Tier parcels and \$0.165/\$1,000 of assessed value for the Outer Tier parcels.

Section 3. This ordinance shall take effect immediately.

Bracketed material deleted, underlined material added.

Passed unanimously.

Ordinance No. 2008-203
(Int. No. 257)

Amending The Municipal Code With Respect To Water Rates

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Section 23-37 of the Municipal Code, relating to fees for water, as amended, is hereby further amended by amending subsections A, B, C and D thereof to read in their entirety as follows:

A. Consumption rates.

- (1) Consumption charge; schedule of rates.

Gallons Consumed per Month	Charge per 1,000 Gallons
0 to 20,000	\$2.91
20,000 to 620,000	\$2.67
620,000 to 10,000,000	\$2.09
10,000,000 to 15,000,000	\$1.37
Over 15,000,000	\$1.17

Increases

Revenue:

- The Approved New York State Budget results in a net increase of \$29,168,400 for New York Aid and Incentives for Municipalities, including a one-time \$20 million spin-up
- An increase of \$6,113,600 in the tax levy is proposed to balance the budget
- Sales tax revenue increases \$5 million
- A water rate increase is proposed to balance the fund
- A local works rate increase is proposed to balance the fund
- No increase to refuse rates is proposed

Expense:

- Funding for 100 new Police recruits to ensure new officers are available as others retire
- Wage and salary increases in accordance with current labor agreements or awards and allowance for contracts currently under negotiation
- Medical coverage for current and retired employees in accordance with rates provided by third party insurers
- "Grow Rochester Fund" of \$15.8 million in capital projects

Decreases

Revenue:

- The transfer from Premium and Interest Fund necessary to balance the budget decreases by \$3 million
- Interest earnings decrease \$2,025,800 due to lower interest rates
- In Lieu of Tax revenue decreases by \$1,521,200 due primarily to \$26 million in assessed property value transferring from COMIDA to the tax rolls

Expense:

- Program eliminations or reductions in departmental sections
- Payments to the New York State Retirement System due to lower required contributions
- Departmental efficiencies

REVENUE SUMMARY SUMMARY OF REVENUECHANGES

General Fund 2008-09 revenue estimates are \$372,657,600 or 8.3% more than the 2007-08 Budget. The additional \$29.16 million in state aid approved by New York State is budgeted. The amount transferred from the Premium and Interest Fund required to balance the budget is \$3 million less than the amount used in 07-08. A 1% growth rate in taxable sales is assumed on a higher than anticipated base for 2007-08. Interest earnings are anticipated to decline due too lower rates. An increase of \$6,113,600 in the tax levy is recommended.

Special Fund 2008-09 revenue estimates are \$487,900 or 3.0% more than the 2007-08 Budget. Monroe County support for the Central Library remains constant at the 2008 level.

Enterprise Fund 2008-09 revenue estimates are \$2,331,800 or 2.6 % less than the 2007-08 Budget.

REVENUE SUMMARY
SUMMARY OF REVENUE CHANGES

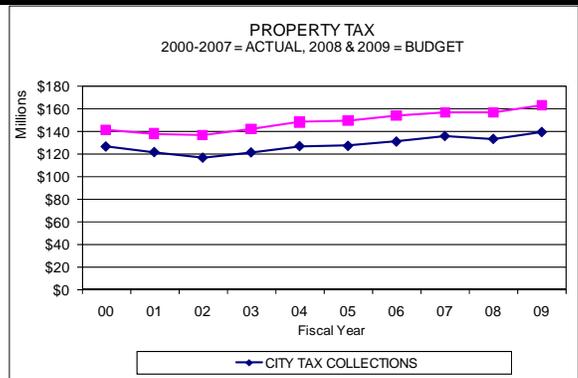
1-3

	Amended 2007-08	Approved 2008-09	Change	Percent Change
General				
Taxes				
Property Tax (City & School)	124,500,800	130,763,700	6,262,900	
Delinquent & Supplemental Taxes	3,937,800	4,081,300	143,500	3.6%
In-Lieu-of-Tax Payments	10,936,600	9,415,400	-1,521,200	-13.9%
Interest & Penalties	3,424,000	3,735,000	311,000	9.1%
Sales Tax	124,100,000	129,100,000	5,000,000	4.0%
Utilities Gross Receipts Tax	8,400,000	8,700,000	300,000	3.6%
Mortgage Tax	<u>2,000,000</u>	<u>1,800,000</u>	<u>-200,000</u>	-10.0%
Taxes Total	277,299,200	287,595,400	10,296,200	3.7%
Departmental Income	7,588,500	7,435,400	-153,100	-2.0%
Use of Money & Property	4,234,100	1,956,100	-2,278,000	-53.8%
Fines & Forfeitures	4,714,900	4,688,900	-26,000	-0.6%
Licenses & Permits	2,261,700	2,234,500	-27,200	-1.2%
Sale of Property & Compensation for Loss	1,727,200	2,126,100	398,900	23.1%
Miscellaneous	7,348,000	6,522,200	-825,800	-11.2%
Intergovernmental – New York State	109,569,300	133,892,200	24,322,900	22.2%
Intergovernmental – Federal	5,811,100	5,422,300	-388,800	-6.7%
Intergovernmental – Other	16,271,100	17,177,400	906,300	5.6%
Interfund Revenue & Transfers	<u>-92,881,000</u>	<u>-96,392,900</u>	<u>-3,511,900</u>	3.8%
General Total	343,944,100	372,657,600	28,713,500	8.3%
Animal	1,326,100	1,364,800	38,700	2.9%
Library	14,789,100	15,238,300	449,200	3.0%
Water	35,734,000	36,348,200	614,200	1.7%
War Memorial	3,135,400	3,050,700	-84,700	-2.7%
Parking	5,668,800	5,234,700	-434,100	-7.7%
Cemetery	2,696,200	2,267,200	-429,000	-15.9%
Public Market	669,200	788,100	118,900	17.8%
Refuse	27,328,900	25,161,000	-2,167,900	-7.9%
Local Works	<u>15,945,700</u>	<u>15,996,500</u>	<u>50,800</u>	0.3%
Grand Total	451,237,500	478,107,100	26,869,600	6.0%

REVENUE SUMMARY DESCRIPTIONS & CHANGES

Property Tax

New York State General City Law authorizes Rochester to levy taxes on the value of real property. The assessed value of the property and the tax rate determine the amount of tax to be paid by a property owner. Taxes are billed annually, and quarterly installments are allowed for the first \$6,200 owed on each parcel. Responsibility for collecting property taxes is vested in the Department of Finance, Bureau of Treasury. Property taxes are allocated to various funds as necessary to balance them. Beginning in 1994-95 City and School property tax collections are accounted for within the City Budget. Funding for the City School District is provided within the Interfund revenue section. Prior to 1994-95 the School District received property tax collections outside of the City Budget. Beginning in 1998-99 the STAR program enabled a decrease in the property tax billings with an equal offset in State aid. For detailed information on the calculation of property taxes, see the Property Tax Computation and Analysis section, which follows the Revenue Summary Section.



Major Change

Four major factors influence the amount of revenue generated by the property tax:

1. The Tax Base – The total assessed valuation of the City is the base on which revenues are generated. The assessed valuation increases by \$555,034,075 from the 2007-08 level. A description of assessment changes is included in the Property Tax Computation and Analysis section.
2. The Revenue Requirement – The amount of property tax revenue required to finance City services is determined by the cost of the services provided and the availability of revenue sources other than the property tax. The following summarizes changes in expenses and revenues from the 2007-08 budget:

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Expenses	451,237,500	478,107,100	26,869,600
Non-Property Tax Revenue	<u>317,752,300</u>	<u>338,419,500</u>	<u>20,667,200</u>
Property Tax Required (City & School)	133,485,200	139,687,600	6,202,400

Further specific changes in revenue receipts are detailed under the appropriate revenue headings that follow. Expense changes are described in the appropriate department budget section.

3. The Collection Rate – It is anticipated that 93 percent of the tax levy will be collected during 2008-09. In addition, anticipated collections for the first sixty days following the current year are accrued as 2007-08 receipts. This accrual is estimated to be 1.5 percent of the tax levy, bringing total collections to 94.5 percent. A Tax Reserve of 5.5 percent of the required property tax revenue is also levied to compensate for those taxes that will not be collected or accrued during 2008-09 and an amount for the settlement of assessment review proceedings. In accordance with Generally Accepted Accounting Principles, the tax reserve is not reflected in the budget.

4. STAR Program – In 1998-99 New York State enacted the School Tax Relief (STAR) Program, which provides two types of exemption for owner-occupied primary residences. The “Enhanced” program is for property owners 65 years of age or older, with incomes of less than \$70,650. Approximately 4,900 property owners will benefit from this program in 2008-09. All other owner-occupied property owners are eligible for the “Basic” STAR program. Approximately 26,400 property owners will take advantage of the “Basic” program in 2008-09.

This program is further defined in the Property Tax Computation and Analysis portion of the Revenue Summary section.

REVENUE SUMMARY DESCRIPTIONS & CHANGES

Year-to-Year Comparison

All Funds

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
133,485,200	139,687,600	6,202,400

General Fund

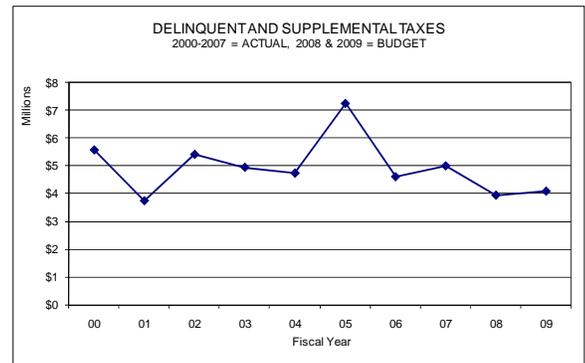
<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
124,500,800	130,763,700	6,262,900

Delinquent & Supplemental Taxes

Revenue from property taxes levied but not collected or accrued in previous years is classified as delinquent taxes. After properties have been delinquent for one year, foreclosure actions are taken; uncollected balances are canceled when these actions are completed.

When properties lose their tax exempt status through transfer of ownership, property owners receive a supplemental tax bill that includes both current and delinquent payments.

When an assessment is inadvertently left off the tax roll, property owners are later notified and billed the following year as an omitted tax.



Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
3,937,800	4,081,300	143,500

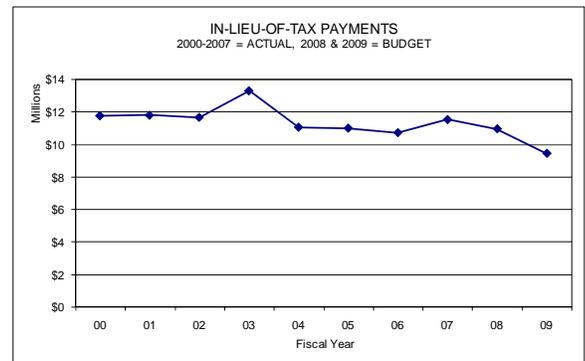
In Lieu Of Tax Payments

To facilitate construction of public housing units and encourage industrial development, various sections of New York State law authorize certain property owners to make payments as a substitute for property tax. Currently, such payments are authorized under four different statutes:

1. The Private Housing Finance Law applies to projects constructed with private resources to provide housing for low and moderate income families. Payments for such projects are generally calculated at a rate of 10% of sheltered rents. Sheltered rents are determined by subtracting that portion of rent needed for utility service from total rent payments.

2. The Public Housing Law authorizes payments in lieu of taxes for property owned by public housing agencies. Payments are calculated in the same manner as those covered under the Private Housing Finance Law.

3. The Urban Development Act provides tax exemptions for properties owned by the Urban Development Corporation (UDC). When such properties are leased, payments in lieu of taxes are negotiated. For housing projects, the sheltered rent formula is generally applied, while economic development projects pay based on the percent of floor space occupied or percent of operating revenues.



REVENUE SUMMARY DESCRIPTIONS & CHANGES

4. The General Municipal Law authorizes the County of Monroe Industrial Development Agency (COMIDA) to receive tax exemptions on properties owned. In lieu of tax payments are negotiated when such properties are leased. Generally, the payments are equal to the amount that would have been paid if the property were not owned by COMIDA.

Currently sixty-two COMIDA projects make payments in lieu of taxes. Forty-six housing projects make shelter rent payments. The Department of Finance, Bureau of Accounting, administers these accounts.

Major Change

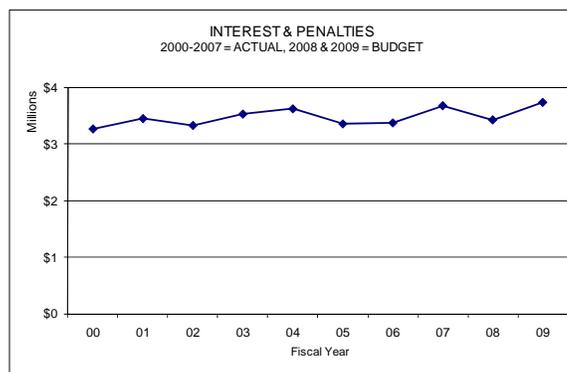
Revenues are anticipated to decline due to a transfer of over \$26 million in non-Homestead assessed value from COMIDA to the tax rolls and due to the lowering of the non-Homestead tax rate.

Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
10,936,600	9,415,400	-1,521,200

Interest & Penalties

The City levies a finance charge of 1.5% per month on unpaid tax and fee balances. Penalty fees for unpaid taxes are added to subsequent tax bills and are collected in the same manner as property taxes.



Major Change

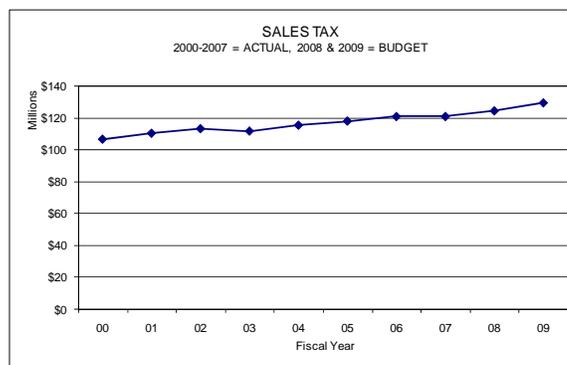
Revenue increases based upon a higher amount of fees added to taxes.

Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
3,424,000	3,735,000	311,000

Sales Tax

New York State Tax Law authorizes Monroe County to impose a tax on sales transactions in the County. A four percent tax (besides the four percent imposed by the State) is charged on most sales transactions except sales of food and home heating fuels. The local sales tax rate increased from 3 percent to 3.5 percent in September 1992 and to 4 percent in March 1993.



Sales tax proceeds are collected by the State and distributed to the County every month. Under the current sales tax distribution formula the City receives 35.63 percent of total County collections generated from the 3 percent local share. The City's initial share of the additional 1 percent, approximately 4.1%, began on December 1, 1993, and was suspended on November 30, 1994. During that period the City School District received approximately 3.7% of the additional percent directly from the County. The City resumed sharing the additional 1 percent on December 1, 1995. Beginning in December 1995 the City share of the additional 1 percent became 2.5%, and it increased annually for the next four years to 5%, 12%, 15.75% and 19.22%. The City share of the additional 1 percent decreased to 18.1% in January 2001 to reflect population changes identified in the 2000 Census.

Major Change

Taxable sales are anticipated to increase by 1% on a higher base than anticipated in 2007-08.

REVENUE SUMMARY DESCRIPTIONS & CHANGES

Year-to-Year Comparison

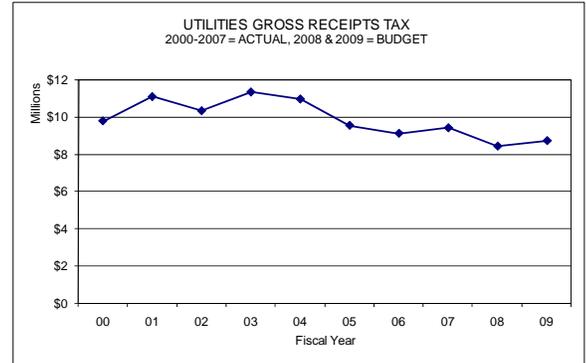
<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
124,100,000	129,100,000	5,000,000

Utilities Gross Receipts Tax

As provided by Section 20b of the General City Law, Rochester imposes a 3% tax on the gross income of utility company transactions in the City. Rochester Gas & Electric Corporation and Frontier Corporation pay approximately 85% of these taxes.

Major Change

Revenue from Utility Gross Receipts Tax increases due to increased receipts from energy companies.



Year-to-Year Comparison

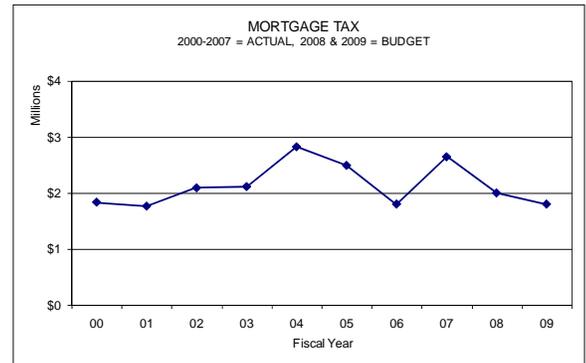
<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
8,400,000	8,700,000	300,000

Mortgage Tax

New York State Tax Law authorizes the Monroe County Clerk to collect a tax on mortgage transactions in the County. A tax is charged on the transactions and distributed pursuant to Section 261 of the Tax Law. The City receives 50 percent of the amount collected, less an allowance for administrative expenses, on mortgage transactions within the City.

Major Change

Revenue from mortgage tax is anticipated to decrease due to a weaker housing market.



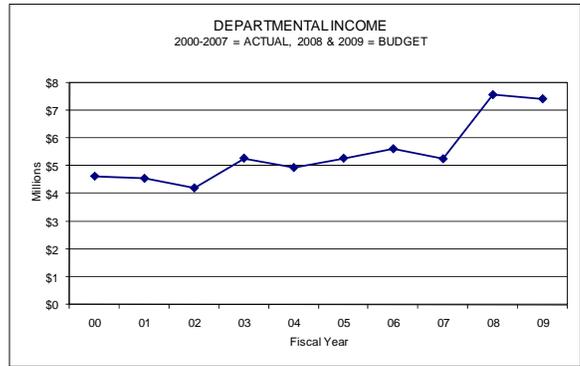
Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
2,000,000	1,800,000	-200,000

REVENUE SUMMARY DESCRIPTIONS & CHANGES

Departmental Income

Revenues generated by departmental operations are classified as departmental income. Examples include fees collected at skating rinks, charges for processing at the Police photo lab, towing fees, foreclosure fees, and zoning application fees. The City Code authorizes these fees. The fees are calculated to cover all or part of the cost of specific services.



Major Change

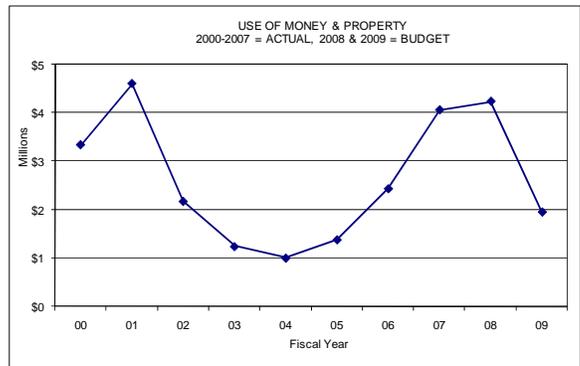
Revenue from street maintenance decreases by \$134,100; reimbursement from the Town of Brighton for assessment services decreases by \$30,600; Fire fee revenue increases \$11,900 due to an increase in the fire safety chargeback rate; net of other changes is a decrease of \$300.

Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
7,588,500	7,435,400	-153,100

Use Of Money & Property

The major revenue source in this category is from investment of cash. Under provisions of the New York State General Municipal Law, Rochester is authorized to invest funds in interest bearing commercial bank accounts until these funds are needed to meet payrolls or to pay bills. The second source of revenue in this category is from rental of City-owned property.



Major Change

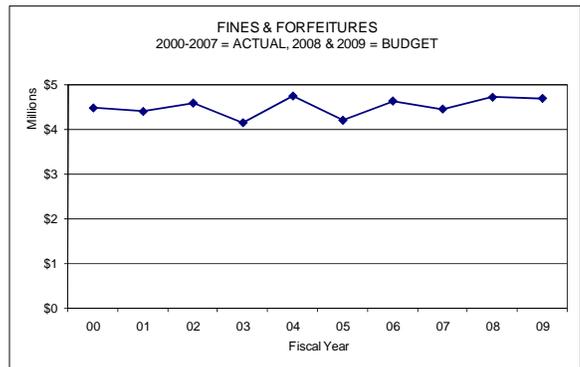
Interest earnings are expected to decrease by \$2,025,800 due to lower rates; revenue from the rental of real property declines by \$252,200 primarily because Valley Court Apartments closes for demolition in July 2008.

Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
4,234,100	1,956,100	-2,278,000

Fines & Forfeitures

The revenue in this category consists of fines and penalties levied by the Criminal Branch of City Court, proceeds from parking tickets issued by the Police Department and other authorized agents, municipal code fines collected by the Parking & Municipal Violations Bureau, and a distribution of fines collected by New York State for traffic violations committed in the City



Major Change

Revenue is anticipated to decrease by \$26,000 because increases in municipal codes fines of \$480,000 and City Court fines of \$10,000 are offset by decreases in parking violations of \$296,000 and moving violations of \$220,000.

REVENUE SUMMARY DESCRIPTIONS & CHANGES

Year-to-Year Comparison

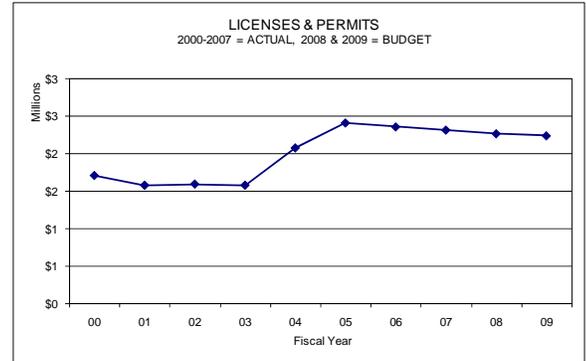
<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
4,714,900	4,688,900	-26,000

Licenses & Permits

The Municipal Code authorizes the City to regulate various activities by issuing permits and licenses. This is done to protect public safety. Fees for permits and licenses are designed to fully or partially recover the administrative and enforcement costs of regulated activities. Most permits are issued by the Department of Community Development.

Major Change

Revenue from professional licenses decreases \$211,600 due to the bi-annual schedule for licenses; building and alteration permit revenue increases \$103,000; revenue from street opening permits increases \$73,500 due to fees increases; revenue from business and occupational licenses increases \$8,200; the net of other changes is a decrease of \$300.



Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
2,261,700	2,234,500	-27,200

Sale Of Property & Compensation For Loss

Revenue in this category comes from sale of real property, sale of excess materials, insurance recoveries, and the sale of unclaimed property. The sale of real property is the largest revenue source in this group.

Major Change

Revenue from the sale of real property increases \$280,000 due to the success of bulk property sale; revenue from the sale of unclaimed property increases \$108,700 due primarily to increased receipts from auto auctions; compensation for loss due to damage of property increases \$15,000; sale of scrap decreases \$4,800.



Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
1,727,200	2,126,100	398,900

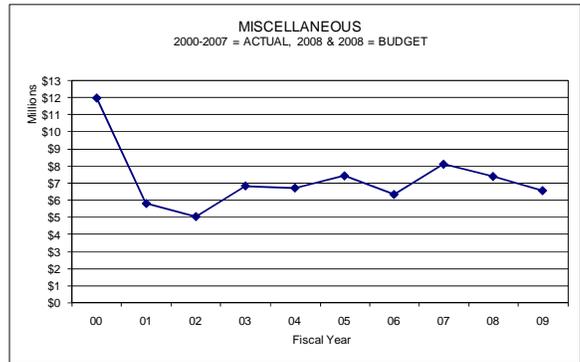
REVENUE SUMMARY DESCRIPTIONS & CHANGES

Miscellaneous

Miscellaneous revenues consist of refunds or reimbursements for expenses incurred in prior years, an appropriation of surplus from prior years, cable television franchise revenues, and miscellaneous income.

Major Change

A one-time revenue of \$1,018,300 from the Library Foundation does not recur; the appropriation of general fund surplus increases \$142,000; revenue from cable franchise increases \$88,600; revenue from the cancellation of prior year encumbrances decreases \$38,100.



Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
7,348,000	6,522,200	-825,800

Intergovernmental – New York State

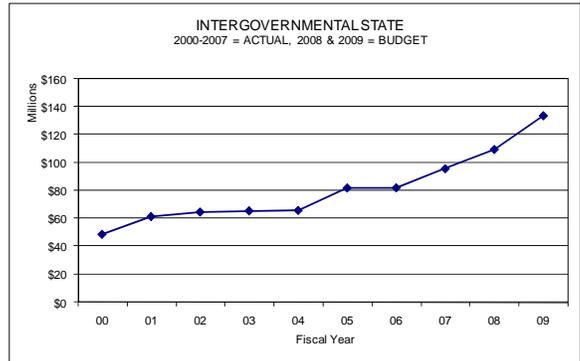
Revenues received from New York State constitute this category. There are four types of aid: general purpose, categorical, and miscellaneous, and New York State Tax Relief (STAR).

1. General purpose aid provides revenue for unrestricted use by municipalities under the Aid & Incentives for Municipalities (AIM) program.

2. Categorical aid is directed to support specific objectives and, as a result, is restricted to certain purposes. Support is received for such functions as street improvements, crime prevention, and youth recreation.

3. Miscellaneous aid includes reimbursements for various services.

4. The New York State Tax Relief (STAR) Program provides revenue to municipalities to offset school property tax relief for targeted taxpayers.



Major Change

As proposed by the Mayor: AIM aid increases by a net of \$29,168,400 due to an increase in base of \$14,168,400 and a one-time spin-up of \$20,000,000, less a prior year's spin-up of \$5,000,000. STAR revenue decreases \$425,000. Youth aid decreases \$59,800. Revenue from miscellaneous state grants decreases \$4,589,300, which is largely attributable to the following grants not recurring: Restore NY \$1,900,000; Byrne Memorial Grant \$150,000; Project Impact III \$609,700; Video Surveillance \$400,000; Homeland Security \$420,000; RASA I \$125,100 and RASA II \$242,900; DCJS Youth Violence \$531,500; a records management grant \$101,800; reimbursement for administrative costs and labor \$68,500; a decrease of \$20,200 for EMS recertification; and a decrease of \$12,000 for Summer of Opportunity; the net of other changes is a decrease of \$7,600. As amended by City Council: recognized receipt of a grant to fund operation of Rochester After School Academy (RASA-4), \$228,600.

Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
109,569,300	133,892,200	24,322,900

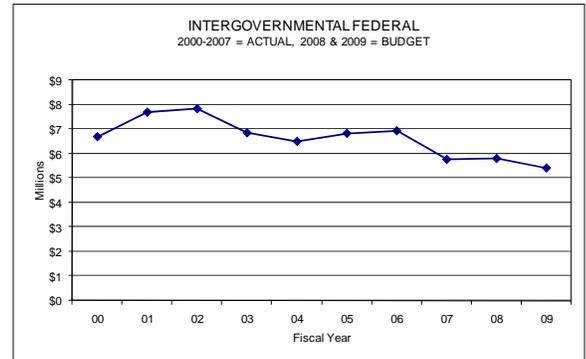
REVENUE SUMMARY DESCRIPTIONS & CHANGES

Intergovernmental – Federal

The Federal Aid category includes reimbursements for the administration of federally funded programs. The program appropriations are approved by City Council separate from the City operating budget. The Community Development Block Grant (CDBG) Program is the largest such “off budget” fund

Major Change

Revenue from the block grant decreases by \$186,100. Revenue of \$175,900 from the FEMA assistance to firefighters grant program does not recur. The net of other changes is a decrease of \$26,800.

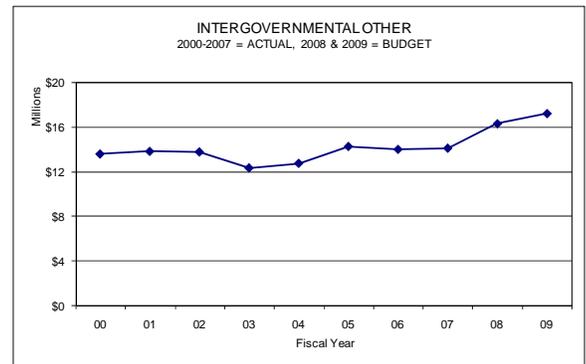


Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
5,811,100	5,422,300	-388,800

Intergovernmental – Other

Revenues received from governmental agencies other than the Federal and New York State levels constitute this category. Reimbursement for debt service from the Pure Waters Agency for sewers and from Monroe County for highways account for the majority of the revenues in this classification. Profits distributed by the Western Region Off-Track Betting (OTB) Corporation and Monroe County reimbursements for highway maintenance, public safety activities, and various other programs comprise the remaining intergovernmental revenues.



Major Change

County reimbursement increases \$439,800 for Emergency Communications and \$131,100 for Lead Hazard Control. There is an increase of \$552,000 in the allocation for traffic shares, and an increase of \$10,000 in revenue from OTB. The following decreases occur: \$89,000 from Pure Waters Sewer Debt payments; \$66,900 in reimbursement for election inspectors; \$47,000 in move-in move-out reimbursement; and \$23,700 in stop DWI funding.

Year-to-Year Comparison

<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
16,271,100	17,177,400	906,300

REVENUE SUMMARY DESCRIPTIONS & CHANGES

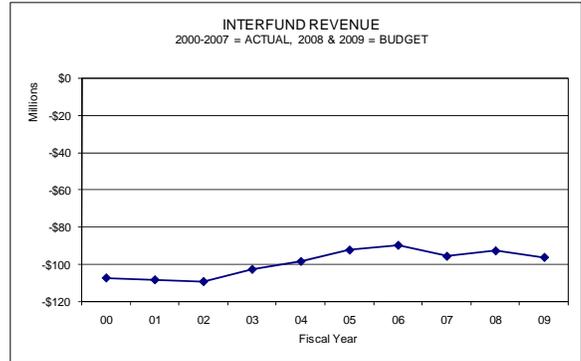
Interfund Revenues & Transfers

Interfund transfers consist of three categories:

1. Reimbursements to the General Fund for services provided to other operating funds. In these cases, the cost of services (motor equipment, telephone, etc.) are included in the General Fund as well as the appropriate non-General Fund. The reimbursements offset the General Fund expense. Revenues in this group include transfers from the Library Fund and Enterprise Funds.

2. Reimbursements to the General Fund from funds that are not included in the operating budget. Revenues in these funds are generally restricted and can be transferred to the General Fund only to the extent that eligible expenses are identified.

3. Beginning in 1994-95, transfers to the City School District to fund educational expenditures in accordance with the City Charter.



Major Change

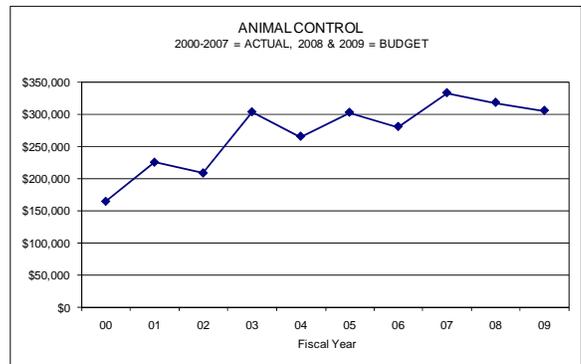
The transfer from Premium and Interest needed to balance the budget decreases \$3,202,000. Transfer from Enterprise funds increases \$703,200, due primarily to increased motor equipment chargebacks. Transfers from seized property funds decrease \$776,000. The transfer from property management funds decreases \$120,000, and the transfer from Downtown Guides District decreases \$60,300. Responsibility for the Kenyon Jefferies Memorial Fund transfers to the Library Board, resulting in a decrease of \$40,000. The net of other changes is a decrease of \$16,800.

Year-to-Year Comparison

2007-08	2008-09	Change
-92,881,000	-96,392,900	-3,511,900

Animal Control Fund

Under Article 7 of the New York Agriculture and Markets Law, all expenditures and revenues associated with the licensing and impounding of animals must be recorded in a special fund. Accordingly, the Animal Control Fund includes revenues from the sale of dog licenses, fines for unlicensed dogs, and operating revenues from the Animal Control Center. Since the Animal Control Fund does not generate sufficient revenues to cover expenses, a portion of the property tax is allocated to this fund.



Major Change

Revenue from interest earnings decreases \$19,900. Revenue from animal control center fees increases \$8,300. Dog license revenues decrease \$2,900, while revenue from fines increases \$2,000. Property tax support increases \$51,200 to balance the budget.

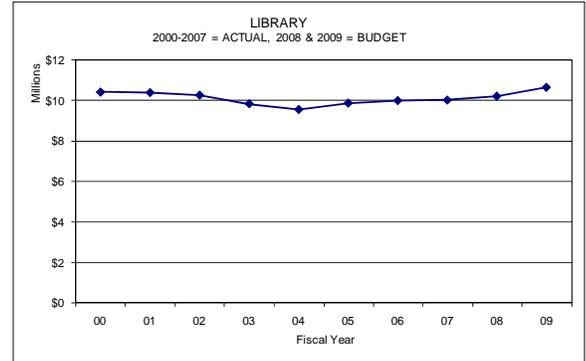
**REVENUE SUMMARY
DESCRIPTIONS & CHANGES**

Year-to-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Operating Revenue	317,700	305,200	-12,500
Property Tax	<u>1,008,400</u>	<u>1,059,600</u>	<u>51,200</u>
Total	1,326,100	1,364,800	38,700

Library Fund

Section 259 of the New York State Education Law requires that all revenues generated from library operations be recorded in a special fund. Revenues associated with the operation of the Central Library and 10 branch libraries include Monroe County reimbursement for the Central Library, reimbursements from the Monroe County Library System (MCLS) for library material processing and inter-library loan services, State aid and grants, and miscellaneous income. These revenues are not sufficient to cover library costs; therefore, a portion of the property tax is allocated to this fund.



Major Change

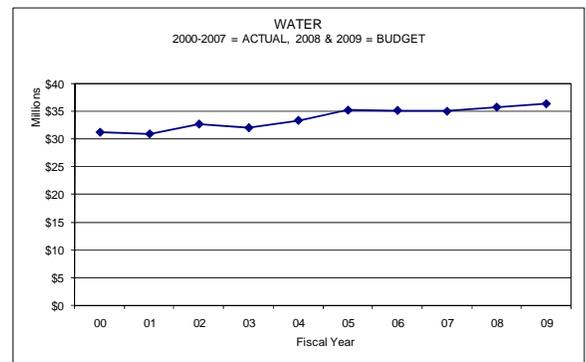
An appropriation is made from fund balance of \$350,000, as well as a transfer of \$17,000 from the premium and interest fund. Revenue from Library charges increases \$128,300. State aid decreases \$57,100. Property tax support increases \$11,000 to balance the budget.

Year-to-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Operating Revenue	10,179,900	10,618,100	438,200
Property Tax	<u>4,609,200</u>	<u>4,620,200</u>	<u>11,000</u>
Total	14,789,100	15,238,300	449,200

Water Fund

This fund records the expenses and revenues of the Water enterprise, which provides potable water for domestic and commercial use and for fire protection purposes. Revenues are generated by metered water sales, sales to other municipalities, various service charges and wholesale water sales to the Monroe County Water Authority (MCWA). Most customers are billed quarterly, except for high volume users that are billed monthly.



Major Change

Revenue from a state grant for dam safety in the amount of \$1 million is budgeted. Metered sales revenue increases \$863,500 with the proposed rate increase. Revenue from MCWA reimbursements for capital projects decreases \$756,600 due to the expiration of the exchange of water agreement during the year. There is no transfer from premium and interest, a decrease of \$212,700. Delinquent collections decrease \$190,000; interest and penalties decrease \$105,200. Revenue from sale of scrap increases \$15,500. The net of other changes is a decrease of \$300.

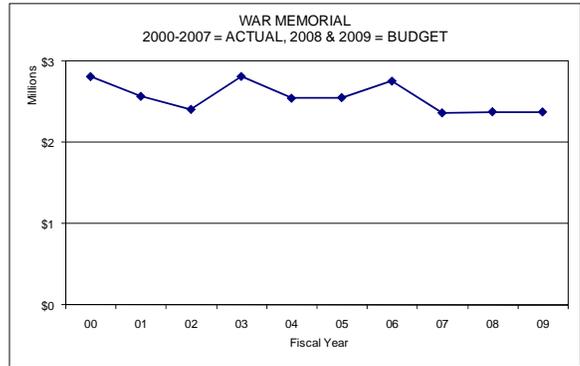
Year-to-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Operating Revenue	35,734,000	36,348,200	614,200

REVENUE SUMMARY DESCRIPTIONS & CHANGES

War Memorial Fund

This fund records the expenses and revenues from the Blue Cross Arena at the War Memorial. The Arena is operated by a private contractor from whom the City receives a ticket surcharge, a percent of concession receipts, and reimbursement for utility expenses. The City also receives funds from naming rights of the facility. A share of receipts from the City's portion of the Hotel/Motel Occupancy Tax is credited to this fund.



Major Change

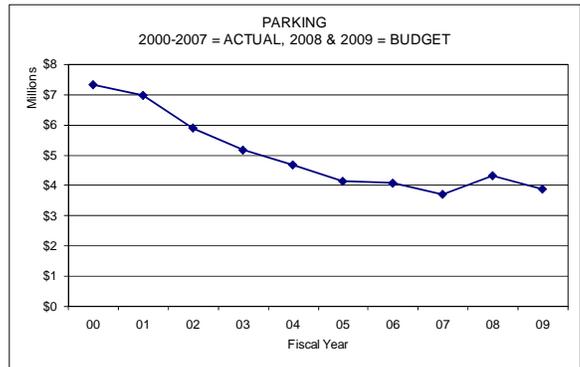
Operating revenues from the Blue Cross Arena decrease \$2,100. Property tax support needed to balance the budget decreases \$82,600 due to reduced operating costs.

Year-to-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Operating Revenue	2,376,300	2,374,200	-2,100
Property Tax	<u>759,100</u>	<u>676,500</u>	<u>-82,600</u>
Total	3,135,400	3,050,700	-84,700

Parking Fund

Revenues in this fund are generated from nine downtown parking garages, sixteen surface lots, and on-street parking meters. Most facilities are operated by private contractors who pay a percentage of operating revenue to the City. The Cultural Center Commission reimburses the City for administrative expenses associated with the City's oversight of the East End Garage.



Major Change

Despite the proposed fee increase and the opening of the Mortimer ramp garage, revenue from parking ramps decreases \$248,200 due to the closing of the Midtown ramp garage. The transfer from premium and interest fund decreases \$243,400. Garage utility reimbursements increase \$57,200. The net of other changes is a decrease of \$10,600. Property tax support for the Parking Fund increases \$10,900.

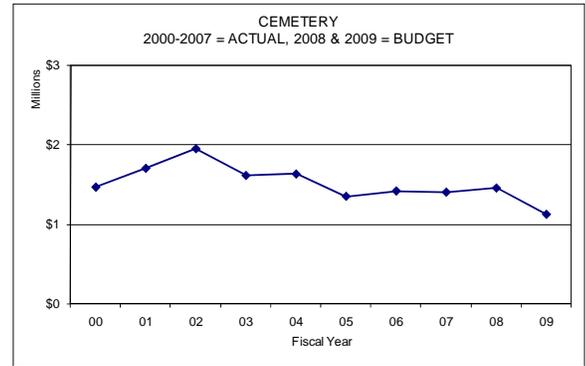
Year-to-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Operating Revenue	4,306,000	3,861,000	-445,000
Property Tax	<u>1,362,800</u>	<u>1,373,700</u>	<u>10,900</u>
Total	5,668,800	5,234,700	-434,100

REVENUE SUMMARY DESCRIPTIONS & CHANGES

Cemetery Fund

The City owns and operates two cemeteries, Mt. Hope and Riverside. Revenues in the Cemetery Fund are received from the sale of single graves, lots, mausoleums, interments, burial service charges, crematory charges, and interest earned on funds set aside for perpetual care.



Major Change

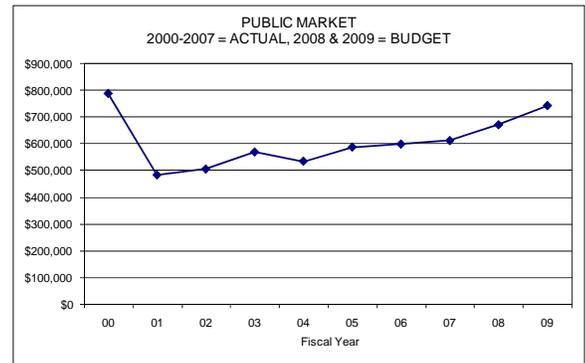
Interest earnings decrease \$170,400 due to lower rates. No appropriation of fund balance is made, resulting in a decrease of \$110,000. Revenue from sales of markers, urns, and foundations decreases by \$30,600. Sales of lots decrease \$13,000; mausoleum sales decrease \$4,800; service charges decrease \$1,500; sales of lawn crypts increase \$100. Property tax support for the Cemetery fund decreases \$98,800.

Year-to-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Operating Revenue	1,451,300	1,121,100	-330,200
Property Tax	1,244,900	1,146,100	-98,800
Total	2,696,200	2,267,200	-429,000

Public Market Fund

A farmers' market, consisting of two open sheds and one enclosed shed, is owned and operated by the City. Rental of shed space occurs on an annual, semi-annual, or daily basis.



Major Change

Revenue from market fees increases \$65,000 due to proposed fee increases. A transfer from premium and interest occurs, resulting in an increase of \$7,000. The net of other changes is a decrease of \$900. Property tax support of \$47,800 is needed to balance the budget and support increased capital and debt service costs.

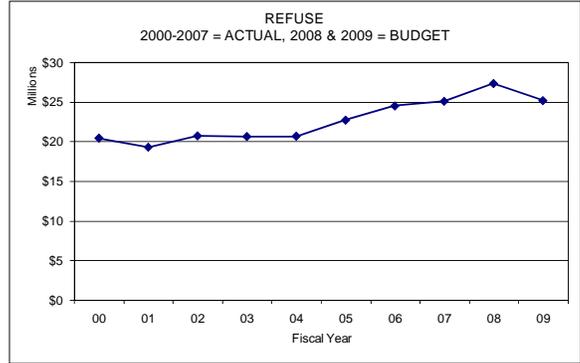
Year-to-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Operating Revenue	669,200	740,300	71,100
Property Tax	0	47,800	47,800
Total	669,200	788,100	118,900

REVENUE SUMMARY DESCRIPTIONS & CHANGES

Refuse Fund

Rochester's refuse collection and disposal costs are financed principally from the proceeds of user fees. Separate rates are charged for residential and commercial services. Residential fees are included with property tax bills, and commercial accounts receive separate quarterly bills.



Major Change

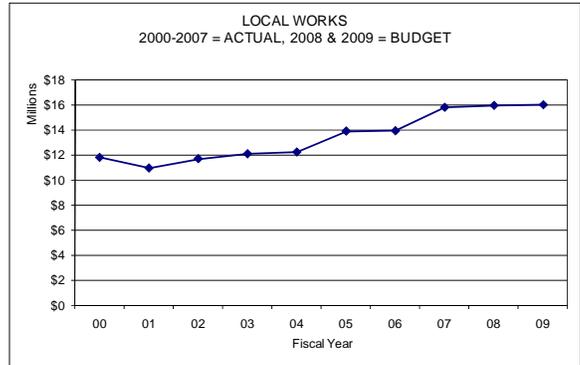
No appropriation of fund balance is required due to the timing of capital expenditures, resulting in a decrease of \$2,131,000. Revenue from vehicle and business permits decreases \$38,000. The net of other changes is an increase of \$1,100.

Year-to-Year Comparison

Row Labels	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Operating Revenue	27,328,900	25,161,000	-2,167,900

Local Works Fund

Revenues to support street cleaning, snow and ice control services, and hazardous sidewalk replacement are derived from front footage assessments. These assessments are charged with the property tax bill. Other revenues include reimbursements from New York State for snow and ice control on highways and, if required, an appropriation from the Local Works fund balance.



Major Change

Revenue increases \$420,200 due to the proposed rate increase. The appropriation of fund balance decreases \$265,700. Interest earnings decrease \$178,500 due to lower rates. Delinquent collections increase \$71,900. The net of other changes is an increase of \$2,900.

Year-to-Year Comparison

Row Labels	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Operating Revenue	15,945,700	15,996,500	50,800

REVENUE SUMMARY
REVENUE ESTIMATES

1-17

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
General				
Taxes				
Property Tax (City & School)	127,469,983	127,858,600	124,500,800	130,763,700
Delinquent & Supplemental Taxes	4,989,508	4,851,100	3,937,800	4,081,300
In-Lieu-of-Tax Payments	11,508,878	11,196,000	10,936,600	9,415,400
Interest & Penalties	3,675,491	3,559,600	3,424,000	3,735,000
Sales Tax	120,624,313	127,900,000	124,100,000	129,100,000
Utilities Gross Receipts Tax	9,398,936	9,100,000	8,400,000	8,700,000
Mortgage Tax	2,645,403	1,800,000	2,000,000	1,800,000
Taxes Total	<u>280,312,512</u>	<u>286,265,300</u>	<u>277,299,200</u>	<u>287,595,400</u>
Departmental Income				
Police Fees	1,497,126	1,520,400	2,085,900	1,587,000
Fire Fees	613,916	725,700	693,400	718,600
Finance Fees	353,480	368,000	522,300	422,300
Repairs & Clean-up Fees	145,559	202,000	125,000	99,900
Recreation Fees	812,016	843,000	818,000	820,200
Zoning Fees	95,957	86,000	86,000	94,000
Charges for Service	644,687	2,254,400	1,931,400	2,453,400
Other Dept. Income	1,094,758	1,427,000	1,326,500	1,240,000
Departmental Income Total	<u>5,257,499</u>	<u>7,426,500</u>	<u>7,588,500</u>	<u>7,435,400</u>
Use of Money & Property				
Interest Earnings	3,955,888	3,182,100	3,866,700	1,840,900
Rental of Real Property	102,233	365,200	367,400	115,200
Use of Money & Property Total	<u>4,058,121</u>	<u>3,547,300</u>	<u>4,234,100</u>	<u>1,956,100</u>
Fines & Forfeitures				
City Court Fines	33,159	81,700	48,000	58,000
Moving Violations	766,714	1,118,000	1,120,000	900,000
Parking Violations	2,388,588	2,739,400	2,796,000	2,500,000
Municipal Code Fines	1,256,862	870,000	750,000	1,230,000
Miscellaneous	727	600	900	900
Fines & Forfeitures Total	<u>4,446,050</u>	<u>4,809,700</u>	<u>4,714,900</u>	<u>4,688,900</u>
Licenses & Permits				
Business & Occupational Licenses	295,544	318,700	318,400	326,600
Bingo Licenses	11,023	11,000	15,000	12,000
Professional Licenses	47,465	258,700	258,700	47,100
Other Licenses	59,532	59,900	58,000	60,700
Building Permits	1,549,640	1,460,100	1,403,100	1,506,100
Street Opening Permits	348,037	227,500	208,500	282,000
Licenses & Permits Total	<u>2,311,241</u>	<u>2,335,900</u>	<u>2,261,700</u>	<u>2,234,500</u>
Sale of Property & Compensation for Loss				
Sale of Scrap	249,189	270,000	255,000	250,000
Sale of Real Property	960,842	1,200,000	800,000	1,080,000
Sale of Unclaimed Property	504,603	484,200	532,200	641,100
Other Compensation for Loss	213,356	135,000	140,000	155,000
Sale of Property & Compensation for Loss Total	<u>1,927,990</u>	<u>2,089,200</u>	<u>1,727,200</u>	<u>2,126,100</u>

**REVENUE SUMMARY
REVENUE ESTIMATES**

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Miscellaneous				
Refund - Prior Year's Expense	1,353,618	265,000	150,000	150,000
General Fund Surplus	3,951,000	4,051,000	4,051,000	4,193,000
Cable TV Franchise Revenue	1,631,393	1,650,600	1,650,600	1,739,200
Miscellaneous	<u>1,135,592</u>	<u>2,138,200</u>	<u>1,496,400</u>	<u>440,000</u>
Miscellaneous Total	8,071,603	8,104,800	7,348,000	6,522,200
Intergovernmental – New York State				
Aid & Incentives to Municipalities	74,983,527	86,247,300	86,247,300	115,415,700
STAR	14,403,094	14,677,000	14,652,300	14,227,300
Youth Aid	195,461	274,500	274,500	185,000
Consolidated Highway Improvements	2,613,000	2,647,900	2,647,900	2,647,900
Miscellaneous	<u>3,572,385</u>	<u>4,380,500</u>	<u>5,747,300</u>	<u>1,416,300</u>
Intergovernmental – New York State Total	95,767,467	108,227,200	109,569,300	133,892,200
Intergovernmental – Federal				
Community Development Block Grant	4,367,142	3,900,000	4,250,000	4,063,900
Crime Bill	0	116,700	116,700	0
Homeland Security	32,074	0	66,300	0
Weed & Seed Grant	50,831	0	75,000	0
Transportation Grants	328,858	259,000	154,300	237,900
Federal Nutrition	405,096	422,200	448,200	408,700
Lead Programs	114,723	191,700	135,100	218,500
HUD-Emergency Shelter Grant	21,122	21,200	21,200	21,300
Metro. Medical Response	94,232	199,700	165,000	250,000
Substance Abuse Grant	118,823	100,000	100,000	100,000
Miscellaneous	<u>237,949</u>	<u>353,700</u>	<u>279,300</u>	<u>122,000</u>
Intergovernmental – Federal Total	5,770,850	5,564,200	5,811,100	5,422,300
Intergovernmental – Other				
Off Track Betting	222,045	220,000	220,000	230,000
Pure Waters Agency Sewer Debt	632,005	551,000	551,000	462,000
Emergency Communications	11,011,020	12,580,000	12,786,200	13,226,000
Police Services-Firearms Instruction	55,600	55,700	55,700	55,700
Election Inspectors	0	283,200	322,700	255,800
Downtown Public Safety	300,000	300,000	300,000	300,000
Traffic Shares	243,884	424,000	424,000	976,000
STOP-DWI	144,914	115,000	115,000	91,300
Hotel/Motel Tax (Convention Center)	795,000	795,000	795,000	795,000
Miscellaneous	<u>683,228</u>	<u>700,000</u>	<u>701,500</u>	<u>785,600</u>
Intergovernmental – Other Total	14,087,696	16,023,900	16,271,100	17,177,400

REVENUE SUMMARY
REVENUE ESTIMATES

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Interfund Revenue & Transfers				
City School District	-119,100,000	-119,100,000	-119,100,000	-119,100,000
Water Fund	4,678,500	4,678,500	4,678,500	4,593,100
Special & Enterprise Funds	9,371,657	10,315,400	10,407,700	11,116,200
Street Lighting Districts	50,544	39,400	52,900	37,400
Premium & Interest Fund	3,000,000	6,000,000	6,000,000	2,798,000
Foreign Insurance Fund	615,000	615,000	615,000	615,000
Cultural District	66,756	67,500	67,500	66,200
HUD Asset Control Fund	153,853	148,000	91,800	153,600
Downtown Enhancement District	687,075	523,300	523,300	540,900
Downtown Special Services District	293,049	560,000	560,000	499,700
Seized Property Fund	256,285	876,000	876,000	100,000
Care & Embellishment Fund	32,200	33,100	34,000	34,700
Tax Repayment Fund	1,762,300	1,762,000	1,762,300	1,762,300
Tax Relief Fund	2,000,000	0	0	0
Property Management Fund	170,000	225,000	160,000	40,000
Kenyon- Jefferies Memorial Fund	0	40,000	40,000	0
Capital Funds	<u>150,000</u>	<u>175,000</u>	<u>350,000</u>	<u>350,000</u>
Interfund Revenue & Transfers Total	-95,812,781	-93,041,800	-92,881,000	-96,392,900
General Total	326,198,248	351,352,200	343,944,100	372,657,600
Animal				
Animal Control Center Fees	204,765	201,700	192,300	200,600
Dog Licenses	43,236	34,900	32,600	29,700
Animal Fines	63,861	52,000	58,000	60,000
Interest Earnings	20,748	46,100	34,800	14,900
Property Tax	<u>1,153,000</u>	<u>989,500</u>	<u>1,008,400</u>	<u>1,059,600</u>
Animal Total	1,485,610	1,324,200	1,326,100	1,364,800
Library				
Library Charges	2,290,106	2,567,000	2,674,600	2,802,900
County Reimbursement	6,620,000	6,620,000	6,620,000	6,620,000
State Aid	716,535	1,078,000	885,300	828,200
Rundel Foundation	123,150	0	0	0
Miscellaneous	5,297	0	0	0
Interest Earnings	0	-24,500	0	0
Trans. Premium & Interest	0	0	0	17,000
Appropriation of Fund Balance	233,000	0	0	350,000
Property Tax	<u>5,171,300</u>	<u>4,157,000</u>	<u>4,609,200</u>	<u>4,620,200</u>
Library Total	15,159,388	14,397,500	14,789,100	15,238,300

**REVENUE SUMMARY
REVENUE ESTIMATES**

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Water				
Metered Water Sales	26,925,713	28,766,000	28,911,700	29,775,200
Upland Sales/MCWA	2,557,924	2,372,900	2,345,000	2,310,000
Other Municipalities	352,369	402,000	299,900	406,700
Delinquent Collections	1,293,166	1,157,000	1,240,500	1,050,000
Service Charges	294,224	221,700	225,000	202,500
Interest & Penalties	1,441,458	1,300,000	1,250,000	1,144,800
State Aid		127,100	0	1,000,000
Miscellaneous	189,021	230,600	162,100	198,300
Interest Earnings	55,995	104,100	57,900	53,300
Trans. Premium & Interest	0	212,700	212,700	0
MCWA Reimbursements	1,175,412	1,149,700	947,500	190,900
Refund Prior Years Expense	170,849	98,400	81,300	16,500
Appropriation of Fund Balance	517,400	0	400	0
Water Total	<u>34,973,531</u>	<u>36,142,200</u>	<u>35,734,000</u>	<u>36,348,200</u>
War Memorial				
Hotel/Motel Tax	905,000	905,000	905,000	905,000
War Memorial Revenue	1,436,726	1,455,100	1,466,600	1,464,500
Miscellaneous	5,059	0	0	0
Interest Earnings	15,966	9,200	4,700	4,700
Property Tax	595,400	636,200	759,100	676,500
War Memorial Total	<u>2,958,151</u>	<u>3,005,500</u>	<u>3,135,400</u>	<u>3,050,700</u>
Parking				
Parking Ramps	2,292,706	2,384,000	2,462,200	2,214,000
Parking Lots	464,821	460,800	460,800	460,800
Meters	520,794	518,000	518,000	518,000
East End Garage		24,000	30,000	24,000
Miscellaneous	122,113	137,100	140,900	194,600
Parking Fines	241,603	260,600	260,600	260,000
Interest Earnings	43,451	64,600	12,100	11,600
Trans. Premium & Interest	0	421,400	421,400	178,000
Property Tax	940,600	1,306,000	1,362,800	1,373,700
Parking Total	<u>4,626,088</u>	<u>5,576,500</u>	<u>5,668,800</u>	<u>5,234,700</u>

REVENUE SUMMARY
REVENUE ESTIMATES

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Cemetery				
Sale of Lawn Crypts	-10,320	0	3,900	4,000
Sale of Cemetery Lots	236,361	261,600	257,000	244,000
Service Charges	657,100	615,700	609,900	608,400
Miscellaneous	323	0	0	0
Mausoleum Sales	57,367	44,600	44,800	40,000
Sale of Foundations, Markers & Urns	102,018	99,000	113,600	83,000
Interest Earnings	356,686	245,400	312,100	141,700
Appropriation of Fund Balance	0	110,000	110,000	0
Property Tax	<u>540,100</u>	<u>1,206,200</u>	<u>1,244,900</u>	<u>1,146,100</u>
Cemetery Total	1,939,635	2,582,500	2,696,200	2,267,200
Public Market				
Market Fees	572,843	600,600	631,200	696,200
Embellishment Fees	34,612	38,400	35,400	36,200
State Aid	0	39,900	0	0
Miscellaneous	241	0	0	0
Interest Earnings	2,713	3,200	1,700	900
Trans. Premium & Interest	0	0	0	7,000
Appropriation of Fund Balance	0	900	900	0
Property Tax	<u>167,000</u>	<u>0</u>	<u>0</u>	<u>47,800</u>
Public Market Total	777,409	683,000	669,200	788,100
Refuse				
Current Collections	19,742,685	19,773,300	19,859,700	19,773,300
Commercial Charges	3,203,725	3,436,000	3,453,700	3,436,000
Delinquent Collections	1,730,057	1,740,000	1,616,000	1,750,000
Miscellaneous	16,609	15,900	53,000	15,000
Interest Earnings	266,408	349,600	215,500	166,700
Sale of Scrap	104,283	5,000	0	20,000
Trans. Premium & Interest	6,882	0	0	0
Appropriation of Fund Balance	<u>8,600</u>	<u>2,131,000</u>	<u>2,131,000</u>	<u>0</u>
Refuse Total	25,079,249	27,450,800	27,328,900	25,161,000
Local Works				
Current Collections	13,240,455	14,039,000	14,148,800	14,569,000
Delinquent Collections	793,322	820,000	768,500	840,400
Miscellaneous	28,753	27,500	25,000	27,000
Interest Earnings	335,612	289,000	381,900	203,400
State Reimbursement-Snow & Ice Control	44,649	45,500	44,600	45,500
Refund Prior Years Expense	3,045	0	0	0
Appropriation of Fund Balance	<u>1,350,000</u>	<u>576,900</u>	<u>576,900</u>	<u>311,200</u>
Local Works Total	15,795,836	15,797,900	15,945,700	15,996,500
Total All Funds	428,993,145	458,312,300	451,237,500	478,107,100

REVENUE SUMMARY PROPERTY TAX COMPUTATION & ANALYSIS

The property tax is the single largest source of revenue to the City. The fundamental equation for the property tax is: (Tax Rate × Assessed Value) = Tax Levy. In Rochester, this fundamental equation is modified in two significant ways.

First, according to Article 19 of the New York State Real Property Tax Law, Rochester's levy is apportioned between Homestead and Non-Homestead classes of property. (Homestead properties, generally, are one, two, and three family residences. Non-Homestead properties are all others.) That is, separate tax rates for Homestead and Non-Homestead properties are applied to the separate assessment rolls for each class of property. The following display distinguishes the tax information for each class of property. The apportionment of the levy between the classes reflects the state mandated adjustment as calculated by the formula specified by Article 19. This adjustment occurs from year to year and is commonly called "the Shift".

Secondly, because the Rochester City School District is not permitted under law to levy a property tax, the City does so on behalf of the District for funding education purposes. The City also levies a property tax on its own behalf for funding municipal government purposes. While technically two separate tax levies (and, due to differing exemption provisions, based upon separate and unequal assessment rolls), the City and School property tax collections are accounted for within the City Budget as a combined total. The District receives its portion of the taxes collected and other revenue received by the City subject to a revenue sharing agreement between the City and the District. This distribution is displayed as an interfund transfer ("Negative Revenue") elsewhere in the Revenue Summary. The following display shows the combination of the separate City and School tax rates and impacts in a consolidated presentation. It is this consolidated rate that is most commonly referred to in discussion of the "City property tax." Detailed information on the calculation of each property tax follows.

The 2008-09 STAR revenue of \$14,227,300 is subtracted from tax levy prior to billing after the tax rate has been determined. Only eligible taxpayers receive the STAR benefit.

Property Tax Rates & Burdens

The assessed value for a typical single family residence (Homestead) is \$67,200 in 2008-09, The assessed value for a typical commercial property (Non-Homestead) is \$262,100 in 2008-09. These values were \$60,500 for Homestead and \$238,700 Non-Homestead in 2007-08.

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>	<u>Percent Change</u>
TAX RATE (per \$1,000)				
Homestead Class				
- City	6.83	5.59	-1.24	-18.16%
- School	<u>14.89</u>	<u>14.98</u>	<u>0.09</u>	0.60%
Total	<u>21.72</u>	<u>20.57</u>	-1.15	-5.29%
Non-Homestead Class				
- City	13.53	10.93	-2.60	-19.22%
- School	<u>30.01</u>	<u>29.74</u>	<u>-0.27</u>	-0.90%
Total	<u>43.54</u>	<u>40.67</u>	-2.87	-6.59%
TAX BURDEN				
Single Family Residence				
- City	\$413.22	\$375.65	-\$37.57	-9.09%
- School	<u>\$900.85</u>	<u>\$1,006.66</u>	<u>\$105.81</u>	11.75%
Total	<u>\$1,314.07</u>	<u>\$1,382.31</u>	\$68.24	5.19%
Commercial Property				
- City	\$3,229.61	\$2,864.75	-\$364.86	-11.30%
- School	<u>\$7,163.39</u>	<u>\$7,794.85</u>	<u>\$631.46</u>	8.82%
Total	<u>\$10,393.00</u>	<u>\$10,659.60</u>	\$266.60	2.57%

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

Computation Of City 2008-09 Property Tax Levy				
	<u>Current Operations</u>	<u>Cash Capital</u>	<u>Debt Service</u>	<u>Total</u>
EXPENSE				
Operating	390,261,200			390,261,200
Cash Capital		50,039,800		50,039,800
Debt Service			37,806,100	37,806,100
Tax Reserve	<u>320,286</u>	<u>1,106,175</u>	<u>981,049</u>	<u>2,407,510</u>
Total	390,581,486	51,145,975	38,787,149	480,514,610
REVENUE				
Operating	384,764,110			384,764,110
Cash Capital		31,027,700		31,027,700
Debt Service			<u>20,949,900</u>	<u>20,949,900</u>
Total	384,764,110	31,027,700	20,949,900	436,741,710
TOTAL TAX LEVY	5,817,376	20,118,275	17,837,249	43,772,900
Homestead (44.15962%)**				19,329,946
Non-Homestead (55.84038%)**				24,442,954
ASSESSED VALUE				
Homestead				5,690,818,080
Non-Homestead				3,455,294,191
				2,235,523,889
TAX RATE				
Homestead	0.74	2.57	2.28	5.59
Non-Homestead	1.45	5.02	4.46	10.93

*In accordance with the New York State Real Property Tax Law, the levy is apportioned between the Homestead and the Non-Homestead classes. The 2008-09 apportionment reflects the state mandated adjustment as calculated by the formula specified by Article 19. The 2007-08 Homestead and Non-Homestead apportionment was 43.46066% and 56.53934% respectively.

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

Computation Of School 2008-09 Property Tax Levy

Expenses and revenues related to the City School District are located within the School District Budget, not the City Budget. Exceptions are: (1.) the City's \$119.1 million dollar funding of the District (shown as a negative fund transfer in the City's Revenue Summary) and (2.) the property tax collection estimate within the City Budget that represents collection of City and School taxes. The current revenue allocation displayed below reflects the \$119.1 million dollars less anticipated receipt of School taxes. A portion of the debt service revenue allocation listed below is debt service that is treated as a current expense (i.e. Early Retirement Debt Service, Revenue Anticipation Notes, and debt related to the Hurd Decision).

	<u>Current Operations</u>	<u>Cash Capital</u>	<u>Debt Service</u>	<u>Total</u>
EXPENSE				
Operating	77,827,816			77,827,816
Cash Capital		13,186,166		13,186,166
Debt Service			25,329,714	25,329,714
Tax Reserve	<u>4,529,661</u>	<u>767,449</u>	<u>1,253,390</u>	<u>6,550,500</u>
Total	82,357,477	13,953,615	26,583,104	122,894,196
REVENUE				
Operating	0	0	0	0
Cash Capital				0
Debt Service*	<u>0</u>	<u>0</u>	<u>3,794,196</u>	<u>3,794,196</u>
Total	0	0	3,794,196	3,794,196
TOTAL TAX LEVY	82,357,477	13,953,615	22,788,908	119,100,000
Homestead (44.15962%)**				52,594,107
Non-Homestead (55.84038%)**				66,505,893
ASSESSED VALUE				5,747,599,553
Homestead				3,511,552,531
Non-Homestead				2,236,047,022
TAX RATE				
Homestead	10.36	1.75	2.87	14.98
Non-Homestead	20.57	3.48	5.69	29.74

*Revenues and debt exclusions are recorded here. Revenues related to City School District debt are located within the School District Budget not the City Budget.

**In accordance with the New York State Real Property Tax Law, the levy is apportioned between the Homestead and the Non-Homestead classes.

The 2008-09 apportionment reflects the state mandated adjustment as calculated by the Formula specified by Article 19.

The 2007-08 Homestead and Non-Homestead apportionment was 43.46066% and 56.53934% respectively.

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

Computation Of Property Tax Revenue For The General Fund

City Property Tax Levy	43,772,900
School Property Tax Levy	119,100,000
Total Property Tax Levy	162,872,900
Less: Allowance for Uncollectables (Tax Reserve)	8,958,010
Less: STAR Revenue	14,199,100
Combined City and School Property Tax Revenue	139,715,800
Distributions from the General Fund Property Tax Revenue to non-self supporting Special and Enterprise Funds:	
Animal Control Fund	1,059,600
Library Fund	4,620,200
War Memorial Fund	676,500
Parking Fund	1,373,700
Cemetery Fund	1,146,100
Public Market Fund	47,800
Net General Fund Property Tax Revenue	130,791,900

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

STAR

Beginning in 1998-99 New York State enacted the School Tax Relief Program (STAR) within section 425 of the Real Property Tax Law. The program provides an exemption from property taxes for owner-occupied primary residences. There are two types of STAR programs: The first, called Enhanced STAR, is for property owners 65 years of age or older, with incomes of less than \$70,650. The second, called Basic STAR, is for all other home owners regardless of age or income.

Eligible property owners for the 2008-09 program receive up to a \$58,800 and \$30,000 assessment exemption for the Enhanced program and Basic program, respectively. Both values are adjusted by the equalization rate. For large cities with fiscally dependent school districts, the enacting legislation assumed 67% of the combined tax rate to be for school purposes.

For 2007-08 the maximum assessed value exemption for an eligible property owner under the Enhanced program was \$38,060. For 2007-08 the maximum assessed value exemption for an eligible property owner under the Basic program was \$20,100.

The Board of Real Property Services may establish special equalization rates that may result in revised STAR exemption amounts if the determined STAR exemption is 5% or more different than the previous year's exemptions. For 2008-09 the exemption under the Enhanced program is \$38,060, and under the Basic program \$20,100. These exemptions are applied against the combined City and School tax rate. Approximately 4,900 property owners will benefit from the Enhanced STAR program and 26,400 property owners for the Basic STAR program in 2008-09.

The actual calculation of the dollar savings from the STAR exemption is determined subsequent to the determination of the City and School tax rates. The revenue from the STAR program is not counted in determining the tax rates.

The process is as follows: First, the tax rates are determined. Second, eligible property owners receive a credit based upon the exemption. Third, the actual amount of the tax levy billed is reduced by the aggregate of the City and School exemption values applied against the City and School tax rates. Fourth, New York State reimburses the City for the reduced billing.

The calculation of the 2008-09 STAR revenue to be reimbursed from the state is as follows:

	<u>Assessed Value Exemption</u>	<u>Tax Rates</u>	<u>STAR Revenue</u>
City:			
Homestead	670,467,537	5.59	3,747,914
Non-Homestead	<u>6,227,387</u>	10.93	<u>68,065</u>
	676,694,924		3,815,979
School:			
Homestead	680,597,724	14.98	10,195,354
Non-Homestead	<u>6,314,036</u>	29.74	<u>187,779</u>
	686,911,760		10,383,133
Total	N/A	N/A	14,199,112

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

Assessed Value – Changes

The City's municipal taxable assessed valuation for property tax levies changes by:

2008-09 Assessed Value	5,690,818,080
2007-08 Assessed Value	<u>5,135,078,243</u>
Change	555,739,837
Percent Change	10.82%

The change in taxable assessment is substantially attributable to the following:

Non-Homestead Assessment:

Special Franchise	34,026,752
Utility (Private)	81,672,285
Hyatt Hotel (from COMIDA)	14,800,000
231 & 255 East Ave (from COMIDA)	12,905,500
Genwood Stathallan, LLC	2,800,000
155 Holleder Parkway (from COMIDA)	2,000,000
130 East Ave. (from COMIDA)	1,680,000
Railroad	1,677,932
Declining EDZ Schedules	1,367,359
Declining BIE Schedules	810,960
Executive Office Building	760,000
Parry Building (has a 485e)	625,000
West Ridge Plaza	599,000
Rochester Riverfront Properties	476,000
Kodak	-20,700,000
Midtown Properties	-8,385,100
Klein Steel (to COMIDA)	-5,165,000
EJD Co. (Chase Tower)	-3,250,000
Non-Homestead Net other changes	81,468,153
Subtotal	200,168,841
Homestead Assessment :	
Increase in Veterans Exemption	-2,404,224
Homestead Net of other changes	<u>357,975,220</u>
Subtotal	355,570,996
Total Assessment Change	555,739,837

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

Assessed Valuation – Historic

<u>Fiscal Year</u>	<u>General Municipal Purposes</u>	<u>Veterans Exemption*</u>	<u>Total School Purposes</u>	<u>Change from Prior Year</u>
2008-09	5,690,818,080	56,781,473	5,747,599,553	558,144,061
2007-08	5,135,078,243	54,377,249	5,189,455,492	37,975,473
2006-07	5,094,593,315	56,886,704	5,151,480,019	33,815,713
2005-06	5,057,647,759	60,016,547	5,117,664,306	11,857,246
2004-05	5,042,827,983	62,979,077	5,105,807,060	370,473,195
2003-04	4,674,520,611	60,813,254	4,735,333,865	-46,784,522
2002-03	4,717,404,474	64,713,913	4,782,118,387	-7,369,451
2001-02	4,722,309,412	67,178,426	4,789,487,838	-12,918,711
2000-01	4,730,799,907	71,606,642	4,802,406,549	-241,838,994
1999-2000	4,968,556,948	75,688,595	5,044,245,543	-28,359,372

*Subject to School Purposes but not General Municipal Purposes.

Tax Collection Experience

The following tables are all billings on the tax file. Items billed include: ad valorem taxes, residential refuse charges, local works charges, local improvements, property rehabilitation charges, municipal code fines, special assessment district charges, delinquent water charges, and supplemental and omitted taxes.

<u>Fiscal Year</u>	<u>Tax Billed July 1</u>	<u>Current Collections</u>	<u>Percent of Levy</u>	<u>Tax Balances June 30*</u>
2007-08	190,297,840	176,750,558	92.88	13,413,504
2006-07	189,822,199	174,245,337	91.79	14,248,724
2005-06	184,085,987	170,048,569	92.37	14,037,418
2004-05	178,379,701	165,030,459	92.52	13,349,241
2003-04	173,144,803	158,479,093	91.53	13,284,880
2002-03	166,991,400	152,269,776	91.18	13,387,076
2001-02	160,731,647	146,154,747	90.93	13,123,245
2000-01	163,894,342	150,096,940	91.58	12,687,906
1999-2000	168,683,315	155,680,276	92.29	12,264,332
1998-99	169,603,948	156,697,127	92.39	12,027,564

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

B. Delinquent Taxes

<u>Fiscal Year</u>	<u>Delinquent Tax Balances July 1</u>	<u>Delinquent Tax Collections</u>	<u>Percent of Delinquent Tax Balances</u>	<u>Delinquent Tax Balances June 30*</u>	<u>Total Tax Balances June 30**</u>
2007-08	25,881,808	10,593,675	40.93	14,792,228	28,205,732
2006-07	24,102,157	10,328,437	42.85	11,633,085	25,881,808
2005-06	23,003,805	9,682,226	42.09	10,064,739	24,102,157
2004-05	22,968,443	10,310,008	44.89	9,654,565	23,003,806
2003-04	23,506,991	9,739,204	41.43	9,683,583	22,968,463
2002-03	22,905,693	9,949,240	43.44	10,119,915	23,506,991
2001-02	21,911,683	9,951,536	45.42	9,782,447	22,905,692
2000-01	21,405,580	10,065,294	47.02	9,223,775	21,911,681
1999-2000	21,275,743	9,726,123	45.71	9,142,412	21,406,744
1998-99	20,558,498	10,059,828	48.93	9,248,145	21,275,709

*Current and delinquent tax balances on June 30 reflect the beginning balances less collections and adjustments for cancellations.

**Total tax balances equals the sum of current and delinquent balances as of June 30.

Constitutional Operating Tax Limit

The State Constitution, Article VIII, Section 10, limits the maximum amount of real property taxes that can be raised for operating purposes. The limit is two percent of the five-year average of full valuation of taxable real property. The total taxable assessed valuation for school purposes is the assessed value used for this calculation. The limit pertains to cities of 125,000 or more inhabitants, except New York City, which has a limit of two and one-half percent.

The levy subject to the limit is equal to the total tax levy (City and School) minus appropriations for debt service (with a few exceptions) and budgetary appropriations for which a period of probable usefulness has been determined by law (Cash Capital).

The State Constitution also limits the maximum amount of real property taxes raised for debt service. This is described within the Capital section of the City Budget.

<u>Fiscal Year</u>	<u>Assessed Value</u>	<u>Equalization Ratio</u>	<u>Full Assessed Valuation</u>
2008-09	5,747,599,553	85.42	6,728,634,457
2007-08	5,189,455,492	88.06	5,893,090,497
2006-07	5,151,480,019	91.00	5,660,967,054
2005-06	5,117,664,306	98.85	5,177,202,131
2004-05	5,105,807,060	98.10	5,204,696,290
Five Year Total			28,664,590,429
Five Year Average			5,732,918,086
Constitutional Percentage			2%
Constitutional Limit			114,658,362

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

Constitutional Tax Limit & Margin – Historic

The following table contains the historical trend of the City's tax limit for operating purposes and the amount of the limit used. The amount of limit used is calculated by adding City and School operating levies and then subtracting Water Fund debt service. The tax margin is calculated by subtracting the amount used from the limit.

Constitutional Operating Tax Limit 1999-2000 to 2008-09

<u>Fiscal Year</u>	<u>Limit</u>	<u>Amount Used</u>	<u>Tax Margin</u>
2008-09	114,658,362	81,976,353	32,682,009
2007-08	104,315,428	78,926,385	25,389,043
2006-07	102,594,091	78,369,414	24,224,677
2005-06	100,062,845	87,548,500	12,514,345
2004-05	95,786,706	81,033,103	14,753,603
2003-04	93,374,182	81,679,387	11,694,795
2002-03	95,244,442	84,533,287	10,711,155
2001-02	97,037,612	58,253,768	38,783,844
2000-01	99,609,567	51,975,217	47,634,350
1999-2000	107,132,525	59,073,650	48,058,875

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

Beginning on the next page is an informational display of revenues for each major department or unit and the major category of revenue by fund. This display distributes revenues to the department to which they are most closely related. In this fashion, a sense of the overall revenue level for a given function can be approximated.

REVENUE SUMMARY APPLICATION OF REVENUE BY UNIT

Applied Revenue	City Council & Clerk	Administration	Law	Information Technology	Finance	Community Development	Economic Development	Environmental Services	Emergency Communications	Police	Fire Services	Rec. & Human Services	Library	Undistributed	Debt	Total Applied
General																
Other Taxes	17,200	118,200	0	3,500	215,100	292,400	0	5,219,200	200	3,287,000	1,301,100	848,600		605,900		5,219,200
Departmental Income		0			100,000	80,000		706,200				35,200				7,395,400
Use of Money & Property		1,042,500			886,500					2,759,000						215,200
Fines & Forfeitures	117,900	100,600			12,000	1,503,800		282,000		638,000						4,688,000
Licenses & Permits		3,100	115,000		250,000	1,080,000		40,000								2,234,500
Sale of Property & Comp.		300,000	173,900											214,000		2,126,100
Miscellaneous					344,000	0	0	2,647,900			19,800	501,200				687,900
Intergovernmental State		275,900	275,600		326,800	2,417,100	944,100	282,900		79,000	250,000	590,900				5,422,300
Intergovernmental Federal	255,800	429,000				356,600		1,438,000	13,226,000	447,000		795,000				16,947,400
Intergovernmental Other	413,400	1,395,300	722,100		1,916,200	759,800	565,900	9,565,500	100,000	615,000	34,700					18,114,000
Interfund Revenue																
General Total	804,300	3,664,600	1,286,600	3,500	4,050,600	6,489,700	1,510,000	20,161,700	13,226,200	7,957,000	2,185,900	2,805,600		1,083,700	1,762,300	66,991,700
Animal																
Departmental Income								230,300								230,300
Use of Money & Property					14,900			14,900								14,900
Fines & Forfeitures					60,000			60,000								60,000
Animal Total								305,200								305,200
Library																
Departmental Income													2,802,900			2,802,900
Intergovernmental State													828,200			828,200
Trans. Premium & Interest													17,000			17,000
Intergovernmental Other													6,620,000			6,620,000
Appropriation of Fund Balance													350,000			350,000
Library Total													10,618,100			10,618,100
Local Works																
Departmental Income		94,200						15,315,200								15,409,400
Use of Money & Property								203,400								203,400
Miscellaneous								27,000								27,000
Intergovernmental State								45,500								45,500
Appropriation of Fund Balance								311,200								311,200
Local Works Total		94,200						15,902,300								15,996,500
Water																
Departmental Income		101,500						34,787,700								34,889,200
Use of Money & Property								244,200								244,200
Miscellaneous								214,800								214,800
Intergovernmental State								1,000,000								1,000,000
Water Total		101,500						36,246,700								36,348,200
War Memorial																
Departmental Income											1,464,500					1,464,500
Use of Money & Property											4,700					4,700
Intergovernmental Other											905,000					905,000
War Memorial Total											2,374,200					2,374,200
Parking																
Departmental Income					3,216,800											3,216,800
Use of Money & Property					11,600			119,700						140,300		11,600
Fines & Forfeitures																260,000
Miscellaneous					194,600											194,600
Trans. Premium & Interest					178,000											178,000
Parking Total					3,601,000			119,700						140,300		3,861,000
Cemetery																
Departmental Income												979,400				979,400
Use of Money & Property												141,700				141,700
Cemetery Total												1,121,100				1,121,100
Public Market																
Departmental Income												732,400				732,400
Use of Money & Property												900				900
Trans. Premium & Interest												7,000				7,000
Public Market Total												740,300				740,300
Refuse																
Departmental Income		183,700						24,785,600								24,979,300
Use of Money & Property								166,700								166,700
Miscellaneous								15,000								15,000
Refuse Total		183,700						24,977,300								25,161,000
Total Applied	804,300	4,044,000	1,286,600	3,500	4,050,600	6,489,700	5,111,000	97,407,700	13,226,200	8,262,200	2,185,900	7,041,200	10,618,100	1,224,000	1,762,300	163,517,300

**EXPENDITURE SUMMARY
SUMMARY OF EXPENDITURE CHANGES**

Expense Changes – Highlights

The Mayor's Proposed Budget of \$477,878,500 increases expenditures by \$ 26,641,000 or 5.9% over the 2007-08 Budget. Highlights of the changes that produce this variance are noted in the following display. Details of these and other expense changes are found in Tabs #3 through #17 of this document.

MAJOR PROPOSED INCREASES

- Funding for 100 new Police recruits to ensure new officers are available as others retire
- Wage and salary increases in accordance with current labor agreements or awards and allowance for contracts currently under negotiation
- Medical coverage for current and retired employees in accordance with rates provided by third party insurers
- "Grow Rochester Fund" of \$15.8 million in capital projects

MAJOR PROPOSED DECREASES

- Program eliminations or reductions in departmental sections
- Payments to the New York State Retirement System due to lower required contributions

APPROVED BUDGET

City Council passed ten ordinances amending the Mayor's Proposed Budget, none of which were objected to by the Mayor. In addition, the ordinance adopting the Approved Budget was amended to recognize the receipt of a State grant. These amendments do the following:

A.) Moving appropriations for:

- restoring full hours of operation for the South Avenue Recreation Center during July and August from Contingency to Recreation and Youth Services
- for additional three months of health insurance for City employees who are being laid off from Contingency to Undistributed
- support of the Downtown Community Forum's ongoing series on economic development from Contingency to Economic Development
- support for the Mr. and Ms. Trendsetter Fashion Show from Contingency to Recreation and Youth Services
- support for the Courtside Scouting Service program from Contingency to Recreation and Youth Services
- support for the Future Boxing Club from Contingency to Recreation and Youth Services
- adult exercise equipment at Maplewood Park from Contingency to Cash Capital
- a Summer Children's Festival at Pulaski Park from Contingency to Recreation and Youth Services
- a Health Fair in the southeast quadrant of the City from Contingency to Recreation and Youth Services
- a planning charette for the Bull's Head area from Contingency to Community Development

B.) Increasing revenue and the expense of Recreation and Youth Services by \$228,600 for receipt of a grant to fund operation of Rochester After School Academy (RASA-4).

Change Detail

Salary & Wage						
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
2,714,300	2,403,200	2,088,100	-10,000	80,500	19,593,500	26,869,600

EXPENNDITURE SUMMARY
SUMMARY OF EXPENDITURE CHANGES

Year-to-Year Comparison

	Budget <u>2007-08</u>	Budget <u>2008-09</u>	<u>Variance</u>	<u>Percent</u>
City Council and Clerk Administration:	1,815,200	1,771,900	-43,300	-2.4
Mayor's Office	3,061,400	2,286,300	-775,100	-25.3
Neighborhood Service Centers	4,723,300	4,547,800	-175,500	-3.7
Management & Budget	2,231,100	2,389,100	158,000	7.1
Human Resource Management	2,147,800	2,417,300	269,500	12.5
Communications	999,800	1,067,800	68,000	6.8
Law	1,949,100	1,929,600	-19,500	-1.0
Information Technology	4,228,400	4,003,800	-224,600	-5.3
Finance	5,439,300	5,364,500	-74,800	-1.4
Community Development	6,382,800	6,032,200	-350,600	-5.5
Economic Development	2,603,200	2,660,800	57,600	2.2
Environmental Services	77,669,800	82,668,700	4,998,900	6.4
Emergency Communications	9,955,600	10,337,200	381,600	3.8
Police	80,072,100	78,734,000	-1,338,100	-1.7
Fire	41,879,300	41,304,400	-574,900	-1.4
Library	10,921,500	11,185,900	264,400	2.4
Recreation & Youth Services.	16,778,400	17,262,500	484,100	2.9
Undistributed Expense	97,991,600	102,979,400	4,987,800	5.1
Contingency	2,151,300	11,318,000	9,166,700	426.1
Cash Capital	42,626,500	50,039,800	7,413,300	17.4
Debt Service	35,610,000	37,806,100	2,196,100	6.2
TOTAL	<u>451,237,500</u>	<u>478,107,100</u>	<u>26,869,600</u>	6.0

EXPENDITURE SUMMARY
SUMMARY BY DEPARTMENT

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
City Council and Clerk	1,638,137	1,746,600	1,815,200	1,771,900
Administration				
Mayor's Office	2,673,177	3,019,300	3,061,400	2,286,300
Neighborhood Service Centers	4,158,952	4,418,800	4,723,300	4,547,800
Management & Budget	716,535	1,952,800	2,231,100	2,389,100
Human Resource Management	2,047,780	2,147,100	2,147,800	2,417,300
Communications	822,830	998,100	999,800	1,067,800
Law Department	<u>1,800,095</u>	<u>1,947,900</u>	<u>1,949,100</u>	<u>1,929,600</u>
	12,219,369	14,484,000	15,112,500	14,637,900
Information Technology	0	3,909,700	4,228,400	4,003,800
Finance				
Director's Office	651,640	490,200	499,900	521,800
Accounting	971,067	906,100	939,300	939,300
Treasury	1,620,553	1,764,100	1,794,600	1,898,000
Assessment	1,029,611	1,185,900	1,216,900	999,000
Parking & Municipal Violations	826,972	776,400	877,400	864,100
Purchasing	849,935	931,100	855,700	904,700
Information Systems	<u>2,596,971</u>	<u>0</u>	<u>0</u>	<u>0</u>
Less: Intrafund Credit	<u>859,600</u>	<u>705,300</u>	<u>744,500</u>	<u>762,400</u>
	7,687,149	5,348,500	5,439,300	5,364,500
Community Development				
Office of the Commissioner	499,152	516,300	521,700	532,000
Neighborhood Initiatives	302,464	0	0	0
Buildings & Zoning	2,512,812	2,524,300	2,550,300	2,564,700
Housing & Project Development	2,429,109	2,439,800	2,547,700	2,259,100
Planning	<u>466,632</u>	<u>740,200</u>	<u>763,100</u>	<u>676,400</u>
Total	6,210,168	6,220,600	6,382,800	6,032,200
Economic Development	2,520,636	2,500,400	2,603,200	2,660,800
Environmental Services				
Office of the Commissioner	3,323,275	1,122,900	1,126,700	1,070,200
Architecture & Engineering	7,833,424	7,881,900	8,361,100	8,348,700
Operations & Parks	44,660,540	50,642,400	51,539,300	57,408,700
Water	<u>21,106,813</u>	<u>22,005,400</u>	<u>22,237,700</u>	<u>22,565,700</u>
Less: Intrafund Credit	<u>5,301,041</u>	<u>5,595,000</u>	<u>5,595,000</u>	<u>6,724,600</u>
	71,623,011	76,057,600	77,669,800	82,668,700
Emergency Communications	9,012,787	9,562,200	9,955,600	10,337,200
Police	69,854,953	79,369,100	80,072,100	78,734,000
Fire	41,197,073	41,652,700	41,879,300	41,304,400

EXPENDITURE SUMMARY
SUMMARY BY DEPARTMENT

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
Library				
Central Library	7,390,267	7,676,600	8,012,600	8,094,100
Community Library	<u>2,928,690</u>	<u>2,894,800</u>	<u>2,908,900</u>	<u>3,091,800</u>
	10,318,957	10,571,400	10,921,500	11,185,900
Recreation & Youth Services				
Office of the Commissioner	1,997,751	2,482,100	2,506,300	3,334,600
Recreation	9,976,331	7,020,600	6,941,500	6,904,000
Special Services	3,922,696	4,078,700	4,237,300	4,002,100
Youth Services	<u>2,202,635</u>	<u>3,066,500</u>	<u>3,093,300</u>	<u>3,021,800</u>
	18,099,413	16,647,900	16,778,400	17,262,500
Undistributed	88,057,143	93,956,000	98,100,000	103,087,400
Less: Intrafund Credit	<u>70,500</u>	<u>104,800</u>	<u>108,400</u>	<u>108,000</u>
	87,986,643	93,851,200	97,991,600	102,979,400
Contingency	0	2,151,300	2,151,300	11,318,000
CAPITAL				
Cash Capital	40,004,900	42,626,500	42,626,500	50,039,800
Debt Service	<u>35,903,000</u>	<u>35,610,000</u>	<u>35,610,000</u>	<u>37,806,100</u>
	75,907,900	78,236,500	78,236,500	87,845,900
TOTAL	414,276,196	442,309,700	451,237,500	478,107,100

EXPENDITURE SUMMARY
SUMMARY BY MAJOR OBJECT

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
PERSONNEL EXPENSES				
City Council and Clerk	1,412,282	1,491,400	1,560,700	1,483,000
Administration	8,666,668	10,057,900	10,528,700	10,415,100
Law	1,571,949	1,694,100	1,695,300	1,728,200
Information Technology	0	3,210,100	3,300,200	2,788,500
Finance	6,915,995	4,503,600	4,599,600	4,569,000
Community Development	5,408,398	5,510,100	5,576,800	5,372,900
Economic Development	1,395,939	1,428,500	1,456,100	1,444,600
Environmental Services	31,963,546	32,789,700	33,205,400	33,601,100
Emergency Communications	7,995,909	8,432,400	8,662,700	8,949,000
Police	61,263,955	69,056,600	69,857,100	67,988,300
Fire	38,593,394	39,012,500	38,898,500	38,114,100
Library	7,712,744	7,704,800	8,053,300	8,230,500
Recreation & Youth Services	8,684,264	6,642,500	6,332,200	6,756,300
Undistributed	<u>64,361,466</u>	<u>67,918,900</u>	<u>73,491,400</u>	<u>74,239,400</u>
	245,946,509	259,453,100	267,218,000	265,680,000
MATERIALS AND SUPPLIES				
City Council and Clerk	9,437	9,000	9,000	9,100
Administration	79,135	124,100	124,800	125,300
Law	46,957	48,300	48,300	32,900
Finance	164,689	141,100	132,300	117,800
Information Technology	0	43,500	103,100	98,100
Community Development	44,060	36,300	54,800	57,400
Economic Development	5,651	5,300	8,000	8,800
Environmental Services	7,726,088	9,202,700	9,175,500	11,025,700
Emergency Communications	135,175	134,500	194,400	249,900
Police	1,220,272	1,656,200	1,630,200	1,467,700
Fire	596,414	692,700	725,000	677,100
Library	881,305	936,700	905,800	942,500
Recreation & Youth Services	<u>663,337</u>	<u>319,100</u>	<u>328,700</u>	<u>364,200</u>
	11,572,520	13,349,500	13,439,900	15,176,500
SERVICES				
City Council and Clerk	216,418	246,200	245,500	279,800
Administration	1,673,471	2,354,100	2,509,900	2,167,900
Law	181,189	205,500	205,500	168,500
Information Technology	0	1,317,900	1,486,900	1,796,500
Finance	1,466,065	1,409,100	1,451,900	1,440,100
Community Development	757,710	674,200	751,200	601,900
Economic Development	1,119,045	1,066,600	1,139,100	1,207,400
Environmental Services	29,148,743	31,424,200	32,647,900	33,947,500
Emergency Communications	881,703	995,300	1,098,500	1,138,300
Police	7,370,726	8,656,300	8,584,800	9,278,000
Fire	2,007,265	1,947,500	2,255,800	2,513,200
Library	1,724,908	1,838,800	1,832,400	1,942,900
Recreation & Youth Services	8,686,046	9,516,000	9,942,400	10,003,600
Capital	<u>39,400</u>	<u>39,400</u>	<u>39,400</u>	<u>39,400</u>
	55,272,689	61,691,100	64,191,200	66,525,000

EXPENDITURE SUMMARY
SUMMARY OF 2007-08 BUDGET AMENDMENTS

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
OTHER				
Environmental Services	8,085,675	8,236,000	8,236,000	10,819,000
Library	0	91,100	130,000	70,000
Recreation & Youth Services	65,766	170,300	175,100	138,400
Undistributed	23,695,677	26,037,100	24,608,600	28,848,000
Contingency	0	2,151,300	2,151,300	11,318,000
Capital	<u>75,868,500</u>	<u>78,197,100</u>	<u>78,197,100</u>	<u>87,806,500</u>
	107,715,618	114,882,900	113,498,100	138,999,900
LESS: INTRAFUND CREDITS	6,231,141	7,066,900	7,109,700	8,274,300
Total	414,276,196	442,309,700	451,237,500	478,107,100

**EXPENDITURE SUMMARY
SUMMARY OF 2007-08 BUDGET AMENDMENTS**

The adopted budget may, under certain circumstances, be amended by City Council. Upon written recommendation of the Mayor, City Council may transfer unencumbered balances from one department to another. The transfer is done by passage of an ordinance, which can amend multiple budgets. Examples of amendments are the transfer from Contingency to the departments for purposes of a wage settlement and the transfer of funds from a department with a surplus to one with a deficit. In addition, revenues from any source other than the property tax can be appropriated by City Council upon recommendation of the Mayor. Usually, this occurs upon receipt of a grant and entails increasing both expense and the offsetting revenue. The summaries that follow present 2007-08 Budget amendments by department and by individual ordinance, which indicates the appropriation of additional revenue.

