

**Additional Proposed Legislation for the
November 10, 2020 City Council Meeting -
Filed in the Office of the City Clerk
October 22, 2020**

*** * Please Note * ***

**For questions regarding the proposed legislation,
call the City Clerk's Office at 585-428-7421**



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

FINANCE INTRODUCTORY NO.

373

Lovely A. Warren
Mayor

October 22, 2020

BHRM 10

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Employee Network, Inc.,
Employee Assistance Program

Council Priority: Jobs and Economic
Development

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation establishing \$88,776 as maximum total compensation for a three-year agreement with the Employee Network, Inc. (Gene Raymondi, Chief Executive Officer), of Vestal, New York, to provide services for the City's Employee Assistance Program (EAP). The term of this agreement will be from January 1, 2021 through December 31, 2023 and the approximate cost of \$29,592 per calendar year will be financed from the 2020-21 Budget of Undistributed Expenses and subsequent budgets, contingent upon their approval.

The employee assistance program provides professional support services to employees whose job performance is affected by factors such as legal, financial and marital difficulties, emotional instability, alcoholism, and drug addiction. Non-uniformed City employees (1,487 people) and their families are eligible for participation. Uniformed Police and Fire employees are covered through their own programs.

Employee Network, Inc. was selected through a request for proposals process, as described in the attached summary. Critical to selection was the ability to meet the following criteria:

- The EAP line is staffed 24 hours a day, 365 days a year by mental health professionals with a Master's level degree or higher, which affords our employees direct access to trained counselors;
- The firm has a national provider network of over 40,000 credentialed counselors; and
- The firm offers state-of-the-art technological resources including web-based services, such as a mobile app and a personal assistant service for our employees to use to achieve and maintain a healthy work/life balance.

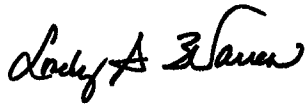
Employee Network, Inc. has provided EAP services for City employees since 2015 and will continue to provide counseling and referral services to eligible employees and their family members as appropriate. The firm will also conduct training programs for City personnel and supervisors through in-person and online training as required or as requested.

During calendar year 2019, Employee Network, Inc. provided services for 271 employees and their family members and 23 people utilized their personal assistant service. These numbers



show that a total of 20% of the eligible workforce used EAP, which exceeds the national average of 3% to 6%.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lovely A. Warren". The signature is fluid and cursive, with the first name "Lovely" and the last name "Warren" being clearly distinguishable.

Lovely A. Warren
Mayor

Vendor / Consultant Selection Process Summary

Department Department of Human Resources Management
Project / Service Title: Employee Assistance Program Services RFP
Consultant Selected: Employee Network, Inc. (eni)
Method of selection: X Request for Proposal [Complete 1-7]
 ___ Request for Qualifications [Complete 1-7]
 ___ From the NY State Department of Transportation list of pre-approved regional engineering firms [Complete 4-7]

1. Date RFP / RFQ issued August 3, 2020

2. The RFP / RFQ was also sent directly to:

<u>FIRM</u>	<u>City/ST</u>
EAP Workforce Solutions, LLC	Rochester, 14616
CorpCare Associates, Inc.	Atlanta, GA
DISA Global Solutions	Houston, TX
Employee Network, Inc. (eni)	Vestal, NY
ESI Employee Assistance Group	Wellsville, NY
U of R – Employee Assistance Program	Rochester, 14623

3. Proposals were received from

<u>FIRM</u>	<u>City/ST</u>
Employee Network, Inc. (eni)	Vestal, NY
ComPsych Corporation	Chicago, IL
Deer Oaks EAP Services	San Antonio, TX

4. Evaluation criteria

<u>Criteria</u>	<u>Weighting</u>	<u>Points Possible</u>	<u>Points Received by Winning Proposal</u>
Flexibility	25%	25	18
Location and Hours	10%	10	7.3
Education/Training/Assistance	15%	15	12.7
Administration	10%	10	7.7
Referral Services	15%	15	11
Cost and Billing Services	25%	25	23.7
TOTAL	100%	100	80.4

<u>Bonus Points</u>	<u>Weighting</u>	<u>Points possible</u>	<u>Points Received by Winning Proposal</u>
City business	10% of total	10	0
W/MBE	10% of total	10	0

TOTAL POINTS RECEIVED BY THE FIRM: TT + BP = 80.4

5. Review team included staff from: Administration/DHRM (3), Law (1), ECD/911 (1), DES (1)

6. Additional considerations/explanations

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: *Ony* **Date:** *9/23/20*

INTRODUCTORY NO.

