

Proposed Guidelines:

- The subject property must be a single family dwelling;
- The property owner must apply for the C of O and have passed an exterior Inspection;
- The subject property must pass a private lead clearance test within 60 days of the C of O application date;
- The tenant(s) must provide proof of residency in the form of a lease and either a utility bill (RG&E, Cable, or Phone) or drivers license and sign a notarized inspection waiver form dated within 60 days of the C of O application date, attesting to the following: (All adult occupants must sign a separate waiver and submit it directly to the assigned inspector).
 - No one under the age of six either resides or is provided daycare at the subject dwelling;
 - The basement and attic are not used as habitable space;
 - There are not more than four unrelated people residing in the dwelling;
 - The unit has working smoke alarms in each sleeping room, in the hallway adjacent to the sleeping rooms and on every story within the dwelling including the basement, and attic if habitable space;
 - The unit has a working carbon monoxide alarm in the hallway within 15 feet of the sleeping areas on the lowest level where there is a sleeping area;
 - There is no deteriorated paint inside the structure;
 - All gas burning appliances are properly vented;
 - There are no known hazards and all electrical, plumbing and mechanical systems are in proper working condition;
 - They understand at any time if issues arise they have the right to contact their local Neighborhood Service Center to request an inspection of their dwelling. (A copy of the NYS Tenants Rights Guide will be provided by the Inspector)
- The C of O must be renewed after three years instead of six.