	<u>Approved Budget</u>	<u>Amended Budget</u>	<u>Change</u>	<u>Ordinances</u>
City Council & Clerk Administration:	1,737,000	1,815,200	78,200	2007-442, 2007-466
- Mayor's Office	2,582,800	3,061,400	478,600	2007-327, 2007-363, 2007-398, 2007-402, 2007-426, 2007-442, 2008-80
- NET	4,515,600	4,723,300	207,700	2007-342, 2007-442, 2008-80, 2008-136
- Management & Budget	2,371,500	2,231,100	-140,400	2007-442, 2008-80
- Human Resource Management	2,167,600	2,147,800	-19,800	2007-442
- Communications	1,047,500	999,800	-47,700	2007-442, 2008-80
- Law	1,919,100	1,949,100	30,000	2007-442, 2008-40
Information Technology	4,276,600	4,228,400	-48,200	2007-442, 2008-87
Finance	5,608,400	5,439,300	-169,100	2007-442, 2008-80
Community Development	6,310,300	6,382,800	72,500	2007-339, 2007-442, 2008-80
Economic Development	2,627,200	2,603,200	-24,000	2007-434, 2007-442, 2007-482, 2008-80
Environmental Services	77,872,600	77,669,800	-202,800	2007-442, 2007-467, 2008-80
Emergency Communications	9,954,100	9,955,600	1,500	2008-80
Police	71,039,600	80,072,100	9,032,500	2007-280, 2007-331, 2007-363, 2007-400, 2007-402, 2007-442, 2007-467, 2007-472, 2008-27, 2008-29, 2008-35, 2008-68, 2008-69, 2008-80
Fire	41,936,300	41,879,300	-57,000	2007-279, 2007-442
Library	10,960,400	10,921,500	-38,900	2007-442
Recreation & Youth Services	16,361,600	16,778,400	416,800	2007-273, 2007-331, 2007-355, 2007-366, 2007-401, 2007-440, 2007-442, 2007-475, 2008-31, 2008-70, 2008-76, 2008-77, 2008-80, 2008-156
Undistributed	96,349,000	97,991,600	1,642,600	2007-363, 2007-380, 2007-402, 2007-442, 2007-467, 2007-472, 2008-35, 2008-80
Contingency	10,614,800	2,151,300	-8,463,500	2007-331, 2007-380, 2007-398, 2007-401, 2007-434, 2007-442, 2007-467, 2007-472, 2007-481, 2007-482, 2008-40, 2008-80, 2008-60, 2008-76, 2008-77
Cash Capital	36,028,000	42,626,500	6,598,500	2007-363, 2007-408, 2007-425, 2007-426, 2007-450, 2007-481, 2008-48, 2008-60, 2008-80
Debt Service	<u>35,610,000</u>	<u>35,610,000</u>	<u>0</u>	
	441,890,000	451,237,500	9,347,500	

EXPENDITURE SUMMARY
SUMMARY OF 2007-08 BUDGET AMENDMENTS

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
2007-273	Rochester After School Academy I Program	91,800 *	Recreation & Youth Services
2007-279	Fire Prevention and Fire Safety Equipment	66,300 *	Fire Department
2007-280	Appropriating Forfeiture Funds for the Greater Rochester Area Narcotics Enforcement Team (GRANET)	175,000 *	Police Department
2007-327	Youth Outreach Programs	20,000 *	Mayor's Office
2007-331	Truancy Program	120,000 80,000 <u>-50,000</u> 150,000 *	Recreation & Youth Services Police Contingency
2007-339	Property Management	150,000 *	Community Development
2007-342	Proactive Property Management Program	349,800 *	Administration/NET
2007-355	Youth Voice One Vision	35,000 *	Recreation & Youth Services
2007-363	Project IMPACT IV	397,500 80,000 43,200 <u>41,200</u> 561,900 *	Police Capital Administration/Mayor's Office Undistributed
2007-366	Clarissa Street Reunion	5,000 *	Recreation & Youth Services
2007-380	Frederick Douglass Resource Center	100,000 <u>-100,000</u> 0	Undistributed Contingency
2007-398	Pre-K Transportation	10,000 <u>-10,000</u> 0	Administration/Mayor's Office Contingency
2007-400	Appropriating Forfeiture Funds	176,000 *	Police
2007-401	Services in Lyell Avenue Area	10,000 <u>-10,000</u> 0	Recreation & Youth Services Contingency
2007-402	Youth Violence Strike Force	156,400 26,500 <u>24,500</u> 207,400 *	Administration/Mayor's Office Police Undistributed

EXPENDITURE SUMMARY
SUMMARY OF 2007-08 BUDGET AMENDMENTS

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
2007-408	Thomas P. Ryan, Jr. Community Center	148,700 *	Capital
2007-425	Homeland Security Funding	420,000 *	Capital
2007-426	Youth Violence Strike Force	259,300	Administration/Mayor's Office
		<u>64,800</u>	Capital
		324,100 *	
2007-434	Appraisal Services	20,000	Economic Development
		<u>-20,000</u>	Contingency
		0	
2007-440	Rochester After School Academy I Program	33,300 *	Recreation & Youth Services
2007-442	Zero Tolerance Initiative	-20,500	Council & Clerk
		-11,200	Administration/Mayor's Office
		-26,600	Administration/NET
		-146,400	Administration/Management & Budget
		-19,800	Administration/Human Resource Management
		-49,000	Administration/Communications
		-10,000	Law
		-150,000	Information Technology
		-171,100	Finance
		-79,000	Community Development
		-70,000	Economic Development
		-255,800	Environmental Services
		1,870,200	Police
		-123,300	Fire
		-38,900	Library
		-147,200	Recreation & Youth Services
		458,600	Undistributed Expenses
		<u>-500,000</u>	Contingency
		510,000 *	
2007-450	Thomas P. Ryan, Jr. Community Center and Library	1,018,300 *	Capital
2007-466	Election Inspectors for Presidential Primary Election	98,700 *	City Council & Clerk
2007-467	Wage Increases	5,017,500	Police
		1,227,300	Undistributed
		30,000	Environmental Services
		<u>-6,274,800</u>	Contingency
		0	

EXPENDITURE SUMMARY
SUMMARY OF 2007-08 BUDGET AMENDMENTS

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
2007-472	Zero Tolerance Initiative	1,180,700	Police
		-500,000	Contingency
		<u>-180,000</u>	Undistributed
		500,700 *	
2007-475	Special Events Funding	65,000 *	Recreation & Youth Services
2007-481	Relocation of Midtown Plaza Tenants	255,100	Capital
		<u>-255,100</u>	Contingency
		0	
2007-482	Appraisal Services for Midtown Plaza Properties	25,000	Economic Development
		<u>-25,000</u>	Contingency
		0	
2008-27	Equipment for PAC-TAC Program	2,000 *	Police
2008-29	Motor Vehicle Theft and Insurance Fraud Prevention Program	21,500 *	Police
2008-31	Elite Basketball League	18,000 *	Recreation & Youth Services
2008-35	Project IMPACT IV	36,000	Police
		<u>-36,000</u>	Undistributed
		0	
2008-40	Legal Services	40,000	Law Department
		<u>-40,000</u>	Contingency
		0	
2008-48	Restore NY Communities Initiative Program	1,900,000 *	Capital
2008-60	Acquisition of Midtown Plaza Properties	476,600	Capital
		<u>-476,600</u>	Contingency
		0	
2008-68	Selective Traffic Enforcement Program	9,600 *	Police
2008-69	Appropriating Forfeiture Funds	25,000 *	Police
2008-70	School #28 After School Program	40,000 *	Recreation & Youth Services
2008-76	Rochester Fatherhood Resource Initiative	25,000	Recreation & Youth Services
		<u>-25,000</u>	Contingency
		0	

EXPENDITURE SUMMARY
SUMMARY OF 2007-08 BUDGET AMENDMENTS

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
2008-77	2008 Twilight Criterium	100,000	Recreation & Youth Services
		<u>-100,000</u>	Contingency
		0	
2008-80	Wages & Benefits and Cash Capital	17,000	Administration
		1,500	Community Development
		1,000	Economic Development
		1,500	Emergency Communications
		23,000	Environmental Services
		2,000	Finance
		15,000	Police
		9,000	Recreation & Youth Services
		7,000	Undistributed
		2,235,000	Capital
		<u>-77,000</u>	Contingency
		2,235,000 *	
2008-87	NET Electronic Document Management System	101,800 *	Information Technology
2008-136	Amending Ordinance No. 2007-342, Relating to Lead Poisoning Prevention	-124,300 *	Administration/NET
2008-156	2007 Summer Food Service Program For Children	11,900 *	Recreation & Youth Services

*Appropriation of additional revenue

EXPENDITURE SUMMARY
APPLICATION OF RELATED
EXPENDITURES & REVENUES

An informational display is provided on the next page which gives appropriations for each department or major subdivision, related expenditures, and revenues that are found elsewhere in the Budget. The City's budgeting and accounting systems place employee benefits, capital items, and debt in separate departments for monitoring and control purposes. This display distributes those expenses to the department to which they are judged most closely related. In this fashion, a sense of the overall expense level for a given department can be approximated. Intrafund credits, where applicable, have been subtracted from the department's budget to reflect net planned expenditures.

The display also distributes revenue that is judged related to a department. The Application of Revenue section, pages 1-31 to 1-32, provides additional detail on the sources of this revenue. This applied revenue is subtracted from the total expenditures for the departments, yielding a net expense for each department. This net amount is funded by the property tax and other General Fund revenues that are not applied.

**EXPENDITURE SUMMARY
APPLICATION OF RELATED
EXPENDITURES & REVENUES**

	Current Expense Budget	Employee Benefits	Cash Capital	Debt Service	Total Expenditures	Less Directly Applicable Revenue	Balance Required From Taxes and General Revenue
City Council and Clerk	1,771,900	770,000	0	0	2,541,900	804,300	1,737,600
Administration	12,708,300	5,407,500	1,282,000	0	19,397,800	4,044,000	15,353,800
Law	1,929,600	897,300	0	0	2,826,900	1,286,600	1,540,300
Information Technology	4,003,800	1,447,800	2,506,000	0	7,957,600	3,500	7,954,100
Finance	5,364,500	2,372,200	31,000	0	7,767,700	4,050,600	3,717,100
Community Development	6,032,200	2,785,200	4,000,000	6,077,800	18,895,200	6,489,700	12,405,500
Economic Development	2,660,800	727,000	2,931,800	3,099,900	9,419,500	5,111,000	4,308,500
Environmental Services	82,668,700	18,399,100	24,743,000	16,135,600	141,946,400	97,407,700	44,538,700
Emergency Communication	10,337,200	4,646,400	285,000	599,500	15,868,100	13,226,200	2,641,900
Police	78,734,000	35,151,800	4,883,000	0	118,768,800	8,262,200	110,506,600
Fire	41,304,400	19,788,900	4,867,000	82,100	66,042,400	2,185,900	63,856,500
Library	11,185,900	2,715,500	844,000	316,200	15,061,600	10,618,100	4,443,500
Recreation & Youth Services	17,262,500	3,253,800	3,667,000	3,477,200	27,660,500	7,041,200	20,619,300
Undistributed*	4,616,900	0	0	0	4,616,900	1,224,000	3,392,900
Contingency	11,318,000	0	0	0	11,318,000	0	11,318,000
Cash Capital	N/A	0	0	0	0	0	0
Debt Service**	N/A	0	0	8,017,800	8,017,800	1,762,300	6,255,500
Total		98,362,500	50,039,800	37,806,100	478,107,100	163,517,300	314,589,800

*Other expenses not distributed.

**Includes only expenditures not distributed to departmental budgets.

N/A - Not applicable; all expenditures distributed

Net of all intrafund chargebacks

FUND ACCOUNTING

In accordance with generally accepted accounting principles, the City records financial transactions of its operations in various funds, each of which is a separate entity. Funds that do not generate sufficient revenues from operations are supported by property tax revenue. Following is a description of the funds and a table summarizing transactions in these funds during 2008-09.

General Fund is Rochester's principal fund and includes all operations not contained in other funds.

Animal Control Fund includes the operation of Animal Control. Under Article 7 of the Agriculture and Markets Law, licensing and impoundment fees, fines and penalties are deposited in this fund and are used solely for animal control purposes.

Library Fund includes operations of the Central and Community libraries. Under Section 259 of the Education Law, all moneys received from taxes or other public sources for library purposes are to be maintained in a separate fund.

Local Works Fund includes street cleaning, roadway plowing and salting, sidewalk plowing, and hazardous sidewalk replacement. Revenues are derived primarily from front footage charges to property owners for services rendered.

Water Fund includes water production, treatment, and distribution.

War Memorial Fund includes the Blue Cross Arena at the Rochester War Memorial operations.

Parking Fund includes operations of Rochester's parking garages, lots, and meters.

Cemetery Fund includes operations of Mt. Hope and Riverside Cemeteries.

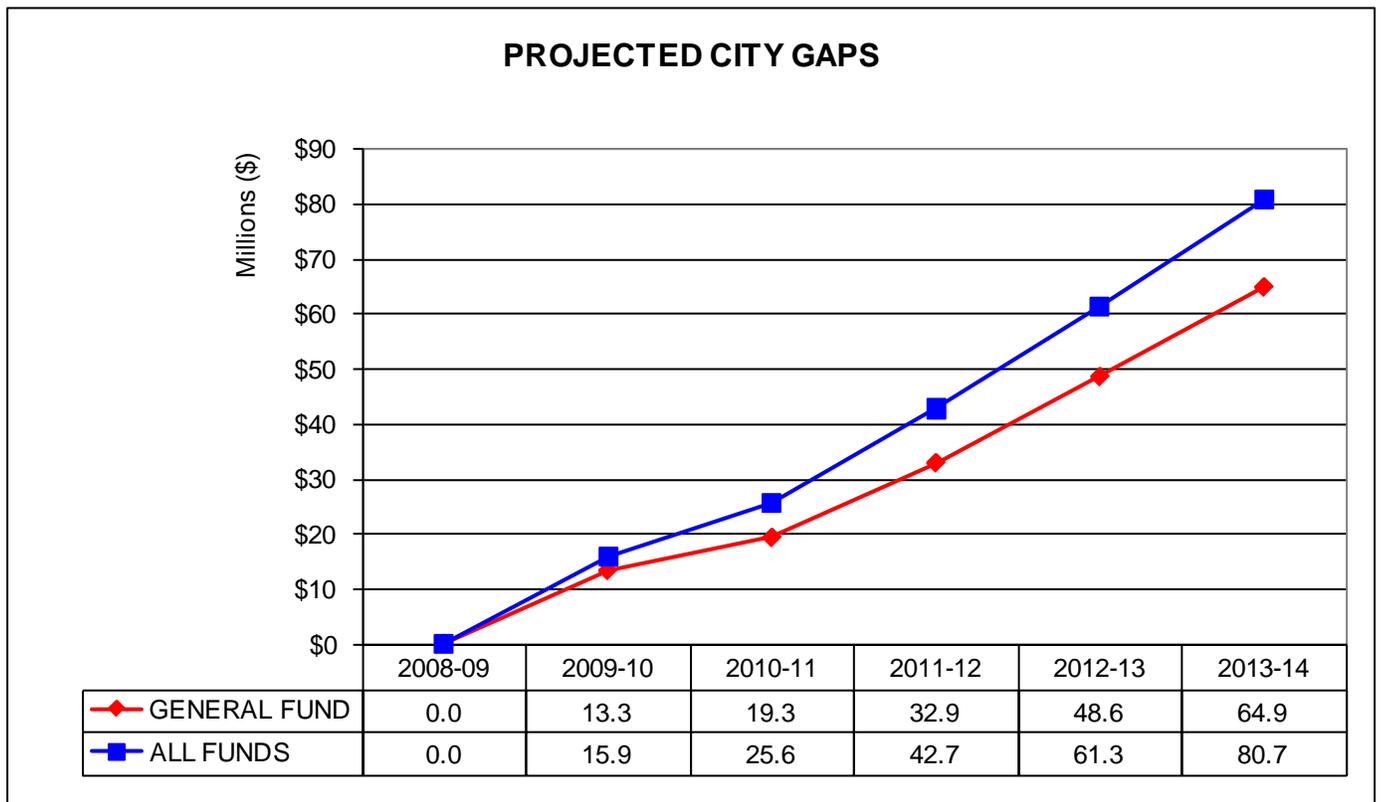
Public Market Fund includes the operations of Rochester's Public Markets.

Refuse Fund includes refuse collection and disposal operations.

Introduction

The multi-year projection is a forecast of revenues and expenditures for City purposes only. It does not include a forecast for the City School District.

The multi-year projection is not a prediction of future events. Instead, the projection illustrates the City's fiscal condition over the next five years based on existing trends and specified assumptions. As indicated in forecast below, a gap for all funds of approximately \$15.9 million is expected for 2009-10. This gap accumulates to \$80.7 million in 2013-14.



MULTI-YEAR PROJECTION MAJOR ASSUMPTIONS & TRENDS

Revenue

Property Tax

In recognition of the unusually high property tax burden that City taxpayers currently bear, and to stay competitive with other residential and commercial locations, the multi-year projection assumes a constant property tax level.

Sales Tax

A sales tax rate of 8.0% is assumed, with distributions according to current distribution formulas. The taxable sales growth rate assumed is 2.0 % per year for 2009-10 through 2013-14.

City School District

The City revenue allocation to the City School District is assumed constant at \$119,100,000. Continuation of the City School District's annual funding of school resource officers at \$1.1 million is assumed and a \$600,000 contribution to support the Hillside Work Scholarship Program.

Intergovernmental

The following actions are assumed of the Federal Government:

- Continuation of the Community Development Block Grant.

The following actions are assumed of the New York State Government:

- Aid and Incentives to Municipalities (AIM) increased to reflect the four-year commitment in the 2007-08 New York State budget for multi-year aid increases; assumes 13.5% annual increases. A \$20 million "spin-up" advance in 2008-09 is phased out in 2009-10. Assumes \$3.2 million in Special Aid added by the Legislature in 2008-09 does not continue in 2009-10. Aid is assumed to be held constant from 2011-12 through 2013-14.
- Continuation at current levels of categorical and miscellaneous aid programs that were included in the New York State 2008-09 budget (i.e. Consolidated Highway Improvement Program funds).

The following actions are assumed of Monroe County:

- Continued funding of the emergency communications system.
- Continued funding of a portion of downtown police services.
- Continued funding of election inspectors.

Fees and Enterprise Revenues

The multi-year projection assumes no change in all major service charges (water, refuse collection, front foot assessment). No parking rate increase is assumed.

Other Revenues

The multi-year projection assumes the appropriation of \$4.2 million General Fund surplus in 2009-10, and assumes zero thereafter.

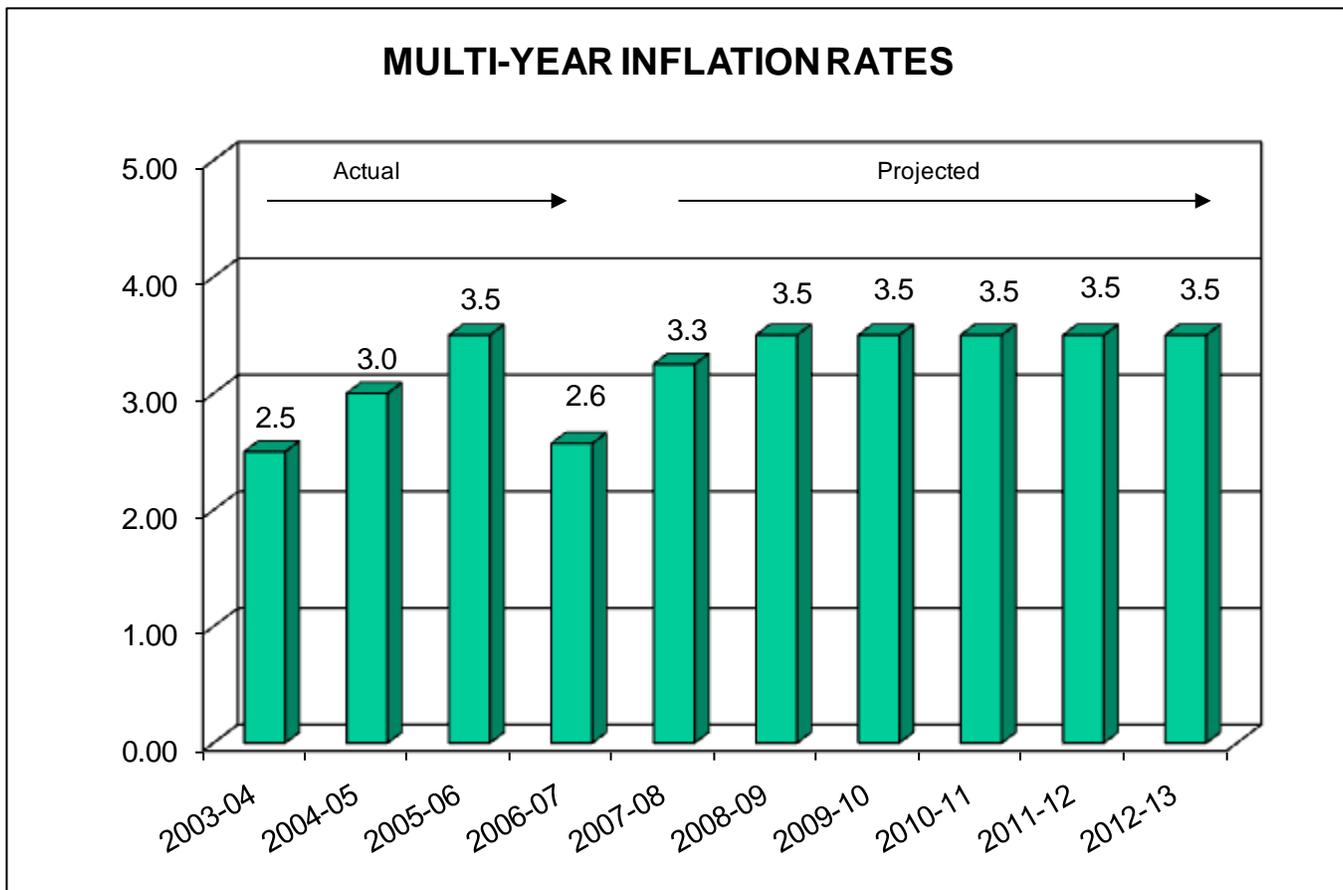
MULTI-YEAR PROJECTION MAJOR ASSUMPTIONS & TRENDS

Expense

Inflation is responsible for the most significant pressure on projected expenditures. The Consumer Price Index (CPI) is projected to increase 3.50% in 2009-10 and each year thereafter. The effects of inflation on the operating budget are direct and immediate, resulting in increased costs for employee wages and salaries, construction projects, materials, and other services. Cost increases based on expected inflation rates and current labor agreements are reflected in the multi-year expense projection.

The multi-year projection assumes a constant level of services. Only programmatic and service changes currently known are recognized. The constant services approach does not take into account changes in the demand for service.

Expenditure forecasts for Cash Capital and Debt Service are based on the City's 2009-2013 Capital Improvement Program.



Retirement expense reflects projections based on the most recent information for expected long term rates from the New York State Retirement System. Projections for active employee hospitalization and medical insurance assume 15% in 2009-10 and each year thereafter. Projections for retiree hospitalization and medical insurance assume 15% in 2009-10 and each year thereafter. A contribution of \$1,000,000 to the insurance reserve is projected in 2008-09 and each year thereafter with an inflationary adjustment. The projected debt service reflects projects in the Capital Improvement Program.

MULTI-YEAR PROJECTION MAJOR ASSUMPTIONS & TRENDS

Closing The Gap

A funding gap is anticipated for each year of the projection. Since New York State Law requires that municipalities prepare balanced budgets, it is necessary that actions be taken to eliminate the gap. Actions are likely to be combinations of the revenue and expenditure options listed below.

Revenue Options

- Because adjustments to existing taxes (except property taxes) have been included in the projection, revenue options are limited to the following:
- Intergovernmental aid and grant increase.
- New tax authorizations.
- Property tax increase.
- Service charge increase.
- Expand use of Enterprise activities.

Expenditure Options

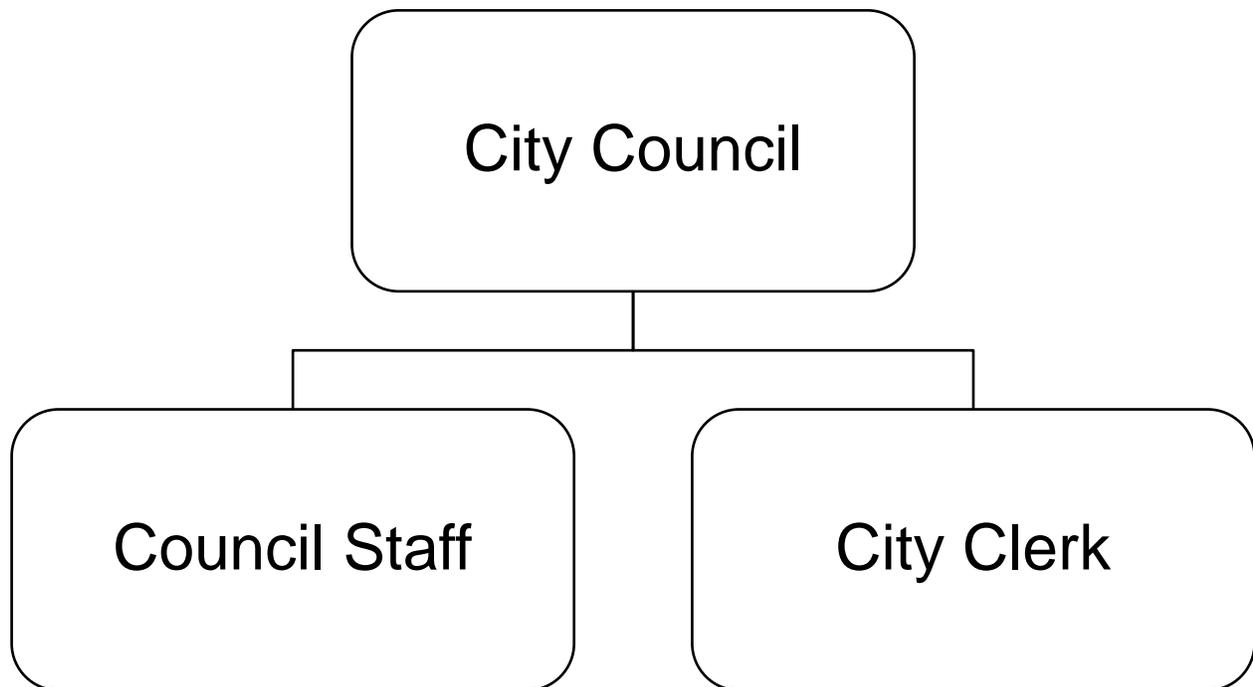
Major expenditure options to eliminate the gap are to:

- Improve productivity – Through improved use of technological advances and innovative management techniques, cost reductions can be realized without reducing service levels.
- Reduce service – If the options above are not sufficient to eliminate the funding gap, service reductions or eliminations will be required.
- Consolidate services with other units of government.
- Negotiate savings in collective bargaining agreements.
- Invest in capital projects with a return on investment.
- Relief from State mandates

Purpose

The City Council supports the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* and governs the City through the enactment of local laws, ordinances, and resolutions. It has nine members elected to overlapping four year terms, with four elected from districts and five from the City at-large. The President of City Council is elected by members of Council and presides over its meetings.

The Office of the City Clerk supports the City of Rochester's *One City Vision Statement and its Values and Guiding Principles* and maintains official records of the proceedings of the City Council. It issues several types of licenses and administers compensation of City election inspectors.



Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Licenses processed:				
• Dog	4,289	4,423	4,358	4,351
• Marriage	1,320	1,365	1,443	1,419
• Duplicate Marriage	1,379	1,320	1,355	1,394
• Commissioner of Deeds	147	182	172	181
• Business	1,588	1,756	1,823	1,828
• Hack Plates	245	288	270	281
• Taxicab drivers	505	527	522	522
• Other taxicab	317	313	323	316
Domestic Partnerships	116	120	140	131
Alarm permits	8,371	8,759	8,832	8,755
Handicapped parking	3,848	3,755	3,377	3,754
Marriage ceremonies	401	440	433	431
Passports	364	360	275	370

Year-To-Year Comparison

<u>Activity</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
City Council	953,700	1,001,400	47,700	5.0%
Office of the City Clerk	346,300	339,200	-7,100	-2.1%
Licensing	165,500	175,500	10,000	6.0%
Elections	<u>349,700</u>	<u>255,800</u>	<u>-93,900</u>	<u>-26.9%</u>
Total	1,815,200	1,771,900	-43,300	-2.4%
Employee Years	27.2	27.2	0.0	0.0%

Change Detail

<u>Salary & Wage</u> <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u> <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
23,300	12,100	-7,800	0	4,200	-75,100	-43,300

Major Change Highlights

The Presidential Primary is complete	-98,700
New hires decrease salary expense	-22,800
A one-time budget reduction in 2007-08 does not recur	20,500
Cost of the City's annual audit increases	14,700
Increase in legal advertising costs	8,000
Full year live telecasting of City Council meetings increases expense	4,500
Productivity improvements result in savings	-1,300

Organization

City Council includes the members of the City Council and appropriations for Council research, support staff, and other related expenses.

Office of the City Clerk prepares the agendas for City Council meetings, records the proceedings, and prints and distributes the minutes. It prints supplements and amendments to the City Code and Charter. It advertises public hearings and notifies the Secretary of State of changes in local laws. It also administers and audits the payroll for City election inspectors.

Licensing receives applications and payments for licenses for businesses, occupations, marriages, dogs, passport applications, fire and burglar alarm permits, and handicapped parking permits. It prepares related reports for City, County, and State agencies.

The Elections activity consists of salary and training expenses for election inspectors. Inspectors, who are directly supervised by the Monroe County Board of Elections, administer election laws and procedures at local polling places. They record, certify, and transmit election returns to the County Board of Elections.

CITY COUNCIL & CLERK
EXPENDITURE SUMMARY

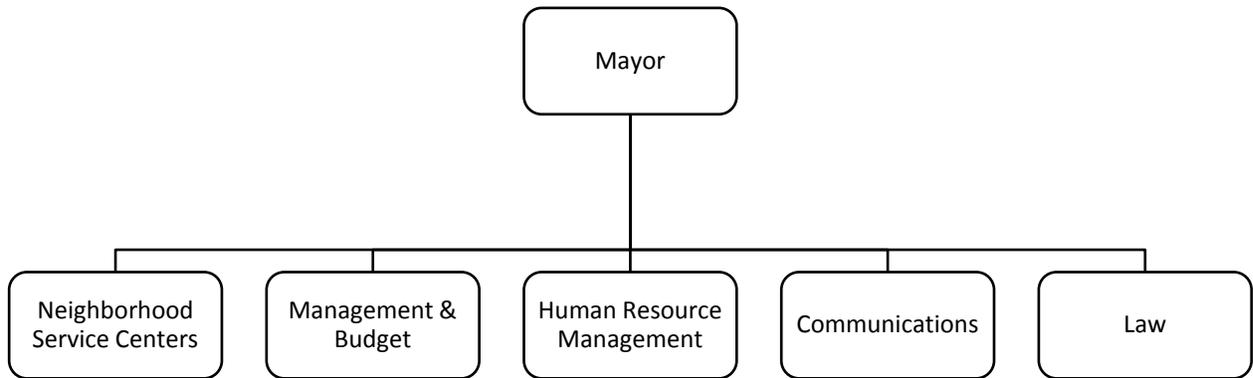
	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	1,412,282	1,491,400	1,560,700	1,483,000
Materials & Supplies	9,437	9,000	9,000	9,100
Services	216,418	246,200	245,500	279,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,638,137	1,746,600	1,815,200	1,771,900
Appropriation by Activity				
City Council	925,279	945,700	953,700	1,001,400
Office of the City Clerk	325,337	349,300	346,300	339,200
Licensing	162,653	168,400	165,500	175,500
Elections	<u>224,868</u>	<u>283,200</u>	<u>349,700</u>	<u>255,800</u>
Total	1,638,137	1,746,600	1,815,200	1,771,900
Employee Years by Activity				
City Council	8.2	8.1	8.2	8.2
Office of the City Clerk	4.3	4.4	4.4	4.4
Licensing	4.0	4.2	4.1	4.1
Elections	<u>8.4</u>	<u>11.8</u>	<u>10.5</u>	<u>10.5</u>
Total	24.9	28.5	27.2	27.2

COUNCIL & CLERK
PERSONNEL SUMMARY

FULL TIME POSITIONS			City Council	Office of the City Clerk	Licensing	Elections
Br. Title	Budget 2007-08	Approved 2008-09				
36 Chief of Staff	1.0	1.0	1.0			
31 City Clerk	1.0	1.0		1.0		
28 Deputy City Clerk	0.0	1.0		1.0		
28 Senior Legislative Coordinator	1.0	0.0				
26 Associate Legislative Analyst	0.0	1.0	1.0			
24 Principal Legislative Communication Assistant	0.0	1.0	1.0			
24 Senior Legislative Analyst	2.0	0.0				
20 Senior Legislative Assistant	2.0	2.0	0.3	0.5	1.2	
18 Secretary to Council	1.0	1.0	1.0			
16 Legislative Assistant	1.0	1.0		1.0		
11 Receptionist to City Council	1.0	1.0	0.5	0.5		
9 Senior Legislative Clerk	1.0	1.0			1.0	
7 Legislative Clerk	1.0	1.0			1.0	
FX President-City Council	(1)	(1)	(1)			
FX Vice President-City Council	(1)	(1)	(1)			
FX Council Member () = not in totals	(7)	(7)	(7)			
EMPLOYEE YEARS						
Full Time	12.0	12.0	4.8	4.0	3.2	0.0
Overtime	0.0	0.0	0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal	16.2	16.2	3.6	0.5	1.0	11.1
Less: Vacancy Allowance	<u>1.0</u>	<u>1.0</u>	<u>0.2</u>	<u>0.1</u>	<u>0.1</u>	<u>0.6</u>
Total	27.2	27.2	8.2	4.4	4.1	10.5

Purpose

Administration performs the City's executive and central support functions. These include managing City departments, implementing policies for affirmative action, resolving and preventing chronic quality of life, nuisance and disorder issues, preparing and administering the annual budget and capital programs, providing centralized personnel, civil service, and communications functions, distributing information, examining and evaluating City programs, and attending to the legal business of the City.



Year-To-Year Comparison

<u>Main Functions</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Change</u>	<u>Percent Change</u>
Mayor's Office	3,061,400	2,286,300	-775,100	-25.3%
Neighborhood Service Centers	4,723,300	4,547,800	-175,500	-3.7%
Management & Budget	2,231,100	2,389,100	158,000	7.1%
Human Resource Management	2,147,800	2,417,300	269,500	12.5%
Communications	999,800	1,067,800	68,000	6.8%
Law Department	<u>1,949,100</u>	<u>1,929,600</u>	<u>-19,500</u>	-1.0%
Total	15,112,500	14,637,900	-474,600	-3.1%
Employee Years	218.8	208.3	-10.5	-4.8%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
222,600	70,000	-7,100	35,400	-1,600	-793,900	-474,600

Major Change Highlights

Pathways to Peace transfers to the Department of Recreation and Youth Services	-948,400
Five full time and one part time position are eliminated and three full time positions convert to part time due to budget constraints	-261,000
A one-time budget reduction in 2007-08 does not recur	258,900
Two Administrator positions in NSC are eliminated as an efficiency measure	-173,400
Funds are added to professional fees for background checks for Police candidates	150,000
Full year of 311 Call Center staffing plan results in additional personnel expense	135,100
A Manager of Employment Opportunities position is added	88,800
Position added to improve City website content	62,100
Budget amendment for professional legal services is not repeated	-40,000
Productivity improvements result in savings	-15,600

ADMINISTRATION
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	10,238,617	11,752,000	12,224,000	12,143,300
Materials & Supplies	126,092	172,400	173,100	158,200
Services	1,854,660	2,559,600	2,715,400	2,336,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	12,219,369	14,484,000	15,112,500	14,637,900
Appropriation by Activity				
Mayor's Office	2,673,177	3,019,300	3,061,400	2,286,300
Neighborhood Service Centers	4,158,952	4,418,800	4,723,300	4,547,800
Management & Budget	716,535	1,952,800	2,231,100	2,389,100
Human Resource Management	2,047,780	2,147,100	2,147,800	2,417,300
Communications	822,830	998,100	999,800	1,067,800
Law Department	<u>1,800,095</u>	<u>1,947,900</u>	<u>1,949,100</u>	<u>1,929,600</u>
Total	12,219,369	14,484,000	15,112,500	14,637,900
Employee Years by Activity				
Mayor's Office	31.0	32.2	32.3	24.5
Neighborhood Service Centers	69.3	63.3	67.3	63.9
Management & Budget	11.8	41.7	43.1	43.7
Human Resource Management	36.8	38.4	38.1	39.0
Communications	11.6	13.6	14.5	13.7
Law Department	<u>22.5</u>	<u>23.5</u>	<u>23.5</u>	<u>23.5</u>
Total	183.0	212.7	218.8	208.3

Mission Statement

Mayor's Office Administration:

To make Rochester the best mid-sized city in the U.S. in which to live, raise a family, visit and grow a business. Our city will be renowned for its safe neighborhoods, vibrant economy, educational excellence and customer service.

Vital Customers

Mayor's Office Administration:

- Internal: City Council and City departments
- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester

Critical Processes

Mayor's Office Administration:

- Oversight of all City departments
- Development of programs and policies
- Preparation of operating and capital budgets
- Examination of performance of all City operations
- Management of City's intergovernmental relations
- Representation of the City to all constituencies and monitoring of their satisfaction with our services

Mission Statement

Office of Public Integrity (OPI):

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by enhancing public confidence and trust in city government by making it more transparent, efficient, and accountable. The office is a means for city government to ensure all City employees are committed to integrity, ethical behavior, legal compliance, and accountability.

Vital Customers

Office of Public Integrity (OPI):

- Internal: City of Rochester Administration, departments, and employees
- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester

Critical Processes

Office of Public Integrity (OPI):

- Investigations—administrative and criminal
- Internal audits
- External audits if a relationship exists with the City
- Education of employees and constituents

The Mayor is the Chief Executive Officer of the City and is elected by the citizens to a four-year term. The Mayor is empowered to enforce City laws and ordinances, appoint and remove department heads, develop programs and policies, prepare the operating and capital budgets, and examine the performance of all City operations. The Mayor also is responsible for the City's intergovernmental relations and representation to all constituencies.

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Design and Implement the Mayor's Employment Opportunities Initiative	Education	First Quarter
Expand the Mayor's Green Team Initiative throughout all City departments	Customer Service	First Quarter
Implement a centralized grants management function	Customer Service	First Quarter
Advise the Bureau of Human Resource Management on the development and piloting of a pay-for-performance system for City employees	Customer Service	First Quarter
Establish the Facilities Modernization Board in collaboration with the Rochester City School District	Education	First Quarter
Implement the next stage of the Mayor's Literacy Initiative	Education	Second Quarter
Lead the strategy to identify key downtown parcels for sale to private developers, with at least two more properties going to RFP	Economic Development	Second Quarter
Oversee the transition to a quadrant Neighborhood Service Centers model	Customer Service	Third Quarter
Advise departments on potential asset sales, such as Hemlock watershed to New York State, parking garages, and/or tax liens	Economic Development	Third Quarter
Design and implement the reorganization of Community Development, Economic Development, and Neighborhood Service Centers into one department to be phased in by June 2009	Economic Development Customer Service	Fourth Quarter
Design and implement further consolidation and streamlining of code inspection	Customer Service	Fourth Quarter

ADMINISTRATION
MAYOR'S OFFICE

Advise Information Technology on the design of the City's new Enterprise Resource Planning System	Customer Service	On-Going
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Ensure that the Office of Management & Budget's evaluation of alternative service delivery model allows for community organizations to compete to provide services, including recreation	Customer Service	On-Going
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Continue to identify and pursue cost saving collaborative ventures with Monroe County and the RCSD	Customer Service	On-Going
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Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Office of Public Integrity (OPI)				
Audits completed	16	19	20	19
Reviews and consultations completed	6	6	9	7
Payroll field checks completed	15	15	15	15
Investigations conducted by OPI involving financial loss	**	20	N/A	20

N/A – Not Applicable

** - Not Available

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	3,061,400	2,286,300	-775,100
Employee Years	32.3	24.5	-7.8

Change Detail

	<u>General</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
Salary & Wage Adjustment		11,800	5,600		0	-400	-832,500	-775,100

Major Change

Pathways to Peace transfers to the Department of Recreation and Youth Services	-948,400
A Manager of Employment Opportunities position is added	88,800
A one-time budget reduction in 2007-08 does not recur	18,600
The net impact of personnel changes is partially offset by the elimination of funding for state lobbying services	15,400
Funding is added for professional fees for investigative work by the Office of Public Integrity	15,000
Grant funding for the Weed & Seed Coordinator does not recur	-12,800
Funding for pre-K transportation is eliminated	-10,000
Net of other changes	900

Program Change

A Manager of Employment Opportunities position is added to facilitate job opportunities for youth and adults. Funding for professional fees for state lobbying services is eliminated; City staff will assume a greater role in this regard. Grant funding for the temporary Weed & Seed Coordinator position does not recur.

Organization

The Mayor's Office assists the Mayor in performing official duties, including coordinating management of City departments and intergovernmental relations. It serves as the City's central headquarters for volunteer recruitment, referral, and tracking. It also oversees the implementation of the following: education, youth, and faith-based initiatives; and special and alternative programs.

Public Integrity/Audit & Review examines and evaluates the controls, compliance, and performance of City programs through audits, evaluations, and special studies. It consults with management staff to enhance and strengthen program performance.

ADMINISTRATION
MAYOR'S OFFICE
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	2,026,745	2,199,700	2,207,900	1,871,800
Materials & Supplies	21,322	20,200	21,500	13,800
Services	625,110	799,400	832,000	400,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,673,177	3,019,300	3,061,400	2,286,300
Appropriation by Activity				
Mayor's Office	1,661,623	1,586,100	1,623,100	1,760,800
Public Integrity/Audit & Review	422,631	491,000	489,900	525,500
Pathways to Peace	<u>588,923</u>	<u>942,200</u>	<u>948,400</u>	<u>0</u>
Total	2,673,177	3,019,300	3,061,400	2,286,300
Employee Years by Activity				
Mayor's Office	18.3	17.6	17.6	18.0
Public Integrity/Audit & Review	6.1	6.4	6.4	6.5
Pathways to Peace	<u>6.6</u>	<u>8.2</u>	<u>8.3</u>	<u>0.0</u>
Total	31.0	32.2	32.3	24.5

ADMINISTRATION
MAYOR'S OFFICE
PERSONNEL SUMMARY

FULL TIME POSITIONS				Mayor's Office	Public Integrity/ Internal Audit
Br.	Title	Budget 2007-08	Approved 2008-09		
FX	Mayor	1	1	1	
FX	Deputy Mayor	1	1	1	
36	Assistant to Mayor	1	1	1	
36	Chief of Staff	1	1	1	
35	Director of Special Projects	0	1	1	
33	Director, Office of Public Integrity	1	1		1
32	Manager, Internal Audit	1	1		1
31	Manager of Employment Opportunities	0	1	1	
29	Executive Staff Assistant IV	2	2	2	
28	Principal Field Auditor	1	1		1
26	Associate Field Auditor	1	1		1
26	Executive Staff Assistant III	2	2	2	
26	Youth Intervention Supervisor	1	0		
24	Sr. Administrative Analyst	1	1	1	
23	Executive Staff Assistant II	2	1	1	
23	Secretary to Mayor	1	1	1	
22	Secretary to Deputy Mayor	1	1	1	
21	Secretary to Chief of Staff	1	0		
20	Executive Staff Assistant I	1	0		
20	Executive Assistant	0	1		1
20	Sr. Youth Intervention Specialist	1	0		
19	Secretary to Chief of Staff	0	1	1	
18	Secretary to Assistant to Mayor	1	1	1	
18	Senior Field Auditor	1	1		1
18	Youth Intervention Specialist	4	0		
18	Youth Intervention Specialist Bilingual	1	0		
16	Administrative Assistant	1	0		
15	Staff Support Assistant I	0	1	1	
11	Receptionist to the Mayor	1	1	1	
EMPLOYEE YEARS					
Full Time		30.0	24.0	18.0	6.0
Overtime		0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		2.3	0.5	0.0	0.5
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		32.3	24.5	18.0	6.5

ADMINISTRATION NEIGHBORHOOD SERVICE CENTERS

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by supporting safe, clean, viable, and attractive neighborhoods. By locating City code inspection, advocacy, and neighborhood policing (and, by year-end, property development) services in neighborhoods, City staff, residents, and investors can work as a team to reduce urban blight, nuisance, and criminal activities, and redevelop their communities.

Vital Customers

- External: City of Rochester residents; City of Rochester homeowners; Business operators; Neighborhood organizations

Critical Processes

- Team-based delivery of City services to neighborhoods
- Certificate of occupancy
- Neighborhood uplifts
- Nuisance abatement
- Lead-based paint inspections
- Business permits
- Complaint inspections

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Successfully accomplish July 2008 consolidation of Webster Avenue Center into Clinton Avenue Center, and July 1 move of Lyell Avenue Center and January 1 move of Lake Avenue Center to consolidated operations at 1099 Jay Street	Customer Service	Fourth Quarter
Identify permanent location of four Neighborhood Service Centers after completion of community input process	Customer Service	Fourth Quarter
Plan and implement transition to quadrant Neighborhood Service Centers model, including team-based delivery of City services to neighborhoods, such as through more Operation Uplifts, graffiti removal blitzes, and neighborhood walk-throughs	Customer Service	Fourth Quarter

ADMINISTRATION
NEIGHBORHOOD SERVICE CENTERS

Two new mobile command posts will be deployed to areas the Police Chief identifies. These mobile command posts will be a meeting location for interdepartmental teams that will be formed to address the specific immediate needs of an area.	Public Safety	First Quarter
Assist with reorganization of Department of Community Development, Economic Development and Neighborhood Service Centers into one department, to be phased in by June 2009	Customer Service	Fourth Quarter
Implement revised code enforcement strategies to support responsible landlords and homeowners while taking aggressive action against flagrant code abuse	Economic Development	Second Quarter/Ongoing

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Certificates of Occupancy issued	3,508	3,000	3,000	3,500
MCDSS inspections for QHI	7,013	6,500	6,500	6,500
Work orders to DES issued:				
• Property cleanups	1,993	1,000	1,000	1,000
• Board ups	1,847	2,000	2,000	2,000
Get Tough Program:				
• High grass/weeds cited	2,367	3400	3,400	3,400
• High grass/weeds abated	2,416	2,200	2,200	2,200
• Trash/debris cited	1,052	1,100	1,100	1,100
• Trash/debris abated	961	750	750	750
Enforcement actions:				
• Housing code tickets issued	1,052	1,100	1,100	1,100
• Housing code Get Tough vacant tickets	598	400	400	400
• Get Tough tickets	1,950	1,700	1,700	1,700
• Nuisance letters sent	191	200	200	200
• Nuisance waiver letters sent	229	200	200	200
• Nuisance waivers approved	13	15	15	15

**ADMINISTRATION
NEIGHBORHOOD SERVICE CENTERS**

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Business Permits (old C of U) issued	732	1,800	1,800	1,800
Lead Paint Program:				
• Units Inspected	16,449	12,000	12,000	12,000
• Test wipes performed	2,850	9,000	4,500	9,000
• Wipe failures	1,017	1,350	675	1,350
• Units passing visual inspection	15,491	10,800	10,800	10,800
• Reimbursements for private clearance	240	300	300	300
Number of uplifts conducted	20	50	50	50

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	4,723,300	4,547,800	-175,500
Employee Years	67.3	63.9	-3.4

Change Detail

<u>Salary & Wage</u> <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u> <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
69,600	34,200	-25,200	0	0	-254,100	-175,500

Major Change

Two Administrator positions are eliminated as an efficiency measure	-173,400
Three Neighborhood Conservation officers are converted to part time due to budget constraints	-41,500
A Customer Service Representative position is eliminated due to budget constraints	-38,600
Rent payments decrease as the Webster Avenue Center is consolidated into the South Clinton Avenue Center, while the Lyell Avenue and Lake Avenue Centers are relocated to Police West Division on Jay Street on July 2008 and January 2009, respectively	-33,100
A one-time budget reduction in 2007-08 does not recur	21,800
Expense increases for Lead Paint staff funded by the Monroe County Lead Paint Poisoning Program	15,100
Productivity improvements result in savings	-13,300
Funds increase for the contract that provides for cutting and cleaning of private yards in violation of the City Code to reflect demand	6,000
Expense increases for additional Operation Uplifts	2,900

Program Change

During the year, transition to a quadrant Neighborhood Service Centers model, including team-based delivery of City services to neighborhoods, such as through more Operation Uplifts, graffiti removal blitzes, and neighborhood walk-throughs.

Organization

This budget includes expenditures related to the administration and operation of Neighborhood Service Centers covering the city's four quadrants:

<u>Neighborhood Service Center</u>	<u>Office Location</u>
Northwest	1099 Jay Street
Southwest	923 Genesee Street
Southeast	846 S. Clinton Avenue
Northeast	500 Norton Street

Each Center includes property inspectors and sworn Police personnel to focus on resolution and prevention of chronic quality of life, nuisance, and disorder issues. Traditional Certificate of Occupancy and property complaint services are also provided from these Centers. Increasingly during the year, additional team-based services will begin to be dispatched from these Centers, using the successful model of Operation Uplift and graffiti-removal blitzes. These services will also include quadrant-dedicated staff from departments such as Economic Development, Community Development, Environmental Services.

During 2008-09, staff will contribute toward the design and implementation of one consolidated department, including Economic Development, Community Development and Neighborhood Service Centers, to streamline the delivery of all property-related City services.

ADMINISTRATION
NEIGHBORHOOD SERVICE CENTERS
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	3,485,438	3,392,200	3,642,700	3,463,000
Materials & Supplies	31,936	60,100	63,000	55,100
Services	641,578	966,500	1,017,600	1,029,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	4,158,952	4,418,800	4,723,300	4,547,800
Appropriation by Activity				
Neighborhood Service Center	4,158,952	4,418,800	4,723,300	4,547,800
Employee Years by Activity				
Neighborhood Service Center	69.3	63.3	67.3	63.9
NSC Resource Allocation - Dollars				
NSC Allocation	4,158,952	4,418,800	4,723,300	4,547,800
Police Department NSC Allocation	<u>1,479,200</u>	<u>1,531,000</u>	<u>1,667,200</u>	<u>1,848,600</u>
Total NSC Allocation	5,638,152	5,949,800	6,390,500	6,396,400
NSC Resource Allocation - Employee Years				
NSC Allocation	69.3	63.3	67.3	63.9
Police Department NSC Allocation	<u>23.7</u>	<u>24.4</u>	<u>26.4</u>	<u>26.4</u>
Total NSC Allocation	93.0	87.7	93.7	90.3

ADMINISTRATION
NEIGHBORHOOD SERVICE CENTERS
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2007-08	Approved 2008-09
36	NET Director	1	0
36	NSC Director	0	1
31	NET Administrator	6	0
31	NSC Administrator	0	4
30	Manager of NET Code Enforcement	1	0
30	Manager of NSC Code Enforcement	0	1
24	Lead Paint Program Coordinator	1	1
21	Neigh. Conservation Officer	27	24
21	Neigh. Conservation Officer Bilingual	1	1
20	Executive Assistant	2	2
18	Neigh. Conservation Officer Trainee	1	1
17	NSC Property Conservation Inspector	6	7
17	NSC Property Conservation Inspector - Bilingual	0	1
12	Customer Service Representative	6	5
11	Senior Service Assistant	1	1
9	Clerk II	1	1
9	Clerk II Bilingual	1	1
7	Clerk III	1	1
7	Clerk III with Typing	3	3
7	Clerk III with Typing Bilingual	2	2
3	Clerk Typist	1	1
EMPLOYEE YEARS			
	Full Time	62.0	58.0
	Overtime	0.2	0.4
	Part Time, Temporary, Seasonal	6.1	6.5
	Less: Vacancy Allowance	1.0	1.0
	Total	67.3	63.9

The following full time positions are included in the budget of the Police Department, Patrol Division but are assigned to NSC offices and are shown here for reference only.			
Br.	Title	2007-08	2008-09
94	Police Lieutenant	4	4
90	Police Officer	22	22
EMPLOYEE YEARS			
	Full Time	26.0	26.0
	Overtime	0.4	0.4
	Part Time, Temporary, Seasonal	0.0	0.0
	Less: Vacancy Allowance	0.0	0.0
	Total	26.4	26.4

ADMINISTRATION
OFFICE OF MANAGEMENT & BUDGET

Mission Statement

Management & Budget:

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* through the collection, analysis and evaluation of data and by providing information and preparing recommendations and plans for the needs and uses of City resources for its major customers with the goal of ensuring that limited resources are aligned with the issues of greatest importance.

311 Call Center:

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by:

Being Accessible

The 311 Call Center provides our stakeholders with the highest level of customer service for fast and easy access to services and information provided by the City of Rochester.

Being Accountable

The 311 Call Center helps City departments improve their service delivery by enabling them to focus on their core competencies and the efficient management of their work force.

Enabling Transparency

The 311 Call Center provides insight to the City through data collection and management on ways to improve government services through accurate, timely and consistent analysis of service delivery performance.

Vital Customers

Management & Budget:

- Internal: City of Rochester Administration; City of Rochester departments; City Council
- External: Those who currently, or could potentially, live, work, visit, or do business in the City of Rochester

311 Call Center:

- Internal: City of Rochester departments
- External: Those who currently, or could potentially, live, work, visit, or do business in the City of Rochester

Critical Processes

Management & Budget:

- Prepares and administers the City's operating budget
- Prepares and administers the City's capital budget
- Develops the City's long-range fiscal plans
- Conducts studies of City departments to improve service delivery and cost effectiveness
- Sets standards of measurement and performance

311 Call Center:

- Retrieval of up to date information to respond to inquiries
- Submission of service requests to appropriate City departments
- Case management until resolution
- Reporting of Call Center performance
- Reporting of City departments' performance and activity
- Training of service representatives to ensure they render appropriate service

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Identify additional City departments to be included in 311 service (Phase II)	Customer Service	First quarter
Develop and complete 311 Call Center Scorecard	Customer Service	First Quarter
Implement Comprehensive Training Program for all 311 Call Center staff	Education	First Quarter
Develop a plan for evaluation of quality/ performance of 311 Call Center Service Representatives	Customer Service	First Quarter
Partner with Environmental Services to conduct a cost benefit analysis for single stream recycling	Customer Service	First Quarter
Partner with Environmental Services to identify more fuel efficient or alternative fuel vehicles and expedite acquisition	Customer Service	First Quarter
Complete development of scorecards for all City departments	Customer Service	Second Quarter
Establish goals and benchmarks for key performance indicators	Customer Service	Second Quarter
Complete Six Sigma training for selected RBN coordinators	Education	Second Quarter
Implement Voice of the Customer and Employee aligned with the annual budget process	Customer Service	Second Quarter
Partner with City departments to evaluate alternative service delivery models	Customer Service	Second Quarter

ADMINISTRATION
OFFICE OF MANAGEMENT & BUDGET

Complete Phase II of the 311 Project Implementation Plan	Customer Service	Second Quarter
Complete 311 Call Center Policies and Procedures Manual	Customer Service	Fourth Quarter
Draft plan for 311 Call Center role in a disaster	Public Safety	Fourth Quarter
Work with Information Technology to design and implement a new budget system as part of the Enterprise Resource Planning System	Customer Service	On-Going
Report on status of Approved Budget amendments initiated by City Council	Customer Service	On-Going
Continue to identify and pursue cost saving collaborative ventures with Monroe County, community agencies, and the Rochester City School District including allowing community agencies to compete to manage one or more recreation centers	Customer Service	On-Going

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Management & Budget:				
Total Property Tax levy (\$000)	156,759	156,759	N/A	162,873
Budget funded through recurring revenue (%)	98.6	97.9	N/A	95.0
General Fund surplus (\$000)	3,951	4,051	N/A	4,193
Budget growth (%)	3.5	2.5	N/A	5.9
Refuse charge change (%)	6.7	1.5	N/A	0.0
Local works charge change (%)	12.2	6.3	N/A	3.0
Water rate change (%)	0.0	5.4	N/A	5.0
311 Call Center:				
Total calls received	**	301,000	390,000	331,000
Calls answered within 30 seconds (%)	81	89	89	90
Call abandon rate (%)	6	6	N/A	5

N/A - Not Applicable

** - Not Available

ADMINISTRATION
OFFICE OF MANAGEMENT & BUDGET

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,231,100	2,389,100	158,000
Employee Years	43.1	43.7	0.6

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-2,100	10,600	2,000	0	4,900	142,600	158,000

Major Change

A one-time budget reduction in 2007-08 does not recur	146,400
Full year of 311 Call Center staffing plan results in additional personnel expense	135,100
Elimination of two full time Service Representative positions in the 311 Call Center due to budget constraints	-77,100
Funding for printing and advertising is reduced due to budget constraints and the completion of the advertising campaign associated with the launch of the 311 Call Center	-66,800
Add funding for apparel for 311 Call Center staff to enhance customer service	10,000
A one-time budget increase in 2007-08 for development of a comprehensive strategy for local history services does not recur	-5,000

Program Changes

Additional City departments will be added to 311 service during the year.

Organization

Management & Budget supervises the development and administration of the annual budget and long-range fiscal plans. It provides support and assistance to other departments in their efforts to improve efficiency and performance and to enhance customer service.

311/One Call to City Hall provides customer service for all City departments. Citizens may call "3-1-1" with questions that involve any non-emergency City services and their questions and concerns will be addressed. The unit receives and responds to inquiries and requests for service, provides complaint resolution, and conducts customer surveys to measure the efficiency and effectiveness of City services.

ADMINISTRATION
OFFICE OF MANAGEMENT & BUDGET
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	684,042	1,726,100	1,952,500	2,213,200
Materials & Supplies	5,201	17,500	13,200	23,700
Services	27,292	209,200	265,400	152,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	716,535	1,952,800	2,231,100	2,389,100
Appropriation by Activity				
Management & Budget Analysis	716,535	838,600	848,700	892,500
311/One Call To City Hall	<u>0</u>	<u>1,114,200</u>	<u>1,382,400</u>	<u>1,496,600</u>
Total	716,535	1,952,800	2,231,100	2,389,100
Employee Years by Activity				
Management & Budget Analysis	11.8	11.8	11.7	12.2
311/One Call To City Hall	<u>0.0</u>	<u>29.9</u>	<u>31.4</u>	<u>31.5</u>
Total	11.8	41.7	43.1	43.7

ADMINISTRATION
OFFICE OF MANAGEMENT & BUDGET
PERSONNEL SUMMARY

FULL TIME POSITIONS				Management & Budget Analysis	311/One Call To City Hall
Br.	Title	Budget 2007-08	Approved 2008-09		
36	Director	1.0	1.0	1.0	
32	Assistant Director	1.0	1.0	1.0	
31	Chief/Performance Accountability & Customer Satisfaction	1.0	1.0	1.0	
29	Manager of Customer Satisfaction	1.0	1.0		1.0
26	Associate Administrative Analyst	2.0	3.0	3.0	
25	Assistant 311 Center Manager Bilingual	0.0	1.0		1.0
24	Senior Administrative Analyst	3.0	1.0	1.0	
20	Administrative Analyst	2.5	2.5	2.5	
20	Supervising Service Representative	1.0	1.0		1.0
18	Municipal Assistant	0.0	2.0		2.0
18	Secretary to Dir. of Budget & Efficiency	1.0	1.0	1.0	
16	Administrative Assistant	1.0	0.0		
16	Management Trainee	3.0	1.0	1.0	
16	Sr. Service Representative	0.0	2.0		2.0
16	Sr. Service Representative Bilingual	0.0	1.0		1.0
12	Service Representative	17.0	11.0		11.0
12	Service Representative Bilingual	2.0	4.0		4.0
7	Clerk III/Typing	1.0	1.0		1.0
EMPLOYEE YEARS					
Full Time		37.5	35.5	11.5	24.0
Overtime		4.1	2.0	0.3	1.7
Part Time, Temporary, Seasonal		1.5	6.2	0.4	5.8
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		43.1	43.7	12.2	31.5

ADMINISTRATION HUMAN RESOURCE MANAGEMENT

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by supporting its customers in the achievement of recruiting, developing and retaining people with the proper competencies; creating a diverse, empowered, and motivated work environment; providing human resource consultancy, support and services; supporting a work climate that encourages and recognizes high performing work groups and individual performance; helping leaders create an environment where expectations are clear, documented, and communicated and where feedback is provided.

Vital Customers

- External: Job applicants
- Internal: City of Rochester employees and retirees; City of Rochester departments

Critical Processes

- Provide workforce development opportunities
- Provide qualified employees through the administration of Civil Service Exams and other recruitment methods
- Support and assist departments in meeting their human resource needs and goals
- Develop and administer human resource policies and procedures
- Coordinate Employee Recognition Program
- Administer competitive compensation and benefits program

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Design and pilot a pay-for-performance program for City management and confidential employees	Customer Service	First Quarter
Establish City-wide safety key performance indicators	Customer Service	Second Quarter
Develop a policy to encourage city residency for City employees	Customer Service Economic Development	Second Quarter
Collaborate with labor unions to develop cost control measures for health care	Customer Service	Third Quarter
Establish a City-wide comprehensive training program	Customer Service	Fourth Quarter
Work with Information Technology to design and implement a new payroll/personnel system as part of the Enterprise Resource Planning System	Customer Service	On-Going

ADMINISTRATION
HUMAN RESOURCE MANAGEMENT

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Affirmative Action Consultations held	60	65	65	65
Affirmative Action Investigations conducted	9	15	10	10
ADA accommodations processed	3	5	3	4
New Hires - % females	31.5	34.8	40	40
New Hires - % minority	36.9	36.4	38	38
Employees - % females	26.4	26.9	28	28
Employees - % minority	28.2	27.6	30	30
Employee Turnover	185	155	N/A	170
Provisional Positions at end of fiscal year	67	90	90	90
Provisionals added	57	75	N/A	75
Provisionals removed	57	60	N/A	60
Eligible lists established	83	90	90	90
Employment applications received - #	11,397	9,700	N/A	9,700
Employment applications received electronically (%)	**	55	N/A	60
Number of Full Time positions hired, promoted, transferred	316	400	500	400
Number of Non-Full Time positions hired, promoted, transferred	560	575	700	600
Grievances filed	61	85	100	100
Open Grievances, per 100 unionized employees	**	4.6	N/A	5.0
Grievances resolved pre-arbitration (%)	79	86	N/A	86
Personal injury accidents	262	322	325	290
Personal injury accidents judged PESH recordable (%)	64	62	65	60
Non-uniformed motor vehicle accidents-Preventable	47	36	32	34
Non-uniformed motor vehicle accidents-Non-Preventable	54	42	58	49
Motor vehicle accidents judged preventable (%)	47	46	36	41

N/A - Not Applicable

** - Not Available

ADMINISTRATION
HUMAN RESOURCE MANAGEMENT

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,147,800	2,417,300	269,500
Employee Years	38.1	39.0	0.9

Change Detail

<u>Salary & Wage</u>	<u>General</u>		<u>Vacancy</u>			<u>Total</u>
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
50,600	4,700	900	35,400	1,400	176,500	269,500

Major Change

Funds are added to professional fees for background checks for Police candidates	150,000
One full time and one part time clerical position are eliminated due to budget constraints	-50,300
Funds are added for the centralization of safety responsibilities, including a full time position	47,200
Funds are added for utility, maintenance, and refuse expense for the relocation of the Training and Safety Office	24,100
Net of other personnel changes	-14,200
A one time budget reduction does not recur	13,100
Funds are added for travel and training	10,900
Overtime is reduced as an efficiency measure	-4,300
Productivity improvements result in savings	-2,300
Fees for state exams increase	2,000
Funding for three cellular phones is eliminated as an efficiency measure	-1,700
Net of other changes	2,000

Program Change

Responsibility for conducting background checks for Police candidates transfers during the year from the Police Department; the Bureau of Human Resource Management will accomplish this through a professional services agreement. In addition, responsibility for the employee safety function in the Police Department is transferred to the Division of Training and Safety.

Organization

The Bureau of Human Resource Management is comprised of the following organizational units: Administration, Civil Service, Labor Relations, Staffing Services, Benefits, and Training & Safety. It develops, implements, and maintains human resource policies for all City employees.

Administration directs, manages, and sets policy for the Bureau and implements policies for affirmative action. It coordinates the Bureau's activities with those of other City departments.

Within Administration, Information Services is responsible for input of all assignment information to the personnel/payroll system voluntary and involuntary deductions. Information Services is also responsible for the maintenance of central personnel records and the completion of information requests from the New York State Retirement System, mortgage institutions, and a host of other organizations.

Civil Service administers New York State Civil Service Law for the City of Rochester and the Rochester Housing Authority. The Civil Service Commission, consisting of five members appointed by the Mayor, prescribes rules. The Civil Service staff carries out the rules through classifying positions, developing and administering civil service examinations, establishing lists of eligible job applicants, and hearing appeals.

Labor Relations negotiates and administers collective bargaining agreements with City employee unions. It processes grievances, represents the City in arbitration proceedings and legislative hearings, and represents the City in conferences and hearings before the Public Employee Relations Board. It advises the Mayor and department heads on contract matters and conducts related research. This unit holds regular labor-management meetings in departments to identify and address issues before they become grievances. It also trains supervisory and management personnel in contract interpretation and administration.

Staffing Services is responsible for processing the hiring, promoting, transferring, and terminating of employees. It monitors position vacancies, processes personnel requisitions from departments, arranges advertisements, interviews, referrals, and administers posting, bidding, and layoff procedures in accordance with City policies and collective bargaining agreements. This unit is also responsible for monitoring and implementing the employment aspects of the City's Affirmative Action Plan. Staff meets with departmental representatives during all phases of the employment process.

The Benefits unit administers benefit programs for City employees and retirees including:

Group Health Insurance	Deferred Compensation
Group Dental Insurance	Annual Open Enrollments
Group Life Insurance	Parking/Transit Reimbursement Account
Cafeteria Benefits Plan	Flexible Spending Account
Domestic Partner Coverage	Tuition Assistance Program
Long Term Disability	

The Training and Safety unit provides workforce development through the design, delivery, and measured evaluation of training and promotes safe work habits by performing safety inspections, investigations of injuries and accidents, recommending remedial actions, and overseeing Workers' Compensation Administration and the Occupational Medical Contract for non-uniformed employees.

ADMINISTRATION
HUMAN RESOURCE MANAGEMENT
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	1,795,050	1,930,100	1,917,400	1,981,700
Materials & Supplies	10,618	15,600	16,400	18,900
Services	242,112	201,400	214,000	416,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,047,780	2,147,100	2,147,800	2,417,300
Appropriation by Activity				
Administration	749,756	694,200	674,700	861,000
Civil Service	467,201	490,500	499,200	510,800
Labor Relations	290,773	299,800	314,300	351,900
Staffing Services	189,043	209,400	234,000	230,900
Benefits Administration	218,995	233,800	230,700	196,400
Training	<u>132,012</u>	<u>219,400</u>	<u>194,900</u>	<u>266,300</u>
Total	2,047,780	2,147,100	2,147,800	2,417,300
Employee Years by Activity				
Administration	10.0	10.2	10.1	10.2
Civil Service	9.4	9.3	9.3	9.3
Labor Relations	3.6	3.8	3.9	3.5
Staffing Services	6.9	6.7	6.9	7.0
Benefits Administration	4.9	4.9	4.9	5.0
Training	<u>2.0</u>	<u>3.5</u>	<u>3.0</u>	<u>4.0</u>
Total	36.8	38.4	38.1	39.0

ADMINISTRATION
HUMAN RESOURCE MANAGEMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Civil Service	Labor Relations	Staffing Services	Benefits Administration	Training & Safety Unit
Br.	Title	Budget 2007-08	Approved 2008-09						
36	Director of Human Resource Management	1	1	1					
32	Assistant Director of Human Resource Management	1	1	1					
32	Manager of Labor Relations	1	1			1			
26	Human Resource Coordinator	1	1		1				
26	Labor Relations Specialist	1	1			1			
26	Training & Safety Coordinator	1	1						1
25	Employee Safety Coordinator	0	1						1
24	Affirmative Action Officer	1	1	1					
24	Senior Administrative Analyst	2	2	2					
24	Senior Human Resource Consultant	3	3		1		1	1	
23	Safety Specialist	1	0						
21	Human Resource Consultant II	2	2		1		1		
20	Senior Personnel Analyst	1	1					1	
18	Human Resource Consultant I	4	3	1			2		
18	Secretary to Director of Human Resource Management	1	1	1					
16	Human Resource Assistant	0	2				1		1
14	Senior Human Resource Associate	2	1					1	
12	Human Resource Associate	1	2		2				
12	Project Assistant	1	0						
9	Clerk II	1	0						
9	Clerk II with Typing	3	4	1		1		2	
9	Clerk II with Typing Bilingual	0	1		1				
7	Clerk III with Typing	6	6	2	1		2		1
7	Clerk III with Typing Bilingual	1	0						
EMPLOYEE YEARS									
	Full Time	36.0	36.0	10.0	7.0	3.0	7.0	5.0	4.0
	Overtime	0.8	0.7	0.0	0.7	0.0	0.0	0.0	0.0
	Part Time, Temporary, Seasonal	1.9	2.3	0.2	1.6	0.5	0.0	0.0	0.0
	Less: Vacancy Allowance	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Total	38.1	39.0	10.2	9.3	3.5	7.0	5.0	4.0

ADMINISTRATION COMMUNICATIONS

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* and to achieve the City Administration's goals and objectives by providing information to the public about the City utilizing multiple communications platforms.

Vital Customers

- Internal: City of Rochester Departments
- External: The general public, specific target audiences and a variety of organizations

Critical Processes

- Employs varied processes in recurring and ad-hoc delivery of information, graphics, photo, video and web production services, as well as in the provision of Freedom of Information Law services
- Provides marketing, communications and media relations planning and consultation

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Conduct Customer Satisfaction Survey	Customer Service	Third Quarter
Support Frederick Douglass Resource Center	Education	Third Quarter
Create marketing plan for Emergency Training Information Network (ETIN)	Public Safety	Fourth Quarter
Work with Information Technology and other City departments on the Website Revitalization Project	Customer Service	Ongoing
Support development of Wi-Fi in City	Economic Development	Ongoing

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Major promotional campaigns	31	33	35	35
Speeches and talking points	426	376	200	300
News conferences	142	150	125	150
News releases	567	545	570	550
Community outreach campaigns	18	18	18	17
Citywide and targeted phone/mail campaigns	20	18	19	30
Radio/TV guest appearances	16	19	45	45
Editorials	8	7	15	8
Proclamations	120	101	106	80
Citywide staff emails	70	78	150	150
Atrium all-staff gatherings	22	24	21	24

ADMINISTRATION
COMMUNICATIONS

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Photographic assignments	337	268	225	268
Requests for prints	1,759	1,144	1,500	1,144
Requests for scans/digital files	805	565	1200	565
City 12 programs (productions)	157	175	172	175
City 12 programs (airings)	760	798	441	798
Radio program recordings	2,100	2,100	2,100	2,100
TV commercials	290	301	298	300
Video for web and other media	104	104	50	120
Multimedia equipment setups	419	444	603	580
Multimedia presentations	176	176	250	176
Print advertisements	336	335	222	335
Graphics projects	482	720	600	720
Freedom of Information applications	2,519	2,800	2,600	2,800
Freedom of Information response time (days)	19	15	15	15
Percent grading City a "B" or higher for "how well the City communicates... special events, festivals, recreational offerings"	**	70	70	70
Percent who watch "City 12" frequently or occasionally	**	44	44	44

** - Not Available

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	999,800	1,067,800	68,000
Employee Years	14.5	13.7	-0.8

Change Detail

<u>Salary & Wage</u> <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u> <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
31,200	5,700	6,500	0	-4,500	29,100	68,000

ADMINISTRATION COMMUNICATIONS

Major Change

Position added to improve City website content	62,100
A one-time budget reduction in 2007-08 does not recur	49,000
Increased community outreach efforts result in higher postage chargeback	18,100
Funding is added for editing services	5,000
Video position is eliminated due to budget constraints	-53,500
Funding for Literacy Television Program support is reduced as anticipated support from the One City Fund Increases	-26,600
Funding for City Historian function is transferred to the Library	-25,000

Program Change

Funding and responsibility for City Historian function are transferred to the Central Library.

Organization

Communications provides information about City government to the public and to City employees. It is responsible for graphic, photo, video, audio and information services. It conducts major promotional campaigns and news conferences and issues news releases and media advisories. It produces items for the web as well as television programs and commercials. The Bureau manages the City's government access cable television channel and ensures compliance with the City's Cable Television Franchise agreement. It arranges public appearances for City officials and conducts citizen outreach campaigns. The Bureau documents City events on photo and video, maintains the City's large contemporary and historical print, negative slide and video collections. It responds to Freedom of Information inquiries. It produces multimedia presentations and supplies audiovisual equipment for the City's marketing, promotion, advertising, documentation, training and development needs and books public tours of City Hall.

ADMINISTRATION
COMMUNICATIONS
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	675,393	809,800	808,200	885,400
Materials & Supplies	10,058	10,700	10,700	13,800
Services	137,379	177,600	180,900	168,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	822,830	998,100	999,800	1,067,800
Appropriation by Activity				
Communications	822,830	998,100	999,800	1,067,800
Employee Years by Activity				
Communications	11.6	13.6	14.5	13.7

ADMINISTRATION
COMMUNICATIONS
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2007-08	Approved 2008-09
36	Director, Communications	1	1
32	Deputy Director of Communications	1	1
28	Communications Creative Coordinator	1	1
27	Assistant to Director - Communications	0	1
25	Assistant to Director - Communications	1	0
25	Communications Producer	1	1
25	Outreach Coordinator	1	1
25	Web Content Writer/Editor	0	1
21	Photographer I	0	1
21	Sr. Graphic Designer	1	1
21	Videographer/Editor	1	0
18	Graphic Designer	1	1
18	Photographer II	1	0
18	Secretary to Director - Communications	1	1
18	Senior Television Technician	1	1
16	Communications Aide	1	1
EMPLOYEE YEARS			
Full Time		13.0	13.0
Overtime		0.0	0.0
Part Time, Temporary, Seasonal		1.5	0.7
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>
Total		14.5	13.7

Mission Statement

To support the City of Rochester's *One Vision Statement* and its *Values and Guiding Principles* by contributing to make Rochester the best mid-size city in the United States. We provide cost effective services at the highest professional level to meet all of the City's legal needs through its priorities of public safety, education, economic development and customer service.

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Select and contract with a Blue Cross Arena venue operator and negotiate new agreements with resident sports teams	Economic Development	First Quarter
Complete resolution of Rochester Ferry Company matters including Maplestar lease, funding authorization litigation and Toronto lease	Economic Development	Second Quarter
Progress Midtown project including acquisition of property, tenant relocation, environmental impact statement, site planning, PAETEC, City and State development agreement, asbestos remediation and existing structure demolition	Economic Development	On-Going
Partner with Neighborhood Service Centers and Community Development to prepare and implement a revised quality of life enforcement program	Customer Service	Second Quarter

**ADMINISTRATION
LAW DEPARTMENT**

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Claims filed against City	363	350	350	350
Real estate closings	730	900	900	900
Contracts drafted	140	200	175	175
Quality-of-life and nuisance abatement inquiries, cases, contests & reviews	173	200	175	200

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,949,100	1,929,600	-19,500
Employee Years	23.5	23.5	0.0

Change Detail

Salary & Wage <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u> <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
32,900	3,000	3,100	0	-3,000	-55,500	-19,500

Major Change

Budget amendment for professional legal services is not repeated	-40,000
Educational supplies are reduced due to budget constraints	-15,500
A one-time budget reduction in 2007-08 does not recur	10,000
Reduce miscellaneous expenses as an efficiency measure	-10,000

Organization

The Law Department attends to the City's legal business. It provides legal advice and advocacy to City Council, the Mayor, City departments, boards, and agencies. It prepares and interprets contracts and assists in labor negotiations and collective bargaining. It drafts local laws and ordinances. It reviews proposed New York State legislation affecting the City and researches New York State and Federal legislation. It handles acquisition, management, and disposal of properties and represents the City in civil, criminal, and bankruptcy proceedings. It also implements legal remedies to address quality-of-life and nuisance abatement issues.

ADMINISTRATION
LAW DEPARTMENT
EXPENDITURE SUMMARY

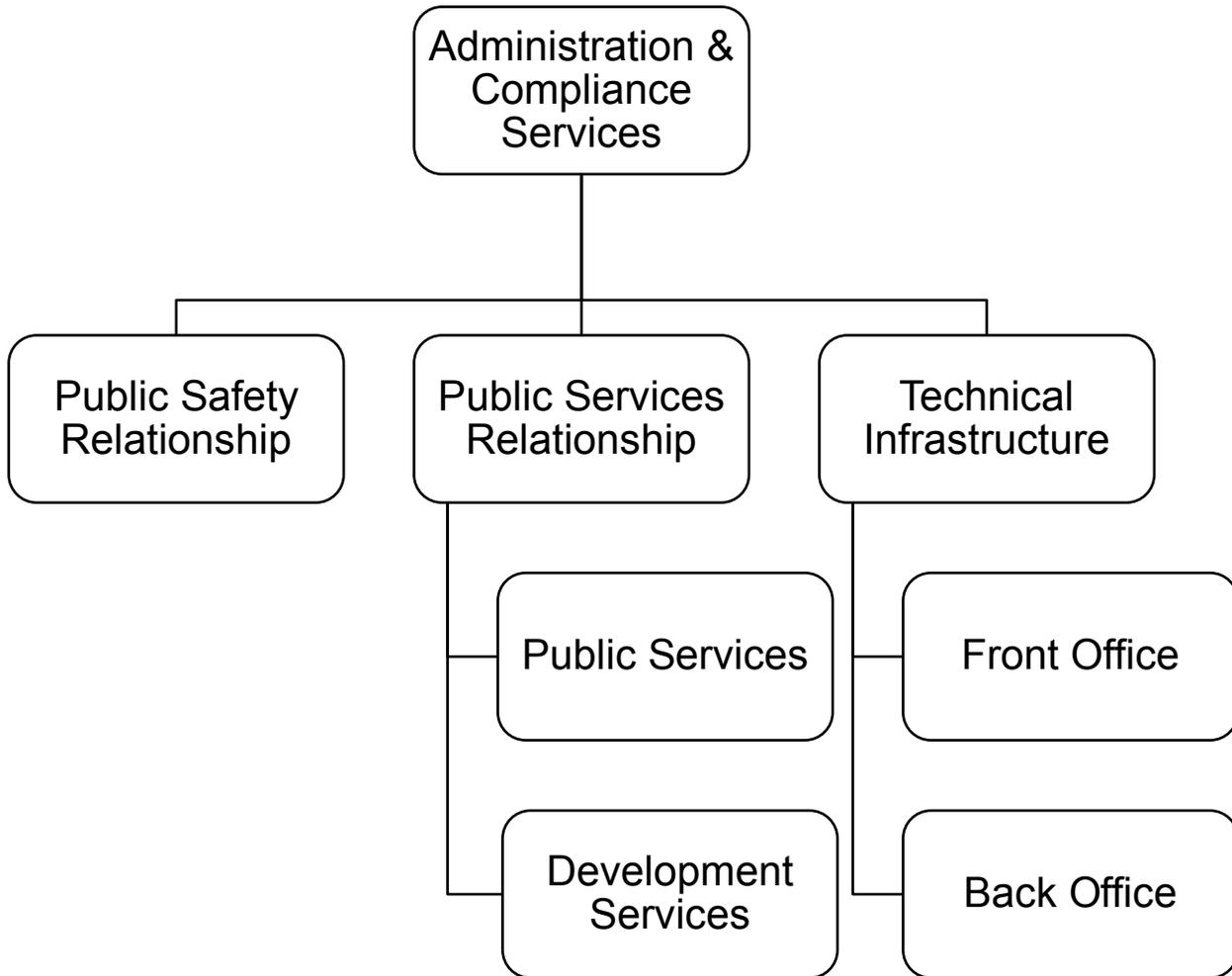
	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	1,571,949	1,694,100	1,695,300	1,728,200
Materials & Supplies	46,957	48,300	48,300	32,900
Services	181,189	205,500	205,500	168,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,800,095	1,947,900	1,949,100	1,929,600
Appropriation by Activity				
Legal Services	1,800,095	1,947,900	1,949,100	1,929,600
Employee Years by Activity				
Legal Services	22.5	23.5	23.5	23.5

ADMINISTRATION
LAW DEPARTMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2007-08	Approved 2008-09
36	Corporation Counsel	1	1
34	Municipal Attorney IV	1	1
32	Municipal Attorney III	8	8
29	Municipal Attorney II	2	3
28	Manager of Contract Services	1	1
25	Municipal Attorney I	1	0
20	Assistant to Corporation Counsel	1	1
20	Legal Asst./Claims Investigator	1	1
20	Legal Asst./Real Estate	3	3
11	Senior Legal Secretary	3	3
9	Legal Secretary	1	1
EMPLOYEE YEARS			
	Full Time	23.0	23.0
	Overtime	0.0	0.0
	Part Time, Temporary, Seasonal	0.5	0.5
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	23.5	23.5

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* through the delivery of information technology solutions and services to our customers which enables them to realize their strategies and objectives.



Vital Customers

- Internal: City of Rochester Departments

Critical Processes

- Manage Enterprise Computing Security
- Manage Employee Computing Assets
- Manage Enterprise Systems Availability
- Manage Enterprise Systems Planning & Delivery
- Manage Contingency / Disaster Recovery Planning & Delivery

2008-09 Work Program

Bureau	Objective	Priorities Supported	Projected Completion
Administration & Compliance Services	Legacy Mainframe System Replacement Software Selection with Phase I implementation initiated	Customer Service	Fourth Quarter
Public Safety Relationship	Implement new Auto Pound and Animal Control systems	Customer Service	Second Quarter
	Continue deployment of video surveillance system for Police Department	Public Safety	On-going
	Implement standardized public safety and AVL technology	Public Safety	Fourth Quarter
Public Services Relationship	Complete new Website with departmental content, governance, and accountability	Customer Service	Third Quarter
	Continue implementation of public facing departments on 311 customer service software	Customer Service	On-going
	Implement Constituent Targeting & Management system for Economic Development and Communications	Customer Service Economic Development & Jobs	Third Quarter
Technical Infrastructure Management	Implement Microsoft directory services and e-mail environment	Customer Service	Third Quarter
	Data Center Server Virtualization	Customer Service	Fourth Quarter

Year-To-Year Comparison

<u>Bureau</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Administration & Compliance Services	0	1,220,700	1,220,700	N/ A
Public Safety Relationship	0	498,300	498,300	N/ A
Public Services Relationship	0	945,100	945,100	N/ A
Chief Information Officer	232,900	0	-232,900	-100.0%
Relationship Management	892,500	0	-892,500	-100.0%
Application Management	825,900	0	-825,900	-100.0%
Technical Infrastructure Management	2,369,700	2,019,000	-350,700	-14.8%
Compliance & Information Services	<u>569,200</u>	<u>0</u>	<u>-569,200</u>	-100.0%
Total	4,890,200	4,683,100	-207,100	-4.2%
Less: Intrafund Credit	<u>661,800</u>	<u>679,300</u>	<u>17,500</u>	2.6%
Total	4,228,400	4,003,800	-224,600	-5.3%
Employee Years	54.0	43.6	-10.4	-19.3%

Change Detail

<u>Salary & Wage</u> <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u>		<u>Major Change</u>	<u>Total</u>
			<u>Allowance</u>	<u>Miscellaneous</u>		
57,300	19,600	-20,200	0	1,000	-282,300	-224,600

Major Change

Savings from workforce reduction due to budget constraints	-757,900
Modernization of hardware and software increases support costs	400,200
A one-time budget reduction in 2007-08 does not recur	150,000
A New York State records grant concludes	-101,800
Provision is made for IT Interns	38,900
Cell phone replacement with less costly pagers	-30,100
Employee development support heightens	18,400

Program Change

Purchase new application systems instead of building in-house systems. Personal computers will be delivered with software installed; previously this was done in-house.

	<u>Actual</u> <u>2006-7</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	3,210,100	3,300,200	2,788,500
Materials & Supplies	0	43,500	103,100	98,100
Services	0	1,317,900	1,486,900	1,796,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	0	4,571,500	4,890,200	4,683,100
Less Intrafund Credit*	<u>0</u>	<u>661,800</u>	<u>661,800</u>	<u>679,300</u>
Total	0	3,909,700	4,228,400	4,003,800
Appropriation by Activity				
Administration & Compliance Services	0	0	0	1,220,700
Public Safety Relationship	0	0	0	498,300
Public Services Relationship	0	0	0	945,100
Chief Information Officer	0	208,900	232,900	0
Relationship Management	0	719,300	892,500	0
Application Management	0	892,400	825,900	0
Technical Infrastructure	0	2,291,000	2,369,700	2,019,000
Compliance & Information Services	<u>0</u>	<u>459,900</u>	<u>569,200</u>	<u>0</u>
Total	0	4,571,500	4,890,200	4,683,100
Less Intrafund Credit*	<u>0</u>	<u>661,800</u>	<u>661,800</u>	<u>679,300</u>
Total	0	3,909,700	4,228,400	4,003,800
Employee Years by Activity				
Administration & Compliance Services	0.0	0.0	0.0	17.0
Public Safety Relationship	0.0	0.0	0.0	5.0
Public Services Relationship	0.0	0.0	0.0	11.0
Chief Information Officer	0.0	2.0	2.0	0.0
Relationship Management	0.0	10.0	11.0	0.0
Application Management	0.0	16.0	15.0	0.0
Technical Infrastructure	0.0	14.0	15.0	10.6
Compliance & Information Services	<u>0.0</u>	<u>10.0</u>	<u>11.0</u>	<u>0.0</u>
Total	0.0	52.0	54.0	43.6

*Reflects chargeback for telephone service.

Organization

Administration & Compliance Services is composed of Administration, headed by the Chief Information Officer, and the Compliance and Legacy Records Environment. The Chief Information Officer identifies and prioritizes the delivery of the City's online services and information, document management systems, enterprise architecture and wireless strategies to maximize operating efficiencies and provide highly effective information technology services. The Chief Information Officer supervises all information technology (IT) operations and develops and oversees City information technology policies and procedures, the City's website, Geographic Information Systems, records management and telephone and related functions, and provides for the security of City information.

Compliance and Legacy Records performs both an overall IT environment compliance role as well as the City's administrative record management function. The unit is responsible to define and ensure the entire IT environment meets the ongoing operational and compliance requirements of City departments and governmental legal requirements. Linked to this compliance is the responsibility to store/retrieve City records that conform to the disposal schedules of the New York State Education Department and allow the City to respond to public inquires. The unit also operates and maintains the legacy mainframe systems environment, and manages the development and deployment of strategic solutions for the Internal Operational Services Business Area (Budget, Human Resource Management, Law and Finance).

Public Safety Relationship is responsible for defining and managing the development and deployment of strategic automation improvement initiatives within the Public Safety business areas of the City (Emergency Communications, Police and Fire). This relationship team works closely with the County to ensure sharing of critical public safety technology and information as approved by the Public Safety agencies.

Public Services Relationship is responsible for defining and managing the development and deployment of strategic automation improvement initiatives within two defined Business Areas of the City: Public Services (Neighborhood Service Centers, Communication, Environmental Services, 311 and Recreation & Youth Services), and Development (Community Development and Economic Development). The focus is on achievement of strategic business goals by enabling operational change, transformation and efficiency through process automation and best practices implementation.

Technical Infrastructure Management is responsible to design, implement and operate all data center, telecom and technology hardware and associated operating software on which all city personnel access any business system application. This unit performs ongoing computer operation functions such as running batch computer jobs, computer job control log reviews, printing and distribution of reports, forms and other output, and administering tape and other libraries for recovery purposes. In addition, this unit manages the internal IT Call Center to ensure all IT service level issues are addressed per service level agreements with City departments.