373

DHRM# 10

Ordinance No.

Authorizing a professional services agreement for the Employee Assistance Program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement in the maximum amount of \$88,776 with Employee Network, Inc., to provide services for the City's Employee Assistance Program. The term of the agreement shall be three years. The compensation of \$29,592 for the first year of the agreement shall be funded from the 2020-21 Budget of Undistributed Expenses and \$29,592 annually for each of the remaining two years from future years' Budgets of Undistributed Expenses, contingent upon approval.

Section 2. This agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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FINANCE INTRODUCTORY NO.

374

Lovely A. Warren
Mayor

October 22, 2020

BHRM 11

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Energetix Corporation,
Drug and Alcohol Testing Services

Council Priority: Jobs and Economic
Development

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation establishing \$192,660 as maximum total compensation for a three-year agreement with Energetix Corporation (Susan Lobsinger, President) of Centereach, New York, for drug and alcohol testing services. The term of this agreement will be from January 1, 2021 through December 31, 2023 and the approximate cost of \$64,220 per year will be financed from the 2020-21 Budget of Undistributed Expenses and subsequent budgets, contingent on their approval.

Energetix Corporation has provided drug and alcohol testing services for the City since 2012 and will continue to provide, as required by the Omnibus Transportation Employee Testing Act, random, follow-up and post-accident testing for drugs and alcohol for employees whose duties require the possession of a commercial driver's license, and drug and alcohol testing of Emergency Communications Department employees, as required by the AFSCME collective bargaining agreement. Additionally, pre-employment testing will be performed for all new hires with the City, in addition to pre-employment testing for Police Officer and Firefighter candidates.

In accordance with Ordinance No. 2020-126, under this agreement tetrahydrocannabinol (THC), a compound found in marijuana, will continue not to be included in the controlled substances tested for in pre-employment drug tests, with the exception of positions required to hold a commercial driver's license and those related to public safety.

Energetix Corporation was selected through a request for proposals process, as described in the attached summary, based on their competitive pricing structure and ease of access to collection sites.

Respectfully submitted,

Lovely A. Warren
Mayor



Vendor / Consultant Selection Process Summary

Department Department of Human Resources Management
Project / Service Title: Drug and Alcohol Testing Program RFP
Consultant Selected: Energetix Corporation
Method of selection: X Request for Proposal [Complete 1-7]
 Request for Qualifications [Complete 1-7]
 From the NY State Department of Transportation list of pre-approved regional engineering firms [Complete 4-7]

1. Date RFP / RFQ issued August 3, 2020

2. The RFP / RFQ was also sent directly to:

<u>FIRM</u>	<u>City/ST</u>
WorkFit Medical, LLC	Rochester, 14624
Energetix Corporation	Centereach, NY
U of R – Strong Occupational and Environmental Medicine	Rochester, 14623
Rochester Regional Health Occupational Medicine	Greece, 14626
DISA Global Solutions	Houston, TX
RBA Staffing	Rochester, 14614

3. Proposals were received from

<u>FIRM</u>	<u>City/ST</u>
DSI Medical Services, Inc	Horsham, PA
Energetix Corporation	Centereach, NY
Foley Carrier Services	Hartford, CT
RBA Staffing	Rochester, 14614
U of R – Strong Occupational and Environmental Medicine	Rochester, 14623

4. Evaluation criteria

<u>Criteria</u>	<u>Weighting</u>	<u>Points Possible</u>	<u>Points Received by Winning Proposal</u>
Management/Administration	10%	10	7
Specimen Collection Services	25%	25	20.3
Laboratory Services	10%	10	7
Medical Review Officer Services	10%	10	7
Education/Training/Assistance	15%	15	10
Price: Standard and Addition Fees	30%	30	24.3
TOTAL	100%	100	75.6

