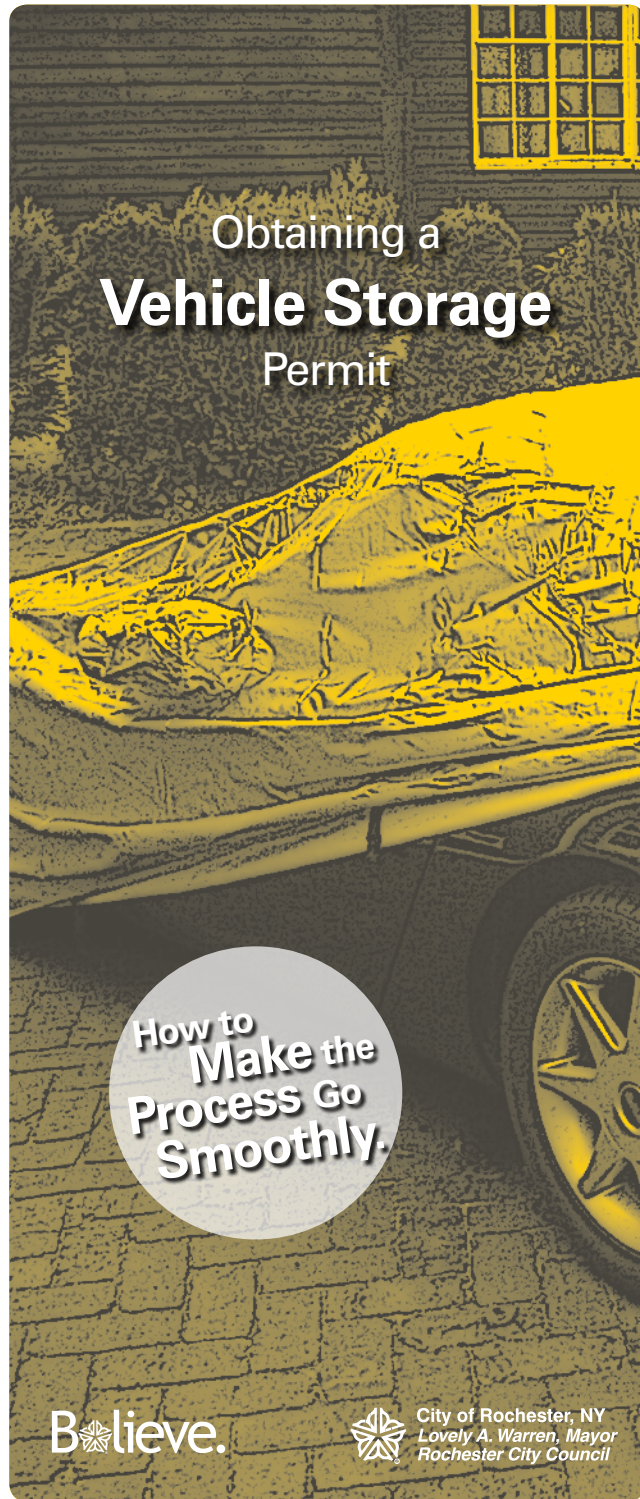




City of Rochester
Department of Neighborhood
and Business Development
City of Rochester Permit Office
City Hall, Room 121B
30 Church Street
Rochester, New York 14614



Obtaining a **Vehicle Storage** Permit

How to
**Make the
Process Go
Smoothly.**

Blieve.



City of Rochester, NY
Lovely A. Warren, Mayor
Rochester City Council

The City's Permit Office is here to help ensure that your project goes smoothly. This brochure is intended to give you a general overview of what you need to obtain a permit. Some applications may require more in-depth analysis. You can come in and talk to our City Zoning and Buildings staff during business hours at **City Hall, 30 Church St., Room 121B**, or reach them at **585-428-6526**.

1 Apply for a Permit:

- Provide the name, address and phone number of the property owner, and the permit applicant.
- Provide the vehicle's Vehicle Identification Number (VIN).

2 Follow Through with Application Requirements:

- Ensure that the vehicle remains covered with a fitted car tarp.
- Ensure that an inspection by your area Neighborhood Service Center (NCS) is performed.

3 Pay the Required Fees:

The fee for your permit is **\$25.00**.

Helpful Information:

- The vehicle must be owned by a resident of the property where vehicle is stored.
- The vehicle must be stored in the rear yard.
- Only One (1) unlicensed vehicle can be stored on the property.
- Unlicensed vehicle cannot be located in required parking space.
- Permits are valid for a six (6) month period.
- Call **428-6526** with any questions.
- The City's TTY number is **428-7600**.
- Metered parking is available on N. Fitzhugh St. adjacent to the building. Other parking is available in the Sister Cities Garage across the street from City Hall.

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Monday–Friday, 9:00 am to 5:00 pm

Questions? Call 311

www.cityofrochester.gov