INFORMATION TECHNOLOGY DEPARTMENT

Telephone Chargebacks

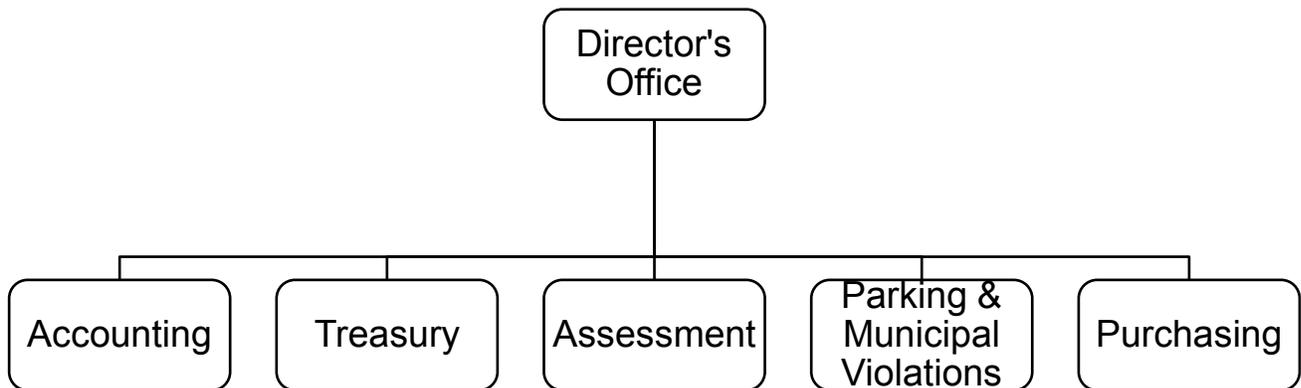
<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>	<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>
CITY COUNCIL & CLERK	9,300	10,00	ECONOMIC DEVELOPMENT		
			Administration	8,700	8,400
ADMINISTRATION			Municipal Parking	<u>2,500</u>	<u>2,500</u>
Mayor's Office	17,600	21,700	Total	11,200	10,900
Neighborhood Serv. Centers	43,300	49,800			
Management & Budget	13,900	18,900	ENVIRONMENTAL SERVICES		
Human Resource Mgt.	18,500	18,500	Commissioner	7,100	6,800
Communications	8,000	9,600	Engineering	26,400	28,900
Law	<u>9,600</u>	<u>9,900</u>	Operations & Parks	59,600	58,600
Total	110,900	119,400	Water	<u>34,700</u>	<u>34,100</u>
			Total	127,800	94,400
INFORMATION TECHNOLOGY	38,600	34,800			
			POLICE	220,400	217,800
FINANCE					
Director's Office	3,100	2,200	FIRE	65,100	67,800
Accounting	7,100	7,800			
Treasury	10,400	10,500	RECREATION & YOUTH SERVICES		
Assessment	7,600	8,700	Commissioner	5,200	5,900
Parking & Mun.Viol.	9,600	8,400	Recreation	46,900	27,900
Purchasing	<u>4,600</u>	<u>4,600</u>	Special Services	7,400	7,100
Total	42,400	38,200	Youth Services	<u>10,400</u>	<u>10,500</u>
			Total	69,900	41,400
COMMUNITY DEVELOPMENT			Total Interfund	72,400	55,100
Commissioner	4,000	4,000	Total Intrafund	<u>661,800</u>	<u>679,300</u>
Buildings & Zoning	14,800	15,900	CITY TOTAL	734,200	55,400
Housing & Project Dev.	13,600	13,800			
Planning	<u>6,200</u>	<u>8,100</u>			
Total	38,600	33,800			

INFORMATION TECHNOLOGY DEPARTMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Admin. & Compliance Services	Public Safety Relationship	Public Services Relationship	Technical Infrastructure Management
Br.	Title	Budget 2007-08	Approved 2008-09				
36	Chief Information Officer	1	1	1			
34	IT Applications Manager	1	0				
34	IT Infrastructure Manager	1	1				1
31	IT Compliance & Info. Services Manager	1	1	1			
31	IT Relationship Manager	3	3		1	2	
30	Senior Network Analyst	0	1				1
30	Senior Server Analyst	0	1				1
29	Computer Systems Analyst	3	1		1		
29	Database Administrator	1	1	1			
27	Application Analyst	0	5	2	1	2	
27	Application Engineer	0	1			1	
27	Senior Programmer Analyst	5	0				
27	Server Analyst	0	2				2
27	Systems Programmer	1	0				
25	Programmer Analyst	9	0				
25	Senior Application Developer	0	6	2	2	2	
25	Senior Client Support Analyst	0	3				3
25	Webmaster	1	1			1	
23	Computer Applications Specialist	3	0				
23	Senior Computer Programmer	3	1	1			
22	Asst. Records Mgmt. Coordinator	1	1	1			
21	Client Support Analyst	1	0				
20	Computer Programmer	9	3			3	
19	Senior IT Call Center Analyst	0	2				2
18	Secretary to CIO	1	1	1			
17	Office Automation Specialist	3	0				
12	Computer Operator	3	3	3			
7	Data Entry Clerk	2	2	2			
6	Microfilm Operator	1	0				
Total							
EMPLOYEE YEARS							
Full Time		54.0	41.0	15.0	5.0	11.0	10.0
Overtime		0.0	0.0	0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		0.0	2.6	2.0	0.0	0.0	0.6
Less: Vacancy Allowance		0.0	0.0	0.0	0.0	0.0	0.0
Total		54.0	43.6	17.0	5.0	11.0	10.6

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by managing the City's financial affairs. We collect revenues, manage and invest cash, manage City debt, and control financial processing. Our responsibilities are to manage payroll, purchasing, and assessment operations; maintain financial records and reports; and, enforce financial policies and standards.



Highlights of the Department's 2008-09 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	Priorities Supported	Projected Completion
Director	Complete review of arbitrage compliance process	Customer Service	Fourth Quarter
Accounting	Deliver Final Proposal and Recommendation to Steering Committee on the Enterprise Resource Plan (ERP) project	Customer Service	Second Quarter
Treasury	Implement water and refuse receivable systems transferred from Environmental Services	Customer Service	First Quarter

Year-To-Year Comparison

Bureau	Budget 2007-08	Budget 2008-09	Change	Percent Change
Director's Office	499,900	521,800	21,900	4.4%
Accounting	939,300	939,300	0	0.0%
Treasury	1,794,600	1,898,000	103,400	5.8%
Assessment	1,216,900	999,000	-217,900	-17.9%
Parking & Municipal Violations	877,400	864,100	-13,300	-1.5%
Purchasing	855,700	904,700	49,000	5.7%
Total	6,183,800	6,126,900	-56,900	-0.9%
Less: Intrafund Credit	744,500	762,400	17,900	2.4%
Total	5,439,300	5,364,500	-74,800	-1.4%
Employee Years	97.4	94.4	-3.0	-3.1%

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
46,000	14,900	38,200	0	0	-173,900	-74,800

Major Change Highlights

Completion of city-wide reassessment of all properties	-216,300
A one-time budget reduction in 2007-08 does not recur	171,300
Additional outside support for bond and note sales	54,000
Postage expense reduced based on usage	-51,900
Succession support in the Director's Office is not continued	-40,000

DEPARTMENT OF FINANCE
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	6,915,995	4,503,600	4,599,600	4,569,000
Materials & Supplies	164,689	141,100	132,300	117,800
Services	1,466,065	1,409,100	1,451,900	1,440,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	8,546,749	6,053,800	6,183,800	6,126,900
Less: Intrafund Credit*	<u>859,600</u>	<u>705,300</u>	<u>744,500</u>	<u>762,400</u>
Total	7,687,149	5,348,500	5,439,300	5,364,500
Appropriation by Activity				
Director's Office	651,640	490,200	499,900	521,800
Accounting	971,067	906,100	939,300	939,300
Treasury	1,620,553	1,764,100	1,794,600	1,898,000
Assessment	1,029,611	1,185,900	1,216,900	999,000
Parking & Municipal Violations	826,972	776,400	877,400	864,100
Purchasing	849,935	931,100	855,700	904,700
Information Systems	<u>2,596,971</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	8,546,749	6,053,800	6,183,800	6,126,900
Less: Intrafund Credit*	<u>859,600</u>	<u>705,300</u>	<u>744,500</u>	<u>762,400</u>
Total	7,687,149	5,348,500	5,439,300	5,364,500
Employee Years by Activity				
Director's Office	8.2	5.4	5.4	5.2
Accounting	17.4	16.6	17.6	17.6
Treasury	23.4	21.8	23.9	23.8
Assessment	18.7	18.2	20.4	18.7
Parking & Municipal Violations	15.8	15.1	17.0	16.0
Purchasing	13.0	13.2	13.1	13.1
Information Systems	<u>37.8</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	134.3	90.3	97.4	94.4

*Reflects chargeback for postage and duplicating.

DEPARTMENT OF FINANCE
DIRECTOR'S OFFICE

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by issuing and monitoring the City's public debt and risk management, enforcing Federal and New York State labor standards on construction projects and monitoring M/WBE contract compliance.

Vital Customers

- External: City of Rochester Contractors, City of Rochester Vendors
- Internal: City of Rochester Administration, City of Rochester Departments

Critical Processes

- Issue debt in compliance with State and SEC regulations
- Gather and monitor information from public contractors
- Gather information from vendors

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Complete review of arbitrage compliance process	Customer Service	Fourth Quarter

Key Performance Indicators

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
Total Entity General Obligation Debt (\$000)	355,191	372,336	360,636	372,336

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	499,900	521,800	21,900
Employee Years	5.4	5.2	-0.2

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
3,300	800	-2,300	0	0	20,100	21,900

Major Change

Additional outside support for bond and note sales	54,000
Succession support not continued	-40,000
A one-time budget reduction in 2007-08 does not recur	8,900
Reduction due to budget constraints	-2,100
Productivity improvements result in savings	-700

Organization

This unit manages the Department of Finance, supervises the City's debt and risk management activities, and administers and enforces Federal and New York State labor standards in construction projects. It monitors Minority/Women Business Enterprise (M/WBE) contract compliance for prime contractors and wage compliance for both prime and sub-contractors. The Office provides central planning, programming, and development services to the bureaus of the Department.

DEPARTMENT OF FINANCE
DIRECTOR'S OFFICE
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	549,774	331,700	333,300	336,600
Materials & Supplies	5,005	1,800	2,000	2,000
Services	96,861	156,700	164,600	183,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	651,640	490,200	499,900	521,800
Appropriation by Activity				
Director's Office	451,286	490,200	499,900	521,800
Records Management	<u>200,354</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	651,640	490,200	499,900	521,800
Employee Years by Activity				
Director's Office	5.2	5.4	5.4	5.2
Records Management	<u>3.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	8.2	5.4	5.4	5.2

DEPARTMENT OF FINANCE
 DIRECTOR'S OFFICE
 PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2007-08	Approved 2008-09
36	Director of Finance	1	1
24	Contract Administrator	1	1
20	Assistant to Director	1	1
16	Wage & Hour Investigator	1	1
15	Accountant	1	1
EMPLOYEE YEARS			
	Full Time	5.0	5.0
	Overtime	0.2	0.2
	Part Time, Temporary, Seasonal	0.2	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	5.4	5.2

DEPARTMENT OF FINANCE
ACCOUNTING

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* through the provision of reliable, timely and useful financial information and services that assures accountability to the public and provides support for decision making.

Vital Customers

- External: City of Rochester citizens, City vendors, Grantors, Investment community
- Internal: City of Rochester Departments, City Council, City Administration, City Employees

Critical Processes

- Auditing and processing payrolls
- Auditing and processing vouchers
- Recording all financial transactions
- Producing financial reports

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Deliver Final Proposal and Recommendation to Steering Committee on the Enterprise Resource Plan (ERP) project	Customer Service	Second Quarter
Prepare Comprehensive Annual Financial Report for 2007-08 in accordance with national accounting standards for the public sector	Customer Service	Second Quarter

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Federal and New York State grants	125	120	118	130
Residential property improvement loans serviced	345	316	300	300
Economic Development loans serviced	101	105	103	110
In lieu of tax agreements	112	110	111	108

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	939,300	939,300	0
Employee Years	17.6	17.6	0.0

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-3,500	600	-700	0	0	3,600	0

Major Change

A one-time budget reduction in 2007-08 does not recur	7,200
Reduction due to budget constraints	-3,000
Productivity improvements result in savings	-600

Organization

Administration manages the Bureau and sets and maintains standards resulting in accurate and efficient accounting services.

Accounting Services maintains general ledger and subsidiary records, reconciles bank statements, and prepares financial statements.

Accounts Payable/Data Input receives and audits claim vouchers, the form used by departments to pay vendors. It administers and processes contracts, travel authorizations, and appropriation transfers. It processes documents approved for payment, adjusts account balances, and enters new balances into the Financial Information System.

Payroll issues paychecks to each employee and certain pensioners. It prepares necessary payroll-related regulatory reports for Federal, New York State, and other agencies, and performs accounting functions related to health and dental insurance.

Grant Accounting prepares financial reports, assists in audits, and provides centralized accounting for Federal and New York State grants. It reviews grant budgets and monitors loan programs. It also maintains certain receivable files and administers payments in lieu of taxes.

DEPARTMENT OF FINANCE
ACCOUNTING
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	943,247	876,300	904,300	905,000
Materials & Supplies	3,136	3,600	4,800	4,800
Services	24,684	26,200	30,200	29,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	971,067	906,100	939,300	939,300
Appropriation by Activity				
Administration	238,387	202,000	235,900	226,700
Accounting Services	92,624	95,800	94,900	97,500
Accounts Payable/Data Input	143,667	99,400	144,100	145,800
Payroll	217,828	222,100	212,100	214,500
Grant Accounting	<u>278,561</u>	<u>286,800</u>	<u>252,300</u>	<u>254,800</u>
Total	971,067	906,100	939,300	939,300
Employee Years by Activity				
Administration	2.2	2.1	2.5	2.5
Accounting Services	2.0	2.0	2.0	2.0
Accounts Payable/Data Input	3.8	3.8	4.1	4.1
Payroll	4.0	4.0	4.0	4.0
Grant Accounting	<u>5.4</u>	<u>4.7</u>	<u>5.0</u>	<u>5.0</u>
Total	17.4	16.6	17.6	17.6

DEPARTMENT OF FINANCE
ACCOUNTING
PERSONNEL SUMMARY

FULL TIME POSITIONS			Administration	Accounting Services	Accounts Payable/Data Input	Payroll	Grant Accounting	
Br.	Title	Budget 2007-08						Approved 2008-09
33	Director, Accounting	1	1					
28	Assistant Director, Accounting	1	1	1				
27	Payroll Systems Supervisor	1	1			1		
26	Principal Finance Officer	1	1				1	
24	Associate Accountant	1	1				1	
20	Senior Accountant	3	3		1	1	1	
18	Payroll Auditor	1	1			1		
17	Payroll Technician	1	1			1		
15	Accountant	3	3		1		2	
15	Principal Account Clerk	0	1			1		
11	Clerk I	1	0					
9	Clerk II	1	1			1		
9	Clerk II with Typing	2	2			2		
EMPLOYEE YEARS								
	Full Time	17.0	17.0	2.0	2.0	4.0	4.0	5.0
	Overtime	0.1	0.1	0.0	0.0	0.1	0.0	0.0
	Part Time, Temporary, Seasonal	0.5	0.5	0.5	0.0	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	17.6	17.6	2.5	2.0	4.1	4.0	5.0

DEPARTMENT OF FINANCE
TREASURY

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* through the provision of quality customer service to the taxpayers of Rochester by safeguarding liquidity and yield as it relates to investment, collection and disbursement of taxpayer dollars while upholding the highest ethical standards.

Vital Customers

- External: City of Rochester Taxpayers, City of Rochester Vendors
- Internal: City of Rochester Employees

Critical Processes

- Skilled, highly motivated, cross-trained employees manage specialized receivable, disbursement, and investment systems.
- Use of reliable Information Systems (Tax receivable, ARLM, FIS, Insight).
- Adherence to Statutory regulations.
- Clear and consistent policy guidance.

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Implement water and refuse receivable systems transferred from Environmental Services	Customer Service	First Quarter

Key Performance Indicators

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
Average daily cash ledger balance (\$000)	303,434	306,300	302,900	312,400
Average daily invested cash bank balance (\$000)	302,895	305,600	300,700	311,700
Average investment rate (%)	5.11	3.73	N/A	2.0
Tax accounts	63,005	63,000	67,000	63,005
Delinquent tax accounts	8,981	9,000	8,700	10,200
Foreclosure notices mailed	2,857	3,300	3,400	3,200
Percent of adjusted property tax balances collected – Current (%)	92.4	92.5	N/A	92.5
Percent of adjusted property tax balances collected – Delinquent (%)	47.3	48.9	N/A	48.1
Tax information	36,541	35,716	N/A	36,129
City initiated foreclosures	171	171	250	200
Properties redeemed before foreclosure	2,066	2,066	2,100	2,100

N/A – Not Applicable

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,230,900	1,362,900	132,000
Employee Years	23.9	23.8	-0.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General</u>		<u>Vacancy</u>		<u>Major Change</u>		<u>Total</u>
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>			
29,700	1,600	42,300	0	0	58,400		132,000

Major Change

A one-time budget reduction in 2007-08 does not recur	116,800
Postage expense reduced based on usage	-51,900
Reduction due to budget constraints	-16,800
Consumables for water & refuse bills	10,400
Productivity improvements result in savings	-100

Organization

Administration manages and supervises Treasury operations and invests City and City School District funds to generate interest income. It also maintains the City's cash ledger.

Cash Control receives and deposits all revenue for the City and the City School District, disburses all City funds, countersigns and distributes payroll checks, processes tax, water, and refuse bills, sells bus passes and parking stamps, and processes and issues bingo licenses. The unit also processes travel vouchers and prepares and indexes claim vouchers and water payments for scanning.

Tax Accounting maintains tax receivable records and collects delinquent tax payments. It applies tax payments to the proper accounts and enters necessary adjustments and cancellations. In addition to responding to inquiries from taxpayers about their accounts, Tax Accounting maintains and posts a separate file for property rehabilitation and code enforcement charges. Delinquent account payments are collected, tax payment agreements administered, and foreclosure actions initiated as provided under New York State law.

Mail & Messenger Service processes all interdepartmental and outgoing mail from City facilities, processes U.S. mail for the bureau, acts as liaison to the U.S. Postal Service, processes and dispatches all City billings, and provides logistical support to City departments for targeted mailings. This activity delivers daily mail to outlying City facilities, makes necessary special deliveries, and provides transportation services.

DEPARTMENT OF FINANCE
TREASURY

Postage Chargebacks

<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>	<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>
CITY COUNCIL & CLERK	20,000	21,600	ECONOMIC DEVELOPMENT		
			Administration	13,300	9,100
ADMINISTRATION			Municipal Parking	<u>400</u>	<u>200</u>
Mayor's Office	7,700	7,500	Total	13,700	9,300
Neighborhood Serv. Centers	69,200	31,400			
Management & Budget	4,100	2,300	ENVIRONMENTAL SERVICES		
Human Resource Mgt.	22,900	22,700	Commissioner	5,600	20,800
Communications	3,700	21,800	Engineering	8,200	6,000
Law	<u>10,700</u>	<u>13,300</u>	Operations & Parks	700	7,800
Total	118,300	86,000	Water	<u>128,200</u>	<u>120,200</u>
			Total	142,700	154,800
INFORMATION TECHNOLOGY	400	400			
			EMERGENCY COMMUNICATIONS	4,900	6,400
FINANCE					
Director's Office	4,300	2,900	POLICE	90,500	79,800
Accounting	8,800	7,400			
Treasury	76,000	88,900	FIRE	2,600	2,200
Assessment	54,100	35,500			
Parking & Mun.Viol.	85,400	85,400	RECREATION & YOUTH SERVICES		
Purchasing	<u>15,300</u>	<u>13,900</u>	Commissioner	4,000	3,900
Total	243,900	234,000	Recreation	10,600	13,200
			Special Services	29,200	7,200
COMMUNITY DEVELOPMENT			Youth Services	<u>3,900</u>	<u>4,200</u>
Commissioner	3,300	4,100	Total	47,700	28,500
Buildings & Zoning	18,900	17,900			
Housing & Project Dev	16,100	13,600	Total Interfund	160,300	137,200
Planning	<u>1,000</u>	<u>700</u>	Total Intrafund	<u>563,700</u>	<u>535,100</u>
Total	39,300	36,300	CITY TOTAL	724,000	672,300

DEPARTMENT OF FINANCE
TREASURY
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	1,022,812	1,044,200	1,027,300	1,073,800
Materials & Supplies	30,341	34,400	33,400	44,400
Services	567,400	685,500	733,900	779,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,620,553	1,764,100	1,794,600	1,898,000
Less: Intrafund Credit*	<u>487,300</u>	<u>463,700</u>	<u>563,700</u>	<u>535,100</u>
Total	1,133,253	1,300,400	1,230,900	1,362,900
Appropriation by Activity				
Administration	588,354	633,700	660,000	683,200
Cash Control	229,912	219,200	200,800	230,300
Tax Accounting	295,947	318,500	309,800	312,200
Mail and Messenger Service	<u>506,340</u>	<u>592,700</u>	<u>624,000</u>	<u>672,300</u>
Total	1,620,553	1,764,100	1,794,600	1,898,000
Less: Intrafund Credit*	<u>487,300</u>	<u>463,700</u>	<u>563,700</u>	<u>535,100</u>
Total	1,133,253	1,300,400	1,230,900	1,362,900
Employee Years by Activity				
Administration	7.0	7.1	7.1	7.1
Cash Control	7.4	5.5	6.5	6.5
Tax Accounting	7.0	7.2	8.1	8.1
Mail and Messenger Service	<u>2.0</u>	<u>2.0</u>	<u>2.2</u>	<u>2.1</u>
Total	23.4	21.8	23.9	23.8

*Reflects chargeback for postage

DEPARTMENT OF FINANCE
TREASURY
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Cash Control	Tax Accounting	Mail & Messenger Service
Br.	Title	Budget 2007-08	Approved 2008-09				
33	City Treasurer	1	1	1			
30	Deputy Treasurer	1	1	1			
24	Sr. Administrative Analyst	2	2	2			
20	Senior Accountant	2	2	1		1	
18	Head Cashier	1	1		1		
16	Administrative Assistant	1	1	1			
15	Accountant	1	1	1			
15	Principal Account Clerk	1	1		1		
14	Mailroom Coordinator	0	1				1
14	Senior Resource Collector	1	1			1	
13	Senior Cashier Bilingual	1	1		1		
12	Junior Accountant	2	2			2	
12	Mailroom Coordinator	1	0				
12	Resource Collector	2	2			2	
9	Clerk II with Typing	2	2		2		
7	Clerk III with Typing	2	2			2	
6	Interdept. Messenger	1	1				1
5	Account Clerk	1	1		1		
EMPLOYEE YEARS							
Full Time		23.0	23.0	7.0	6.0	8.0	2.0
Overtime		0.8	0.8	0.2	0.5	0.1	0.0
Part Time, Temporary, Seasonal		0.2	0.1	0.0	0.0	0.0	0.1
Less: Vacancy Allowance		<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		23.9	23.8	7.1	6.5	8.1	2.1

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by continually improving the accuracy and equity of the annual assessment roll used for the levy of City, School and County real property taxes; to increase the understanding of the assessment process; and to treat all owners fairly.

Vital Customers

- External: Rochester property owners, legal and real estate professionals, business entities, World Wide Web users
- Internal: City of Rochester Departments

Critical Processes

- Locate, identify, inventory, and record all real property
- Estimate every parcel's full market value
- Defend proper values and correct errors
- Incorporate strategic technology to increase the long-term effectiveness and quality of community service

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Implement replacement of assessment software	Customer Service	Second Quarter

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Reviews performed:				
• Sales	2,921	1,000	1,200	3,500
• Building permits	5,234	5,900	6,100	6,000
• Exemptions (new and renewal)	12,290	12,450	14,000	14,000

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,216,900	999,000	-217,900
Employee Years	20.4	18.7	-1.7

Change Detail

	<u>General</u>	<u>Vacancy</u>	<u>Total</u>
Salary & Wage Adjustment	<u>Inflation</u>	<u>Allowance</u>	<u>Major Change</u>
	<u>Chargebacks</u>	<u>Miscellaneous</u>	<u>Major Change</u>
10,700	1,600	0	-247,200
	17,000	0	-217,900

Major Change

DEPARTMENT OF FINANCE
ASSESSMENT

Completion of city-wide reassessment of all properties	-216,300
One full time Appraiser converts to part time due to reduced workload from the Town of Brighton	-21,600
Reduce seasonal support for STAR application processing due to budget constraints	-16,100
A one-time budget reduction in 2007-08 does not recur	12,000
Reduction due to budget constraints	-4,700
Productivity improvements result in savings	-500

Program Change

Sales reviews performed return to normal levels after a one-year hiatus due to the revaluation.

Organization

Administration manages and supervises the Bureau.

The Records unit records city real estate transfers and changes in assessment and exemption value. It prepares, mails, and processes applications for exemption programs and reports. It prepares and publishes assessment rolls and responds to inquiries from citizens.

Appraisal inspects properties and calculates assessments based on these inspections. It inspects tax exempt properties and properties whose owners apply for exempt status to confirm that they comply with applicable laws and eligibility standards. Appraisal also inspects properties for which building permits have been issued and records any changes in assessed value. It processes applications, complaints, and appeals to the Board of Assessment Review.

DEPARTMENT OF FINANCE
ASSESSMENT
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	950,098	1,014,900	1,026,800	932,000
Materials & Supplies	4,085	10,000	13,000	3,200
Services	75,428	161,000	177,100	63,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,029,611	1,185,900	1,216,900	999,000
Appropriation by Activity				
Administration	287,465	387,700	463,000	283,200
Records	183,684	234,000	178,400	171,700
Appraisal	<u>558,462</u>	<u>564,200</u>	<u>575,500</u>	<u>544,100</u>
Total	1,029,611	1,185,900	1,216,900	999,000
Employee Years by Activity				
Administration	3.0	3.0	3.1	3.1
Records	5.5	5.0	5.7	5.5
Appraisal	<u>10.2</u>	<u>10.2</u>	<u>11.6</u>	<u>10.1</u>
Total	18.7	18.2	20.4	18.7

DEPARTMENT OF FINANCE
ASSESSMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Records	Appraisal
Br.	Title	Budget 2007-08	Approved 2008-09			
33	Assessor	1	1	1		
28	Deputy City Assessor	1	1	1		
27	Commercial Appraiser	1	1			1
27	Supervising Real Prop. Appraiser	1	1			1
20	Real Property Appraiser	8	7			7
11	Clerk I	1	1		1	
11	Secretary	1	1	1		
7	Clerk III with Typing	3	3		3	
EMPLOYEE YEARS						
	Full Time	17.0	16.0	3.0	4.0	9.0
	Overtime	1.4	1.4	0.1	0.7	0.6
	Part Time, Temporary, Seasonal	2.0	1.3	0.0	0.8	0.5
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	20.4	18.7	3.1	5.5	10.1

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by fairly adjudicating and respectfully collecting fines for Parking & Municipal tickets issued in the City of Rochester.

Vital Customers

- External: Registered vehicle owners, City of Rochester property owners, Violators of Chapter 13A of the City of Rochester Code

Critical Processes

- Hearings at Parking & Municipal Violations
- Receipt of ticket payment by mail, internet, phone, in person
- Referral of unpaid housing tickets to property tax bills
- Referral of unpaid parking or municipal tickets to collection agencies

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Consider alternative methods of service delivery	Customer Service	Fourth Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Tickets issued:				
• Parking	86,944	111,190	96,000	102,663
• Dog code violations	2,100	2,000	2,000	2,000
• Housing and Municipal Code	5,300	8,000	10,200	6,000
Value of parking tickets (\$ Millions):				
• Issued (\$)	2.9	3.8	N/A	3.7
• Gross collection (\$)	3.5	4.0	N/A	4.6
• Collection agency commissions (\$)	.3	.4	N/A	.4
• Net revenue (\$)	2.6	3.3	2.8	2.8
N/A – Not Applicable				

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	877,400	864,100	-13,300
Employee Years	17.0	16.0	-1.0

DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
-12,000	2,600	-100	0	0	-3,800	-13,300

Major Change

A one-time budget reduction in 2007-08 does not recur	20,400
One full time clerical position converts to part time due to budget constraints	-12,500
Reduction due to budget constraints	-8,800
Productivity improvements result in savings	-2,900
Director position replaced by one-year temporary Director pending completing consideration of alternative methods of service delivery	0

Organization

Administration manages the Bureau, prepares required reports, and responds to citizen complaints and inquiries.

Accounts Receivable & Enforcement receives and processes payments of penalties and fines and maintains daily financial records. This activity also prepares and enforces civil judgements against parking offenders and municipal code violators, prepares and enforces scofflaw notices, and administers contracts with commercial collection agencies.

Adjudication schedules hearings for municipal code violations, compiles hearing dockets, prepares and mails hearing notice, maintains records of proceedings, and processes appeals.

DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	652,318	589,300	669,200	665,100
Materials & Supplies	10,246	10,000	10,000	10,000
Services	164,408	177,100	198,200	189,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	826,972	776,400	877,400	864,100
Appropriation by Activity				
Administration	324,891	328,500	338,500	339,300
Accounts Receivable & Enforcement	268,901	224,900	270,400	262,100
Adjudication	<u>233,180</u>	<u>223,000</u>	<u>268,500</u>	<u>262,700</u>
Total	826,972	776,400	877,400	864,100
Employee Years by Activity				
Administration	2.8	3.0	3.3	3.3
Accounts Receivable & Enforcement	6.9	6.4	7.4	7.4
Adjudication	<u>6.1</u>	<u>5.7</u>	<u>6.3</u>	<u>5.3</u>
Total	15.8	15.1	17.0	16.0

DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Accounts Receivable & Enforcement	Adjudication
Br.	Title	Budget 2007-08	Approved 2008-09			
33	Director of Parking Violations	1	0			
26	Asst. Director, Parking Violations	1	1	1		
20	Executive Assistant	1	1		1	
11	Secretary	1	1	1		
9	Clerk II	1	1		1	
7	Clerk III	7	7		2	5
7	Clerk III Bilingual	1	1		1	
5	Account Clerk	1	1		1	
3	Clerk Typist	2	1		1	
EMPLOYEE YEARS						
Full Time		16.0	14.0	2.0	7.0	5.0
Overtime		0.0	0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		1.1	2.1	1.3	0.5	0.3
Less: Vacancy Allowance		<u>0.1</u>	<u>0.1</u>	<u>0.0</u>	<u>0.1</u>	<u>0.0</u>
Total		17.0	16.0	3.3	7.4	5.3

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by obtaining products and services required by City of Rochester agencies at the best price while ensuring adherence to N.Y. State General Municipal Law and City Council Ordinances and regulations governing public purchasing.

Vital Customers

- External: Vendors providing goods and services, Public works contractors
- Internal: City of Rochester Departments and Bureaus

Critical Processes

- Oversees fair and open bidding process to ensure compliance and award to low bidder
- Contract maintenance
- Auctioning of surplus equipment
- Issuance of purchase orders and call numbers
- Training department and bureau purchasing liaisons in purchasing law and practices
- General audit and review of encumbered funds
- Liaison between vendors/contractors of City of Rochester Departments/Bureaus
- Review and approval of Minority and Women Business Enterprises Utilization plans
- Liaison between prime contractors and M/WBE subcontractors for City of Rochester projects

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Contracts awarded:				
• Construction (\$000)	29,720	36,610	30,940	28,030
• Construction M/WBE (\$000)	4,341	4,170	4,364	3,392
• Supplies/services	672	700	600	700
Money recovered from sale of surplus property (\$)	339,988	190,221	N/A	125,000
Purchase order turnaround time (days)	15.2	13.7	N/A	15.0

N/A – Not Applicable

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	674,900	677,400	2,500
Employee Years	13.1	13.1	0.0

Change Detail

	<u>General</u>	<u>Chargebacks</u>	<u>Vacancy</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
Salary & Wage Adjustment	<u>Inflation</u>		<u>Allowance</u>			
17,800	7,700	-18,000	0	0	-5,000	2,500

DEPARTMENT OF FINANCE
PURCHASING

Major Change

Eliminate central office supplies room due to budget constraints	-22,000
Higher use of color copier than projected	15,200
A one-time budget reduction in 2007-08 does not recur	6,000
Productivity improvements result in savings	-4,200

Organization

Purchasing prepares specifications, obtains price quotes, generates purchase orders from requisitions received from City departments, administers the competitive bidding process, and disposes of surplus property. It also provides general administration for the Bureau. The City's Minority/Women Business Enterprise program (M/WBE) identifies opportunities and provides assistance to minority firms interested in doing business with City agencies.

Duplicating Services provides copying services to City Hall.

Duplicating Chargebacks

<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>	<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>
CITY COUNCIL & CLERK	7,500	7,500	ECONOMIC DEVELOPMENT	6,400	9,800
ADMINISTRATION			ENVIRONMENTAL SERVICES		
Mayor's Office	11,400	17,300	Commissioner	1,600	2,000
Neighborhood Serv. Centers	19,000	20,500	Engineering	12,200	13,900
Management & Budget	12,000	14,700	Operations & Parks	2,800	2,900
Human Resource Mgt.	22,500	24,500	Water	<u>1,700</u>	<u>900</u>
Communications	4,600	5,000	Total	18,300	19,700
Law	<u>5,600</u>	<u>5,800</u>	EMERGENCY COMMUNICATIONS	2,000	2,000
Total	75,100	87,800			
INFORMATION TECHNOLOGY	600	600	RECREATION & YOUTH SERVICES		
FINANCE			Commissioner	5,100	10,500
Director's Office	1,400	1,400	Recreation	14,000	24,100
Accounting	2,500	2,500	Youth Services	<u>6,700</u>	<u>16,300</u>
Treasury	4,600	4,500	Total	25,800	50,900
Assessment	1,500	2,800	Total Interfund	2,600	3,900
Purchasing	<u>5,700</u>	<u>5,600</u>	Total Intrafund	<u>180,800</u>	<u>227,300</u>
Total	15,700	16,800	CITY TOTAL	183,400	231,200
COMMUNITY DEVELOPMENT					
Commissioner	7,400	7,500			
Buildings & Zoning	10,500	10,900			
Housing & Project Dev	4,300	7,400			
Planning	<u>9,800</u>	<u>10,300</u>			
Total	32,000	36,100			

DEPARTMENT OF FINANCE
PURCHASING
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	607,684	647,200	638,700	656,500
Materials & Supplies	83,614	81,300	69,100	53,400
Services	158,637	202,600	147,900	194,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	849,935	931,100	855,700	904,700
Less: Intrafund Credit*	<u>199,800</u>	<u>241,600</u>	<u>180,800</u>	<u>227,300</u>
Total	650,135	689,500	674,900	677,400
Appropriation by Activity				
Purchasing	623,405	652,500	655,900	673,500
Duplicating Services	<u>226,530</u>	<u>278,600</u>	<u>199,800</u>	<u>231,200</u>
Total	849,935	931,100	855,700	904,700
Less: Intrafund Credit*	<u>199,800</u>	<u>241,600</u>	<u>180,800</u>	<u>227,300</u>
Total	650,135	689,500	674,900	677,400
Employee Years by Activity				
Purchasing	12.0	12.2	12.1	12.1
Duplicating Services	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total	13.0	13.2	13.1	13.1

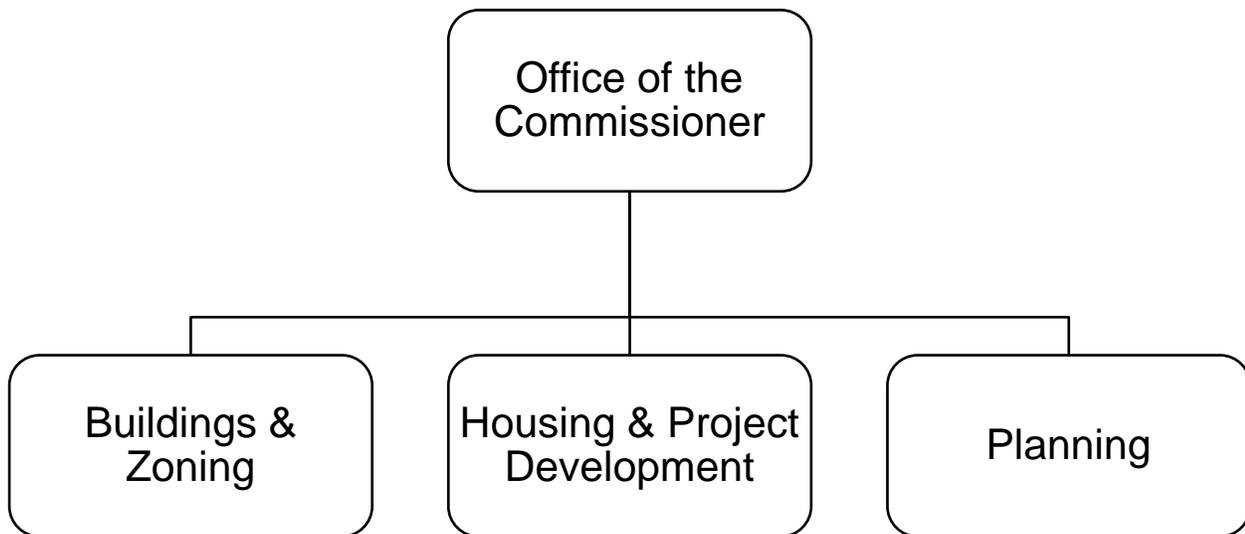
*Reflects chargeback for duplicating

DEPARTMENT OF FINANCE
PURCHASING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Purchasing	Duplicating Services
Br.	Title	Budget 2007-08	Approved 2008-09		
33	Purchasing Agent	1	1	1	
24	Minority & Women Business Enterprise Officer	1	1	1	
19	Purchaser	6	6	6	
14	Coordinator Duplicating & Supplies	1	1		1
11	Secretary	1	1	1	
10	Purchasing Control Clerk	1	1	1	
7	Clerk III with Typing	2	2	2	
EMPLOYEE YEARS					
	Full Time	13.0	13.0	12.0	1.0
	Overtime	0.1	0.1	0.1	0.0
	Part Time, Temporary, Seasonal	0.0	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	13.1	13.1	12.1	1.0

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and its Guiding Principles* as we monitor physical, economic, and social conditions and trends relative to the City. We engage, facilitate, and support citizens in creating community and neighborhood visions and plans. We help preserve, promote, and create quality housing. We encourage and regulate the appropriate use and development in land and construction of residential and commercial buildings so as to promote taxable value growth in the City.



COMMUNITY DEVELOPMENT

Highlights of the Department's 2008-09 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	Priorities Supported	Projected Completion
Office of the Commissioner	Review departmental policies and procedures and make changes where necessary	Customer Service	Second Quarter
	Prepare the Annual Consolidated Community Development Plan	Customer Service	Fourth Quarter
	Design and implement the reorganization of Departments of Community Development, Economic Development, and Neighborhood Service Centers into one department, to be phased in by June 30, 2009.	Customer Service	Fourth Quarter
Building & Zoning	Implement program for inspection of City-owned elevators	Customer Service Economic Development Public Safety	First Quarter
	Complete Zoning Code Four Year Report	Customer Service, Public Safety Economic Development	Fourth Quarter
Housing & Project Development	Implement Focused Investment strategy to leverage private investment and increase the tax base	Economic Development	First Quarter
	Apply for a third Restore New York Communities Initiative grant	Economic Development	First Quarter
	Begin construction of market rate housing at Charlotte Street	Economic Development	First Quarter
	Prepare former Valley Court Apartments site on Genesee Street for market rate development	Economic Development	First Quarter
	Work with Economic Development to issue RFP's for the redevelopment of several downtown sites, including Josh Lofton building for market rate or rental development	Economic Development	Second Quarter

Bureau	Highlights	Priorities Supported	Projected Completion
	Work with Economic Development Department to begin relocations and demolition of low rise structure and the renovations of the Tower at River Park Commons	Economic Development	Fourth Quarter
	Work with Economic Development Department to issue an RFP for the development at Main Street and North Plymouth Avenue parking lot for market rate/rental housing	Economic Development	Fourth Quarter
Planning	Develop a new Neighbors Building Neighborhoods (NBN) 5 Process	Customer Service	First Quarter
	Provide planning support for Focused Investment Strategy	Customer Service Economic Development	First Quarter
	Complete new Develop a new Neighbors Building Neighborhoods (NBN) 5 Sector Action Plans	Customer Service	Fourth Quarter

Year-To-Year Comparison

	Budget <u>2007-08</u>	Budget <u>2008-09</u>	<u>Change</u>	Percent <u>Change</u>
<u>Bureau</u>				
Office of the Commissioner	521,700	532,000	10,300	2.0%
Buildings & Zoning	2,550,300	2,564,700	14,400	0.6%
Housing & Project Development	2,547,700	2,259,100	-288,600	-11.3%
Planning	<u>763,100</u>	<u>676,400</u>	<u>-86,700</u>	<u>-11.4%</u>
Total	6,382,800	6,032,200	-350,600	-5.5%
Employee Years	94.7	90.8	-3.9	-4.2%

Change Detail

Salary & Wage <u>Adjustment</u>	General		Vacancy			<u>Total</u>
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
108,700	7,200	7,100	-18,100	56,500	-512,000	-350,600

Major Change Highlights As proposed by the Mayor:

Reduced funding from the Property Management Fund due to demolition of Valley Court Apartments -150,000

Three administrative staff positions eliminated as an efficiency measure -135,400

Productivity improvements result in savings -86,800

One Property Rehabilitation Specialist position eliminated due to Community Block Grant constraints and as an efficiency measure -54,700

 As amended by City Council:

Funds are transferred from Contingency to fund a planning charette for the Bull's Head area 5,000

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	5,408,398	5,510,100	5,576,800	5,372,900
Materials & Supplies	44,060	36,300	54,800	57,400
Services	757,710	674,200	751,200	601,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	6,210,168	6,220,600	6,382,800	6,032,200
Appropriation by Activity				
Office of the Commissioner	499,152	516,300	521,700	532,000
Neighborhood Initiatives	302,464	0	0	0
Buildings & Zoning	2,512,812	2,524,300	2,550,300	2,564,700
Housing & Project Development	2,429,109	2,439,800	2,547,700	2,259,100
Planning	<u>466,632</u>	<u>740,200</u>	<u>763,100</u>	<u>676,400</u>
Total	6,210,168	6,220,600	6,382,800	6,032,200
Employee Years by Activity				
Office of the Commissioner	7.0	7.0	7.0	7.2
Neighborhood Initiatives	4.1	0.0	0.0	0.0
Buildings & Zoning	41.9	40.1	40.1	38.5
Housing & Project Development	37.6	38.6	37.6	35.1
Planning	<u>5.2</u>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>
Total	95.8	95.7	94.7	90.8

DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE COMMISSIONER
EXPENDITURE SUMMARY

Mission Statement

To support the City of Rochester's *One City Vision Statement* and *Values and its Guiding Principles* by overseeing the attainment of the Department of Community Development's goals, policies, and programs.

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Review departmental policies and procedures and make changes where necessary	Customer Service	Second Quarter
Prepare the Annual Consolidated Community Development Plan	Customer Service	Fourth Quarter
Design and implement the reorganization of Departments of Community Development, Economic Development, and Neighborhood Service Centers into one department, to be phased in by June 2009	Customer Service	Fourth Quarter

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	521,700	532,000	10,300
Employee Years	7.0	7.2	0.2

Change Detail

Salary & Wage <u>Adjustment</u>	General		Vacancy			<u>Total</u>
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
7,700	1,500	1,700	0	8,800	-9,400	10,300

Major Change

Half of a clerical position is allocated to this unit to support productivity improvements	17,000
Part-time clerical position is eliminated due to productivity improvements	-15,600
Productivity improvements result in savings	-10,800

Organization

Administration organizes and manages the Department. It oversees the attainment of the Department's goals, policies and programs.

Administrative Services is responsible for the departmental budget and personnel processes and the Consolidated Plan preparation and control.

DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE COMMISSIONER

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	418,650	431,200	434,700	443,800
Materials & Supplies	3,509	5,000	7,800	6,900
Services	76,994	80,100	79,200	81,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	499,152	516,300	521,700	532,000
Appropriation by Activity				
Administration	292,344	338,400	340,600	349,400
Administrative Services	<u>206,807</u>	<u>177,900</u>	<u>181,100</u>	<u>182,600</u>
	499,152	516,300	521,700	532,000
Employee Years by Activity				
Administration	3.0	3.0	3.0	3.0
Administrative Services	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.2</u>
	7.0	7.0	7.0	7.2

DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE COMMISSIONER
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Administrative Services
Br.	Title	Budget 2007-08	Approved 2008-09		
36	Commissioner	1.0	1.0	1.0	
29	Principal Staff Assistant	1.0	1.0	1.0	
24	Senior Administrative Analyst	1.0	1.0		1.0
18	Secretary to Commissioner	1.0	1.0	1.0	
12	Project Assistant	1.0	1.0		1.0
10	Senior Account Clerk	1.0	0.0		
9	Clerk II	0.0	1.0		1.0
7	Clerk III	0.5	1.0		1.0
EMPLOYEE YEARS					
Full Time		6.5	7.0	3.0	4.0
Overtime		0.1	0.0	0.0	0.0
Part Time, Temporary, Seasonal		0.4	0.2	0.0	0.2
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		7.0	7.2	3.0	4.2

Mission Statement

To support the City of Rochester's *One City Vision Statement* and *Values and its Guiding Principles* and to help ensure the high quality of life in the City of Rochester by maintaining a safe, sound and healthy environment in accordance with City Code and standards mandated by the State. We strive to serve our community and customers in a timely, efficient, careful and professional manner.

Vital Customers

- Internal: City of Rochester Departments
- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester; Developers/Investors; Licensed Trades people/contractors; Landlords; Neighborhood Organizations; Design Professionals; Real Estate and Legal Professionals; Banking/Lending Institutions; Towns of Gates and Brighton

Critical Processes

- Administration of the New York State Uniform Fire Prevention and Building Code and Rochester Zoning Code.
- Facilitation and coordination of multi-agency approval processes for development projects.
- State Environmental Quality Review Act (SEQRA) coordination.
- Trades Licensing and support to Examining Boards – Stationary Engineers and Refrigeration Operators, Elevator Mechanics Installers and Inspectors, Electricians, Plumbers.
- Permit and Zoning Approval issuance – Building, Electrical, Plumbing, Elevator, Certificates of Zoning Compliance.
- Oversight of Land Use Boards and Commissions: City Planning Commission, Preservation Board, Zoning Board of Appeals, Project Review Committee, Rochester Environmental Commission.
- Site Plan Review and approval of development projects.
- Permit Inspections.
- Zoning Code Enforcement.
- Emergency Structural Inspections: Fire, Vehicular Accidents, Wind/Environmental Damage.
- Plan Review and Inspection Service Agreements with the Towns of Gates and Brighton.
- Elevator Certification and Code Enforcement.

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF BUILDINGS & ZONING

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Implement program for inspection of City-owned elevators	Customer Service Economic Development Public Safety	First Quarter
Complete Zoning Code Four Year Report	Customer Service, Public Safety, & Economic Development	Fourth Quarter

Key Performance Indicators

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
Permits Issued:				
• Buildings	2,678	2,500	2,700	2,500
• Electrical	3,454	3,400	3,400	3,400
• Plumbing	1,987	2,100	2,300	2,200
• Elevator	26	26	30	30
Value of permits issued (\$ millions)	142	125	125	130
Building permits issued	2,663	2,500	2,800	2,700
Plumbing permits issued	2,011	2,100	2,300	2,200
Electrical permits issued	3,434	3,400	3,400	3,500
Elevator permits issued	22	20	30	25
Certificates of Occupancy issued	266	220	325	250
Certificates of Compliance issued	6,709	6,600	7,700	6,700
Average number of permits closed per month/inspector:				
• Building	55	50	55	55
• Plumbing	56	55	60	60
• Electrical	95	95	95	95
State Environmental Quality Review (SEQR) Referrals	161	150	150	150
Certificates of Zoning Compliance (CZC) reviewed	1,534	1,500	1,700	1,500
Site plan reviews	122	120	65	120
Administrative re-subdivision reviews	95	100	200	100
Zoning inspections conducted	3,081	1,100	3,400	1,100
Rochester Environmental Commission Environmental Cases Processed	22	20	N/A	20
Zoning Notice & Order cases opened	228	220	300	150

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF BUILDINGS & ZONING

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
CZCs issued	1,031	1,000	1,600	1,000
Certificates of non-conformity issued	38	25	60	20
Cases resolved through zoning approval procedures	193	200	200	150
N/A – Not Applicable				

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,550,300	2,564,700	14,400
Employee Years	40.1	38.5	-1.6

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
70,500	2,500	3,100	0	27,100	-88,800	14,400

Major Change

Organizational restructure results in elimination of one full-time position	-65,700
Half of a clerical position is transferred to the Commissioner's Office to support productivity improvements	-17,000
Productivity improvements result in savings	-6,100

Organization

Administration manages the Bureau of Buildings & Zoning and represents the Bureau on various study groups and task forces.

Permit Office Division issues permits for new construction, alterations, conversions, fences, signs, elevators, heating systems, plumbing work, and demolition. It prepares applications for Certificates of Occupancy and letters for code compliance, manages the licensing process for the skilled trades, and receives and records rent payments for City owned properties. Licenses are renewed on a biennial cycle. The Permit Office also provides support for the Elevator Examining Board and Electrical Examining Board.

Plan Review & Inspection Division reviews plans and permit applications for construction, reconstruction, and alterations to determine compliance with building codes and fire protection standards. Periodic field reviews are carried out to determine compliance with the New York State Uniform Fire Prevention and Building Code and filed construction documents. It also reviews plumbing permits and inspects plumbing, electrical, and building construction in progress. The Plan Review and Inspections unit coordinates with the New York State Historic Preservation Office (SHPO) to ensure compliance of SHPO-related projects, and it provides technical support to the Board of Review, the Examining Board of Plumbers, and the Board of Examiners of Stationary Engineers and Refrigeration Operators. This activity provides plan review and inspection services to the Town of Brighton and the Town of Gates.

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF BUILDINGS & ZONING

Zoning Division administers and maintains the City's Zoning Code and maintains the City's official maps. It ensures that all land use proposals conform with applicable ordinances and environmental standards by reviewing plans and performing inspections of construction, reconstruction, and/or alteration of structures. As the primary contact in zoning enforcement issues and a channel of communication in the enforcement process between citizens and governmental agencies, Zoning staff perform inspections, participate in Municipal Code Violation Bureau hearings, and review Notice and Orders involving zoning violations. This activity receives and reviews applications requiring special approvals by the Zoning Board of Appeals, City Planning Commission, and the Rochester Preservation Board. It also provides staff support to the Rochester Environmental Commission.

DEPARTMENT OF COMMUNITY DEVELOPMENT
 BUREAU OF BULIDINGS & ZONING
 PERSONNEL SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	2,378,782	2,384,500	2,375,700	2,358,700
Materials & Supplies	16,580	14,500	20,200	24,200
Services	117,450	125,300	154,400	181,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,512,812	2,524,300	2,550,300	2,564,700
Appropriation by Activity				
Administration	208,042	210,300	184,100	184,800
Permits	345,043	274,100	295,100	271,200
Plan Review & Inspections	1,076,753	1,127,200	1,129,200	1,157,700
Zoning	<u>882,973</u>	<u>912,700</u>	<u>941,900</u>	<u>951,000</u>
Total	2,512,812	2,524,300	2,550,300	2,564,700
Employee Years by Activity				
Administration	1.5	1.0	1.0	0.5
Permits	6.2	5.8	5.8	4.7
Plan Review & Inspections	19.2	19.2	19.2	19.2
Zoning	<u>15.0</u>	<u>14.1</u>	<u>14.1</u>	<u>14.1</u>
Total	41.9	40.1	40.1	38.5

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF BUILDINGS & ZONING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Permits	Plan Review & Inspections	Zoning
Br.	Title	Budget 2007-08	Approved 2008-09				
31	Director of Zoning	1.0	1.0				1.0
31	Mgr. of Plan Review & Building Inspections	1.0	1.0			1.0	
29	Principal Staff Assistant	1.0	1.0	0.5	0.5		
28	Permit Office Manager	1.0	1.0		1.0		
28	Senior Engineer Mechanical	1.0	1.0			1.0	
28	Supervising City Planner	1.0	1.0				1.0
24	Architect	1.0	1.0			1.0	
24	Code Enforcement Coordinator	1.0	1.0				1.0
24	Engineer/Mechanical	1.0	1.0			1.0	
24	Senior Administrative Analyst	2.0	1.0				1.0
24	Senior City Planner	5.0	5.0				5.0
24	Senior City Planner - Urban Design Specialist	2.0	1.0				1.0
24	Preservation Planner	0.0	1.0				1.0
21	Assistant Architect	1.0	1.0			1.0	
21	Building Construction Inspector with Electrical	5.0	5.0			5.0	
21	Electrical Inspector	3.0	3.0			3.0	
21	Elevator Inspector	1.0	1.0			1.0	
21	Neighborhood Conservation Officer	1.0	1.0				1.0
20	Plumbing Inspector	4.0	4.0			4.0	
11	Senior Service Assistant	1.0	1.0		1.0		
9	Clerk II	4.0	4.0		2.0		2.0
7	Clerk III	0.5	0.0				
6	Receptionist Typist Bilingual	1.0	1.0			1.0	
EMPLOYEE YEARS							
Full Time		39.5	38.0	0.5	4.5	19.0	14.0
Overtime		0.4	0.3	0.0	0.0	0.1	0.2
Part Time, Temporary, Seasonal		0.6	0.6	0.0	0.3	0.3	0.0
Less: Vacancy Allowance		<u>0.4</u>	<u>0.4</u>	<u>0.0</u>	<u>0.1</u>	<u>0.2</u>	<u>0.1</u>
Total		40.1	38.5	0.5	4.7	19.2	14.1

Mission Statement

To support the City of Rochester's *One City Vision Statement* and *Values* and its *Guiding Principles* and to engage stakeholders and foster public/private partnerships to improve neighborhoods, create healthy real estate markets, stabilize and enhance the tax base, and provide a broad array of housing options to address the needs of diverse households.

Vital Customers

- Internal: City of Rochester Departments; City of Rochester Administration; City Council
- External: For-Profit and Non-Profit Housing Developers; Home Owners and Home Buyers; Real Estate Investors and Landlords; Lenders and Housing Finance Agencies; Tenants; Contractors; Housing Service Providers, Neighborhood Groups, and Community Leaders; Local, State and Federal Government Housing/Development Entities

Critical Processes

- Real Estate Management, Acquisition and Sales
- Grant Development, Oversight, Implementation and Administration
- Development and Implementation of Asset and Neighborhood Based Planning
- Contract Administration, Oversight and Management
- Data-based Research and Ongoing Measurement and Monitoring of Outcomes
- Rehabilitation, Redevelopment, Demolition & Construction Technical Services
- Development of Financing and Capital Solutions for Housing Development
- Marketing of Programs
- Coordinate Efforts to Improve Housing Markets, Increase Home Ownership, Improve Rental Markets, Reduce Vacancy and Foreclosure, Address Homelessness and the Need for Supportive Housing, Encourage Fair Housing Compliance, and De-concentrate Poverty

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Implement Focused Investment strategy to leverage private investment and increase the tax base	Economic Development	First Quarter
Apply for a third Restore New York Communities Initiative grant	Economic Development	First Quarter
Begin construction of market rate housing at Charlotte Street	Economic Development	First Quarter
Prepare former Valley Court Apts. Site on Genesee Street for market rate development	Economic Development	First Quarter
Develop a Housing Plan to complement the City's new Housing Policy	Economic Development	Second Quarter

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF HOUSING & PROJECT DEVELOPMENT

Objective	Priorities Supported	Projected Completion
Work with Economic Development Department to issue RFPs for the redevelopment of several downtown sites, including Josh Lofton building for market rate or rental development	Economic Development	Second Quarter
Begin demolition projects at former Photo-Tech facility on Driving Park Avenue and on the Andrew Street site	Economic Development	Third Quarter
Work with Economic Development Department to begin relocations and demolition of low rise structure and the renovations of the Tower at River Park Commons	Economic Development	Fourth Quarter
Work with Economic Development Department to issue an RFP to Develop and submit RFP for the development at Main Street and North Plymouth Avenue parking lot for market rate/rental housing	Economic Development	Fourth Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Vacant residential properties	2,285	2,478	2,285	2,478
Vacant residential properties reoccupied/rehabilitated	141	146	315	260
Residential properties demolished	266	190	285	190
New homes sold	10	10	40	14
Home ownership opportunities created	104	129	177	118
Rental units developed, HIP properties Housing Development Fund Corporation (HDFC)	77	75	147	206
Residential properties receiving City rehabilitation assistance	567	614	717	790
Surplus City property:				
• Structures	290	350	400	400
• Vacant lots	2,200	2,282	2,250	2,300
Tax foreclosures (City and County)	216	326	300	325
Properties sold	178	190	190	100
Property sales revenue (\$)	950,422	1,000,000	1,050,000	1,000,000
Property rental revenue (\$)	85,747	80,000	80,000	80,000

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF HOUSING & PROJECT DEVELOPMENT

7-17

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
HUD and private owner occupant program properties sold	68	70	85	75
Total vacant buildings (commercial and industrial)	N/A	2,769	2,695	2,769
Lead Hazard Reduction Grant::				
• Grants awarded	147	180	216	200
• Value (\$)	3,528,000	4,320,000	5,184,000	4,000,000
• Average award	24,000	24,000	24,000	20,000
Demolitions:				
• By private owner	220	103	100	100
• By City contract	282	205	200	200
Lead Program Support contracts monitored				
Vacant Residential Properties	2,285	2,478	2,285	2,478
Housing programs/projects managed	141	146	121	130
Vacant properties qualified for housing initiatives	2,133	2320	2,133	2,320
Housing investment funds leverage (\$000)	26,870	39,785	84,230	127,789

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,547,700	2,259,100	-288,600
Employee Years	37.6	35.1	-2.5

Change Detail

Salary & Wage	General		Vacancy			
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
43,300	2,400	2,100	0	19,100	-355,500	-288,600

Major Change

Reduced funding from the Property Management Fund due to the demolition of Valley Court Apartments	-150,000
Three administrative staff positions eliminated as an efficiency measure	-135,400
One Senior Real Estate Specialist position eliminated as an efficiency measure	-65,700
One Property Rehabilitation Specialist position eliminated as an efficiency measure	-54,700
One Community Planner added to support City Living Sunday	53,900
Productivity improvements result in savings	-3,600

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF HOUSING & PROJECT DEVELOPMENT

Program Change

Reduction in building maintenance contracts for City-owned properties due to the demolition of Valley Court Apartments.

Organization

Administration directs and coordinates the operation of the Bureau.

Real Estate sells, leases, manages, and acquires real estate for the City of Rochester, the Rochester Urban Renewal Agency, and other agencies, where specific projects require the assembly of land. The unit conducts appraisals, determines the disposition of real estate in conjunction with other City departments, and conducts negotiated sales and other sales programs to promote increasing taxable value for the City.

The Technical Services activity provides application taking, processing, and technical construction monitoring and assistance for the City's housing rehabilitation and demolition program. This includes determining rehabilitation program eligibility, preparing written specifications and cost estimates, and conducting construction inspections. Demolition support includes inspecting demolition projects, providing supporting information for demolition hearings, and preparing demolition specifications. The unit also undertakes proposal review, structural analysis, and rehabilitation cost estimating for City-sponsored housing efforts.

Contract Services prepares and monitors contracts for neighborhood revitalization programs, demolition and asbestos removal, housing services, and subsidy and development activities for the Department. This activity performs financial services for the City's housing rehabilitation programs. It is also responsible for planning Council legislation, financial reports, grantee performance and quarterly program/project status reports for the Bureau.

The Housing unit plans, implements, and monitors the City's housing programs and projects, including home ownership and rental efforts. It collects and analyzes housing data and provides information for program and policy development. Housing also functions as a liaison with external housing entities and provides assistance to private and non-profit developers. It seeks and leverages public and private financial resources to implement housing development projects

DEPARTMENT OF COMMUNITY DEVELOPMENT
 BUREAU OF HOUSING & PROJECT DEVELOPMENT
 EXPENDITURE SUMMARY

7-19

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	2,033,259	2,057,600	2,153,200	1,988,100
Materials & Supplies	12,579	9,800	14,000	16,800
Services	383,271	372,400	380,500	254,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,429,109	2,439,800	2,547,700	2,259,100
Appropriation by Activity				
Administration	154,136	202,600	206,600	209,700
Real Estate	781,383	753,500	742,200	651,500
Technical Services	712,330	724,400	803,600	637,900
Contract Services	340,259	340,100	341,400	302,900
Housing	<u>441,002</u>	<u>419,200</u>	<u>453,900</u>	<u>457,100</u>
Total	2,429,109	2,439,800	2,547,700	2,259,100
Employee Years by Activity				
Administration	2.0	2.0	2.0	2.0
Real Estate	6.9	6.9	6.9	8.3
Technical Services	14.9	14.9	14.9	11.0
Contract Services	7.9	8.9	7.9	7.9
Housing	<u>5.9</u>	<u>5.9</u>	<u>5.9</u>	<u>5.9</u>
Total	37.6	38.6	37.6	35.1

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF HOUSING & PROJECT DEVELOPMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Real Estate	Technical Services	Contract Services	Housing
Br.	Title	Budget 2007-08	Approved 2008-09					
33	Director of Development Services	1	1	1				
28	Director of Real Estate	1	1		1			
28	Manager, Contract Services	1	1				1	
28	Manager, Housing	1	1					1
28	Manager, Technical Services	1	1			1		
26	Associate Administrative Analyst	1	1				1	
26	Associate Real Estate Specialist	1	1		1			
24	Senior Community Housing Planner	3	3		1			2
24	Senior Community Program Planner	2	2				2	
24	Senior Property Rehab. Specialist	1	1			1		
24	Senior Real Estate Specialist	2	1		1			
21	Property Rehabilitation Specialist	0	4			4		
20	Administrative Analyst	1	1				1	
20	Building Construction Inspector	3	3			3		
20	Community Housing Planner	2	3		1			2
20	Executive Assistant	2	1	1				
20	Property Rehabilitation Specialist	5	0					
20	Real Estate Specialist Bilingual	1	1		1			
20	Real Estate Specialist	0	1		1			
18	Municipal Assistant	1	0					
16	Administrative Assistant	1	0					
12	Project Assistant	0	1		1			
12	Project Assistant Bilingual	0	1				1	
11	Secretary	2	1				1	
9	Clerk II	1	0					
9	Clerk II with Typing	1	1			1		
9	Clerk II with Typing Bilingual	1	1				1	
7	Clerk III with Typing	2	2			1		1
EMPLOYEE YEARS								
Full Time		38.0	35.0	2.0	8.0	11.0	8.0	6.0
Overtime		0.1	0.1	0.0	0.0	0.1	0.0	0.0
Part Time, Temporary, Seasonal		0.0	0.4	0.0	0.4	0.0	0.0	0.0
Less: Vacancy Allowance		<u>0.5</u>	<u>0.4</u>	<u>0.0</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>
Total		37.6	35.1	2.0	8.3	11.0	7.9	5.9

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by conducting and coordinating strategic policy and physical development plans for the city. This is accomplished through the development and oversight of the Comprehensive Plan. The Comprehensive Plan serves as the fundamental basis for making public and private decisions on land regulations and development, future investment and the allocation of critical resources.

Vital Customers

- Internal: City of Rochester Departments; Policymakers
- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester

Critical Processes

- Research, Statistics, and GIS Mapping - includes census demographics, CIP analysis, community development, economic development, infrastructure, parks, public schools, public safety, New York labor, health care & human services;
- Comprehensive Plan monitoring and updates, area plans (Center City, waterfront, significant projects, etc.), and county planning (Renaissance Square, regional transportation council, etc.); and
- Community Planning - NBN sector neighborhood support and CDC/ Community organization support. The "Neighbors Building Neighborhoods" (NBN) serves as the vehicle for a comprehensive citizen planning process. The community planning role is advisory to the executive and legislative branches of city government on land use, quality of life, and neighborhood budget issues.

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Develop a new Neighbors Building Neighborhoods (NBN) 5 Process	Customer Service	First Quarter
Provide Planning Support for Focused Investment Strategy	Customer Service Economic Development	First Quarter
Complete new Neighbors Building Neighborhoods (NBN) 5 Sector Action Plans	Customer Service & Economic Development	Fourth Quarter

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF PLANNING

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Geographic (GIS) and Demographic Information analyses & requests completed	35	35	150	150
Comprehensive Plan Updates & Amendments	0	1	N/A	3
Zoning Reviews -- Design reviews assisted	60	60	60	60
Special Area & Concept Plans/ Models (Focused Investment Strategies, Right Sizing Greening Initiatives, and future development)	4	4	4	4

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	763,100	676,400	-86,700
Employee Years	10.0	10.0	0.0

Change Detail

Salary & Wage <u>Adjustment</u>	General		Vacancy			<u>Total</u>
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
-12,800	800	200	-18,100	1,500	-58,300	-86,700

Major Change

As proposed by the Mayor:

One time GTC funding to support staffing ends	-40,000
Reduction in Professional Services contracts due to efficient use of internal resources	-15,000
Productivity improvements results in savings	-8,300

As amended by City Council:

Funds are transferred from Contingency to fund a planning charette for the Bull's Head area	5,000
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Organization

Administration manages the Bureau. It develops goals and policies and evaluates the progress of work objectives for the Bureau. It also prepares and coordinates responses to requests by other City and non-City agencies, as well as the general public, on topics related to current and future City plans and conditions. This activity coordinates the City's various planning programs with the Mayor's Office, City Council, City departments and other agencies, including the Genesee-Finger Lakes Regional Planning Council, Monroe County Department of Planning, and the Genesee Transportation Council.

Comprehensive Planning undertakes the physical, economic, and social factors relevant to the well being of the City. Staff analyzes and maps data on the physical, social, and economic characteristics and trends of the City and provides various analyses, products, technical planning advice, and consultant services to City departments for planning related projects and or topics. In addition, it develops plans and implementation programs for special areas of the City, including its waterfront, and provides support and assistance to other Community Development Bureaus, City Departments, and neighborhood groups on community design issues.

DEPARTMENT OF COMMUNITY DEVELOPMENT
 BUREAU OF PLANNING
 EXPENDITURE SUMMARY

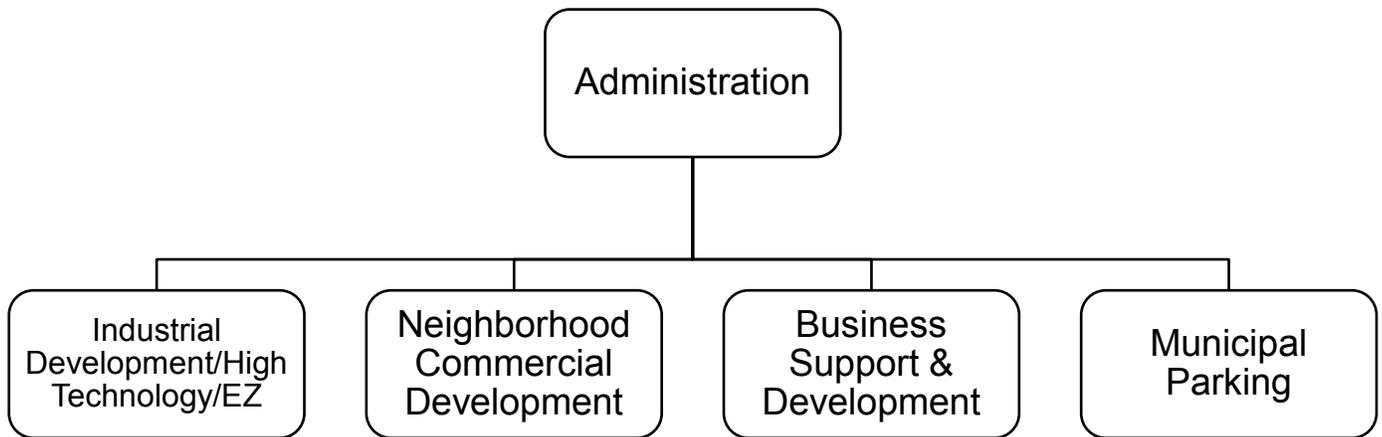
	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	303,275	636,800	613,200	582,300
Materials & Supplies	7,526	7,000	12,800	9,500
Services	155,831	96,400	137,100	84,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	466,632	740,200	763,100	676,400
Appropriation by Activity				
Administration	262,019	234,600	281,200	202,200
Comprehensive Planning	<u>204,613</u>	<u>505,600</u>	<u>481,900</u>	<u>474,200</u>
Total	466,632	740,200	763,100	676,400
Employee Years by Activity				
Administration	2.1	2.0	2.0	2.0
Comprehensive Planning	<u>3.1</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
Total	5.2	10.0	10.0	10.0

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF PLANNING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Comprehensive Planning
Br.	Title	Budget 2007-08	Approved 2008-09		
32	Director of Planning	1	1	1	
28	Supervising City Planner	1	1		1
26	Associate Community Program Planner	1	1		1
24	Senior City Planner	1	1		1
24	Sr. Community Program Planner Bilingual	1	1		1
20	Community Program Planner	1	1		1
18	Asst Community Program Planner	1	1		1
18	Jr. City Planner	1	1		1
12	GIS Technician	1	1		1
9	Clerk II with Typing	1	1	1	
EMPLOYEE YEARS					
	Full Time	10.0	10.0	2.0	8.0
	Overtime	0.0	0.1	0.0	0.1
	Part Time, Temporary, Seasonal	0.0	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.1</u>	<u>0.0</u>	<u>0.1</u>
	Total	10.0	10.0	2.0	8.0

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by providing technical and financial assistance to city businesses in an effort to promote economic growth as evidenced by job creation and retention, additional investment in the city, vibrant commercial strips and an increase in the tax base.



Vital Customers

- Business owners-those in the city and those considering moving to the city
- Real estate developers
- City neighborhoods
- Business associations

Critical Processes

- Acting as a one stop shop for city businesses through delivery of excellent customer service.
- Technical assistance and financial assistance in the form of loan and grant programs, especially where resources are lacking from other sources.
- Analysis of the strengths and weaknesses as well as the comparative advantages of the local economy.
- Leveraging of investment and involvement of the public and private sector to catalyze business expansion and attraction.
- Advocating for the well being of the community, protecting the interests of existing businesses and educating the general public about economic development costs and benefits.
- Vision setting for the future development of the City of Rochester, leveraging community involvement and resources.
- Site selection, land assembly and real estate development.
- Financial analysis.

2008-09 Work Program

Bureau	Highlights	Priorities Supported	Projected Completion
Municipal Parking	Implement relocation plan for monthly parkers due to ESL and PAETEC development	Customer Service	First Quarter
	Reopen Mortimer St. Garage due to PAETEC development	Customer Service	First Quarter
	Implement Phase II for potential sale of up to two garages	Economic Development	Second Quarter
Industrial Development /High Technology/EZ	Support the site development of ESL Headquarters	Economic Development	Second Quarter
Business Support & Development	Completion of the Midtown Redevelopment Plan and SEQR Review	Economic Development	Second Quarter
	Secure new operator/leasee for the Centers at High Falls	Economic Development	Third Quarter

Bureau	Highlights	Priorities Supported	Projected Completion
	Work with Community Development to issue RFPs for the redevelopment of several downtown sites, including the Main Street and N. Plymouth Avenue parking sites	Economic Development	Fourth Quarter
Commissioner's Office	Assist with the reorganization of the Departments of Community Development, Economic Development, and Neighborhood Service Centers into one department, to be phased in by June 2009.	Customer Service	Fourth Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Industrial Development/High Technology/EZ				
Industrial businesses (manufacturing & wholesale) (est.)	1,800	1,900	1,900	1,950
Requests for technical assistance or financial assistance	550	635	635	650
RC companies receiving commercial revitalization deductions (CRD)	9	6	10	10
Value of CRD allocations (000)	8,083,505	12,000,000	12,000,000	12,000,000
Industrial Development/EZ				
Total Investment (\$000)	178,088.2	53,734.1	39,690.0	52,190.0
Jobs generated:				
• Created	1,123	563	725	752
• Retained	14,849	3,222	1,235	2,771
Minority/Women's Business Enterprise financial applications approved	4	5	5	6
High Technology				
High Technology Investment (\$000)	N/A	8,003	3,310	5,000
High Technology Jobs generated:				
• Created	N/A	200	65	100
• Retained	N/A	543	265	285

ECONOMIC DEVELOPMENT

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Neighborhood Commercial Development				
Commercial businesses (retail & service) (est.)	4,515	4,897	4,897	5,000
Requests for financial or technical assistance	3,180	3,816	3,816	3,950
Minority/Women's Business Enterprise financial applications processed	50	65	65	65
Investment (\$000)	4,581.1	4,000.0	3,600.0	4,400.0
Jobs generated:				
• Created	147	200	100	220
• Retained	421	500	500	550
Minority/Women's Business Enterprise financial applications approved	45	55	55	60
Business associations supported	18	18	17	18
Business Support & Development				
Business associations supported	6	6	6	6
Investment (\$000)	16,329.7	56,200.0	20,500.0	85,000.0
Jobs generated:				
• Created	272	143	230	150
• Retained	377	629	400	500
Municipal Parking				
Parking spaces:				
• Garages	8,515	8,043	8,043	5,833
• Lots	1,577	1,577	1,577	1,577
• Street meters and metered lots	1,545	1,545	1,545	1,516
Annual car counts:				
• Garages	2,014,379	2,290,000	2290,000	2290,000
• Lots (Not Metered) estimated	177,886	177,886	177,886	177,886
• Street meters & metered Lots	203,940	203,940	203,940	200,112

Year-To-Year Comparison

	Budget <u>2007-08</u>	Budget <u>2008-09</u>	<u>Change</u>	Percent <u>Change</u>
Bureau				
Administration	459,800	459,100	-700	-0.2%
Industrial Development/High Technology/EZ	408,400	408,700	300	0.1%
Neighborhood Commercial Development	309,200	320,100	10,900	3.5%
Business Support & Development	163,400	425,400	262,000	160.3%
Municipal Parking	<u>1,262,400</u>	<u>1,047,500</u>	<u>-214,900</u>	-17.0%
Total	2,603,200	2,660,800	57,600	2.2%

Employee Years	21.9	20.8	-1.1	-5.0%
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Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
7,900	3,900	-241,500	0	10,500	276,800	57,600

Major Change

As proposed by the Mayor:

Transfer the High Falls Entertainment District buildings from the Dept. of Recreation and Youth Services	392,600
Efficiencies and cost savings resulting from transfer	-80,000
Organizational restructuring results in elimination of one position and reduces expenses	-19,400
Productivity improvements result in savings	-15,700
Sale of land parcel at Science Park reduces maintenance costs	-5,700

As amended by City Council

Funds are transferred from Contingency to to fund support for the Downtown Community Forum's ongoing series on economic development	5,000
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Organization

Administration develops overall economic development policies and provides support services to the Department. Administration's activities include fiscal control, budgeting, personnel and office management, information systems, communications, and administrative support. This activity administers the progress of the Renewal Community and Federal Enterprise Community Zone programs and oversees the Federal Section 108 Loan, the Economic Development Initiative Grant, and the New York State Empire Zone programs. Staff provides services to the Rochester Economic Development Corporation (REDCO), an entity that facilitates financial packaging for business and development projects.

Industrial Development/High Technology/EZ implements industrial development programs designed to generate jobs and investment through the attraction of new businesses to the City and the expansion and retention of existing industrial businesses within the City. It provides outreach, financial, technical, and site selection assistance to businesses and coordinates high-technology projects.

Neighborhood Commercial Development fosters neighborhood commercial development by focusing on the following: Business Association Support, Entrepreneurial Recruitment, Business Outreach, Business Skills Strengthening, Access to Capital, Exterior Improving Matching Grants, Security Matching Grants, ShopInRtown.com, and a four step revitalization process for neighborhood commercial strips.

Business Support & Development coordinates real estate development, oversees feasibility and consultant studies, monitors professional service agreements, completes site and financial analyses, performs market research, performs outreach to center city and entertainment district businesses, and provides support and pre-development services for the Department.

Municipal Parking administers the City's Municipal Parking program. This includes monitoring contracts for the operation of 8 garages and 16 parking lots, capital expenditure planning and monitoring of revenue collection. This activity also oversees contractual operation of the East End garage on behalf of the Cultural Center Commission.

ECONOMIC DEVELOPMENT
EXPENDITURE SUMMARY

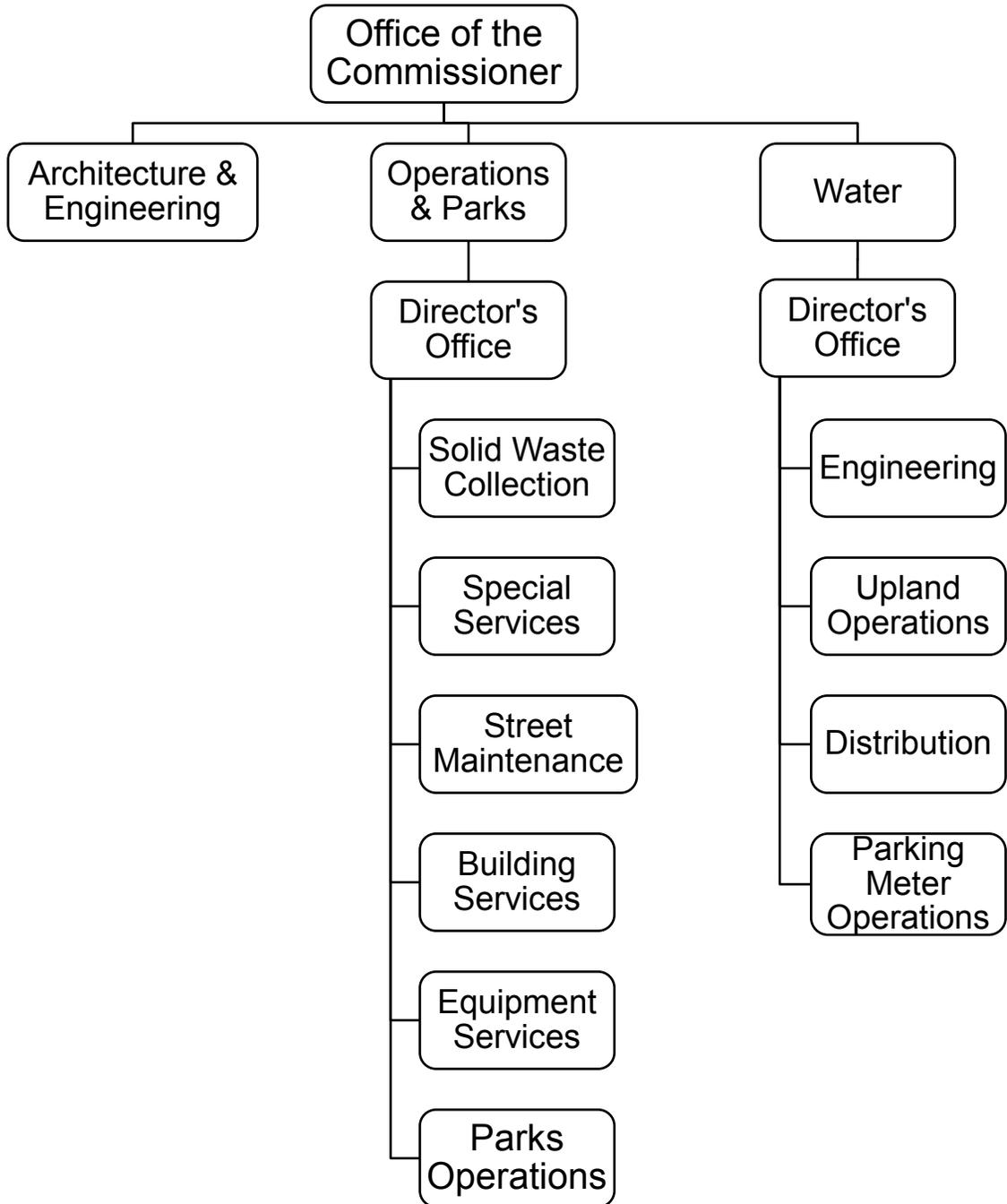
	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	1,395,939	1,428,500	1,456,100	1,444,600
Materials & Supplies	5,651	5,300	8,000	8,800
Services	1,119,045	1,066,600	1,139,100	1,207,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,520,636	2,500,400	2,603,200	2,660,800
Appropriation by Activity				
Administration	487,526	439,200	459,800	459,100
Industrial Dev./High Technology/EZ	387,355	408,400	408,400	408,700
Neighborhood Commercial Development	296,623	309,200	309,200	320,100
Business Support & Development	438,413	1,180,200	163,400	425,400
Municipal Parking	<u>910,719</u>	<u>163,400</u>	<u>1,262,400</u>	<u>1,047,500</u>
Total	2,520,636	2,500,400	2,603,200	2,660,800
Employee Years by Activity				
Administration	3.7	3.2	3.2	3.2
Industrial Dev./High Technology/EZ	6.0	6.0	6.0	6.0
Neighborhood Commercial Development	5.0	4.0	4.0	4.0
Business Support & Development	3.0	3.0	3.0	3.0
Municipal Parking	<u>5.1</u>	<u>5.7</u>	<u>5.7</u>	<u>4.6</u>
Total	22.8	21.9	21.9	20.8

ECONOMIC DEVELOPMENT DEPARTMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS			Administration	Industrial Development/ High Tech./EZ	Neighborhood Commercial Development	Business Support & Development	Municipal Parking	
Br.	Title	Budget 2007-08						Approved 2008-09
36	Commissioner	1	1					
35	Deputy Commissioner	1			1			
30	Manager of Business Development	1		1				
30	Manager of Downtown Development	1				1		
26	Associate Administrative Analyst	1	1					
26	Associate Economic Develop Specialist	2		1		1		
26	Economic Development Manager	1		1				
26	Municipal Parking Coordinator	1					1	
26	Senior Marketing Specialist	0			1			
26	Senior Marketing Specialist Bilingual	0			1			
24	Marketing Specialist	1						
24	Marketing Specialist Bilingual	1						
24	Senior Economic Development Specialist	4		2	1	1		
20	Senior Accountant	1						
18	Secretary to Commissioner	1	1					
18	Senior Field Auditor	1					1	
14	Municipal Parking Compliance Monitor	1					1	
11	Secretary	1		1				
9	Clerk II with Typing	1					1	
EMPLOYEE YEARS								
	Full Time	21.0	20.0	3.0	6.0	4.0	3.0	4.0
	Overtime	0.1	0.0	0.0	0.0	0.0	0.0	0.0
	Part Time, Temporary, Seasonal	0.8	0.8	0.2	0.0	0.0	0.0	0.6
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	21.9	20.8	3.2	6.0	4.0	3.0	4.6

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by providing a safe, clean, and attractive community through efficient planning, design, and delivery of services that contribute to the highest possible quality of life within the City of Rochester.



Highlights of the Department's 2008-09 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	Priorities Supported	Projected Completion
Office of Commissioner	Complete interim remedial activities at 354 Whitney Street	Economic Development	First Quarter
	Complete cleanup of 399 Gregory Street brownfield site	Economic Development	Second Quarter
	Complete Port Marina Market and Concept study	Economic Development	Second Quarter
	Complete Phase I of Photech environmental restoration cleanup project	Economic Development	Third Quarter
Architecture & Engineering	Commence construction phase of City Hall Brownstone Restoration	Economic Development	First Quarter
	Continue discussions with Rochester Gas & Electric for street lighting purchase	Customer Service	First Quarter
	Complete design of El Camino Trail	Economic Development	Third Quarter
	Complete design of Manhattan Square Park Phase III	Economic Development	Fourth Quarter
Operations & Parks	Implement "PRIME" young adult work program	Customer Service	First Quarter
	Investigate opportunity to consolidate administration of Fire Apparatus Maintenance with Equipment Services	Customer Service	First Quarter
	Partner with Office of Management & Budget to conduct a cost benefit analysis for single stream recycling	Customer Service	First Quarter
Water	Restructure Parking Meter Operations Activity	Customer Service	First Quarter
	GIS Program: Continue Phase II GPS location of small water services	Customer Service	First Quarter
	Conduit Modernization Program: pipe replacement/rehabilitation north of Rush Reservoir-Primary Design	Customer Service	Fourth Quarter

Year-To-Year Comparison

<u>Bureau</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Office of the Commissioner	1,126,700	1,070,200	-56,500	-5.0%
Architecture & Engineering	8,361,100	8,348,700	-12,400	-0.1%
Operations & Parks	51,539,300	57,408,700	5,869,400	11.4%
Water	22,237,700	22,565,700	328,000	1.5%
Total	83,264,800	89,393,300	6,128,500	7.4%
Less: Intrafund Credit*	5,595,000	6,724,600	1,129,600	20.2%
	77,669,800	82,668,700	4,998,900	6.4%
Employee Years	738.7	728.2	-10.5	-1.4%

*Reflects chargeback for motor equipment services.

Change Detail

<u>Salary & Wage</u> <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u> <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
921,500	1,556,600	1,286,500	0	2,900	1,231,400	4,998,900

Major Change Highlights

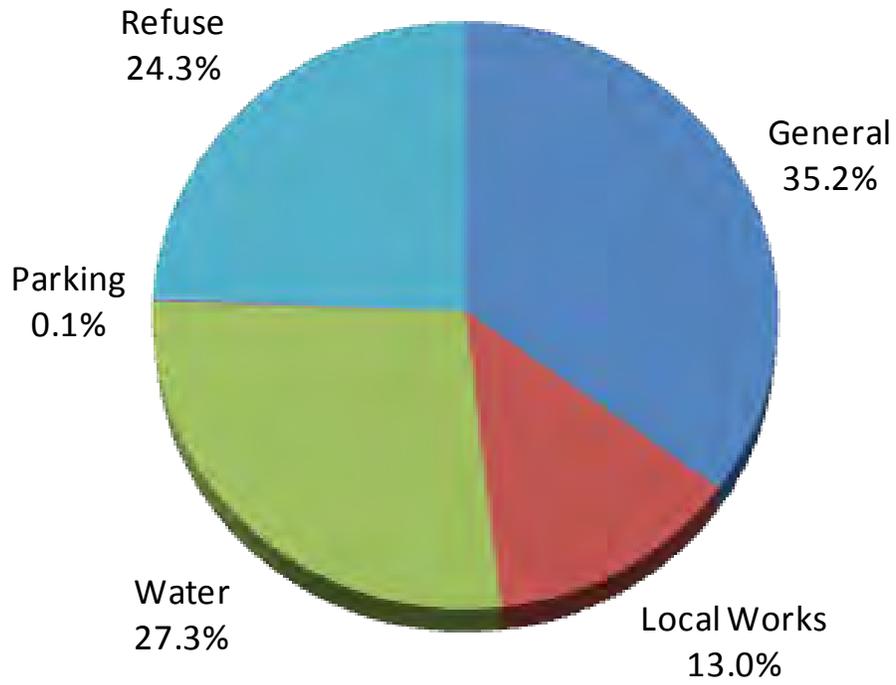
In lieu of depreciation increases to fund future capital purchases in the Refuse Fund	2,563,100
Net impact of personnel transactions	-740,300
Increase in City-owned street lights and increased lamp efficiency results in saving	-388,800
A one-time budget reduction in 2007-08 does not recur	255,800
Reduction in refuse tonnage results in savings	-251,200
Energy efficiencies result in savings	-100,000
Reduce in lieu of tax payment to the General Fund due to decrease in Non-Homestead tax rate	-85,400
Productivity improvements results in savings	-46,400

DEPARTMENT OF ENVIRONMENTAL SERVICES

Fund Summary

<u>Bureau/Division</u>	<u>General</u>	<u>Local Works</u>	<u>Water</u>	<u>Parking</u>	<u>Refuse</u>	<u>Total</u>
Commissioner	787,700	63,600	109,100		109,800	1,070,200
Architecture & Engineering	8,214,300	134,400				8,348,700
Operations & Parks:						
Director's Office	1,790,200	107,100			201,800	2,099,100
Solid Waste Collection					18,940,400	18,940,400
Special Services	2,210,500	9,027,900			836,500	12,074,900
Street Maintenance	1,394,000	1,407,400				2,801,400
Building Services	6,498,200					6,498,200
Equipment Services	12,644,500	21,800	13,000		35,100	12,714,400
Parks Operations	<u>2,280,300</u>					<u>2,280,300</u>
Operations Total	26,817,700	10,564,200	13,000		20,013,800	57,408,700
Water Fund Operating Units and Fixed Charges			22,446,000			22,446,000
Parking Meter Operations				<u>119,700</u>		<u>119,700</u>
Water Total			22,446,000	119,700		22,565,700
Subtotal	35,819,700	10,762,200	22,568,100	119,700	20,123,600	89,393,300
Less Intrafund Credits:						
- Equipment Services	6,724,600					6,724,600
Net Total	29,095,100	10,762,200	22,568,100	119,700	20,123,600	82,668,700

Operating Budget By Fund



DEPARTMENT OF ENVIRONMENTAL SERVICES
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	31,963,546	32,789,700	33,205,400	33,601,100
Materials & Supplies	7,726,088	9,202,700	9,175,500	11,025,700
Services	29,148,743	31,424,200	32,647,900	33,947,500
Other	<u>8,085,675</u>	<u>8,236,000</u>	<u>8,236,000</u>	<u>10,819,000</u>
Total	76,924,052	81,652,600	83,264,800	89,393,300
Less: Intrafund Credit*	<u>5,301,041</u>	<u>5,595,000</u>	<u>5,595,000</u>	<u>6,724,600</u>
Total	71,623,011	76,057,600	77,669,800	82,668,700
Appropriation by Activity				
Office of the Commissioner	3,323,275	1,122,900	1,126,700	1,070,200
Architecture & Engineering	7,833,424	7,881,900	8,361,100	8,348,700
Operations & Parks	44,660,540	50,642,400	51,539,300	57,408,700
Water	<u>21,106,813</u>	<u>22,005,400</u>	<u>22,237,700</u>	<u>22,565,700</u>
Total	76,924,052	81,652,600	83,264,800	89,393,300
Less: Intrafund Credit*	<u>5,301,041</u>	<u>5,595,000</u>	<u>5,595,000</u>	<u>6,724,600</u>
Total	71,623,011	76,057,600	77,669,800	82,668,700
Employee Years by Activity				
Office of the Commissioner	65.0	14.3	14.8	14.0
Architecture & Engineering	60.6	57.9	67.8	66.5
Operations & Parks	444.9	473.0	508.4	503.5
Water	<u>142.6</u>	<u>143.9</u>	<u>147.7</u>	<u>144.2</u>
Total	713.1	689.1	738.7	728.2

*Reflects chargeback for motor equipment service.

Mission Statement

Office of the Commissioner:

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by assisting the Mayor and Commissioner in achieving their vision for the Department.

This is accomplished by:

- Establishing a rapport and fostering a healthy exchange of dialogue between the Department and the City's central service units in order to secure the appropriate resources for the operating units so that they may carry out their essential missions;
- Working in partnership with the operating units to improve customer service, and the efficiency and effectiveness of operations;
- Improving the flow of communication throughout the Department and enhancing the Department's capabilities to interact in a meaningful way with its customers; and
- Assisting the Mayor and Commissioner in achieving their vision for the Department by assisting the operating units in attaining stated goals and objectives.

Environmental Quality:

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* through the provision of efficient environmental investigation, cleanup, compliance and redevelopment services for the City of Rochester and the public. These services meet regulatory agency requirements, address environmental issues, maintain environmental compliance at City facilities and promote redevelopment and improved property valuations in order to protect, preserve and enhance the natural and built environment of the City of Rochester.

