City of Rochester Board of Ethics – April 10, 2018

MINUTES

Meeting called to order at 6:40 pm by Board Chair Carl Steinbrenner.

Members present:

Scott Ginett
Calvin Lee
James Patterson
Hon. Loretta Scott
Naimah Sierra
Carl Steinbrenner
Timothy Weir

Members not present:

None

Non-Members Present:

Tim Curtin, Corporation Counsel

Reading of Agenda:

• Chair Steinbrenner reviewed the Agenda for the meeting.

Election and Ratification of 2018 Board Members

• Carl Steinbrenner and Calvin Lee were unanimously reelected to their previous positions of Chair and Vice Chair of the Board of Ethics. The Board also ratified the appointment of Tim Weir as Secretary of the Board.

Approval of Minutes:

• Minutes for the January 18, 2018 meeting were unanimously approved.

Pending Business:

• The Chair reviewed the actions taken on the Friends of Washington Grove complaint by the previous board as reflected in the January minutes. The Board unanimously agreed to accept the decisions of the previous board and to issue an advisory opinion focused on the issues of recusal from voting and disclosure of potential conflicts of interest. It was

agreed this Opinion would be drafted by a current board member who participated in the discussions and decision making as part of the previous board.

The Chair reviewed the actions taken by the previous board on a series of Rochester For All complaints as reflected in the January minutes. It was noted that since that meeting an additional complaint dated February 2, 2018 was filed by this organization. It was unanimously agreed that the current board would review all of the complaints de novo so that new board members could participate in all facets of the complaint review process:

1) decision whether to accept the complaint for issuance of an advisory opinion, 2) decision whether the complaint was meritorious, and 3) drafting and issuance of the actual advisory opinion reflecting the decision.

New Business:

- The Board reviewed a complaint from Mr. Larry Champoux regarding a requirement that
 the Board of Ethics maintain rules and regulations on file with the City Clerk's Office.
 The Board unanimously agreed to accept the complaint and noted that proposed rules and
 procedures are currently under legal review and should be available for board
 consideration and review at the May board meeting.
- Secretary Weir informed the Board that the Financial Disclosure Statement deadline has been extended to June 14, 2018 in response to a request by Corporation Counsel.
- The Chair and Secretary Weir briefed the Board on a change in procedure regarding the
 public posting of the Board's minutes. To ensure compliance with New York State's
 Open Meetings Law, a preliminary draft of the meeting minutes will be made public
 within ten business days of the meeting with final minutes released upon approval by the
 board.

Adjournment

• The Chair's motion to adjourn at 8:00pm was unanimously approved.

Next Meeting: May 8, 2018; 6:30 p.m.

Rochester City Hall

30 Church Street, Room 208A