

**CITY OF ROCHESTER
MWBE FORM F**

MWBE GOALS: MBE 20%, WBE 10%

REPORT OF MWBE UTILIZATION – PUBLIC WORKS & DEMOLITION

TO: CONTRACT ADMINISTRATOR
 Department of Finance
 City Hall Room 106A
 30 Church Street
 Rochester, NY 14614

Stage of Project Completion: _____%

* ___ 100% ** ___ Final

** If any retainage is due, a final Form F must be submitted upon completion of payments.

Project Name		Bid # _____		Contract # _____			
MWBE Subcontractor	Scope of Work Performed	Start Date	End Date	Total Amount of MWBE Subcontract	Payments Made to Date	Percentage of MWBE Subcontract Paid to Date	Retainage due as of 100% completion mark

Prime Contractor Company Name: _____

Prepared by: _____

Signature: _____

Title: _____

Date: _____

Contractor shall submit this form at least quarterly (i.e. every three (3) months after the start of the agreement), or as otherwise requested by MWBE Officer. Reports shall be submitted with each invoice if filed more frequently than once per quarter.