Vital Customers

Office of the Commissioner:

- Internal: City of Rochester Administration; City Senior Management Team; City of Rochester Departments; City of Rochester Employees
- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester

Environmental Quality:

- Internal: City of Rochester Departments
- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester; Community groups; Local, state and federal granting and regulatory agencies

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Complete interim remedial activities at 354 Whitney Street	Economic Development	First Quarter
Continue succession planning efforts	Customer Service	First Quarter

DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER

Objective	Priorities Supported	Projected Completion
Complete cleanup of 399 Gregory Street brownfield site	Economic Development	Second Quarter
Complete Port Marina Market and Concept study	Economic Development	Second Quarter
Complete Phase I of Photech environmental restoration cleanup project	Economic Development	Third Quarter

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Spill responses completed	7	8	10	10
New York State cleanup agreements and orders	20	21	20	21
Cleanup cost per acre (\$):				
• Planned residential site reuse	N/A	N/A	625,000	510,600
• Planned commercial/industrial reuse	235,800	163,100	128,000	332,100
Sites remediated*	3	2	3	4
Acres remediated	5.3	3.6	5.1	4
N/A - Not Applicable				

*2006-07 Actual: 935 W Broad St, Ferrano Street Wetland, Brooks Landing redevelopment
 2007-08 Estimated: 151-191 Mt Hope Avenue, 877 West Broad Street
 2007-08 Budget: 151-191 Mt. Hope Avenue, 399 Gregory Street, 110 Colfax Street
 2008-09 Budget: 399 Gregory Street, 110 Colfax Street, 425-435 Mt Hope Avenue, 1200 East Main St.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,126,700	1,070,200	-56,500
Employee Years	14.8	14.0	-0.8

Change Detail

<u>Salary & Wage</u> <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u> <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
20,900	2,600	16,200	0	-1,200	-95,000	-56,500

Major Change

One full time position is eliminated as an efficiency measure	-104,300
A one-time budget reduction in 2007-08 does not recur	13,100
Productivity improvements result in savings	-3,800

DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	2,938,688	1,001,500	1,017,200	946,900
Materials & Supplies	54,901	21,800	21,800	21,300
Services	329,686	99,600	87,700	102,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,323,275	1,122,900	1,126,700	1,070,200
Appropriation by Activity				
Administration	708,790	625,000	624,100	552,600
Environmental Quality	412,157	497,900	502,600	517,600
Security	1,333,416	0	0	0
Office of Customer Satisfaction	666,081	0	0	0
Technology Services	<u>202,831</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,323,275	1,122,900	1,126,700	1,070,200
Employee Years by Activity				
Administration	9.0	7.4	7.8	6.9
Environmental Quality	6.2	6.9	7.0	7.1
Security	34.0	0.0	0.0	0.0
Office of Customer Satisfaction	12.4	0.0	0.0	0.0
Technology Services	<u>3.4</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	65.0	14.3	14.8	14.0

DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Environmental Quality
Br.	Title	Budget 2007-08	Approved 2008-09		
36	Commissioner	1	1	1	
35	Deputy Commissioner	1	0		
32	Manager of Environmental Quality	1	1		1
29	Principal Staff Assistant	1	1	1	
27	Senior Environmental Specialist/Compliance	1	1		1
27	Senior Environmental Specialist/Remediation	1	1		1
26	Human Resource Coordinator	1	1	1	
23	Environmental Specialist/Remediation	1	1		1
21	Environmental Technician	1	1		1
20	Executive Assistant	1	1		1
18	Secretary to the Commissioner	1	1	1	
7	Data Entry Clerk	1	1	1	
6	Receptionist Typist	1	1	1	
EMPLOYEE YEARS					
	Full Time	13.0	12.0	6.0	6.0
	Overtime	0.1	0.1	0.0	0.1
	Part Time, Temporary, Seasonal	1.7	1.9	0.9	1.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	14.8	14.0	6.9	7.1

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by focusing on customer service, efficiency, and excellence, the Bureau of Architecture and Engineering serves as the steward of the City's infrastructure. The Bureau collaborates with community representatives, utilities, business owners, and other City Departments on public improvement projects that enhance quality of life and economic development opportunities in our neighborhoods. The Bureau uses in-house resources and manages consultants and contractors in order to perform design and construction services in the public realm related to streetscapes, street lighting, trails, bridges, and City owned buildings.

Vital Customers

- Internal: City of Rochester Departments
- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester; Residents and businesses in surrounding region; Public and Private utilities

Critical Processes

- Annual creation and implementation of the City-wide capital improvement program.
- Provide for public safety through regulation in the Right Of Way
- Stewardship of public infrastructure
- Surveying/mapping/monumentation to support land values and assessments

2008-09 Work Program:

Objective	Priorities Supported	Projected Completion
Continue discussions with Rochester Gas & Electric for street lighting purchase	Customer Service	First Quarter
Commence construction phase of City Hall Brownstone Restoration	Economic Development	First Quarter
Complete design of El Camino Trail	Economic Development	Third Quarter
Complete design of Manhattan Square Park Phase III	Economic Development	Fourth Quarter

Key Performance Indicators

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
Development Projects designed (\$000,000):				
• In-house	.43	.08	.41	.24
• Consultants	8.59	5.86	8.18	8.22
Street Design Value of street improvement projects designed (\$000,000):				
• In-house	4.04	5.24	4.25	4.25
• Consultants	9.23	7.47	8.75	8.75

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Architectural Services				
Facilities in building renovation program	145	174	145	145
Value of projects designed (\$000,000):				
• In-house	1.95	3.22	1.35	1.57
• Consultant	5.48	14.74	8.0	5.0
Street Lighting				
City maintained lights	15,348	15,900	15,900	16,400
RG&E maintained lights	12,200	11,800	11,800	11,400
Calls for service	6,428	6,700	5,800	6,700

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	8,361,100	8,348,700	-12,400
Employee Years	67.8	66.5	-1.3

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
85,200	200,100	1,900	0	3,600	-303,200	-12,400

Major Change

Increase in City-owned street lights and increased lamp efficiency results in savings	-388,800
A one-time budget reduction in 2007-08 does not recur	176,300
Elimination of vacant positions results in efficiency savings	-76,600
Transfer support person to Operations	-38,400
Increase charge from Monroe County for pavement striping	16,200
Increase miscellaneous supplies in Street Lighting unit	8,100

Organization

Administration manages the Bureau and provides technical support for City projects, including planning, coordination, and implementation of capital projects. Administrative tasks include establishing Bureau policies, reviewing operational efficiencies and monitoring operational and capital budgets.

Development plans, implements, and provides technical support for City Capital projects, including design, coordination, and management of projects.

Construction inspects and administers construction activities funded by the City. This includes monitoring construction progress, coordinating traffic movement around street related projects, and preparing and processing project cost estimates.

Maps & Surveys maintains the Official City Map, records deeds of property transferred in the City, notifies the Assessor of ownership changes, reviews subdivision requests, assigns street numbers to new buildings, reproduces documents, maps, and construction plans for City departments, maintains the City's survey monuments, and makes necessary surveys.

The Permit Office issues permits for construction work in the right-of-way. This work includes street openings, trenching, driveway construction, new water services and renewals, water abandonments, and use of hydrants and barricades. The office reviews and processes permit applications, reviews letters of credit, reviews liability insurance certificates, investigates public complaints, inspects sites for which permits have been issued, tests street restorations (utility cuts) for compliance with standards and specifications, and prepares Notice and Orders resulting from code violations.

Street Design plans and implements the City's Street Improvement Program. It inspects streets, updates the Street Inventory System and designs improvements such as street resurfacing and reconstruction, asphalt removal, and curb replacement. The unit reviews and acts upon the recommendations of consulting engineers, investigates citizen complaints, and provides technical support to the Administration activity. It also inspects hazardous sidewalks and designs replacements.

Architectural Services plans and executes the City's building renovation program, reviews requests for building-related construction projects, inspects and prepares reports on project requests, designs building construction and renovation projects, and provides technical support to consultants involved in the design of City projects.

Street Lighting oversees the City's street lighting system. Street Lighting functions as liaison with Rochester Gas and Electric Corporation (RG&E). City and Rochester Gas & Electric employees work together to replace damaged or obsolete poles and arrange for upgrading of lighting where necessary. The unit designs street lighting reconstruction projects and reviews street lighting specifications in reconstruction projects designed by consultants. It supervises maintenance and operation of City-owned street lighting facilities and investigates street lighting problems and complaints.

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	3,628,282	3,618,600	3,777,200	3,883,700
Materials & Supplies	205,206	203,100	203,100	216,100
Services	3,999,936	4,060,200	4,380,800	4,248,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	7,833,424	7,881,900	8,361,100	8,348,700
Appropriation by Activity				
Administration	723,953	624,200	782,500	812,900
Development	323,092	322,800	322,800	323,900
Construction	482,060	448,100	448,100	507,600
Maps and Surveys	383,110	425,800	425,800	465,900
Permit Office	296,150	303,900	303,900	309,800
Street Design	696,688	850,300	850,300	878,600
Architectural Services	874,633	695,900	695,900	725,100
Street Lighting	<u>4,053,738</u>	<u>4,210,900</u>	<u>4,531,800</u>	<u>4,324,900</u>
Total	7,833,424	7,881,900	8,361,100	8,348,700
Employee Years by Activity				
Administration	6.1	6.4	7.2	6.3
Development	4.8	5.7	5.7	5.3
Construction	6.3	5.5	7.6	7.7
Maps and Surveys	7.2	7.9	8.9	9.0
Permit Office	5.7	3.9	5.9	5.9
Street Design	15.2	11.4	15.5	15.2
Architectural Services	10.9	11.9	11.9	11.9
Street Lighting	<u>4.4</u>	<u>5.2</u>	<u>5.1</u>	<u>5.2</u>
Total	60.6	57.9	67.8	66.5

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING
PERSONNEL SUMMARY

FULL TIME POSITIONS			Administration	Development	Construction	Maps & Surveys	Permit Office	Street Design	Architectural Services	Street Lighting	
Br.	Title	Budget 2007-08									Approved 2008-09
35	City Engineer	1.0	1.0	1.0							
32	Managing Architect	1.0	1.0						1.0		
32	Managing Engineer-Construction	1.0	1.0			1.0					
32	Managing Engineer-Street Design	1.0	1.0					1.0			
29	Senior Engineer-Street Design	1.0	1.0					1.0			
29	Senior Landscape Architect	1.0	1.0		1.0						
29	Senior Structural Engineer/Bridges	1.0	1.0		1.0						
28	Manager of Maps & Surveys	1.0	1.0			1.0					
27	Senior Architect	2.0	2.0						2.0		
27	Transportation Specialist	1.0	1.0	1.0							
26	Associate Administrative Analyst	1.0	1.0	1.0							
26	Engineer III	4.0	5.0			3.0		2.0			
26	Permit Coordinator	1.0	1.0				1.0				
26	Process Improvement Specialist	0.0	1.0						1.0		
26	Street Light. Program Coordinator	1.0	1.0							1.0	
24	Architect	2.0	2.0						2.0		
24	Assistant Transportation Specialist	1.0	1.0	1.0							
24	Engineer II	5.0	4.0					3.0		1.0	
24	Field Surveyor	1.0	1.0				1.0				
24	Landscape Architect	1.0	1.0		1.0						
24	Senior Administrative Analyst	3.0	1.0					1.0			
23	Assistant Street Light. Prog Coordinator	0.0	1.0							1.0	
23	St. Light. Maintenance/Operations Coord.	1.0	1.0							1.0	
21	Assistant Architect	3.0	4.0						4.0		
21	Assistant Landscape Architect	1.0	1.0		1.0						
21	Engineer I	2.0	3.0		1.0			2.0			
21	Supervisor of Mapping	1.0	1.0				1.0				
21	Supv. Engineering Technician	2.0	2.0			1.0		1.0			
20	GIS Applications Specialist	1.0	1.0				1.0				
18	Assistant Field Surveyor	1.0	1.0				1.0				
18	Junior Architect	1.0	0.0								
18	Principal Engineering Technician	3.0	3.0			1.0	1.0				
16	Management Trainee	0.0	1.0	0.5	0.5						
15	Senior Engineering Technician	7.0	6.0				3.0	3.0			
15	Senior Survey Technician	2.0	2.0				2.0				
13	Administrative Secretary	1.0	1.0	1.0							
12	Engineering Technician	1.0	0.0								
10	Senior Account Clerk	0.0	1.0	1.0							
11	Secretary	3.0	2.0			1.0			1.0		
9	Clerk II	1.0	0.0								
9	Clerk II with Typing	3.0	3.0				1.0			1.0	
7	Clerk III with Typing	2.0	2.0					1.0	1.0		
EMPLOYEE YEARS											
	Full Time	67.0	66.0	6.5	5.5	7.0	9.0	6.0	15.0	12.0	5.0
	Overtime	0.9	1.1	0.1	0.0	0.5	0.2	0.2	0.0	0.1	0.0
	Part Time, Temporary, Seasonal	2.8	2.2	0.0	0.0	0.5	0.2	0.0	0.9	0.3	0.3
	Less: Vacancy Allowance	<u>2.9</u>	<u>2.8</u>	<u>0.3</u>	<u>0.2</u>	<u>0.3</u>	<u>0.4</u>	<u>0.3</u>	<u>0.7</u>	<u>0.5</u>	<u>0.1</u>
	Total	67.8	66.5	6.3	5.3	7.7	9.0	5.9	15.2	11.9	5.2

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF OPERATIONS & PARKS

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by providing quality public works services through the maintenance of a clean, safe and vital environment for the greater Rochester community in order to improve the quality of life and contribute to a place where people choose to live and do business.

Vital Customers

- Internal: City of Rochester Departments
- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Implement "PRIME" young adult work program	Customer Service	First Quarter
Investigate opportunity to consolidate administration of Fire Apparatus Maintenance with Equipment Services	Customer Service	First Quarter
Partner with Office of Management & Budget to identify more fuel efficient or alternative fuel vehicles and expedite acquisition	Customer Service	First Quarter
Partner with Office of Management & Budget to conduct a cost benefit analysis for single stream recycling	Customer Service	First Quarter
Complete rerouting of commercial refuse routes	Customer Service	Second Quarter

Key Performance Indicators

	<u>Actual</u> 2006-07	<u>Estimated</u> 2007-08	<u>Budget</u> 2007-08	<u>Budget</u> 2008-09
Solid Waste				
Residential refuse tons collected and disposed	93,041	93,300	102,200	97,064
Percentage of refuse skips serviced within one day (all skips-%)	85.8	85.0	**	87.0
Commercial refuse collected and disposed (tons)	16,794	15,000	17,021	17,634
Total recycling material collected (tons)	20,454	20,000	20,000	20,000
Stone chips in "Give Back" program (tons)	1,755	1,370	1,600	700
Total material recycled (tons)	22,209	21,370	21,600	20,700
Estimated disposal expense avoided, excluding stone chips (\$)	961,358	958,800	958,800	978,000
Estimated net cost for recycling program	**	3,462,400	3,618,700	3,386,400

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS
EXPENDITURE SUMMARY

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	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Special Services				
Roadway plow runs	15	13	17	17
Sidewalk plow runs	11	12	15	15
Street Maintenance				
Potholes fixed by next business day	94.9%	90%	**	90%
Building Services				
City building inventory	174	174	174	174
Buildings maintained (excludes foreclosed properties)	174	174	174	174
Equipment Services				
Motor vehicle units maintained	1,268	1,288	1,268	1,360
Fuel purchased:				
• Unleaded fuel (gallons)	720,687	692,900	728,300	760,200
• Diesel fuel (gallons)	519,800	543,000	543,000	543,000
Parks				
Acres maintained	880	900	900	900
Ice rinks maintained	1	2	2	2

** - Not Available

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	45,944,300	50,684,100	4,739,800
Employee Years	508.4	503.5	-4.9

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
642,500	1,161,000	1,125,200	0	4,900	1,806,200	4,739,800

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF OPERATIONS & PARKS

Major Change

In lieu of depreciation increases to fund future capital purchases	2,563,100
Net impact of personnel transactions	-355,700
Reduction in refuse tonnage results in savings	-251,200
Add funding for young adult work program	121,100
Energy efficiencies results in savings	-100,000
Reduce fuel allocation due to reduced sales to outside agencies	-77,800
Eliminate funding of leased property for materials handling activities	-75,000
A one-time budget reduction in 2007-08 does not recur	66,400
Increase funding for Spring Clean Sweep initiative advertising	55,000
Defer Chip Seal maintenance for one year results in savings	-47,800
Eliminate funding for recreational use of Inner Loop due to budget constraints	-40,100
Transfer of support person from Architecture & Engineering	38,400
Eliminate funding for Fall Sweep as an efficiency measure	-36,800
Transfer one seasonal position and supplies to Recreation & Youth Services to support the horticultural program in Recreation & Youth Services	-32,100
Productivity improvements result in savings	-31,300
Eliminate funding for recycling education program	-30,000
Increase in building maintenance supplies	22,000
Add funding for expanded graffiti removal	18,000

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	18,842,642	21,449,400	21,544,900	21,894,800
Materials & Supplies	6,296,055	7,654,300	7,627,100	9,358,700
Services	18,129,143	20,197,200	21,025,800	22,145,500
Other	<u>1,392,700</u>	<u>1,341,500</u>	<u>1,341,500</u>	<u>4,009,700</u>
Total	44,660,540	50,642,400	51,539,300	57,408,700
Less: Intrafund Credit*	<u>5,301,041</u>	<u>5,595,000</u>	<u>5,595,000</u>	<u>6,724,600</u>
Total	39,359,499	45,047,400	45,944,300	50,684,100
Appropriation by Activity				
Director's Office	1,873,715	1,892,600	1,988,600	2,099,100
Solid Waste Collection	15,128,669	15,875,200	16,145,600	18,940,400
Special Services	9,416,995	10,566,400	11,099,000	12,074,900
Street Maintenance	2,470,756	2,701,400	2,722,600	2,801,400
Building Services	5,880,657	6,419,900	6,456,200	6,498,200
Equipment Services	9,889,748	10,970,100	10,951,900	12,714,400
Parks Operations	<u>0</u>	<u>2,216,800</u>	<u>2,175,400</u>	<u>2,280,300</u>
Total	44,660,540	50,642,400	51,539,300	57,408,700
Less: Intrafund Credit*	<u>5,301,041</u>	<u>5,595,000</u>	<u>5,595,000</u>	<u>6,724,600</u>
Total	39,359,499	45,047,400	45,944,300	50,684,100
Employee Years by Activity				
Director's Office	34.6	32.5	33.7	35.1
Solid Waste Collection	120.9	105.5	118.1	112.4
Special Services	110.1	107.9	108.9	114.8
Street Maintenance	38.1	37.2	38.2	36.7
Building Services	64.5	80.9	94.3	87.2
Equipment Services	76.7	72.0	77.0	78.1
Parks Operations	<u>0.0</u>	<u>37.0</u>	<u>38.2</u>	<u>39.2</u>
Total	444.9	473.0	508.4	503.5

*Reflects chargeback for telephone service.

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – DIRECTOR'S OFFICE

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,988,600	2,099,100	110,500
Employee Years	33.7	35.1	1.4

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
8,600	7,200	26,400	0	200	68,100	110,500

Major Change

Deputy Director of Operations is added to provide succession planning	74,300
Vacant administrative position is eliminated as an efficiency measure	-64,500
Transfer of support person from Architecture & Engineering	38,400
Add part time position to increase performance accountability	24,300
Productivity improvements result in savings	-4,400

Organization

Administration manages the Bureau of Operations & Parks and provides staff support for the operating divisions.

Downtown District Services maintains downtown walks, streets, and other public facilities including those within the Downtown Enhancement District. While basic services are provided to this area as part of the City-wide environmental services program, the Downtown Enhancement District receives services above this level. It pays for them through a special assessment charge in addition to regular tax and service charges levied on the properties. In return for this additional payment, District members receive special services including landscaping, litter cleanup, repair of benches and other amenities, graffiti removal, and holiday decorations.

Forestry manages the care and maintenance of the City's urban forest. This includes tree pest management, pruning, planting, and tree and stump removal on City streets, in City parks, and other City properties. Forestry responds to the public regarding City tree management issues and conducts annual inspections of City trees to assist in work program planning.

DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS & PARKS – DIRECTOR'S OFFICE
 EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	1,438,560	1,438,000	1,508,900	1,608,400
Materials & Supplies	133,009	110,300	110,300	111,800
Services	302,146	344,300	369,400	378,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,873,715	1,892,600	1,988,600	2,099,100
Appropriation by Activity				
Administration	365,829	420,400	482,100	546,200
Downtown District Services	522,416	573,200	573,200	595,100
Forestry	<u>985,470</u>	<u>899,000</u>	<u>933,300</u>	<u>957,800</u>
Total	1,873,715	1,892,600	1,988,600	2,099,100
Employee Years by Activity				
Administration	4.0	4.1	4.9	6.3
Downtown District Services	12.6	12.3	12.3	12.3
Forestry	<u>18.0</u>	<u>16.1</u>	<u>16.5</u>	<u>16.5</u>
Total	34.6	32.5	33.7	35.1

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – DIRECTOR'S OFFICE
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Downtown District	Forestry
Br.	Title	Budget 2007-08	Approved 2008-09			
35	Director of Operations	1.0	1.0	1.0		
33	Deputy Director of Operations	0.0	1.0	1.0		
32	Assistant Director of Operations	1.0	1.0	1.0		
29	Principal Staff Assistant	1.0	0.0			
28	City Forester	1.0	1.0			1.0
26	Assoc. Administrative Analyst	0.0	1.0	1.0		
24	Sr. Administrative Analyst	1.0	0.0			
23	Asst. Operations Superintendent	1.0	1.0		1.0	
19	Forestry Operations Supervisor	1.0	1.0			1.0
19	Operations Supervisor	0.5	0.5		0.5	
18	Municipal Assistant	1.0	0.0			
17	Forestry Technician	4.0	4.0			4.0
16	Management Trainee	0.0	1.0	1.0		
11	Secretary	0.0	1.0	1.0		
7	Clerk III with Typing	1.0	1.0			1.0
65	Senior Forestry Worker	3.0	3.0			3.0
61	Forestry Worker	4.0	4.0			4.0
56	Grounds Equipment Operator	7.0	7.0		7.0	
41	Operations Worker	1.0	1.0		1.0	
EMPLOYEE YEARS						
Full Time		28.5	29.5	6.0	9.5	14.0
Overtime		2.4	2.4	0.0	1.5	0.9
Part Time, Temporary, Seasonal		3.4	3.8	0.4	1.5	1.9
Less: Vacancy Allowance		<u>0.6</u>	<u>0.6</u>	<u>0.1</u>	<u>0.2</u>	<u>0.3</u>
Total		33.7	35.1	6.3	12.3	16.5

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – SOLID WASTE COLLECTIONS DIVISION

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	16,145,600	18,940,400	2,794,800
Employee Years	118.1	112.4	-5.7

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
336,200	141,900	365,300	0	6,600	1,944,800	2,794,800

Major Change

In lieu of depreciation increases to fund future capital purchases	2,563,100
Five full time and two part time positions eliminated during the year as a efficiency measure	-281,700
Reduction in refuse tonnage results in savings	-251,200
Eliminate funding of leased property for materials handling activities	-75,000
Increase funding for Spring Clean Sweep initiative advertising	55,000
Eliminate funding for recycling education program	-30,000
Productivity improvements results in savings	-23,200
Eliminate funding for Fall Sweep as an efficiency measure	-12,200

Program Change

Recycling education program is suspended. The Fall Clean Sweep is eliminated.

Organization

Administration manages the Division and provides staff support for the field activities. The unit also licenses commercial refuse haulers who operate within the boundaries of the City.

Residential Refuse Collection collects refuse once a week from residential properties with three or less family units. Residential customers receive curbside service for regular refuse and bulk items.

Commercial Refuse Collection provides service to commercial, retail, and food service establishments and residential properties with four or more units. Rates charged vary with the frequency and volume of collections. Commercial customers may choose either the City or other licensed, private refuse haulers to provide their refuse collection service.

Recycling: Residential and commercial customers place certain recyclable materials at curbside for collection by this unit. These materials include: newsprint, paperboard, junk mail, high and low grade paper, magazines, corrugated cardboard, glass and metal containers, plastic containers with the plastic container code 1 or 2 stamped on the bottom, "gable-top" cartons, drink boxes, empty aerosol cans, and appliances. In addition, the unit separately collects discarded tires from residential and commercial customers. The activity administers the Materials Give Back program, which returns recycled materials and products to the public at no charge.

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – SOLID WASTE COLLECTION DIVISION
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	5,709,342	5,736,000	5,658,900	5,701,200
Materials & Supplies	183,503	263,300	233,300	295,100
Services	9,235,824	9,875,900	10,253,400	10,381,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,563,100</u>
Total	15,128,669	15,875,200	16,145,600	18,940,400
Appropriation by Activity				
Administration	2,067,552	2,164,600	2,195,200	4,801,600
Residential Refuse Collection	8,962,458	9,517,400	9,658,400	10,081,200
Commercial Refuse Collection	2,229,028	2,149,100	2,095,300	2,393,700
Recycling	<u>1,869,631</u>	<u>2,044,100</u>	<u>2,196,700</u>	<u>1,663,900</u>
Total	15,128,669	15,875,200	16,145,600	18,940,400
Employee Years by Activity				
Administration	11.7	10.6	11.6	11.8
Residential Refuse Collection	56.1	54.9	59.8	62.6
Commercial Refuse Collection	20.2	11.7	13.7	16.9
Recycling	<u>32.9</u>	<u>28.3</u>	<u>33.0</u>	<u>21.1</u>
Total	120.9	105.5	118.1	112.4

DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS & PARKS – SOLID WASTE COLLECTION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Residential Refuse Collection	Commercial Refuse Collection	Recycling
Br.	Title	Budget 2007-08	Approved 2008-09				
30	Refuse Operations Manager	1.0	1.0	1.0			
25	Operations Superintendent	1.0	1.0	1.0			
24	Senior Administrative Analyst	1.0	1.0	1.0			
23	Asst. Operations Superintendent	4.0	4.0		3.0		1.0
23	Commercial Accounts Rep.	1.0	1.0			1.0	
18	Municipal Assistant	1.0	1.0	1.0			
16	Fleet Maintenance Technician	1.0	1.0	1.0			
9	Clerk II	2.0	2.0	2.0			
69	Environmental Services Operator I	90.0	85.0		53.0	15.0	17.0
69	Envir. Services Operator I - 6 Day	1.0	1.0		1.0		
64	Dispatcher	1.5	1.5	1.5			
59	Heavy Equipment Aide	2.0	2.0	2.0			
EMPLOYEE YEARS							
	Full Time	106.5	101.5	10.5	57.0	16.0	18.0
	Overtime	12.0	11.7	0.7	6.5	1.1	3.4
	Part Time, Temporary, Seasonal	1.3	0.8	0.8	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>1.7</u>	<u>1.6</u>	<u>0.2</u>	<u>0.9</u>	<u>0.2</u>	<u>0.3</u>
	Total	118.1	112.4	11.8	62.6	16.9	21.1

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – SPECIAL SERVICES DIVISION

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	11,099,000	12,074,900	975,900
Employee Years	108.9	114.8	5.9

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
153,500	190,300	457,800	0	-6,500	180,800	975,900

Major Change

Add funding for young adult work program to assist in leaf pick up and other activities	121,100
Transfer employee from Building Services	42,300
Eliminate funding for recreational use of Inner Loop	-40,100
A one-time budget reduction in 2007-08 does not recur	34,800
Add funding for part time staff	25,800
Eliminate funding for Fall Sweep as an efficiency measure	-18,700
Add funding for expanded graffiti removal	18,000
Productivity improvements result in savings	-2,400

Program Change

New "PRIME" work program is added designed to assist young adults develop marketable work skills and enhance leaf pick up effort. Enhance graffiti removal with weekend funding allocation. Weekend recreational use of Inner Loop during summer is discontinued. Fall Clean Sweep is eliminated.

Organization

Administration supervises field operations, and plans and coordinates the Division's annual work plan.

The Service Truck performs emergency cleanup work. The unit removes debris resulting from automobile accidents, removes dead animals, and clears fallen tree branches from the public right-of-way. It places barricades at emergency scenes and severe potholes, and provides miscellaneous services as required.

Dispatch monitors the location and activity of field personnel via two-way radio. During snow removal operations the unit oversees the contracted sidewalk and roadway snow plowing operations.

Center City Cleaning sweeps and flushes 40 curb miles of streets, cleans sidewalks, and removes litter from areas within the Inner Loop every morning during the Spring, Summer, and Fall. Additional sweeping and litter collection is done during the day.

Lots & Yards Cleaning maintains vacant lots, yards belonging to vacant City-owned buildings, grounds of certain municipal facilities, alleys, and underpasses. Work is performed by City crews and private contractors.

Residential & Arterial Sweeping sweeps and flushes residential streets every other week and arterial streets twice a week in season.

Work Orders & Civic Events performs services at the request of other City departments. Upon notice from the Department of Community Development and Neighborhood Service Centers, privately owned lots and yards are cleaned (owners are charged for these services), vacant lots are posted, and graffiti is removed from structures located on private property. At the request of Special Events, in the Department of Recreation and Youth Services, litter containers, fencing, and barricades are placed and collected for festivals, parades, block parties, and other events. Cleanup services for these functions and other special cleaning services, including graffiti removal from the public right-of-way, are provided.

Leaf Collection is responsible for loose leaf collection in the fall. During specific weeks, residents may rake loose leaves to the curb for a scheduled one-time pickup by City crews.

The Snow and Ice Control activity promotes safe vehicular and pedestrian travel during the winter. Roadways and sidewalks are plowed, and sodium chloride with deicing chemicals is spread on main and arterial road surfaces to control ice. City crews plow major and minor arterial streets. Most residential streets and sidewalk routes are plowed by private contractors whose work is inspected by this unit. City personnel augment and substitute for contracted work as required. Funds are also included for loading and hauling of snow as well as other labor intensive work to clear the right-of-way and other public areas when needed.

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – SPECIAL SERVICES DIVISION
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	4,089,872	4,448,900	4,341,600	4,619,000
Materials & Supplies	874,573	1,036,500	1,220,700	1,342,300
Services	4,452,550	5,081,000	5,536,700	6,113,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	9,416,995	10,566,400	11,099,000	12,074,900
Appropriation by Activity				
Administration	1,613,801	1,690,400	1,705,100	1,887,000
Service Truck	62,271	112,100	124,100	130,300
Dispatch	250,308	221,000	221,000	217,800
Center City Cleaning	312,431	374,100	374,100	391,400
Lots & Yards Cleaning	664,823	978,800	954,000	1,065,600
Residential & Arterial Sweeping	675,642	767,800	725,300	784,100
Work Orders & Civic Events	814,520	1,031,700	1,031,700	1,101,300
Leaf Collection	573,038	730,300	696,200	836,500
Snow & Ice Control	<u>4,450,161</u>	<u>4,660,200</u>	<u>5,267,500</u>	<u>5,660,900</u>
Total	9,416,995	10,566,400	11,099,000	12,074,900
Employee Years by Activity				
Administration	9.0	8.4	8.4	9.0
Service Truck	1.1	2.0	2.4	2.4
Dispatch	5.6	4.2	4.2	4.2
Center City Cleaning	7.3	8.0	8.1	8.1
Lots & Yards Cleaning	8.7	5.1	7.7	8.7
Residential & Arterial Sweeping	9.5	9.9	8.8	8.8
Work Orders & Civic Events	12.7	15.6	13.6	16.2
Leaf Collection	8.7	12.0	10.0	12.1
Snow & Ice Control	<u>47.5</u>	<u>42.7</u>	<u>45.7</u>	<u>45.3</u>
Total	110.1	107.9	108.9	114.8

DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS & PARKS – SPECIAL SERVICES DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS			Administration	Service Truck	Dispatch	Center City Cleaning	Lots & Yards Cleaning	Residential & Arterial Sweeping	Work Orders & Civic Events	Leaf Collection	Snow & Ice Control
Br.	Title	Budget 2007-08									
30	Operations Manager	1.0	1.0	1.0							
25	Operations Superintendent	1.0	1.0	1.0							
23	Asst. Operations Superintendent	4.0	4.0	1.0							
19	Operations Supervisor	3.5	3.5			0.2	0.6	0.6	0.5	0.3	1.0
19	Op. Supervisor, St. Maintenance	0.8	0.8				0.5		1.1	0.3	1.4
18	Municipal Assistant	0.0	1.0				1.0				0.8
16	Fleet Maintenance Technician	1.3	1.3	1.3							
15	Senior Dispatcher	1.0	1.0		1.0						
11	Clerk I	1.0	1.0	1.0							
9	Clerk II Bilingual	1.0	1.0	1.0							
64	Special Equipment Operator	1.1	1.1								1.1
64	Dispatcher	2.5	2.5		2.5						
62	Senior Operations Worker	23.6	23.6			0.6	3.3	6.0	2.8	2.1	8.8
57	Construction Supply Handler	1.0	1.0	1.0							
56	Grounds Equipment Operator	1.0	1.0				0.6			0.1	0.3
41	Operations Worker	31.5	31.5		1.0	4.6	2.7	2.2	5.2	2.2	13.6
EMPLOYEE YEARS											
	Full Time	75.3	76.3	7.3	1.0	3.5	5.4	8.7	8.8	9.6	27.0
	Overtime	25.6	25.8	0.7	0.9	0.8	0.8	0.2	0.2	3.6	14.9
	Part Time, Temporary, Seasonal	9.9	14.6	1.2	0.5	0.0	2.0	0.0	0.0	3.3	4.1
	Less: Vacancy Allowance	<u>1.9</u>	<u>1.9</u>	<u>0.2</u>	<u>0.0</u>	<u>0.1</u>	<u>0.1</u>	<u>0.2</u>	<u>0.2</u>	<u>0.3</u>	<u>0.1</u>
	Total	108.9	114.8	9.0	2.4	4.2	8.1	8.7	8.8	16.2	45.3

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS –STREET MAINTENANCE DIVISION

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,722,600	2,801,400	78,800
Employee Years	38.2	36.7	-1.5

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
37,400	12,300	103,800	0	0	-74,700	78,800

Major Change

Defer Chip Seal maintenance for one year results in savings	-47,800
Restructure of unit supervision results in savings	-22,900
Eliminate funding for Fall Sweep as an efficiency measure	-3,600
Productivity improvements result in savings	-400

Program Change

Chip Seal, Patching and Crack Seal Activities convert to Local Works Fund. Chip Seal Program is deferred for one year. Fall Clean Sweep is eliminated.

Organization

Administration supervises field operations and plans and coordinates the Division's annual work plan.

Patching repairs potholes and makes interim repairs and permanent restorations.

Chip Seal & Overlay furnishes preventive maintenance, repair, rehabilitation, and construction services for streets. Under the program, chipped stone and sealant are applied to the streets, thus restricting penetration of their surfaces by air and moisture. This lengthens their life and improves their riding surface. Other services performed by this activity are asphalt overlay application and surface milling. Because elements of the work performed by this activity have a useful life of more than one year, capital as well as operating budget resources are used for these functions.

Utility Cuts backfills and patches Bureau of Water street excavations and water main trenches. The unit also backfills and restores cuts for private contractors and repairs roadway base failures. The City is reimbursed for services rendered to private contractors.

Special Projects repairs roadway guardrails, bridge guardrails, and trap doors. Crews repair sidewalks, replace sidewalk flags removed by the Bureau of Water during its work, and replace small sections of damaged curbing and concrete gutters.

Crack Sealing applies fiber-reinforced sealants to cracks in arterial and collector roads. This procedure restricts water penetration of the road and reduces surface deterioration. It is a preventive maintenance technique, supplementing the Bureau's other street surface treatment programs. Capital as well as operating budget resources are used for this function.

DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS & PARKS – STREET MAINTENANCE DIVISION
 EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	1,519,435	1,521,100	1,528,600	1,491,700
Materials & Supplies	360,058	388,200	388,200	399,600
Services	591,263	792,100	805,800	910,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,470,756	2,701,400	2,722,600	2,801,400
 Appropriation by Activity				
Administration	521,031	512,500	533,700	516,900
Patching	175,948	325,700	325,700	356,300
Chip Seal/Overlay	697,346	706,900	706,900	694,200
Utility Cuts	427,434	537,500	537,500	572,900
Special Projects	594,623	526,500	526,500	562,400
Crack Sealing	<u>54,374</u>	<u>92,300</u>	<u>92,300</u>	<u>98,700</u>
Total	2,470,756	2,701,400	2,722,600	2,801,400
 Employee Years by Activity				
Administration	8.0	6.9	8.0	8.0
Patching	2.0	2.1	2.1	2.1
Chip Seal/Overlay	12.2	12.2	12.2	10.7
Utility Cuts	7.4	7.6	7.6	7.6
Special Projects	7.3	6.9	6.8	6.8
Crack Sealing	<u>1.2</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>
Total	38.1	37.2	38.2	36.7

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS –STREET MAINTENANCE DIVISION
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Patching	Chip Seal/Overlay	Utility Cuts	Special Projects	Crack Sealing
Br.	Title	Budget 2007-08	Approved 2008-09						
30	Street Maintenance Manager	1.0	0.0						
25	Operations Superintendent	0.0	1.0	1.0					
23	Asst. Operations Supt./St. Maint.	1.0	1.0	1.0					
19	Op. Supervisor, St. Maintenance	1.2	1.2		0.6	0.6			
18	Principal Engineering Technician	1.0	1.0	1.0					
16	Fleet Maintenance Technician	0.7	0.7	0.7					
16	Sign Maker	1.0	1.0	1.0					
12	Assistant Sign Maker	1.0	1.0	1.0					
11	Clerk I	0.0	1.0	1.0					
9	Clerk II	1.0	0.0						
9	Clerk II with Typing	1.0	1.0	1.0					
65	Sr. Maintenance Mechanic Mason	1.0	1.0			0.4		0.6	
65	Sr. Maintenance Mechanic Welder	1.0	1.0					1.0	
64	Special Equipment Operator	2.9	2.9			1.9		1.0	
62	Senior Operations Worker	5.4	5.4		0.4	1.2	2.6	1.2	
57	Asphalt Raker	1.0	0.0						
41	Operations Worker	12.5	13.5		1.0	5.7	4.5	1.1	1.2
EMPLOYEE YEARS									
Full Time		32.7	32.7	7.7	2.0	9.8	7.1	4.9	1.2
Overtime		4.5	3.6	0.6	0.2	1.0	0.8	0.8	0.2
Part Time, Temporary, Seasonal		2.3	1.8	0.0	0.0	0.3	0.0	1.3	0.2
Less: Vacancy Allowance		<u>1.3</u>	<u>1.4</u>	<u>0.3</u>	<u>0.1</u>	<u>0.4</u>	<u>0.3</u>	<u>0.2</u>	<u>0.1</u>
Total		38.2	36.7	8.0	2.1	10.7	7.6	6.8	1.5

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – BUILDING SERVICES DIVISION

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	6,456,200	6,498,200	42,000
Employee Years	94.3	87.2	-7.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
65,000	191,500	23,900	0	-2,900	-235,500	42,000

Major Change

Four vacant full time and four vacant part time positions eliminated as an efficiency measure	-129,100
Personnel transfers to other units within Operations Bureau	-121,600
Energy efficiencies result in savings	-50,000
A one-time budget reduction in 2007-08 does not recur	31,600
Increase in building maintenance supplies	22,000
Add one part time clerical position	14,700
Eliminate funding for Fall Sweep as an efficiency measure	-2,300
Productivity improvements results in savings	-800

Program Change

Fall Clean Sweep is eliminated.

Organization

Administration coordinates and implements the Division's annual work plan.

Construction and Repair makes routine repairs and alterations to City-owned buildings. The unit performs carpentry, masonry, electrical, and minor plumbing repairs. Major building repair projects and maintenance of specialized building systems are performed by contractors whose work is inspected by this unit. Emergency service is provided to properties acquired through tax foreclosures.

Building Operations provides custodial and maintenance service at various City facilities. Services include cleaning, extermination, and snow and ice removal.

Heating, Ventilation & Air Conditioning installs, operates, maintains, and repairs heating, ventilating, and air conditioning systems in City buildings. Buildings served are City Hall, the Public Safety Building, the Emergency Communications Center, the Animal Control Center, the Center at High Falls, Port of Rochester Terminal Building, firehouses, police stations, libraries, recreation centers, the Department of Environmental Services' Operations Center, and the water filtration plant at Hemlock Lake. The activity carries out the City's energy conservation program by monitoring energy consumption and recommending and accomplishing improvements that reduce consumption.

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – BUILDING SERVICES DIVISION
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	2,731,418	3,490,300	3,607,500	3,465,800
Materials & Supplies	620,972	811,000	732,000	759,300
Services	2,528,267	2,118,600	2,116,700	2,273,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	5,880,657	6,419,900	6,456,200	6,498,200
Less: Intrafund Credit*	<u>636,400</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	5,244,257	6,419,900	6,456,200	6,498,200
Appropriation by Activity				
Administration	1,042,386	487,500	488,700	496,400
Construction & Repair	1,658,358	1,696,100	1,646,900	1,640,400
Building Operations	2,122,922	3,268,000	3,366,800	3,379,000
Heating, Ventilating, Air Conditioning	<u>1,056,991</u>	<u>968,300</u>	<u>953,800</u>	<u>982,400</u>
Total	5,880,657	6,419,900	6,456,200	6,498,200
Less: Intrafund Credit*	<u>636,400</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	5,244,257	6,419,900	6,456,200	6,498,200
Employee Years by Activity				
Administration	5.1	6.2	5.9	5.2
Construction & Repair	23.5	25.6	25.8	23.9
Building Operations	24.2	36.4	49.1	44.5
Heating, Ventilating, Air Conditioning	<u>11.7</u>	<u>12.7</u>	<u>13.5</u>	<u>13.6</u>
Total	64.5	80.9	94.3	87.2

DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS & PARKS –BUILDING SERVICES DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Construction & Repair	Building Operations	Heating, Vent. & Air Conditioning
Br.	Title	Budget 2007-08	Approved 2008-09				
30	Manager of Building Services	1	1	1			
25	Superintendent HVAC	1	1				1
24	Superintendent of Construction & Repair	1	1		1		
23	Superintendent Building Operations	2	2			2	
21	Supervisor Carpentry Trades	1	1		1		
21	Supervisor of Electrical Trades	1	1		1		
21	Supervisor Structures & Equipment	1	1		1		
18	Building Supervisor	1	1			1	
18	Senior Supervising Stock Clerk	1	1	1			
16	Management Trainee	1	1	1			
15	Building Maintenance Supervisor	0	1			1	
13	Building Maintenance Supervisor	2	0				
11	Secretary	1	1	1			
9	Clerk II	1	0				
6	Stock Clerk 80 Hours	1	1	1			
1	Cleaner	18	16			16	
65	Sr. Maintenance Mechanic Buildings	1	2			2	
65	Sr. Maintenance Mechanic/Carpentry	5	5		5		
65	Sr. Maintenance Mechanic/Electrical	1	1		1		
65	Sr. Maintenance Mechanic/Mason	1	1		1		
65	Sr. Maintenance Mechanic/Pipefitter	2	1		1		
62	Senior Maintenance Mechanic	5	4		4		
60	Maintenance Mechanic	7	7		7		
57	Maintenance Worker	4	4			4	
52	Building Maintenance Helper	6	5			5	
152	Lead HVAC Engineer	2	2				2
151	HVAC Engineer	3	3				3
150	Assistant HVAC Engineer	7	7				7
EMPLOYEE YEARS							
Full Time		78.0	72.0	5.0	23.0	31.0	13.0
Overtime		4.2	4.3	0.1	1.6	2.0	0.6
Part Time, Temporary, Seasonal		15.2	13.7	0.3	0.2	12.7	0.5
Less: Vacancy Allowance		<u>3.1</u>	<u>2.8</u>	<u>0.2</u>	<u>0.9</u>	<u>1.2</u>	<u>0.5</u>
Total		94.3	87.2	5.2	23.9	44.5	13.6

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – EQUIPMENT SERVICES DIVISION

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	5,356,900	5,989,800	632,900
Employee Years	77.0	78.1	1.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
23,100	598,400	115,100	0	8,800	-112,500	632,900

Major Change

Reduce fuel allocation due to reduced sales to outside agencies	-77,800
Capital improvements result in energy savings	-50,000
Add part time position in small equipment repair	15,400
Productivity improvements result in savings	-100

Note: The surge in oil prices required an additional \$964,500 for fuel purchases. This amount is included as a component of Chargebacks allocation and reflected in departmental budgets.

Organization

Fleet Management manages the Division of Equipment Services and administers the City fleet and related equipment facilities.

Repair maintains and repairs City vehicles, except for Fire Department vehicles. Work includes preventive maintenance and mechanical repair.

Fueling distributes fuel to City vehicles and some outside agencies. Distribution is controlled by an automated fueling system that monitors fuel use by vehicle.

Parts maintains parts, materials, and supplies used for the repair and maintenance of City vehicles. It operates the parts room and machine shop, rebuilds used parts, and operates the computerized parts inventory system.

Equipment Maintenance maintains and repairs small and specialized equipment.

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS –EQUIPMENT SERVICES DIVISION

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Chargebacks

<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>	<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>
CITY COUNCIL & CLERK	1,200	1,400	ENVIRONMENTAL SERVICES		
			Commissioner	6,300	7,200
ADMINISTRATION			Architecture & Engineering	24,600	25,600
Mayor's Office	14,400	16,600	Operations & Parks	6,276,900	7,214,100
Neighborhood Serv. Centers	100	200	Water	<u>461,900</u>	<u>528,900</u>
Management & Budget	4,500	5,100	Total	6,769,700	7,775,800
Human Resource Mgt.	<u>7,500</u>	<u>8,600</u>			
Total	26,500	30,500	EMERGENCY COMMUNICATIONS	7,000	8,100
INFORMATION TECHNOLOGY	5,700	6,600	POLICE	3,299,900	4,094,300
FINANCE			FIRE	223,300	257,000
Treasury	2,100	6,000			
Assessment	700	100	LIBRARY		
Purchasing	<u>1,400</u>	<u>900</u>	Central Library	12,500	14,400
Total	4,200	7,000	Community Library	<u>4,500</u>	<u>5,200</u>
			Total	17,000	19,600
COMMUNITY DEVELOPMENT	6,600	7,600	RECREATION & YOUTH SERVICES		
			Commissioner	2,000	2,000
ECONOMIC DEVELOPMENT			Recreation	78,200	90,600
Administration	2,800	3,200	Special Services	<u>104,200</u>	<u>120,000</u>
Municipal Parking	<u>1,200</u>	<u>1,400</u>	Total	184,400	212,600
Total	4,000	4,600			
			Total Interfund	4,954,500	5,700,600
			Total Intrafund	<u>5,595,000</u>	<u>6,724,600</u>
			CITY TOTAL	10,549,500	12,425,200

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – EQUIPMENT SERVICES DIVISION
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	3,354,015	3,396,500	3,543,200	3,581,900
Materials & Supplies	4,123,940	4,891,800	4,789,400	6,304,800
Services	1,019,093	1,340,300	1,277,800	1,381,100
Other	<u>1,392,700</u>	<u>1,341,500</u>	<u>1,341,500</u>	<u>1,446,600</u>
Total	9,889,748	10,970,100	10,951,900	12,714,400
Less: Intrafund Credit*	<u>4,664,641</u>	<u>5,595,000</u>	<u>5,595,000</u>	<u>6,724,600</u>
Total	5,225,107	5,375,100	5,356,900	5,989,800
Appropriation by Activity				
Fleet Management	2,247,760	2,302,300	2,342,400	2,593,200
Repair	2,899,372	3,087,700	3,138,200	3,158,000
Fueling	2,621,763	3,453,600	3,351,200	4,727,300
Parts	1,934,074	1,986,800	1,984,400	2,081,200
Equipment Maintenance	<u>186,779</u>	<u>139,700</u>	<u>135,700</u>	<u>154,700</u>
Total	9,889,748	10,970,100	10,951,900	12,714,400
Less: Intrafund Credit*	<u>4,664,641</u>	<u>5,595,000</u>	<u>5,595,000</u>	<u>6,724,600</u>
Total	5,225,107	5,375,100	5,356,900	5,989,800
Employee Years by Activity				
Fleet Management	5.4	5.5	5.4	7.1
Repair	58.2	54.0	58.9	58.1
Fueling	1.1	1.0	1.0	1.0
Parts	8.5	8.4	8.7	8.5
Equipment Maintenance	<u>3.5</u>	<u>3.1</u>	<u>3.0</u>	<u>3.4</u>
Total	76.7	72.0	77.0	78.1

*Reflects chargeback for motor equipment service.

DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS & PARKS – EQUIPMENT SERVICES DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Fleet Management	Repair	Fueling	Parts	Equipment Maintenance
Br.	Title	Budget 2007-08	Approved 2008-09					
31	Fleet Service Manager	1.0	1.0	1.0				
28	Asst. Fleet Service Manager	1.0	1.0	1.0				
25	Fleet Maintenance Manager	2.0	2.0		2.0			
25	Parts & Materials Manager	1.0	0.0					
24	Automotive Parts & Materials Manager	0.0	1.0				1.0	
24	Operations Analyst	0.0	1.0	1.0				
24	Senior Administrative Analyst	1.0	0.0					
23	Asst. Fleet Maintenance Manager	2.0	3.0		3.0			
23	Equipment Training Coordinator	0.0	1.0	1.0				
23	Warranty Specialist	1.0	1.0		1.0			
21	Parts Supervisor	1.0	1.0				1.0	
20	Equipment Trainer	1.0	0.0					
19	Mechanic Supervisor	4.0	2.0		2.0			
19	Senior Equipment Mechanic	1.0	1.0					1.0
17	Heavy Mechanic I	3.0	3.0		3.0			
17	Senior Auto Welder	1.0	0.0					
15	Accountant	1.0	1.0	1.0				
15	Auto Welder	0.0	1.0		1.0			
15	Heavy Mechanic II	20.0	20.0		20.0			
14	Sr. Auto Maintenance Mechanic	15.0	15.0		15.0			
14	Senior Auto Parts Clerk	2.0	2.0				2.0	
13	Fleet Service Writer	2.0	2.0		2.0			
11	Auto Parts Clerk	3.0	3.0				3.0	
9	Clerk II with Typing	1.0	1.0	1.0				
65	Auto Machinist	1.0	1.0				1.0	
63	Equipment Mechanic	2.0	2.0					2.0
61	Tire Repairer	1.0	2.0		2.0			
58	Auto Aide	0.0	1.0		1.0			
57	Garage Attendant	1.0	1.0			1.0		
EMPLOYEE YEARS								
Full Time		69.0	70.0	6.0	52.0	1.0	8.0	3.0
Overtime		7.3	6.3	0.1	5.6	0.0	0.6	0.0
Part Time, Temporary, Seasonal		1.6	2.7	1.0	1.3	0.0	0.0	0.4
Less: Vacancy Allowance		<u>0.9</u>	<u>0.9</u>	<u>0.0</u>	<u>0.8</u>	<u>0.0</u>	<u>0.1</u>	<u>0.0</u>
Total		77.0	78.1	7.1	58.1	1.0	8.5	3.4

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – PARKS OPERATIONS

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,175,400	2,280,300	104,900
Employee Years	38.2	39.2	1.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
18,700	19,400	32,900	0	-1,300	35,200	104,900

Major Change

Transfer positions from Building Services Division	79,300
Transfer one seasonal position and supplies to Recreation & Youth Services to support the horticultural program	-32,100
Convert full time position to seasonal as an efficiency measure	-12,000

Organization

Parks Operations maintains City parks, green areas, and recreation and parks equipment. It prepares and maintains athletic fields and two artificial ice rinks. It plants, grooms, and maintains City park flower beds, Maplewood Park Rose Garden, and two sections of the Genesee River Trail.

DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS & PARKS – PARKS OPERATIONS
 EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	1,418,600	1,356,200	1,426,800
Materials & Supplies	0	153,200	153,200	145,800
Services	0	645,000	666,000	707,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	0	2,216,800	2,175,400	2,280,300
Appropriation by Activity				
Parks Operations	0	2,216,800	2,175,400	2,280,300
Employee Years by Activity				
Parks Operations	0.0	37.0	38.2	39.2

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS & PARKS – PARKS OPERATIONS
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2007-08	Approved 2008-09
28	Parks Operations Superintendent	1	0
25	Parks Operations Superintendent	0	1
19	Parks Operations Supervisor	3	3
16	Management Trainee	0	1
66	Laborer 6 Day	1	1
65	Sr. Maintenance Mechanic/Pipefitter	0	1
62	Senior Maintenance Mechanic	0	1
61	Crew Chief	6	5
56	Ground Equipment Operator	18	17
41	Operations Worker	5	5
EMPLOYEE YEARS			
Full Time		34.0	35.0
Overtime		1.4	1.5
Part Time, Temporary, Seasonal		4.2	4.1
Less: Vacancy Allowance		<u>1.4</u>	<u>1.4</u>
Total		38.2	39.2

Mission Statement

To support the City of *Rochester's* *One City Vision Statement and its Values and Guiding Principles* through the provision of an abundant supply of clean, palatable water to City residents and wholesale customers to provide reliable service at a modest price and to provide an adequate supply of water for fire protection services.

Vital Customers

- Internal: City of Rochester Fire Department
- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester; Wholesale customers

Critical Processes

- Protecting the watershed to keep the water supply as clean (free from contaminants) as possible.
- Filtering, disinfecting, and testing the potability of water before it is delivered to customers.
- Maintaining the distribution and storage systems in good condition to provide reliable, high quality water.

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Restructure Parking Meter Operations Activity	Customer Service	First Quarter
GIS Program: Continue Phase II GPS location of small water services	Customer Service	First Quarter
Successfully complete negotiations with New York State DEC for sale of the watershed	Customer Service	Second Quarter
Complete negotiations with Monroe County Water Authority for new water sharing agreement	Customer Service	Second Quarter
Secure approval from New York State Department of Health on plan for compliance with federal reservoir regulations	Customer Service	Third Quarter
Conduit Modernization Program: pipe replacement/rehabilitation north of Rush Reservoir-Primary Design	Customer Service	Fourth Quarter

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF WATER

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Engineering				
In-house design projects value (\$000)	3,692	3,290	3,241	4,254
In-house construction project value (\$000)	1,773	3,690	3,600	5,650
Water Production & Treatment				
Filtration plant production (millions gallons per day)	38.5	36.5	36.5	36.5
Water Distribution				
Water service interruption measure	**	350	**	350
Lost water measure	25%	25%	**	23%
Complaints received--Water related	4,216	4,600	3,800	4,600
Investigations performed	8,590	9,000	8,000	9,000

** - Not Available

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	22,237,700	22,565,700	328,000
Employee Years	147.7	144.2	-3.5

Change Detail

Salary & Wage	General		Vacancy				<u>Total</u>
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>		
172,900	192,900	143,200	0	-4,400	-176,600	328,000	

Major Change

Net impact of personnel transactions	-203,700
Reduce in lieu of tax payment to the General Fund due to decrease in Non-Homestead tax rate	-85,400
Allocation for Upland real estate tax increases	51,400
Position transfer from Department of Recreation and Youth Services	40,400
Increase allocation for fuel	32,000
Productivity improvements result in savings	-11,300

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF WATER
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	6,553,934	6,720,200	6,866,100	6,875,700
Materials & Supplies	1,169,926	1,323,500	1,323,500	1,429,600
Services	6,689,978	7,067,200	7,153,600	7,451,100
Other	<u>6,692,975</u>	<u>6,894,500</u>	<u>6,894,500</u>	<u>6,809,300</u>
Total	21,106,813	22,005,400	22,237,700	22,565,700
Appropriation by Activity				
Director's Office	1,214,370	1,258,100	1,351,100	1,394,800
Water Engineering	1,049,673	1,087,200	1,146,100	1,059,500
Upland Operations	6,240,670	6,529,200	6,536,400	6,807,500
Water Distribution	4,249,421	4,469,100	4,542,300	4,712,600
Parking Meter Operations	174,404	187,500	187,500	119,700
Water Fixed Charges	<u>8,178,275</u>	<u>8,474,300</u>	<u>8,474,300</u>	<u>8,471,600</u>
Total	21,106,813	22,005,400	22,237,700	22,565,700
Employee Years by Activity				
Director's Office	9.1	10.9	12.0	12.3
Water Engineering	16.9	16.9	18.3	16.5
Upland Operations	38.4	38.3	38.4	38.5
Water Distribution	74.2	73.8	75.0	74.9
Parking Meter Operations	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>2.0</u>
Total	142.6	143.9	147.7	144.2

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF WATER – DIRECTOR'S OFFICE

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,351,100	1,394,800	43,700
Employee Years	12.0	12.3	0.3

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
32,700	23,300	-4,600	0	-600	-7,100	43,700

Major Change

Full time position converts to on-call as an efficiency measure	-46,200
Position transfer from Department of Recreation and Youth Services	40,400
Productivity improvements result in savings	-1,300

Program Change

The Bureau assumes responsibility for maintenance of recreation inventory from the Department of Recreation and Youth Services. Water and Refuse billing function transfers to Finance Department.

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – DIRECTOR'S OFFICE
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	590,784	672,400	678,600	705,500
Materials & Supplies	6,477	8,400	8,400	8,700
Services	617,109	577,300	664,100	680,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,214,370	1,258,100	1,351,100	1,394,800
Appropriation by Activity				
Director's Office	1,214,370	1,258,100	1,351,100	1,394,800
Employee Years by Activity				
Director's Office	9.1	10.9	12.0	12.3

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – DIRECTOR'S OFFICE
EXPENDITURE SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2007-08	Approved 2008-09
35	Director of Water	1	1
26	Associate Administrative Analyst	1	1
25	Parts & Materials Manager	1	1
25	Superintendent of Customer Accounts	1	0
20	Executive Assistant	1	1
19	Water Materials Coordinator	1	1
18	Municipal Assistant	1	1
15	Heavy Mechanic II	1	1
13	Administrative Secretary	1	0
13	Supervising Stock Clerk	0	1
9	Clerk II w/typing	0	1
65	Expediter	1	1
57	Garage Attendant	1	1
EMPLOYEE YEARS			
	Full Time	11.0	11.0
	Overtime	0.4	0.4
	Part Time, Temporary, Seasonal	0.6	0.9
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	12.0	12.3

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – ENGINEERING DIVISION

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,146,100	1,059,500	-86,600
Employee Years	18.3	16.5	-1.8

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General</u>		<u>Vacancy</u>		<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Allowance</u>			
5,500	1,500	3,600	0	0	-97,200		-86,600

Major Change

Transfer position to Water Distribution	-52,700
Eliminate two vacant part time positions as an efficiency measure	-40,800
Productivity improvements result in savings	-3,700

Organization

Design Engineering plans water system repairs and improvements, designs water main replacement projects, and reviews water system improvements in street reconstruction projects designed by consultants. The unit tests the water system when problems such as low pressure are discovered and prepares specifications for grid repair and maintenance materials. The activity manages the backflow prevention program and reviews applications for backflow prevention device installations.

Field Engineering inspects water construction projects designed by the Bureau of Water and by consultants to ensure that contractors are complying with contract specifications and Health Department requirements, and to monitor construction progress. The unit acts as liaison among customers, contractors, and utilities to resolve construction-interrupted service, low water pressure, dirty water, and hazardous construction conditions. It measures and records locations of newly installed, repaired, relocated, or abandoned water facilities.

Maps and Records prepares and maintains official City water maps and supplies information about water main and service locations to Water Distribution personnel, contractors, and citizens. It also issues water service and hydrant permits. The unit maintains various records, including those for water consumption, lake and reservoir levels, water discharge, reservoir storage, and precipitation records. It grants Bureau of Water approval for street abandonments and property subdivisions.

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – ENGINEERING DIVISION
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	992,082	1,010,700	1,070,000	982,000
Materials & Supplies	10,751	19,500	19,500	20,000
Services	46,840	57,000	56,600	57,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,049,673	1,087,200	1,146,100	1,059,500
Appropriation by Activity				
Design Engineering	822,074	826,700	888,700	804,700
Field Engineering	172,717	196,500	193,800	189,100
Maps and Records	<u>54,882</u>	<u>64,000</u>	<u>63,600</u>	<u>65,700</u>
Total	1,049,673	1,087,200	1,146,100	1,059,500
Employee Years by Activity				
Design Engineering	12.4	11.9	13.2	11.6
Field Engineering	3.5	3.9	3.9	3.7
Maps and Records	<u>1.0</u>	<u>1.1</u>	<u>1.2</u>	<u>1.2</u>
Total	16.9	16.9	18.3	16.5

DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER – ENGINEERING DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Design Engineering	Field Engineering	Maps & Records
Br.	Title	Budget 2007-08	Approved 2008-09			
32	Managing Engineer Water Design	1	1	1		
29	Senior Engineer Water Design	2	2	2		
26	Engineer III/Water	0	2	2		
24	Engineer	1	1	1		
24	Engineer II/Water	2	0			
21	Backflow Prevention Inspector	1	0			
21	Supervising Engineering Tech.	1	1	1		
20	GIS Applications Specialist	1	1	1		
18	Principal Engineering Technician	6	6	2	3	1
12	Engineering Technician	1	1	1		
EMPLOYEE YEARS						
Full Time		16.0	15.0	11.0	3.0	1.0
Overtime		1.3	1.1	0.1	0.8	0.2
Part Time, Temporary, Seasonal		1.3	0.7	0.7	0.0	0.0
Less: Vacancy Allowance		<u>0.3</u>	<u>0.3</u>	<u>0.2</u>	<u>0.1</u>	<u>0.0</u>
Total		18.3	16.5	11.6	3.7	1.2

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – UPLAND OPERATIONS DIVISION

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	6,536,400	6,807,500	271,100
Employee Years	38.4	38.5	0.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
45,700	135,000	12,800	0	200	77,400	271,100

Major Change

Allocation for Upland real estate tax increases	51,400
Increase allocation for fuel	32,000
Productivity improvements result in savings	-6,000

Organization

Supply & Maintenance maintains the Upland conduit system that supplies water to the City of Rochester, and portions of Monroe, Ontario, and Livingston counties. It also maintains the watershed properties and reservoir structures and grounds. This Division supports the conduit modernization program, the Cathodic Protection Pilot project, through excavation, installation, testing, and training activities.

Water Production and Treatment operates treatment facilities at the Hemlock water filtration plant and Cobbs Hill, Rush, and Highland Reservoirs. The unit also monitors and investigates water quality and has responsibility for watershed management.

Taxes to Other Governments: The City pays taxes and payments in lieu of taxes to various municipalities and school districts for land owned in the Upland watershed area and along the conduit route. The budgeted amount reflects an estimate of the City's tax liability in each municipality or school district.

Purchase of Water: In order to minimize operating costs, the City and the Monroe County Water Authority (MCWA) have an agreement whereby each agency purchases water from the other at advantageous points in the distribution system. Currently, the City sells more water to MCWA than it buys from MCWA; the amount budgeted in this account represents the gross purchases by the City. The purchase of water from MCWA is offset by revenues from the sales of water to MCWA.

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – UPLAND OPERATIONS DIVISION
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	1,853,296	1,822,900	1,830,100	1,875,800
Materials & Supplies	812,684	869,000	869,000	961,600
Services	3,574,690	3,837,300	3,837,300	3,970,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	6,240,670	6,529,200	6,536,400	6,807,500
Appropriation by Activity				
Supply & Maintenance	856,925	964,000	989,500	1,056,000
Water Production & Treatment	2,570,655	2,696,000	2,677,700	2,798,200
Taxes to Other Governments	1,072,175	1,090,000	1,090,000	1,174,100
Purchase of Water	<u>1,740,915</u>	<u>1,779,200</u>	<u>1,779,200</u>	<u>1,779,200</u>
Total	6,240,670	6,529,200	6,536,400	6,807,500
Employee Years by Activity				
Supply & Maintenance	12.6	12.6	12.7	12.7
Water Production & Treatment	<u>25.8</u>	<u>25.7</u>	<u>25.7</u>	<u>25.8</u>
	38.4	38.3	38.4	38.5

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – UPLAND OPERATIONS DIVISION
PERSONEL SUMMARY

FULL TIME POSITIONS				Supply & Maintenance	Water Production & Treatment
Br.	Title	Budget 2007-08	Approved 2008-09		
32	Manager of Water Production	1	1		1
26	Chief of Water Quality Operations	1	1		1
25	Automated Systems Control Specialist	1	1		1
25	Supt. of Water Plant Maintenance	1	1		1
25	Supt. of Water Supply Maintenance	0	1	1	
23	Assistant Supt. of Water Distribution	1	0		
23	Watershed Conservationist	1	1		1
21	Water Treatment Supervisor	1	1		1
20	Corrosion Technician	1	1	1	
20	Master Electrician	1	1		1
20	Water Instrumentation Technician	1	1		1
20	Water Plant Mechanic	1	1		1
19	Water Quality Lab Technician	1	1		1
18	Senior Water Plant Operator	1	1		1
16	Water Plant Operator	7	6		6
15	Sr.Maint.Mech./Water Treatment	2	2		2
13	Administrative Secretary	0	1		1
11	Secretary	1	0		
65	Expediter	1	1	1	
65	Sr. Maint. Mechanic/Water Supply	3	3	3	
63	Water Supply Maint.Worker/Constr.	5	5	5	
61	Maint. Mechanic/Water Treatment	3	4		4
EMPLOYEE YEARS					
Full Time		35.0	35.0	11.0	24.0
Overtime		3.5	3.6	1.9	1.7
Part Time, Temporary, Seasonal		0.6	0.6	0.0	0.6
Less: Vacancy Allowance		<u>0.7</u>	<u>0.7</u>	<u>0.2</u>	<u>0.5</u>
Total		38.4	38.5	12.7	25.8

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – WATER DISTRIBUTION DIVISION

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	4,542,300	4,712,600	170,300
Employee Years	75.0	74.9	-0.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General</u>		<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
	<u>Inflation</u>	<u>Chargebacks</u>				
84,600	32,800	46,500	0	-4,000	10,400	170,300

Major Change

Transfer position from Water-Engineering	52,700
Eliminate vacant Dispatcher position as an efficiency measure	-42,000
Productivity improvements result in savings	-300

Organization

Administration manages the Water Distribution Division.

The Dispatch Activity dispatches customer service calls to Water Distribution field personnel. The activity keeps records of valve, hydrant, and water main locations, and records the location of all maintenance performed on the water system.

Technical Support locates and identifies water mains for construction projects, investigates leaks and dirty water complaints, performs stakeouts of street lighting facilities, operates valves, and inspects and installs water service connections. The evening and weekend shifts respond to emergency water problems and investigate citizen complaints.

Grid Repair maintains and repairs the water grid system, including hydrants, mains, valves, valve boxes, and curb boxes. Defective components are repaired or replaced. Grid repair personnel shut off water services at the street connection as requested and repair water service connections.

Meter Service reads, repairs, and replaces residential, commercial, and industrial water meters. Personnel investigate high consumption reports, repair leaking meters, perform service turn-ons and shut-offs at residences and businesses, thaw frozen water services, and take special readings for house closings, high or low consumption reports, or upon customer request.

Hydraulic Maintenance performs preventative maintenance activities to ensure proper hydraulic and hygienic properties of the water distribution system. Activities include water main flushing, leak control, water waste surveys, sound surveys, master meter testing, flow and coefficient testing, and valve inspection and valve box maintenance.

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – WATER DISTRIBUTION DIVISION
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	2,964,656	3,054,300	3,127,500	3,222,800
Materials & Supplies	324,726	421,400	421,400	434,000
Services	960,039	993,400	993,400	1,055,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	4,249,421	4,469,100	4,542,300	4,712,600
Appropriation by Activity				
Administration	478,401	603,200	603,200	648,500
Dispatch	302,387	292,300	310,600	279,600
Technical Support	364,967	350,400	433,500	459,500
Grid Repair	1,919,912	1,875,500	1,881,200	1,914,600
Meter Services	623,154	747,600	709,600	795,400
Hydraulic Maintenance	<u>560,600</u>	<u>600,100</u>	<u>604,200</u>	<u>615,000</u>
Total	4,249,421	4,469,100	4,542,300	4,712,600
Employee Years by Activity				
Administration	2.0	2.9	2.9	2.9
Dispatch	7.9	6.9	7.9	6.9
Technical Support	10.9	11.0	10.7	10.7
Grid Repair	22.1	22.5	23.1	23.1
Meter Service	17.8	15.7	15.6	16.5
Hydraulic Maintenance	<u>13.5</u>	<u>14.8</u>	<u>14.8</u>	<u>14.8</u>
Total	74.2	73.8	75.0	74.9

DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER – WATER DISTRIBUTION DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Dispatch	Technical Support	Grid Repair	Meter Service	Hydraulic Maintenance
Br.	Title	Budget 2007-08	Approved 2008-09						
32	Manager of Water Distribution	1	1	1					
25	Superintendent of Water Distribution	0	1	1					
25	Superintendent of Water Maintenance	1	0						
23	Asst. Superintendent Water Dist.	4	4				2	1	1
21	Backflow Prevention Inspector	0	1					1	
18	Supervising Dispatcher	0	1		1				
18	Supervising Meter Services Technician	2	2					2	
18	Supervising Water Dist. Technician	1	2			1			1
15	Senior Dispatcher	1	0						
9	Clerk II	1	1	1					
7	Clerk III with Typing	1	1					1	
65	Sr. Maint. Mech./Water Grid	4	4				4		
64	Water Distribution Technician	23	22			8		7	7
64	Dispatcher	6	5		5				
63	Water Maint. Worker Construction	15	15				14		1
62	Water Maintenance Worker	6	6			1	1		4
61	Meter Reader	4	4					4	
EMPLOYEE YEARS									
	Full Time	70.0	70.0	3.0	6.0	10.0	21.0	16.0	14.0
	Overtime	5.2	5.1	0.0	1.0	0.9	1.9	0.8	0.5
	Part Time, Temporary, Seasonal	1.2	1.2	0.0	0.0	0.0	0.6	0.0	0.6
	Less: Vacancy Allowance	<u>1.4</u>	<u>1.4</u>	<u>0.1</u>	<u>0.1</u>	<u>0.2</u>	<u>0.4</u>	<u>0.3</u>	<u>0.3</u>
	Total	75.0	74.9	2.9	6.9	10.7	23.1	16.5	14.8

DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER – PARKING METER OPERATIONS

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	187,500	119,700	-67,800
Employee Years	4.0	2.0	-2.0

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
4,400	300	2,200	0	0	-74,700	-67,800

Major Change

Eliminate two positions as an efficiency measure	-74,700
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Organization

Parking Meter Operations maintains the City's on-street parking meters, installs new meters, and performs meter revenue collection on a daily basis.

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER –PARKING METER OPERATIONS
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	153,116	159,900	159,900	89,600
Materials & Supplies	15,288	5,200	5,200	5,300
Services	6,000	16,400	16,400	18,600
Other	<u>0</u>	<u>6,000</u>	<u>6,000</u>	<u>6,200</u>
Total	174,404	187,500	187,500	119,700
Appropriation by Activity				
Parking Meter Operations	174,404	187,500	187,500	119,700
Employee Years by Activity				
Parking Meter Operations	4.0	4.0	4.0	2.0

DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER – PARKING METER OPERATIONS
 PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2007-08	Approved 2008-09
18	Supervising Parking Meter Mechanic	1	1
10	Parking Meter Mechanic	3	1
EMPLOYEE YEARS			
	Full Time	4.0	2.0
	Overtime	0.0	0.0
	Part Time, Temporary, Seasonal	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	4.0	2.0

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – WATER FIXED CHANGES

This section includes operating expenditures for the water supply system that cannot be directly attributed to an operating budget

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	8,474,300	8,471,600	-2,700

Change Detail

	General		Vacancy				
<u>Salary & Wage Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
0	0	82,700	0	0	-85,400	-2,700	

Major Change

Reduce in lieu of tax payment to the General Fund due to decrease in Non-Homestead tax rate -85,400

Organization

Water Fixed Charges are operating expenditures for the water supply system that cannot be directly attributed to an operating unit.

The allowance for uncollectibles is an estimate of the delinquent amount of water charges that are not paid within two years.

The administrative chargeback is an interfund charge that reimburses the General Fund for general administrative services provided to the enterprise funds, based on an indirect cost allocation formula. The administrative chargeback to the Water Fund for 2008-09 represents 7.8 percent of total Water Fund expenses incurred in 2006-07.

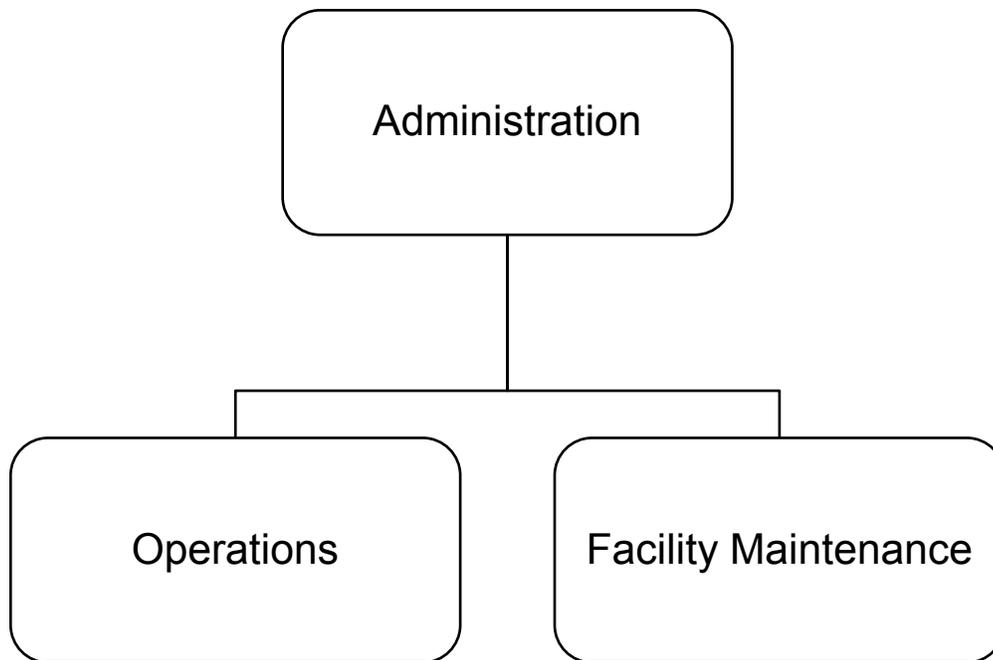
Contribution to the General Fund: the Water Fund makes a contribution to the General Fund as payment in lieu of taxes on the Water Fund capital plant and as a return on investment.

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – WATER FIXED CHARGES
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	1,485,300	1,585,800	1,585,800	1,668,500
Other	<u>6,692,975</u>	<u>6,888,500</u>	<u>6,888,500</u>	<u>6,803,100</u>
Total	8,178,275	8,474,300	8,474,300	8,471,600
Appropriation by Activity				
Allowance for Uncollectibles	2,014,475	2,210,000	2,210,000	2,210,000
Administrative Chargeback	1,485,300	1,585,800	1,585,800	1,668,500
Contribution to the General Fund	<u>4,678,500</u>	<u>4,678,500</u>	<u>4,678,500</u>	<u>4,593,100</u>
Total	8,178,275	8,474,300	8,474,300	8,471,600

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by serving as the vital link between the citizens and public safety agencies of the City of Rochester and the County of Monroe. We strive to collect and disseminate all requests for service in a prompt, courteous and efficient manner for all our customers. Through our actions, we help save lives, protect property and assist the public in its time of need.



Vital Customers

- External: City of Rochester and Monroe County residents, businesses, visitors, and travelers
- Internal: City of Rochester and Monroe County Police, Fire, and Emergency Medical Service agencies

Critical Processes

- Answer, collect information about, and document all calls to 9-1-1
- Provide processed 9-1-1 call data and event documentation services for all police, fire, and emergency medical service agencies in the City of Rochester and Monroe County
- Provide dispatch and communication services for participating agencies

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Develop and deploy a Public Safety Mobile Communication Unit to supply mobile interoperable communications	Public Safety	First Quarter
Collaborate with Monroe County Public Safety Communications and participating agencies to complete full deployment and implementation of the new digital law enforcement voice communications system	Public Safety	Third Quarter
Collaborate with Architectural Services to complete building heat pump repair and minor renovations	Customer Service	Fourth Quarter
Collaborate with partner police agencies to deploy Automatic Vehicle Locator (AVL) system	Public Safety	Fourth Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
9-1-1 Calls received (excluding administrative calls)	1,104,893	1,139,648	1,250,000	1,127,000
Calls dispatched:				
• Police (includes police-initiated)	980,173	1,074,000	1,018,000	1,014,000
• Fire	82,329	84,000	81,000	82,000
• Emergency medical service	<u>98,457</u>	<u>101,000</u>	<u>95,000</u>	<u>98,000</u>
• Total dispatched	1,160,959	1,259,000	1,194,000	1,194,000
Ring time (seconds)	5	6	N/A	6
Emergency Medical Dispatch Protocol Compliance	95.5%	N/A	N/A	90.0%
Caller complaints	178	N/A	N/A	178
Caller customer satisfaction (scale =1-4)	3.7	N/A	N/A	3.7

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Operating cost per call	\$8.45	N/A	N/A	\$9.17
Employee Training (hours)	11,902	13,138	N/A	12,000
N/A – Not Applicable				

Year-To-Year Comparison

	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
<u>Main Functions</u>				
Administration	666,700	695,200	28,500	4.3%
Operations	9,081,000	9,421,800	340,800	3.8%
Facility Maintenance	207,900	220,200	12,300	5.9%
Total	9,955,600	10,337,200	381,600	3.8%
Employee Years	192.6	192.6	0.0	0.0%

Change Detail

Salary & Wage <u>Adjustment</u>	General		Vacancy			<u>Total</u>
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
286,300	32,900	12,700	0	-500	50,200	381,600

Major Change

Funding for miscellaneous personal equipment including pagers increases	50,000
Allocation for uniform purchases increases	5,500
Productivity improvements result in savings	-5,300

Program Change

Dispatch services for St. Paul Boulevard Fire Department and Mendon Fire Department converted to 24 hour coverage in 2007-08. Dispatch services for Ridge Road Fire District in Greece will convert to 24 hour coverage in 2008-09.

Organization

Administration manages the Emergency Communications Department. It prepares and monitors the budget and performs planning, personnel, purchasing, and research functions. This activity works with all subscriber agencies to coordinate procedures and systems.

Operations receives emergency calls from the public that require response by the City Police and Fire Departments, the Monroe County Sheriff, 11 town and village police departments, 36 fire districts in Monroe County, and other emergency service agencies. The unit dispatches appropriate emergency vehicles and personnel and furnishes necessary radio communications with field personnel. This activity provides primary and in-service training for the personnel who receive and dispatch calls.

Facility Maintenance includes expenditures associated with maintenance of the Emergency Communications Center, including utilities, refuse collection, snow removal, and general building and grounds maintenance.

EMERGENCY COMMUNICATIONS DEPARTMENT
EXPENDITURE SUMMARY

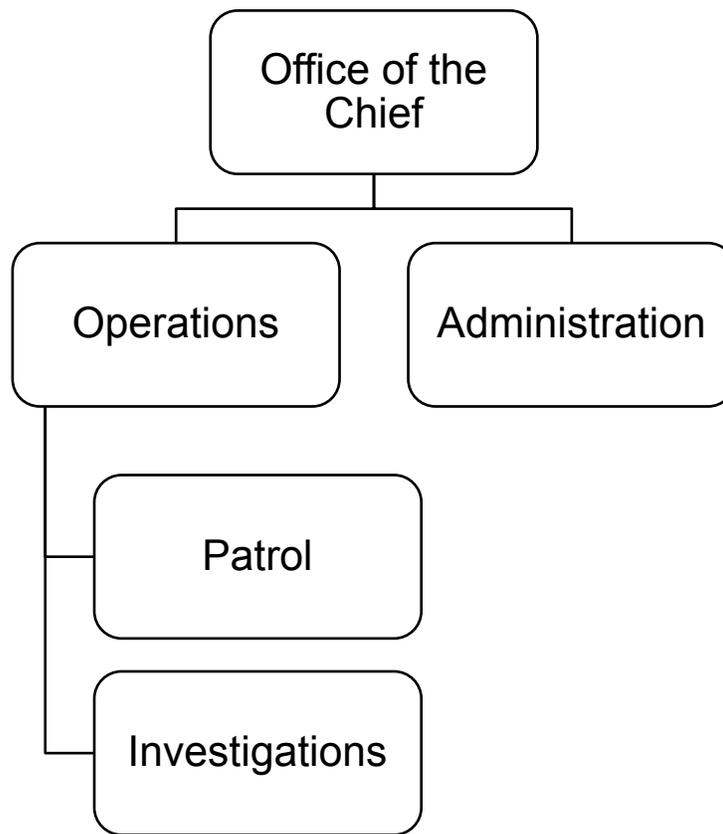
	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	7,995,909	8,432,400	8,662,700	8,949,000
Materials & Supplies	135,175	134,500	194,400	249,900
Services	881,703	995,300	1,098,500	1,138,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	9,012,787	9,562,200	9,955,600	10,337,200
Appropriation by Activity				
Administration	504,749	608,500	666,700	695,200
Operations	8,326,887	8,747,300	9,081,000	9,421,800
Facility Maintenance	<u>181,151</u>	<u>206,400</u>	<u>207,900</u>	<u>220,200</u>
Total	9,012,787	9,562,200	9,955,600	10,337,200
Employee Years by Activity				
Administration	7.0	7.0	7.0	7.0
Operations	<u>176.0</u>	<u>180.6</u>	<u>185.6</u>	<u>185.6</u>
Total	183.0	187.6	192.6	192.6

EMERGENCY COMMUNICATIONS DEPARTMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Operations
Br.	Title	Budget 2007-08	Approved 2008-09		
36	ECC Director	1	1	1	
33	Deputy Director - ECC	1	1		1
27	911 Operations Manager	3	3		3
21	Shift Supervisor	12	12		12
200	ECC Trainer	1	1		1
200	CAD Information System Specialist	1	1		1
20	Executive Assistant	1	1	1	
190	EMD Quality Improvement Coord. II	2	2		2
18	Secretary to the Director	1	1	1	
170	Dispatcher II	27	27		27
16	Administrative Assistant	1	1	1	
150	Dispatcher I	71	71		71
12	Communications Research Assistant	1	1	1	
110	Telecommunicator	38	38		38
110	Telecommunicator Bilingual	1	1		1
7	Clerk III with Typing	1	1	1	
6	Research Technician	1	1	1	
EMPLOYEE YEARS					
Full Time		164.0	164.0	7.0	157.0
Overtime		20.2	20.2	0.0	20.2
Part Time, Temporary, Seasonal		8.4	8.4	0.0	8.4
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		192.6	192.6	7.0	185.6

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by maintaining law and order through professional police service and respect according to training standards.



Vital Customers

- Internal: City of Rochester Departments; RPD employees (sworn and non-sworn)
- External: Individuals who live, work, visit, or do business in the City of Rochester

Critical Processes

- Analysis of crime data and deployment of resources
- Collaboration with other law enforcement agencies at the local, state, and federal levels.
- Community involvement and crime prevention initiatives

Highlights of the Department's 2008-09 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	Priorities Supported	Projected Completion
Office of the Chief	Redeploy sworn personnel from administrative assignments to patrol duties to facilitate crime reduction efforts without significant overtime costs	Public Safety	First Quarter
	Expand the installation of the overt surveillance camera system to a total of 70 cameras	Public Safety	Second Quarter
Operations	Develop street level conspiracy model to address mid-level narcotic sales to disrupt drug activity and reduce related violence	Public Safety	First Quarter
	Participate in joint venture with other law enforcement agencies to establish a Regional Crime Intelligence Center to be located in the Public Safety Building	Public Safety	First Quarter
Administration	Increase the number of marked police vehicles to provide heightened visibility by purchasing additional vehicles and marking some current unmarked vehicles	Public Safety	First Quarter
	Recruit and hire Police Officers for recruit classes: 50 for Summer; 30 for Fall; and 20 for Winter	Public Safety	Third Quarter
	Transition sworn personnel to new service pistol and security holster	Public Safety	Fourth Quarter

Year-To-Year Comparison

<u>Bureaus</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>	<u>Change</u>	<u>Percent Change</u>
Office of the Chief	5,474,400	5,252,200	-222,200	-4.1%
Operations	59,621,500	57,644,400	-1,977,100	-3.3%
Administration	<u>14,976,200</u>	<u>15,837,400</u>	<u>861,200</u>	5.8%
Total	80,072,100	78,734,000	-1,338,100	-1.7%
Employee Years	984.1	989.5	5.4	0.5%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
417,700	238,600	804,900	-21,100	-7,400	-2,770,800	-1,338,100

Major Change Highlights

A one time appropriation of overtime funding for pro-active crime details in 2007-08 does not recur	-3,146,400
Funding for Fall and Winter recruit class overhire	1,023,300
Operation IMPACT IV (Integrated Municipal Police Anti-Crime Teams) Grant funds expire	-433,500
Net of grant funds expiration or reduction	-263,000
Part time wage funding is included to support monitoring of overt surveillance cameras	220,000
One time appropriation of forfeiture funds for Crimestoppers and equipment purchases does not recur	-201,000
Annual allocation for Greater Rochester Area Narcotics Enforcement Team (GRANET) ends	-159,500
A one time budget reduction in 2007-08 does not recur	95,500
One full time and one part time position are eliminated as efficiency measures	-73,700

POLICE DEPARTMENT

Assignment of Authorized Positions
1999-2000 to 2008-09

<u>Year</u>	<u>Office of the Chief & Administration</u>			<u>Operations</u>			<u>Department Total</u>		
	<u>Sworn</u>	<u>Non-Sworn</u>	<u>Total</u>	<u>Sworn</u>	<u>Non-Sworn</u>	<u>Total</u>	<u>Sworn</u>	<u>Non-Sworn</u>	<u>Total</u>
2008-09	46	88	134	695	83	778	741	171	912
2007-08	64	121	185	677	52	729	741	173	914
2006-07	65	95	160	661	56	717	726	151	877
2005-06	63	103	166	642	58	700	705	161	866
2004-05	61	104	165	645	59	704	706	163	869
2003-04	68	117	185	639	49	688	707	166	873
2002-03	65	110	175	643	55	698	708	165	873
2001-02	64	115	179	644	57	701	708	172	880
2000-01	69	111	180	638	57	695	707	168	875
1999-2000	48	89	137	635	58	693	683	147	830

Authorized Sworn Positions
2004-05 to 2008-09

<u>Positions</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Chief	1	1	1	1	1
Executive Deputy Chief	0	0	0	0	1
Deputy Chief	1	1	2	2	2
Commander	3	3	3	3	3
Captain	14	13	14	12	10
Lieutenant	40	40	35	34	34
Sergeant	88	88	88	88	88
Police Officer (Investigator)	57	57	57	57	57
Police Officer	<u>502</u>	<u>502</u>	<u>526</u>	<u>544</u>	<u>545</u>
Total	706	705	726	741	741

POLICE DEPARTMENT
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	61,263,955	69,056,600	69,857,100	67,988,300
Materials & Supplies	1,220,272	1,656,200	1,630,200	1,467,700
Services	7,370,726	8,656,300	8,584,800	9,278,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	69,854,953	79,369,100	80,072,100	78,734,000
Appropriation by Activity				
Office of the Chief	6,079,273	5,825,300	5,474,400	5,252,200
Operations	49,252,411	57,295,000	59,621,500	57,644,400
Administration	<u>14,523,269</u>	<u>16,248,800</u>	<u>14,976,200</u>	<u>15,837,400</u>
Total	69,854,953	79,369,100	80,072,100	78,734,000
Employee Years by Activity				
Office of the Chief	64.2	47.5	34.2	37.2
Operations	689.1	762.6	798.8	819.8
Administration	<u>164.7</u>	<u>169.4</u>	<u>151.1</u>	<u>132.5</u>
Total	918.0	979.5	984.1	989.5
NSC Allocation - Dollars				
NSC Allocation - Dollars	1,479,200	1,531,000	1,667,200	1,848,600
NSC Allocation - Employee Years	23.7	24.4	26.4	26.4

POLICE DEPARTMENT
OFFICE OF THE CHIEF

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Complete reorganization of departmental structure to align functions operationally	Public Safety	First Quarter
Relocate the Professional Standards Section to an off-site location to provide a neutral setting for complainants	Customer Service	First Quarter
Redeploy sworn personnel from administrative assignments to patrol duties to facilitate crime reduction efforts without significant overtime costs	Public Safety	First Quarter
Identify further efficiencies within the fleet to increase the number of marked police vehicles to provide heightened visibility in support of the redeployment and crime reduction plan	Public Safety	First Quarter
Expand the installation of the overt surveillance camera system to a total of 70 cameras	Public Safety	Second Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Research & Evaluation				
Inspectional reports prepared	247	250	212	250
Grants administered	64	65	60	65
Professional Standards				
Incident reviews completed	29	6	40	25
Civil suit investigations completed	53	74	65	74
Accident reports completed	94	144	130	144
Subject resistance reports reviewed	615	742	660	794

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	5,474,400	5,252,200	-222,200
Employee Years	34.2	37.2	3.0

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
9,200	8,300	20,800	-2,300	0	-258,200	-222,200

Major Change

Operation IMPACT IV (Integrated Municipal Police Anti-Crime Teams) Grant funds expire	-433,500
Three full time positions, one sworn and two non-sworn, and associated expense transfer from Administration to establish the Communications unit	157,900
Funding is provided for two temporary data entry positions in addition to a part time position added in 2007-08 due to implementation problems with Automated Field Reporting	101,200
A vacant Captain position is transferred to Patrol and reclassified	-98,600
A Director of Research & Evaluation is added	74,800
A one-time budget reduction in 2007-08 does not recur	72,800
One sworn position transfers to Patrol to facilitate continuing crime reduction efforts	-68,100
A vacant health and safety position is eliminated as an efficiency measure, responsibilities are transferred to the Bureau of Human Resource Management	-52,400
Management Trainee position added in 2007-08	45,100
A clerical position transferred to Operations – Investigations in 2007-08	-36,100
A vacant part time office automation position is eliminated as an efficiency measure	-21,300

Program Change

A new Communications activity is created through the transfer of existing personnel. Special Events transfers to this bureau in 2008-09; budget, performance, and personnel data recalculated to provide meaningful comparison. Professional Standards relocates to an off-site location to provide a neutral setting for complainants. The responsibility for coordination of the department's safety program is transferred to the Bureau of Human Resource Management.

Organization

The Chief's Office provides overall departmental management and planning. Functions include strategic planning, policy development, public relations, and liaison with the community and other law enforcement agencies. It comprises the Chief of Police, an Executive Deputy Chief who coordinates departmental activities, including labor relations and development projects, a Deputy Chief who oversees the Operations Bureau, a Deputy Chief who manages the Administration Bureau, the Public Information Officer, and other immediate staff.