<u>Bonus Points</u>	<u>Weighting</u>	<u>Points possible</u>	<u>Points Received by Winning Proposal</u>
City business	10% of total	10	0
W/MBE	10% of total	10	7.5

TOTAL POINTS RECEIVED BY THE FIRM: TT + BP = 83.1

5. Review team included staff from: Administration/DHRM (4), Law (1), ECD/911 (1), DES (1)

6. Additional considerations/explanations

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: *Onj* **Date:** *9/23/20*

INTRODUCTORY NO.

374

DHRM# 11

Ordinance No.

Establishing maximum compensation for a professional services agreement for a Drug and Alcohol Testing Program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement in the maximum amount of \$192,660 with Energetix Corporation, to provide drug and alcohol testing for pre-employment and New York State Department of Transportation compliance testing and reporting. The term of the agreement shall be from January 1, 2021 through December 31, 2023. The compensation of \$64,220 for the first year of the agreement shall be funded from the 2020-21 Budget of Undistributed Expenses and \$64,220 annually for each of the remaining two years shall be funded from future years' Budgets of Undistributed Expenses, contingent upon approval.

Section 2. This agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.



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FINANCE INTRODUCTORY NO.

375

Lovely A. Warren
Mayor

October 22, 2020

BHRM 12

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – GovernmentJobs.com, Inc.,
Recruitment and Applicant Tracking Software
and Services

Council Priority: Jobs and Economic
Development

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation establishing \$165,495 as total maximum compensation for an agreement with GovernmentJobs.com, Inc., (Shane Evangelist, CEO) of El Segundo, California, to provide recruitment and applicant tracking software and services. The term of the agreement will be for three years with one three-year renewal option. The cost of this agreement includes an initial implementation service fee of \$28,995 and annual subscription fees of \$45,500 and will be funded from the 2020-21 (\$74,495), 2021-22 (\$45,500) and 2022-23 (\$45,500) Budgets of the Department of Human Resource Management, contingent upon approval.

GovernmentJobs.com, Inc. will provide a software solution to replace and enhance the City's current recruitment, selection, applicant tracking, and reporting and analysis system while ensuring conformance with New York State Civil Service requirements. Additional services which will be provided under this agreement include: the development of bidirectional integrations with Workday (the City's payroll and personnel system); the migration of active Civil Service data from the City's current applicant tracking system; the training of City end users on the software's functionality as well as future enhancements and new versions of the software; and the ability for individuals to pay for Civil Service Examination fees online with either a credit or debit card.

GovernmentJobs.com, Inc. was selected to provide these services because of their exclusive focus on providing applicant tracking service to public sector agencies which possess similar system requirements as the City.

Respectfully submitted,

Lovely A. Warren
Mayor



NO RFP JUSTIFICATION STATEMENT

Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

Department: DHRM

Services(s): Recruitment and Applicant Tracking Software and Services

Vendor/Consultant selected: GovernmentJobs.com, Inc.

How was the vendor selected?

In 2015, the City issued a request for proposals (RFP) for a new Human Resource Management and Payroll system. This resulted in an agreement being entered into with Workday, Inc. due to the fact that they ranked the highest in three (3) of the four (4) human resource and payroll core process areas. The core process area for which Workday, Inc. did not rank the highest was recruitment and applicant tracking for which GovernmentJobs.com, Inc. ranked the highest amongst all companies who responded to that RFP.

Why was no RFP issued for this service?

Since 2004, the City has been using a recruitment and applicant tracking system called Sigma 5 Enterprise, which is owned by GovernmentJobs.com, Inc.. This antiquated system is no longer supported by GovernmentJobs.com, Inc. and has been deemed by the City's Information Technology Department, from an infrastructure standpoint, to be at the end of its life cycle. The reason for this is that the system resides on servers which are no longer supported by the City and therefore make resolving technical issues that arise very challenging.

