

CIVIL SERVICE COMMISSION
GENERAL SESSION
MINUTES
Thursday, May 21, 2020
3:30 P.M., ZOOM MEETING

PRESENT: Commissioners: Fernan Cepero (Chair)
Alan Caine
Sally Partner
Alan Caine
Serena Brown

IN ATTENDANCE: Tassie Demps, Executive Secretary
Yvette Green, Law Department
Deborah Callerame, Senior Human Resource Consultant
Police Officer Gina Faggiano, Rochester Police Dept.
Sergeant Darlene Rogers, Rochester Police Dept.
Deputy Director Greg Roney, ECD
Deputy Director Amy Mills, ECD

The Civil Service Commission meeting was called to order at 3:30 pm.

- I. The Commission approved the minutes of the meeting (General and Executive session) on April 23, 2020.
- II. The Commission reviewed the following items of Correspondence: **None**
- III. The following Classifications/Reclassifications were approved as presented:

DES/Operations/Solid Waste Classify: (1)	Code Enforcement Inspector/Temporary (4/27/20 – 4/26/21) Br. 61 (\$18.25 - \$22.96) Competitive
DES/Water/Director's Office Classify: (1)	Stock Clerk/Temporary (4/20/20 – 6/5/20) Br. 68 (\$15.79 - \$17.85) Competitive

IV. The Commission established the following Eligible List(s) for one (1) year, unless extended:

- 911 Dispatcher I, ELCR1031-2
- 911 Shift Supervisor, 20ELP2004
- 911 Telecommunicator, ELCR2851-2
- Animal Control Officer, 19EOC61668
- Animal Services Client Specialist, 19EOC62972
- Assistant Field Surveyor, 19EOC633888
- Assistant Supervisor of Markets, 19EOC68427
- Associate Library Director, 20EOC61299
- Building Maintenance Supervisor/RHA, 19EOC67469
- Cemetery Service Representative, 19EOC68434
- Clerk II, 19EP73734
- Field Surveyor, 19EP73813
- Lead Police Information Clerk, 19EP73907
- Mail Room Clerk/RHA, 19EOC69138
- Manager of Building Services, 19EP73517
- Parking Enforcement Officer, 19EOC67100
- Parking Enforcement Supervisor, 19EP73542
- Police Information Clerk, 19EOC68745
- Senior Surveying Technician, 19EOC63687
- Supervisor of Structures and Equipment, 19EOC66832
- Supervisor of Structures and Equipment, 19EP73493
- Water Instrumentation Technician, 19EP73213

V. The Commission Closed Out the following exam process with no successful candidates:

- Assistant Field Surveyor, 19EP73213
- Cemetery Service Representative/Bilingual, 19EOC68580
- Clerk II/Bilingual, 19EP73767

VI. The Commission approved the following extension of Temporary position(s):

- One position of Animal Control Officer/On Call/Temporary (encumbered by Ronald Lodar) in the Operations Bureau of the Rochester Police Department.
- One position of Maintenance Worker (encumbered by Warren Wymore) in the Community/Branch Maintenance Bureau of the Library Department.

VII. The Commission approved the following Voluntary Demotion(s):

- Phillip Fico has been voluntarily demoted from the title of 911 Dispatcher to the title of 911 Telecommunicator in Emergency Communication Department.

VIII. Delegation of Authority:

A. The Commission held a public hearing regarding the annual Resolution to Delegate certain Commission authorities to the Executive Secretary for the period June 1, 2020 through May 30, 2021 (**A public hearing notice was published in the Daily Record on May 20th, 21st and 22nd, 2019**). There were no speakers present.

B. The Commission approved the Resolution for the Delegation of Authority, which will be forwarded to the Mayor for her approval.

IX. Fernan Cepero; Civil Service Commissioner was elected chair for the upcoming term (06/01/2020 – 05/31/2021).

X. The Commission approved the following Civil Service Commission Meeting Dates:

- Thursday, July 23, 2020
- Thursday, August 20, 2020
- Thursday, September 17, 2020
- Thursday, October 22, 2020
- Thursday, November 19, 2020
- Thursday, December 17, 2020

The meeting was adjourned at 5:20 PM

Respectfully Submitted,

Deborah Callerame

Deborah Callerame
Senior Human Resource Consultant

THE END