Research & Evaluation conducts management analysis and research in support of departmental operations. It monitors compliance with standards established by state and national accreditation agencies and assists in conducting on-site evaluations. It controls and updates the department's general, administrative, and personnel orders, and prepares the department's annual report. Activity personnel research and write grant applications, maintain liaison with Federal, State and local agencies, and submit grant-related operational and financial reports. Research & Evaluation compiles performance statistics, prepares statistical analyses, and acts as the repository for all department and New York State reports. The activity also coordinates policy and procedure development for the handling of emergencies and acts as the liaison to the Monroe County Office of Emergency Preparedness. This activity acts as liaison to the Bureau of Human Resource Management in the administration of the department's health and safety program.

POLICE DEPARTMENT
OFFICE OF THE CHIEF

Professional Standards investigates complaints of police actions or misconduct, provides administrative review of fleet vehicle accident investigations, and conducts other investigations as directed by the Chief of Police. It provides staff support for the civilian complaint review and internal disciplinary processes. The unit is also responsible for maintenance of the department's official disciplinary records including administrative entries which involve inquiries by a citizen or agency into an employee's conduct that do not result in a formal complaint. This unit also includes those individuals assigned to the Long-Term Disability Unit that are personnel specially assigned due to injuries or illnesses resulting in extended terms of disability.

Communications provides information about the department to the community and coordinates responses to inquiries from the news media and the public. This activity supplies audio-visual and artwork assistance in the production of promotional materials, annual reports, training programs, and other multi-media projects. This unit is responsible for recruiting civilians to assist in unpaid positions within the department and for administering the internship program.

Special Events coordinates all police activities at cultural and special events including assessing logistical requirements, traffic and crowd control plans, contingency plans, and coordination of all intra- and inter-departmental personnel.

POLICE DEPARTMENT
OFFICE OF THE CHIEF
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	4,488,492	4,267,700	4,012,200	3,863,000
Materials & Supplies	12,500	13,400	13,100	13,700
Services	1,578,281	1,544,200	1,449,100	1,375,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	6,079,273	5,825,300	5,474,400	5,252,200
Appropriation by Activity				
Chief's Office	2,601,670	2,872,400	2,597,500	2,695,800
Research and Evaluation	1,420,280	1,000,300	1,076,100	616,300
Professional Standards	1,837,534	1,728,100	800,300	760,600
Communications	0	0	0	169,600
Special Events	<u>219,789</u>	<u>224,500</u>	<u>1,000,500</u>	<u>1,009,900</u>
Total	6,079,273	5,825,300	5,474,400	5,252,200
Employee Years by Activity				
Chief's Office	17.0	16.6	13.0	13.0
Research and Evaluation	20.2	7.5	10.1	10.1
Professional Standards	24.5	21.4	9.1	9.1
Communications	0.0	0.0	0.0	3.0
Special Events	<u>2.5</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
Total	64.2	47.5	34.2	37.2

POLICE DEPARTMENT
OFFICE OF THE CHIEF
PERSONNEL SUMMARY

FULL TIME POSITIONS				Chief's Office	Research & Evaluation	Professional Standards	Communi-cations	Special Events
Br.	Title	Budget 2007-08	Approved 2008-09					
98	Chief of Police	1	1	1				
197	Executive Deputy Chief	0	1	1				
97	Deputy Chief of Police	2	2	2				
95	Police Captain	2	0					
94	Police Lieutenant	4	4	2		1		1
92	Police Sergeant	9	9	2	1	6		
90B	Police Officer (Investigator)	2	2	2				
90	Police Officer	4	4	1	1		1	1
30	Director of Research & Evaluation	0	1		1			
24	Grants Specialist	1	1		1			
24	Police Program Grants Specialist	1	1		1			
23	Health & Safety Specialist	1	0					
20	Executive Assistant	1	1		1			
20	Police Steno	2	2			2		
18	Secretary to the Chief	1	1	1				
16	Management Trainee	0	1		1			
15	Graphic Artist	0	1				1	
15	Volunteer Coordinator	0	1				1	
11	Secretary	1	1		1			
9	Clerk II with Typing	1	0					
7	Clerk III with Typing	1	1	1				
EMPLOYEE YEARS								
Full Time		34.0	35.0	13.0	8.0	9.0	3.0	2.0
Overtime		0.1	0.1	0.0	0.0	0.1	0.0	0.0
Part Time, Temporary, Seasonal		0.4	2.4	0.0	2.4	0.0	0.0	0.0
Less: Vacancy Allowance		<u>0.3</u>	<u>0.3</u>	<u>0.0</u>	<u>0.3</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		34.2	37.2	13.0	10.1	9.1	3.0	2.0

POLICE DEPARTMENT
OPERATIONS

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2008-09 Work Program Highlights

Objective	Priorities Supported	Projected Completion
Increase the Tactical Unit to 80 sworn personnel to engage in targeted pro-active crime reduction strategies to reduce violence	Public Safety	First Quarter
Develop street level conspiracy model to address mid-level narcotic sales to disrupt drug activity and reduce related violence	Public Safety	First Quarter
Participate in joint venture with other law enforcement agencies to establish a Regional Crime Intelligence Center to be located in the Public Safety Building	Public Safety	First Quarter

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	59,621,500	57,644,400	-1,977,100
Employee Years	798.8	819.8	21.0

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
143,100	49,800	14,800	13,400	-9,400	-2,188,800	-1,977,100

Major Change

A one time appropriation of overtime funding for pro-active crime details in 2007-08 does not recur	-3,146,400
Twenty sworn positions are redeployed from the Office of the Chief and Administration to increase resources engaged in targeted pro-active crime reduction strategies	1,322,700
Net of grant funds expiration and reduction	-263,000
Annual allocation for Greater Rochester Area Narcotics Enforcement Team (GRANET) ends	-159,500
One full time supervisory position in Security is eliminated and one full time Security Guard position converts to part time due to budget constraints	-88,400
A full time senior analyst position is added to perform statistical analysis of crime data	64,800
Funding for Downtown Special Services Program increases to provide a 13.7% increase in on-street safety team hours	39,700
Police Evidence Technician added in 2007-08	36,800
A one time appropriation of forfeiture funds for Crimestoppers agreement and purchase of special accident investigation hardware and software expires	-35,000

POLICE DEPARTMENT OPERATIONS

Organization

Two divisions comprise the Operations Bureau which is commanded by a Deputy Chief. The Patrol Divisions East and West are responsible for providing general police services. These services include the protection of life and property, protection of the constitutional guarantees of all people, reduction of opportunities for the commission of crime, resolution of conflict, identification of criminal offenders and criminal activity, and apprehension of offenders. The Investigations Division is responsible for providing investigative support services necessary for the effective operation of the department.

POLICE DEPARTMENT
OPERATIONS
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	48,014,770	55,180,900	57,405,000	55,609,700
Materials & Supplies	395,017	549,000	602,500	574,000
Services	842,624	1,565,100	1,614,000	1,460,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	49,252,411	57,295,000	59,621,500	57,644,400
Appropriation by Activity				
Patrol	36,969,674	43,321,500	45,864,900	48,644,700
Investigations	<u>12,282,737</u>	<u>13,973,500</u>	<u>13,756,600</u>	<u>8,999,700</u>
Total	49,252,411	57,295,000	59,621,500	57,644,400
Employee Years by Activity				
Patrol	528.8	577.8	619.4	698.2
Investigations	<u>160.3</u>	<u>184.8</u>	<u>179.4</u>	<u>121.6</u>
Total	689.1	762.6	798.8	819.8

POLICE DEPARTMENT
OPERATIONS – PATROL

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Increase the Tactical Unit to 80 sworn personnel to engage in targeted pro-active crime reduction strategies to reduce violence	Public Safety	First Quarter
Develop street level conspiracy model to address mid-level narcotic sales to disrupt drug activity and reduce related violence	Public Safety	First Quarter
Utilize Downtown walking posts, Downtown Special Services and on-duty personnel to increase police visibility, reduce crime, and enhance the perception of public safety	Public Safety	Ongoing

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Eastside/Westside Patrol Divisions				
Youth picked up under curfew	**	268	N/A	275
Students picked up under truancy	**	610	N/A	650
Calls for service (all units):				
• Priority I	204,388	230,700	210,100	219,200
• All other	<u>209,432</u>	<u>212,700</u>	<u>217,000</u>	<u>212,700</u>
• Total calls	413,820	443,400	427,100	431,900
Calls handled by means other than dispatch	**	126,430	N/A	129,000
Reported crimes:				
• Part I - Violent	2,479	2,288	2,400	2,300
• Part I - Property	18,433	17,100	16,400	16,300
• Part II	<u>26,457</u>	<u>23,100</u>	<u>21,100</u>	<u>21,900</u>
• Total reported crimes	47,369	42,488	39,900	40,500
Motor vehicle accidents with injury	1,467	1,278	N/A	1,350
Investigations conducted:				
• Field & Closed	18,920	21,500	22,000	22,500
• Office	15,334	16,500	17,000	16,500
Uniform traffic summonses issued	39,566	40,800	39,446	39,500
Parking citations issued	86,944	111,190	96,000	102,663
Field information forms completed	11,876	12,000	12,000	13,000
Foot and bicycle patrol hours	18,586	26,900	25,000	26,900
Youth diverted	1,155	1,200	1,230	1,300

POLICE DEPARTMENT
OPERATIONS – PATROL

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	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Juvenile Warrants served	485	350	546	370
Workload per officer:				
• Calls for service	976	1,005	968	1,004
• Reported crimes (Parts I and II)	112	96	91	94
Average response time (call to arrival) for Priority I calls (minutes)	**	13:51	N/A	12:30
Average response time (call to arrival) for Priority II calls (minutes)	**	64:43	N/A	55:00
Percentage of crimes cleared (%)	49%	49%	N/A	49%
Crimes cleared (#):				
• Homicide	46	28	N/A	28
• Rape	109	103	N/A	105
• Robbery	583	461	N/A	500
• Aggravated Assault	1,389	1,280	N/A	1,300
• Burglary	388	485	N/A	430
• Larceny	2,113	2,665	N/A	2,200
• Motor Vehicle Theft	501	503	N/A	500
• Arson	51	38	N/A	45
Firearms seized	1,060	980	N/A	1,000
Juvenile arrests (under age 18)	1,835	2,000	N/A	2,200
Security				
Response to alarms	**	360	260	300
Referrals to ECD for safety issues	**	1,600	1,200	1,800
Referrals to NSC for violations/board-ups	**	403	300	275
N/A - Not Applicable				
** - Not Available				

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	45,864,900	48,644,700	2,779,800
Employee Years	619.4	698.2	78.8

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
272,500	44,800	14,800	19,400	-9,400	2,437,700	2,779,800

**POLICE DEPARTMENT
OPERATIONS – PATROL**

Major Change

Thirty-eight sworn positions and associated expense transfer from Investigations as the Field Investigations Section is dismantled and duties return to Patrol	3,148,300
A one time appropriation of overtime funding for pro-active crime details in 2007-08 does not recur	-3,146,400
Thirty-nine sworn positions are redeployed from other bureaus to increase resources engaged in targeted pro-active crime reduction strategies	2,695,700
DWI grant funding is reduced per Monroe County directive	-83,100
One time Byrne Grant funding for truancy does not recur	-80,000
A full time supervisory position in Security is eliminated due to budget constraints	-75,300
A vacant Captain position transfers from the Chief's Office and is converted to a Police Officer	41,800
Funding for Downtown Special Services Program increases to provide a 13.7% increase in on-street safety team hours	39,700
Seatbelt enforcement and Selective Traffic Enforcement Program (STEP) grant funds expire	-33,200
Weed & Seed grant funds expire	-22,400
Motor Vehicle Theft and Insurance Fraud Prevention grant funding is reduced	-21,500
A vacant full time Security Guard position converts to part time due to budget constraints	-13,100
Youth Violence Strike Force Grant funds expire	-10,800
One time grant funding for purchase of PAC-TAC equipment does not recur	-2,000

Program Change

Security relocates to this bureau in 2008-09; budget, performance, and personnel data recalculated to provide meaningful comparison. Upgrades to security equipment result in fewer false alarms. Reduction in the number of vacant properties and refined methods of board-up reduces the number of referrals. Field Investigations personnel and activities transfer to this bureau.

Organization

Command manages the Patrol Division East and West and their individual sections including Special Operations, Mounted Patrol, Youth Services, and Security. It conducts periodic reviews of patrol and investigative activities, including regularly scheduled "Crimestat" analyses of crime patterns and response strategies. This activity is also responsible for planning responses to unusual occurrences or emergency incidents.

Eastside/Westside Patrol Divisions provide general police services to protect life and property, perform preventive patrol, and respond to calls for service in Rochester's neighborhoods. They conduct preliminary and follow-up investigation of reported offenses. In cooperation with neighborhood Police-Citizen Interaction Committees (PCIC), activity supervisors coordinate and develop targeted crime prevention and response programs. These divisions also coordinate the police portion of the City's Neighborhood Service Centers (NSC) project, assigning a Lieutenant and other departmental personnel to work in each of the designated planning sectors throughout the city to address quality-of-life issues. School Resource Officers are provided at city secondary schools during the school year. Field investigation personnel conduct criminal investigations and coordinate follow-up to investigations occurring within the Patrol Division East and West.

The Patrol Divisions East and West are divided using the Genesee River. Each division is comprised of Patrol Service Areas (PSA) that allow more flexibility to utilize officers to meet demand. Each division assigns sworn personnel to the NSC offices located within its boundaries, and administers the Police And Citizens -Together Against Crime (PAC-TAC) program of volunteer citizen patrols.

<u>Patrol Division</u>	<u>Headquarters Location</u>
West	Water Tower Park (temporary location) 1099 Jay Street
East	Upper Falls Shopping Center (permanent location) 630 North Clinton Avenue

Special Operations reports to the Patrol Division West Commander and consists of units providing specialized field support services. The Tactical Unit provides directed patrol, crime-specific details, pro-active investigative efforts, and technical equipment to deal with selected crime problems. The K-9 Unit provides canine support services in the area of building searches and tracking, as well as nitrate and narcotic searches. The Mounted Patrol provides highly visible patrol and crowd control presence downtown, at special events, and in the event of disturbance or disorder. The Traffic Enforcement Unit enforces vehicle and parking regulations, and coordinates the School Traffic Officer program covering 118 pedestrian crossings near city public and private schools. The Traffic Enforcement Unit is responsible for specialized alcohol related enforcement countermeasures and pro-active traffic direction and control throughout the city. The Youth Services Unit develops and implements programs along with School Resource Officers (SROs) to prevent and control juvenile delinquency. This unit also administers the Department's youth initiatives and serves as a liaison to Family Court and other social agencies. Specialized functions of the Special Operations activity include the Bomb Squad, Emergency Task Force, SCUBA squad, Crisis Negotiation Team, and the Mobile Field Force. The Special Operations unit is located at 261 Child Street and Mounted Patrol facilities are located at 184 Verona Street.

Security provides guard service at key City facilities and during various City events. Service is provided at City Hall, the Department of Environmental Services' Operations Center and Bureau of Water, as well as commercial and residential buildings acquired by the City through foreclosure. A mobile security patrol provides routine surveillance of City properties and secures firehouses and libraries when necessary. The unit monitors security alarms at City facilities and some Rochester City School District buildings.

POLICE DEPARTMENT
OPERATIONS – PATROL
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	36,133,208	41,741,200	44,228,600	46,968,700
Materials & Supplies	299,476	386,200	386,300	416,700
Services	536,990	1,194,100	1,250,000	1,259,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	36,969,674	43,321,500	45,864,900	48,644,700
Appropriation by Activity				
Command	5,222	18,900	335,500	659,600
Patrol Division (Section Patrol)	29,813,672	34,441,300	38,003,700	36,809,200
Special Operations	7,150,780	6,952,800	5,547,900	9,177,400
Security	<u>0</u>	<u>1,908,500</u>	<u>1,977,800</u>	<u>1,998,500</u>
Total	36,969,674	43,321,500	45,864,900	48,644,700
Employee Years by Activity				
Command	0.0	0.3	4.0	7.0
Patrol Division (Section Patrol)	442.6	470.0	529.3	552.9
Special Operations	86.2	67.9	44.5	97.5
Security	<u>0.0</u>	<u>39.6</u>	<u>41.6</u>	<u>40.8</u>
Total	528.8	577.8	619.4	698.2

POLICE DEPARTMENT
OPERATIONS – PATROL
PERSONNEL SUMMARY

FULL TIME POSITIONS				Command	Patrol Division	Special Operations	Security
Br.	Title	Budget 2007-08	Approved 2008-09				
96	Police Commander	2	2	2			
95	Police Captain	7	8	3	4	1	
94	Police Lieutenant	23	25		22	3	
92	Police Sergeant	49	59	1	50	8	
90B	Police Officer (Investigator)	1	33		32	1	
90	Police Officer	446	478		398	80	
29	Chief of Security Operations	1	1				1
27	Superintendent of Security	1	0				
16	Supervising Security Guard	5	5				5
11	Secretary	1	1	1			
10	Parking Monitor	9	9		9		
9	Clerk II	1	1			1	
7	Clerk III with Typing	2	2		2		
52	Security Guard	30	29				29
EMPLOYEE YEARS							
Full Time		578.0	653.0	7.0	517.0	94.0	35.0
Overtime		25.5	28.3	0.0	23.6	3.2	1.5
Part Time, Temporary, Seasonal		17.7	18.2	0.0	12.8	0.3	5.1
Less: Vacancy Allowance		<u>1.8</u>	<u>1.3</u>	<u>0.0</u>	<u>0.5</u>	<u>0.0</u>	<u>0.8</u>
Total		619.4	698.2	7.0	552.9	97.5	40.8

The following full time positions are included in the budget of the Police Department, Patrol Division but are assigned to NSC offices and are shown here for reference only.			
Br.	Title	Budget 2007-08	Approved 2008-09
94	Police Lieutenant	4	4
90	Police Officer	22	22
EMPLOYEE YEARS			
Full Time		26.0	26.0
Overtime		0.4	0.4
Part Time, Temporary, Seasonal		0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>
Total		26.4	26.4

POLICE DEPARTMENT
OPERATIONS – INVESTIGATIONS

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Participate in joint venture with other law enforcement agencies to establish a Regional Crime Intelligence Center to be located in the Public Safety Building	Public Safety	First Quarter

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Central Investigations				
Arson Investigations conducted	278	325	300	372
Arrests - Child Abuse	46	55	55	64
SAFIS identifications	230	325	300	420
Special Investigations				
Cases closed	1,417	1,034	1,500	910
Narcotics/Intelligence arrests	794	772	450	679
GRANET/FSU/VCT Arrests	202	178	200	157
Drugs seized:				
• Cocaine (kilograms)	20.2	23.0	45.0	20.2
• Heroin (grams)	1.0	0.7	250.0	0.6
• Marijuana (kilograms)	1,271.7	1,000.0	250.0	880.0
Weapons seized:				
• Handguns	126	138	100	121
• Shotguns and rifles	115	58	110	51
Vehicles seized	6	6	10	5

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	13,756,600	8,999,700	-4,756,900
Employee Years	179.4	121.6	-57.8

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
-129,400	5,000	0	-6,000	0	-4,626,500	-4,756,900

Major Change

Thirty-eight sworn positions and associated expense transfer to Patrol, the Field Investigations Section is dismantled and duties return to Patrol	-3,148,300
Nineteen sworn positions are re-deployed to Patrol to increase resources engaged in targeted pro-active crime reduction strategies	-1,373,000
Annual allocation for Greater Rochester Area Narcotics Enforcement Team (GRANET) ends	-159,500
A full time senior analyst position is added to perform statistical analysis of crime data	64,800
A clerical position transfers to Administration in 2007-08	-38,400
Police Evidence Technician added in 2007-08	36,800
A clerical position transfers from the Office of the Chief in 2007-08	36,100
A one time appropriation of forfeiture funds for Crimestoppers agreement and purchase of special accident investigation hardware and software expires	-35,000
Project Safe Neighborhood Grant funding ends	-10,000

Program Change

The Field Investigations Section is dismantled during 2007-08; personnel and duties transfer to Patrol. The Photo Lab activity transfers to this bureau in 2008-09; budget, performance, and personnel data recalculated to provide meaningful comparison. The Special Accident Investigation Unit is dissolved and duties are transferred to the Technicians Unit. Personnel in the Major Crimes Unit transition to investigating all reported incidents of sexual predation upon juvenile victims and absorb mandated responsibilities relative to sex offender monitoring. The Violence Enforcement and Suppression Team (VEST), designed to apprehend and arrest the Top 100 individuals with a significant history of involvement in violent crime, merges with the Violent Crime Task Force (VCTF) to monitor and conduct enforcement activity on those individuals known to be committing crimes of violence.

Organization

The Investigations Division consists of units that investigate major crimes and provide investigative support services to the entire department. The Command activity provides supervision to the two units of the Investigations Division.

The Central Investigations Section (CIS) is composed of the Major Crimes Unit, License Investigation Unit, Technicians Unit, and Paralegal Unit. Major Crimes investigates all homicides, economic crime and bank robbery, child abuse, arson, missing persons, and any other assignment as directed by the Central Investigations commanding officer. The unit compiles and analyzes investigative data from field interview forms and reports in order to identify overall crime-specific strategies for patrol officers and investigators. The License Investigation Unit is responsible for the investigation of applicants for licenses that are issued by the City of Rochester and require approval of the Chief of Police. This unit is also responsible for the administration of the City's alarm ordinance and for processing New York State Pistol Permit Applications. The Technicians Unit gathers and analyzes evidence from crime scenes, as well as collects, processes, preserves, and analyzes physical evidence. The Technicians unit supervises the Photo Lab, which processes photographs for evidentiary and identification purposes. The Paralegal Unit is responsible for assisting sworn personnel in the preparation of selected forms and reports for Grand Jury packages, tracking felony cases submitted through the court system and reporting their disposition to the commanding officer, and reviewing Grand Jury referrals and juvenile petitions before delivery to Family Court.

POLICE DEPARTMENT
OPERATIONS – INVESTIGATIONS

The Special Investigations Section investigates illegal narcotics activities, illegal sale and distribution of liquor and tobacco, vice (particularly organized prostitution, pornography, and gambling), illegal weapons trafficking, and organized crime. This activity provides surveillance and intelligence services in support of investigations by this Department and other law enforcement agencies. Activity personnel work in centrally-managed teams, in field units directed by Patrol Division command, and in joint task forces with Federal, State, and local law enforcement agencies. Crime analysts are responsible for analyzing criminal incidents as documented in crime investigation reports, investigative action reports, and field interview forms. Personnel collect facts surrounding the commission of crimes for purposes of analyzing the linkage or similarities between types or frequency of crimes. Through the collection of facts, personnel develop feedback analysis, problem oriented or community policing strategies, or other programs aimed at improving investigative effectiveness and cooperation.

POLICE DEPARTMENT
OPERATIONS – INVESTIGATIONS
EXPENDITURE SUMMARY

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	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	11,881,562	13,439,700	13,176,400	8,641,000
Materials & Supplies	95,541	162,800	216,200	157,300
Services	305,634	371,000	364,000	201,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	12,282,737	13,973,500	13,756,600	8,999,700
Appropriation by Activity				
Command	196,095	272,900	262,500	425,000
Central Investigations	3,781,235	4,095,400	3,938,400	3,840,500
Special Investigations	4,808,227	5,409,000	5,282,500	4,734,200
Field Investigations	<u>3,497,180</u>	<u>4,196,200</u>	<u>4,273,200</u>	<u>0</u>
Total	12,282,737	13,973,500	13,756,600	8,999,700
Employee Years by Activity				
Command	1.0	3.0	1.0	1.0
Central Investigations	53.4	59.6	57.0	59.9
Special Investigations	45.7	67.9	65.8	60.7
Field Investigations	<u>60.2</u>	<u>54.3</u>	<u>55.6</u>	<u>0.0</u>
Total	160.3	184.8	179.4	121.6

POLICE DEPARTMENT
OPERATIONS – INVESTIGATIONS
PERSONNEL SUMMARY

FULL TIME POSITIONS				Command	Central Investigations	Special Investigations
Br.	Title	Budget 2007-08	Approved 2008-09			
96	Police Commander	1	1	1		
95	Police Captain	3	2		1	1
94	Police Lieutenant	5	3		1	2
92	Police Sergeant	21	14		5	9
90B	Police Officer (Investigator)	54	22		20	2
90	Police Officer	63	48		12	36
27	Senior Crime Research Specialist	0	1			1
24	Crime Research Specialist	3	3			3
16	Police Evidence Technician	6	7		7	
16	Supervisor Police Photo Lab	1	1		1	
14	Police Paralegal	2	2		2	
14	Police Paralegal Bilingual	1	1		1	
11	Clerk I	1	0			
11	Secretary	1	1			1
11	Senior Photo Lab Technician	1	1		1	
9	Clerk II	3	4		3	1
7	Clerk III with Typing	2	2		2	
EMPLOYEE YEARS						
Full Time		168.0	113.0	1.0	56.0	56.0
Overtime		10.4	7.6	0.0	2.7	4.9
Part Time, Temporary, Seasonal		1.5	1.5	0.0	1.5	0.0
Less: Vacancy Allowance		<u>0.5</u>	<u>0.5</u>	<u>0.0</u>	<u>0.3</u>	<u>0.2</u>
Total		179.4	121.6	1.0	59.9	60.7

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Increase the number of marked police vehicles to provide heightened visibility by purchasing additional vehicles and marking some current unmarked vehicles	Public Safety	First Quarter
Develop and implement an action plan to monitor and respond to the overt surveillance cameras	Public Safety	First Quarter
Explore consolidation of animal care and control services with other towns within Monroe County	Public Safety	First Quarter
Investigate opportunity to engage outside agencies in providing crisis intervention services to the public	Public Safety	Second Quarter
Expand the use of marked alternate fuel vehicles in the fleet	Public Safety	Third Quarter
Recruit and hire Police Officers for recruit classes: 50 for Summer; 30 for Fall; and 20 for Winter	Public Safety	Third Quarter
Transition sworn personnel to new service pistol and security holster	Public Safety	Fourth Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Professional Development				
Recruit training slots	43	100	100	100
Applicants for Police Officer exam	1,685	2,400	2,400	2,400
New officers trained:				
• Academy	39	89	100	100
• Field Training	76	59	50	50
Technical Services				
Property lots disposed	36,612	33,000	14,700	39,000
Vehicles disposed of:				
• Sold at auction	2,107	2,100	2,400	2,100
• Sold for salvage	94	100	200	100
Average sale price (vehicles)	271	350	N/A	320

**POLICE DEPARTMENT
ADMINISTRATION**

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Family & Victims Services				
FACIT responses	5,686	5,700	5,700	5,750
Victim assistance contacts	5,207	5,400	5,400	5,450
Animal Services				
Service requests	14,054	14,000	16,500	14,000
Tickets issued	2,189	2,000	2,000	2,000
N/A – Not Applicable				

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	14,976,200	15,837,400	861,200
Employee Years	151.1	132.5	-18.6

Change Detail

Salary & Wage	General		Vacancy				Total
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>		
265,400	180,500	769,300	-32,200	2,000	-323,800	861,200	

Major Change

Eighteen sworn positions are redeployed to Patrol to increase resources engaged in targeted pro-active crime reduction strategies	-1,254,600
Funding for Fall and Winter recruit class overhire	1,023,300
Part time wage funding is included to support monitoring of overt surveillance cameras	220,000
One time appropriation of forfeiture funds to purchase special bullet proof vests does not recur	-166,000
Three full time positions, one sworn and two non-sworn, and associated expense transfer to Chief's Office to establish the Communications unit	-157,900
One vacant full time program coordinator position is eliminated due to budget constraints	-60,800
Two clerical positions are eliminated due to budget constraints, net of funding to provide temporary position	-43,900
A full time grant funded victim assistance position added in 2007-08	41,100
A clerical position was transferred from Operations in 2007-08	38,400
A one-time budget reduction in 2007-08 does not recur	22,700
Funding for printing of forms increases due to implementation problems with Automated Field Reporting	20,000
Net reduction in funding as one full time Animal Care Technician eliminated in 2007-08 converts to two part time positions	-4,000
Productivity improvements result in savings	-2,100

Program Change

Budget and Animal Services transfer to this bureau in 2008-09; budget, performance, and personnel data recalculated to provide meaningful comparison. Technical Services begins monitoring overt surveillance cameras in 2008-09.

Organization

The Administration Bureau is responsible for providing administrative support services necessary to Department operations. The Deputy Chief for this bureau also oversees the Officer Assistance Program that provides crisis intervention and stress counseling services to members and their families.

Professional Development administers the department's training programs, including roll call, recruit, civilian (pre-service) and in-service training. The Firearms Training Unit is responsible for coordination of firearms training and maintains records on each departmental weapon approved by the agency for official use, and related inventory and firearms proficiency records. The In-Service Training Unit is responsible for the planning and development of training programs, including special programs as directed. The Recruitment and Field Training Unit coordinates recruit officers' training and probationary officers' field training, as well as performance evaluations, selection and certification of Field Training Officers (FTOs) assigned to the Patrol Division. This unit is also responsible for the coordination and field training and evaluation of all newly appointed Sergeants and Lieutenants.

The Background and Recruitment Unit actively works with the Bureau of Human Resource Management to recruit new officers and conduct background research into the reliability of statements made by candidates on pre-employment applications. This unit conducts comprehensive campaigns to solicit and encourage prospective police officer candidates to seek employment with the department.

Technical Services comprises a variety of functions relating to resource and records management and a variety of staff services including contract vehicle towing, coordination of fleet purchases, maintenance with the Department of Environmental Services, and inventory control of departmental fixed assets. The Support Services unit includes the Property Clerk and Auto Pound, which receive evidentiary items, recovered property, and impounded vehicles. These are stored, accessed as needed, and returned to their owners, auctioned, or otherwise disposed of. The Quartermaster maintains inventories of uniforms, equipment and supplies, and coordinates purchase and issuance of these supplies. The Firearms Investigation Unit examines firearms coming into the custody of the department and conducts background investigations per federal law on all individuals requesting to purchase handguns within the city.

The Headquarters and Records Unit houses criminal and accident records, and conducts manual and automated record and warrant checks, using both local files and the statewide New York State Police Information Network (NYSPIN) system. It also provides central duplication services, responds to walk-up complaints and information requests, and issues copies of reports as legally required. The Juvenile Records Unit is responsible for the privacy and security of juvenile records which must be maintained separately from adult records. The Warrant Unit is responsible for the administration of the department's arrest warrant service, entering notices into regional, state and federal information systems. The Court Liaison unit maintains contact with criminal and traffic courts for notification to police officers and civilian employees to appear in court for required proceedings. The Call Reduction Unit provides sworn personnel to handle calls referred from the 311 non-emergency response number and to take police reports over the phone. The Identification Unit takes fingerprints and maintains manual and automated photograph and fingerprint files.

POLICE DEPARTMENT
ADMINISTRATION

Family & Victims Services reports to the Deputy Chief of Administration and provides direct public services through the Family Crisis Intervention Team (FACIT), which assists patrol officers responding to reported family disputes, and the Victim Assistance Unit (VAU), which counsels crime victims and assists them in dealing with the justice system. Unit staff also coordinate the "Restorative Justice" project under the Juvenile Accountability Block Grant (JABG). Unit costs are partially underwritten by the New York State Crime Victims Board.

Personnel provides personnel management for the department, including job classification, hiring and promotion, payroll, and maintenance of related records.

Budget provides central financial management for the department, including budget preparation, purchasing, and contract administration. It reviews all claims, requisitions, and contracts, and purchases central supplies and services.

Animal Services reports to the Deputy Chief of Administration and responds to animal-related complaints, impounds unleashed, surrendered, and stray pets, issues summonses for animal ordinance violations, and deals with injured or menacing animals. It makes available unclaimed dogs and cats for public adoption, in accordance with current City policies, and enforces laws against vicious animals. The Animal Shelter, located at 184 Verona Street, provides housing and veterinary care for impounded animals after a specified holding period. Animal Services personnel also assist departmental patrol and investigative officers in hazardous situations involving animals. The unit also operates a low-income spay/neuter program for dogs and cats owned by city residents meeting the income guidelines.

POLICE DEPARTMENT
ADMINISTRATION
EXPENDITURE SUMMARY

11-29

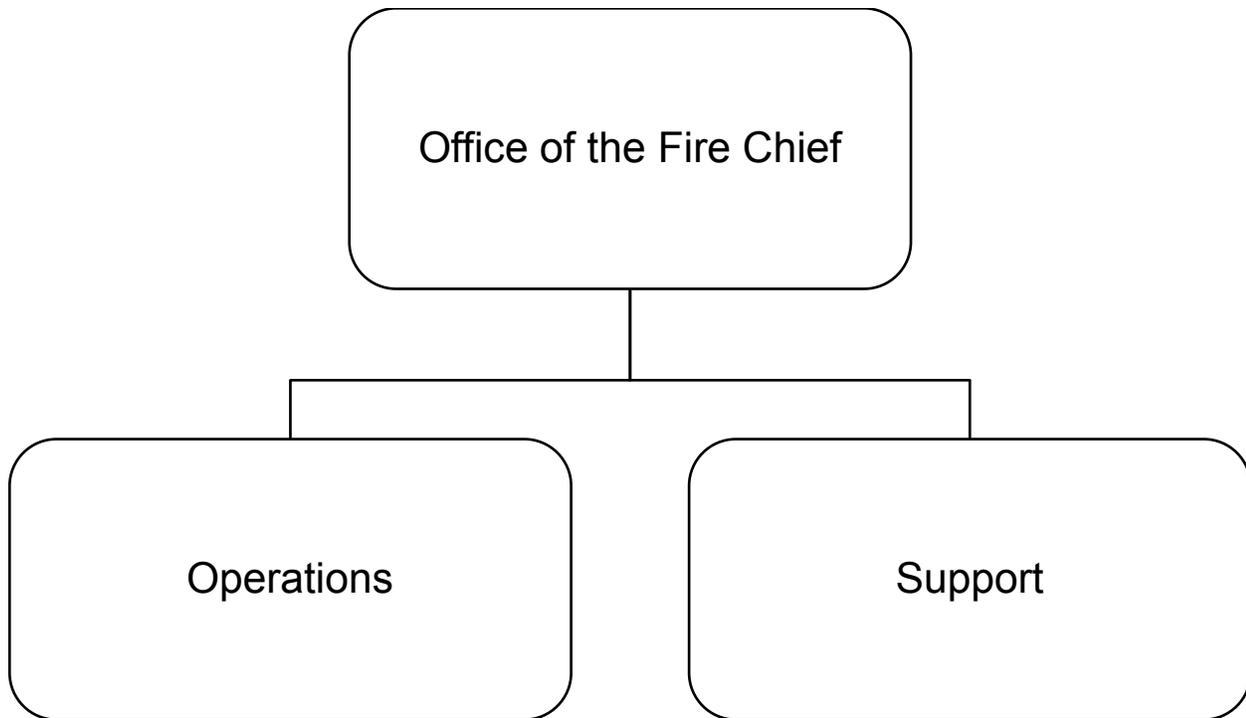
	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	8,760,693	9,608,000	8,439,900	8,515,600
Materials & Supplies	812,755	1,093,800	1,014,600	880,000
Services	4,949,821	5,547,000	5,521,700	6,441,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	14,523,269	16,248,800	14,976,200	15,837,400
Appropriation by Activity				
Professional Development	2,905,834	3,751,100	2,765,700	3,628,500
Technical Services	8,498,381	9,080,500	8,948,800	8,932,100
Family & Victim Services	721,190	725,600	740,800	728,100
Personnel	604,994	628,200	513,700	631,800
Budget	706,745	990,100	944,400	824,700
Animal Services	<u>1,086,125</u>	<u>1,073,300</u>	<u>1,062,800</u>	<u>1,092,200</u>
Total	14,523,269	16,248,800	14,976,200	15,837,400
Employee Years by Activity				
Professional Development	37.2	42.2	25.8	21.8
Technical Services	80.2	85.2	83.0	68.4
Family & Victim Services	15.9	13.2	13.7	13.7
Personnel	4.4	4.3	4.3	4.3
Budget	3.0	2.9	2.9	2.9
Animal Services	<u>24.0</u>	<u>21.6</u>	<u>21.4</u>	<u>21.4</u>
Total	164.7	169.4	151.1	132.5

**POLICE DEPARTMENT
ADMINISTRATION
PERSONNEL SUMMARY**

FULL TIME POSITIONS				Professional Development	Technical Services	Family & Victim Services	Personnel	Budget	Animal Services
Br.	Title	Budget 2007-08	Approved 2008-09						
94	Police Lieutenant	2	2	1	1				
92	Police Sergeant	9	6	3	3				
90	Police Officer	31	15	5	10				
26	Associate Administrative Analyst	1	1					1	
26	Director of Animal Services	1	1						1
26	Manager of Police Property	1	1		1				
24	Associate Personnel Analyst	1	1				1		
22	Police Program Coordinator	1	0						
20	Crisis Counseling Coordinator	1	1						
20	Victim Services Coordinator	1	1						
18	Counseling Specialist	5	5						
18	Supervisor of Animal Control	1	1						1
16	Animal Shelter Manager	1	1						1
16	Fleet Maintenance Technician	0	1		1				
16	Payroll Associate	1	1				1		
16	Senior Property Clerk	2	2		2				
15	Graphic Artist	1	0						
15	Volunteer Coordinator	1	0						
14	Assistant Supervisor of Animal Control	1	1						1
14	Victim Assistance Counselor	3	4						
13	Fleet Service Writer	1	0						
12	Animal Control Officer	7	7						7
11	Assistant Shelter Manager	1	1						1
11	Clerk I	0	1		1				
11	Lead Police Information Clerk	3	3		3				
11	Police Identification Tech-Trick	4	4		4				
11	Secretary	1	1	1					
10	Sr. Finance Clerk	1	1					1	
10	Veterinary Technician	1	1						1
9	Clerk II	2	2		1			1	
9	Clerk II with Typing	6	6	1	4		1		
9	Lot Attendant	6	6		6				
9	Police Information Clerk	16	16		16				
9	Property Clerk	4	4		4				
7	Clerk III with Typing	6	6		4	1	1		
7	Clerk III	0	1		1				
6	Receptionist Typist	0	1						1
3	Clerk Typist	4	0						
2	Animal Care Technician	6	5						5
EMPLOYEE YEARS									
Full Time		134.0	111.0	11.0	62.0	12.0	4.0	3.0	19.0
Overtime		6.8	6.8	2.9	2.3	0.5	0.1	0.0	1.0
Part Time, Temporary, Seasonal		11.6	16.5	8.2	4.7	1.5	0.3	0.0	1.8
Less: Vacancy Allowance		<u>1.3</u>	<u>1.8</u>	<u>0.3</u>	<u>0.6</u>	<u>0.3</u>	<u>0.1</u>	<u>0.1</u>	<u>0.4</u>
Total		151.1	132.5	21.8	68.4	13.7	4.3	2.9	21.4

Mission Statement

To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by providing professional services for life preservation, incident stabilization and property conservation. We protect life and property through fire suppression, emergency medical services, technical rescue, fire prevention, disaster preparedness and public education. The effective delivery of these services is achieved through a commitment to our employees and the community.



Vital Customers

- Internal: City of Rochester Administration; City Council
- External: All who live, work, visit, or do business in the City of Rochester; Rochester City School District; Mutual Aid Program participants; Monroe County, West Brighton Fire District; RG&E; Kodak.

Critical Processes

- Training and appropriate staffing
- Education and fire prevention activities
- Fire suppression
- Medical response
- Equipment and supplies maintenance

Highlights of the Department's 2008-09 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	Priorities Supported	Projected Completion
Office of the Fire Chief	Develop and implement a strategic plan and program for the department	Public Safety	First Quarter
	Collaborate with Environmental Services, Architectural Services and design consultant to design renovation/addition to Hudson Avenue Fire Station	Public Safety	Fourth Quarter
Operations	Implement phase 1 of a four-year transition to Engine/Quint service delivery model	Public Safety	First Quarter
Support	Develop and implement a method of information exchange with the Rochester City School District to enhance awareness of the Juvenile Fire Intervention Program (JFIP)	Customer Service	Second Quarter

Year-To-Year Comparison

Bureaus	Budget 2007-08	Budget 2008-09	Change	Percent Change
Office of the Fire Chief	1,809,700	1,754,300	-55,400	-3.1%
Operations	36,883,700	36,202,300	-681,400	-1.8%
Support	3,185,900	3,347,800	161,900	5.1%
Total	41,879,300	41,304,400	-574,900	-1.4%
Employee Years	554.2	537.9	-16.3	-2.9%

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
143,200	191,800	64,500	0	3,400	-977,800	-574,900

Major Change Highlights

Adoption of Fire Command's preferred operational service delivery model results in sixteen sworn positions being phased out through attrition during 2008-09	-1,084,800
A one-time budget reduction in 2007-08 does not recur	123,300
A Fire Captain is added to coordinate special projects and a potential Insurance Services Office (ISO) re-evaluation	77,800
A vacant sworn position in the Supply Depot is abolished due to budget constraints	-67,800
Assistance to Firefighters Grant funding expires	-66,300
A vacant administrative position is abolished due to budget constraints	-34,100
Funds are added to support a part time Fire Protective Gear Repairer	24,000
Funding for laundering of turn-out gear and other fire station items increases to meet demand	21,100
Overtime funding increases to reflect additional demand for fire watch and special event coverage	18,000
Additional salary funding to allow for temporary rank positions during peak furlough period	16,000
One-time funding in support of the Protectives' 150th anniversary celebration is complete	-5,000

Assignment of Authorized Positions
1999-2000 to 2008-09

Year	Office of the Chief & Support			Operations			Department		
	<u>Uniform</u>	<u>Civilian</u>	<u>Total</u>	<u>Uniform</u>	<u>Civilian</u>	<u>Total</u>	<u>Uniform</u>	<u>Civilian</u>	<u>Total</u>
2008-09	41	23	64	454	2	456	495	25	520
2007-08	40	24	64	471	2	473	511	26	537
2006-07	42	24	66	473	2	475	515	26	541
2005-06	45	25	70	475	2	477	520	27	547
2004-05	46	26	72	475	2	477	521	28	549
2003-04	48	27	75	474	1	475	522	28	550
2002-03	30	21	51	499	7	506	529	28	557
2001-02	31	22	53	504	7	511	535	29	564
2000-01	25	21	46	506	7	513	531	28	559
1999-2000	26	21	47	521	7	528	547	28	575
1998-99	26	22	48	516	7	523	542	29	571

FIRE DEPARTMENT
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	38,593,394	39,012,500	38,898,500	38,114,100
Materials & Supplies	596,414	692,700	725,000	677,100
Services	2,007,265	1,947,500	2,255,800	2,513,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	41,197,073	41,652,700	41,879,300	41,304,400
Appropriation by Activity				
Office of the Fire Chief	2,000,917	1,737,900	1,809,700	1,754,300
Operations	36,050,610	36,313,200	36,883,700	36,202,300
Support	<u>3,145,546</u>	<u>3,601,600</u>	<u>3,185,900</u>	<u>3,347,800</u>
Total	41,197,073	41,652,700	41,879,300	41,304,400
Employee Years by Activity				
Office of the Fire Chief	28.5	22.2	22.7	20.7
Operations	492.8	483.3	487.0	470.0
Support	<u>42.9</u>	<u>50.2</u>	<u>44.5</u>	<u>47.2</u>
Total	564.2	555.7	554.2	537.9

FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Develop and implement a strategic plan and program for the department	Public Safety	First Quarter
Develop and implement method of monitoring and reporting success rate of ambulance contractor in meeting all required performance standards	Public Safety	First Quarter
Partner with Information Technology to develop and implement additional Red Alert modules including training, inspections, and case management	Customer Service	Fourth Quarter
Collaborate with Environmental Services, Architectural Services and design consultant to design renovation/addition to Hudson Avenue Fire Station	Public Safety	Fourth Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Service requests completed (Information/Technical assistance)	N/A	1,500	N/A	1,500
N/A – Not Applicable				

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,809,700	1,754,300	-55,400
Employee Years	22.7	20.7	-2.0

Change Detail

Salary & Wage	General			Vacancy			
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
-6,700	19,000	100	0	-200	-67,600	-55,400	

Major Change

A Fire Captain is added to coordinate special projects and a potential Insurance Services Office (ISO) re-evaluation	77,800
Two community outreach positions transfer to Support as activities are re-organized and consolidated	-70,600
Assistance to Firefighters Grant funding expires	-66,300
A vacant administrative position is abolished due to budget constraints	-34,100
A one-time budget reduction in 2007-08 does not recur	25,600
One-time funding in support of the Protectives' 150th anniversary celebration is complete	-5,000
Funding for digital pager rental transfers from Support	5,000

Program Change

FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF

Community outreach personnel and activities transfer to Support.

Organization

The Chief's Office manages the Department; establishes personnel standards, policies, and work schedules; reviews operations and performance; and carries out public relations. The activity also manages personnel, orders supplies, coordinates the Department's annual budget request, and controls general fiscal matters.

Planning & Research analyzes operations and reporting systems, evaluates programs, develops recommendations for modifying procedures, and assists in implementing new methods and techniques. It also oversees all phases of information systems and acts as liaison with the City's Information Technology Department and the Emergency Communications Department.

Sick & Injured: payments to disabled but not yet retired firefighters are included in this activity, as well as personnel on long-term sick or injured status. Before 1978, under New York State law and City Charter, firefighters who were disabled in the line of duty were entitled to full salary and benefits for life and did not have to apply for disability. The New York State law was amended in 1978 to require such firefighters to retire at the mandatory retirement age with the Fire Chief authorized to apply for a disability retirement on their behalf for accidental disability from the State Retirement System. If the applications are granted, the City must pay the difference between the disability retirement benefit and the full salary amount until the mandatory retirement age is reached.

FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	1,777,626	1,417,900	1,443,700	1,435,700
Materials & Supplies	27,796	92,900	103,700	38,400
Services	195,495	227,100	262,300	280,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,000,917	1,737,900	1,809,700	1,754,300
Appropriation by Activity				
Chief's Office	1,197,352	1,069,100	1,028,500	884,000
Planning and Research	279,129	249,400	279,100	362,000
Sick & Injured	<u>524,436</u>	<u>419,400</u>	<u>502,100</u>	<u>508,300</u>
Total	2,000,917	1,737,900	1,809,700	1,754,300
Employee Years by Activity				
Chief's Office	18.8	13.7	12.6	10.6
Planning and Research	3.0	3.5	4.1	4.1
Sick & Injured	<u>6.7</u>	<u>5.0</u>	<u>6.0</u>	<u>6.0</u>
Total	28.5	22.2	22.7	20.7

FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF
PERSONNEL SUMMARY

FULL TIME POSITIONS				Chief's Office	Planning & Research	Sick & Injured
Br.	Title	Budget 2007-08	Approved 2008-09			
88	Fire Chief	1	1	1		
87	Executive Deputy Fire Chief	1	1	1		
84	Fire Captain	1	2	2		
82	Fire Lieutenant	3	3		1	2
80	Firefighter	5	5		1	4
29	Principal Staff Assistant	1	1		1	
24	Case Manager	1	1	1		
20	Executive Assistant	1	1		1	
18	Secretary to the Chief	1	1	1		
16	Administrative Assistant	1	1	1		
16	Community Outreach Specialist Bilingual	1	0			
16	Management Trainee	1	0			
16	Payroll Associate	1	1	1		
12	Asst. Comm. Outreach Spec. Bilingual	1	0			
9	Clerk II	2	2	2		
EMPLOYEE YEARS						
Full Time		22.0	20.0	10.0	4.0	6.0
Overtime		0.6	0.6	0.5	0.1	0.0
Part Time, Temporary, Seasonal		0.1	0.1	0.1	0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		22.7	20.7	10.6	4.1	6.0

FIRE DEPARTMENT
OPERATIONS

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Implement phase 1 of four-year transition to Engine/Quint service delivery model	Public Safety	First Quarter
Plan for negotiation of new Protectives service contract	Public Safety	Second Quarter
Complete system support and content upgrades for Emergency Training & Information Network (ETIN)	Customer Service	Third Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Suppression				
Incidents:				
• Structure fire	683	725	600	650
• Other fire	775	840	880	850
• Emergency medical	14,461	15,000	14,300	14,800
• Other	11,597	10,300	13,100	10,500
• False alarm	<u>3,461</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
• Total incidents	30,977	30,365	32,380	30,300
Fire safety inspections	5,070	3,500	9,100	3,500
Hydrant inspections	7,287	7,287	7,287	7,287
Unit responses by fire station and unit:				
• 272 Allen Street (Engine 13, Quint 8)	5,384	5,450	5,335	5,450
• 185 N. Chestnut St (Engine 17, Rescue 11)	4,095	4,110	4,020	4,110
• 1207 N. Clinton Ave (Quint 6, Midi 6)	5,172	5,300	4,960	5,300
• 1477 Dewey Ave (Engine 10, Quint 2)	4,699	4,750	4,415	4,750
• 1051 Emerson St (Engine 3)	1,303	1,300	1,265	1,300
• 57 Gardiner Ave (Quint 5, Midi 5)	3,043	3,100	2,995	3,100
• 873 Genesee St (Engine 7)	2,271	2,300	2,040	2,300
• 740 N Goodman St (Quint 7, Midi 7)	4,418	4,500	4,205	4,500
• 704 Hudson Ave (Engine 16)	3,592	3,650	3,445	3,650
• 4090 Lake Ave (Quint 1, Midi 1)	1,162	1,100	1,115	1,100
• 450 Lyell Ave (Engine 5)	2,656	2,750	2,630	2,750
• 315 Monroe Ave (Quint 9, Midi 9)	4,632	4,500	4,485	4,500

FIRE DEPARTMENT OPERATIONS

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
• 1281 South Ave (Quint 3, Midi 3)	2,719	2,700	2,600	2,700
• 977 University Ave (Quint 4, Midi 4)	2,678	2,750	2,575	2,750
• 160 Wisconsin St (Engine 12)	1,347	1,400	1,300	1,400
• Battalion 1	1,097	1,109	N/A	1,200
• Battalion 2	1,316	1,362	N/A	1,400
• Battalion 3	<u>964</u>	<u>977</u>	<u>N/A</u>	<u>1,000</u>
• Total responses	52,548	53,108	47,385	53,260
Hydrants reported to water works for repair	641	650	N/A	650
Smoke detector installation	1,479	1,500	N/A	3,600
CO detector installations	676	700	N/A	1,400
Training				
Recruits Trained	42	20	25	16
Uniformed personnel trained	515	511	511	495
Firefighter trainees trained	9	15	N/A	15
Special Operations drills held	N/A	24	24	24
Emergency Medical Service				
CPR certifications completed	367	216	50	50
Number of certified Emergency Medical Technicians (EMT)	426	435	N/A	435
Number of Certified First Responders (CFR)	64	60	N/A	60
Health & Safety				
Civilian deaths due to fire	3	5	N/A	N/A
Firefighter injuries	150	135	N/A	N/A
N/A – Not Applicable				

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	36,883,700	36,202,300	-681,400
Employee Years	487.0	470.0	-17.0

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
139,600	163,300	64,400	0	3,600	-1,052,300	-681,400

Major Change

Adoption of Fire Command's preferred operational service delivery model results in sixteen sworn positions being phased out through attrition during 2008-09	-1,084,800
A Fire Captain transfers to Support to coordinate outreach and fire prevention education activities	-77,800
A one-time budget reduction in 2007-08 does not recur	73,200
Funding for laundering of turn-out gear and other fire station items increases to meet demand	21,100
Additional salary funding to allow for temporary rank positions during peak furlough period	16,000

Program Change

Phase 1 of a four-year transition to a new service delivery model is implemented creating two engine/quint companies, thereby reducing the number of quint/midi companies from nine to seven and the number of engine companies from eight to six. This preferred operational model will maintain sufficient coverage in all existing fire stations with only a minor increase to average response times of five seconds.

Responsibility for installing smoke detectors and carbon monoxide detectors transfers from Support. Fire safety inspections decrease as residential inspections are shifted to Neighborhood Service Center staff. Coordination of the City's Emergency Management and Preparedness program transfers to Health & Safety from Training.

Organization

Suppression fights fires, provides emergency medical service, and responds to and mitigates other emergency and non-emergency incidents. It utilizes seven quint-midi companies, six engine companies, two engine/quint companies, and one heavy rescue unit. These forces respond from fifteen fire stations strategically located throughout Rochester. The activity responds to fire incidents, performs rescues, and also controls hazardous materials that threaten public safety with a specialized Hazardous Materials Response Team. All fire company personnel continue to train as Certified First Responders and Emergency Medical Technicians, and provide emergency medical services in conjunction with the contracted ambulance service provider. When not engaged in firefighting, the activity performs code enforcement inspections, participates in training, and operates public education programs in cooperation with the Community Relations & Education Unit (CREU).

Protectives: This activity supports Protectives, Inc. of Rochester, NY, a volunteer organization. These volunteers respond to fire alarms to safeguard and salvage property. They use a City fire vehicle, tarpaulins, fans, pumps, and other equipment to reduce smoke and water damage.

Training provides initial training of recruits and ongoing training of firefighters and officers of the Department. Recruit training consists of a sixty-five day session at the Fire Academy located at the Public Safety Training Facility (PSTF) on Scottsville Road. During this period, recruits learn the procedures and use of equipment for firefighting and rescue operations. Every fire company spends at least two days per year at the Academy to renew familiarity with equipment and techniques and to learn new procedures. In addition, personnel are trained to operate new apparatus. The activity also conducts annual service tests of firefighting apparatus and, with the assistance of Apparatus Maintenance, develops specifications for and prepares new apparatus for service. A Firefighter Trainee program is included in this activity. A cooperative effort with the City School District, this program currently offers 11th and 12th graders an opportunity to train part time with the Fire Department. Upon successful completion, graduates may be eligible for employment as firefighters. Special Operations, an activity within Training, oversees the department's six specialty teams: Hazardous Materials Response; Confined Space Rescue; High Rise; Water Rescue; Extrication; and Heavy Rescue, and is also responsible for the development and maintenance of the Metropolitan Medical Response System (MMRS) program. The activity also includes the Emergency Training and Information Network (ETIN) which provides access by first responders via subscription to a

FIRE DEPARTMENT OPERATIONS

wide range of multi-disciplinary and agency specific training tools and information through a wireless, wideband secure video network.

Emergency Medical Service coordinates the Fire Department's Emergency Medical Services (EMS) Program, including training, certification, and required testing, as well as purchase and maintenance of EMS equipment and supplies. Training and certification is provided in the following areas: Emergency Medical Technician (EMT), Certified First Responder (CFR), Cardiopulmonary Resuscitation (CPR), and Continuing Medical Education (CME).

Health & Safety is responsible for ensuring compliance with all Occupational and Safety Health Administration (OSHA) and other regulations governing workplace safety. It manages the department's Health and Safety programs, inspecting all facilities, apparatus and equipment for compliance with Federal, State, and local safety regulations. Unit representatives provide oversight at the scene of emergency incidents and recommend changes in procedures to reduce the risk of injury to firefighting personnel. Training provided by unit personnel include topics such as respiratory protection, exposure control, hazard communications, asbestos awareness, fireground personnel accountability reporting and the "Right to Know" law and blood borne pathogens.

FIRE DEPARTMENT
OPERATIONS
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	34,004,900	34,329,500	34,588,900	33,655,100
Materials & Supplies	272,081	338,600	362,100	371,700
Services	1,773,629	1,645,100	1,932,700	2,175,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	36,050,610	36,313,200	36,883,700	36,202,300
Appropriation by Activity				
Suppression	33,506,331	34,012,000	34,399,400	33,683,400
Protectives	356,893	70,100	45,300	46,700
Training	1,518,569	1,523,200	1,741,100	1,767,200
Emergency Medical Service	184,797	199,800	193,200	190,400
Health & Safety	<u>484,020</u>	<u>508,100</u>	<u>504,700</u>	<u>514,600</u>
Total	36,050,610	36,313,200	36,883,700	36,202,300
Employee Years by Activity				
Suppression	464.7	458.9	463.4	447.4
Protectives	4.6	0.4	0.0	0.0
Training	15.2	15.5	15.3	14.3
Emergency Medical Service	2.1	2.2	2.1	2.1
Health & Safety	<u>6.2</u>	<u>6.3</u>	<u>6.2</u>	<u>6.2</u>
Total	492.8	483.3	487.0	470.0

FIRE DEPARTMENT
OPERATIONS
PERSONNEL SUMMARY

FULL TIME POSITIONS				Suppression	Training	Emergency Medical Service	Health & Safety
Br.	Title	Budget 2007-08	Approved 2008-09				
86	Deputy Fire Chief	5	6	4	1		1
85	Battalion Chief	16	15	14	1		
84	Fire Captain	34	33	26	2	1	4
82	Fire Lieutenant	60	61	56	5		
80	Firefighter	356	339	337	1	1	
9	Clerk II with Typing	1	1				1
7	Clerk III with Typing	1	1		1		
EMPLOYEE YEARS							
Full Time		473.0	456.0	437.0	11.0	2.0	6.0
Overtime		8.0	8.0	7.4	0.3	0.1	0.2
Part Time, Temporary, Seasonal		6.0	6.0	3.0	3.0	0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		487.0	470.0	447.4	14.3	2.1	6.2

FIRE DEPARTMENT
SUPPORT

12-15

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Investigate opportunity of consolidating administration of Apparatus Maintenance under Environmental Services, Equipment Services to drive accountability	Customer Service	First Quarter
Develop and implement a method of information exchange with the Rochester City School District to enhance awareness of the Juvenile Fire Intervention Program (JFIP)	Customer Service	Second Quarter
Implement Phase 1 of leather firefighting boot replacement	Public Safety	Fourth Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Apparatus Maintenance				
First line apparatus maintenance and repairs	**	**	1,700	**
Auto and miscellaneous repairs	**	**	1,200	**
Hose & Supply				
Breathing apparatus returned to service	2,100	2,300	725	2,800
Turnout Gear returned to service	N/A	2,500	275	2,500
Fire Communications				
Repairs completed	340	335	335	335
Code Enforcement				
Permits issued	3,932	4,100	4,300	4,250
Property inspections conducted	8,558	8,329	N/A	8,850
Referrals to other City departments resulting from inspections	671	700	600	700
Fire Investigation				
Initial fire investigations required	1,016	1,040	1,025	1,035
Arson or incendiary fires	237	230	N/A	230
Fires with undetermined cause	65	65	N/A	65
Vacant house fires	95	90	N/A	85
Juvenile fire-setter incidents	186	220	240	250
FOIL requests processed	210	230	270	250

FIRE DEPARTMENT SUPPORT

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Fire investigations closed	504	550	595	550
Preventable fire incidents	373	400	300	300
Juvenile contacts	192	350	397	400
Arrests:				
• Adult	25	32	34	34
• Juvenile	6	30	36	30
Community Outreach				
Fire & Injury Presentations	242	350	N/A	425
Children Trained	16,350	18,000	N/A	18,000
Senior Citizens Trained	N/A	N/A	N/A	3,000
Percent awarding a letter grade of "B" or higher for 'being efficient, professional, providing exceptional customer service whether in emergency or non-emergency situations	N/A	95%	N/A	N/A

** - not available

N/A - Not Applicable

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	3,185,900	3,347,800	161,900
Employee Years	44.5	47.2	2.7

Change Detail

Salary & Wage <u>Adjustment</u>	General		Vacancy			<u>Total</u>
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
10,300	9,500	0	0	0	142,100	161,900

Major Change

A Fire Captain transfers from Operations to coordinate outreach and fire prevention education activities	77,800
A vacant sworn position in the Supply Depot is abolished due to budget constraints	-67,800
Two community outreach positions transfer from the Office of the Fire Chief as activities are consolidated within Code Enforcement	70,600
A one-time budget reduction in 2007-08 does not recur	24,500
Funds are added to support a part time Fire Protective Gear Repairer	24,000
Overtime funding increases to reflect additional demand for fire watch and special event coverage	18,000
Funding for digital pager rental transfers to the Office of the Fire Chief	-5,000

Program Change

Vehicle and apparatus repair data is not available due to existing fleet management system being disabled in 2007 in anticipation of implementation of the FASTER system in 2008 to track vehicle usage and repair information.

Inspection and servicing of Self Contained Breathing Apparatus (SCBA) converted from an annual to a bi-annual schedule in 2007 resulting in increased activity. Recording of turn-out gear repairs converts to the number of individual repairs rather than the number of turn-out gear.

Responsibility for smoke and carbon monoxide detector installations transfers to Suppression in 2007-08. Fire prevention education and community outreach efforts are consolidated and re-organized in Code Enforcement in 2007-08 with the transfer of two community outreach personnel from the Office of the Chief.

Organization

Apparatus Maintenance maintains fire apparatus, support vehicles and other motorized equipment. The unit participates in the process of acquiring new apparatus, from developing specifications through preparing the new apparatus for use. Apparatus Maintenance also prepares surplus fire fighting equipment for sale after new equipment has been placed in service. The Apparatus Maintenance supervisor responds to all multiple alarm fires. Airport Fire Apparatus are maintained by the City and are included in the performance data displayed.

Hose & Supply is responsible for the ordering, maintaining, and stocking of equipment and materials essential to Department operation and distributes supplies to the fire stations. It performs general maintenance, testing, and routine repairs on fire tools and appliances, including fire hoses, nozzles, hydrant gates, turnout coats, and breathing apparatus. The activity also responds to major fires to deliver additional air bottles and make minor on-the-spot repairs.

Fire Communications maintains Rochester's radio fire alarm system. The system includes street alarm boxes for public use and master boxes providing automatic transmission from alarm systems in city schools, hospitals, nursing homes, and several industries. The unit maintains the central station receiver located in the Emergency Communications Center. It also programs digital communications equipment for the Department, and provides liaison with the Monroe County Public Safety Communications activity.

Fire Investigation investigates all structure fires or any other incident including vehicle, trash and false calls, as required by command staff. Fire Investigation is composed of three areas including Cause and Origin, the Arson Task Force (ATF), and the Fire Related Youth program (FRY). Cause and Origin surveys fire scenes to determine ignition sequence and fire development and conducts interviews with witnesses and victims. If Fire Investigation staff determine that an incident was caused by arson, the Arson Task Force made up of one fire investigator and one police officer from the Rochester Police Department will interrogate suspects and pursue any appropriate criminal charges. The activity also includes the Fire Related Youth Program (FRY) that investigates juvenile fire-setter incidents. FRY personnel perform educational interventions with juveniles and primary caregivers.

FIRE DEPARTMENT SUPPORT

Code Enforcement inspects residential, commercial, industrial, and institutional properties, seeking out violations of the Fire Prevention Code liable to cause fire and endanger life and property. The activity also responds to citizen complaints concerning potential code violations. Code Enforcement, in conjunction with Community Development, reviews new construction plans to ensure code compliance and provide technical assistance to developers. It also inspects properties that are in the process of receiving Certificates of Occupancy and entertainment licenses. This unit will continue to coordinate its efforts with the Neighborhood Service Centers. Code Enforcement also works with the Neighborhood Services Centers in "Project Uplift", enforcing conformance with the City's municipal code. If a Certificate of Occupancy inspection has been conducted within the past 12 months, the Fire Department does not re-inspect. Fire companies conduct re-inspections in an attempt to resolve the situation without making referral to Code Enforcement. Non-life-threatening safety violation re-inspections are performed by the Fire Companies and are not referred to Code Enforcement. The unit issues permits for maintaining, storing, handling, and transporting hazardous materials and inspects vehicles, buildings, and storage places to be used. Code Enforcement maintains an information file on structures that records inspections, permit issuance, and fire prevention measures. This unit also includes the Community Relations and Education Unit (CREU) that conducts educational programs to develop public awareness of fire and fire safety, including the coordination of Fire Prevention Week activities. CREU promotes fire safety to at-risk groups including pre-school children, the elderly, office personnel, and others.

FIRE DEPARTMENT
SUPPORT
EXPENDITURE SUMMARY

12-19

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	2,810,868	3,265,100	2,865,900	3,023,300
Materials & Supplies	296,537	261,200	259,200	267,000
Services	38,141	75,300	60,800	57,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,145,546	3,601,600	3,185,900	3,347,800
Appropriation by Activity				
Apparatus Maintenance	646,439	608,700	649,400	675,700
Hose and Supply	386,549	617,900	378,900	332,200
Fire Communications	96,806	99,200	99,300	102,300
Fire Investigation	806,059	905,900	799,600	758,500
Code Enforcement	<u>1,209,693</u>	<u>1,369,900</u>	<u>1,258,700</u>	<u>1,479,100</u>
Total	3,145,546	3,601,600	3,185,900	3,347,800
Employee Years by Activity				
Apparatus Maintenance	8.6	7.9	8.8	8.8
Hose and Supply	4.1	7.5	4.1	3.6
Fire Communications	1.4	1.4	1.4	1.4
Fire Investigation	12.1	14.0	12.4	11.4
Code Enforcement	<u>16.7</u>	<u>19.4</u>	<u>17.8</u>	<u>22.0</u>
Total	42.9	50.2	44.5	47.2

FIRE DEPARTMENT
SUPPORT
PERSONNEL SUMMARY

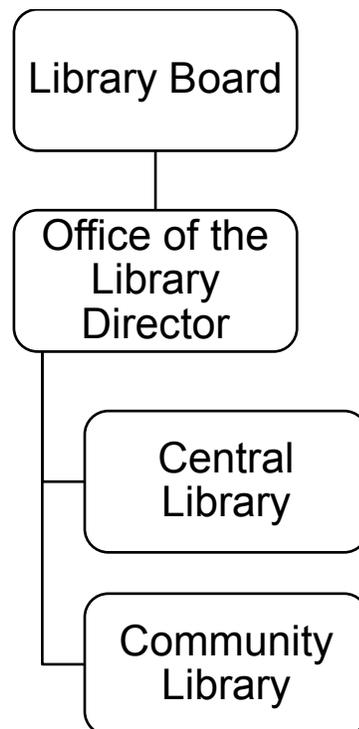
FULL TIME POSITIONS				Apparatus Maintenance	Hose & Supply	Fire Commu- ications	Fire Investigation	Code Enforcement
Br.	Title	Budget 2007-08	Approved 2008-09					
86	Deputy Fire Chief	1	1					1
84	Fire Captain	0	2					2
82	Fire Lieutenant	4	3		1		1	1
80	Firefighter	24	23		2		9	12
78	Fire Equipment Maint. Supervisor	1	1	1				
75	Fire Communications Technician	1	1			1		
73	Fire Apparatus Body Repairer	1	1	1				
73	Senior Fire Equipment Mechanic	5	5	5				
27	Supt. Fire Equipment Maintenance	1	1	1				
16	Community Outreach Specialist Bilingual	0	1					1
12	Asst. Comm. Outreach Spec. Bilingual	0	1					1
9	Clerk II with Typing	3	3				1	2
7	Clerk III	1	1					1
EMPLOYEE YEARS								
	Full Time	42.0	44.0	8.0	3.0	1.0	11.0	21.0
	Overtime	2.5	2.7	0.8	0.1	0.4	0.4	1.0
	Part Time, Temporary, Seasonal	0.0	0.5	0.0	0.5	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	44.5	47.2	8.8	3.6	1.4	11.4	22.0

Mission Statement

- ❑ To support the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* by enriching the quality of life in Rochester and Monroe County by providing educational, recreational, aesthetic, and informational materials, services, and programs to help people follow their own lines of inquiry and enlightenment.
- ❑ Through a partnership of public and private resources, the Library assists the City and County in meeting the needs of the community by operating the central and branch libraries, conducting outreach programs and providing services to member libraries of the Monroe County Library System.
- ❑ In all its endeavors, the Library maintains and promotes the principles of intellectual freedom and equality of access.

Organization

The Library consists of the Central Library, which includes Monroe County Library System support services, and Community Services, which includes the branch libraries. In accordance with New York State Education Law, the Library is governed by an eleven-member Board of Trustees. The Mayor appoints trustees, with the approval of City Council, for five-year terms.



Vital Customers

- ❑ External: All users of library products, services, facilities; special populations; institutions/agencies/organizations; funding bodies; businesses; other libraries.

Critical Processes

- ❑ Our valued and culturally diverse staff provides convenient and reliable services and dynamic collections that anticipate the needs of our community.
- ❑ Our attractive and inviting facilities enable us to meet the specific library service needs of neighborhoods.
- ❑ We play a leadership role in facilitating independent learning in order to help people lead more productive and fulfilling lives.

Highlights of the Department's 2008-09 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	Priorities Supported	Projected Completion
Central	Explore expanded collaborations with the Rochester Historical Society in the establishment of a local history center at the Rundel Library	Customer Service	On-going
	Develop a new MCLS Web page	Customer Service	Second Quarter
Community	Establish expanded Literacy Initiative Projects at Lyell, Maplewood and Wheatley Libraries	Customer Service	First Quarter
	Implement Quadrant System for Community Library Operations	Customer Service	First Quarter

Year-To-Year Comparison

Bureau	Budget 2007-08	Budget 2008-09	Change	Percent Change
Central Library	8,012,600	8,094,100	81,500	1.0%
Community Library	<u>2,908,900</u>	<u>3,091,800</u>	<u>182,900</u>	5.9%
Total	10,921,500	11,185,900	264,400	2.4%
Employee Years	172.9	169.7	-3.2	-1.9%

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
279,200	38,500	69,700	-6,200	0	-116,800	264,400

Major Change Highlights

Reorganization to quadrant service model results in reduced personnel costs as an efficiency measure	-126,600
Funding to enhance Literacy and Safe to be Smart Programs increase part time personnel costs at branch libraries	60,800
Funds reduced for miscellaneous service contracts supported by grants	-60,000
Budget constraints necessitated by Monroe County result in reduced personnel allocations at the Central Library	-50,800
Funding for City Historian function transfers from the Bureau of Communications	25,000
Allotment for Library materials increases	20,900
A one-time budget reduction in 2007-08 does not recur	18,600
Lease payment for phone equipment does not recur	-17,200
Professional services increase to cover cost shift to per capita formula for Monroe County Library Services agreement	17,000
Equipment maintenance costs decrease due to warranty coverage of new firewall software	-16,800
An increase in service costs by other governments is anticipated	12,200
Productivity improvements result in savings	-10,300
Funding is included for increased elevator maintenance	7,400
Funding is included for increased cleaning supplies and tools	6,400
Security services decrease due to the installation of cameras	-4,900
Funding for training is increased to support the development of a new MCLS Web Page	4,200

PUBLIC LIBRARY
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	7,712,744	7,704,800	8,053,300	8,230,500
Materials & Supplies	881,305	936,700	905,800	942,500
Services	1,724,908	1,838,800	1,832,400	1,942,900
Other	<u>0</u>	<u>91,100</u>	<u>130,000</u>	<u>70,000</u>
Total	10,318,957	10,571,400	10,921,500	11,185,900
Appropriation by Activity				
Central Library	7,390,267	7,676,600	8,012,600	8,094,100
Community Library	<u>2,928,690</u>	<u>2,894,800</u>	<u>2,908,900</u>	<u>3,091,800</u>
Total	10,318,957	10,571,400	10,921,500	11,185,900
Employee Years by Activity				
Central Library	121.1	119.2	129.0	125.4
Community Library	<u>39.3</u>	<u>39.9</u>	<u>43.9</u>	<u>44.3</u>
Total	160.4	159.1	172.9	169.7

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Explore expanded collaborations with the Rochester Historical Society in the establishment of a local history center at the Rundel Library	Customer Service	On-going
Move the Extension-Outreach Department from the Rundel Building to the Bausch and Lomb Building	Customer Service	First Quarter
Complete new MCLS member Library agreement	Customer Service	First Quarter
Develop a new MCLS WEB page	Customer Service	Second Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Public Services				
Users:				
• Monday through Saturday	692,000	700,000	750,000	722,000
• Sunday	31,210	32,000	32,000	36,000
• Total Users	723,210	732,000	782,000	758,000
Users per service hour:				
• Monday through Saturday	241	243	261	251
• Sunday	229	242	235	225
Circulation per service hour:				
• Monday through Saturday	202	205	219	216
• Sunday	184	227	221	219
Reference assistance per service hour:				
• Monday through Saturday	64	64	67	64
• Sunday	64	66	66	58
Reference transactions per capita				
Internet sessions per service hour:				
• Monday through Saturday	61	65	70	75
• Sunday	57	59	55	56
Average attendance per program:				
• Monday through Saturday	21	20	22	22
• Sunday	14	12	10	11

PUBLIC LIBRARY
CENTRAL LIBRARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Total circulation:				
• Monday through Saturday	580,152	590,500	630,000	620,000
• Sunday	25,025	30,000	30,000	30,000
• Total	605,177	620,500	660,000	650,000

Technical & Support Services

• Registered borrowers	509,928	471,084	482,350	482,350
• Titles in database	940,585	960,585	855,500	980,000
• Items available for circulation (000)	2,894	2,949	2,960	3,096
• Items delivered (000)	7,847	7,968	8,056	8,088

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	8,012,600	8,094,100	81,500
Employee Years	129.0	125.4	-3.6

Change Detail

Salary & Wage Adjustment	General		Vacancy		Miscellaneous	Major Change	Total
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>				
162,700	19,500	11,400	-2,300	0	-109,800	81,500	

Major Change

Funds reduced for miscellaneous service contracts supported by grants	-60,000
Budget constraints necessitated by Monroe County result in reduced personnel allocations at the Central Library	-50,800
Professional fees decrease due to new MCLS member agreement	-30,800
Allotment for Library materials increase	20,900
Funding for City Historian function transfers from the Bureau of Communications	25,000
Lease payment for phone equipment does not recur	-17,200
Equipment maintenance costs decrease due to warranty coverage of new firewall software	-16,800
An increase in service costs by other governments is anticipated	12,200
Productivity improvements result in savings	-10,300
Funding is included for increased elevator maintenance	7,400
Funding is included for increased cleaning supplies and tools	6,400
Funding for training increases to support the development of a new MCLS Web Page	4,200

Program Change

The Teen Center was created during 2007-08. The SUNY Student Resource Center has been renamed College Resource Center. New Digitizing Department focuses on the identification, digitization, and preservation of rare, unique, and fragile materials.

Organization

The Central Library is funded by Monroe County (65.0 percent), Monroe County Library System (MCLS) (13.3 percent), City of Rochester (11.3 percent), New York State (6.0 percent), fees (3.0 percent), and State University of New York (SUNY) (1.4 percent). The City contribution is based upon an agreement between the City and Monroe County.

Administration manages the Rochester Public Library and provides personnel, financial management, consulting, public relations, promotions, graphics, and duplicating services. Administration is also responsible for facilities management.

Public Services assists patrons in selecting and obtaining books, pamphlets, periodicals, electronic databases, and other library materials. It provides information in person, by telephone, by letter, and via electronic mail and the Internet. Public Services is responsible for circulation and records. Collections are maintained in the following subject areas:

Business, Government, Social Sciences and Job Information Center including legislation, politics, taxes, census, business, and investment management, including sociology, social issues, and education. This division also manages a Small Business Resource Center to assist small business owners with research and development. This division also manages the Job Information Center that has an extensive collection on career and educational opportunities. In addition, the Foundation Center's Core Collection of materials for grant-seekers is located here.

Literature, Media and Computing Center, including language, journalism, fiction, videos, dvds, and computer software available for reference or borrowing.

Science, Technology, Health, History, and Travel, including the basic and applied sciences along with history of foreign relations, the military, and archaeology. It features a collection of "how-to" books on such subjects as cooking, sewing, health, automobile repair, and home repair. This division maintains a collection of travel brochures, maps, cassettes and slides.

Local History and Genealogy, including information about Rochester and the Rochester area.

Art, Music, and Recreation, including art reproductions and recordings in various formats available for borrowing.

Children's Center, including all subject areas for children from preschool age through sixth grade.

Information Center, including out-of-town newspapers and telephone directories. It also provides "quick-answer" reference service.

College Resource Center, providing library facilities and resources to students attending downtown institutions.

Teen Center, including collection of books, magazines, and other electronic resources focused towards youth.

PUBLIC LIBRARY
CENTRAL LIBRARY

Technical & Support Services provides support and outreach services to members of the Monroe County Library System. It acts as liaison between member libraries and with the New York State Division of Library Development. It also oversees the Shipping and Delivery functions. Technical Services acquires, catalogs, and processes library materials for the Central Library and members of the Monroe County Library System as needed. Interlibrary Loan provides patrons with easy access to materials in libraries outside of the Monroe County Library System. Automation Services supports a computer and telecommunication network that links all public libraries in the county allowing residents seamless access to library collections and services. Digitization provides access to Local History documents, images, and books by converting them to an electronic format. Internet service is provided to libraries county-wide, the City of Rochester, and the County of Monroe. Training classes are provided to the public on how to use the Internet and the Library's electronic resources.

PUBLIC LIBRARY
CENTRAL LIBRARY
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	5,382,733	5,418,400	5,743,500	5,868,900
Materials & Supplies	833,790	885,600	860,200	895,900
Services	1,173,744	1,281,500	1,278,900	1,259,300
Other	<u>0</u>	<u>91,100</u>	<u>130,000</u>	<u>70,000</u>
Total	7,390,267	7,676,600	8,012,600	8,094,100
Appropriation by Activity				
Administration	2,010,864	2,097,600	2,140,000	2,221,200
Public Services	3,723,804	3,877,700	4,173,100	4,130,600
Technical & Support Services	<u>1,655,599</u>	<u>1,701,300</u>	<u>1,699,500</u>	<u>1,742,300</u>
Total	7,390,267	7,676,600	8,012,600	8,094,100
Employee Years by Activity				
Administration	26.8	25.9	27.9	26.8
Public Services	58.0	58.7	64.7	61.8
Technical & Support Services	<u>36.3</u>	<u>34.6</u>	<u>36.4</u>	<u>36.8</u>
Total	121.1	119.2	129.0	125.4

PUBLIC LIBRARY
CENTRAL LIBRARY
EXPENDITURE SUMMARY

FULL TIME POSITIONS				Administration	Public Services	Technical & Support Services
Br.	Title	Budget 2007-08	Approved 2008-09			
36	Library Director	1	1	1		
31	Assistant Library Director III	1	2		1	1
26	Associate Administrative Analyst	1	1	1		
26	Librarian IV	1	0			
24	Librarian IV	1	1		1	
24	Assistant to the Library Director	1	1	1		
24	Computer Operations Supervisor	1	1			1
23	Principal Graphic Designer	1	1	1		
23	Supervisor Library Buildings	1	1	1		
22	Librarian III	7	6		6	
20	Administrative Analyst	0	1	1		
20	Computer Programmer	1	0			
19	Circulation Supervisor	1	1		1	
20	Librarian II	0	12		10	2
19	Librarian II	15	0		0	0
19	Supervising Library Mats. Handler	1	1			1
18	Computer Communications Tech.	3	3			3
18	Directory Editor	1	1	1		
18	Librarian I	0	15	1	11	3
18	Library Automation Specialist	3	2			2
18	Secretary to Library Director	1	1	1		
16	Administrative Assistant	2	1	1		
16	Librarian I	9	0	0	0	0
15	Supervisor Audio Visual Services	1	1		1	
14	Library Assistant	4	4		4	
14	Library Assistant - Bilingual	1	1		1	
14	Mailroom Coordinator	0	1			1
13	Library Automation Assistant	1	1			1
13	Sr. Maintenance Mechanic Bldg.	1	1	1		
12	Mailroom Coordinator	1	0			
11	Building Maintenance Foreman	1	1	1		
11	Library Catalog Clerk I	1	1			1
11	Retrieval Room Coordinator	1	1		1	
11	Secretary	2	2		1	1
9	Clerk II with Typing	3	2		1	1
9	Library Catalog Clerk II	1	1			1
8	Truck Driver	3	3			3
7	Clerk III	1	1			1
7	Clerk III with Typing	9	9		5	4
7	Maintenance Worker - Library	2	2	2		
3	Materials Processor	3	3			3
2	Senior Library Page	6	6	1	4	1
1	Cleaner	3	3	3		
57	Senior Security Guard	1	1	1		
52	Security Guard	4	4	4		
EMPLOYEE YEARS						
Full Time		103.0	102.0	23.0	48.0	31.0
Overtime		1.6	1.7	0.3	1.0	0.4
Part Time, Temporary, Seasonal		29.0	25.0	4.0	14.9	6.1
Less: Vacancy Allowance		<u>3.6</u>	<u>3.3</u>	<u>0.5</u>	<u>2.1</u>	<u>0.7</u>
Total		130.0	125.4	26.8	61.8	36.8

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Library and Recreation will collaborate on sharing vehicles for transporting youth	Customer Service	First Quarter
Establish expanded Literacy projects at Lyell, Maplewood, and Wheatley Libraries	Customer Service Education	First Quarter
Expand Safe to be Smart program to Lyell, Sully, and Lincoln Libraries	Customer Service Education	First Quarter
Implement Quadrant System for the Community Library Operations	Customer Service	First Quarter
Complete Teen Center at the Wheatley Branch Library	Customer Service	Fourth Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Arnett				
Internet sessions	22,492	24,812	24,900	25,000
Reference assistance per service hour	3	3	3	3
Average attendance per program	14	15	11	15
Circulation per service hour	21	18	21	21
Program attendance	1,258	1,250	1,700	1,700
Library materials circulated	41,980	36,078	42,000	42,000
Door count	85,034	85,292	97,700	98,000
Library card registrations	811	836	1,050	1,155
Charlotte				
Internet sessions	12,802	12,680	13,000	13,000
Reference assistance per service hour	6	5	5	5
Average attendance per program	12	15	12	15
Circulation per service hour	49	50	50	52
Program attendance	1,444	1,961	1,600	2,000
Library materials circulated	96,140	102,139	103,000	104,000
Door count	83,017	87,079	88,500	89,000
Library card registrations	512	488	600	660

PUBLIC LIBRARY
COMMUNITY LIBRARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Highland				
Internet sessions	16,602	16,556	16,800	16,600
Reference assistance per service hour	3	3	4	3
Average attendance per program	5	5	11	7
Circulation per service hour	45	47	46	48
Program attendance	785	996	1,100	1,100
Library materials circulated	80,104	85,348	83,000	86,000
Door count	74,619	75,374	76,400	77,000
Library card registrations	392	414	375	411
Lincoln				
Internet sessions	20,242	22,628	22,000	23,000
Reference assistance per service hour	4	5	5	5
Average attendance per program	19	18	21	21
Circulation per service hour	31	30	36	32
Program attendance	7,523	8,250	8,500	8,500
Library materials circulated	61,899	60,246	72,000	64,000
Door count	108,310	110,298	120,000	112,000
Library card registrations	1,380	1,472	1,600	1,760
Lyll				
Internet sessions	16,023	17,017	13,800	19,000
Reference assistance per service hour	2	3	3	3
Average attendance per program	22	17	21	18
Circulation per service hour	20	27	23	28
Program attendance	1,688	5,047	2,200	5,100
Library materials circulated	35,338	48,747	44,000	50,000
Door count	65,726	73,510	66,800	80,000
Library card registrations	652	784	675	745

PUBLIC LIBRARY
COMMUNITY LIBRARY

13-13

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Maplewood				
Internet sessions	23,747	25,690	23,300	27,000
Reference assistance per service hour	4	4	5	4
Average attendance per program	14	15	15	16
Circulation per service hour	34	37	36	39
Program attendance	2,217	2,211	2,100	2,500
Library materials circulated	63,989	74,460	75,000	78,000
Door count	140,224	146,646	150,000	150,000
Library card registrations	712	832	825	910
Monroe				
Internet sessions	22,229	21,881	26,300	25000
Reference assistance per service hour	5	5	6	5
Average attendance per program	18	21	18	24
Circulation per service hour	59	57	59	59
Program attendance	1,386	2,137	1,600	2,400
Library materials circulated	115,500	115,956	119,000	119,000
Door count	92,958	94,375	100,600	100,600
Library card registrations	673	744	700	770
Sully				
Internet sessions	16,977	16,680	17,700	17,000
Reference assistance per service hour	3	3	2	3
Average attendance per program	18	15	15	15
Circulation per service hour	13	14	14	15
Program attendance	2,959	2,409	2,400	2,500
Library materials circulated	23,637	25,693	26,000	27,000
Door count	52,865	57,011	57,900	58,000
Library card registrations	591	728	600	600

PUBLIC LIBRARY
COMMUNITY LIBRARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Wheatley				
Internet sessions	17,006	17,638	19,300	20,000
Reference assistance per service hour	5	4	5	4
Average attendance per program	17	17	22	20
Circulation per service hour	11	11	12	12
Program attendance	3,786	4,289	4,400	4,500
Library materials circulated	21,471	21,736	25,000	25,000
Door count	65,217	64,205	69,400	70,000
Library card registrations	614	642	700	770
Winton				
Internet sessions	19,372	19,746	21,000	20,000
Reference assistance per service hour	6	6	6	6
Average attendance per program	13	17	14	14
Circulation per service hour	87	87	88	89
Program attendance	1,618	2,151	2,100	2,100
Library materials circulated	170,576	175,757	178,000	178,000
Door count	106,531	111,847	115,000	115,000
Library card registrations	596	640	650	715
Total All Branches				
Internet sessions	187,492	195,328	198,100	205,600
Reference assistance per service hour	41	41	44	41
Average attendance per program	152	155	160	165
Circulation per service hour	370	378	385	935
Program attendance	24,664	30,701	27,700	32,400
Library materials circulated	710,634	746,160	767,000	773,000
Door count	874,501	905,637	942,300	949,600
Library card registrations	6,933	7,580	7,775	8,556

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,908,900	3,091,800	182,900
Employee Years	43.9	44.3	0.4

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
116,500	19,000	58,300	-3,900	0	-7,000	182,900

Major Change

Reorganization to quadrant service model results in reduced personnel costs as an efficiency measure	-121,600
Funding to enhance Literacy and Safe to be Smart Programs increase part time personnel cost at branch libraries	60,800
Professional services increases to cover cost of shift to per capita formula for new Monroe County Library Services agreement	47,800
A one-time budget reduction in 2007-08 does not recur	18,600
Productivity improvements result in savings	-7,700
Security services decrease due to the installation of cameras	-4,900

Program Change

Expand Literacy Program to the Lyell, Maplewood, and Wheatley Libraries. Expand Safe to be Smart Program to Lyell, Sully, and Lincoln Libraries.

Organization

Administration manages the Community Library System. It acquires materials, schedules and deploys personnel to the branch libraries, and maintains and repairs the branch libraries.

Ten Branch libraries in Rochester's neighborhoods provide convenient access to library services and materials. Services include:

- Loans of printed materials, audio tapes, compact discs, dvds, and video tapes
- Collections of popular interest for area residents
- Reference services with access to the resources of the Monroe County Library System
- Programs such as story hours, lectures, and artistic performances
- Referral services to community agencies
- Facilities for meetings and programs sponsored by non-library groups
- Access to the Internet and personal computing needs

PUBLIC LIBRARY
COMMUNITY LIBRARY
EXPENDITURE SUMMARY

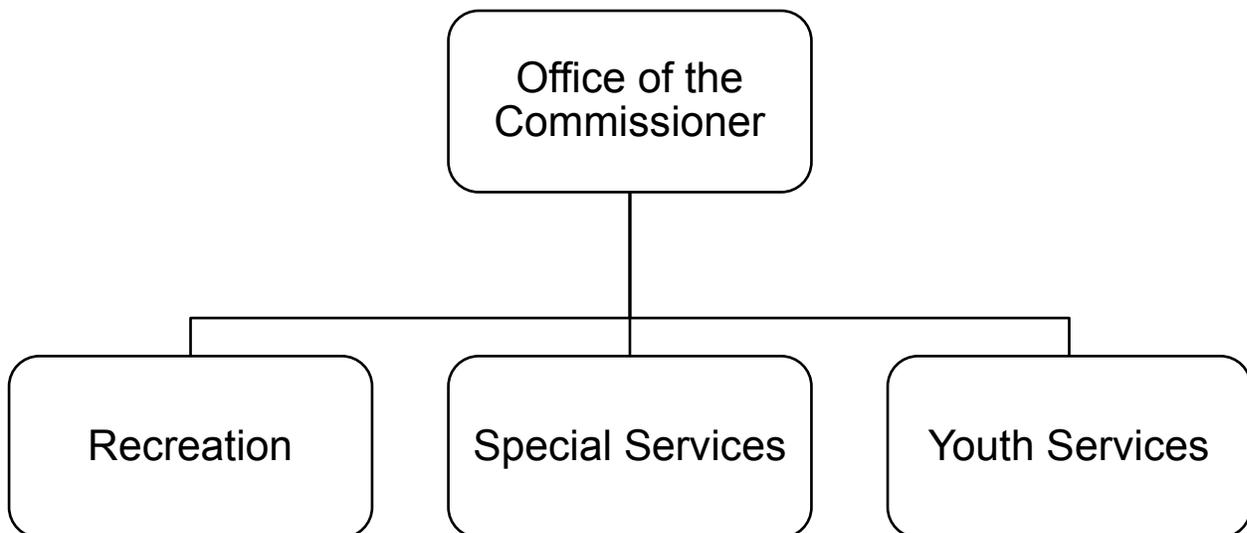
	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	2,330,011	2,286,400	2,309,800	2,361,600
Materials & Supplies	47,515	51,100	45,600	46,600
Services	551,164	557,300	553,500	683,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,928,690	2,894,800	2,908,900	3,091,800
Appropriation by Activity				
Administration	477,487	490,500	467,600	498,000
Branch Libraries	<u>2,451,203</u>	<u>2,404,300</u>	<u>2,441,300</u>	<u>2,593,800</u>
Total	2,928,690	2,894,800	2,908,900	3,091,800
Employee Years by Activity				
Administration	3.3	3.5	3.5	3.6
Branch Libraries	<u>36.0</u>	<u>36.4</u>	<u>40.4</u>	<u>40.7</u>
Total	39.3	39.9	43.9	44.3

PUBLIC LIBRARY
COMMUNITY LIBRARY
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Branch Libraries
Br.	Title	Budget 2007-08	Approved 2008-09		
31	Assistant Library Director III	1	1	1	
24	Assistant to Library Director	1	1		1
24	Librarian IV	0	3		3
22	Librarian III	8	0		
20	Librarian II	0	6		6
20	Youth Services Coordinator	0	1		1
19	Librarian II	6	0		
18	Librarian I	0	6		6
18	Librarian I Bilingual	0	1		1
16	Librarian I	4	0		
14	Library Assistant	2	2		2
14	Youth Services Coordinator	1	0		0
13	Sr. Maintenance Mechanic Bldg.	1	1	1	
11	Secretary	1	1	1	
EMPLOYEE YEARS					
Full Time		25.0	23.0	3.0	20.0
Overtime		0.3	0.3	0.0	0.3
Part Time, Temporary, Seasonal		19.1	21.5	0.7	20.8
Less: Vacancy Allowance		<u>0.5</u>	<u>0.5</u>	<u>0.1</u>	<u>0.4</u>
Total		43.9	44.3	3.6	40.7

Mission Statement

The Department of Recreation and Youth Services supports the City of Rochester's *One City Vision Statement and its Values and Guiding Principles* through the administration of programs, special events, social activities and support services. The activities are carried out with a focus on customer service excellence.



