



**PERMIT APPLICATION FOR USE OF
MOUNT HOPE CEMETERY, ROCHESTER, NY**
Wedding Ceremony & Photography
Special Request – Date or Location

Applicant Name:	
Address:	
Phone:	
Email:	
Contact name and phone (on day of event):	
Type of permit(s) requested: <input type="checkbox"/> Wedding Photography <input type="checkbox"/> Wedding Ceremony	Time(s) requested: A \$40 hour fee will be assessed for each hour reserved. <div style="display: flex; justify-content: space-between;"> <div><input type="checkbox"/> Noon – 1:00 pm</div> <div><input type="checkbox"/> 3:00 pm – 4:00 pm</div> </div> <div style="display: flex; justify-content: space-between;"> <div><input type="checkbox"/> 1:00 pm – 2:00 pm</div> <div><input type="checkbox"/> 4:00 pm – 5:00 pm</div> </div> <div style="display: flex; justify-content: space-between;"> <div><input type="checkbox"/> 2:00 pm – 3:00 pm</div> <div><input type="checkbox"/> 5:00 pm – 6:00 pm</div> </div> <p>Permitted time must allow for sufficient time for set up and cleanup in addition to the actual ceremony or photography session.</p>
Location:	Estimated Number of Participants: (Maximum 100 people)
<div style="display: flex; justify-content: space-between;"> <div>Date:</div> <div></div> </div>	

Release & Indemnification Certificate

In consideration of the use of Mount Hope Cemetery, owned and operated by the City of Rochester, New York.

I, _____ and my guests, hereby release said City, its officers, employees, agents and servants from any and all liability, loss, attorney's fees or other expenses whatsoever, resulting from personal injury, including death, or property damage or loss to myself or my guests arising out of the use of such facilities on the date specified herein, unless such injury results from the sole negligence of the City. I hereby further agree to indemnify and to save harmless said City from any and all liability, loss, attorney's fees or other expense resulting from my negligence or intentional misconduct or that of my guests, employees or agents during the use of the facility.

By signing below, I also am indicating that the information that I provided on this permit application is accurate and true to the best of my ability. I also understand all of the Procedures & Regulations for the Department of Environmental Services Division of Cemeteries, which is located on the reverse side of this application, and I agree with all the terms and conditions.

Applicant's Signature _____

Date _____

Please submit signed application form for review and processing to:
Mount Hope Cemetery, Attn: Events Coordinator, 1133 Mt. Hope Avenue, Rochester, NY 14620
Please Note: Date and Time not reserved until this application is approved and payment is received by Cemetery Office.

SEE REVERSE SIDE FOR PROCEDURES & REGULATIONS

PROCEDURES & REGULATIONS FOR THE USE OF MOUNT HOPE CEMETERY

The permit applicant is responsible for adherence to all applicable laws and regulations, including:

- 1) Wedding receptions may not be held on the cemetery grounds.
- 2) Alcoholic beverages may only be possessed in the cemetery in accordance with 44-9 of the Municipal Code.
This permit does not authorize possession of alcohol.
- 3) Dogs may only be possessed in the cemetery in accordance with 31-15.2 of the Municipal Code.
- 4) Solicitation by outside parties on cemetery property is strictly prohibited.
- 5) Advertising of any kind is prohibited within the cemetery, except for displays of merchandise or services offered for sale by the cemetery. No signs, notices or advertising may be placed on cemetery grounds or buildings without the express, written consent of the Commissioner. The cemetery may remove any unauthorized advertising without liability.
- 6) No person shall be permitted to use profane or boisterous language or in any way disturb the quiet and good order of the cemetery.
- 7) Riders of motorcycles and bicycles must keep their vehicles on paved roads and obey the cemetery speed limit.
- 8) Large commercial vehicles of any kind are not permitted within the cemetery grounds unless they are allowed by permission of the Cemetery Manager.
- 9) Recreational activities such as skiing, mountain biking, sledding, skateboarding, rollerblading, ball playing, or swimming are prohibited.

Permit applicant and guests shall not:

- 1) Trespass through the cemetery, or enter or remain on cemetery grounds before or after posted hours.
- 2) Desecrate, vandalize, deface, tear down or injure any property, grave stone, monument, tomb, vault, or fence in the cemetery.
- 3) Bring illegal substances into the cemetery.
- 4) Congregate about an interment space while funeral ceremonies are in progress, unless accompanying the funeral.
- 5) Sit, walk upon or occupy any private lot not belonging to him or her or to a member of his or her immediate family.
- 6) Climb the banks or terraces.
- 7) Climb on or disturb any trees, shrubs, or plantings, or pick flowers or foliage.
- 8) Possess a bow and/or arrow in the cemetery.
- 9) Throw trash or litter on the roads, paths, lawns, lots or any other part of the cemetery grounds or buildings, except into designated receptacles.
- 10) Drive a motor vehicle faster than 15 miles per hour within the boundaries of the cemetery.
- 11) Operate an off-the-road vehicle of any kind, except for cemetery maintenance personnel.
- 12) Feed or disturb fish, birds or other animal life within the cemetery.
- 13) Conduct a treasure or scavenger hunt on the cemetery grounds. This includes geo-caching activities.
- 14) Make a rubbing of a monument or memorial.
- 15) Have in possession or discharge firearms within the cemetery, except for honor guards at military funerals or special ceremonies, or police officers.

Additionally, if the permit applicant or guest damages the cemetery or facilities in any way they agree to pay for the cost to repair the damage. No photography is allowed of funeral ceremonies or processions; persons visiting interment sites; names or inscriptions on monuments, markers or mausoleums; stained glass windows; interiors of private mausoleums or copyrighted commissioned works of art.

Permit application fee is non-refundable once a permit has been issued by the cemetery.