City of Rochester
Neighborhood and Business Development
Permit Office
City Hall Room 121B, 30 Church Street
Rochester, New York 14614
www.cityofrochester.gov

one city ROCHESTER
R. Carlos Carballada
Commissioner

APPLICATION FOR ELECTRICAL PERMIT

PART A – GENERAL INFORMATION

WORK ADDRESS: _____
Address

ELECTRICIAN: _____ _____
Name (Last, First) License Number

_____ _____
Address Phone Number

PROPERTY OWNER: _____ _____
Name (Last, First) Phone Number

_____
Address

ESTIMATED COST $_____ COMPLETION DATE_____ WORK AREA (SQ/FT)_____

WILL PROPOSED ELECTRICAL WORK BE RELATED TO A GENERAL CONSTRUCTION PROJECT? ☐ No ☐ Yes
DESCRIBE WORK LOCATION-(i.e. Building Number, Suite Number, Floor Number, Apartment Number)

_____

PART B - SERVICE WORK (Check One)

☐ NEW SERVICE ☐ SERVICE REPAIR/UPGRADE
☐ Restore Power (Circle one) FIRE DAMAGE SERVICE TERMINATED VACANT ACCOUNT

Will proposed work require an RG&E service spot? ☐ No ☐ Yes If Yes, RG&E Service Request Form must be attached
Will Electrician be responsible for the service connection? ☐ No ☐ Yes

RG&E SN#:_____

(CHECK ONE – NEW SERVICES ONLY)

☐ 1 Phase 3 Wire 120/240 ☐ 3 Phase 3 Wire 240 ☐ 3Phase 4 Wire Delta 120/240
☐ 1 Phase 3 Wire Y 120/208 ☐ 3 Phase 3 Wire Delta 480 ☐ 3 Phase 4 Wire Y 277/480
☐ 3 Phase 4 Wire Y 120/208

PROPOSED WORK (SELECT ALL THAT APPLY / ADD ADDITIONAL ITEMS)					
DESCRIPTION	Quantity	Size	DESCRIPTION	Quantity	Size
SERVICE PANEL			REPAIR / REPLACE RISER CABLE		
SUB PANEL			TRANSFORMER		
METER CABINET			CT METER EQUIPMENT		
DISCONNECT					

PART C–LIST OF ELECTRICAL WORK TO BE PERFORMED

THIS SECTION MUST BE COMPLETED IF PLANS ARE NOT INCLUDED WITH THE MAIN CONSTRUCTION PERMIT

WORK TYPE (CHECK ONE)

☐ New Construction ☐ Renovations ☐ Fire Damage
☐ Legalize ☐ Correct Notice & Order

PROPOSED WORK (SELECT ALL THAT APPLY OR ADD ADDITIONAL ITEMS)					
DESCRIPTION	**Quantity**	**Size**	**DESCRIPTION**	**Quantity**	**Size)**
Switches			Water Heater		
Receptacles			Boiler		
G.F.C.I. Receptacles			Furnace		
Fixtures			A/C		
Range			Electric Heat		
Dish Washer			RTU		
Garbage Disposal			Motor		
Washer / Dryer			Fire Alarm System / Devices		
Sign			Generator		
Emergency Lights			Elevator / Conveyance		
Exit Signs			Ext. Light poles		
Appliance Outlets			Fuel Dispenser		
Exhaust Hood (Residential)			Swimming Pool / Hot Tub		
Exhaust Hood (Commercial)			Sump Pump		
Hard Wired Smoke Detectors			Light Pole(s)		

I, the undersigned licensed electrician / owner, submit this electrical permit application to the Commissioner of Neighborhood and Business Development for issuance of a permit to perform electrical work as described herein and in so doing acknowledge that all electrical work will be performed in accordance with all applicable codes, regulations and the local utility serving. I also certify that all work will be performed: **(CHECK ONE)**

☐ By me personally ☐ By an employee of my company

_____ _____
Signature of Licensed Electrician / Property Owner Date

FOR OFFICE USE ONLY:
SERVICE FEE _____ **WORK AREA FEE** _____ **PENALTY FEE** _____ **TOTAL FEE** _____