Vital Customers

- External: All who currently or potentially could live, visit or do business in the City of Rochester

Critical Processes

- Youth Services and Youth Employment
- Special Events and Entertainment Venues
- Recreational Programs and Services
- Sporting Events
- Burial Assistance
- Market Services
- Facility Rentals
- Banquet, Food, and Convention Services through the Convention Center

Highlights of the Department's 2008-09 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	Priorities Supported	Projected Completion
Commissioner's Office	Develop and implement a plan to celebrate Rochester's 175th Anniversary	Customer Service	Third Quarter
Recreation	Consider alternative methods of service delivery for recreation programs	Customer Service	Fourth Quarter
Special Services	Establish Mt. Hope Cemetery as a National Landmark to increase eligibility for grants	Economic Development	Fourth Quarter
Youth Services	Collaborate with the Department of Environmental Services to implement the PRIME Initiative	Economic Development Public Safety	Second Quarter

Year-To-Year Comparison

<u>Bureau</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Office of the Commissioner	2,506,300	3,332,600	826,300	33.0%
Recreation	6,941,500	6,784,200	-157,300	-2.3%
Special Services	4,237,300	4,002,100	-235,200	-5.6%
Youth Services	3,093,300	2,871,300	-222,000	-7.2%
Total	16,778,400	16,990,200	211,800	1.3%
Employee Years	199.3	195.4	-3.9	-2.0%

Change Detail

<u>Salary & Wage</u>	<u>General</u>		<u>Vacancy</u>		<u>Major Change</u>	<u>Total</u>
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>		
200,600	217,100	81,100	0	11,500	-298,500	211,800

Major Change Highlights As proposed by the Mayor:

Pathways to Peace transfers from the Mayor's Office	948,400
Pathways to Peace grants are complete	-448,800
Transfer the High Falls Entertainment District buildings to the Economic Development Department	-392,600
The Rochester After School Academy I and II grants are complete	-351,200
Replacement of chairs is needed at the Rochester Riverside Convention Center due to age	280,000
Provision is made for Police overtime for special events	250,000
A one-time budget reduction in 2007-08 does not recur	158,600
The South Ave. Community Center becomes a satellite location with reduced hours of programming	-131,800
School satellite location recreation programming is eliminated due to budget constraints	-117,300

 As amended by City Council:

Recognized receipt of a grant to fund operation of Rochester After School Academy (RASA-4)	228,600
Funds are transferred from Contingency to restore full hours of operation for the South Avenue Recreation Center during July and August	21,700
Funds are transferred from Contingency to for a Health Fair in the southeast quadrant of the City	10,000
Funds are transferred from Contingency to support the Future Boxing Club	5,000
Funds are transferred from Contingency to support the Mr. and Ms. Trendsetter Fashion Show	4,000
Funds are transferred from Contingency to support the Courtside Scouting Service program	2,000
Funds are transferred from Contingency to support a Summer Children's Festival at Pulaski Park	1,000

DEPARTMENT OF RECREATION & YOUTH SERVICES
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	8,684,264	6,642,500	6,332,200	6,617,400
Materials & Supplies	663,337	319,100	328,700	342,000
Services	8,686,046	9,516,000	9,942,400	9,949,000
Other	<u>65,766</u>	<u>170,300</u>	<u>175,100</u>	<u>81,800</u>
Total	18,099,413	16,647,900	16,778,400	16,990,200
Appropriation by Activity				
Office of the Commissioner	1,997,751	2,482,100	2,506,300	3,332,600
Recreation	9,976,331	7,020,600	6,941,500	6,784,200
Special Services	3,922,696	4,078,700	4,237,300	4,002,100
Youth Services	<u>2,202,635</u>	<u>3,066,500</u>	<u>3,093,300</u>	<u>2,871,300</u>
Total	18,099,413	16,647,900	16,778,400	16,990,200
Employee Years by Activity				
Office of the Commissioner	14.6	14.4	14.4	21.3
Recreation	216.4	158.8	147.0	138.6
Special Services	26.4	25.5	27.7	25.7
Youth Services	<u>15.8</u>	<u>10.8</u>	<u>10.2</u>	<u>9.8</u>
Total	273.2	209.5	199.3	195.4

Mission Statement

Special Events:

The Office of Special Events supports the City of Rochester's *One City Vision Statement and its Values and Guiding Principles* by producing and supporting a diverse array of cultural programming designed to enhance a strong sense of community, attracting residents and visitors to downtown Rochester and promoting downtown as a safe and vibrant destination of choice for entertainment and the arts.

Pathways to Peace:

Pathways to Peace (PTP) supports the City of Rochester's *One City Vision Statement and its Values and Guiding Principles* through a street level team of outreach workers channeling young city residents toward an array of community resources to prevent youth violence. This highly motivated team establishes essential linkages among service providers, participating youths and their families. PTP also monitors the young participants' progress to ensure that these at-risk youth become productive citizens.

Vital Customers

Special Events:

- People of all ages residing in or visiting the Greater Rochester Area
- Event sponsors
- Community members who organize parades, special events, block parties, races
- Professional producers of large events and concerts
- Other City departments and bureaus, particularly Recreation

Pathways to Peace:

- Severely at-risk inner city youth
- Families of violent youth or in a crisis involving youth
- The community at large

Critical Processes

Special Events:

- Conceive, design, plan logistics for, promote, and produce events
- Process permits and work orders for all events
- Secure sponsors for events
- Assist community members in the planning process of their events
- Contract with and administer contract with promoters to produce events
- Provide all copywriting, and public relations coordination for Recreation programs
- Coordinate services of the Departments of Police, Environmental Services, and Recreation and Youth Services for events

Pathways to Peace:

- Targeted outreach
- Home visits
- Mediations and presentations
- Service linkages

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF THE COMMISSIONER

2008-09 Work Program

Objective	Priorities Supported		Projected Completion	
Fund the continuation of Teen Court in cooperation with the Rochester City School District	Public Safety		Second Quarter	
Develop and implement a plan to celebrate Rochester's 175th Anniversary	Customer Service		Third Quarter	
Key Performance Indicators	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Special Events				
Permit applications processed:				
• Major events	79	85	100	85
• Rallies, parades, runs	120	115	115	125
• Block parties	51	63	63	63
• Atrium	68	70	75	70
• Link Gallery	12	12	12	12
• Port Terminal events	8	15	15	0
• Other	84	100	120	100
• Total	422	460	500	455
Laser Shows	55	55	55	40
Coordinated major events with City sponsorship	34	38	N/A	45
Total City-produced special events	130	136	N/A	121
Attendance at City-produced concerts and events	168,670	175,010	N/A	162,000
In-kind services for City-produced events (\$)	79,040	97,000	N/A	112,000
Pathways to Peace				
Client caseload	320	250	300	300
Anti-violence presentations	202	250	250	150
Client contacts	1,250	1,300	1,500	1,500
Juvenile violence incidents involvement	525	450	450	350

N/A - Not Applicable

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF THE COMMISSIONER

14-7

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,506,300	3,332,600	826,300
Employee Years	14.4	21.3	6.9

Change Detail

Salary & Wage <u>Adjustment</u>	General		Vacancy				<u>Total</u>
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>		
13,700	56,200	-9,000	0	-6,800	772,200	826,300	

Major Change

Pathways to Peace transfers from the Mayor's Office	948,400
Pathways to Peace grants are complete	-448,800
Provision is made for Police overtime for special events	250,000
A one-time budget reduction in 2007-08 does not recur	109,400
A concert series on a barge located near Corn Hill Landing is added	85,000
Image Out and High Falls Film Festival one time grant is complete	-65,000
Productivity improvements result in savings	-51,800
Teen Court funding is added in partnership with the City School District	50,000
Reduce MusicFest contribution due to budget constraints	-50,000
Support for the Puerto Rican Festival is added	50,000
Promotion for Ribbin' on the River event will be performed in-house, thereby reducing expense	-30,000
The International Festival is eliminated due to budget constraints	-25,000
Party in the Park expense increases due to increased sponsorship	21,000
Funding for Rochester's 175th Anniversary Celebration is added	20,000
Reduce professional services agreements due to budget constraints	-19,000
Due to Pathways to Peace consolidation with the Commissioner's Office, a part time clerical position is no longer needed	-18,600
Reduce travel and training, advertising, seasonal help, office supplies, and equipment repair due to budget constraints	-15,500
Port Terminal expense and revenue is eliminated due to unavailability of rental space	-15,000
High Falls Winter Holiday event is eliminated due to budget constraints	-10,000
Overtime for Pathways to Peace staff is reduced due to budget constraints	-6,800
Clarissa St. Reunion one time grant is complete	-5,000
Taste of Rochester event is eliminated due to budget constraints	-3,000
A full time position is eliminated offset by contractual obligations as an efficiency measure	1,900

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF THE COMMISSIONER

Program Change

Pathways to Peace transfers from the Mayor's Office to the Department of Recreation and Youth Services and also moves from its' former location at Maplewood Drive.

Organization

The Commissioner's Office develops management policy and sets goals and performance standards. It coordinates the Department's annual budget and capital planning processes; maintains fiscal operations, personnel, and payroll matters; coordinates the purchasing of supplies; and manages the City Council submission process.

Special Events provides cultural programs throughout the year for the public. It has responsibility for the Summer Performing Arts Series and holiday events. Special Events assists the public by coordinating the permit process for special events not operated by the City, such as neighborhood and downtown festivals, parades, and block parties. It oversees fund raising and special events for the Rochester Events Network. It provides marketing and public relations support to the entire Department.

Pathways to Peace identifies at-risk youth between the ages of 12 and 25 who are in need of prevention and intervention services. It collaborates with community service providers and law enforcement. It proactively addresses youth via referrals to appropriate services, follows up on referrals and services, and monitors results of violence reduction among youth in the City.

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF THE COMMISSIONER
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	761,153	796,400	801,000	1,201,100
Materials & Supplies	10,669	9,200	11,400	13,500
Services	1,225,929	1,676,500	1,693,900	2,118,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,997,751	2,482,100	2,506,300	3,332,600
Appropriation by Activity				
Commissioner's Office	862,615	1,035,400	1,053,400	1,050,300
Special Events	1,135,136	1,446,700	1,452,900	1,816,800
Pathways to Peace	<u>0</u>	<u>0</u>	<u>0</u>	<u>465,500</u>
Total	1,997,751	2,482,100	2,506,300	3,332,600
Employee Years by Activity				
Commissioner's Office	8.4	8.8	8.9	8.5
Special Events	6.2	5.6	5.5	5.6
Pathways to Peace	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>7.2</u>
Total	14.6	14.4	14.4	21.3

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF THE COMMISSIONER
PERSONNEL SUMMARY

FULL TIME POSITIONS				Commis- sioner's Office	Special Events	Pathways to Peace
Br.	Title	Budget 2007-08	Approved 2008-09			
36	Commissioner of Recreation & Youth Services	1.0	1.0	1.0		
35	Deputy Commissioner of Recreation & Youth Services	1.0	1.0	1.0		
28	Director of Cultural Affairs	1.0	1.0		1.0	
28	Manager of Administrative Support	1.0	1.0	1.0		
26	Youth Intervention Supervisor	0.0	1.0			1.0
21	Human Resource Consultant II Bilingual	1.0	1.0	1.0		
21	Photographer I	1.0	1.0		1.0	
21	Senior Communications Assistant	1.0	1.0		1.0	
20	Administrative Analyst	0.2	0.2	0.2		
20	Sr. Youth Intervention Specialist	0.0	1.0			1.0
18	Secretary to Commissioner	1.0	1.0	1.0		
18	Special Events Program Assistant	1.0	1.0		1.0	
18	Special Events Program Assistant Bilingual	1.0	1.0		1.0	
18	Youth Intervention Specialist	0.0	3.0			3.0
18	Youth Intervention Specialist Bilingual	0.0	1.0			1.0
11	Secretary Bilingual	0.3	0.3	0.3		
7	Clerk III with Typing	1.0	1.0	1.0		
6	Receptionist Typist	1.0	1.0	1.0		
6	Receptionist Typist Bilingual	1.0	1.0	1.0		
EMPLOYEE YEARS						
Full Time		13.5	19.5	8.5	5.0	6.0
Overtime		0.1	0.6	0.0	0.2	0.4
Part Time, Temporary, Seasonal		0.8	1.2	0.0	0.4	0.8
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		14.4	21.3	8.5	5.6	7.2

Mission Statement

The Bureau of Recreation supports the City of Rochester's *One City Vision Statement* and its *Values and Guiding Principles* through providing quality leisure time programs and services to residents of all ages with an emphasis on youth. This is accomplished by utilizing a youth development philosophy with a focus on: competence, usefulness, belonging, and power of influence. The Bureau acts as stewards, interpreters and champions of our City's recreational and horticultural resources including parks, playgrounds, greenspaces and related facilities.

The Bureau also manages and operates the Rochester Public Market in a manner that: ensures its financial viability, fosters local economic development, promotes and sustains farmers and vendors, and provides consumers with access to a fresh, nutritious food source.

Vital Customers

- Residents and visitors of all ages
- Vendors and customers at the Public Market

Critical Processes

- Employee Professional Development System (EPDS), including skill inventory
- Strengths-Weaknesses-Opportunities-Threats (SWOT) analysis conducted annually at each site with all staff
- Town meetings held bi-annually to engage the public in service feedback
- Surveys conducted annually for youth who do not attend our centers and semi-annually with youth who do attend
- The Public Market staff hold semi-annual meetings with vendors
- The Public Market staff conduct a Rapid Market Assessments on a bi-annual basis.

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
The Library and Recreation will collaborate on sharing vehicles for transporting youth	Customer Service	First Quarter
Consider alternative methods of service delivery for recreation programs	Customer Service	Fourth Quarter

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF RECREATION

Key Performance Indicators

	<u>Actual</u> 2006-07	<u>Estimated</u> 2007-08	<u>Budget</u> 2007-08	<u>Budget</u> 2008-09
Recreation				
Registrations:				
• Adams/Gardiner	2,475	2,450	2,400	2,500
• Avenue D	2,718	2,620	2,620	2,600
• Campbell	1,524	1,550	1,550	1,600
• Carter/Norton Village	1,963	2,000	2,000	2,000
• Edgerton/Pierpont/Charlotte/LaGrange	3,357	2,694	3,820	1,900
• Flint	2,895	3,450	3,525	3,000
• North Street	2,520	2,800	2,800	2,500
• South/Field/Cobbs Hill	2,382	2,600	2,450	1,800
• Webster/Humboldt	2,417	3,000	3,800	1,700
• Total registrations	22,251	23,164	24,965	19,600
Attendance per year:				
• Adams/Gardiner	31,351	37,000	37,000	37,000
• Avenue D	57,715	45,000	45,000	45,000
• Campbell	46,198	46,050	33,000	22,200
• Carter/Norton Village	40,024	40,000	40,000	40,000
• Edgerton/Pierpont/Charlotte/LaGrange	74,576	77,355	71,972	66,000
• Flint	89,011	73,500	73,500	57,500
• North Street	32,454	33,000	33,500	31,000
• South/Field/Cobbs Hill	52,751	51,000	47,000	34,600
• Webster/Humboldt	53,385	35,000	49,530	12,800
• Total attendance	477,465	437,905	430,502	346,100
Percent of citizens polled who rated recreation centers a letter grade of "B" or higher in terms of service, programs, and facilities	**	79%	N/A	85%
Genesee Valley Park Complex				
Registrations - Special Events	189	383	875	875
Attendance per year:				
• GVP Ice Rink	51,649	40,000	40,000	40,000
• GVP Pool	22,139	14,204	12,700	12,700
• Manhattan Square Ice Rink	0	10,000	15,000	19,500

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF RECREATION

14-13

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Athletics				
Adult softball games held	1,310	1,310	1,310	1,310
Aquatics attendance per year:				
• Charlotte	2,016	70	450	400
• Douglass	4,236	0	700	700
• Durand Beach	6,084	62,000	20,000	60,000
• East	0	0	1,100	1,100
• Franklin	3,558	2,733	3,100	3,100
• Jefferson	590	3,335	3,900	3,600
• Madison	2,138	23	700	2,000
• Marshall	1,981	2,805	2,000	60
• Monroe	1,803	1,430	2,400	60
Public Market				
Market days held	155	155	155	155
Special event days	**	47	47	33
Occupancy Rate (%):				
• Shed A	100	100	100	100
• Shed C	100	100	100	100
• Winter Shed	100	100	100	100
Public market revenue (\$)	610,409	683,600	N/A	740,300
N/A - Not Applicable				
** - Not Available				

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	6,941,500	6,784,200	-157,300
Employee Years	147.0	138.6	-8.4

Change Detail

Salary & Wage Adjustment	General		Vacancy	Miscellaneous		Major Change	Total
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>		
166,800	37,600	105,400	0	17,800	-484,900		-157,300

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF RECREATION

Major Change

The South Ave. Community Center becomes a satellite location with reduced hours of programming	-131,800
School satellite location recreation programming is eliminated due to budget constraints	-117,300
Consolidation of stock room with Environmental Services eliminates one full time position and transfers one full time position	-70,200
Rochester After School Academy II Program five year grant ends	-69,100
Due to increased use by the public, Durand Eastman Park Beach staff increases	55,100
A one-time budget reduction in 2007-08 does not recur	45,000
Rochester Area Community Foundation grant is complete	-40,000
Reduce professional services, overtime, and contract labor due to budget constraints	-39,800
One time allocation for Youth Voice One Vision program is complete	-35,000
RASA I Summer Program is complete	-33,300
Transfer one seasonal position and supplies from Environmental Services to support the horticulture program in Recreation and Youth Services	32,100
Reduce part time staffing for school year hours by 2 hours per week at recreation centers as an efficiency measure	-30,800
The Winter Swim program at Jefferson, Charlotte, Madison, and Monroe High Schools is eliminated due to budget constraints	-29,800
Closing the North St. pool to construct a spray park eliminates seasonal positions	-21,900
Public Market advertising expense increases due to inflation	20,000
Elite Basketball League one time expense is complete	-18,000
Restore funding for Manhattan Square Ice Rink, which had been closed for renovations	16,400
Relocation of the Webster Ave. Community Center during construction increases expense	12,300
Reduce rental expense at Durand Eastman Park Beach due to efficiencies	-10,000
One time allocation for a Health Fair is complete	-10,000
Productivity improvements reduce expense	-9,100
Closing the Webster Ave. Community Center pool to construct a spray park eliminates seasonal positions	-7,900
Add funding for the River Romance and Genesee Regatta programs	5,800
Marshall High School Basketball League is added as an anti-violence initiative	4,900
Martial arts programs at Campbell and Webster Community Centers are eliminated	-2,500

Program Change

The South Ave. Community Center becomes a satellite location with reduced hours of programming. During the summer season the site will be open 8 hours per day, currently open 11 hours. During the School Year the site will be open 3½ hours, currently open 7 hours per day; plus, will be closed on Saturdays.

The Manhattan Square Ice Rink was closed for renovations and reopened in February 2008.

The Maplewood Drive facility will be renovated and available to the public to permit for special events

A lacrosse program will be established in collaboration with the Rochester Grey Wolves.

The Webster Ave. Community Center is temporarily relocated to the Adonai Community Fellowship on N. Goodman St. during the construction of the new Thomas P. Ryan Community Center. The site is closed on Saturdays in the Summer.

Organization

Administration develops programs and policy and creates and distributes information about them. It administers contracts and facility use permits and oversees special and seasonal activities. Administration trains employees and coordinates the Bureau's budget, accounting, cash management, and personnel functions. It plans and implements capital improvement projects in parks, recreation facilities, and the Public Market. Administration also manages the Bureau's Sentry program.

Field Administration provides management oversight of neighborhood recreation programs and facilities.

The Recreation Division includes:

<u>Community Centers</u>	<u>Recreation Centers</u>	<u>Schools</u>	<u>Senior Programs</u>
Adams Street	Gardiner	Charlotte High	Carter
Avenue D	Humboldt Street	Dr. Freddie Thomas High	DownTowners
Campbell Street	LaGrange Avenue	Franklin High	Stardust
Carter Street	Norton Village	Frederick Douglass High	
Clinton Baden		Thomas Jefferson High	<u>Rental Facilities</u>
Danforth		James Madison High	Danforth Auditorium
Edgerton		John Marshall High	GVP Field House
Flint Street		James Monroe High	Lake Riley Lodge
North Street		#6, #7, #17, #28, #30, #35	Maplewood
South Avenue		#41, #42, #43, #46, #52	Norton Village
Webster Avenue			Stardust Ballroom
			Tay House

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF RECREATION

Genesee Valley Complex manages the Genesee Valley Park (GVP) ice rink, pool, playing fields, and Manhattan Square Park facility, including the ice rink.

Athletics develops, coordinates, and directs athletic activities, including organized team sports at all skill levels and competition. Among its programs are the Adult Recreational Softball League, the Saturday morning Learn To Swim program, youth softball, basketball and football leagues, adult tennis, volunteer Youth Sports Enhancement program, and Durand Eastman Park Beach. This activity is also responsible for the development and administration of the centralized aquatic initiative.

Public Market operates and maintains the Public Market at 280 North Union Street. Employees rent stall space to vendors, collect revenues, maintain buildings and grounds, and supervise operations on market days. The employees also develop, coordinate and supervise special events throughout the year.

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF RECREATION
EXPENDITURE SUMMARY

14-17

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	6,227,993	4,436,900	4,115,900	4,095,100
Materials & Supplies	569,142	232,400	220,100	260,600
Services	3,179,196	2,251,500	2,504,900	2,421,200
Other	<u>0</u>	<u>99,800</u>	<u>100,600</u>	<u>7,300</u>
Total	9,976,331	7,020,600	6,941,500	6,784,200
Appropriation by Activity				
Administration	2,457,067	2,039,600	2,067,800	1,981,300
Field Administration	149,871	181,100	196,700	178,000
Recreation	3,106,621	3,302,400	3,166,500	3,029,700
Genesee Valley Complex	415,504	429,000	496,600	530,900
Athletics	498,801	551,200	518,000	555,500
Public Market	532,350	517,300	495,900	508,800
Parks Operations	2,063,601	0	0	0
Custodial Services	<u>752,516</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	9,976,331	7,020,600	6,941,500	6,784,200
Employee Years by Activity				
Administration	26.8	21.5	21.3	19.0
Field Administration	2.2	1.9	2.7	3.0
Recreation	94.0	102.0	92.7	82.6
Genesee Valley Complex	12.4	12.5	12.3	13.0
Athletics	12.6	16.4	13.7	16.7
Public Market	4.0	4.5	4.3	4.3
Parks Operations	41.7	0.0	0.0	0.0
Custodial Services	<u>22.7</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	216.4	158.8	147.0	138.6

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF RECREATION
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Field Administration	Recreation	Genesee Valley Complex	Athletics	Public Market
Br.	Title	Budget 2007-08	Approved 2008-09						
33	Director/Recreation & Leisure Svcs.	1.0	1.0	0.9					0.1
28	Asst. Mgr. of Parks & Recreation	1.0	1.0	0.7					0.3
25	Area Manager	1.0	1.0		1.0				
24	Program Development Specialist	1.0	2.0	2.0					
23	Coordinator, Athletics & Aquatics	1.0	1.0	0.2			0.5	0.3	
21	Recreation Center Director	7.0	6.0			6.0			
20	Administrative Analyst	2.0	1.0	1.0					
19	Senior Recreation Supervisor	2.0	2.0			2.0			
18	Supervisor of Markets	1.0	1.0						1.0
17	Horticulture Technician	1.0	1.0	1.0					
16	Administrative Assistant	2.0	2.0	2.0					
15	Recreation Supervisor	13.0	12.0			11.0	0.5	0.5	
13	Supervising Stock Clerk	1.0	0.0						
9	Clerk II with Typing	1.0	1.0	1.0					
9	Pool Supervisor	1.0	1.0			1.0			
9	Program Support Aide	1.0	1.0	1.0					
9	Recreation Leader	28.0	24.0			24.0			
9	Recreation Leader Bilingual	3.0	3.0			3.0			
7	Clerk III with Typing	3.0	3.0	2.0	1.0				
6	Stock Clerk	1.0	0.0						
57	Senior Security Guard	1.0	1.0	1.0					
41	Parks Operations Worker	1.0	1.0						1.0
EMPLOYEE YEARS									
	Full Time	74.0	66.0	12.8	2.0	47.0	1.0	0.8	2.4
	Overtime	1.4	1.1	0.1	0.0	0.6	0.0	0.0	0.4
	Part Time, Temporary, Seasonal	76.7	76.6	6.3	1.0	39.3	12.5	16.0	1.5
	Less: Vacancy Allowance	5.1	5.1	0.2	0.0	4.3	0.5	0.1	0.0
	Total	147.0	138.6	19.0	3.0	82.6	13.0	16.7	4.3

Mission Statement

Cemeteries:

The Cemetery Division supports the City of Rochester's *One City Vision Statement and its Values and Guiding Principles* by providing customer service for all with an understanding and empathy for our client families while paying tribute to the past and creating a lasting legacy for the future by offering a full range of products and services to offset operational costs and build a substantial endowment.

Blue Cross Arena at the Rochester War Memorial:

The Blue Cross Arena at the Rochester War Memorial supports the City of Rochester's *One City Vision Statement and its Values and Guiding Principles* by providing the greater Rochester community with a safe, friendly environment that celebrates the best in entertainment, sports, and cultural activities.

Vital Customers

Cemeteries:

- Our client families
- Citizens of Rochester
- All who have an interest in the history of the cemeteries or personal genealogy

Blue Cross Arena at the Rochester War Memorial:

- Rochester citizens
- Veterans of America
- Local amateur and professional sports teams
- Anyone seeking to experience the best in live sports, entertainment, and cultural activities.

Critical Processes

Cemeteries:

- Grounds and infrastructure maintenance and upkeep
- Quality, dignified services
- Accurate and thorough recordkeeping
- Continual development and expansion of sales programs and keeping abreast of market trends to provide additional revenue sources

Blue Cross Arena at the Rochester War Memorial:

- Accurate recordkeeping and collection of revenue from arena events, and shared expenses.
- Maintaining the best in professional services for grounds and infrastructure maintenance and upkeep
- Supporting the continual search for the best and most appropriate events for the citizens of Rochester to enjoy

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF SPECIAL SERVICES

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Establish Mt. Hope Cemetery as a National Landmark to increase eligibility for grants	Economic Development	Fourth Quarter
Consider alternative methods of service delivery in the Cemetery Division	Customer Service	Fourth Quarter

Key Performance Indicators

	<u>Actual 2006-07</u>	<u>Estimated 2007-08</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Cemeteries				
Cemetery services revenue generated (\$)	1,358,426	1,351,900	N/A	1,192,000
Cemetery contracts written, by type:				
• Graves sold	507	446	500	430
• Niches sold	29	38	80	50
• Crypt spaces sold	48	20	120	25
• Lawn crypt spaces sold	0	1	2	1
• Markers sold	155	108	N/A	110
• Cremation urns/vases - bronze	40	20	N/A	12
Blue Cross Arena at the Rochester War Memorial				
Events	138	143	113	140
Attendance per event	3,891	3,877	3,403	3,845
Per capita concession revenue (\$)	3.89	4.71	3.44	4.94
Total concession revenue (gross, \$)	2,086,365	2,609,024	1,732,480	2,661,095
Concessions revenue (City share, \$)	185,051	231,410	151,600	236,000
Total attendance	536,927	554,345	503,700	538,300
Convention Center				
Conventions/trade shows	34	27	26	35
Public Shows	13	14	15	12
Total attendance	274,000	298,000	300,000	300,000

N/A - Not Applicable

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF SPECIAL SERVICES

14-21

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	4,237,300	4,002,100	-235,200
Employee Years	27.7	25.7	-2.0

Change Detail

<u>Salary & Wage</u>	<u>General</u>		<u>Vacancy</u>		<u>Miscellaneous</u>		<u>Major Change</u>	<u>Total</u>
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>			<u>Total</u>
17,200	62,400	-38,300	0	6,600	-283,100			-235,200

Major Change

Transfer the High Falls Entertainment District buildings to the Economic Development Department	-392,600
Replacement of chairs is needed at the Rochester Riverside Convention Center due to age	280,000
One Cemetery sales position is eliminated due to budget constraints and work shifts to remaining staff	-46,600
Productivity improvements reduce expense	-44,800
Reduce part time and seasonal positions at the Cemetery Division due to budget constraints	-31,100
Eliminate the Thursday evening laser light show at the High Falls Entertainment District due to budget constraints	-30,000
Reduce the operating subsidy to the Rochester Riverside Convention Center due to budget constraints	-13,300
Reduce equipment maintenance at the Blue Cross Arena at the War Memorial due to budget constraints	-4,700

Organization

Cemeteries administers the City's two cemeteries: Mt. Hope, at 1133 Mt. Hope Avenue, and Riverside, at 2650 Lake Avenue. The Division provides information, manages and trains the sales program for the sale of burial space, mausoleum space, niches, markers, and cemetery products. The Division is also responsible for the coordination of burial services, mausoleum entombment, and grounds maintenance.

Blue Cross Arena at the Rochester War Memorial administers facility's lease, monitors events, and reviews audits and reports of revenue and attendance.

The Rochester Riverside Convention Center is owned by the City and operated under contract by the Rochester Convention Center Management Corporation. The contractor is responsible for employing staff, marketing, daily operations, routine maintenance and repair of the facility, and food and beverage service. The net operating cost funded by the City is supported by revenue from the Hotel/Motel tax.

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF SPECIAL SERVICES

Operating cost for the Convention Center is estimated as follows:

	Budget	Budget
	<u>2007-08</u>	<u>2008-09</u>
Operating Revenues		
Building & equipment rental	1,050,000	1,126,000
Food & beverage service	4,369,900	4,608,500
Convention packages	215,000	290,000
Building services/miscellaneous	<u>791,300</u>	<u>953,000</u>
Total Revenues	6,426,200	6,977,500
 Operating Expenses		
Personnel & fringe benefits	4,251,600	4,490,400
Materials & supplies	160,600	170,300
Utilities	416,000	447,000
Maintenance of building & equipment	286,900	289,900
Security & contract labor	202,400	283,400
Food & supplies	1,013,100	1,052,600
Convention packages	215,000	290,000
Facility improvement allocation	27,000	307,000
Other contractual services	<u>1,144,200</u>	<u>1,204,200</u>
Total Expenses	7,716,800	8,534,800
 Operating Loss:	1,290,600	1,557,300
Hotel/Motel Tax	<u>795,000</u>	<u>795,000</u>
City Subsidy	495,600	762,300

The High Falls Entertainment District, in Center City and adjacent to the Genesee River, includes a commercial and retail center. A Sound and Light Show features laser images and other special effects in the Genesee River gorge.

Program Change

The High Falls commercial and retail center transfers to the Economic Development Department. Responsibility for the laser shows remain with the Department of Recreation and Youth Services.

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF SPECIAL SERVICES
EXPENDITURE SUMMARY

14-23

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	864,730	811,900	836,800	776,300
Materials & Supplies	72,026	53,000	52,800	53,900
Services	2,920,174	3,143,300	3,273,200	3,097,400
Other	<u>65,766</u>	<u>70,500</u>	<u>74,500</u>	<u>74,500</u>
Total	3,922,696	4,078,700	4,237,300	4,002,100
Appropriation by Activity				
Cemeteries	1,383,409	1,325,800	1,343,300	1,300,500
Blue Cross Arena at the Rochester War Memorial	832,354	841,300	922,500	853,100
Convention Center	1,151,600	1,290,600	1,290,600	1,557,300
High Falls Entertainment District	<u>555,333</u>	<u>621,000</u>	<u>680,900</u>	<u>291,200</u>
Total	3,922,696	4,078,700	4,237,300	4,002,100
Employee Years by Activity				
Cemeteries	26.1	25.1	27.4	25.4
Blue Cross Arena at the Rochester War Memorial	<u>0.3</u>	<u>0.4</u>	<u>0.3</u>	<u>0.3</u>
Total	26.4	25.5	27.7	25.7

DEPARTMENT OF RECREATION & YOUTH SERVICES
OFFICE OF SPECIAL SERVICES
PERSONNEL SUMMARY

FULL TIME POSITIONS				Cemeteries	Blue Cross Arena at the Rochester War Memorial
Br.	Title	Budget 2007-08	Approved 2008-09		
28	Cemetery Manager	1.0	1.0	1.0	
20	Administrative Analyst	0.3	0.3		0.3
19	Cemetery Operations Supervisor	1.0	1.0	1.0	
18	Head Account Clerk	1.0	1.0	1.0	
12	Cemetery Sales Counselor	4.0	3.0	3.0	
9	Clerk II with Typing Bilingual	0.0	1.0	1.0	
7	Clerk III with Typing	1.0	1.0	1.0	
7	Clerk III with Typing Bilingual	1.0	0.0		
57	Cemetery Worker	3.0	3.0	3.0	
EMPLOYEE YEARS					
Full Time		12.3	11.3	11.0	0.3
Overtime		0.5	0.5	0.5	0.0
Part Time, Temporary, Seasonal		15.8	14.8	14.8	0.0
Less: Vacancy Allowance		<u>0.9</u>	<u>0.9</u>	<u>0.9</u>	<u>0.0</u>
Total		<u>27.7</u>	<u>25.7</u>	<u>25.4</u>	<u>0.3</u>

Mission

The Bureau of Youth Services supports the City of Rochester's *One City Vision Statement and its Values and Guiding Principles* by supporting youth in their development into successful, contributing adult citizens by providing workforce preparation, educational support, and additional prevention-based services.

Vital Customers

- Youth ages 12 - 25
- Parents and families of youth
- Teenage parents and their children

Critical Processes

- Youth outreach and recruitment for employment
- Parent and family skills training
- Providing clients with access to resources

2008-09 Work Program

Objective	Priorities Supported	Projected Completion
Collaborate with the Department of Environmental Services to implement the PRIME Initiative	Economic Development Public Safety	Second Quarter
Collaborate with community volunteers to assist with training and interviewing for the Summer of Opportunity Program	Customer Service	Third Quarter
Restructure the Volunteer Intern Program	Customer Service	Third Quarter

Key Performance Indicators

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Central Administration				
Applicants for Summer of Opportunity (ages 14 – 20 years)	1,130	1,084	1,000	1,000
Applicants for Youth Training Academy (YTA) (ages 15 – 16 years)	0	18	25	75
Applicants for Volunteer Intern Program (VIP) (ages 12 – 14 years)	100	0	40	15
Number of employers participating in Summer of Opportunity	82	80	N/A	80
Trainees in Summer of Opportunity	639	812	525	900
Number of students enrolled in YTA	24	10	20	60
Number of students enrolled in VIP	38	0	30	10
Number of youth placed in Summer of Opportunity	449	533	N/A	550

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF YOUTH SERVICES

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Evaluation of Summer of Opportunity ranking 1 (poor) to 5 (excellent)				
% of employers ranking program as 4 or 5	**	85%	80%	80%
% of youth ranking program as 4 or 5	**	91%	80%	80%
% of parents ranking program as 4 or 5	**	88%	80%	80%
Number of students completing YTA	18	9	15	55
Number of students completing VIP	29	0	25	10
Number of YTA students employed	18	9	12	40
Number of adults/parents served	343	800	N/A	1,000
Number of youth trained in the PRIME Initiative	**	N/A	N/A	30
Number of youth employed in the PRIME Initiative	**	N/A	N/A	20
Contract Services				
APPS allocation (\$)	377,396	377,396	378,000	377,400
CDBG program allocation (\$)	1,220,500	386,100	405,600	386,100
ESG allocation (\$)	422,446	426,425	426,425	425,300
HOPWA allocation (\$)	599,000	605,000	605,000	640,000
APPS participants	377	377	420	420
Hillside Work Scholarship participants	**	313	N/A	313
ESG project beneficiaries	12,773	12,500	12,500	12,500
HOPWA Households	155	145	217	140
Special Projects				
New York State 21st Century - Phase 1 allocation (\$)	1,730,000	407,660	407,660	0
New York State 21st Century - Phase 2 allocation (\$)	896,200	896,200	896,200	0
Number of sites for RASA I	11	5	0	0
Number of sites for RASA II	5	5	5	0
Youth participants in RASA I	1,056	285	0	0
Youth participants in RASA II	497	300	320	0
Adult participants in RASA II	300	300	320	0
Percentage of students increasing Math and/or English tests due to RASA programs	33%	33%	55%	0

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF YOUTH SERVICES

14-27

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Budget</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>
Summer Food Service				
Summer Food Program breakfast sites	52	58	55	56
Summer Food Program lunch sites	69	74	70	73
Summer Food Program breakfasts served	69,879	70,393	74,000	74,000
Summer Food Program lunches served	105,212	106,963	110,000	110,000

APPS - Adolescent Pregnancy Prevention Services

CDBG - Community Development Block Grant

ESG - Emergency Shelter Grant

HOPWA - Housing for Persons With AIDS

RASA I - Rochester After School Academy Phase I

RASA II - Rochester After School Academy Phase II

VIP - Volunteer Intern Program

YTA - Youth Training Academy

N/A - Not Applicable

** - Not Available

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	3,093,300	2,871,300	-222,000
Employee Years	10.2	9.8	-0.4

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
2,900	60,900	23,000	0	-6,100	-302,700	-222,000

Major Change

Rochester After School Academy II grant ends, eliminating two full time positions	-157,000
Rochester After School Academy I Summer program is complete	-91,800
Productivity improvements reduce expense	-58,100
The PRIME Initiative, an employment program, is added	50,600
A young adult employment program is added to be coordinated with the Mayor's Office	50,000
A 10 month temporary position is added to assist in workload	44,400
New York State and City contributions to the Summer Of Opportunity Program decrease due to budget constraints	-44,000

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF YOUTH SERVICES

NEAD Freedom School one time expense is complete	-30,000
Rochester Fatherhood Resource contract is complete	-25,000
Reductions occur in travel and training, overtime, and supplies due to budget constraints	-24,000
Lyell Ave. services one time Council Ordinance is complete	-10,000
Summer Arts Program one time expense is complete	-5,000
Youth Lifeline Foundation's Football and Life Skills Camp one time expense is complete	-5,000
A one-time budget reduction in 2007-08 does not recur	4,200
Rochester Fatherhood Resource Initiative one time expense for "Fathers Missing in Action" film is complete	-2,000

Program Change

Administration will work closely with Monroe County RochesterWorks! in the coordination of youth employment activities, with the Summer of Opportunity Program and the Youth Training Academy being enhanced as a primary program area in the coming year.

The PRIME Initiative, Providing Realistic Incentives for Maintaining Employment, is added. This is an employment program designed to assist young people ages 16 to 25 in their search for sustainable employment, while supporting their social and emotional development needs as young adults.

The Special Projects activity had oversight of the 21st Century Community Learning Program, also known as the Rochester After School Academy (RASA). This funding stream has ended.

The Hillside Work Scholarship Program is budgeted in Contract Services this year instead of Administration for better oversight of the program.

Organization

Central Administration manages Bureau operations. The unit prepares the annual Bureau work and expenditure plans for various funding streams, coordinates and supervises procurement processes, and acts as a liaison to City Council. The unit also participates in various community planning processes, provides technical assistance for grant research to community based organizations and other City departments, and writes grants to obtain additional funding for youth services initiatives. The activity operates the Summer of Opportunity Program (SOOP), which includes the Community Conservation Corps (CCC), the Teens on Patrol (TOPS), Youth Training Academy (YTA), the Volunteer Intern Program (VIP).

Contract Services monitors contracts for various funding streams, such as the Adolescent Pregnancy Prevention Services program, the Emergency Shelter Grant, and the Housing for Persons With AIDS program, maintains the Bureau information system, develops contracts for services, and ensures that New York State and Federal audit requirements are met in a timely manner. The unit prepares statistical and descriptive reports for internal and external audiences and provides technical assistance to program operators, including training on new funding requirements.

The Summer Food Service Program is a federally funded activity that provides nutritious breakfasts and lunches to children at various recreation, day care, community centers, and other locations within the City.

DEPARTMENT OF RECREATION & YOUTH SERVICES
 BUREAU OF YOUTH SERVICES
 EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	830,388	597,300	578,500	544,900
Materials & Supplies	11,500	24,500	44,400	14,000
Services	1,360,747	2,444,700	2,470,400	2,312,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,202,635	3,066,500	3,093,300	2,871,300
Appropriation by Activity				
Central Administration	225,079	1,963,500	2,001,300	963,500
Contract Services	336,713	462,000	435,600	1,499,100
Special Projects	1,233,998	231,000	248,800	0
Summer Food Service	<u>406,845</u>	<u>410,000</u>	<u>407,600</u>	<u>408,700</u>
Total	2,202,635	3,066,500	3,093,300	2,871,300
Employee Years by Activity				
Central Administration	4.0	3.7	4.4	5.1
Contract Services	3.5	3.2	2.6	3.6
Special Projects	7.2	2.0	2.2	0.0
Summer Food Service	<u>1.1</u>	<u>1.9</u>	<u>1.0</u>	<u>1.1</u>
Total	15.8	10.8	10.2	9.8

DEPARTMENT OF RECREATION & YOUTH SERVICES
BUREAU OF YOUTH SERVICES
PERSONNEL SUMMARY

FULL TIME POSITIONS				Central Admin- istration	Contract Services	Summer Food Service
Br.	Title	Budget 2007-08	Approved 2008-09			
33	Manager/Youth Services Planning	1.0	1.0	1.0		
24	Senior Administrative Analyst	2.0	2.0	1.0	0.9	0.1
20	Senior Human Services Coordinator	2.0	1.0		1.0	
16	Employment & Training Counselor	1.0	1.0	1.0		
11	Secretary Bilingual	0.7	0.7	0.7		
7	Clerk III with Typing	1.0	1.0		0.9	0.1
EMPLOYEE YEARS						
	Full Time	7.7	6.7	3.7	2.8	0.2
	Overtime	0.1	0.1	0.0	0.1	0.0
	Part Time, Temporary, Seasonal	3.6	3.9	1.7	1.0	1.2
	Less: Vacancy Allowance	<u>1.2</u>	<u>0.9</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>
	Total	10.2	9.8	5.1	3.6	1.1

Purpose

The Undistributed Expenses budget records allocations associated with, but not included in, departmental budgets or those that cannot reasonably be distributed to departmental budgets. The program includes costs for both current and non-current employee benefits, general risk management, payments to other agencies, and other miscellaneous expenditures.

Year-To-Year Comparison

	Budget <u>2007-08</u>	Budget <u>2008-09</u>	<u>Change</u>	Percent <u>Change</u>
<u>Main Functions</u>				
Employee Benefits - Current	73,491,400	74,239,400	748,000	1.0%
Employee Benefits - Non-Current	20,943,300	22,646,800	1,703,500	8.1%
General Risk Management	1,050,900	1,584,300	533,400	50.8%
Other	<u>2,614,400</u>	<u>4,616,900</u>	<u>2,002,500</u>	76.6%
	98,100,000	103,087,400	4,987,400	5.1%
Less: Intrafund Credit*	<u>108,400</u>	<u>108,000</u>	<u>-400</u>	-0.4%
Total	97,991,600	102,979,400	4,987,800	5.1%

*Reflects chargeback for Worker's Compensation costs.

Change Detail

Major Change Highlights

As proposed by the Mayor:

Employee Benefits – Current increases due to medical rate increases	698,000
Employee Benefits – Non-Current increases due to retiree medical rate increases	1,703,500
General Risk Management increases	533,400
Other increases due to a contribution made to the Tax Relief Fund	2,002,500

As amended by City Council:

Funds are transferred from Contingency to fund to provide an additional three months of health insurance for City employees who are being laid off	50,000
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UNDISTRIBUTED EXPENSES
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	64,361,466	67,918,900	73,491,400	74,239,400
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>23,695,677</u>	<u>26,037,100</u>	<u>24,608,600</u>	<u>28,848,000</u>
	88,057,143	93,956,000	98,100,000	103,087,400
Less: Intrafund Credit*	<u>70,500</u>	<u>104,800</u>	<u>108,400</u>	<u>108,000</u>
Total	87,986,643	93,851,200	97,991,600	102,979,400
Appropriation by Activity				
Employee Benefits - Current	64,361,466	67,918,900	73,491,400	74,239,400
Employee Benefits - Non-Current	19,167,538	20,285,100	20,943,300	22,646,800
General Risk Management	663,873	1,050,900	1,050,900	1,584,300
Other	<u>3,864,266</u>	<u>4,701,100</u>	<u>2,614,400</u>	<u>4,616,900</u>
	88,057,143	93,956,000	98,100,000	103,087,400
Less: Intrafund Credit*	<u>70,500</u>	<u>104,800</u>	<u>108,400</u>	<u>108,000</u>
Total	87,986,643	93,851,200	97,991,600	102,979,400

*Reflects chargeback for Worker's Compensation costs.

UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT

New York State Retirement System: the City makes annual payments to the New York State Retirement System, which in turn is responsible for making pension payments to eligible retirees. The New York State Comptroller oversees the System. The City participates in nine separate programs, four for civilians and five for uniformed employees. Each program provides a different level of benefits. Employees are eligible for participation in the various programs based on their employment period, which is called a tier. Tiers are:

<u>Tier</u>	<u>Hire Date (by any qualified public employer)</u>	
	<u>Non-Uniformed Employees</u>	<u>Uniformed Employees</u>
1	Before July 1973	Before July 1973
2	July 1973 to July 1976	After July 1973
3	July 1976 to September 1983	Does not apply
4	After September 1983	Does not apply

The amount of the payment is the product of the estimated wage base times the contribution rates for each tier. The wage base is the estimate by the Comptroller of the wages and salaries earned during the period April 1, 2008 to March 31, 2009. The Comptroller determines the contribution rates. The bill also includes a reconciliation of under or over payment based on the prior year's actual wages.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	25,268,700	24,368,000	-900,700

Major Change

Net savings due to lower retirement contribution rates partially offset by higher wage base -900,700

Social Security: under the provision of Federal law, the City contributes to the Social Security Trust Fund 7.65 percent of the first \$102,000, then 1.45 percent after that for salaries and wages earned by each eligible employee. Certain earnings and deductions are not subject to these rates, such as flexible spending and payments to disabled employees.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	14,699,800	14,527,500	-172,300

Major Change

Savings due to workforce reduction -308,000
Increase due to wage base change 135,700

Hospital & Medical Insurance: the City provides hospitalization and medical benefits through various programs. Agreements with the different labor unions determines specific coverage and the amount contributed by the City.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	22,818,300	24,292,700	1,474,400

**UNDISTRIBUTED
EMPLOYEE BENEFITS – CURRENT**

Major Change

As proposed by the Mayor:

Higher employer contributions due to rate increases	3,553,400
Savings due to higher employee contributions	-800,000
Savings due to moving to a comparable, lower cost HMO plan by a different provider	-700,000
Savings due to workforce reduction	-629,000

As amended by City Council:

Funds are transferred from Contingency to fund to provide an additional three months of health insurance for City employees who are being laid off	50,000
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Cafeteria Benefits Plan: the City provides a Cafeteria Benefits Plan for Administrative, Professional, and Technical employees and Confidential employees. Under the Plan, an employee is given a credit allocation; allocation decisions are made annually. The employee then allocates that credit toward various types of benefits and levels of coverage. Employees can choose among medical, dental, life, and disability insurances, and flexible spending accounts. The Plan is on a calendar year basis.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	4,927,800	5,239,700	311,900

Major Change

An inflationary adjustment is made in the City's contribution for the 2009 calendar plan year 311,900

Worker's Compensation: under a self-insurance program, the City directly finances the costs of medical and compensation payments to employees injured on the job. A private insurance firm that is responsible for investigating claims, making payments, and estimating future reserve requirements administers the program.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	4,000,000	3,948,400	-51,600
Less: Intrafund Credit	<u>108,400</u>	<u>108,000</u>	<u>-400</u>
	3,891,600	3,840,400	-51,200

Major Change

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Current Year Claims	294,800	264,400	-30,400
Administrative Charge	74,700	73,700	-1,000
State Assessments	500,000	648,800	148,800
Prior Years' Claims	<u>3,130,500</u>	<u>2,961,500</u>	<u>-169,000</u>
Total	4,000,000	3,948,400	-51,600
Less: Intrafund Credit	<u>108,400</u>	<u>108,000</u>	<u>-400</u>
	3,891,600	3,840,400	-51,200

UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT

15-5

Chargebacks – Current Year Claims

<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>	<u>Department/Bureau</u>	<u>2007-08</u>	<u>2008-09</u>
COMMUNITY DEVELOPMENT	700	500	LIBRARY	700	700
ENVIRONMENTAL SERVICES			RECREATION & YOUTH SERVICES		
Operations & Parks	162,200	147,000	Recreation	18,000	12,000
Water	<u>89,000</u>	<u>70,000</u>	Special Services	<u>700</u>	<u>700</u>
Total	251,200	217,000	Total	18,700	12,700
EMERGENCY COMMUNICATIONS	7,000	7,000	UNDISTRIBUTED	10,000	12,000
POLICE	6,000	14,000	Total Interfund	186,400	156,400
FIRE	500	500	Total Intrafund	<u>108,400</u>	<u>108,000</u>
			CITY TOTAL	294,800	264,400

Dental Insurance: this activity supports dental benefits provided to employees as provided in labor contracts.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,669,800	1,736,800	67,000

Major Change

Higher contributions due to rate increases	87,000
Savings due to workforce reduction	-20,000

Life Insurance: the City provides term life insurance for all full time employees.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	107,000	126,300	19,300

Major Change

Increase made based on projected usage	19,300
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UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	64,361,466	67,918,900	73,491,400	74,239,400
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	0	0	0	0
	<u>64,361,466</u>	<u>67,918,900</u>	<u>73,491,400</u>	<u>74,239,400</u>
Less: Intrafund Credit*	<u>70,500</u>	<u>104,800</u>	<u>108,400</u>	<u>108,000</u>
Total	64,290,966	67,814,100	73,383,000	74,131,400
Appropriation by Activity				
New York State Retirement	22,484,309	22,878,700	25,268,700	24,368,000
Social Security	13,099,970	14,122,300	14,699,800	14,527,500
Hospital and Medical	18,715,435	20,871,400	22,818,300	24,292,700
Cafeteria Benefits Plan	4,534,024	4,557,200	4,927,800	5,239,700
Worker's Compensation	3,873,882	3,880,900	4,000,000	3,948,400
Dental Insurance	1,555,135	1,510,200	1,669,800	1,736,800
Life Insurance	98,711	98,200	107,000	126,300
	<u>64,361,466</u>	<u>67,918,900</u>	<u>73,491,400</u>	<u>74,239,400</u>
Less: Intrafund Credit*	<u>70,500</u>	<u>104,800</u>	<u>108,400</u>	<u>108,000</u>
Total	64,290,966	67,814,100	73,383,000	74,131,400

*Reflects chargeback for Worker's Compensation costs.

UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – NON-CURRENT

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Disabled/Old Pension: this activity includes the cost of pension payments to permanently disabled firefighters who are entitled to collect the difference between the amount they receive from the New York State Retirement System and their current pay for the bracket and step that they held with the Fire Department at the time they separated from City employment. This activity also includes the cost of a closed pension plan for surviving spouses of police officers and firefighters who retired before the City's participation in the New York State Retirement System

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,312,500	2,309,200	-3,300

Major Change

The salary differential required to be paid declines slightly -3,300

Hospital & Medical Insurance: the City provides hospital and medical benefits to eligible retirees.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	17,946,900	19,153,300	1,206,400

Major Change

Higher employer contributions due to rate increases 1,706,400

Savings due to moving to a comparable, lower cost HMO plan by a different provider -500,000

Dental Insurance: coverage is provided to eligible firefighter retirees.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	123,000	123,000	0

Life Insurance: certain uniformed retirees are provided term life insurance benefits.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	44,500	44,500	0

Unemployment Compensation: individuals terminated from City employment under qualifying circumstances are eligible for unemployment benefits according to Federal guidelines. Quarterly payments are made to New York State based on actual claim experience.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	516,400	1,016,800	500,400

Major Change

Higher claims anticipated due to workforce reduction 500,400

UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – NON-CURRENT
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>19,167,538</u>	<u>20,285,100</u>	<u>20,943,300</u>	<u>22,646,800</u>
Total	19,167,538	20,285,100	20,943,300	22,646,800
Appropriation by Activity				
Disabled/Old Pension	2,185,196	2,267,000	2,312,500	2,309,200
Hospital and Medical - Retirees	16,484,285	17,433,800	17,946,900	19,153,300
Dental Insurance - Retirees	128,470	129,800	123,000	123,000
Life Insurance - Retirees	44,510	46,100	44,500	44,500
Unemployment Compensation	<u>325,077</u>	<u>408,400</u>	<u>516,400</u>	<u>1,016,800</u>
Total	19,167,538	20,285,100	20,943,300	22,646,800

UNDISTRIBUTED EXPENSES
GENERAL RISK MANAGEMENT

General Insurance: the City is self-insured for general and automobile liability. A private firm, which handles all claims, administers the total insurance program. Contributions to Insurance Reserve are a reimbursement of actual enterprise fund claims made in the prior fiscal year.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	950,900	1,484,300	533,400

Major Change

Cost Components	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Administrative Charge	101,500	101,500	0
Insurance Premium - Major Claims	342,000	442,000	100,000
Contribution to the Insurance Reserve	<u>507,400</u>	<u>940,800</u>	<u>433,400</u>
	950,900	1,484,300	533,400

The Judgments and Claims: this account is used to pay the City's liability for minor judgment-based obligations that may occur outside of the normal tort litigation covered by the City's general insurance.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	100,000	100,000	0

UNDISTRIBUTED EXPENSES
GENERAL RISK MANAGEMENT
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>663,873</u>	<u>1,050,900</u>	<u>1,050,900</u>	<u>1,584,300</u>
Total	663,873	1,050,900	1,050,900	1,584,300
Appropriation by Activity				
General Insurance	604,216	950,900	950,900	1,484,300
Judgments and Claims	<u>59,657</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Total	663,873	1,050,900	1,050,900	1,584,300

UNDISTRIBUTED EXPENSES
OTHER

Payments To Other Governments: this activity provides for payments to other governments for charges and services. Monroe County Pure Waters Agency charges the City for waste water removal at City-owned properties. The charge is based on both assessed property value and water consumption. Taxes of certain city residents whose children attend suburban schools are remitted to those suburban school districts as required by State law. Payments are also made to Monroe County for services provided to City Court facilities.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,000,800	1,100,800	100,000

Major Change

A slight increase is anticipated in the level of payments required 100,000

Employee Development: this activity provides for the development of City employees through various training programs and tuition reimbursement.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	431,100	525,000	93,900

Major Change

A one-time budget reduction in 2007-08 does not recur 58,900
 An inflationary adjustment is made 35,000

City Channel 12 Operation: this activity includes an agreement with WXXI-TV to operate City 12 as the government access channel providing programming to inform and entertain City residents.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	206,700	214,000	7,300

Major Change

An inflationary adjustment is made 7,300

Time Bank Accrual: to comply with the Governmental Accounting Standards Board (GASB) standards, specific time banks are required to be accrued by the City. Vacation time and uniformed compensatory time earned, but not yet taken, are accrued as an expense.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	521,500	521,500	0

**UNDISTRIBUTED EXPENSES
OTHER**

Title Reports: this activity includes agreements with companies that search titles of properties in foreclosure actions and issue title reports.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	240,000	240,000	0

Efficiency & Effectiveness Initiatives: this activity supports initiatives seeking greater efficiency and enhanced effectiveness in City operations

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	500,000	500,000	0

Tax Relief Fund: this activity supports efforts to moderate future increases in property taxes.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	0	2,000,000	2,000,000

Major Change

A contribution is made in 2008-09 2,000,000

Motor Equipment Benefits Credit: this credit to Undistributed represents the estimated benefits costs for active and retired employees in the Department of Environmental Services, Equipment Services Division. These costs are allocated to this Division so that these costs are part of the operational expense of the unit and the full costs can be recovered by the motor equipment chargeback.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	-1,341,500	-1,446,600	-105,100

Major Change

Adjustment is made to reflect 2008-09 workforce levels and benefit coverage and cost -105,100

Miscellaneous: this activity reserves funds for various expenditures that do not pertain to a specific department, such as the employee bus pass subsidy, flexible spending, safe driver awards, employee assistance program, medical services, and child care referral services. Also included are the Leadership Rochester Program, and annual memberships in Public Technologies, Inc. and International Sister Cities.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	1,055,800	962,200	-93,600

Major Change

A one-time allocation for the Douglass Resource Center does not recur -100,000

Net of other changes 6,400

UNDISTRIBUTED EXPENSES
OTHER

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>3,864,266</u>	<u>4,701,100</u>	<u>2,614,400</u>	<u>4,616,900</u>
Total	3,864,266	4,701,100	2,614,400	4,616,900
Appropriation by Activity				
Payments to Other Governments	716,151	868,200	1,000,800	1,100,800
Employee Development	341,928	431,100	431,100	525,000
City Channel 12 Operation	184,737	200,000	206,700	214,000
Time Bank Accrual	1,000,000	1,521,500	521,500	521,500
Title Reports	240,000	240,000	240,000	240,000
Efficiency & Effectiveness Initiatives	488,175	500,000	500,000	500,000
Tax Relief Fund	0	0	0	2,000,000
Motor Equipment Benefits Credit	-1,392,700	-1,341,500	-1,341,500	-1,446,600
Miscellaneous	<u>2,285,975</u>	<u>2,281,800</u>	<u>1,055,800</u>	<u>962,200</u>
Total	3,864,266	4,701,100	2,614,400	4,616,900

Contingency provides funds for difficult to project or otherwise unforeseen expenditures. The City Council specifically authorizes each expenditure through a budget transfer to the department incurring the expense.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	2,151,300	11,318,000	9,166,700

Major Change Highlights

As proposed by the Mayor:

Allocation is made for difficult to project or unforeseen expenditures, including the incremental cost of pending labor agreements 9,276,400

As amended by City Council:

Funds were transferred from Contingency to: -109,700

Community Development for a planning charette for the Bull's Head area

Economic Development for support of the Downtown Community Forum's ongoing series on economic development

Recreation and Youth Services for restoring full hours of operation for the South Avenue Recreation Center during July and August; a Health Fair in the southeast quadrant of the City; the Future Boxing Club; the Mr. and Ms. Trendsetter Fashion Show; the Courtside Scouting Service program; and, a Summer Children's Festival at Pulaski Park

Undistributed Expenses for additional three months of health insurance for City employees who are being laid off

Cash Capital for adult exercise equipment at Maplewood Park

CONTINGENCY
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2006-07</u>	<u>Estimated</u> <u>2007-08</u>	<u>Amended</u> <u>2007-08</u>	<u>Approved</u> <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	0	2,151,300	2,151,300	11,318,000
Total	0	2,151,300	2,151,300	11,318,000
Appropriation by Activity				
General Contingency*	0	2,151,300	2,151,300	11,318,000

*Reflects remaining contingency after amendments. The original 2006-07 Contingency was \$13,145,900; the original 2007-08 was \$10,614,000.

The Capital Expense budget finances the construction or reconstruction of facilities and services, the acquisition and replacement of vehicles and equipment, and certain other projects and improvements that provide benefits over a multi-year period. To be included in this budget, a project or item must be consistent with the definition of "capital object or purpose" included in Section 11 of New York State Local Finance Law.

The financing of these capital projects may occur principally through two means. First, a direct appropriation may be made; this type of appropriation is included in the Cash Capital section. Second, funds for the project may be obtained through the issuance of bonds and notes, two forms of borrowing. The subsequent repayment of these borrowed funds and the related interest costs are called "debt service". Appropriations for these expenses are included in the Debt Service section.

To plan for capital expenditures over a period of years and to ensure that equipment replacement and building renovations are made when economically feasible and needed, a Capital Improvement Program (CIP) is prepared anticipating capital investments and their proposed sources of funding for a five year period. The CIP is included in this section as a separate document. The first year's program in each five-year CIP provides the basis for the Cash Capital appropriation and the annual Debt Authorization Plan.

Year-To-Year Comparison

<u>Category</u>	Budget	Budget	<u>Change</u>	Percent
	<u>2007-08</u>	<u>2008-09</u>		<u>Change</u>
Cash Capital	42,626,500	50,039,800	7,413,300	17.4%
Debt Service	<u>35,610,000</u>	<u>37,806,100</u>	<u>2,196,100</u>	6.2%
Total	78,236,500	87,845,900	9,609,400	12.3%

Major Change Highlights

□ As proposed by the Mayor:

CASH CAPITAL

Funded by NYS "Spin Up":

Street Lighting Improvements	4,800,000
Land Acquisition and Site Preparation	3,000,000
Funding increases for Fire House Replacement and Major Renovations	1,981,000
Funding increases for Police Vehicles and Hybrid vehicles	1,573,000
Funding increases for Acquisition and Development in the Economic Development Department	1,567,800
Capital support for new County Crime Lab	1,000,000
Clinton/Baden Recreation Center	711,000
Manhattan Square Park	500,000
Acquisition/Administration	500,000
CVMF Building 100 – HVAC Improvements	175,000

New Projects:

Street Lighting Improvements	4,800,000
Enterprise Resource Planning System	1,250,000
Mausoleum Building #3	450,000
City Hall Roof Repairs	400,000

CAPITAL EXPENSE

Police Video Surveillance Cameras	400,000
City Hall Electrical Upgrades	350,000
Rundel Library Renovations	350,000
Lyell Avenue Firehouse	200,000
<i>Changes in Existing Projects from 2007-08:</i>	
Funding decreases for Motor Equipment in the Solid Waste Collection Division	-5,075,000
Funding decreases for Motor Equipment in the Bureau of Operations & Parks, as planned	-1,924,000
Funding decreases for Demolitions at this time until anticipated aid from Restore New York Grant is awarded	-1,900,000
Funding increases for City Hall Exterior Renovations, as planned	1,800,000
Funding increases for Hazardous Waste Investigation and Remediation at Elm Street, as planned	1,300,000
Funding decreases for Fire Fighting Apparatus, as planned	-1,043,000
Funding increases for Fire Facilities Building Rehabilitation	880,000
Funding increases for City-wide Office Automation, as planned	876,000
Funding decreases for Market Rate Housing Acquisition and Support	-540,000
Funding decreases for IT Infrastructure, as planned	-500,000
Funding decreases for Waterfront Planning, Acquisition and Facilities Development at the Port of Rochester	-450,000
<i>Projects or Project Elements that will not recur:</i>	
Funding for Thomas P. Ryan, Jr., Community Center is complete	-1,167,000
Funding for HVAC Improvements at Fire Houses	-572,000
One time allocation for Durand Eastman Improvements	-430,000
Funding for Genesee Valley Park Ice Rink repairs is complete	-426,000
Funding for South Avenue Fire House is complete	-280,000
Funding for Riverside Cemetery Gatehouse & Barn is complete	-251,000
Funding for Upland Structures Rehabilitation	-250,000
One time allocation for Rochester Science Park	-207,000
<i>Purchasing Power Parity Increments:</i>	
Street Treatment and Traffic Control	103,000
Hazardous Sidewalk and Sidewalk Ramp Installation Programs	87,000
Small Equipment for Police Department	45,000
Annual Bridge Maintenance	8,000
□ As amended by City Council:	
Funds are transferred from Contingency to fund adult exercise equipment at Maplewood Park	6,000
DEBT SERVICE	
Expenditures increase in accordance with debt repayment schedules	2,196,100

CAPITAL EXPENSE
EXPENDITURE SUMMARY

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	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	39,400	39,400	39,400	39,400
Other	<u>75,868,500</u>	<u>78,197,100</u>	<u>78,197,100</u>	<u>87,806,500</u>
Total	75,907,900	78,236,500	78,236,500	87,845,900
Appropriation by Activity				
Cash Capital	40,004,900	42,626,500	42,626,500	50,039,800
Debt Service	<u>35,903,000</u>	<u>35,610,000</u>	<u>35,610,000</u>	<u>37,806,100</u>
Total	75,907,900	78,236,500	78,236,500	87,845,900

**CAPITAL EXPENSE
CASH CAPITAL**

The Transportation category includes the following ongoing infrastructure rehabilitation programs:

- Arterial Improvements
- Asphalt Milling, Resurfacing and Curb Replacement
- Residential Street Rehabilitation
- Residential Street Treatment
- Hazardous Sidewalk Program
- Street Planning and Design
- Bridge Improvement Program
- Bridge Reconstruction and Rehabilitation

Funding in this category includes utility work done together with street improvement projects.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	5,495,000	5,653,000	158,000

Major Change

New Projects:

Waring Road	139,000
Mt. Hope Avenue	60,000
Lake Avenue	30,000
Winton Road North	3,000

Changes in Existing Projects from 2007-08:

Funding for Broad Street East/Chestnut Street/Court Street project increases, as planned	268,000
Funding decreases for Culver Road Project, as planned	-247,000
Funding decreases for Ridgeway Avenue project	-22,000
Funding decreases for Asphalt Milling, Resurfacing and Curb Replacement, as planned	-11,000

Projects or Project Elements that will not recur:

Funding for assessment study of Rochester Running Track Bridge is complete	-150,000
Funding for University & Artwalk II project is complete	-80,000
Pre Financing for NYS Marcheselli Program is complete	-34,000

Purchasing Power Parity Increments:

Street Treatment and Traffic Control	103,000
Hazardous Sidewalk and Sidewalk Ramp Installation Programs	87,000
Annual Bridge Maintenance	8,000
Street Lighting	3,000
Residential Street Rehabilitation	1,000

The Water System category encompasses both the supply and distribution systems, which provide safe and reliable sources of water to the City. Improvements funded in this category include the cleaning and

CAPITAL EXPENSE
CASH CAPITAL

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lining of water mains; replacement of hydrants, valves and meters; and conduit and watershed improvements.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	3,186,000	2,847,000	-339,000

Major Change

Changes in Existing Projects from 2007-08:

Funding increases for Water Main Cleaning and Lining, as planned	313,000
Funding decreases for Contamination Prevention Hydrant Locks	-162,000
Funding decreases for Hydrant and Valve Replacement	-127,000
Funding increases for Small Equipment, as planned	99,000
Funding decreases for Filtration Plant and Related Renovations	-59,000
Funding decreases for Database Management and GIS	-46,000
Funding increases for Chemical Tank Replacement, as planned	46,000
Funding increases for Water Meter Replacement, as planned	35,000
Funding decreases for Water Security, as planned	-20,000

Projects or Project Elements that will not recur:

Funding for Upland Structures Rehabilitation	-250,000
Funding for Pressure Regulating Valves is complete	-100,000
Funding for Control Valve Replacement	-50,000
Funding for Pumps and Water Analyzers	-20,000

Purchasing Power Parity Increments:

Conduit Valve & Vault Rehabilitation	2,000
--------------------------------------	-------

The Public Safety category finances the replacement program for equipment used by the Police, Fire, and Emergency Communications units.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	6,188,000	12,193,000	6,005,000

Major Change

New Projects:

Street Lighting Improvements	4,800,000
Funding increases to repair Parking Lot Test Wells at Emergency Communications Facilities	150,000
Funding increases for Fire Communications Equipment	35,000
Funding increases for Fire Emergency Training Information Network	15,000
Funding increases for Illuminated Building Sign Replacement at Emergency Communications Facilities	15,000

**CAPITAL EXPENSE
CASH CAPITAL**

Major Change

Funding increases for Cooling Tower Door and Louver Replacement at Emergency Communications Facilities	15,000
Funding increases for Floor Replacement at Emergency Communications Facilities	10,000
Funding increases for Storage Room Shelving Improvement at Emergency Communications Facilities	10,000
<i>Changes in Existing Projects from 2007-08:</i>	
Funding increases for Fire House Replacement and Major Renovations	1,956,000
Funding increases for Police Vehicles and hybrid vehicles	1,309,000
Funding decreases for Fire Fighting Apparatus, as planned	-1,043,000
Funding decreases for Police PCs Peripherals Upgrade	-150,000
Funding increases for Turnout Gear	100,000
Funding decreases for Cars, Vans and Utility Vehicles in the Fire Department	-95,000
Funding decreases for Police Records Management	-50,000
Funding decreases for Small Equipment in the Fire Department, as planned	-44,000
Funding decreases for Crime Analysis Software in the Police Department	-35,000
Funding increases for Emergency Generators at Fire Houses	20,000
Funding increases for SCBA Replacement	10,000
<i>Projects or Project Elements that will not recur:</i>	
Funding for HVAC Improvements at Fire Houses	-572,000
One time grant for State Urban Area Supplemental Program	-420,000
Funding for Project Impact IV is complete	-80,000
<i>Purchasing Power Parity Increments:</i>	
Small Equipment for Police Department	45,000
Street Lighting	3,000
Project Uplift	1,000

Recreation & Culture category includes equipment replacement and facility improvements for parks, cemeteries, recreation centers, and the Community Library

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	3,010,000	2,300,000	-710,000

CAPITAL EXPENSE
CASH CAPITAL

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Major Change

As proposed by the Mayor:

New Projects:

Manhattan Square Park	500,000
Mausoleum Building #3 design	450,000
Lighting Courts and Fields	25,000

Changes in Existing Projects from 2007-08:

Funding decreases for Trails due to existing available resources	-230,000
Funding increases for Tennis and Basketball Replacement	150,000
Funding increases for General Rehabilitation in the Department of Recreation and Youth Services, as planned	148,000
Funding decreases for Traditional Materials at Branch Libraries	-57,000
Funding decreases for maintenance at the Public Market, as planned	-45,000
Funding decreases for Riverside Cemetery Roadway Improvements	-38,000
Funding decreases for maintenance at the Cemeteries	-25,000
Funding decreases for 400 Dewey Complex	-20,000
Funding decreases for vehicle purchases	-20,000

Projects or Project Elements that will not recur:

Funding for Thomas P. Ryan, Jr., Community Center is complete	-1,167,000
Funding for Mount Hope Cemetery Old Chapel and Crematory	-123,000
Funding for Mount Hope Crematory Retort is complete	-110,000
Funding for War Memorial Electrical System Efficiency Improvements is complete	-88,000
Funding for Mount Hope Cemetery Office is complete	-66,000
Funding for Mount Hope Cemetery New Chapel is complete	-60,000

Purchasing Power Parity Increments:

High Falls District	55,000
Small Equipment	3,000
War Memorial Standard Allocation	2,000

As amended by City Council:

Funds are transferred from Contingency to fund adult exercise equipment at Maplewood Park	6,000
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General City Development are projects to preserve and enhance the employment and tax base of the City are included in this category.

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	7,477,700	9,485,800	2,008,100

CAPITAL EXPENSE
CASH CAPITAL

Major Change
New Projects:

Land Acquisition and Site Preparation	3,000,000
Capital support for new County Crime Lab	1,000,000
Midtown Development	454,000
River Street Extension	263,000
Capron Street/South Avenue Reconstruction	111,000
Port of Rochester Infrastructure Roads	100,000
Transient Marina Facilities	53,000
Downtown Infrastructure Improvements	40,000

Changes in Existing Projects from 2007-08:

Funding decreases for Demolitions at this time until anticipated aid from Restore New York Grant is awarded	-1,900,000
Funding increases for Acquisition and Development in the Department of Economic Development	1,842,800
Funding decreases for Market Rate Housing Acquisition and Support due to available resources	-540,000
Funding decreases for Waterfront Planning, Acquisition and Facilities Development at the Port of Rochester	-450,000
Funding decreases for Historic Aqueduct Redevelopment, as planned	-268,000
Funding decreases for Municipal Garage Equipment, as planned	-195,000
Funding decreases for Bull's Head, as planned	-100,000
Funding decreases for Brooks Landing IV, as planned	-32,000

Projects or Project Elements that will not recur:

One time allocation for Land Acquisition and Relocation at Midtown Plaza	-731,700
One time allocation for Durand Eastman Improvements	-430,000
One time allocation for Rochester Science Park	-207,000
One time allocation for Emerson-Locust Street connection	-6,000

Purchasing Power Parity Increments:

Downtown Streetscape	4,000
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Facilities & Equipment provides for municipal facilities to be maintained through annual renovation programs for roofs, windows, electrical and mechanical systems, safety features, fuel stations, parking areas, and general structures. Specific improvements are scheduled in each program; in addition, separate allocations are provided for unique facilities. The General Equipment subcategory consists of the ongoing replacement programs for general office equipment, non-motorized field equipment, and information processing systems.

CAPITAL EXPENSE
CASH CAPITAL

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The Motor Equipment subcategory provides funds for the scheduled replacement of heavy and light motor equipment and sedans for Administration, Finance, Community Development, Economic Development, and Environmental Services. Motor Equipment for Recreation and Youth Services and Community Library and Police, Fire, and Emergency Communications are funded in the Recreation/Culture and Public Safety categories, respectively

Year-To-Year Comparison

	<u>2007-08</u>	<u>2008-09</u>	<u>Change</u>
Budget	17,269,800	17,561,000	291,200

Major Change

New Projects:

Enterprise Resource Planning System	1,250,000
Clinton/Baden Recreation Center	1,000,000
Police Video Surveillance Cameras	400,000
City Hall Roof Repairs	400,000
City Hall Electrical Upgrades	350,000
Rundel Library Renovations	350,000
Lyell Avenue Firehouse	200,000
CVMF Building 100 – HVAC Improvements	175,000
Genesee Valley Park Pool	171,000
Central Vehicle Maintenance Facility Building	170,000
Fire Houses HVAC Improvements	165,000
North Street Recreation Center	135,000
Content Management System	125,000
Gardiner Recreation Center	125,000
Recreation Building Security Enhancements	125,000
Blue Cross Arena	105,000
Genesee Valley Park Ice Rink	100,000
Public Market Winter Shed	100,000
Hazardous Waste Investigation and Remediation at Driving Park	80,000
Database Management and GIS	51,000
Lagan Application	10,000
Treasury Voice Interactive Voice Response System	5,000

Changes in Existing Projects from 2007-08:

Funding decreases for Motor Equipment in the Solid Waste Collection Division, as planned	-5,075,000
Funding increases for City Hall Exterior Renovations, as planned	1,800,000
Funding decreases for Motor Equipment in the Bureau of Operations & Parks, as planned	-1,748,400
Funding increases for Hazardous Waste Investigation and Remediation at Elm Street, as planned	1,300,000

CAPITAL EXPENSE
CASH CAPITAL

Major Change

Funding increases for Fire Facilities Building Rehabilitation	880,000
Funding increases for city-wide Office Automation, as planned	876,000
Funding decreases for IT Infrastructure, as planned	-500,000
Funding decreases for Network/Central Computer Resources	-400,000
Funding increases for Forestry Tree Maintenance Programs, as planned	266,000
Funding decreases for Budget Preparation System	-250,000
Funding decreases for the Cortland Street Tunnel	-229,000
Funding increases for Lift Replacement at the Central Vehicle Maintenance Facility	145,000
Funding increases for Hazardous Waste and Remediation at the Port of Rochester	130,000
Funding decreases for Motor Equipment in Equipment Services	-106,000
Funding increases for Hazardous Waste Remediation, as planned	70,000
Funding decreases for Upkeep of City Acquired Property	-60,000
Funding decreases for maintenance of the unified telephone system	-50,000
Funding increases for General Rehabilitation of non-public safety City facilities	30,000
Funding decreases for Office Equipment	-29,000
Funding increases for Small Equipment in the Department of Environmental Services	26,000
Funding decreases for Motor Equipment in Security	-17,000
Funding increases for maintenance of the Public Safety Building, as planned	15,000
Funding decreases for Motor Equipment in the Water Bureau, as planned	-8,000
Funding increases for Motor Equipment in Parking Meter Division	7,000
Funding increases for the standard maintenance allocation for the Department of Environmental Services on Mt. Read Boulevard	6,000
<i>Projects or Project Elements that will not recur:</i>	
Funding for Genesee Valley Park Ice Rink repairs is complete	-426,000
Funding for South Avenue Fire House is complete	-280,000
Funding for Riverside Cemetery Gatehouse & Barn is complete	-251,000
Funding for Danforth Recreation Center is complete	-203,000
Funding for Automated Vehicle Locators for Department of Environmental Services is complete	-190,000
Funding for Maplewood Library Renovations is complete	-178,000
Funding for Motor Equipment due to consolidation of Parks into Parks & Operations	-175,600
Funding for Mt. Hope Maintenance Barn is complete	-148,000
Funding for Charlotte Library roof repairs is complete	-110,000
Funding for DES Asset Management System is complete	-100,000
Funding for Security Cameras for Downtown Guides is complete	-100,000
Funding for the Clinton Neighborhood Service Center Office repairs is complete	-99,000

CAPITAL EXPENSE
CASH CAPITAL

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Major Change

One time allocation for Administration Office Equipment is complete	-64,800
Funding for Wheatley Library repairs is complete	-35,000
Funding for Hazardous Waste and Remediation at Monroe Community College is complete	-25,000
<i>Purchasing Power Parity Increments:</i>	
Duplicating Equipment	2,000
Standard allocation for routine maintenance at the Colfax Street Refuse Garage	2,000
Standard allocation for routine maintenance at City Hall	2,000

CAPITAL EXPENSE
CASH CAPITAL
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>40,004,900</u>	<u>42,626,500</u>	<u>42,626,500</u>	<u>50,039,800</u>
Total	40,004,900	42,626,500	42,626,500	50,039,800
Appropriation by Activity				
Transportation	4,639,000	5,495,000	5,495,000	5,653,000
Water System	3,009,000	3,186,000	3,186,000	2,847,000
Public Safety	6,391,000	6,188,000	6,188,000	12,193,000
Recreation & Culture	2,873,900	3,010,000	3,010,000	2,300,000
General City Development	9,926,000	7,477,700	7,477,700	9,485,800
Facilities & Equipment	<u>13,166,000</u>	<u>17,269,800</u>	<u>17,269,800</u>	<u>17,561,000</u>
Total	40,004,900	42,626,500	42,626,500	50,039,800

**CAPITAL EXPENSE
DEBT SERVICE**

Principal payments consist of annual installment payments on long-term borrowing (Serial Bonds), Tax Repayment Fund, short-term borrowing (Bond Anticipation Notes) and Ferry debt.

Year-To-Year Comparison

	Budget 2007-08	Budget 2008-09	Change
Serial Bonds & Tax Repayment Fund	39,577,400	38,891,400	-686,000
Bond Anticipation Notes	4,809,000	100,000	-4,709,000
Total	44,386,400	38,991,400	-5,395,000

Interest Payment consists of annual payments of interest on long-term borrowing (Serial Bonds), Tax Repayment Fund, short-term borrowing (Bond Anticipation Notes) and Ferry debt.

Year-To-Year Comparison

	Budget 2007-08	Budget 2008-09	Change
Serial Bonds & Tax Repayment Fund	8,273,400	7,022,800	-1,250,600
Bond Anticipation Notes	2,083,000	1,791,400	-291,600
Total	10,356,400	8,814,200	-1,542,200

The following table illustrates the actual rates on borrowing contracted by the City during 2007-08. Rates vary with the type of borrowing, size of the issue, and general market conditions.

<u>Date</u>	<u>Type of Issue</u>	<u>Interest Rate</u>
October, 2007	Bond Anticipation Note	4.00
February, 2008	Bond Anticipation Note	4.00

CAPITAL EXPENSE
DEBT SERVICE

Statement of Indebtedness - June 30, 2008

<u>Category</u>	<u>Bonds</u>	<u>Notes</u>	<u>Total</u>
General	116,835,600	18,958,275	135,793,875
Sewer*	4,465,000	593,500	5,058,500
Water	36,497,400	6,894,100	43,391,500
School	<u>127,318,629</u>	<u>60,774,125</u>	<u>188,092,754</u>
	285,116,629	87,220,000	372,336,629

Less:

Items not subject to Constitutional Limit:

-Sewer (partial)	760,000
-Water	43,391,500
Constitutional Debt	<u>328,185,129</u>
Constitutional Debt Limit	515,962,628
(equal to 9% of the most recent five year average full assessed value)	
Debt Contracting Margin	187,777,499

*\$1,095,000 to be reimbursed by Monroe County Pure Waters

CAPITAL EXPENSE
DEBT SERVICE

**BOND DEBT MATURITIES (Principal, All Funds)
JUNE 30, 2008**

<u>Fiscal Year</u>	<u>City</u>	<u>School</u>	<u>Total</u>
2008-09	\$22,258,000	\$11,268,074.80	\$33,526,075
2009-10	20,625,000	9,856,392.59	30,481,393
2010-11	17,800,000	9,129,392.59	26,929,393
2011-12	15,185,000	9,104,369.71	24,289,370
2012-13	13,000,000	8,486,399.64	21,486,400
2013-14	11,005,000	8,275,000.00	19,280,000
2014-15	8,585,000	8,428,000.00	17,013,000
2015-16	7,875,000	8,505,000.00	16,380,000
2016-17	6,360,000	8,164,000.00	14,524,000
2017-18	5,425,000	7,996,000.00	13,421,000
2018-19	5,080,000	8,074,000.00	13,154,000
2019-20	4,795,000	7,627,000.00	12,422,000
2020-21	4,090,000	6,815,000.00	10,905,000
2021-22	2,775,000	5,430,000.00	8,205,000
2022-23	2,480,000	4,265,000.00	6,745,000
2023-24	2,175,000	3,295,000.00	5,470,000
2024-25	2,145,000	1,895,000.00	4,040,000
2025-26	1,655,000	590,000.00	2,245,000
2026-27	1,530,000	<u>115,000.00</u>	1,645,000
2027-28	805,000		805,000
2028-29	625,000		625,000
2029-30	675,000		675,000
2030-31	680,000		680,000
2031-32	<u>170,000</u>		<u>170,000</u>
TOTAL	<u><u>\$157,798,000</u></u>	<u><u>\$127,318,629</u></u>	<u><u>\$285,116,629</u></u>

CAPITAL EXPENSE
DEBT SERVICE
EXPENDITURE SUMMARY

	Actual <u>2006-07</u>	Estimated <u>2007-08</u>	Amended <u>2007-08</u>	Approved <u>2008-09</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	39,400	39,400	39,400	39,400
Other	<u>35,863,600</u>	<u>35,570,600</u>	<u>35,570,600</u>	<u>37,766,700</u>
Total	35,903,000	35,610,000	35,610,000	37,806,100
Appropriation by Activity				
Principal Payment	24,055,000	23,378,300	23,378,300	26,457,100
Interest Payment	<u>11,848,000</u>	<u>12,231,700</u>	<u>12,231,700</u>	<u>11,349,000</u>
Total	35,903,000	35,610,000	35,610,000	37,806,100



Capital Improvement Program

2008-09
City of Rochester, New York

July 1, 2008

CITY OFFICIALS

City Council

Gladys Santiago (At-Large)

President

William F. Pritchard

Vice President

Carolee A. Conklin (At-Large)

John F. Lightfoot (At-Large)

Adam C. McFadden (South District)

Dana K. Miller (At-Large)

Carla M. Palumbo (Northwest District)

Elaine G. Spaul (East District)

Lovely A. Warren (Northeast District)

Mayor

Robert J. Duffy

Deputy Mayor

Patricia Malgieri

Bureau of Budget & Efficiency

William J. Ansbro, Director of Budget & Efficiency

Staff

Kabutey Ocansey, Budget Analyst

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INTRODUCTION

CAPITAL EXPENDITURES

The Capital Improvement Program (CIP) is a financing plan for the construction or reconstruction of facilities and services, the acquisition and replacement of vehicles and equipment, and certain other projects and improvements that provide benefits over a multi-year period. To be included in the capital program, a project or item must be consistent with the definition of 'capital object or purpose' included in Section 11 of the New York State Local Finance Law.

The financing of capital projects may occur through three means. First, a direct appropriation may be made; this type of appropriation is known as 'cash capital'. Second, funds for projects may be obtained through the issuance of bonds and notes, two forms of debt. The subsequent repayment of this debt and related interest costs is called 'debt service'. Funding for repayment of debt is included in the Debt Service allocation of the annual operating budget. Third, full or partial funding for some objects is obtained from outside agencies.

CIP DOCUMENT

This document represents a five-year capital investment program organized in three parts.

The first part is a financial summary overview of the recommended program. Categories, funding sources and Departments are summarized in this section.

The second part presents the project detail organized by six functional program types: Transportation, Water System, Public Safety, Recreation and Culture, General City Development and Facilities and Equipment. Each of these types is divided into Categories (e.g. G-7 Port of Rochester). Categories may contain one or more programs (e.g. G-7 Port of Rochester, Transient Marina Facilities).

Each category type is prefaced by a narrative description, a listing of new programs, and program changes.

Each program is described along with its cost and funding source for each year of the plan.

The third part contains appendices listing funding, program and departmental detail.

2008-09 to 2012-13

SUMMARY BY FUNDING SOURCE (000s)

CAPITAL IMPROVEMENT PROGRAM	2008-09	2009-10	2010-11	2011-12	2012-13	Total
CDBG	1,045	1,490	855	1,250	1,015	5,655
Monroe County Traffic	976	764	201	376	453	2,770
Federal	7,319	9,845	17,501	4,416	7,602	46,683
General Debt	16,059	15,457	15,559	17,274	18,119	82,468
Library Debt	0	2,029	3,621	0	320	5,970
Monroe County	1,447	1,500	1,500	1,500	1,500	7,447
New York State	3,413	2,466	3,858	2,317	3,110	15,164
Parking Debt	0	2,332	3,307	1,475	1,970	9,084
Private	25	0	0	0	0	25
Pure Waters	796	1,164	529	683	591	3,763
Water Debt	7,821	9,989	8,261	9,624	12,086	47,781
General Cash Capital	38,845	28,355	28,432	27,394	24,083	147,109
Cemetery Cash Capital	593	2,608	2,580	172	134	6,087
Library Cash Capital	844	620	812	682	717	3,675
Local Works Cash Capital	3,010	3,489	2,720	3,578	3,412	16,209
Parking Cash Capital	774	828	1,060	843	988	4,493
Public Market Cash Capital	131	33	35	37	239	475
Refuse Cash Capital	744	3,135	3,111	600	879	8,469
Water Cash Capital	3,886	4,688	4,192	3,810	3,807	20,383
War Memorial Cash Capital	236	88	100	102	80	606
Grand Total	87,964	90,880	98,234	76,133	81,105	434,316

Category Summary

**CAPITAL IMPROVEMENT
PROGRAM**
2008-09 2009-10 2010-11 2011-12 2012-13 TOTAL
Facilities and Equipment

General Cash Capital	14,486	9,916	10,760	6,512	7,955	49,629
General Debt	5,790	1,900	900	900	900	10,390
Library Cash Capital	350	20	34	0	30	434
Library Debt	0	2,029	3,371	0	320	5,720
Local Works Cash Capital	1,004	1,403	571	1,365	492	4,835
New York State	225	0	0	0	0	225
Parking Cash Capital	43	22	47	22	62	196
Private	25	0	0	0	0	25
Public Market Cash Capital	100	0	0	0	0	100
Refuse Cash Capital	744	3,135	3,111	600	879	8,469
War Memorial Cash Capital	105	0	0	0	0	105
Water Cash Capital	729	547	791	560	539	3,166
Facilities and Equipment Total	<u>23,601</u>	<u>18,972</u>	<u>19,585</u>	<u>9,959</u>	<u>11,177</u>	<u>83,294</u>

General City Development

CDBG	266	774	280	288	297	1,905
Federal	364	6,500	7,980	0	672	15,516
General Cash Capital	8,447	3,401	2,885	2,794	2,915	20,442
General Debt	2,958	5,703	5,250	7,984	2,150	24,045
Monroe County Traffic	62	425	0	0	0	487
New York State	2,108	2,000	2,000	2,000	2,000	10,108
Parking Cash Capital	731	829	1,013	821	926	4,320
Parking Debt	0	2,332	3,307	1,475	1,970	9,084
Pure Waters	161	722	0	0	0	883
Water Cash Capital	245	0	0	0	0	245
Water Debt	55	381	0	0	0	436
General City Development Total	<u>15,397</u>	<u>23,067</u>	<u>22,715</u>	<u>15,362</u>	<u>10,930</u>	<u>87,471</u>

Category Summary 2009-13 CIP		<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Public Safety							
CDBG		50	0	0	0	0	50
General Cash Capital		12,193	5,603	7,938	11,209	6,403	43,346
General Debt		0	1,854	1,924	360	3,636	7,774
Public Safety	Total	12,243	7,457	9,862	11,569	10,039	51,170
Recreation and Culture							
CDBG		495	490	370	765	515	2,635
Cemetery Cash Capital		593	2,608	2,580	172	134	6,087
Federal		17	264	17	1,716	0	2,014
General Cash Capital		1,051	1,944	1,497	1,568	1,341	7,401
General Debt		0	1,935	2,000	0	0	3,935
Library Cash Capital		494	600	778	682	687	3,241
Library Debt		0	0	250	0	0	250
Public Market Cash Capital		31	33	35	37	239	375
War Memorial Cash Capital		131	88	100	102	80	501
Recreation and Culture	Total	2,812	7,962	7,627	5,042	2,996	26,439
Transportation							
CDBG		234	226	205	197	203	1,065
Federal		6,938	3,081	8,494	1,690	5,920	26,123
General Cash Capital		2,668	7,457	5,340	5,299	5,457	26,221
General Debt		7,311	4,065	5,485	8,030	11,433	36,324
Local Works Cash Capital		2,006	2,086	2,149	2,213	2,920	11,374
Monroe County		1,447	1,500	1,500	1,500	1,500	7,447
Monroe County Traffic		914	339	201	376	453	2,283
New York State		1,080	466	1,858	317	1,110	4,831
Pure Waters		635	442	529	683	591	2,880
Water Cash Capital		65	311	143	45	119	683
Water Debt		1,062	2,472	993	2,224	4,599	11,350
Transportation	Total	24,360	22,445	26,897	22,574	34,305	130,581

Category Summary 2009-13 CIP		<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water System							
Federal		0	0	1,010	1,010	1,010	3,030
General Cash Capital		0	11	12	12	12	47
Water Cash Capital		2,847	3,830	3,258	3,205	3,149	16,289
Water Debt		6,704	7,136	7,268	7,400	7,487	35,995
Water System	Total	<u>9,551</u>	<u>10,977</u>	<u>11,548</u>	<u>11,627</u>	<u>11,658</u>	<u>55,361</u>
	Grand Total	87,964	90,880	98,234	76,133	81,105	134,316

Department Summary

CAPITAL IMPROVEMENT PROGRAM

		<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Administration							
General Cash Capital		5,282	22	22	22	226	5,574
Administration	Total	5,282	22	22	22	226	5,574
Community Development							
CDBG		0	500	0	0	0	500
General Cash Capital		1,000	2,820	2,115	1,620	1,620	9,175
General Debt		500	0	0	0	0	500
New York State		2,000	2,000	2,000	2,000	2,000	10,000
Community Development	Total	3,500	5,320	4,115	3,620	3,620	20,175
Economic Development							
General Cash Capital		2,168	1,000	1,000	1,050	1,000	6,218
General Debt		1,172	0	0	5,000	0	6,172
Monroe County Traffic		10	0	0	0	0	10
Parking Cash Capital		753	851	853	843	948	4,248
Parking Debt		0	2,332	3,307	1,475	1,970	9,084
Pure Waters		38	0	0	0	0	38
Water Debt		55	0	0	0	0	55
Economic Development	Total	4,196	4,183	5,160	8,368	3,918	25,825
Emergency Communications Department							
General Cash Capital		285	220	35	35	35	610
Emergency	Total	285	220	35	35	35	610

Department Summary 2009-13 CIP		<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Environmental Services							
CDBG		500	500	485	485	500	2,470
Federal		7,319	9,845	17,484	4,233	7,602	46,483
General Cash Capital		16,116	15,986	16,909	12,783	12,902	74,696
General Debt		12,647	11,668	11,635	11,914	14,483	62,347
Local Works Cash Capital		3,010	3,489	2,720	3,578	3,412	16,209
Monroe County		1,447	1,500	1,500	1,500	1,500	7,447
Monroe County Traffic		966	764	201	376	453	2,760
New York State		1,188	466	1,858	317	1,110	4,939
Parking Cash Capital		21	0	207	0	40	268
Pure Waters		758	1,164	529	683	591	3,725
Refuse Cash Capital		744	3,135	3,111	600	879	8,469
Water Cash Capital		3,886	4,688	4,192	3,810	3,807	20,383
Water Debt		7,766	9,989	8,261	9,624	12,086	47,726
Environmental Services	Total	56,368	63,194	69,092	49,903	59,365	297,922
Finance							
General Cash Capital		31	34	67	26	37	195
Finance	Total	31	34	67	26	37	195
Fire							
CDBG		50	0	0	0	0	50
General Cash Capital		4,867	1,380	3,650	6,154	1,982	18,033
General Debt		0	1,854	1,924	0	0	3,778
Fire	Total	4,917	3,234	5,574	6,154	1,982	21,861
Information Technology							
General Cash Capital		2,506	2,479	402	492	1,555	7,434
Information Technology	Total	2,506	2,479	402	492	1,555	7,434

Department Summary 2009-13 CIP		<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Library							
Library Cash Capital		844	620	812	682	717	3,675
Library Debt		0	2,029	3,621	0	320	5,970
New York State		225	0	0	0	0	225
Library	Total	1,069	2,649	4,433	682	1,037	9,870
Parks, Recreation & Human Services							
CDBG		495	490	370	765	515	2,635
Cemetery Cash Capital		593	2,608	2,580	172	134	6,087
Federal		0	0	17	183	0	200
General Cash Capital		2,707	1,275	1,895	2,113	2,262	10,252
General Debt		1,740	1,935	2,000	0	0	5,675
Private		25	0	0	0	0	25
Public Market Cash Capital		131	33	35	37	239	475
War Memorial Cash Capital		236	88	100	102	80	606
Parks, Recreation &	Total	5,927	6,429	6,997	3,372	3,230	25,955
Police							
General Cash Capital		3,883	3,116	2,337	3,099	2,464	14,899
General Debt		0	0	0	360	3,636	3,996
Police	Total	3,883	3,116	2,337	3,459	6,100	18,895
	Grand Total	87,964	90,880	98,234	76,133	81,105	134,316

TRANSPORTATION

The City maintains 537 centerline miles of streets. Preservation of the City's transportation network is achieved through reconstruction and rehabilitation of streets, bridges, sidewalks and curbs.

