

CIVIL SERVICE COMMISSION  
 GENERAL SESSION AGENDA  
**Thursday, December 21, 2017**  
 3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the minutes of the meeting (regular and executive) on November 30, 2017.
- II. Commission Correspondence: **None**
- III. Classification/Reclassification:

Administration/Mayor's Office Classify: (1)	Executive Staff Assistant II/Temporary (12/4/17 – 6/30/18) Br. 23 (\$56,453 - \$74,437) Exempt
Administration/Mayor's Office Classify: (1)	Executive Staff Assistant I/Temporary (1/2/18 – 6/30/18) Br. 16 (\$41,776 - \$53,623) CPEX
NBD/Buildings & Zoning Classify: (1)	Senior Zoning Analyst Br. 24 (\$58,906 - \$77,671) Competitive
NBD/Buildings & Zoning Classify: (1)	Zoning Analyst Br. 20 (\$47,427 – 62,869) Competitive
NBD/Buildings & Zoning Classify: (1)	Plans Examiner Br. 24 (\$58,906 - \$77,671) Competitive
NBD/Buildings & Zoning Classify: (1)	Senior Architect/On-Call/Temporary (12/26/17 – 6/30/18) Br. 278 (\$32.18 - \$42.43) Competitive
FINANCE/Parking Classify: (1)	Clerk II/Typing Br. 9 (\$34,013 - \$42,940) Competitive
Rochester Housing Authority Classify: (2)	Clerk II/Typing/Bilingual \$27,769 - \$38,670 Competitive

- IV. Adoption of Job Specifications: **None**
- V. **A.** Establishment of Civil Service Eligible List(s):
  - Building Supervisor, 17EOC69560
  - Building Supervisor, 17EP77814
  - Historical Services Consultant, 17EOC62537
  - Library Area Coordinator, 17EOC67670
  - Library Area Coordinator, 17EP78172
  - Manager of Administrative Services, 17EP77309
  - Senior Code Enforcement Officer, 17EP72849
  - Supervisor of Structures and Equipment, 17EOC60763

VI. Close-out of Examination Process:

- Supervisor of Structures and Equipment, 17EP77467

VII. Request for Extension of Civil Service Eligible Lists(s):

- Administrative Analyst, 16EP72918
- Area Coordinator, 16EOC69220
- Assistant HVAC Engineer, 15EOC60067
- Associate Administrative Analyst, 16EP72920
- Associate City Planner, 14EP75493
- Associate City Planner, 14EOC66258
- City Planner, 14EOC66278
- Clerk III/Typing, 16EDCR1612
- Computer Aide Library/PT, 16EOC64599
- Dispatcher, 16EOC69789
- EMD Quality Improvement Coordinator II, 17ELOC1704
- Engineer I, 14EOC66280
- Engineer II, 14EP75502
- Engineer II, 15EOC63253
- Engineer III/Structural, 15EOC66353
- Firefighter, 15ELOC1520
- Genealogy Specialist, 16EOC63264
- Human Services Specialist/RHA, 15EOC63700
- HVAC Engineer, 15EOC68820
- Junior Architect, 16EOC63845
- Mail Room Clerk/Part Time, 16EOC63412
- Manager of Youth Outreach and Violence Prevention, 15EOC63542
- Police Captain, 15ELP1515
- Police Investigator, 16ELP1615
- Principal Account Clerk, 16EP70997
- Principal Staff Assistant, 16EP71727
- Professional Development Specialist, 16EOC63652
- Professional Development Specialist/Bilingual, 16EOC63653
- Property Clerk, 15EOC63031
- Public Safety Aide, 16EOC60964
- Recreation Center Director, 16EP72501
- Recreation Leader, 16EOC69060
- Recreation Leader/Bilingual, 16EOC69062
- Refuse Operations Manager, 15EP72166
- Resource Collector, 16EP70999
- Resource Collector, 16EOC63647
- Senior Administrative Analyst, 16EP72921
- Senior City Planner, 14EOC66279
- Senior Professional Development Specialist, 16EOC63688
- Senior Property Clerk, 16EP70936
- Senior Recreation Supervisor, 16EP71027
- Superintendent of Water Plant Maintenance, 15EOC63107
- Superintendent of Water Plant Maintenance, 15EP74172
- Water Plant Operator, 16EOC63800
- Youth Services Manager, 15EOC63811

VIII. Request for Extension of Temporary Positions:

- One position of Animal Control Officer/Temporary (encumbered by Gregory Emerick) in the Police Department/Operations Bureau.

IX. Transfers: **None**

X. Reinstatement Requests: **None**

THE END