GovernmentJobs.com, Inc. is the preeminent provider of Public Sector/Civil Service Recruitment and Applicant Tracking software. Their primary business focus on this industry positions them best to satisfy all of the needs associated with the complexities of New York State Civil Service Law as it pertains to both recruitment and applicant tracking at the City.

Compensation Amount: \$165,495

The compensation amount for this contract is well below the amount of \$590,148 which was quoted to the City by Workday, Inc. to provide the same services that will be provided by GovernmentJobs.com, Inc. under this agreement.

The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals. MWBE Officer Initials: CNJ Date: 10/9/20

[Signature]
Signature: Department Head

10.13.20
Date

375

Ordinance No.

Authorizing an agreement for employee recruitment and applicant tracking software and services

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with GovernmentJobs.com, Inc. to provide employee recruitment and applicant tracking software and services. The term of the agreement shall be 3 years with the option to renew for one additional term of 3 years. The maximum compensation for the first three years shall be \$165,495, which shall be funded in the amounts of \$74,495 from the 2020-21 Budget of the Department of Human Resource Management (DHRM), \$45,500 from the 2021-22 Budget of DHRM and \$45,500 from the 2022-23 Budget of DHRM, contingent upon the approval of the latter two budgets. The maximum compensation for the subsequent 3-year term, if so opted for, shall be \$136,500, which shall be funded in the amounts of \$45,500 from each of the 2023-24, 2024-25, and 2025-26 Budgets of DHRM, contingent upon the approvals thereof.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.



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FINANCE INTRODUCTORY NO.

376

Lovely A. Warren
Mayor

October 22, 2020

BHRM 13

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – UKG Inc.,
Enterprise Process and System Solution for
Scheduling, Time and Attendance Upgrade

Council Priority: Jobs and Economic
Development

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation establishing \$50,000 as total maximum compensation for an agreement with UKG Inc. (Aron Ain, CEO) of Lowell, Massachusetts and Weston, Florida, for the implementation of an upgrade to the City's enterprise process and system solution for scheduling, time and attendance. The term of the agreement will be for one year and will be funded from the 2020-21 Budget of the Department of Human Resource Management.

UKG Inc., formerly Kronos Incorporated, has served as the City's enterprise process and system solution for scheduling, time and attendance since 2018, when it replaced a legacy system which required manual processes for time entry, attendance tracking and reporting. This agreement will allow for the migration from the existing Kronos perpetual software licenses to Kronos Workforce Dimensions.

The benefit of moving to Kronos Workforce Dimensions is that the City will be moving from an on-premise version of Kronos to a cloud hosted version. This cloud hosted version will provide for automatic updates, which are included in our existing subscription fees, and will not require additional Kronos resources, for which we are currently paying approximately \$45,000 every twelve to eighteen months for. By using this subscription model, the City will be utilizing the latest version of the software and will eliminate the need for remote access to Kronos through VPN or Remote Desktop, as this solution will be hosted in the cloud. Automatic backups will be included for which the City is currently required to purchase backup servers, storage and licenses. Finally, our current version of Kronos will be at the end of its life cycle in two years, at which time we will be required to move to Workforce Dimensions.

Respectfully submitted,

Lovely A. Warren
Mayor



376

Ordinance No.

Authorizing an agreement to upgrade the City's enterprise process and system solution for employee scheduling, time and attendance

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement in the maximum amount of \$50,000 with UKG Inc., for the implementation of an upgrade to the City's enterprise process and system solution for employee scheduling, time and attendance. The term of the agreement shall be one year and shall be funded from the 2020-21 Budget of the Department of Human Resource Management.

Section 2. This agreement shall contain additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.



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FINANCE INTRODUCTORY NO.

377

Lovely A. Warren
Mayor

October 22, 2020

FINANCE 15

TO THE COUNCIL

Ladies and Gentlemen:

Re: Cancellation or Refund of
Erroneous Taxes and Charges

Transmitted herewith for your approval is legislation approving the cancellation or refund of taxes and charges totaling \$9,259.91.