New Programs

T-1 County Funded Arterials

South Avenue from Elmwood Avenue to Bellvue Drive is added with construction in 2010-11.

T-2 City Funded Arterials

Mt. Hope Avenue Phase II from Canal/South City Line to Rossiter Street is added with construction in 2012-13.

T-3 Asphalt Milling, Resurfacing and Curb Replacement

Preventative maintenance on City pavements is added beginning in 2009-10.

T-6 Hazardous Sidewalk Program

Preventative maintenance program on Inner Loop sidewalks is added.

T-9 Bridge Reconstruction and Rehabilitation

Erie Attica and Railroad Underpass improvements are added with preliminary study scheduled for 2011-13.

Program Changes

T-1 County Funded Arterials

Broadway Improvement Project (Averill Avenue to South Union Street) omitted.

T-2 City Funded Arterials

Lake Avenue (Merrill Street to 600' South of Burley Road) begins in 2010-11. This project was formerly a T-1 project.

Winton Road North (Blossom Road to Corwin Road) begins in 2010-11. This project was formerly a T-1 project.

Westfield Street (Brooks Avenue to Chili Avenue) delayed three years to 2010-11.

Emerson Street (Mt. Read Boulevard to Curlew Street) is omitted.

Seneca Avenue (Norton Street to ridge Road East) delayed one year to 2011-12.

Waring Road (Culver Road to Norton Street) delayed one year to 2012-13.

Projects scheduled for completion in 2008-09

Broad Street East/Chestnut Street/Court Street.

Mt. Hope Avenue (Rossiter Street to Elmwood Avenue).

T-1

County Assisted Arterial Improvements

Goodman Street Bay Street to Clifford

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	74	0	74
General Debt	0	0	0	0	403	403
Monroe County	0	0	0	0	1,170	1,170
Water Cash Capital	0	0	0	45	0	45
Water Debt	0	0	0	0	428	428
	0	0	0	119	2,001	2,120

South Avenue (Elmwood Ave. to Bellevue Dr.) Elmwood Avenue (Mt. Hope to South Avenue)

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	209	0	0	22	231
General Debt	0	0	0	0	1,012	1,012
Monroe County	0	475	1,500	1,500	184	3,659
Water Cash Capital	0	119	0	0	0	119
Water Debt	0	0	0	0	1,151	1,151
	0	803	1,500	1,500	2,369	6,172

 **Culver Road**
**Atlantic Avenue to Garson Avenue;
Laurelton to Clifford**

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	20	21	0	0	0	41
General Debt	0	1,035	0	0	0	1,035
Monroe County	1,447	1,025	0	0	0	2,472
Water Cash Capital	10	0	0	0	0	10
Water Debt	0	1,056	0	0	0	1,056
	<u>1,477</u>	<u>3,137</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,614</u>

 **Genesee Street**
Genesee Park Blvd to Brooks Avenue

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	83	83
Monroe County	0	0	0	0	146	146
Water Cash Capital	0	0	0	0	54	54
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>283</u>	<u>283</u>

T-10
Street Lighting
 **Street Lighting**

In conjunction with street improvement projects

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	203	209	215	222	228	1,077
	<u>203</u>	<u>209</u>	<u>215</u>	<u>222</u>	<u>228</u>	<u>1,077</u>

T-2**City Funded Arterials**

Broad Street East/Chestnut Street/Court Street

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	94	0	0	0	0	94
General Debt	3,620	0	0	0	0	3,620
Monroe County Traffic	692	0	0	0	0	692
Pure Waters	280	0	0	0	0	280
Water Cash Capital	11	0	0	0	0	11
Water Debt	190	0	0	0	0	190
	<u>4,887</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,887</u>

Future Street Planning & Projects

Staff time for design and construction of City Arterials. The specific projects are not yet designated.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	200	0	0	0	227	427
Monroe County Traffic	0	0	0	0	19	19
Water Cash Capital	0	0	0	0	65	65
	<u>200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>311</u>	<u>511</u>

Genesee Park Boulevard Brooks Avenue to Genesee Street

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	316	41	0	357
General Debt	0	0	0	2,869	0	2,869
Monroe County Traffic	0	0	4	32	0	36
Pure Waters	0	0	0	200	0	200
Water Cash Capital	0	0	125	0	0	125
Water Debt	0	0	0	1,204	0	1,204
	0	0	445	4,346	0	4,791

Lake Avenue Merrill Street to 600' South of Burley Road

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	320	292	4,101	0	0	4,713
General Cash Capital	21	126	42	0	0	189
General Debt	0	0	77	0	0	77
Monroe County Traffic	2	10	6	0	0	18
New York State	0	0	884	0	0	884
Pure Waters	0	0	5	0	0	5
Water Cash Capital	7	45	0	0	0	52
Water Debt	0	0	29	0	0	29
	350	473	5,144	0	0	5,967

**□ Mt. Hope Avenue Phase II
(Canal/South City Line to
Rossiter Street)**

**East Henrietta Road (South Avenue to Mt.
Hope Avenue)**

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	0	0	0	0	5,920	5,920
General Cash Capital	0	0	0	0	14	14
General Debt	0	0	0	0	300	300
Monroe County Traffic	0	0	0	0	25	25
New York State	0	0	0	0	1,110	1,110
Pure Waters	0	0	0	0	45	45
Water Debt	0	0	0	0	1,100	1,100
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,514</u>	<u>8,514</u>

□ Waring Road

Culver Road to Norton Street

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	266	148	0	0	0	414
General Cash Capital	98	57	0	0	41	196
General Debt	0	0	0	0	3,050	3,050
Monroe County Traffic	9	4	0	0	244	257
Pure Waters	0	0	0	0	175	175
Water Cash Capital	32	19	0	0	0	51
Water Debt	0	0	0	0	1,051	1,051
	<u>405</u>	<u>228</u>	<u>0</u>	<u>0</u>	<u>4,561</u>	<u>5,194</u>

 **Winton Road North**
Blossom Road to Corwin Road

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	164	148	2,147	0	0	2,459
General Cash Capital	2	83	0	0	0	85
General Debt	0	0	169	0	0	169
Monroe County Traffic	0	7	14	0	0	21
New York State	0	0	552	0	0	552
Pure Waters	0	0	9	0	0	9
Water Cash Capital	1	25	0	0	0	26
Water Debt	0	0	54	0	0	54
	<u>167</u>	<u>263</u>	<u>2,945</u>	<u>0</u>	<u>0</u>	<u>3,375</u>

 **Seneca Avenue**
Norton Street to Ridge Road East

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	188	19	0	207
General Debt	0	0	0	1,689	0	1,689
Monroe County Traffic	0	0	21	184	0	205
Pure Waters	0	0	0	123	0	123
Water Cash Capital	0	0	18	0	0	18
Water Debt	0	0	0	177	0	177
	<u>0</u>	<u>0</u>	<u>227</u>	<u>2,192</u>	<u>0</u>	<u>2,419</u>

 **Westfield Street**
Brooks Avenue to Chili Avenue

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	211	29	0	0	240
General Debt	0	0	1,873	0	0	1,873
Pure Waters	0	0	165	0	0	165
Water Cash Capital	0	103	0	0	0	103
Water Debt	0	0	91	0	0	91
	0	314	2,158	0	0	2,472

 **Ridgeway Avenue**
Ramona Street to Minder Street

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	428	2,295	0	0	0	2,723
General Cash Capital	18	26	0	0	0	44
General Debt	0	2,001	0	0	0	2,001
Monroe County Traffic	4	167	0	0	0	171
New York State	0	430	0	0	0	430
Pure Waters	0	103	0	0	0	103
Water Cash Capital	4	0	0	0	0	4
Water Debt	0	621	0	0	0	621
	454	5,643	0	0	0	6,097

□ Mt. Hope Avenue (Rossiter St - Elmwood Ave)

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	5,760	0	0	0	0	5,760
General Debt	275	0	0	0	0	275
Monroe County Traffic	60	0	0	0	0	60
New York State	1,080	0	0	0	0	1,080
Pure Waters	25	0	0	0	0	25
Water Debt	100	0	0	0	0	100
	<u>7,300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,300</u>

T-3

Asphalt Milling, Resurfacing and Curb Replacement

□ Milling & Resurfacing Program

Milling and Resurfacing, and micro-paving of streets including curb replacement, water and receiving basin improvements and traffic markings.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	1,097	3,310	3,409	3,512	3,581	14,909
General Debt	1,299	309	318	328	338	2,592
Monroe County Traffic	106	109	112	115	119	561
Pure Waters	52	53	55	56	58	274
Water Debt	52	53	55	56	58	274
	<u>2,606</u>	<u>3,834</u>	<u>3,949</u>	<u>4,067</u>	<u>4,154</u>	<u>18,610</u>

Pavement

Preventative maintenance.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	0	148	1,746	1,690	0	3,584
General Cash Capital	0	12	10	0	0	22
General Debt	0	0	98	105	0	203
New York State	0	26	328	317	0	671
	0	186	2,182	2,112	0	4,480

T-4 Residential Street Rehabilitation

Neighborhood Right-of-Way Improvements

Improvements of the rights-of-way in CDBG eligible locations including the upgrade of road surfaces, curbing, tree lawns and catch basins.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
CDBG	234	226	205	197	203	1,065
	234	226	205	197	203	1,065

Residential Street Rehabilitation

Street reconstruction and rehabilitation, new curbs, sidewalks, water, receiving basins, street lighting improvements, and tree planting for residential streets.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	2,180	37	38	39	2,294
General Debt	2,117	720	2,950	3,039	3,130	11,956
Monroe County Traffic	41	42	44	45	46	218
Pure Waters	278	286	295	304	313	1,476
Water Debt	720	742	764	787	811	3,824
	3,156	3,970	4,090	4,213	4,339	19,768

T-5 Street Treatment**Street Treatment and Traffic Control**

Maintenance of residential, collector, and arterial streets, as well as the conduct of the neighborhood traffic control program.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	625	655	674	695	715	3,364
Local Works Cash Capi	455	469	483	497	512	2,416
	<u>1,080</u>	<u>1,124</u>	<u>1,157</u>	<u>1,192</u>	<u>1,227</u>	<u>5,780</u>

T-6 Hazardous Sidewalk Program**Hazardous Sidewalk Remediation Standard Allocation**

Replacing hazardous sidewalks throughout the City. Other sidewalk work is performed in conjunction with a number of the street programs referenced in this document.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	14	14	15	21	64
Local Works Cash Capi	1,330	1,370	1,411	1,454	2,138	7,703
	<u>1,330</u>	<u>1,384</u>	<u>1,425</u>	<u>1,469</u>	<u>2,159</u>	<u>7,767</u>

Inner Loop/Sidewalks

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	0	50	500	0	0	550
General Cash Capital	0	3	31	0	0	34
New York State	0	10	94	0	0	104
	<u>0</u>	<u>63</u>	<u>625</u>	<u>0</u>	<u>0</u>	<u>688</u>

Sidewalk Ramp Installation Standard Allocation

Reconstruction of sidewalk ramps on residential streets at high priority locations.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Local Works Cash Capi	221	247	255	262	270	1,255
	<u>221</u>	<u>247</u>	<u>255</u>	<u>262</u>	<u>270</u>	<u>1,255</u>

T-8 Bridge Improvement Program

Bridges - Standard Allocation

Repairing, painting and cleaning of selected bridges.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	290	341	375	413	454	1,873
	<u>290</u>	<u>341</u>	<u>375</u>	<u>413</u>	<u>454</u>	<u>1,873</u>

T-9 Bridge Reconstruction and Rehabilitation

Erie Attica Bridge Rails Rails to Trails Conversion

Conversion into a pedestrian bridge connecting Genesee Riverway Trail on both sides of the river with the University of Rochester Campus.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	150	18	168
General Debt	0	0	0	0	1,800	1,800
	<u>0</u>	<u>0</u>	<u>0</u>	<u>150</u>	<u>1,818</u>	<u>1,968</u>

**Railroad Underpass
Improvements**

Cleaning, painting, lighting upgrades, pedestrian and vehicular safety improvements, concrete repairs, leakages/drainage improvements, and landscaping upgrades.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	120	14	134
General Debt	0	0	0	0	1,400	1,400
	<u>0</u>	<u>0</u>	<u>0</u>	<u>120</u>	<u>1,414</u>	<u>1,534</u>

Summary of Funding by Program: Transportation

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
T-1	County Assisted Arterial Improvements					
General Cash Capita	20	230	0	74	105	429
General Debt	0	1,035	0	0	1,415	2,450
Monroe County	1,447	1,500	1,500	1,500	1,500	7,447
Water Cash Capital	10	119	0	45	54	228
Water Debt	0	1,056	0	0	1,579	2,635
	1,477	3,940	1,500	1,619	4,653	13,189
T-10	Street Lighting					
General Cash Capita	203	209	215	222	228	1,077
	203	209	215	222	228	1,077
T-2	City Funded Arterials					
Federal	6,938	2,883	6,248	0	5,920	21,989
General Cash Capita	433	503	575	60	282	1,853
General Debt	3,895	2,001	2,119	4,558	3,350	15,923
Monroe County Traffi	767	188	45	216	288	1,504
New York State	1,080	430	1,436	0	1,110	4,056
Pure Waters	305	103	179	323	220	1,130
Water Cash Capital	55	192	143	0	65	455
Water Debt	290	621	174	1,381	2,151	4,617
	13,763	6,921	0,919	6,538	3,386	51,527

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
T-3	Asphalt Milling, Resurfacing and Curb Replacement					
Federal	0	148	1,746	1,690	0	3,584
General Cash Capita	1,097	3,322	3,419	3,512	3,581	14,931
General Debt	1,299	309	416	433	338	2,795
Monroe County Traffi	106	109	112	115	119	561
New York State	0	26	328	317	0	671
Pure Waters	52	53	55	56	58	274
Water Debt	52	53	55	56	58	274
	<u>2,606</u>	<u>4,020</u>	<u>6,131</u>	<u>6,179</u>	<u>4,154</u>	<u>23,090</u>
T-4	Residential Street Rehabilitation					
CDBG	234	226	205	197	203	1,065
General Cash Capita	0	2,180	37	38	39	2,294
General Debt	2,117	720	2,950	3,039	3,130	11,956
Monroe County Traffi	41	42	44	45	46	218
Pure Waters	278	286	295	304	313	1,476
Water Debt	720	742	764	787	811	3,824
	<u>3,390</u>	<u>4,196</u>	<u>4,295</u>	<u>4,410</u>	<u>4,542</u>	<u>20,833</u>
T-5	Street Treatment					
General Cash Capita	625	655	674	695	715	3,364
Local Works Cash C	455	469	483	497	512	2,416
	<u>1,080</u>	<u>1,124</u>	<u>1,157</u>	<u>1,192</u>	<u>1,227</u>	<u>5,780</u>
T-6	Hazardous Sidewalk Program					
Federal	0	50	500	0	0	550
General Cash Capita	0	17	45	15	21	98
Local Works Cash C	1,551	1,617	1,666	1,716	2,408	8,958
New York State	0	10	94	0	0	104
	<u>1,551</u>	<u>1,694</u>	<u>2,305</u>	<u>1,731</u>	<u>2,429</u>	<u>9,710</u>

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
T-8	Bridge Improvement Program					
General Cash Capita	290	341	375	413	454	1,873
	<u>290</u>	<u>341</u>	<u>375</u>	<u>413</u>	<u>454</u>	<u>1,873</u>
T-9	Bridge Reconstruction and Rehabilitation					
General Cash Capita	0	0	0	270	32	302
General Debt	0	0	0	0	3,200	3,200
	<u>0</u>	<u>0</u>	<u>0</u>	<u>270</u>	<u>3,232</u>	<u>3,502</u>

TRANSPORTATION TOTALS

	<u>2008-09</u>	<u>2009-2010</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
CDBG	234	226	205	197	203	1,065
Federal	6,938	3,081	8,494	1,690	5,920	26,123
General Cash Capital	2,668	7,457	5,340	5,299	5,457	26,221
General Debt	7,311	4,065	5,485	8,030	11,433	36,324
Local Works Cash Capital	2,006	2,086	2,149	2,213	2,920	11,374
Monroe County	1,447	1,500	1,500	1,500	1,500	7,447
Monroe County Traffic	914	339	201	376	453	2,283
New York State	1,080	466	1,858	317	1,110	4,831
Pure Waters	635	442	529	683	591	2,880
Water Cash Capital	65	311	143	45	119	683
Water Debt	1,062	2,472	993	2,224	4,599	11,350
	<u>24,360</u>	<u>22,445</u>	<u>26,897</u>	<u>22,574</u>	<u>34,305</u>	<u>130,581</u>

WATER SYSTEM

The Water System category includes projects designed to provide a safe source of water to its users. Additional water distribution system improvements are made in conjunction with the street projects in the Transportation and General City Development categories.

Program Changes

A number of items previously aggregated are presented in detail in an effort to emphasize individual projects particularly with regard to maintenance of structures and major equipment.

There are no major changes to ongoing system infrastructure maintenance.

The programs for infrastructure support continue at planned levels.

Federal mandated improvements to the reservoirs commences in 2009-10.

W-1 Water Main Extension and Improvements

Water Main, Extension & Improvement Program

Replacement of deteriorated water mains.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	11	12	12	12	47
Water Debt	1,104	1,136	1,168	1,200	1,236	5,844
	<u>1,104</u>	<u>1,147</u>	<u>1,180</u>	<u>1,212</u>	<u>1,248</u>	<u>5,891</u>

W-11 Water Security

Reservoir Bypass

Improve routing of supply and management of reservoirs

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	0	120	100	131	0	351
	<u>0</u>	<u>120</u>	<u>100</u>	<u>131</u>	<u>0</u>	<u>351</u>

Water Security

Securing Water facilities by facility upgrade and access control.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	100	131	80	82	75	468
	<u>100</u>	<u>131</u>	<u>80</u>	<u>82</u>	<u>75</u>	<u>468</u>

W-2 Water Main Cleaning & Lining

Water Main Cleaning & Lining

Cleaning of water mains and installation of mortar lining to restore pipe capacity and slow deterioration.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	1,554	1,616	1,836	1,714	1,765	8,485
	<u>1,554</u>	<u>1,616</u>	<u>1,836</u>	<u>1,714</u>	<u>1,765</u>	<u>8,485</u>

W-3 Hydrant and Valve Replacement Program**Hydrant & Valve Replacement Program**

Replacement of hydrants and valves. Hydrants needing replacement are identified through annual inspection by the Fire Department.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	510	559	576	597	618	2,860
	<u>510</u>	<u>559</u>	<u>576</u>	<u>597</u>	<u>618</u>	<u>2,860</u>

W-4 Water Meter Maintenance Program**Water Meter Replacement Program**

Replacement and modernization of water meters.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	381	362	370	380	391	1,884
	<u>381</u>	<u>362</u>	<u>370</u>	<u>380</u>	<u>391</u>	<u>1,884</u>

W-5 General System Improvement**Contamination Prevention Hydrant Locks**

Protects against tampering with Fire Hydrants contributing to fire suppression and water system safety.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	9	105	105	107	109	435
	<u>9</u>	<u>105</u>	<u>105</u>	<u>107</u>	<u>109</u>	<u>435</u>

Lead and Galvanized Service Program

Replace lead lined iron pipe and galvanized services with lead goosenecks.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	0	0	1,010	1,010	1,010	3,030
	<u>0</u>	<u>0</u>	<u>1,010</u>	<u>1,010</u>	<u>1,010</u>	<u>3,030</u>

W-6	Reservoir, Conduit and Watershed Improvements
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Chemical Tank Replacement

Replacements at the reservoirs.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	46	0	0	0	0	46
	46	0	0	0	0	46

Cobb's Hill Facility

Fountain replacement.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	0	450	0	0	0	450
	0	450	0	0	0	450

Conduit Modernization Program

Modernization of the City's Water supply conduit system.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	0	15	16	17	18	66
Water Debt	1,100	1,500	1,600	1,700	1,751	7,651
	1,100	1,515	1,616	1,717	1,769	7,717

Conduit Streambed & Bank Erosion Control

Shoring up of banks and related actions to preserve the watershed.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	0	150	0	0	0	150
	0	150	0	0	0	150

Conduit Valve & Vault Rehabilitation

Funding to support the repair and replacement of valves and vaults.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	72	74	75	76	77	374
	72	74	75	76	77	374

Reservoir LTS Compliance

Long Term Enhanced Surface Water Treatment enhancements.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	0	45	45	45	45	180
Water Debt	4,500	4,500	4,500	4,500	4,500	22,500
	<u>4,500</u>	<u>4,545</u>	<u>4,545</u>	<u>4,545</u>	<u>4,545</u>	<u>22,680</u>

W-8

Holly System

Diesel Engine Replacement

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	0	150	0	0	0	150
	<u>0</u>	<u>150</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>150</u>

W-9

Filtration Plant Complex

Filtration Plant and Related Renovations

Improvements to the sites, structures and systems comprising the filtration complex. Funding provides for backwash improvement and mixer replacement. General repair is included as is the installation of sidewalks.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	41	18	19	19	16	113
	<u>41</u>	<u>18</u>	<u>19</u>	<u>19</u>	<u>16</u>	<u>113</u>

Small Equipment

Improvements to the sites, structures and systems comprising the filtration complex. Funding provides for backwash improvement and mixer replacement. General repair is included as is the installation of sidewalks.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	134	35	36	37	35	277
	<u>134</u>	<u>35</u>	<u>36</u>	<u>37</u>	<u>35</u>	<u>277</u>

Summary of Funding by Program: Water System

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
W-1 Water Main Extension and Improvements						
General Cash Capital	0	11	12	12	12	47
Water Debt	1,104	1,136	1,168	1,200	1,236	5,844
	1,104	1,147	1,180	1,212	1,248	5,891
W-11 Water Security						
Water Cash Capital	100	251	180	213	75	819
	100	251	180	213	75	819
W-2 Water Main Cleaning & Lining						
Water Cash Capital	1,554	1,616	1,836	1,714	1,765	8,485
	1,554	1,616	1,836	1,714	1,765	8,485
W-3 Hydrant and Valve Replacement Program						
Water Cash Capital	510	559	576	597	618	2,860
	510	559	576	597	618	2,860
W-4 Water Meter Maintenance Program						
Water Cash Capital	381	362	370	380	391	1,884
	381	362	370	380	391	1,884
W-5 General System Improvement						
Federal	0	0	1,010	1,010	1,010	3,030
Water Cash Capital	9	105	105	107	109	435
	9	105	1,115	1,117	1,119	3,465

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
W-6 Reservoir, Conduit and Watershed Improvements						
Water Cash Capital	118	734	136	138	140	1,266
Water Debt	5,600	6,000	6,100	6,200	6,251	30,151
	<u>5,718</u>	<u>6,734</u>	<u>6,236</u>	<u>6,338</u>	<u>6,391</u>	<u>31,417</u>
W-8 Holly System						
Water Cash Capital	0	150	0	0	0	150
	<u>0</u>	<u>150</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>150</u>
W-9 Filtration Plant Complex						
Water Cash Capital	175	53	55	56	51	390
	<u>175</u>	<u>53</u>	<u>55</u>	<u>56</u>	<u>51</u>	<u>390</u>
WATER SYSTEM TOTALS						
	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
Federal	0	0	1,010	1,010	1,010	3,030
General Cash Capital	0	11	12	12	12	47
Water Cash Capital	2,847	3,830	3,258	3,205	3,149	16,289
Water Debt	6,704	7,136	7,268	7,400	7,487	35,995
	<u>9,551</u>	<u>10,977</u>	<u>11,548</u>	<u>11,627</u>	<u>11,658</u>	<u>55,361</u>

PUBLIC SAFETY

The Public Safety category contains projects that improve the ability of Fire, Police and Emergency Communications Departments to carry out their mission of protecting the public. Equipment replacement is a major component of this category.

Program Changes

P-15 Fire House Replacement

A number of projects at various Fire Houses are detailed in the City Buildings Renovations Program section. Provision for construction of a Fire House is rescheduled for 2009-10.

P-23 Information Systems

Beginning 2008-09 all public safety information systems requests consolidated into Information Technology Program.

P-42 Street Lighting

Funds are allocated for the purchase of selected street lights where a short-term payback has been identified.

P-43 Public Safety Facility Improvements

Design of a permanent facility for Westside operations is rescheduled for 2012-13 in conjunction with the Bull's Head Development.

P-10 **Apparatus Replacement Program - Fire**

Fire Fighting Apparatus

Scheduled replacement of fire fighting apparatus.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	764	365	2,418	2,779	929	7,255
	764	365	2,418	2,779	929	7,255

P-11 **Small Equipment - Fire**

Communications Equipment - RFD

Routine replacement of radio receivers, mobile and portable radios, digital pagers, and transmitters.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	35	35	35	35	35	175
	35	35	35	35	35	175

Emergency Training Information Network

Replace hardware associated with system.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	15	15	15	15	15	75
	15	15	15	15	15	75

SCBA Replacement

Scheduled replacement and new purchase of small fire suppression equipment.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	50	50	240	230	230	800
	50	50	240	230	230	800

☐ Small Equipment - RFD

Scheduled replacement and new purchase of small fire suppression equipment.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
CDBG	50	0	0	0	0	50
General Cash Capital	317	327	336	346	357	1,683
	<u>367</u>	<u>327</u>	<u>336</u>	<u>346</u>	<u>357</u>	<u>1,733</u>

☐ Turnout Gear

An allocation for the provision of fire fighting apparel and related apparatus.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	180	160	170	170	170	850
	<u>180</u>	<u>160</u>	<u>170</u>	<u>170</u>	<u>170</u>	<u>850</u>

P-12 Motor Equipment - Fire

☐ Cars, Vans, Utility Vehicles - RFD

Scheduled replacement of Fire Department sedans and station wagons.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	300	59	75	126	560
	<u>0</u>	<u>300</u>	<u>59</u>	<u>75</u>	<u>126</u>	<u>560</u>

P-15 Fire Facilities

☐ Emergency Generators - Fire Houses

Supplies power for communications, utilities and automatic doors in case of an outage on the public grid.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	80	90	120	230	120	640
	<u>80</u>	<u>90</u>	<u>120</u>	<u>230</u>	<u>120</u>	<u>640</u>

Fire House Replacement and Major Renovation

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	2,181	38	257	2,274	0	4,750
General Debt	0	1,854	1,924	0	0	3,778
	<u>2,181</u>	<u>1,892</u>	<u>2,181</u>	<u>2,274</u>	<u>0</u>	<u>8,528</u>

P-20 Motor Equipment - Police

Police Vehicles

Scheduled replacement of vehicles supporting patrol and investigation activities.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	3,178	1,922	1,818	2,553	1,953	11,424
	<u>3,178</u>	<u>1,922</u>	<u>1,818</u>	<u>2,553</u>	<u>1,953</u>	<u>11,424</u>

P-21 Small Equipment - Police

Standard Allocation

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	190	190	190	190	190	950
	<u>190</u>	<u>190</u>	<u>190</u>	<u>190</u>	<u>190</u>	<u>950</u>

P-31 Equipment - Emergency Communications Department

Small Equipment - ECD

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	35	70	35	35	35	210
	<u>35</u>	<u>70</u>	<u>35</u>	<u>35</u>	<u>35</u>	<u>210</u>

P-32 Motor Equipment - Emergency Communications Depart**Emergency Communication Vehicles**

Scheduled replacement of vehicles.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	25	0	0	0	25
	<u>0</u>	<u>25</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>25</u>

P-35 Emergency Communications Facilities**Cooling Tower Door and Louver Replacement**

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	15	0	0	0	0	15
	<u>15</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15</u>

Floor Replacement

Repairs and renovations including security upgrades.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	10	0	0	0	0	10
	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10</u>

Illuminated Building Sign Replacement

Repairs and renovations including security upgrades.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	15	0	0	0	0	15
	<u>15</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15</u>

Loading Dock Installation

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	20	0	0	0	20
	<u>0</u>	<u>20</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>20</u>

☐ Parking Lot Gate Replacement

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	30	0	0	0	30
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	30	0	0	0	30

☐ Repair Parking Lot Test Wells

Repairs and renovations including security upgrades.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	150	0	0	0	0	150
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	150	0	0	0	0	150

☐ Restroom Partition Replacement

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	30	0	0	0	30
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	30	0	0	0	30

☐ Storage Room Shelving Improvements

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	10	0	0	0	0	10
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	10	0	0	0	0	10

☐ Transformer Housing Safety Fence

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	30	0	0	0	30
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	30	0	0	0	30

☐ Window Blind Replacement

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	15	0	0	0	15
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	15	0	0	0	15

P-42 Street Lighting**Project Uplift**

Enhanced street lighting where improvements will add to the public safety.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	65	66	67	68	70	336
	<u>65</u>	<u>66</u>	<u>67</u>	<u>68</u>	<u>70</u>	<u>336</u>

Street Lighting - Standard Allocation

Replacement, upgrade and improvement of poles and luminaries.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	103	106	109	113	116	547
	<u>103</u>	<u>106</u>	<u>109</u>	<u>113</u>	<u>116</u>	<u>547</u>

Street Lighting Improvements

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	4,800	1,515	2,020	2,020	2,020	12,375
	<u>4,800</u>	<u>1,515</u>	<u>2,020</u>	<u>2,020</u>	<u>2,020</u>	<u>12,375</u>

P-43 Public Safety Facility Improvements**Police Facilities**

Structural repairs.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	204	49	76	37	366
	<u>0</u>	<u>204</u>	<u>49</u>	<u>76</u>	<u>37</u>	<u>366</u>

Police Patrol Headquarters

Construction of Westside Police Patrol Headquarters. Preliminary study underway to determine cost.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	0	0	0	360	3,636	3,996
	<u>0</u>	<u>0</u>	<u>0</u>	<u>360</u>	<u>3,636</u>	<u>3,996</u>

Summary of Funding by Program: Public Safety

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
P-10 Apparatus Replacement Program - Fire						
General Cash Capital	764	365	2,418	2,779	929	7,255
	764	365	2,418	2,779	929	7,255
P-11 Small Equipment - Fire						
CDBG	50	0	0	0	0	50
General Cash Capital	597	587	796	796	807	3,583
	647	587	796	796	807	3,633
P-12 Motor Equipment - Fire						
General Cash Capital	0	300	59	75	126	560
	0	300	59	75	126	560
P-15 Fire Facilities						
General Cash Capital	2,261	128	377	2,504	120	5,390
General Debt	0	1,854	1,924	0	0	3,778
	2,261	1,982	2,301	2,504	120	9,168
P-20 Motor Equipment - Police						
General Cash Capital	3,178	1,922	1,818	2,553	1,953	11,424
	3,178	1,922	1,818	2,553	1,953	11,424
P-21 Small Equipment - Police						
General Cash Capital	190	190	190	190	190	950
	190	190	190	190	190	950
P-31 Equipment - Emergency Communications Department						
General Cash Capital	35	70	35	35	35	210
	35	70	35	35	35	210

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
P-32 Motor Equipment - Emergency Communications Department						
General Cash Capital	0	25	0	0	0	25
	<u>0</u>	<u>25</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>25</u>

P-35 Emergency Communications Facilities						
General Cash Capital	200	125	0	0	0	325
	<u>200</u>	<u>125</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>325</u>

P-42 Street Lighting						
General Cash Capital	4,968	1,687	2,196	2,201	2,206	13,258
	<u>4,968</u>	<u>1,687</u>	<u>2,196</u>	<u>2,201</u>	<u>2,206</u>	<u>13,258</u>

P-43 Public Safety Facility Improvements						
General Cash Capital	0	204	49	76	37	366
General Debt	0	0	0	360	3,636	3,996
	<u>0</u>	<u>204</u>	<u>49</u>	<u>436</u>	<u>3,673</u>	<u>4,362</u>

PUBLIC SAFETY TOTALS

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
CDBG	50	0	0	0	0	50
General Cash Capital	12,193	5,603	7,938	11,209	6,403	43,346
General Debt	0	1,854	1,924	360	3,636	7,774
	<u>12,243</u>	<u>7,457</u>	<u>9,862</u>	<u>11,569</u>	<u>10,039</u>	<u>51,170</u>

RECREATION AND CULTURE

The Recreation and Culture category contains projects that promote the preservation and enhancement of recreational and cultural opportunities in the community.

New Programs

R-1 General Rehabilitation

Provisions for bike lane enhancements commence in 2011-12.

Provisions for a Performance Stage at Manhattan Square is scheduled for 2009-10.

Provisions for renovations to the Public Market Winter Shed is scheduled for 2012-13.

Program Changes

R-1 General Rehabilitation

Construction of a Mausoleum Building is delayed until 2010-11.

R-7 Library Facilities

Improvements to Rundel exterior lighting is scheduled for 2010-11.

R-1

General Rehabilitation

Aquatics Plan

Implementation of aquatics program city wide.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
CDBG	160	200	105	250	0	715
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	160	200	105	250	0	715

Bicycle Enhancements

Design and construction of on-street bike lanes.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	0	0	17	183	0	200
General Cash Capital	0	0	4	46	0	50
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	0	21	229	0	250

Cemeteries Standard Allocation

Routine repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Cemetery Cash Capital	15	15	15	15	15	75
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	15	15	15	15	15	75

DRYS General Rehabilitation

Rehabilitation, renovation, repair and replacement of recreation and parks facilities and attendant systems, fixtures and grounds.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	200	510	515	525	550	2,300
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	200	510	515	525	550	2,300

Edgerton Park Community Center

Rehabilitation, renovation, repair and replacement of recreation and parks facilities and attendant systems, fixtures and grounds.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	10	0	0	10
General Debt	0	435	1,000	0	0	1,435
	<u>0</u>	<u>435</u>	<u>1,010</u>	<u>0</u>	<u>0</u>	<u>1,445</u>

Fence Replacement

Routine repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Cemetery Cash Capital	50	50	50	50	50	250
	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>250</u>

High Falls District

Standard Allocation.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	50	55	57	59	61	282
	<u>50</u>	<u>55</u>	<u>57</u>	<u>59</u>	<u>61</u>	<u>282</u>

High Falls District ROW

Replacement of public furnishings.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	50	55	60	62	64	291
	<u>50</u>	<u>55</u>	<u>60</u>	<u>62</u>	<u>64</u>	<u>291</u>

Lighting Courts & Fields

Strategic lighting of tennis and baseball facilities.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	25	150	0	0	0	175
	<u>25</u>	<u>150</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>175</u>

Manhattan Square Park

Allocations are for rehabilitation of the Chestnut Plaza area, main entrance from Strong Museum, lawn area by Court Street, and berm area adjacent to Woodbury.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	500	15	10	0	0	525
General Debt	0	1,500	1,000	0	0	2,500
	<u>500</u>	<u>1,515</u>	<u>1,010</u>	<u>0</u>	<u>0</u>	<u>3,025</u>

Maplewood Park Trail Equipment

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	6	0	0	0	0	6
	<u>6</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6</u>

Mausoleum Building #3

New structure.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Cemetery Cash Capital	450	2,480	2,450	0	0	5,380
	<u>450</u>	<u>2,480</u>	<u>2,450</u>	<u>0</u>	<u>0</u>	<u>5,380</u>

Neighborhood Recreation Facilities

Reconstruction, rehabilitation and related work at eligible recreation facilities.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
CDBG	335	290	265	515	515	1,920
	<u>335</u>	<u>290</u>	<u>265</u>	<u>515</u>	<u>515</u>	<u>1,920</u>

**Performance Stage -
Manhattan Square**

Replace stage and basic dressing room furnishings.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	91	0	0	0	91
	<u>0</u>	<u>91</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>91</u>

**Public Market Standard
Allocation**

Routine repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Public Market Cash Capital	31	33	35	37	39	175
	<u>31</u>	<u>33</u>	<u>35</u>	<u>37</u>	<u>39</u>	<u>175</u>

Roadway Improvements

Maintenance of roadways, crack sealing, patching and curbing.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Cemetery Cash Capital	7	30	30	30	30	127
	<u>7</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>127</u>

**Tennis/Basketball
Replacement**

At facilities city wide.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	150	250	175	100	75	750
	<u>150</u>	<u>250</u>	<u>175</u>	<u>100</u>	<u>75</u>	<u>750</u>

Trails

Neighborhood trail connections

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	17	264	0	1,533	0	1,814
General Cash Capital	0	744	590	700	515	2,549
	17	1,008	590	2,233	515	4,363

War Memorial Standard Allocation

Improvements, repairs, rehabilitation and renovation of the War Memorial and its building system components.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
War Memorial Cash Capital	66	68	70	72	50	326
	66	68	70	72	50	326

Winter Shed Renovation

Routine repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Public Market Cash Capital	0	0	0	0	200	200
	0	0	0	0	200	200

R-2 Small Equipment Program

Standard Allocation

Replacement and purchase of small equipment for the War Memorial, cemeteries, recreation centers and parks.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Cemetery Cash Capital	31	33	35	37	39	175
General Cash Capital	35	37	38	38	38	186
War Memorial Cash Capital	65	20	30	30	30	175
	131	90	103	105	107	536

Standard Allocation - Parks

Replacement and purchase of small equipment for parks.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	35	37	38	38	38	186
	<u>35</u>	<u>37</u>	<u>38</u>	<u>38</u>	<u>38</u>	<u>186</u>

R-5 Motor Equipment

Recreation and Youth Services Vehicles

Scheduled replacement of motor equipment for the Department of Recreation and Youth Services.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Cemetery Cash Capital	40	0	0	40	0	80
	<u>40</u>	<u>0</u>	<u>0</u>	<u>40</u>	<u>0</u>	<u>80</u>

R-6 Library Materials and Equipment

Library Materials Traditional Formats

Replacement of worn and obsolete materials and purchase of new materials and small equipment for branch libraries.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Library Cash Capital	406	510	536	563	591	2,606
	<u>406</u>	<u>510</u>	<u>536</u>	<u>563</u>	<u>591</u>	<u>2,606</u>

R-7 Library Facilities

Computer Replacements

Provision for cyclical replacement of computers.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Library Cash Capital	0	0	150	0	0	150
	<u>0</u>	<u>0</u>	<u>150</u>	<u>0</u>	<u>0</u>	<u>150</u>

Furniture and Equipment for Branches

Standard allocation.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Library Cash Capital	20	20	20	20	20	100
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	20	20	20	20	20	100

Rundel Library HVAC

Standard allocation.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Library Cash Capital	68	70	72	74	76	360
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	68	70	72	74	76	360

Rundel Library Exterior Lighting

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Library Debt	0	0	250	0	0	250
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	0	250	0	0	250

R-9	Library Motor Equipment
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Standard Allocation

Replacement of motor equipment for the Rochester Public Library.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Library Cash Capital	0	0	0	25	0	25
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	0	0	25	0	25

Summary of Funding by Program: Recreation and Culture

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
R-1 General Rehabilitation						
CDBG	495	490	370	765	515	2,635
Cemetery Cash Capital	522	2,575	2,545	95	95	5,832
Federal	17	264	17	1,716	0	2,014
General Cash Capital	981	1,870	1,421	1,492	1,265	7,029
General Debt	0	1,935	2,000	0	0	3,935
Public Market Cash Capital	31	33	35	37	239	375
War Memorial Cash Capita	66	68	70	72	50	326
	<u>2,112</u>	<u>7,235</u>	<u>6,458</u>	<u>4,177</u>	<u>2,164</u>	<u>22,146</u>
R-2 Small Equipment Program						
Cemetery Cash Capital	31	33	35	37	39	175
General Cash Capital	70	74	76	76	76	372
War Memorial Cash Capita	65	20	30	30	30	175
	<u>166</u>	<u>127</u>	<u>141</u>	<u>143</u>	<u>145</u>	<u>722</u>
R-5 Motor Equipment						
Cemetery Cash Capital	40	0	0	40	0	80
	<u>40</u>	<u>0</u>	<u>0</u>	<u>40</u>	<u>0</u>	<u>80</u>
R-6 Library Materials and Equipment						
Library Cash Capital	406	510	536	563	591	2,606
	<u>406</u>	<u>510</u>	<u>536</u>	<u>563</u>	<u>591</u>	<u>2,606</u>
R-7 Library Facilities						
Library Cash Capital	88	90	242	94	96	610
Library Debt	0	0	250	0	0	250
	<u>88</u>	<u>90</u>	<u>492</u>	<u>94</u>	<u>96</u>	<u>860</u>

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
R-9 Library Motor Equipment						
Library Cash Capital	0	0	0	25	0	25
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	0	0	25	0	25

RECREATION AND CULTURE TOTALS

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
CDBG	495	490	370	765	515	2,635
Cemetery Cash Capital	593	2,608	2,580	172	134	6,087
Federal	17	264	17	1,716	0	2,014
General Cash Capital	1,051	1,944	1,497	1,568	1,341	7,401
General Debt	0	1,935	2,000	0	0	3,935
Library Cash Capital	494	600	778	682	687	3,241
Library Debt	0	0	250	0	0	250
Public Market Cash Capital	31	33	35	37	239	375
War Memorial Cash Capital	131	88	100	102	80	501
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	2,812	7,962	7,627	5,042	2,996	26,439

GENERAL CITY DEVELOPMENT

The General City Development Category consists of projects to preserve and enhance the employment, economy, and tax base of the City, including: neighborhood physical improvements, infrastructure to support industrial and commercial development, and the development of parking facilities.

The Port of Rochester

This project involves the ongoing development of Rochester's Port area as outlined by the City's Port Manager.

Components of this program include a Marina, and Garage as well as port access roads, river channel dredging, the provision of boat slips, the rehabilitation of the former station in the immediate vicinity, and the acquisition of property from CSX.

Several revisions reflect changes in sequences and scheduling of related projects:

Public improvements to River Street is moved to 2008-09.

Construction of a Eastside Boat Launch is rescheduled for 2011-13.

Construction of a Multi-Modal Transportation Center is rescheduled for 2012-13.

New Program

G-8 Brown's Square Festival Site

Funds are included for improvements at this site in 2009-10.

G-8 Capron Street/South Avenue

Funds are included for street construction in support of this project in 2008-09.

G-8 Garage Improvements

Funds are included for several garage structural repairs in 2010-11.

G-9 Midtown Development

Funds are included to support the redevelopment of this site beginning in 2008-09.

G-8 Riverpark Commons

Funding is provided to support this housing initiative in 2008-09.

G-3

Land Acquisition and Demolition

Acquisition/Administration

Support construction of County Maintenance Building at the Port of Rochester.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	500	0	0	0	0	500
	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>500</u>

Acquisition/Economic Development

This is to purchase land for development or other purposes.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	2,067	1,000	1,000	1,000	1,000	6,067
	<u>2,067</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>6,067</u>

Demolition/Community Development

This supports demolition of buildings that are untenable, unneeded or to enable reuse of the parcel.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	1,000	1,000	1,000	1,000	1,000	5,000
New York State	2,000	2,000	2,000	2,000	2,000	10,000
	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>15,000</u>

Land Acquisition and Site Preparation

This is to purchase land for development or other purposes.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	3,000	0	0	0	0	3,000
	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,000</u>

G-4 Municipal Garage Renovations Garage Improvements

Repairs, replacements and renovations at ramp garages.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	500	500	500	500	500	2,500
	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>2,500</u>

G-6 Parking Meters and Garage Equipment Garage Equipment

Repair and installation of curbside meter an miscellaneous equipment in ramp garages.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	125	200	200	200	300	1,025
	<u>125</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>300</u>	<u>1,025</u>

 Parking Meters

Repair and installation of curbside meter an miscellaneous equipment in ramp garages.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	106	106	106	106	106	530
	<u>106</u>	<u>106</u>	<u>106</u>	<u>106</u>	<u>106</u>	<u>530</u>

G-7 Port of Rochester Charlotte Lighthouse Promenade

Design and construction of mid-block lighted walkway.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	0	53	250	0	0	303
	<u>0</u>	<u>53</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>303</u>

 **Multi-Modal Transportation Center**

Design and construction of transportation center including parking garage.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	0	0	0	0	672	672
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	0	0	0	672	672

 **North Dock River Wall**

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	150	19	0	0	169
General Debt	0	0	1,850	0	0	1,850
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	150	1,869	0	0	2,019

 **Port Infrastructure Roads**

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	100	45	169	60	20	394
General Debt	0	0	0	1,484	0	1,484
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	100	45	169	1,544	20	1,878

 **River Street Extension**

Extensive public improvements.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	55	0	0	0	0	55
General Debt	586	0	0	0	0	586
Monroe County Traffic	3	0	0	0	0	3
Pure Waters	123	0	0	0	0	123
Water Cash Capital	205	0	0	0	0	205
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	972	0	0	0	0	972

☐ Riverfront Development III

East side boat launch parking lot south of Petten street, removal of County boat launch, and boat launch north of Petten Street.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	15	18	33
General Debt	0	0	0	1,500	1,750	3,250
	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,515</u>	<u>1,768</u>	<u>3,283</u>

☐ Terminal Facility

Retro-fitting of building.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	50	0	0	0	0	50
	<u>50</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>50</u>

☐ Transient Marina Facilities

Excavation, dredging, quay wall construction, utility connections, floating dock slips and mounting devices.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	0	0	7,980	0	0	7,980
General Cash Capital	53	0	0	0	0	53
General Debt	0	437	0	0	0	437
	<u>53</u>	<u>437</u>	<u>7,980</u>	<u>0</u>	<u>0</u>	<u>8,470</u>

☐ Waterfront Planning, Acquisition and Facilities Development

An allocation in support of ongoing infrastructure and economic development at the Port of Rochester.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	700	0	0	0	0	700
	<u>700</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>700</u>

G-8**Special Projects****Brooks Landing IV**

Infrastructure in the vicinity of Elmwood Avenue and the Hotel.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	364	0	0	0	0	364
New York State	68	0	0	0	0	68
	<u>432</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>432</u>

Brown's Square Festival Site

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
CDBG	0	500	0	0	0	500
General Cash Capital	0	510	0	0	0	510
	<u>0</u>	<u>1,010</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,010</u>

Bull's Head

Commercial development.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	50	0	50
General Debt	0	0	0	5,000	0	5,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,050</u>	<u>0</u>	<u>5,050</u>

Capron Street/South Avenue Reconstruction

New Curbs and sidewalks.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	101	0	0	0	0	101
General Debt	886	0	0	0	0	886
Monroe County Traffic	10	0	0	0	0	10
Pure Waters	38	0	0	0	0	38
Water Debt	55	0	0	0	0	55
	<u>1,090</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,090</u>

 **Court Street Garage**

Lighting improvements.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	0	0	183	0	0	183
	<u>0</u>	<u>0</u>	<u>183</u>	<u>0</u>	<u>0</u>	<u>183</u>

 **Crossroad Garage Rehabilitation**

Major renovation of the parking facility

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	0	23	0	0	0	23
Parking Debt	0	2,332	0	0	0	2,332
	<u>0</u>	<u>2,355</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,355</u>

 **Crossroads Park Rehabilitation**

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	19	0	0	0	19
General Debt	0	1,905	0	0	0	1,905
	<u>0</u>	<u>1,924</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,924</u>

 **Downtown Infrastructure Improvements**

Center City Walkway Extension, Feasibility of the Erie Canal Aqueduct Phase I Rewatering, and design of Erie Harbor Park.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	40	0	32	0	0	72
General Debt	0	450	3,150	0	0	3,600
New York State	40	0	0	0	0	40
	<u>80</u>	<u>450</u>	<u>3,182</u>	<u>0</u>	<u>0</u>	<u>3,712</u>

Downtown Streetscape

Trees, grates, benches, pavement, lights, etc.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	116	120	125	129	133	623
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	116	120	125	129	133	623

Durand Eastman Improvements

Water quality improvements. Construction of beach facilities.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Federal	0	6,500	0	0	0	6,500
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	0	6,500	0	0	0	6,500

East End Development

Street reconstruction and lighting.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	286	0	0	0	0	286
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	286	0	0	0	0	286

East End Garage

Structural improvements.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	0	0	24	0	0	24
Parking Debt	0	0	2,400	0	0	2,400
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	0	0	2,424	0	0	2,424

High Falls Garage

Structural improvements.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Debt	0	0	440	0	0	440
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	0	0	440	0	0	440

Market Rate Housing Acquisition and Support

The support and development of market rate housing city wide.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	540	540	540	540	2,160
	0	540	540	540	540	2,160

Monroe County Crime Lab

Design and construction.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	1,000	0	0	0	0	1,000
	1,000	0	0	0	0	1,000

Neighbors Building Neighborhoods Streetscapes

Streetscape improvements including public safety initiatives in eligible neighborhoods.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
CDBG	266	274	280	288	297	1,405
	266	274	280	288	297	1,405

NYS Canal Corporation

River front access to Corn Hill Landing.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	204	204
	0	0	0	0	204	204

Riverfront Access Improvements

Public walkway along RG&E abandoned Front Street property.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	0	0	0	0	400	400
	0	0	0	0	400	400

 Riverpark Commons

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	500	0	0	0	0	500
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	500	0	0	0	0	500

 Sister Cities Garage

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	0	0	0	15	20	35
Parking Debt	0	0	467	1,475	1,970	3,912
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	0	467	1,490	1,990	3,947

G-9
Midtown Development
 Midtown Redevelopment I

New interconnecting roads and public utilities to support the redevelopment of the Midtown site including reconstruction of the sidewalk and pedestrian facilities along E. Main St., S. Clinton Av. & E. Broad St.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	69	0	0	0	0	69
General Debt	0	661	0	0	0	661
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	69	661	0	0	0	730

 Midtown Redevelopment II

New interconnecting roads and public utilities to support the redevelopment of the Midtown site including reconstruction of the sidewalk and pedestrian facilities along E. Main St., S. Clinton Av. & E. Broad St.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	98	0	0	0	0	98
General Debt	0	709	0	0	0	709
Monroe County Traffic	12	107	0	0	0	119
Pure Waters	0	248	0	0	0	248
Water Cash Capital	14	0	0	0	0	14
Water Debt	0	132	0	0	0	132
	<u>124</u>	<u>1,196</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,320</u>

 Midtown Redevelopment III

New interconnecting roads and public utilities to support the redevelopment of the Midtown site including reconstruction of the sidewalk and pedestrian facilities along E. Main St., S. Clinton Av. & E. Broad St.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	198	17	0	0	0	215
General Debt	0	1,488	0	0	0	1,488
Monroe County Traffic	37	318	0	0	0	355
Pure Waters	0	474	0	0	0	474
Water Cash Capital	26	0	0	0	0	26
Water Debt	0	249	0	0	0	249
	<u>261</u>	<u>2,546</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,807</u>

Summary of Funding by Program: General Development

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
G-3 Land Acquisition and Demolition						
General Cash Capital	6,567	2,000	2,000	2,000	2,000	14,567
New York State	2,000	2,000	2,000	2,000	2,000	10,000
	8,567	4,000	4,000	4,000	4,000	24,567
G-4 Municipal Garage Renovations						
Parking Cash Capital	500	500	500	500	500	2,500
	500	500	500	500	500	2,500
G-6 Parking Meters and Garage Equipment						
Parking Cash Capital	231	306	306	306	406	1,555
	231	306	306	306	406	1,555
G-7 Port of Rochester						
Federal	0	0	7,980	0	672	8,652
General Cash Capital	258	195	188	75	38	754
General Debt	1,286	490	2,100	2,984	1,750	8,610
Monroe County Traffic	3	0	0	0	0	3
Pure Waters	123	0	0	0	0	123
Water Cash Capital	205	0	0	0	0	205
	1,875	685	0,268	3,059	2,460	18,347

G-8 Special Projects

CDBG	266	774	280	288	297	1,905
Federal	364	6,500	0	0	0	6,864
General Cash Capital	1,257	1,189	697	719	877	4,739
General Debt	1,672	2,355	3,150	5,000	400	12,577
Monroe County Traffic	10	0	0	0	0	10
New York State	108	0	0	0	0	108
Parking Cash Capital	0	23	207	15	20	265
Parking Debt	0	2,332	3,307	1,475	1,970	9,084
Pure Waters	38	0	0	0	0	38
Water Debt	55	0	0	0	0	55
	<u>3,770</u>	<u>13,173</u>	<u>7,641</u>	<u>7,497</u>	<u>3,564</u>	<u>35,645</u>

G-9 Midtown Development

General Cash Capital	365	17	0	0	0	382
General Debt	0	2,858	0	0	0	2,858
Monroe County Traffic	49	425	0	0	0	474
Pure Waters	0	722	0	0	0	722
Water Cash Capital	40	0	0	0	0	40
Water Debt	0	381	0	0	0	381
	<u>454</u>	<u>4,403</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,857</u>

GENERAL DEVELOPMENT TOTALS

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
CDBG	266	774	280	288	297	1,905
Federal	364	6,500	7,980	0	672	15,516
General Cash Capital	8,447	3,401	2,885	2,794	2,915	20,442
General Debt	2,958	5,703	5,250	7,984	2,150	24,045
Monroe County Traffic	62	425	0	0	0	487
New York State	2,108	2,000	2,000	2,000	2,000	10,108
Parking Cash Capital	731	829	1,013	821	926	4,320
Parking Debt	0	2,332	3,307	1,475	1,970	9,084
Pure Waters	161	722	0	0	0	883
Water Cash Capital	245	0	0	0	0	245
Water Debt	55	381	0	0	0	436
	<u>15,397</u>	<u>23,067</u>	<u>22,715</u>	<u>15,362</u>	<u>10,930</u>	<u>87,471</u>

2008-09 TO 2012-13 CAPITAL IMPROVEMENT PROGRAM

FACILITIES AND EQUIPMENT

The Facilities and Equipment category includes projects to preserve City-owned facilities and equipment as well as to improve automated information systems.

New Program

F-1 Building Renovation Program

A number of building improvements are funded in 2008-09, including roof replacement to the riverside Convention Center.

F-11 City School Partnership

Funding is provided beginning in 2008-09 for building renovations opportunities with Rochester City School District.

F-33 Information Technology Applications

Funding is provided beginning in 2009-10 to expand and improve the performance of our networks, invest in ad hoc initiatives with direct impact on the operating budget.

Program Changes

F-2 Hazardous Waste Remediation

Funding for Port of Rochester remediation is rescheduled for 2010-11.

F-1

Building Renovation Program

Asbestos Management

Implementation of the Asbestos Management Study completed in 2001.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	80	80	80	80	80	400
	80	80	80	80	80	400

Blue Cross Arena

Structural repairs.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
War Memorial Cash Capital	105	0	0	0	0	105
	105	0	0	0	0	105

City Hall

Roof replacement.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	400	0	0	0	0	400
	400	0	0	0	0	400

City Hall Annual Allocation

Repairs and replacements of building systems and components.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	77	79	81	83	85	405
	77	79	81	83	85	405

City Hall Electrical Upgrades

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	350	0	0	0	0	350
	350	0	0	0	0	350

City Hall Exterior Renovations

Repair, replacement and restoration of the Medina stone.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	1,800	0	0	0	0	1,800
General Debt	2,500	0	0	0	0	2,500
	<u>4,300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,300</u>

Colfax Street Facility

Maintenance and repair of the Refuse Enterprise facility on Colfax Street.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Refuse Cash Capital	48	49	51	53	55	256
	<u>48</u>	<u>49</u>	<u>51</u>	<u>53</u>	<u>55</u>	<u>256</u>

Cortland Street Tunnel

Rehabilitation of tunnel in Center City serving Midtown Plaza.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	824	1,278	0	0	2,102
	<u>0</u>	<u>824</u>	<u>1,278</u>	<u>0</u>	<u>0</u>	<u>2,102</u>

CVMF Building

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	170	0	0	0	0	170
	<u>170</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>170</u>

CVMF Building 100 - HVAC Improvements

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	175	0	0	0	0	175
	<u>175</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>175</u>

CVMF Lift Replacement

Systematic replacement of various lifts at the Central Vehicles Maintenance Facility

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	43	44	44	45	46	222
Local Works Cash Capital	43	44	44	45	46	222
Refuse Cash Capital	42	43	44	45	46	220
Water Cash Capital	17	18	18	19	20	92
	<u>145</u>	<u>149</u>	<u>150</u>	<u>154</u>	<u>158</u>	<u>756</u>

DES Mt. Read Facilities

Provides an annual allocation for the upkeep of the Operations Center, Central Vehicle Maintenance Facility and the salt shed.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	81	83	83	85	88	420
Local Works Cash Capital	50	52	52	54	56	264
Refuse Cash Capital	50	52	52	54	56	264
	<u>181</u>	<u>187</u>	<u>187</u>	<u>193</u>	<u>200</u>	<u>948</u>

Fire Facilities Building Rehabilitations

Repair, replacement and renovation of facilities, systems, and structures as supported by the foreign insurance fund.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	880	0	0	0	0	880
	<u>880</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>880</u>

Fire Houses - HVAC Improvements

Install new exhaust hoods, modify roof, and electric.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	165	0	0	0	0	165
	<u>165</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>165</u>

Gardiner Recreation Center

Roof replacement.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	125	0	0	0	0	125
	<u>125</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>125</u>

General Rehabilitation

Renovation, rehabilitation, repair, and replacement of buildings systems, city architectural staff, and components at City facilities as prioritized in an annual review.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	350	700	725	750	773	3,298
	<u>350</u>	<u>700</u>	<u>725</u>	<u>750</u>	<u>773</u>	<u>3,298</u>

Genesee Valley Park Ice Rink

Repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	100	0	0	0	0	100
Private	25	0	0	0	0	25
	<u>125</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>125</u>

Genesee Valley Park Pool

Roof replacement.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	171	0	0	0	0	171
	<u>171</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>171</u>

High Falls Heritage Area

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	159	159	0	0	318
	<u>0</u>	<u>159</u>	<u>159</u>	<u>0</u>	<u>0</u>	<u>318</u>

Lyell Avenue Firehouse

Routine repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	200	0	0	0	0	200
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	200	0	0	0	0	200

New York State Power Authority

Payments to the New York Power Authority for cooperative major improvements to selected HVAC and electrical systems.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	291	291	291	291	300	1,464
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	291	291	291	291	300	1,464

North Street Recreation Center

Gym roof replacement.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	135	0	0	0	0	135
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	135	0	0	0	0	135

Public Market Winter Shed

Roof replacement.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Public Market Cash Capital	100	0	0	0	0	100
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	100	0	0	0	0	100

Public Safety Building Standard Allocation

Repairs and replacements of building systems and components.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	115	120	130	130	134	629
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	115	120	130	130	134	629

Recreation Building Security Enhancements

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	125	75	75	0	0	275
	<u>125</u>	<u>75</u>	<u>75</u>	<u>0</u>	<u>0</u>	<u>275</u>

Riverside Convention Center

Roof replacement.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	1,740	0	0	0	0	1,740
	<u>1,740</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,740</u>

Rundel Library Renovations

Structural and building repairs.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Library Cash Capital	350	20	34	0	0	404
Library Debt	0	2,029	3,371	0	0	5,400
New York State	225	0	0	0	0	225
	<u>575</u>	<u>2,049</u>	<u>3,405</u>	<u>0</u>	<u>0</u>	<u>6,029</u>

Security Improvements

Provides for Security Improvements at City facilities.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	100	100	100	100	100	500
	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>500</u>

☐ South Avenue Sidewalk Enhancements - Rundel Library

Replace hazardous sidewalks.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Library Cash Capital	0	0	0	0	30	30
Library Debt	0	0	0	0	320	320
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>350</u>	<u>350</u>

☐ Telephone System Maintenance

Maintains the city-owned phone system.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	50	50	50	50	200
	<u>0</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>200</u>

F-11	City School Partnership
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☐ Adams Street Recreation Center

Facilities renovation and repair.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	142	1,436	1,578
	<u>0</u>	<u>0</u>	<u>0</u>	<u>142</u>	<u>1,436</u>	<u>1,578</u>

☐ Clinton/Baden Recreation Center

Facilities renovation and repair.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	1,000	0	804	0	0	1,804
	<u>1,000</u>	<u>0</u>	<u>804</u>	<u>0</u>	<u>0</u>	<u>1,804</u>

Flint Street Recreation Center

Facilities renovation and repair.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	55	556	0	611
	<u>0</u>	<u>0</u>	<u>55</u>	<u>556</u>	<u>0</u>	<u>611</u>

South Avenue Recreation Center

Facilities renovation and repair.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	54	547	0	601
	<u>0</u>	<u>0</u>	<u>54</u>	<u>547</u>	<u>0</u>	<u>601</u>

F-2	Hazardous Waste Remediation
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Investigation and Remediation

Funding for the investigation, remediation of contaminated sites within the City's jurisdiction, and city environmental staff.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	708	845	562	562	558	3,235
General Debt	0	0	900	900	900	2,700
	<u>708</u>	<u>845</u>	<u>1,462</u>	<u>1,462</u>	<u>1,458</u>	<u>5,935</u>

Investigation and Remediation - Andrews Street

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	550	1,000	0	0	0	1,550
	<u>550</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,550</u>

Investigation and Remediation - Driving Park

Predevelopment site investigation.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	80	0	0	0	0	80
	80	0	0	0	0	80

Investigation and Remediation - Elm Street

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	1,500	0	0	0	0	1,500
	1,500	0	0	0	0	1,500

Investigation and Remediation - Fire Academy

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	0	350	0	0	0	350
	0	350	0	0	0	350

Investigation and Remediation - Olean Kennedy

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	1,000	0	0	0	0	1,000
	1,000	0	0	0	0	1,000

Investigation and Remediation - Port of Rochester

Funding for design and investigation of contaminated sites at the Port of Rochester.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	160	0	2,859	0	232	3,251
	160	0	2,859	0	232	3,251

Investigation and Remediation - Seneca

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Debt	0	550	0	0	0	550
	0	550	0	0	0	550

F-3 Information Technology Infrastructure

Office Automation

New and replacement installations of personal computers and terminals.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	1,131	704	402	492	555	3,284
	1,131	704	402	492	555	3,284

F-33 Information Technology Applications

Budget - Lagan Software

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	10	0	0	0	0	10
	10	0	0	0	0	10

Database Management and GIS

Creates map of water grid with access to system features, placement and service history.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	51	48	63	63	63	288
	51	48	63	63	63	288

Environmental Services - Pavement Rating System

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	50	0	0	0	50
	0	50	0	0	0	50

IT - Content Management System

Manage internal and external website content.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	125	0	0	0	0	125
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	125	0	0	0	0	125

IT - Electronic Document Management System

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	25	0	0	0	25
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	25	0	0	0	25

IT - Intranet Portal

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	200	0	0	0	200
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	200	0	0	0	200

IT - Legacy Systems

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	500	500	0	0	1,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	500	500	0	0	1,000

Management System

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	1,250	1,750	0	0	1,000	4,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1,250	1,750	0	0	1,000	4,000

Police - Records Management System

Upgrades centralized computer operation.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	430	0	0	0	430
	<u>0</u>	<u>430</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>430</u>

Police - Video Surveillance Cameras

Address high problem areas.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	400	250	150	150	150	1,100
	<u>400</u>	<u>250</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>1,100</u>

Treasury - Interactive Voice Response System

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	5	0	0	0	0	5
	<u>5</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5</u>

F-4	Office Equipment
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Administration

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	12	12	12	12	12	60
	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>60</u>

Communications - Video Equipment

Appropriation of annual grant from Time-Warner.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	5	5	5	5	5	25
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>25</u>

Economic Development

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	2	2	2	2	2	10
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>10</u>

Emergency Communications

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	50	0	0	0	0	50
	<u>50</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>50</u>

Environmental Services

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	12	12	12	12	13	61
Local Works Cash Capital	4	4	4	4	5	21
Refuse Cash Capital	4	4	4	4	5	21
	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>23</u>	<u>103</u>

Environmental Services/Water Bureau

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	12	12	12	12	13	61
	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>13</u>	<u>61</u>

Finance

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	2	2	2	2	2	10
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>10</u>

Human Resources

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	5	5	5	5	5	25
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>25</u>

Recreation and Youth Services

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	12	12	12	12	12	60
	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>60</u>

F-5 Duplicating Equipment

Duplicating Equipment - Standard Allocation

Regular replacement of central and some distributed duplicating equipment.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	24	32	65	24	35	180
	<u>24</u>	<u>32</u>	<u>65</u>	<u>24</u>	<u>35</u>	<u>180</u>

F-6 Small Equipment

Economic Development

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	20	20	20	20	20	100
	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>100</u>

Environmental Services

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Local Works Cash Capital	17	17	17	17	18	86
Refuse Cash Capital	181	187	193	199	205	965
Water Cash Capital	45	47	47	48	48	235
	<u>243</u>	<u>251</u>	<u>257</u>	<u>264</u>	<u>271</u>	<u>1,286</u>

Environmental Services - Small Equipment

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	71	71	54	55	56	307
	<u>71</u>	<u>71</u>	<u>54</u>	<u>55</u>	<u>56</u>	<u>307</u>

F-7	Motor Equipment
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Environmental Services/Parking Meters

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	21	0	0	0	40	61
	<u>21</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>40</u>	<u>61</u>

Motor Equipment - DES Commissioner

Standard allocation.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	55	0	55
	<u>0</u>	<u>0</u>	<u>0</u>	<u>55</u>	<u>0</u>	<u>55</u>

Motor Equipment - Engineering

Standard allocation.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	18	18	18	0	100	154
	<u>18</u>	<u>18</u>	<u>18</u>	<u>0</u>	<u>100</u>	<u>154</u>

Motor Equipment - Refuse Collection

This provides for scheduled replacement Refuse Packers, Recycling Truck and utility vehicles used in support of Refuse Collection.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Refuse Cash Capital	419	2,800	2,767	245	512	6,743
	<u>419</u>	<u>2,800</u>	<u>2,767</u>	<u>245</u>	<u>512</u>	<u>6,743</u>

Motor Equipment - Water Bureau

Standard allocation.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Water Cash Capital	604	422	651	418	395	2,490
	<u>604</u>	<u>422</u>	<u>651</u>	<u>418</u>	<u>395</u>	<u>2,490</u>

Motor Equipment- DES Operations

Standard allocation.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	1,343	1,666	1,353	1,507	1,348	7,217
Local Works Cash Capital	890	1,286	454	1,245	367	4,242
	<u>2,233</u>	<u>2,952</u>	<u>1,807</u>	<u>2,752</u>	<u>1,715</u>	<u>11,459</u>

Municipal Parking Motor Equipment

Scheduled replacement of vehicles.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
Parking Cash Capital	0	0	25	0	0	25
	<u>0</u>	<u>0</u>	<u>25</u>	<u>0</u>	<u>0</u>	<u>25</u>

F-8 **Tree Maintenance**

Forestry Tree Maintenance Program

Planting and upkeep of City trees.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	630	652	665	680	700	3,327
	<u>630</u>	<u>652</u>	<u>665</u>	<u>680</u>	<u>700</u>	<u>3,327</u>

F-9 **Upkeep of City Owned Property**

Upkeep of City Owned Property

Provides for a higher level of maintenance for properties acquired by foreclosure or other means that are good candidates for resale.

<u>Funding Source</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>TOTAL</u>
General Cash Capital	0	70	75	80	80	305
	<u>0</u>	<u>70</u>	<u>75</u>	<u>80</u>	<u>80</u>	<u>305</u>

Summary of Funding by Program: Facilities and Equipment

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
F-1 Building Renovation Program						
General Cash Capital	5,933	2,605	3,096	1,614	1,656	14,904
General Debt	4,240	0	0	0	0	4,240
Library Cash Capital	350	20	34	0	30	434
Library Debt	0	2,029	3,371	0	320	5,720
Local Works Cash Capital	93	96	96	99	102	486
New York State	225	0	0	0	0	225
Private	25	0	0	0	0	25
Public Market Cash Capital	100	0	0	0	0	100
Refuse Cash Capital	140	144	147	152	157	740
War Memorial Cash Capita	105	0	0	0	0	105
Water Cash Capital	17	18	18	19	20	92
	<u>11,228</u>	<u>4,912</u>	<u>6,762</u>	<u>1,884</u>	<u>2,285</u>	<u>27,071</u>
F-11 City School Partnership						
General Cash Capital	1,000	0	913	1,245	1,436	4,594
	<u>1,000</u>	<u>0</u>	<u>913</u>	<u>1,245</u>	<u>1,436</u>	<u>4,594</u>
F-2 Hazardous Waste Remediation						
General Cash Capital	2,448	845	3,421	562	790	8,066
General Debt	1,550	1,900	900	900	900	6,150
	<u>3,998</u>	<u>2,745</u>	<u>4,321</u>	<u>1,462</u>	<u>1,690</u>	<u>14,216</u>
F-3 Information Technology Infrastructure						
General Cash Capital	1,131	704	402	492	555	3,284
	<u>1,131</u>	<u>704</u>	<u>402</u>	<u>492</u>	<u>555</u>	<u>3,284</u>

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
F-33 Information Technology Applications						
General Cash Capital	1,790	3,205	650	150	1,150	6,945
Water Cash Capital	51	48	63	63	63	288
	<u>1,841</u>	<u>3,253</u>	<u>713</u>	<u>213</u>	<u>1,213</u>	<u>7,233</u>
F-4 Office Equipment						
General Cash Capital	98	48	48	48	49	291
Local Works Cash Capital	4	4	4	4	5	21
Parking Cash Capital	2	2	2	2	2	10
Refuse Cash Capital	4	4	4	4	5	21
Water Cash Capital	12	12	12	12	13	61
	<u>120</u>	<u>70</u>	<u>70</u>	<u>70</u>	<u>74</u>	<u>404</u>
F-5 Duplicating Equipment						
General Cash Capital	24	32	65	24	35	180
	<u>24</u>	<u>32</u>	<u>65</u>	<u>24</u>	<u>35</u>	<u>180</u>
F-6 Small Equipment						
General Cash Capital	71	71	54	55	56	307
Local Works Cash Capital	17	17	17	17	18	86
Parking Cash Capital	20	20	20	20	20	100
Refuse Cash Capital	181	187	193	199	205	965
Water Cash Capital	45	47	47	48	48	235
	<u>334</u>	<u>342</u>	<u>331</u>	<u>339</u>	<u>347</u>	<u>1,693</u>
F-7 Motor Equipment						
General Cash Capital	1,361	1,684	1,371	1,562	1,448	7,426
Local Works Cash Capital	890	1,286	454	1,245	367	4,242
Parking Cash Capital	21	0	25	0	40	86
Refuse Cash Capital	419	2,800	2,767	245	512	6,743
Water Cash Capital	604	422	651	418	395	2,490
	<u>3,295</u>	<u>6,192</u>	<u>5,268</u>	<u>3,470</u>	<u>2,762</u>	<u>20,987</u>

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
F-8 Tree Maintenance						
General Cash Capital	630	652	665	680	700	3,327
	<u>630</u>	<u>652</u>	<u>665</u>	<u>680</u>	<u>700</u>	<u>3,327</u>

F-9 Upkeep of City Owned Property						
General Cash Capital	0	70	75	80	80	305
	<u>0</u>	<u>70</u>	<u>75</u>	<u>80</u>	<u>80</u>	<u>305</u>

FACILITIES AND EQUIPMENT TOTALS

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Total</u>
General Cash Capital	14,486	9,916	10,760	6,512	7,955	49,629
General Debt	5,790	1,900	900	900	900	10,390
Library Cash Capital	350	20	34	0	30	434
Library Debt	0	2,029	3,371	0	320	5,720
Local Works Cash Capital	1,004	1,403	571	1,365	492	4,835
New York State	225	0	0	0	0	225
Parking Cash Capital	43	22	47	22	62	196
Private	25	0	0	0	0	25
Public Market Cash Capital	100	0	0	0	0	100
Refuse Cash Capital	744	3,135	3,111	600	879	8,469
War Memorial Cash Capital	105	0	0	0	0	105
Water Cash Capital	729	547	791	560	539	3,166
	<u>23,601</u>	<u>18,972</u>	<u>19,585</u>	<u>9,959</u>	<u>11,177</u>	<u>83,294</u>

The Budget records personnel resources in a number of ways. First, individuals may be employed in either full time, part time, temporary, or seasonal capacities. A full time employee works a standard work week on a year round basis. The number of hours per week may vary depending on unit assignment and the nature of the job. Part time employees also work on a year round basis, but for less than the standard work week. Temporary employees work standard work weeks, but for a fixed period, usually not more than eighteen months. Seasonal employees work hours that are determined by the jobs to which they are assigned, usually for short periods, e.g., the Summer. While most of the City's personnel resources are allocated to full time positions, use of part time, temporary, and seasonal positions provides an efficient and flexible means of meeting peak work load requirements. These other than full time positions are aggregated in some Budget presentations.

Secondly, all full time positions are recorded in the Budget by job titles. In every unit with assigned personnel, a display indicates the job titles assigned to that unit and the number of full time positions authorized for each title. All job titles are assigned to pay brackets that represent the compensation range for the position. The salary and wage schedules at the back of this section present the range for each bracket.

Overtime, the practice of extending work beyond the regular work week hours, is also explicitly accounted for in the Budget. Carefully managed overtime provides a flexible extension of the City's experienced workforce.

Finally, the Budget accounts for a Vacancy Factor, the difference between the allocation actually required for personnel compensation and that which would be required if every position were filled at all times. Some number of positions are always unfilled at a given moment. Vacancy factors differ among units, based on the size of the unit and the turnover rates experienced by various elements of the work force.

Personnel resources are approximated in "Employee Years". Each full time position represents one Employee Year regardless of actual assigned hours, which vary. Part time, temporary, and seasonal positions are expressed as fractions of a full time Employee Year based on the numbers of hours to be worked in relation to the hours to be worked by a full time equivalent position or by salary averaging; fractions are to one decimal place, i.e., one-tenth of an Employee Year. Overtime and vacancy factors are similarly approximated.

The Employee Year allocations are approximated by adding that unit of measure for all full time, part time, temporary, seasonal, and overtime assistance and subtracting the vacancy allowance, as in the following example:

Employee Years	
Full Time Positions	21.0
Overtime	1.7
Part Time, Temporary, and Seasonal	2.3
LESS: Vacancy Allowance	<u>1.1</u>
	23.9

Some presentations in the Budget show the assignment of fractional full time positions (e.g., 1.5 full time positions) to reflect sharing of positions among various activities and the corresponding allocation of costs to each activity. This practice is common in the Department of Environmental Services, Bureau of Operations & Parks. Here workload requirements change throughout the year (e.g., from Leaf Collection in the Fall to Snow and Ice Control in the Winter) and is found elsewhere as well. Summing these partial assignments from two or more activities will result in an accounting of 100% of the full time employees, as in the following example:

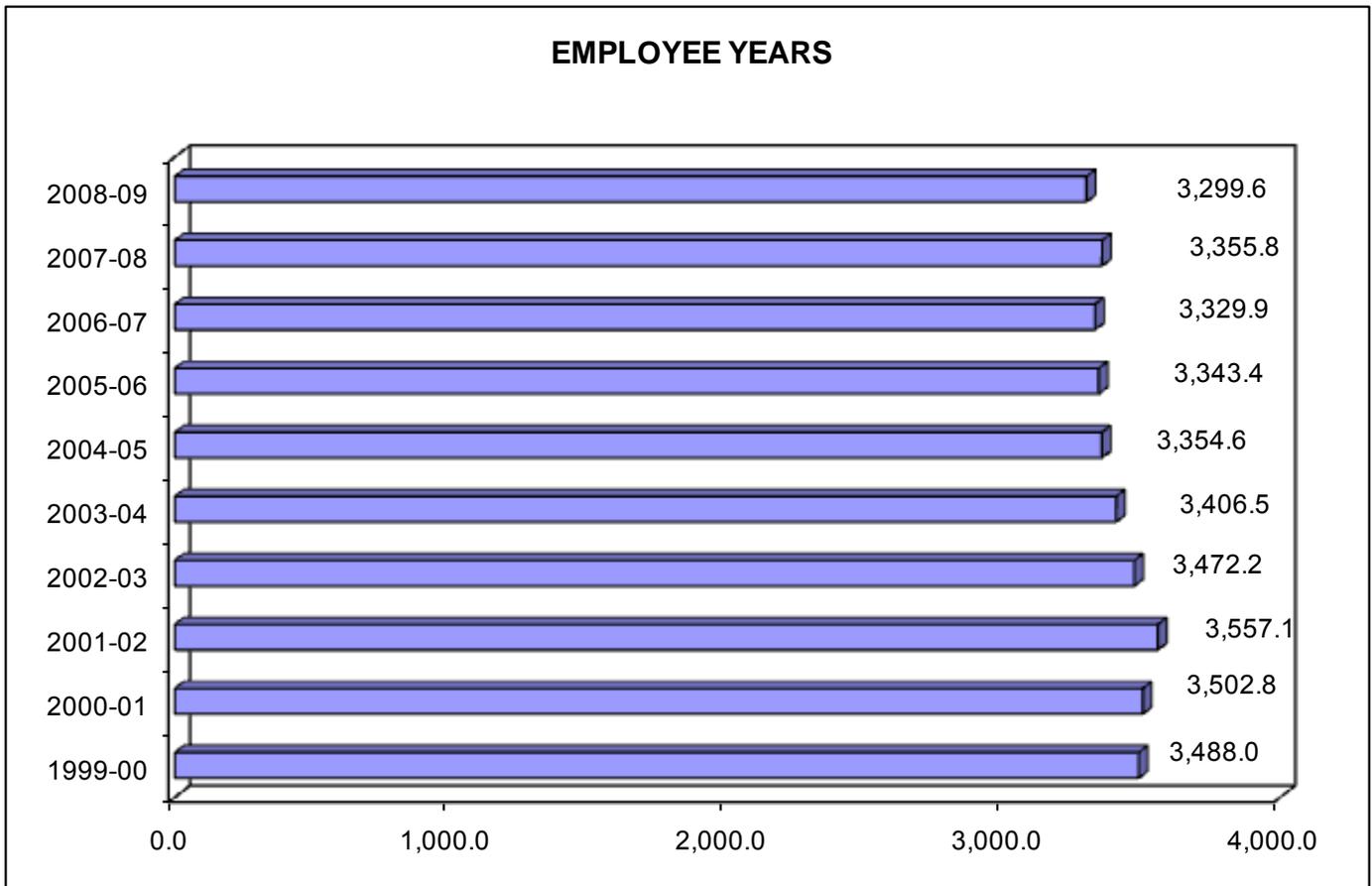
<u>Title</u>	<u>Activities</u>	
Crew Chief	Lots & Yards	1.2
	Work Orders	0.6
	Leaf Collection	0.3
	Snow & Ice Control	<u>0.9</u>
	Total Authorized	3.0

PERSONNEL SUMMARY
PERSONNEL RESOURCES

Total Employee Years	Budget <u>2005-06</u>	Budget <u>2006-07</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
Administration				
Mayor's Office	33.4	31.2	32.3	24.5
Neighborhood Service Centers	71.3	69.3	67.3	63.9
Office of Management & Budget	10.7	10.7	43.1	43.7
Human Resource Management	36.4	37.1	38.1	39.0
Communications	13.0	12.5	14.5	13.7
Law	<u>24.0</u>	<u>23.5</u>	<u>23.5</u>	<u>23.5</u>
	188.8	184.3	218.8	208.3
Information Technology	0.0	0.0	54.0	43.6
 Finance				
Director's Office	8.4	8.4	5.4	5.2
Accounting	18.0	18.0	17.6	17.6
Treasury	25.2	24.2	23.9	23.8
Assessment	19.0	19.0	20.4	18.7
Parking Violations & Adjudication	16.9	16.7	17.0	16.0
Purchasing	13.1	13.1	13.1	13.1
Information Systems	<u>38.2</u>	<u>39.2</u>	<u>0.0</u>	<u>0.0</u>
	138.8	138.6	97.4	94.4
 Community Development				
Commissioner	6.5	7.5	7.0	7.2
Neighborhood Initiatives	6.0	5.1	0.0	0.0
Buildings and Zoning	43.4	41.9	40.1	38.5
Housing & Project Development	38.0	38.0	37.6	35.1
Planning	<u>4.0</u>	<u>4.1</u>	<u>10.0</u>	<u>10.0</u>
	97.9	96.6	94.7	90.8
Economic Development	24.7	22.8	21.9	20.8
 Environmental Services				
Commissioner	69.0	62.5	14.8	14.0
Architecture & Engineering	66.0	67.7	67.8	66.5
Operations & Parks	440.6	459.6	508.4	503.5
Water & Lighting	<u>155.7</u>	<u>146.4</u>	<u>147.7</u>	<u>144.2</u>
	731.3	736.2	738.7	728.2
Emergency Communications	186.4	187.6	192.6	192.6
Police	909.1	923.8	984.1	989.5
Fire	565.5	562.5	554.2	537.9

**PERSONNEL SUMMARY
PERSONNEL RESOURCES**

Total Employee Years	Budget <u>2005-06</u>	Budget <u>2006-07</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
Library				
Central Library	133.4	128.6	129.0	125.4
Community Library	<u>44.9</u>	<u>44.3</u>	<u>43.9</u>	<u>44.3</u>
	178.3	172.9	172.9	169.7
Recreation & Youth Services				
Commissioner	13.0	16.3	14.4	21.3
Recreation	237.0	218.9	147.0	139.8
Special Services	28.6	26.3	27.7	25.7
Youth Services	<u>16.8</u>	<u>15.9</u>	<u>10.2</u>	<u>9.8</u>
	295.4	277.4	199.3	196.6
Total	3,343.4	3,329.9	3,355.8	3,299.6

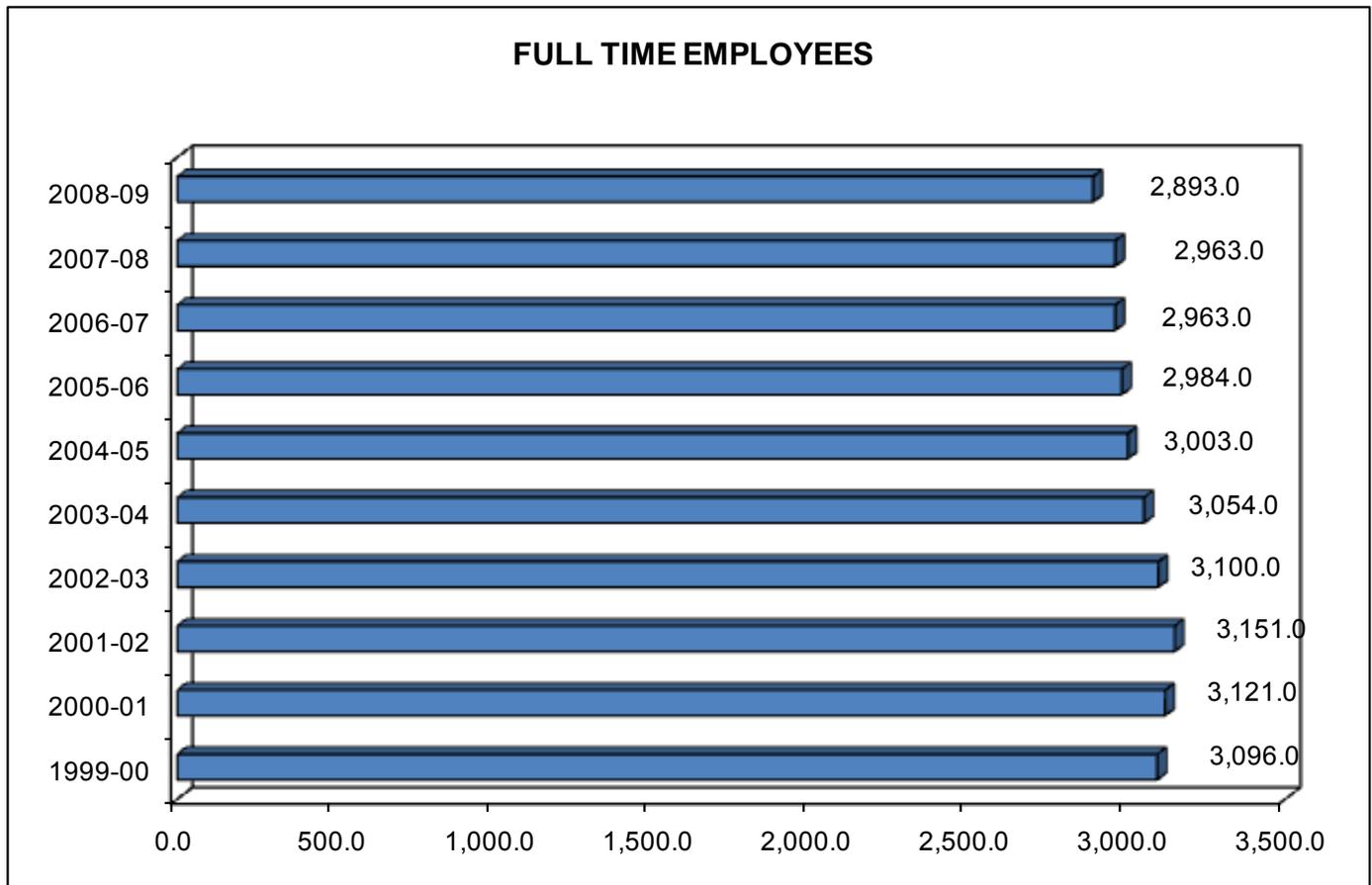


PERSONNEL SUMMARY
PERSONNEL RESOURCES

Total Full Time Positions	Budget <u>2005-06</u>	Budget <u>2006-07</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
City Council and Clerk	12.0	12.0	12.0	12.0
Administration				
Mayor's Office	32.0	29.0	30.0	24.0
Neighborhood Service Centers	67.0	65.0	62.0	58.0
Office of Management & Budget	10.5	10.5	37.5	35.5
Human Resource Management	34.0	35.0	36.0	36.0
Communications	12.0	11.0	13.0	13.0
Law	<u>23.0</u>	<u>23.0</u>	<u>23.0</u>	<u>23.0</u>
	178.5	173.5	201.5	189.5
Information Technology	0.0	0.0	54.0	41.0
Finance				
Director's Office	8.0	8.0	5.0	5.0
Accounting	18.0	18.0	17.0	17.0
Treasury	24.0	23.0	23.0	23.0
Assessment	17.0	17.0	17.0	16.0
Parking Violations & Adjudication	16.0	16.0	16.0	14.0
Purchasing	13.0	13.0	13.0	13.0
Information Systems	<u>38.0</u>	<u>39.0</u>	<u>0.0</u>	<u>0.0</u>
	134.0	134.0	91.0	88.0
Community Development				
Commissioner	6.0	7.0	6.5	7.0
Neighborhood Initiatives	6.0	5.0	0.0	0.0
Buildings and Zoning	41.0	41.5	39.5	38.0
Housing & Project Development	38.0	38.0	38.0	35.0
Planning	<u>4.0</u>	<u>4.0</u>	<u>10.0</u>	<u>10.0</u>
	95.0	95.5	94.0	90.0
Economic Development	24.0	22.5	21.0	20.0
Environmental Services				
Commissioner	59.0	57.0	13.0	12.0
Architecture & Engineering	67.0	67.0	67.0	66.0
Operations & Parks	373.0	388.5	424.0	417.0
Water	<u>143.0</u>	<u>134.0</u>	<u>136.0</u>	<u>133.0</u>
	642.0	646.5	640.0	628.0
Emergency Communications	164.0	164.0	164.0	164.0
Police	866.0	877.0	914.0	912.0
Fire	547.0	541.0	537.0	520.0

PERSONNEL SUMMARY
PERSONNEL RESOURCES

Total Full Time Positions	Budget <u>2005-06</u>	Budget <u>2006-07</u>	Budget <u>2007-08</u>	Budget <u>2008-09</u>
Library				
Central Library	106.0	102.0	102.0	102.0
Community Library	<u>27.0</u>	<u>27.0</u>	<u>25.0</u>	<u>23.0</u>
	133.0	129.0	127.0	125.0
Recreation & Youth Services				
Commissioner	12.2	15.2	13.5	19.5
Recreation	142.5	122.0	74.0	66.0
Special Services	17.8	16.8	12.3	11.3
Youth Services	<u>16.0</u>	<u>14.0</u>	<u>7.7</u>	<u>6.7</u>
	188.5	168.0	107.5	103.5
Total	2,984.0	2,963.0	2,963.0	2,893.0



PERSONNEL SUMMARY
EMPLOYEE BENEFITS

In addition to wage and salary compensation, employees are provided with various fringe benefits as provided by law, collective bargaining agreements, and administrative determination. The City's budgeting and accounting systems place the allocations for these benefits in a separate department for monitoring and control purposes. Details on these allocations are found in the Undistributed Expenses section of the Budget (Tab 13).

