

CIVIL SERVICE COMMISSION  
GENERAL SESSION AGENDA  
**Thursday, November 30, 2017**  
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the minutes of the meeting (regular and executive) on October 26, 2017.
- II. Commission Correspondence: **None**
- III. Classification/Reclassification:

Administration/DHRM Classify: (1)	Human Resource Associate/Bilingual/Temporary (10/23/17 – 11/29/17) Br. 12 (\$36,854 - \$47,239) Competitive
Administration/DHRM Classify: (1)	Human Resource Associate/Bilingual Br. 12 (\$36,854 - \$47,239) Competitive
NBD/Business & Housing Development Classify: (1)	Manager of Project Development Br. 30 (\$75,647 - \$99,746) CPNC
NBD/Business & Housing Development Classify: (1)	Associate Administrative Analyst/On-Call/Temporary (11/9/17 – 6/30/18) Br. N268 (\$30.84 - \$40.66) Competitive
NBD/Neighborhood Preservation Classify: (1)	Customer Service Representative/Bilingual Br. 12 (\$36,854 - \$47,239) Competitive
Emergency Communications/311 Call Center Classify: (1)	Service Representative/Bilingual/ Seasonal Br. N128 (\$17.37 - \$19.63) Competitive
RFD/Suppression Classify: (20)	Firefighter Br. 80 (\$43,207 - \$81,487) Competitive
DRYS/ Commissioner's Office Classify: (1)	Supervisor of Markets/Temporary (9/29/17 - 10/9/17) Br. 18 (\$44,486 - \$58,062) Non-competitive
DRYS/Recreation Administration Classify (4)	Youth Worker/Seasonal Br. P953 (\$9.70) Labor
DRYS/Recreation Administration Classify: (4)	Youth Worker/Part-Time Br. P953 (\$9.70) Labor
DRYS/Recreation Administration Classify: (1)	Project Assistant/Seasonal Br. N120 (\$20.25) Non-competitive
DRYS/Recreation Administration Classify: (1)	Project Assistant/Part-Time Br. N712 (\$20.25) Competitive
DRYS/Recreation Administration Classify: (2)	Youth Worker/Part-Time Br.P953 (\$9.70) Labor

DRYS/Recreation Administration Classify: (1)	Account Clerk Br. 5 (\$30,796 - 38,452) Competitive
DRYS/BEST Classify: (1)	Administrative Analyst/Part-Time Br. N720 (\$26.06 - \$34.54) Non-competitive
DRYS/BEST Classify: (1)	Project Assistant/Seasonal Br.N120 (\$20.25) Non-competitive
RPD/Operations Classify: (1)	Police Sergeant/Temporary (11/4/17 - 5/3/18) Br. 92 (\$79,173 - \$83,447) Competitive
RPD/Operations Classify: (1)	Police Sergeant/Temporary (11/1/17-1/31/18) Br. 92, (\$79,173 - \$83,447) Competitive
RPD/Operations Classify: (1)	Clerk III/Typing/Temporary (12/11/17-3/10/17) Br. 7 (\$32,390 - \$40,492) Competitive

**IV. Adoption of Job Specifications: None**

**V. A. Establishment of Civil Service Eligible List(s):**

- 911 Dispatcher II/ECD, 17ELP1706 (**Revised**)
- Manager of Employment Services, 17EOC63539
- Municipal Assistant, 17ELOC1719
- Project Assistant/Bilingual, 17EOC60800
- Service Representative/Bilingual, 17EOC62033

**B. Close-out of examination process:**

- Clerk III/Typing/Bilingual, 17EDCRT1720
- Service Representative/Bilingual, 17EP77991
- Project Assistant/Bilingual, 17EP77279

**VI. Request for Extension of Civil Service Eligible Lists(s): None**

**VII. Request for extension of temporary positions:**

- One position of Animal care Officer/Temporary (encumbered by Gregory Emerick) in the Operations, Police Department

**VIII. Reinstatement requests: None**

**IX. Proposed Civil Service Commission Meeting Dates; January 2018 – June 2018.**

**THE END**