The following table distributes fringe benefits to appropriate units:

Employment Benefit Distribution

<u>Department</u>	<u>Amount</u>
City Council and Clerk	770,000
Administration	5,407,500
Law	897,300
Information Technology	1,447,800
Finance	2,372,200
Community Development	2,785,200
Economic Development	727,000
Environmental Services	18,399,100
Emergency Communications	4,646,400
Police	35,151,800
Fire	19,788,900
Library	2,715,500
Recreation & Youth Services.	3,253,800
	98,362,500

PERSONNEL SUMMARY
BARGAINING UNITS

Portions of the City's workforce are represented by the following labor organizations:

- American Federation of State, County and Municipal Employees, Local 1635 and 1635P, Full and Part Time Units
- Rochester Police Locust Club, Inc.
- International Association of Firefighters, Local 1071, Uniformed and Non-Uniformed Units
- International Union of Operating Engineers, Local 832-S
- Civil Service Employees Association, Rochester Public Library Part Time Employees Unit, Local 828

In accordance with collective bargaining agreements, employees in the following positions are granted full release time from their regularly scheduled work, with full pay and benefits to perform union duties. These positions and associated salary and benefits are reflected in the appropriate departmental and Undistributed Expenses budgets, and are presented here for informational purposes only.

	Salary plus Benefits	
	<u>2007-08</u>	<u>2008-09</u>
<u>AFSCME Local 1635</u>		
Administration – Neighborhood Service Centers		
• Neighborhood Conservation Officer	88,600	91,100
Department of Environmental Services		
• Environmental Services Operator - 6 Day	81,100	94,900
• Environmental Services Operator	81,100	85,000
Department of Recreation & Youth Services		
• Receptionist-Typist	63,100	65,100
 <u>Rochester Police Locust Club, Inc.</u>		
Police Department		
• Police Officer	108,500	115,900
• Police Officer	107,800	115,900
 <u>International Association of Firefighters, Local 1071</u>		
Fire Department		
• Captain	127,300	125,500
Total	657,500	693,400

PERSONNEL SUMMARY
BARGAINING UNITS

Effective Dates of Current or Most Recent Agreements

Labor Organization

Agreement Dates

AFSCME Local 1635 Full Time

July 1, 2005 to June 30, 2009

AFSCME Local 1635 Part Time

July 1, 2007 to June 30, 2011

Rochester Police Locust Club, Inc.

July 1, 2005 to June 30, 2008

International Association of Firefighters, Local 1071, Uniformed

July 1, 2003 to June 30, 2008

International Association of Firefighters, Local 1071, Non-Uniformed

July 1, 2005 to June 30, 2009

International Union of Operating Engineers, Local 832-S

July 1, 2006 to June 30, 2010

Civil Service Employees Association, Local 828, Rochester Public
Library Part Time Employees Unit

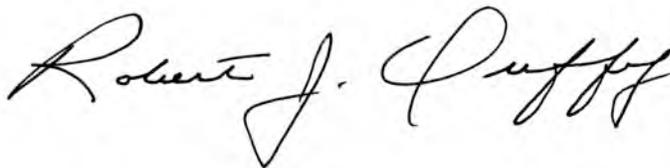
July 1, 2005 to June 30, 2009

PERSONNEL SUMMARY
SALARY SCHEDULES

18-9

July 1, 2008

By virtue of the authority vested in me by law, I, Robert J. Duffy, Mayor of the City of Rochester, New York, do hereby create, effective July 1, 2008, all positions set forth in this Budget to be in existence for the fiscal year 2008-09 at the salary and wage brackets indicated for said positions. The salary and wage bracket amounts shall be as set forth herein, except as modified by collective bargaining agreements or further directive of this office. All positions in existence prior to July 1, 2008, which are not set forth in this Budget shall be abolished effective July 1, 2008, except for positions otherwise prescribed by law.

A handwritten signature in black ink that reads "Robert J. Duffy". The signature is written in a cursive, flowing style.

Robert J. Duffy
Mayor

PERSONNEL SUMMARY
SALARY SCHEDULES

CITY OF ROCHESTER SALARY SCHEDULE

Non-Management Salaried Personnel
Effective July 1, 2008

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I
1	23,779	24,514	25,272	26,075	26,880	27,568	28,128	28,639	29,285
2	24,384	25,138	25,916	26,740	27,568	28,128	28,639	29,285	30,014
3	24,876	25,645	26,438	27,288	28,128	28,639	29,285	30,014	30,790
4	25,328	26,111	26,918	27,781	28,639	29,285	30,014	30,790	31,475
5	25,897	26,699	27,524	28,403	29,285	30,014	30,790	31,475	32,335
6	26,545	27,366	28,213	29,116	30,014	30,790	31,475	32,335	33,146
7	27,237	28,080	28,948	29,866	30,790	31,475	32,335	33,146	34,050
8	27,837	28,698	29,586	30,531	31,475	32,335	33,146	34,050	35,035
9	28,602	29,487	30,399	31,366	32,335	33,146	34,050	35,035	36,109
10	29,317	30,223	31,159	32,155	33,146	34,050	35,035	36,109	37,230
11	30,116	31,047	32,007	33,029	34,050	35,035	36,109	37,230	38,389
12	30,991	31,950	32,938	33,984	35,035	36,109	37,230	38,389	39,724
13	31,941	32,929	33,947	35,028	36,109	37,230	38,389	39,724	40,920
14	32,932	33,950	34,999	36,109	37,230	38,389	39,724	40,920	42,298
15	33,956	35,007	36,089	37,241	38,389	39,724	40,920	42,298	43,585
16	35,130	36,217	37,336	38,531	39,724	40,920	42,298	43,585	45,093
17	36,193	37,314	38,467	39,692	40,920	42,298	43,585	45,093	46,898
18	37,409	38,565	39,758	41,028	42,298	43,585	45,093	46,898	48,826
19	38,546	39,737	40,965	42,277	43,585	45,093	46,898	48,826	50,799
20	39,882	41,115	42,386	43,740	45,093	46,898	48,826	50,799	52,867
21	41,475	42,757	44,080	45,487	46,898	48,826	50,799	52,867	55,059
110	25,606	32,007	33,029	34,050	35,035	36,109	37,230	38,389	39,540
150	28,871	36,089	37,241	38,389	39,724	40,920	42,298	43,585	44,894
170	30,774	38,467	39,692	40,920	42,298	43,585	45,093	46,898	48,307
180	31,806	39,758	41,028	42,298	43,585	45,093	46,898	48,826	50,291
190	32,772	40,965	42,277	43,585	45,093	46,898	48,826	50,799	52,322
200	33,909	42,386	43,740	45,093	46,898	48,826	50,799	52,867	54,451

**PERSONNEL SUMMARY
SALARY SCHEDULES**

CITY OF ROCHESTER SALARY SCHEDULE

Weekly and Hourly Personnel
Effective July 1, 2008

Hourly Rates:

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I
40	13.78	14.20	14.64	15.15	15.60	15.94	16.30	16.75	17.19
41	14.23	14.68	15.13	15.60	16.07	16.44	17.05	17.23	17.86
42	14.76	15.22	15.69	16.21	16.76	17.19	17.58	18.19	18.64
51	12.03	12.40	12.78	13.13	13.51	13.79	14.04	14.24	14.50
52	12.20	12.58	12.97	13.39	13.79	14.04	14.24	14.50	14.84
53	12.37	12.75	13.14	13.59	14.04	14.24	14.50	14.84	15.17
54	12.61	13.00	13.40	13.81	14.24	14.50	14.84	15.17	15.51
55	12.82	13.21	13.63	14.09	14.50	14.84	15.17	15.51	15.87
56	13.11	13.51	13.93	14.46	14.84	15.17	15.51	15.87	16.14
57	13.42	13.83	14.26	14.75	15.17	15.51	15.87	16.14	16.75
58	13.70	14.12	14.55	15.04	15.51	15.87	16.14	16.75	17.05
59	14.03	14.47	14.91	15.36	15.87	16.14	16.75	17.05	17.55
60	14.28	14.72	15.17	15.66	16.14	16.75	17.05	17.55	17.94
61	14.75	15.21	15.68	16.20	16.75	17.05	17.55	17.94	18.56
62	15.09	15.55	16.04	16.50	17.05	17.55	17.94	18.56	19.06
63	15.50	15.99	16.48	17.05	17.55	17.94	18.56	19.06	19.61
64	15.89	16.39	16.89	17.45	17.94	18.56	19.06	19.61	20.19
65	16.44	16.94	17.46	18.00	18.56	19.06	19.61	20.19	20.80
66	13.24	13.65	14.08	14.49	14.94	15.87			

Daily Rates:

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
68	115.34	118.90	122.58					
69	139.35	143.65	148.10	157.54	166.97	176.43	181.67	186.92

PERSONNEL SUMMARY
SALARY SCHEDULES

CITY OF ROCHESTER SALARY SCHEDULE

Uniformed Police Personnel
Effective January 1, 2008

Bracket	Step 1	Step 2	Step 3	Step 4	Step 5	Step A	Step B
90	34,977	43,151	50,760	58,197	61,077	65,457	69,435
92			65,957	69,935			
94			74,585	79,082			
95			84,160	89,235			

Uniformed Fire Personnel
Effective July 1, 2007

Bracket	Entry	Step 1A	Step 1B	Step 2	Step 3	Step 4
80	34,428	38,452	42,474	49,965	57,285	60,121
82					65,596	68,839
84					74,173	77,842
85					83,697	87,838

Non-Uniformed Fire Personnel
Effective July 1, 2008

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
73	37,711	38,876	40,330	41,772	43,237	44,691	46,144	47,598	49,051	50,505
75	39,596	40,820	42,397	43,971	45,547	47,120	48,698	50,274	51,849	53,425
78	42,427	43,740	46,081	48,422	50,763	53,105	55,446	57,787	60,128	62,469

PERSONNEL SUMMARY
SALARY SCHEDULES

Fixed Salary Rates
Effective July 1, 2008 or as otherwise noted

Title	Amount
Elected and Appointed Officials	
President of the Council*	40,641
Council Member*	30,641
Mayor*	127,694
Deputy Mayor	120,000
Examining Board Members	
Examiner-Chair**	1,250
Examiner Plumber	1,250
Clerk to the Board	1,250
Examiner-Vice Chair**	1,250
Examiner-Secretary**	1,250
Examiner-Stationary	1,250
Examiner-Electrician	1,000

*These salaries are fixed by local legislation on a calendar year basis; amounts shown represent calendar 2008.

**These positions are not compensated if filled by a City or RG&E employee.

PERSONNEL SUMMARY
SALARY SCHEDULES

CSEA Library Part Time
Effective July 1, 2008

TITLE	Bracket	Step A	Step B	Step C	Step D	Step E	Step F
Administrative Assistant	N165	18.43	19.00	19.63	20.24	20.64	21.05
Bookmobile Operator	N095	15.01	15.47	15.97	16.47	16.80	17.14
Class 5 Truck Driver	N085	14.64	15.09	15.57	16.06	16.38	16.71
Cleaner Library	N015	12.47	12.86	13.27	13.70	13.96	14.23
Clerk II Library	N095	15.01	15.47	15.97	16.47	16.80	17.14
Clerk III with Typing Library	N075	14.29	14.73	15.19	15.67	15.99	16.30
Clerk Typist Library	N035	13.06	13.46	13.87	14.32	14.62	14.90
Graphic Assistant	N145	17.28	17.81	18.41	18.97	19.35	19.75
Librarian I	N165	18.43	19.00	19.63	20.24	20.64	21.05
Librarian II	N195	20.23	20.86	21.52	22.20	22.65	23.10
Library Assistant	N145	17.28	17.81	18.41	18.97	19.35	19.75
Maintenance Worker	N575	13.97	14.40	14.85	15.32	15.79	16.11
Retrieval Room Aide	N304	7.70	7.94	8.20	8.47	8.63	8.81
Security Guard Library	N015	12.47	12.86	13.27	13.70	13.96	14.23
Shipping Aide	N402	7.57	7.79	8.01	8.19	8.35	8.52
Sr. Retrieval Room Aide	N305	12.46	12.85	13.23	13.67	13.93	14.20
Stock Clerk P/T Library	N065	13.92	14.35	14.80	15.31	15.59	15.90
Youth Services Assistant	N075	14.29	14.73	15.19	15.67	15.99	16.30
Youth Services Coordinator	N145	17.28	17.81	18.41	18.97	19.35	19.75

AFSCME PART TIME
Effective July 1, 2008

TITLE	BRACKET	Step A	Step B	Step C	Step D	Step E
Administrative Analyst	N200	21.91	22.59	23.29	24.02	24.77
Animal Care Technician	P028	11.72	12.08	12.45	12.85	13.25
Auto Aide	P758	13.70	14.12	14.55	15.04	15.51
Cemetery Worker	P757	13.42	13.83	14.26	14.75	15.17
Cleaner	P701	11.43	11.79	12.15	12.55	12.93
Clerk II	N790	15.72	16.20	16.70	17.23	17.77
Clerk III with Typing	N770	14.97	15.43	15.90	16.42	16.92
Clerk Typist	N730	13.67	14.09	14.53	15.00	15.45
Code Enforcement Inspector	P761	14.75	15.21	15.68	16.20	16.75
Communications Aide	N716	19.30	19.90	20.51	21.18	21.83
Counseling Specialist	N718	20.55	21.19	21.85	22.56	23.24
Dispatcher I OEC	N715	13.88	17.35	17.91	18.46	19.54
Ground Equipment Operator	P756	12.48	12.85	13.24	13.77	14.24
Interdepartmental Messenger	N706	14.58	15.04	15.50	16.01	16.49
Neighborhood Conservation Officer	P721	19.94	20.55	21.19	21.87	22.56
Neighbor Conservation Officer Trainee	P718	17.98	18.54	19.12	19.72	20.34
Office Automation Specialist	N717	19.89	20.50	21.14	21.81	22.47
Parking Monitor	P710	14.10	14.53	14.98	15.46	15.93
Police Evidence Technician	N716	19.30	19.90	20.51	21.18	21.83
Principal Engineering Technician	N718	20.55	21.19	21.85	22.55	23.24
Project Assistant	N712	17.03	17.56	18.10	18.67	19.25
Property Conservation Inspector	P717	17.40	17.94	18.49	19.09	19.67
Receptionist Typist	N760	14.58	15.04	15.50	16.01	16.49
Secretary	N711	16.55	17.06	17.58	18.15	18.73
Security Guard	P752	12.20	12.58	12.97	13.39	13.78
Service Representative	N712	17.03	17.56	18.10	18.67	19.25
Victim Assistance Counselor	N714	18.10	18.65	19.23	19.85	20.46

PERSONNEL SUMMARY
SALARY SCHEDULES

Part time, Temporary, and Seasonal Personnel
Effective July 1, 2008

Bracket	Title	Step A	Step B	Step C	Step D	Step E	Step F
N160	Administrative Assistant	19.30	19.90	20.51	21.18	21.83	24.77
N130	Administrative Secretary	17.55	18.09	18.64	19.24	19.84	
N308	Architectural Intern Seas	11.94	13.35				
P462	Assistant Exam Supervisor	10.91					
P840	Assistant Pool Manager	12.73	13.15	13.49			
P459	Assistant Summer Program Coordinator	10.03					
P417	Assistant Supervisor of Markets	14.27	14.75	15.17			
P588	Auto Aide	13.70	14.12				
N316	Bingo Inspector	14.26					
P528	Building Maintenance Helper	12.20	12.58	12.97	13.39	13.79	
P365	Car Pool Coordinator	14.90					
P350	Clerical Aide	11.30					
N030	Clerk IV	13.67	14.09	14.53	15.00	15.45	
N030	Clerk Typist	13.67	14.09	14.53	15.00	15.45	
P618	Code Enforcement Inspector	14.75	15.21	15.68	16.20	16.75	
P456	College Junior Intern	7.90					
N140	Coordinator Duplicating and Supply	18.10	18.65	19.23	19.85	20.46	
P360	Crew Chief Seasonal	14.34					
P461	Day Camp Supervisor	11.65					
P648	Dispatcher	15.89	16.39	16.89	17.45	17.94	
N308	Engineering Intern Seas	11.94	13.35				
P358	Exam Proctor	8.40	8.96	9.53			
P460	Exam Supervisor	13.44					
N200	Executive Assistant	21.91	22.59	23.29	24.02	24.77	
P354	Firefighter Trainee	7.36	7.88	16.58			
P618	Forestry Worker	14.75	15.21	15.68	16.20	16.75	
N180	Graphic Designer	20.55	21.19	21.85	22.55	23.24	
P451	Grounds Worker	8.63					
N210	Human Resource Consultant II (C)/OC	22.78	23.49	24.22	25.00	25.96	
P456	Laborer	7.90					
P441	Lead Stage Hand	17.03					
N200	Legal Assistant Col/FC/Bankruptcy	21.91	22.59	23.29	24.02	24.77	
N160	Legislative Aide	19.30	19.90	20.51	21.18	21.83	
N070	Legislative Clerk	14.97	15.43	15.90	16.42	16.92	
P825	Lifeguard	8.99	9.33	9.73			
P835	Lifeguard Captain	11.65	11.99	12.40			

PERSONNEL SUMMARY
SALARY SCHEDULES

Part time, Temporary, and Seasonal Personnel
Effective July 1, 2008

Bracket	Title	Step A	Step B	Step C	Step D	Step E	Step F
P830	Lifeguard Lieutenant	10.32	10.66	11.07			
P608	Maintenance Mechanic	14.28	14.72	15.17			
P578	Maintenance Worker	13.42	13.83	14.26	14.75	15.17	
P418	Operations Worker	14.23	14.68	15.13	15.60	16.07	
P418	Parks Operations Worker	14.23	14.68	15.13	15.60	16.07	
N170	Payroll Technician	19.89	20.50	21.14	21.81	22.47	
P449	Playground Supervisor	9.33					
P457	Pool Attendant	9.90					
P128	Project Assistant	14.90	15.36				
P447	Public Safety Aide	8.83					
P815	Recreation Assistant	8.31	8.60	8.86			
P820	Recreation Clerical Aide	8.10	8.32	8.59			
N300	Recreation Leader OC	15.72	16.20	16.70	17.23	17.77	
P448	Rink Aide	7.99					
P446	Rink Manager	11.75					
P459	School Traffic Officer	10.03					
P458	School Traffic Officer II	11.67					
N110	Secretary OC	16.55	17.06	17.58	18.15	18.73	
N180	Secretary to Commissioner OC	20.55	21.19	21.85	22.55	23.24	
N180	Secretary to Deputy Mayor OC	20.55	21.19	21.85	22.55	23.24	
N100	Service Representative	16.11	16.60	17.12	17.66	18.21	
N180	Sr Field Auditor	20.55	21.19	21.85	22.55	23.24	
D065	Sr Maintenance Mechanic/Mason	16.44	16.94	17.46	18.00	18.56	19.06
D062	Sr Operations Worker	15.09	15.55	16.04	16.50	17.05	17.55
N200	Sr Personnel Analyst	21.91	22.59	23.29	24.02	24.77	
P364	Sr. Rigger	28.57					
P440	Sr. Stagehand	14.14					
P454	Summer Program Clerk	9.47					
P338	Summer Program Coordinator	16.84					
P359	Vending Inspector	13.38					
P598	Water Maintenance Worker	14.03	14.47	14.91			
P453	Watershed Quality Aide	9.14	10.18				
N180	Youth Intervention Specialist	20.55	21.19	21.85	22.55	23.24	
N400	Youth Worker	7.36					

2008-09 CHILDREN'S FUNDING

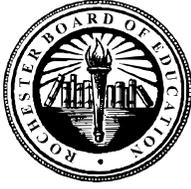
DEPARTMENT	PROGRAM	AGENCY	AMOUNT
NEW INITIATIVES:			
Communications:	Program support	to be determined	\$ 27,700
Library:	Safe to be Smart Program	In house	42,900
	Literacy program expanded	In house	24,000
Mayor's Office:	Manager of Employment Opportunities - youth portion	In house	44,400
Police Department:	Truancy Program	In house	52,900
Recreation and Youth Services:	PRIME Initiative	In house	50,600
	Employment Program	to be determined	50,000
CONTINUING INITIATIVES:			
City School District:	K - 12	In house	119,100,000
Environmental Services:	Parks Operations	In house	2,280,300
Fire Department:	East High Fire Trainee Program	City School District	293,000
	Risk Watch	In house	78,700
	Summer of Opportunity Program	In house	5,000
Library:	Library Programs	In house	10,938,400
	Literacy program	Community Branches	180,600
Mayor's Office:	Literacy program	In house	94,000
Neighborhood Service Centers:	Lead Paint Initiative	In house	769,700
Pathways to Peace:	Administration	In house	465,500
Police Department:	School Crossing Guards	In house	651,500
	School Resource Officers	In house	1,349,200
	Summer of Opportunity Program	In house	2,500
Recreation and Youth Services:	Adolescent Pregnancy Prevention (APPS)	Charles Settlement House	50,133
	Adolescent Pregnancy Prevention (APPS)	Junior Achievement	3,400
	Adolescent Pregnancy Prevention (APPS)	Society for the Protection & Care of Children	95,000
	Adolescent Pregnancy Prevention (APPS)	Baden Street/Metro Council for Teen Potential	50,000

CHILDREN'S FUNDING

DEPARTMENT	PROGRAM	AGENCY	AMOUNT
Recreation and Youth Services (cont.):	Adolescent Pregnancy Prevention (APPS)	Puerto Rican Youth Development	21,267
	Adolescent Pregnancy Prevention (APPS)	YWCA of Rochester & Monroe County	70,000
	Adolescent Pregnancy Prevention (APPS)	In house	87,596
	Baden St. - Project Odyssey	In house	7,500
	Baden St.- Project BASE	In house	17,000
	Biz Kids	In house	13,400
	Curfew Program	Hillside Family of Agencies	247,000
	Elite Basketball Program (CDBG)	to be determined	10,000
	Emergency Shelter Grant	various	425,305
	Family Talk (CDBG)	to be determined	10,000
	Hillside Work Scholarship Connection	Hillside Family of Agencies	1,000,000
	Job Creation/Youth Development (CDBG)	Various	92,139
	Jr. Rec Leaders	In house	23,900
	Leaders Institute - School #44 (CDBG)	Young Audiences	18,000
	Neighborhood Aquatics Plan (CDBG)	In house	160,000
	Neighborhood Clean Up	to be determined	100,000
	Neighborhood Recreation Facilities (CDBG)	In house	335,000
	Recreation Administration	In house	739,700
	Recreation Programs	In house	6,007,200
	Sisters Together Achieve Results (CDBG)	to be determined	10,000
	Society for the Protection & Care of Children (SPCC)	In house	25,700
	Substance Abuse Program	In house	100,000
	Summer Food Program	Rochester City School District	408,700
	Summer of Opportunity	In house	207,600
	Summer of Opportunity/CCC Program	In house	61,400
	Summer of Opportunity/N.Y.S. funding	In house	288,000
	Summer of Opportunity/TOPS Program	In house	35,800
Truancy Program	In house	120,000	

CHILDREN'S FUNDING

DEPARTMENT	PROGRAM	AGENCY	AMOUNT
Recreation and Youth Services (cont.):	Young Father's Program (CDBG)	to be determined	34,200
	Young Mother's Program (CDBG)	YWCA of Rochester & Monroe County	36,000
	Youth Bureau contract with Monroe County	In house	94,300
	Youth Training Academy (CDBG)	In house	55,700
		GRAND TOTAL	\$147,561,840



Rochester Board of Education

131 West Broad Street
Rochester, New York 14614

Board of Education

May 9, 2008

President

Malik Evans

The Honorable Robert J. Duffy

Mayor, City of Rochester

Vice President

Van Henri White

City Hall

30 Church Street

Rochester, New York 14614

Members

Thomas Brennan

Melisa Campos

Cynthia Elliott

Willa Powell

Allen Williams

Dear Mayor Duffy:

On May 9, 2008, the Rochester Board of Education adopted a budget of \$682,753,545 for the Rochester City School District for school year 2008-2009. This represents an increase of 4.7% over the final, amended budget for 2007-2008.

Three core values drive the programs and strategies in our budget:

- **Achievement** – Improving student achievement through a laser-like focus on teaching and learning
- **Equity** – Equitable distribution of resources based on the needs of schools and students.
- **Accountability** – Use of data to ensure that we hold adults accountable for the success of all students.

*Superintendent
of Schools*

Jean-Claude Brizard

We must have these three fundamental elements in place to ensure we are serving our students to the best of our ability. Our goal: Ensuring that every child in Rochester has access to **world-class content** taught by **world-class teachers** in schools led by **world-class leaders**.

Aligning Resources with Needs

Based on the 30- to 60-day entry plan presented by the Superintendent to the Board of Education, we developed strategies for moving the District forward. Our budget was then created to align our resources with that strategic direction. Our philosophy was to first determine the needs of our students, then to align our fiscal and human resources to meet those needs.

The District is always fiscally prudent in developing its budget. This year, we took particular care in this area given the precarious state of the New York State economy. We know that what happens on Wall Street affects the entire state, including our city and school district. Realizing this uncertainty, we remain fiscally conservative in our spending.

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A Sense of Urgency

The District has embarked on a new strategy for transforming its schools. We are building on the successful work implemented to date and creating a sense of urgency for improving student achievement across the District.

The following are among the key strategies and reform efforts supported in this budget.

Streamlining the central organization. We have set a goal of reducing central office staffing by at least 100 positions, approximately 20%. To date we have realized a savings of \$2.7 million through a reduction of nearly 32 positions. The purpose is to create a leaner, more efficient organization with a singular focus on providing service to schools.

School Safety. Providing a safe learning environment is crucial to ensuring our students can learn and our teachers can teach. In addition to supporting school leaders in creating safe-school cultures, we are adding 28 school sentries (an increase of more than 25%) and establishing two Mobile Task Forces to respond immediately to schools with urgent needs.

Strengthening Parent and Community Services. We are establishing a Department of Strategic Partnerships to identify systemic needs and leverage funding from private sources to support initiatives that promote teaching and learning. A new Youth & Family Services division will oversee all parent engagement, student placement, guidance, adult education, and social services functions.

Dream Schools. We are providing concentrated resources to six low-performing schools to support and sustain improvement. These “Dream Schools” are School No. 8, School No. 45, International Finance Career High School at Franklin, Global Media Arts High School at Franklin, Jefferson High School, and Wilson Foundation Academy. A cadre of school leadership teams will conduct the transformation process in each of the targeted schools.

Early Childhood Education. A new Pre-K Summer Transition program will prepare children who have not attended pre-K for entry into kindergarten. We are also creating pre-K programs for 3-year-olds at School No. 6 and the Franklin Montessori School to provide an educational foundation for our earliest learners.

Elementary Education. We will continue our successful community partnerships, including those with EnCompass and Quad A, which have demonstrated results in improving student performance. We will continue to fund extended-day programs in grades K-6 and expand our Major Achievement Program to offer accelerated instruction to more students.

High School Transition Program. This will focus on preparing sixth-grade students to make a successful transition to seventh grade and the rigor of high school. Elements include advocates for individual students, a proactive guidance system, parent participation, and a program of study that will build a solid academic foundation for the future. Extended-day programs will provide continuous academic support for all students in grades 7-12.

School Library Support. In addition to the per-pupil allocation required by law, an additional \$250,000 has been budgeted to bolster our school libraries whose collections are on average 15-20 years old. Our library allocation now significantly surpasses that required by law (\$15.00/student vs. \$6.25/student). This allows us to begin addressing the resource needs of our libraries to meet the research and recreational reading needs of our diverse student population.

Web-based Student Management System. This will provide staff with the necessary tools to manage student data effectively and support students' graduation eligibility as defined by the No Child Left Behind act. Individual student performance will be monitored over four years to determine where support is needed to ensure students meet graduation requirements.

Young Adult Evening High School. This evening academic program will meet the needs of high school students school who may be considering dropping out. It will serve students at least 17 years of age and will include a job-readiness component.

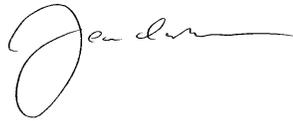
GED Plus program. This citywide program will serve students ages 17-21. In addition to helping them obtain their GED, the "plus" component will include community-based support, skill attainment, and job preparation.

These and other elements of our budget represent an ambitious step forward in bringing improvement to Rochester's public schools. Through our focus on early childhood, continued support in the elementary grades, secondary school reform, parent and community partnerships, and organizational effectiveness, we are confident we will make significant progress toward ensuring every student receives a world-class education and is post-secondary ready.

Sincerely,



Malik Evans
President, Board of Education



Jean-Claude Brizard
Superintendent of Schools

xc: Rochester Board of Education
Rochester City Council

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Rochester City School District

Board of Education

Special Meeting: May 8, 2008

President
Malik Evans

Resolution No 2007-08: 659
By Member of the Board Powell

Vice President
Van Henri White

Resolved, That the Board of Education of the Rochester City School District hereby approves and adopts the budget estimates for the 2008-09 fiscal year as follows:

Members
Thomas Brennan
Melisza Campos
Cynthia Elliott
Willa Powell
Allen Williams

General Fund Revenues:

\$	442,054,730	New York State
\$	3,600,000	Medicaid
\$	119,100,000	City of Rochester
\$	9,620,931	Local
\$	<u>5,733,807</u>	Appropriated Fund Balance
\$	580,109,468	Total

General Fund Expenses:

\$	541,593,588	Current Operating Expense
\$	12,148,602	Capital Expenses
\$	<u>26,367,278</u>	Debt Service
\$	580,109,468	Total

Superintendent of Schools
Jean-Claude Brizard

Special Aid Fund Revenues:

\$ 87,679,786

Special Aid Fund Expenses:

\$ 87,679,786

School Food Service Fund Revenues:

\$ 14,964,291

School Food Service Fund Expenses:

\$ 14,964,291

Grand Total: \$682,753,545

Seconded by Member of the Board White

Roll-Call Vote:

Commissioner Campos	Yes
Commissioner Elliott	No
Commissioner White	Yes
Commissioner Powell	Yes
Commissioner Williams	Yes
President Evans	Yes

Adopted 5-1 with Commissioner Brennan absent and Commissioner Elliott dissenting

ATTEST

Linda Dunsmoor
Clerk of the Board

**CERTIFIED COPY
BOARD CLERK'S OFFICE
BOARD OF EDUCATION
ROCHESTER, NY 14614**

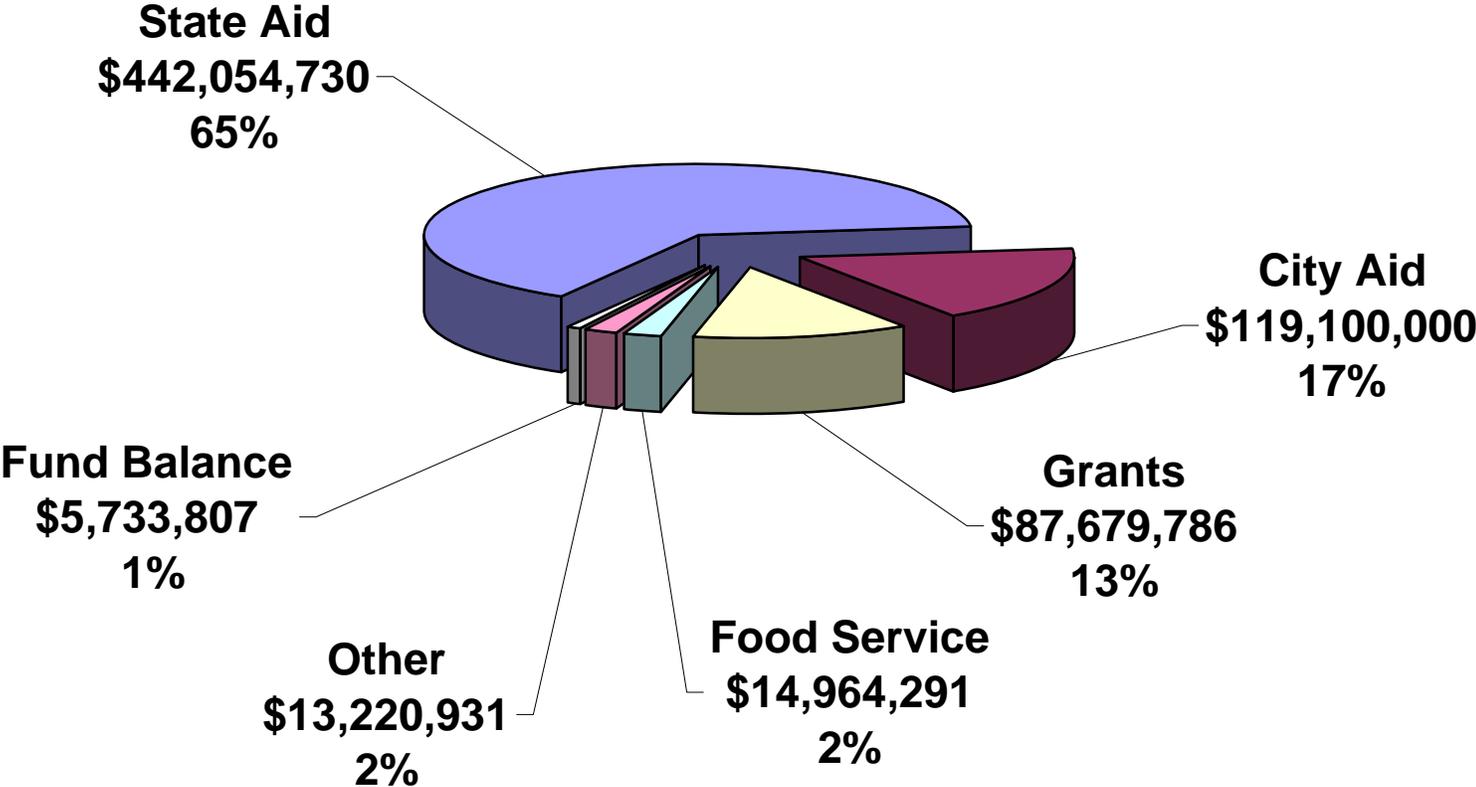
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Revenue Summary & Analysis

2008-09 Budget

Revenue Summary - All Funds

\$682,753,545



Revenue Summary & Analysis 2008-09 Budget

REVENUES

The proposed 2008-2009 Revenue budget is \$682.8M. This is made up of \$442.1M in New York State Aid, \$119.1M in City of Rochester Aid, \$87.7M in Grants, \$28.2M in Other Revenue and the use of \$5.7M of Fund Balance.

The 2008-2009 New York State Aid revenue projection of \$442.1M utilizes the adopted New York State budget as its basis. This represents a \$40.9M or 10.2% increase in this category. New York State Aid has three major components: Recurring Aid, Building Aid and State Aid Adjustments. The District projects Recurring State Aid of \$421.5M which is an increase of \$34.6M, while Building Aid is projected at \$19.7M which represents an increase of \$5.0M. The District also projects Other State Aid and State Aid Adjustments of \$0.9M. Revenue from the State accounts for 64.8% of the total revenue budget.

City of Rochester Aid is projected to remain unchanged from the 2007-08 level of funding of \$119.1M. Revenue from the City accounts for 17.4% of the total revenue budget.

State, Federal and local grants are projected to be \$87.7M. This represents a decrease of \$9.2M from \$96.9M in 2007-2008. The loss of \$7.8M in Federal grants is due almost entirely to reductions in the Reading First Grant and the end of the Districts In Corrective Action (DICA) Audit Grant. State Grant funding shows a decrease of \$1.2M due to reductions in the Universal Pre-Kindergarten Grant and the end of the Schools on Safety Grant, while Local Grant funding is projected to experience a slight reduction of \$0.3M. Grant revenue accounts for 12.8% of the total revenue budget.

Other Revenue, which includes Federal Medicaid, Local and Lunch Fund, is projected at \$28.2M, a decrease of \$0.5M from 2007-2008. The decrease is due largely to reductions in Interest Earnings resulting from lower investment rates. Other Revenue accounts for 4.1% of the total revenue budget.

Finally, the District will utilize \$5.7M of Fund Balance appropriations, which is made up of \$3.6M of Unreserved Fund Balance and \$2.1M of Designated Reserves. The \$3.6M appropriation will utilize unencumbered balances from previous years' surpluses, while the \$2.1M appropriation will be taken from a Designated Prior Year Adjustment reserve.

Unlike suburban and small city school Districts, Rochester and the other Big 4 Districts are fiscally dependent school Districts. As such, the District cannot raise property taxes to finance operations, and is dependent on New York State Aid, City of Rochester Aid and Grant funding to support its educational programs.

Revenue Summary & Analysis 2008-09 Budget

REVENUE SUMMARY

Revenue Category	2006-07 Actual	2007-08 Amended Budget	2008-09 Proposed Budget	\$ Variance Fav/(Unfav)
GENERAL FUND				
>>>> STATE <<<<<				
Foundation Aid (Comprehensive Operating Aid)	260,969,145	320,835,447	349,177,769	28,342,322
Special Services Aid	7,783,469	6,692,278	10,915,708	4,223,430
Special Education - Public High Cost Aid	3,124,318	2,939,410	2,832,695	(106,715)
Special Education - Private Excess Cost Aid	8,621,694	8,822,701	8,969,323	146,622
Transportation Aid	37,631,664	42,371,866	44,196,477	1,824,611
Computer Hardware Aid	583,340	769,747	790,682	20,935
Textbook Aid	2,299,449	2,002,883	2,252,819	249,936
Software Aid	593,253	559,249	565,824	6,575
Library Aid	237,618	233,331	236,075	2,744
Charter School Transitional Aid	-	1,704,604	1,534,668	(169,936)
Subtotal - Recurring State Aid	321,843,950	386,931,516	421,472,040	34,540,524
>>>> Building Aid <<<<<				
Building Aid	15,888,713	14,666,088	19,680,011	5,013,923
Subtotal - Building Aid	15,888,713	14,666,088	19,680,011	5,013,923
>>>> State - Other State Revenues <<<<<				
After School Program Aid	-	1,125,000	1,000,000	(125,000)
Subtotal - Other State Revenues	-	1,125,000	1,000,000	(125,000)
>>>> State Aid Adjustments <<<<<				
Prior Year Aid Advance - Bond Bank	1,479,000	1,479,000	1,479,000	-
Prior Year Aid - \$20M Spin Up Loan Payment	(667,000)	(667,000)	(667,000)	-
Prior Year Aid - 1999-00 Excess Cost Aid Ad	703,639	703,639	-	(703,639)
Local Share Deduction for Certain Students	(814,870)	(941,067)	(909,321)	31,746
Prior Year Aid Adjustment - EPE	-	(2,128,941)	-	2,128,941
Subtotal - Prior Year State Aid Adjustments	700,769	(1,554,369)	(97,321)	1,457,048
Total - New York State Revenue	338,433,432	401,168,235	442,054,730	40,886,495
>>>> CITY <<<<<				
City of Rochester Aid	119,100,000	119,100,000	119,100,000	-
Total - City	119,100,000	119,100,000	119,100,000	-
>>>> Other Revenue Sources <<<<<				
Federal - Medicaid	6,477,963	3,600,000	3,600,000	-
Subtotal - Other Revenue Sources	6,477,963	3,600,000	3,600,000	-
>>>> Local - Other <<<<<				
Indirect Costs	2,594,188	2,014,665	2,039,231	24,566
Nonresident Tuition	968,524	950,000	950,000	-
Health Services Revenue	812,951	825,000	825,000	-
Rental and Use of Buildings	101,117	150,000	150,000	-
Sale of Obsolete Equipment	15,474	50,000	25,000	(25,000)
Prior Years Refunds	2,553,291	2,150,000	2,336,700	186,700
Student and Other Fees	43,773	58,000	75,000	17,000
Earnings - Capital Fund Investments	773,807	625,000	525,000	(100,000)
Earnings - General Fund Investments	3,595,912	3,150,000	2,650,000	(500,000)
Miscellaneous Revenue	27,326	42,000	45,000	3,000
Total - Local Other	11,486,363	10,014,665	9,620,931	(393,734)
Appropriated Fund Balance for General Fund	-	6,042,001	5,733,807	(308,194)
Total - GENERAL FUND Revenue	475,497,758	539,924,901	580,109,468	40,184,567

Revenue Summary & Analysis 2008-09 Budget

REVENUE SUMMARY

Revenue Category	2006-07 Actual	2007-08 Amended Budget	2008-09 Proposed Budget	\$ Variance Fav/(Unfav)
GRANT & SPECIAL AID FUNDS				
>>>> State Sources <<<<<				
Universal Pre-Kindergarten	9,103,336	10,557,501	9,922,602	(634,899)
Teacher Support Aid	1,086,037	-	-	-
Improving Pupil Performance	7,262,633	-	-	-
Categorical Reading	5,652,498	-	-	-
Magnet Schools	11,201,819	-	-	-
Other State Source Grants	23,122,704	20,162,296	19,636,359	(525,937)
Total - State Grant Sources	57,429,027	30,719,797	29,558,961	(1,160,836)
>>>> Federal Sources <<<<<				
Federal-Recurring	43,053,251	46,496,128	46,759,518	263,390
Federal-Competitive	10,438,254	12,494,823	4,632,521	(7,862,302)
Federal-Roll-over	-	3,799,727	3,632,336	(167,391)
Total - Federal Sources	53,491,505	62,790,678	55,024,375	(7,766,303)
>>>> Local Sources <<<<<				
	3,466,445	3,390,539	3,096,450	(294,089)
Total - GRANT & SPECIAL AID FUND Revenue	114,386,977	96,901,014	87,679,786	(9,221,228)
SCHOOL FOOD SERVICE FUND				
NYS Free & Reduced Price Reimbursement	514,345	588,150	568,150	(20,000)
Federal Free & Reduced Price Reimbursement	11,092,769	12,062,500	12,017,500	(45,000)
Federal Surplus Food Revenue	883,363	600,000	600,000	-
Summer Food Service Revenue	356,501	320,000	320,000	-
Other Cafeteria Sales	1,007,140	1,486,956	1,458,641	(28,315)
Appropriation from Food Service Fund Balance	-	-	-	-
Total - SCHOOL FOOD SERVICE FUND Revenue	13,854,118	15,057,606	14,964,291	(93,315)
GRAND TOTAL REVENUE - ALL FUNDS	603,738,853	651,883,521	682,753,545	30,870,024

Revenue Summary & Analysis 2008-09 Budget

Explanation of Revenue Sources

STATE AID TO EDUCATION

General Fund State Aid shown below is based on the adopted 2008-09 New York State Budget.

FOUNDATION AID **\$349,177,769**

Foundation Aid is unrestricted aid to support the District's general operations such as salaries, benefits, utilities and other operating costs. Beginning in 2007-08, NYS combined a number of separate aid categories into Foundation Aid. These aid categories included: Public Excess Cost, Sound Basic Education, Extraordinary Needs, Limited English Proficiency and several categorical grants.

SPECIAL SERVICES AID **\$10,915,708**

This aid supports certain occupational, marketing and business programs, in grades 10-12 and for approved data processing expenses pursuant to Regulations of the Commissioner.

SPECIAL EDUCATION – PUBLIC HIGH COST AID **\$2,832,695**

Public High Cost Aid is provided for students with disabilities placed in a special education program by the Committee on Special Education (CSE) in public settings in the Rochester City School District and at BOCES. This aid is based upon approved costs, attendance and level of service.

SPECIAL EDUCATION – PRIVATE EXCESS COST AID **\$8,969,323**

Excess Cost Aid is provided for students with disabilities placed in a special education program by the Committee on Special Education (CSE) in private settings such as St. Joseph's Villa and Crestwood Children's Center. This aid is based upon approved costs, attendance and level of service.

TRANSPORTATION AID **\$44,196,477**

This aid provides up to 90% of the District's approved transportation expenses. Non-allowable expenses include: the transportation of non-handicapped pupils who live 1 1/2 miles or less from the school attended, and transportation for extra activities such as field trips, athletic trips, etc.

HARDWARE AND TECHNOLOGY AID **\$790,682**

Computer Hardware and Technology Equipment Aid provides funding for the purchase and lease of micro and/or mini computer equipment; technology equipment; repair of equipment for instructional purposes; and training and staff development for instructional purposes.

SOFTWARE, TEXTBOOK AID AND LIBRARY MATERIALS **\$3,054,718**

This aid provides funding for the purchase of computer software, textbooks and library material. The amount of aid is based on a per-pupil dollar amount.

CHARTER SCHOOL TRANSITIONAL AID **\$1,534,668**

This aid partially offsets the cost of tuition that the District must provide for students attending Charter Schools.

Revenue Summary & Analysis 2008-09 Budget

BUILDING AID **\$19,680,011**

This aid supports expenses associated with the construction of new buildings, additions, and alterations or modifications of existing buildings. Building aid is provided for projects which have received prior approval from the State Education Department.

AFTER SCHOOL PROGRAM AID **\$1,000,000**

This aid funds Extended Day and After School programs.

STATE AID ADJUSTMENTS **(\$97,321)**

This category represents adjustments for prior year aid monies owed to the District, contingency for prior year aid claims owed to the State and revenue to offset the District's debt service under the State's Prior Year Claims Financing Program. This category also contains aid deductions for certain resident student placements, including incarcerated youth detention centers, intermediate residential treatment programs, and State supported schools for the Blind and Deaf. The State assumes 100% of the tuition costs for these placements.

GRAND TOTAL STATE **\$442,054,730**

REVENUES FROM CITY **\$119,100,000**

The City of Rochester funding includes the State funded STAR program.

OTHER REVENUE

MEDICAID REVENUE **\$3,600,000**

The District receives partial reimbursement under Medicaid for support services provided to Medicaid eligible students with disabilities. The District receives 25% of the approved billable amount per service. The State recoups 75% of all federal Medicaid monies received by the District.

OTHER LOCAL REVENUES

INDIRECT COSTS **\$2,039,231**

Many grant-funded programs provide revenue to offset overhead costs, which the District incurs in the operation of grants. Overhead costs include supervision, accounting costs, etc.

NON-RESIDENT TUITION FROM OTHER DISTRICTS **\$950,000**

The District provides tutoring and other education services to non-resident students on a tuition/fee basis. The largest portion of these revenues is for tutoring services provided to non-resident students at several agencies in the area.

HEALTH SERVICES REVENUE **\$825,000**

The District provides health services to non-resident students attending private/parochial schools located within the district boundaries per NYS regulations. The District bills these costs back to the student's home districts.

Revenue Summary & Analysis 2008-09 Budget

RENTAL AND USE OF BUILDINGS **\$150,000**

This represents the fees charged to various groups for the use of buildings in accordance with District policy.

SALES OF OBSOLETE EQUIPMENT **\$25,000**

This is revenue from sales of obsolete equipment and vehicles, in accordance with District policy.

PRIOR YEARS REFUNDS **\$2,336,700**

This revenue is derived from several sources including federal E-Rate monies, BOCES refunds and refunds of prior year expense from vendors.

STUDENT AND OTHER FEES **\$75,000**

This revenue is earned through fees charged for Adult Education, rental of musical instruments and other miscellaneous fees.

EARNINGS - CAPITAL FUND INVESTMENTS **\$525,000**

This revenue is earned primarily through two sources: Interest earned on authorized capital funds, which have not yet been expended, and any unused capital fund authorizations.

EARNINGS - GENERAL FUND INVESTMENTS **\$2,650,000**

This revenue from investments is earned by the District's cash management program.

PREMIUM – RAN **\$0**

This represents the premium associated with the issuance of a Revenue Anticipation Note (RAN). The District does not anticipate issuing a RAN in 2008-09.

MISCELLANEOUS REVENUE **\$45,000**

This represents revenues that do not fit in any other categories and are non-recurring.

TOTAL LOCAL REVENUES **\$9,620,931**

APPROPRIATIONS FROM FUND BALANCE **\$5,733,807**

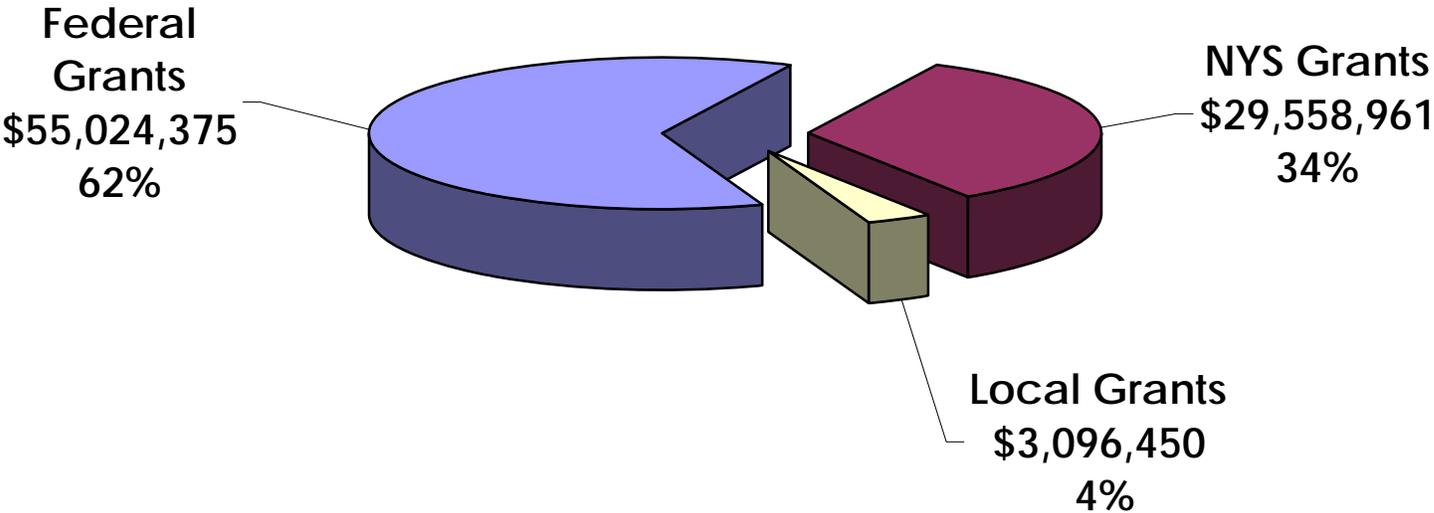
An Appropriation from Fund Balance represents the use of accumulated financial surplus that resulted from prior years' activity.

TOTAL GENERAL FUND REVENUE **\$580,109,468**

Grant Revenue Summary

2008-09 Budget

Grant Funds
\$87,679,786



Revenue Summary & Analysis 2008-09 Budget

Grant Revenue

Grant Title	2007-08 Amended	2008-2009 Budget	\$ Change Fav/(Unfav)
>>>>STATE SOURCES<<<<<			
ARSIP-APPRENTICESHIP TRAINING	84,254	81,500	(2,754)
CATEGORICAL READING	0	0	0
CHILD ABDUCTION PREVENTION	9,999	0	(9,999)
EMPLOYMENT PREPARATION EDUCATION	2,500,000	2,679,438	179,438
EXTENDED SCHOOL DAY/SCHOOL VIO	739,865	739,865	0
FAMILIES NATURALIZATION (FANS)	14,333	12,000	(2,333)
IMPROVING PUPIL PERFORMANCE	0	0	0
INCARCERATED YOUTH	1,877,800	2,000,087	122,287
LEARNING TECHNOLOGY	299,826	299,826	0
LIBRARY AUTOMATION ROLLOVER	3,386	0	(3,386)
LIBRARY SYSTEMS ROLLOVER	4,288	0	(4,288)
MEDICAID GRANT	0	74,250	74,250
MENTOR TEACHER INTERNSHIP PROG	351,386	351,386	0
REFUGEE SCHOOL IMPACT GRANT	205,174	205,174	0
ROCHESTER SCHOOL LIBRARY SYSTEMS	99,162	99,162	0
ROCHESTER TEACHER CENTER	579,000	579,000	0
SCH LIBRARY SYS AID 4 AUTOMATION	9,916	9,916	0
SCHOOL HEALTH SERVICES	6,292,705	6,492,705	200,000
SCHOOL LIBRARY SYS SUPPLEMENTAL	49,848	0	(49,848)
SCHOOLS ON SAFETY	521,112	0	(521,112)
SCHOOLS UNDER REGISTRATION REVIEW (SURRE)	118,000	0	(118,000)
STATE CLASS SIZE REDUCTION	0	0	0
STATE MAGNET SCHOOL PROGRAM	0	0	0
SUMMER PROGRAM SPECIAL ED.	4,390,642	4,512,050	121,408
TARGETED PRE-K	1,352,979	0	(1,352,979)
TEACHER SUPPORT	0	0	0
TEACHERS OF TOMORROW	1,711,600	1,200,000	(511,600)
UNIVERSAL PRE-K	7,060,000	9,922,602	2,862,602
UNIVERSAL PRE-K SUPPLEMENTAL	2,144,522	0	(2,144,522)
WEP-WELFARE EDUCATION PROGRAM	300,000	300,000	0
SUBTOTAL - STATE	30,719,797	29,558,961	(1,160,836)

Revenue Summary & Analysis 2008-09 Budget

Grant Revenue

Grant Title	2007-08 Amended	2008-2009 Budget	\$ Change Fav/(Unfav)
>>>>FEDERAL SOURCES<<<<<			
ARTS IN ED MODEL DEVELOPMENT	251,655	252,226	571
CAROL WHITE PHYSICAL EDUCATION	318,873	116,021	(202,852)
DICA AUDIT GRANT	4,849,215	0	(4,849,215)
EDGE GRANT	266,832	266,832	0
EDGE XII	127,160	127,316	156
FAST TRACK ROCHESTER	185,274	92,637	(92,637)
FOREIGN LANGUAGE ASSISTANCE PF	226,678	138,635	(88,043)
IDEA PRESCHOOL SERVICES & SECT	834,654	506,008	(328,646)
IDEA SUPPORT SERVICES & SECTIO	9,530,698	9,530,698	0
IMLS LAURA BUSH 21ST CEN LIBRA	52,165	185,626	133,461
IMPACT AID	23,211	23,211	0
PERKINS ADULT BASIC	225,663	210,000	(15,663)
PERKINS CORRECTIONAL	20,000	40,000	20,000
PERKINS SECONDARY	705,848	705,848	0
PERKINS TECH PREP	165,000	165,000	0
PRE-SCHOOL ADMINISTRATION	106,871	118,605	11,734
READING FIRST	2,988,000	636,046	(2,351,954)
RESILIENCE THROUGH READING PROJECT	300,000	0	(300,000)
SED HOMELESS CHILDREN AND YOUT	125,000	125,000	0
SETRC	488,559	488,559	0
SMALLER LEARNING COMMUNITIES	276,479	245,163	(31,316)
SPECIAL EDUCATION QUALITY ASSU	115,000	115,000	0
SUMMER LAW PREP (CITY OF ROCHESTER)	17,000	0	(17,000)
TITLE I	31,433,358	31,895,330	461,972
TITLE II D COMPETITIVE	500,000	500,000	0
TITLE II D TECHNOLOGY GRANT	293,409	307,452	14,043
TITLE IIA RECRUITMEN	5,030,193	5,030,193	0
TITLE IIB MATH/SCIENCE PARTNER	799,991	799,991	0
TITLE III BILINGUAL	538,807	538,807	0
TITLE I-IMPROVEMENT	800,000	800,000	0
TITLE IV SAFE & DRUG FREE #8	52,998	47,002	(5,996)
TITLE IV SAFE & DRUG FREE SCHO	372,744	372,744	0
TITLE V	156,881	122,340	(34,541)
TITLE VII-NATIVE AMERICAN RESO	78,518	65,618	(12,900)
U OF R NAT'L INSTITUTE OF MENT	170,268	185,642	15,374
WIA-ADULT LITERACY EDUCATION	214,302	214,302	0
WIA-ONE STOP CENTER	38,624	0	(38,624)
WIA-TITLE 2 WORKPLACE LITERACY	54,227	0	(54,227)
WORKFORCE INVESTMENT ACT-TITLE	56,523	56,523	0
SUBTOTAL - FEDERAL	62,790,678	55,024,375	(7,766,303)

Revenue Summary & Analysis 2008-09 Budget

Grant Revenue

Grant Title	2007-08 Amended	2008-2009 Budget	\$ Change Fav/(Unfav)
>>>>LOCAL SOURCES<<<<<			
CFC CUBAN HAITIAN ENTRANTS	40,000	60,000	20,000
COMMUNITY PRE-SCHOOL RELATED S	468,088	468,088	0
ESL STUDENT INTERN	11,616	11,616	0
GATES FOUNDATION @ FRANKLIN CAREER CENTEF	13,340	0	(13,340)
GGP - STUDENTS WRITE FOR COMM SVC	12,042	0	(12,042)
GOOD GRADE PAY - SUMMER LAW PREF	16,377	0	(16,377)
HEALTH CARE YOUTH APPRENTICESH-	162,000	162,000	0
MONROE COUNTY CAREERS	466,666	466,000	(666)
MONROE COUNTY TRANSITION SERV	120,000	120,000	0
NAZARETH TEACHERS AS LEARNER'	10,000	10,000	0
OASAS	28,385	28,385	0
PRE-SCHOOL ADMINISTRATION/COUNTY	235,422	250,450	15,028
PRE-SCHOOL INTEGRATED/HANDICAPPED	1,052,268	902,268	(150,000)
REEP	162,016	131,232	(30,784)
SCHOOL #9 & #12 / UNITED WAY	155,254	157,700	2,446
SPECIAL EDUCATION/ITINERANT TE	132,611	132,611	0
THE PRIMARY PROJECT	174,600	174,600	0
UAW LOCAL 1097 REG 9; DELPHI E	16,134	0	(16,134)
VIRTUAL ENTERPRISE	21,500	21,500	0
WORKPLACE LITERACY --STRONG HOSPITAL	75,000	0	(75,000)
WORKPLACE LITERACY--ROCHESTER INDUSTRIES	16,220	0	(16,220)
YSA YOUTH VENTURE	1,000	0	(1,000)
SUBTOTAL - LOCAL	3,390,539	3,096,450	(294,089)
TOTAL - GRANT REVENUE	96,901,014	87,679,786	(9,221,228)

Revenue Summary & Analysis 2008-09 Budget

STATE GRANT REVENUES

UNIVERSAL PRE-KINDERGARTEN **\$9,922,602**

This grant supports the District's efforts to provide environments and experiences in socialization, early literacy and motor skill development to all eligible four-year old children, including those with disabilities and children whose home language is other than English. It also provides aid for the education of three- and four-year-old children from disadvantaged environments and supports the pre-kindergarten program at various District sites.

SCHOOL HEALTH SERVICES **\$6,492,705**

This grant provides reimbursement to the District for the cost of providing nursing services.

SPECIAL EDUCATION SUMMER PROGRAM **\$4,512,050**

State aid supports the District's Special Education programs during the months of July and August.

EMPLOYMENT PREPARATION EDUCATION AID **\$2,679,438**

This aid supports employment preparation programs such as: adult education, GED preparation, ESOL and career education for pupils age 21 and older.

INCARCERATED YOUTH **\$2,000,087**

This aid provides funding for instructional services to resident students in the Monroe County Jail.

TEACHERS OF TOMORROW **\$1,200,000**

State grant funds are used to support the recruitment, development and retention of teachers in subject shortage areas.

EXTENDED SCHOOL DAY/SCHOOL VIOLENCE PREVENTION (ESD/SVP) **\$739,865**

This grant provides resources to ensure that students receive social-emotional skills training and support services that are proven to prevent violent behavior. Schools also use the funding to implement character education and bullying prevention strategies to maintain a safe and supportive learning environment.

ROCHESTER TEACHER CENTER **\$579,000**

This allocation enables the Teacher Center to continue providing high quality professional development programs and services that assist teachers and schools in their efforts to implement the State's Learning Standards and improve student performance.

MENTOR TEACHER INTERNSHIP PROGRAM **\$351,386**

These funds support the development and implementation of mentor teacher-internship program.

OTHER STATE GRANT REVENUES **\$1,081,828**

STATE GRANT REVENUE **\$29,558,961**

Revenue Summary & Analysis 2008-09 Budget

FEDERAL GRANT REVENUE

CONSOLIDATED APPLICATION (TITLE I, IIA, IID, III, IV, V)

\$38,266,866

The NYSED consolidated application includes six grants that are bundled together for the application process but fund distinctly different programs.

The Title I Basic grant supports academic intervention programs, supplemental educational services, and support services for economically disadvantaged children - especially those enrolled in schools cited by the State Education Department as schools in need of improvement. Titles II - V provide for the recruitment and training of teachers and administrators; the infusion of technology into instruction; bilingual, LEP and ELL education; health and safety programs; and innovative instructional programs. The grants are Federal flow through dollars administered by the New York State Education Department and include:

- Title I Basic Improving Academic Achievement for the Disadvantaged
- Title IIA Teacher/Principal Recruitment and Training
- Title IID Enhancing Education Through Technology
- Title III Bilingual, LEP, ELL Programs
- Title IV Safe and Drug Free Schools and Communities
- Title V Innovative Programs

CHILDREN WITH IDENTIFIED EDUCATIONAL DISABILITIES

These grants provide a variety of supplemental aid to students with disabilities ages 3 to 21. Among the largest grants are the following:

Section 611, Section 619 and CPSE Administration

\$10,270,311

These grants are based upon a State-approved count of District resident handicapped students. It is designed to help defray the additional costs to the District for educating handicapped students. Funding is also intended to assure compliance with State mandates and guidelines. These grants support instructional positions including special education teachers, paraprofessionals, and purchase supplies, materials, and purchased services. The funds cover Pre-School and School-Age Students and Administrative costs.

Special Education Training and Resource Center (SETRC)

\$488,559

The Special Education Training Resource Center provides training and information to staff involved in educating children with handicapping conditions, and responds to individual instructional needs of children. These objectives are accomplished through in-service training, information dissemination, awareness workshops, etc.

READING FIRST

\$636,046

This grant uses scientifically-based reading research to implement effective professional development, improve instruction, and modify teaching practices to ensure that all children will read independently and well by the end of the third grade.

Revenue Summary & Analysis 2008-09 Budget

WORKFORCE PREPARATION/CAREER AND TECHNICAL EDUCATION **\$1,745,821**

Workforce Preparation activities are designed for moving all students to higher levels of academic and work standards by developing the skills necessary for success in the workplace, post-secondary education, technical training and lifelong learning, including obtaining employability skills documented by the Certificate of Employability and other industry-recognized credentials.

Career and Technical Education provide learning experiences where students become aware of a broad spectrum of careers and develop skills that are applicable and necessary to personal and career roles. Successful programs will prepare students for employment in specific career areas or post-secondary study and for life as productive members of society.

Federal grants that support Workforce Preparation and Career and Technical Education include:

- The Workforce Investment Act
- Perkins IV Career and Technical Education
- Education for Gainful Employment

TITLE I SCHOOL IMPROVEMENT **\$800,000**

School districts that have Title I schools in need of improvement identified receive an allocation based upon the number of schools in each category as follows:

- Schools in Need of Improvement (SINI) Year 1 and Year 2
- Corrective Action Schools (CA) Year 1 and Year 2
- Restructured Schools Year 1, Year 2, Year 3 and Year 4 of Implementation

ENHANCING EDUCATION THROUGH TECHNOLOGY TITLE IID **\$500,000**

This competitive grant provides resources for professional development in Technology and enhanced classroom settings in middle and high schools that develop the learning environments and provide opportunities in Math, ELA, and Social Studies for integration of curricula with technology.

MATH AND SCIENCE PARTNERSHIP TITLE IIB **\$799,991**

This competitive grant provides resources for professional development in Math with partners at the University of Rochester and Mid-West Regional School Support Center of NYS in order to better evaluate the effectiveness of math instruction within RCSD.

OTHER FEDERAL GRANT REVENUES **\$1,516,781**

GRAND TOTAL FEDERAL GRANT REVENUES **\$55,024,375**

Revenue Summary & Analysis 2008-09 Budget

LOCAL GRANT REVENUES

PRESCHOOL SPECIAL EDUCATION - SECTION 4410 \$1,753,417

Section 4410 provides resources for Preschool Special Education programs and services.

- Pre School Integrated/Handicapped
- Community Pre-School Related Services
- Special Education/Itinerant Teachers (S.E.I.T.)
- CPSE Administration

OTHER LOCAL GRANT REVENUES \$1,343,033

GRAND TOTAL LOCAL GRANT REVENUES \$3,096,450

GRAND TOTAL – ALL GRANTS \$87,679,786

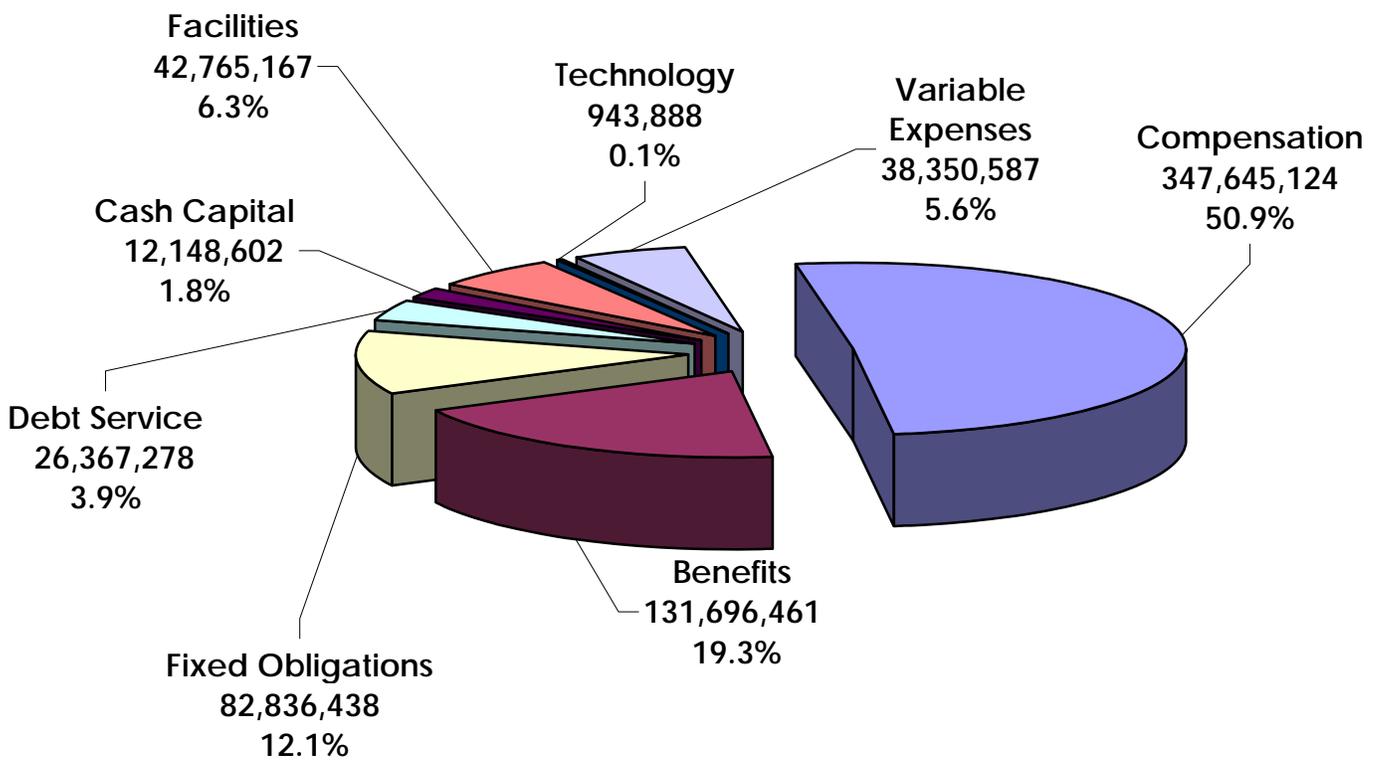
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Expenditure Summary & Analysis

2008-09 Budget

Expenditure Summary

\$682,753,545



Expenditure Summary & Analysis 2008-09 Budget

EXPENDITURE OVERVIEW

The proposed 2008-09 Rochester City School District Budget increases to \$682.8M from the 2007-2008 Amended Budget of \$651.9M. This represents an increase of \$30.9M or 4.7%. Many costs for the District continue to increase due to contractual agreements, general inflation or programs whose costs are controlled by the state.

The District projects Salary and Other Compensation costs to increase to \$347.7M in 2008-2009 from \$335.8M in 2007-2008. The addition of 47.26 FTEs for School Safety, Middle Grades and Dream Schools Initiatives, as well as contractual salary increases that average 3.9% account for a \$13.8M increase. Other Compensation including Hourly Teachers decreases by \$2.1M due mainly to the reduction in funding from the Districts In Corrective Action (DICA) Audit Grant.

Costs for employee benefits continue to rise. Overall, benefit costs increase to \$131.7M in 2008-09 from \$118.6M in 2007-08. This represents an increase of \$13.1M or 11.0%. Health and Dental insurance, which account for \$6.8M of the increase, is the primary driver in this category, while Social Security accounts for an additional \$1.2M in costs. Other benefit costs include the Teachers' and Employees' Retirement Systems, which will rise by \$1.3M. The remaining benefit categories will experience an increase of \$3.8M due largely to the establishment of a Workers' Compensation Reserve budget to set aside funds to pay for future liabilities that the District has incurred.

Fixed Obligations with Variability, which include Contract Transportation, Special Education and Charter School Tuition, increases by \$8.4M to \$82.8M in 2008-09. Contract Transportation increases by \$2.8M due to projected rate increases, as well as additional costs related to expanded Extended Day and Summer programs. Special Education Tuition is projected to increase by \$1.6M to \$24.7M, while Charter School Tuition shows a \$3.9M increase to \$13.2M which is attributable to projected enrollment growth of 320 students at the existing Charter Schools and the new Rochester Academy Charter School.

The District anticipates Cash Capital Outlays will decrease by \$0.3M to \$12.1M in 2008-2009. Textbooks purchases will decrease by \$0.9M due to the completion of a one-time classroom textbook initiative in 2007-08. This will be offset by increases of \$0.2M in bus purchases, \$0.1M in Equipment, \$0.1M in Library Books and \$0.1M in Computer Hardware. The remaining budgets in this category will decrease by a total of \$0.1M.

The Debt Service budget will decrease by \$2.7M to \$26.4M to reflect changes in the District's long-term debt schedule. This reduction is due largely to the final payment being made on a 2003 Bond Series in 2007-08.

The Facilities and Related budget is expected to increase by \$1.2M to \$42.8M. The main factors in this category are increases of \$1.1M in Rent related to the School #33 relocation during the Ryan Center construction project and a \$0.8M in Utilities due to projected cost increases. This is offset by a \$0.9M decrease in Instructional Supplies largely due to reduced Reading First grant funding. All other Facilities and Related costs will experience an increase of \$0.2M in 2008-09.

The balance of the District's 2008-2009 Budget shows a net decrease of \$0.6M. While this change is due to a combination of factors, the primary cause is a decrease of \$0.8M in Computer Software related to a one-time purchase in 2007-08 using Districts In Corrective Action (DICA) grant funding. All other budgets in this category will experience a \$0.2M increase.

Expenditure Summary & Analysis 2008-09 Budget

Expenditure Summary (All Funds)

	2006-2007	2007-2008	2007-2008	2008-2009	Var Bud vs Amend
	Actual	Estimate	Amended	Proposed	Fav/(Unfav)
EXPENDITURES BY ACCOUNT					
Salary Compensation					
Teachers' Salaries	186,368,416	196,810,644	197,181,603	205,870,176	(8,688,573)
Civil Service Salaries	56,384,217	60,283,710	61,083,333	64,237,967	(3,154,634)
Administrator's Salaries	27,293,013	27,577,946	27,564,451	28,869,034	(1,304,583)
Teaching Assistants	1,357,253	3,454,107	3,472,338	3,834,010	(361,672)
Paraprofessionals Salary	11,748,361	11,522,836	11,453,501	11,869,815	(416,314)
Hourly Teachers	12,832,527	18,187,484	17,824,904	17,765,408	59,496
Sub Total Salary Compensation	295,983,787	317,836,727	318,580,130	332,446,410	(13,866,280)
Other Compensation					
Substitute Teacher Cost	9,169,824	10,090,176	10,110,634	9,773,746	336,888
Overtime Non-Instructional Sal	3,206,814	3,805,762	3,706,290	3,677,081	29,209
Teachers In Service	2,043,648	3,260,503	3,417,149	1,747,887	1,669,262
Sub Total Other Compensation	14,420,286	17,156,441	17,234,073	15,198,714	2,035,359
Total Salary and Other Compensation	310,404,073	334,993,168	335,814,203	347,645,124	(11,830,921)
Employee Benefits					
Employee Benefits	86,459,451	89,367,468	89,898,996	101,285,989	(11,386,993)
State Employee Retirement	5,757,628	6,405,411	6,405,411	6,686,927	(281,516)
State Teachers Retirement	15,369,602	22,286,866	22,286,866	23,323,545	(1,036,679)
Voluntary Separation Plan	100,000	20,000	20,000	400,000	(380,000)
Sub Total Employee Benefits	107,686,682	118,079,745	118,611,273	131,696,461	(13,085,188)
Total Compensation and Benefits	418,090,754	453,072,913	454,425,476	479,341,585	(24,916,109)
Fixed Obligations With Variability					
Contract Transportation	39,575,115	42,104,675	41,216,443	44,042,728	(2,826,285)
Special Education Tuition	24,471,907	23,312,296	23,110,296	24,656,902	(1,546,606)
Charter School Tuition	7,486,595	9,527,737	9,294,881	13,240,159	(3,945,278)
Insurance Non-employee	793,373	856,649	856,649	896,649	(40,000)
Sub Total Fixed Obligations	72,326,990	75,801,357	74,478,269	82,836,438	(8,358,169)
Debt Service					
Sub Total Debt Service	29,745,312	29,032,576	29,075,277	26,367,278	2,707,999
Cash Capital Outlays					
Cash Capital Expense	6,263,016	6,255,461	6,255,461	6,227,032	28,429
Textbooks	2,073,647	3,129,926	3,343,510	2,458,420	885,090
Equipment Other Than Buses	962,533	779,443	742,869	887,944	(145,075)
Equipment Buses	582,067	704,059	704,059	914,780	(210,721)
Library Books	335,974	387,667	370,754	496,451	(125,697)
Computer Hardware - Instructional	1,018,040	741,150	733,684	777,606	(43,922)
Computer Hardware - Non Instruction	291,494	332,061	286,955	386,369	(99,414)
Sub Total Cash Capital Outlays	11,526,772	12,329,767	12,437,292	12,148,602	288,690

Expenditure Summary & Analysis 2008-09 Budget

Expenditure Summary (All Funds)

	2006-2007	2007-2008	2007-2008	2008-2009	Var Bud vs Amend
	Actual	Estimate	Amended	Proposed	Fav/(Unfav)
Facilities and Related					
Utilities	11,952,898	12,476,674	12,186,099	12,990,986	(804,887)
Supplies and Materials	7,080,842	7,259,116	7,264,571	7,641,730	(377,159)
Instructional Supplies	6,469,485	8,444,890	8,284,952	7,380,104	904,848
Equip Service Contr & Repair	3,361,717	4,158,786	4,191,390	4,168,196	23,194
Rentals	2,544,393	2,805,299	2,646,615	3,743,175	(1,096,560)
Facilities Service Contracts	1,513,575	1,963,745	2,049,695	2,083,418	(33,723)
Postage Printing & Advertising	1,279,932	1,785,729	1,659,623	1,509,940	149,683
Maintenance Repair Supplies	962,459	1,055,447	1,011,933	990,468	21,465
Auto Supplies	872,614	1,114,746	1,067,922	1,022,978	44,944
Custodial Supplies	425,542	623,880	616,337	622,535	(6,198)
Office Supplies	623,465	643,703	631,294	611,637	19,657
Sub Total Facilities and Related	37,086,922	42,332,016	41,610,431	42,765,167	(1,154,736)
Technology					
Computer Software - Instructional	657,423	1,403,675	1,408,367	658,977	749,390
Computer Software - Non Instruction:	583,702	353,666	346,968	284,911	62,057
Subtotal Technology	1,241,124	1,757,341	1,755,335	943,888	811,447
All Other Variable Expenses					
Professional & Technical Serv	13,925,049	21,088,334	21,084,244	22,671,443	(1,587,199)
BOCES Services	6,758,152	7,244,559	7,595,731	6,983,872	611,859
Medicaid	-	-	-	-	-
Agency Clerical	2,214,220	1,987,212	2,057,247	1,599,875	457,372
Judgments and Claims	967,124	750,000	750,000	900,000	(150,000)
Miscellaneous Services	2,800,685	3,556,067	3,580,592	3,206,541	374,051
Grant Disallowances	51,921	1,300,000	1,300,000	1,300,000	-
Professional Development	1,533,883	1,870,686	1,733,626	1,688,856	44,770
ubtotal of All Other Variable Expenses	28,251,035	37,796,858	38,101,440	38,350,587	(249,147)
Total Non Compensation	180,178,155	199,049,914	197,458,045	203,411,960	(5,953,915)
Sub Total	598,268,909	652,122,827	651,883,521	682,753,545	(30,870,024)
Fund Balance Reserve	-	-	-	-	-
Grand Total	598,268,909	652,122,827	651,883,521	682,753,545	(30,870,024)

Expenditure Summary & Analysis 2008-09 Budget

Expenditure Summary (All Funds)

	2006 - 2007 Actuals	2007 - 2008 Estimated	2007 - 2008 Amended	2008 - 2009 Proposed	Var Bud vs Amend Fav/(Unfav)
Board of Education	1,098,461	1,405,070	1,405,070	1,475,486	(70,416)
Superintendent	479,321	326,750	296,750	308,513	(11,763)
Accountability	7,515,203	10,944,410	10,925,181	12,469,895	(1,544,714)
Administrative Services	94,523,178	102,353,387	101,156,037	107,280,110	(6,124,073)
Chief of Staff	635,124	494,931	394,931	495,898	(100,967)
Communications	777,999	819,082	817,957	658,881	159,076
General Counsel	1,545,065	1,502,859	1,502,859	1,519,619	(16,760)
Human Capital	7,650,820	8,382,442	8,458,056	8,103,948	354,108
School Innovation	-	-	-	225,000	(225,000)
Schools	256,610,851	280,099,192	279,969,889	291,771,339	(11,801,450)
Teaching and Learning	53,465,027	60,575,369	60,376,351	56,548,188	3,828,163
Youth Development & Family Services	18,025,358	21,999,955	21,808,161	21,865,421	(57,260)
Debt Service	28,688,194	27,990,202	28,032,903	25,329,714	2,703,189
Employee Benefits	107,763,673	118,020,710	118,606,682	129,753,511	(11,146,829)
Non-Program Expenses	19,490,635	17,208,469	18,132,695	24,948,022	(6,815,327)
Grand Total	598,268,909	652,122,827	651,883,521	682,753,545	(30,870,024)

Expenditure Summary & Analysis 2008-09 Budget

Position Summary

	2006 - 2007 Actual	2007 - 2008 Estimate	2007 - 2008 Amended	2008 - 2009 Proposed	Var Bud vs Amend Fav/(Unfav)
POSITIONS BY ACCOUNT					
Salary Compensation					
Teachers' Salaries	3,575.21	3,641.21	3,641.21	3,669.81	(28.60)
Civil Service Salaries	1,594.59	1,630.95	1,630.95	1,643.54	(12.59)
Administrator's Salaries	294.60	287.00	287.00	291.00	(4.00)
Teaching Assistants	64.00	146.50	146.50	156.50	(10.00)
Paraprofessionals Salary	632.50	568.20	568.20	558.70	9.50
Hourly Teachers	0.00	0.00	0.00	0.00	0.00
Total Salary Compensation	6,160.90	6,273.86	6,273.86	6,319.55	(45.69)
Other Compensation					
Substitute Teacher Cost	0.00	0.00	0.00	0.00	0.00
Overtime Non-Instructional Sal	0.00	0.00	0.00	0.00	0.00
Teachers In Service	0.00	0.00	0.00	0.00	0.00
Total Other Compensation	0.00	0.00	0.00	0.00	0.00
Total Salary and Other Compensation	6,160.90	6,273.86	6,273.86	6,319.55	(45.69)
Employee Benefits					
Catastrophic Illness-C.S.	5.75	4.69	4.69	5.26	(0.57)
Catastrophic Illness-Tch.	2.00	4.00	4.00	5.00	(1.00)
Paid Illness Leave-C.S.	2.00	2.00	2.00	2.00	0.00
Paid Illness Leave-T.P.	10.00	6.00	6.00	6.00	0.00
Employee Benefits	19.75	16.69	16.69	18.26	(1.57)
Total	19.75	16.69	16.69	18.26	(1.57)
Grand Total	6,180.65	6,290.55	6,290.55	6,337.81	(47.26)

Expenditure Summary & Analysis 2008-09 Budget

Rochester City School District Position Summary (All Funds)

	2006 - 2007 Actual	2007 - 2008 Estimated	2007 - 2008 Amended	2008 - 2009 Proposed	Var Bud vs Amend Fav/(Unfav)
Board of Education	20.00	20.00	20.00	20.00	0.00
Superintendent	2.00	2.00	2.00	2.00	0.00
Accountability	42.20	43.50	43.50	53.00	(9.50)
Administrative Services	653.74	663.74	663.74	666.24	(2.50)
Chief of Staff	2.00	2.00	2.00	4.00	(2.00)
Communications	11.00	10.00	10.00	8.00	2.00
General Counsel	13.50	12.50	12.50	12.00	0.50
Human Capital	45.70	46.20	46.20	45.20	1.00
School Innovation	0.00	0.00	0.00	1.00	(1.00)
Schools	4,998.02	5,106.18	5,106.18	5,150.84	(44.66)
Teaching and Learning	206.34	206.74	206.74	187.77	18.97
Youth Development & Family Services	166.40	161.00	161.00	169.50	(8.50)
Debt Service	0.00	0.00	0.00	0.00	0.00
Employee Benefits	19.75	16.69	16.69	18.26	(1.57)
Non-Program Expenses	0.00	0.00	0.00	0.00	0.00
Grand Total	6,180.65	6,290.55	6,290.55	6,337.81	(47.26)

Expenditure Summary & Analysis 2008-09 Budget

Multi-Year Projection

OVERVIEW:

The multi-year projection represents a forecast of the District's revenue and expenditures for the next three fiscal years. The projections shown allow the District to begin the planning process to solve for anticipated deficit years.

New York State committed to a four-year Foundation Aid plan in 2007-08 to provide adequate financial support to high needs school districts. As a result, the Rochester City School District has enjoyed unprecedented State Aid increases in each of the past two years. However, given the State's fiscal situation, the projected revenues in this analysis reflect lower aid increases based upon long-term historical averages rather than the proposed increases under Foundation Aid. Were this analysis to include the proposed Foundation Aid increases for 2009-10 and 2010-11, the projected deficits would be projected surpluses for those years.

ASSUMPTIONS:

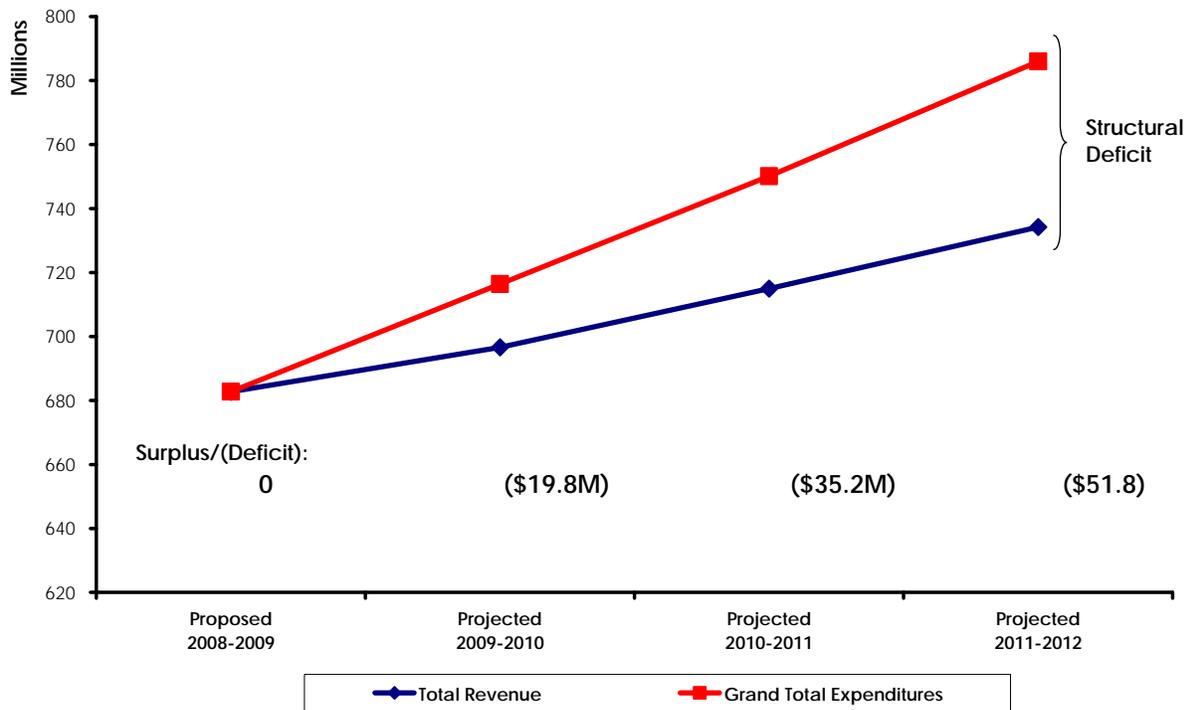
Based on historical trend analysis and contractual commitments, the District utilizes the following annual rates of increase to develop the projections:

Assumptions	Projected 2009-2010	Projected 2010-2011	Projected 2011-2012
Revenues:			
State Aid Revenue Annual Increase	5.00%	5.00%	5.00%
City of Rochester Revenue Increase	0.00%	0.00%	0.00%
Grant and Special Aid Fund	0.00%	0.00%	0.00%
All Other Revenue Increase	0.00%	0.00%	0.00%
Expenditures:			
Teacher Salary Increase	4.39%	4.39%	4.39%
Civil Service Salary Increase	3.95%	3.95%	3.95%
Administrative Salary Increase	3.95%	3.95%	3.95%
Hourly Teachers Salary Increase	4.00%	4.00%	4.00%
Teaching Assistants Salary Increase	3.95%	3.95%	3.95%
Paraprofessionals Salary Increase	3.95%	3.95%	3.95%
Other Compensation Annual Rate Increase	2.00%	2.00%	2.00%
Benefits Increase	10.50%	10.50%	10.50%
ERS % of Payroll	9.00%	9.00%	9.00%
TRS % of Payroll	8.73%	8.73%	8.73%
Charter Schools tuition increase per student	4.00%	4.00%	4.00%
New Charter School students each year	140	60	60
Special Education (Tuition)	4.00%	4.00%	4.00%
Transportation Contracts incl. impact of Charters	3.50%	3.50%	3.50%
Cash Capital per Year	6,200,000	6,200,000	6,200,000
Utilities	7.00%	7.00%	7.00%
BOCES Services (SPED Tuition & Nurses)	4.00%	4.00%	4.00%
CPI	3.50%	3.50%	3.50%
No FTE staffing changes			

Expenditure Summary & Analysis 2008-09 Budget

Multi-Year Projection

Projected RCSD Deficit



CLOSING THE DEFICIT:

Based on the assumptions above, the District projects a deficit situation in future years due to stagnating revenue and rising expenses. New York State law mandates that the District maintain a balanced budget.

Revenue

The Rochester City School District is a fiscally dependent school district and therefore cannot levy taxes. The District can impact revenue in the following ways:

- Lobbying state government officials to continue funding proposed Foundation Aid increases
- Lobbying local government officials to continue their support of the District's needs
- Searching for and securing additional grant funding

Expenses

The District continues to focus on automating operations, partnering with other government entities and businesses and cost-cutting initiatives.

Expenditure Summary & Analysis 2008-09 Budget

Multi-Year Projection

	Proposed 2008-2009	Projected 2009-2010	Projected 2010-2011	Projected 2011-2012
Revenue:				
New York State Foundation Aid	349,177,769	366,636,657	384,968,490	404,216,915
New York State Aid - Other	73,196,950	73,196,950	73,196,950	73,196,950
New York State Building Aid	19,680,011	19,680,011	19,680,011	19,680,011
City of Rochester	119,100,000	119,100,000	119,100,000	119,100,000
Federal-Medicaid	3,600,000	3,600,000	3,600,000	3,600,000
Other Local	9,620,931	9,620,931	9,620,931	9,620,931
Appropriated Fund Balance	5,733,807	2,128,941	2,128,941	2,128,941
Grant and Special Aid Fund	87,679,786	87,679,786	87,679,786	87,679,786
Food Services	14,964,291	14,964,291	14,964,291	14,964,291
Total Revenue	682,753,545	696,607,567	714,939,400	734,187,825
Compensation	347,645,124	361,988,477	376,932,308	392,501,965
Employee Benefits	131,696,461	143,403,955	156,484,983	170,858,601
Total Compensation and Benefits	479,341,585	505,392,432	533,417,291	563,360,566
Fixed Obligations with Variability	82,836,438	86,985,524	90,390,338	93,926,879
Debt Service	26,367,278	27,917,278	27,917,278	27,917,278
Cash Capital Outlays	12,148,602	11,948,736	12,023,067	12,099,999
Facilities and Related	42,765,167	44,585,621	46,501,619	48,518,733
Technology	943,888	943,888	943,888	943,888
Other Variable Expenses	38,350,587	38,629,942	38,920,471	39,222,621
Total Non Compensation	203,411,960	211,010,989	216,696,661	222,629,398
Grand Total Expenditures	682,753,545	716,403,422	750,113,953	785,989,965
Total Surplus/(Deficit)	0	(19,795,854)	(35,174,552)	(51,802,140)

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Departmental activities and selected subject categories are presented here; for department and bureau references, see Table of Contents.

Department Abbreviations:

Admin.	- Administration
Council/Clerk	- City Council and Clerk
DCD	- Community Development
DES	- Environmental Services
ECD	- Emergency Communications Department
EDD	- Economic Development Department
DRYS	- Recreation & Youth Services

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