There were six properties sold at the City of Rochester's Tax Foreclosure Auction on November 13, 2019. All the Code Enforcement and Rehabilitation Charges were valid prior to the auction date and were supposed to be either paid or cancelled prior to the transfer to the new owner. However, they were not billed until after the auction date and were unpaid by March 15, 2020. Therefore, they were added to the 2020-21 tax bill.

If these cancellations are approved, total cancellations thus far for 2019-20 will be as follows:

	<u>Accounts</u>	
City Council	129	\$559,876.36
Administrative	<u>10</u>	<u>\$4,435.32</u>
Total	139	\$564,311.68

These cancellations represent 0.2063% of the tax receivables as of July 1, 2020.

Respectfully submitted,

Lovely A. Warren
Mayor

Cancellation of Taxes and Charges November 10, 2020 Approval

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City Treasurer is authorized to cancel the following taxes and charges.

<u>S.B.L. #</u>	<u>Class</u>	<u>Address</u>	<u>Tax Year</u>	<u>Amount Cancelled</u>	<u>Subtotal</u>
(A) The properties listed below were sold at the City of Rochester's Tax Foreclosure Auction on November 13, 2019. All the Code Enforcement and Rehabilitation Charges were valid prior to the auction date and were supposed to be either paid or cancelled prior to the transfer to the new owner. However, they were not billed until after the auction date and were unpaid by March 15, 2020. Therefore, they were added to the 2020-21 tax bill.					
106.30-4-72	H	22 Roth Street	2021	\$1,450.00	
105.27-1-24	H	166 Glenwood Ave	2021	\$1,352.72	
105.75-2-80.1	H	382 Saxton Street	2021	\$1,183.00	
106.60-4-19.3	N	143-147 Webster Av	2021	\$2,844.38	
120.34-2-36.1	H	72 Eddy Street	2021	\$1,401.78	
106.43-2-14	H	299 First Street	2021	\$1,028.03	\$9,259.91
GRAND TOTAL					\$9259.91

Section 2. If full or partial payment of the aforesaid taxes and charges has been made and received, the City Treasurer is hereby authorized and directed to remit to the owner of the parcel the amount of said payment without interest.

Section 3. This ordinance shall take effect immediately.

INTRODUCTORY NO.**377**

Ordinance No.

Authorizing the cancellation or refund of erroneous taxes and charges

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City Treasurer is authorized to cancel the following taxes and charges:

S.B.L. #	Class	Address	Tax Year	Cancelled
106.30-4-72	H	22 Roth Street	2021	\$1,450.00
105.27-1-24	H	166 Glenwood Av	2021	\$1,352.72
105.75-2-80.1	H	382 Saxton Street	2021	\$1,183.00
106.60-4-19.3	N	143-147 Webster Av	2021	\$2,844.38
120.34-2-36.1	H	72 Eddy Street	2021	\$1,401.78
106.43-2-14	H	299 First Street	2021	\$1,028.03

GRAND TOTAL**\$9,259.91**

The properties listed above were sold at the City of Rochester's Tax Foreclosure Auction on November 13, 2019. All the Code Enforcement and Rehabilitation charges were valid prior to the auction date and were supposed to be either paid or cancelled prior to the transfer to the new owner. However, the pre-auction charges were mistakenly billed to each of the properties after the auction date and, when they were unpaid by March 15, 2020, they were added to the 2020-21 tax bill.

Section 2. If full or partial payment of the aforesaid taxes and charges has been made and received, the City Treasurer is hereby authorized and directed to remit to the owner of the parcel the amount of said payment without interest.

Section 3. This ordinance shall take effect immediately.



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FINANCE INTRODUCTORY NO.

378

Lovely A. Warren
Mayor

October 22, 2020

OCW 20

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – REDCO, Rochester
Financial Empowerment Center Initiative, and
Budget Amendment

Council Priority: Jobs and Economic
Development

Comprehensive Plan 2034 Initiative Area:
Fostering Prosperity and Opportunity

Transmitted herewith for your approval is legislation amending the 2020-21 Budget of the Office of the Mayor by \$100,000 to reflect the balance of carryover funds from an existing grant, and the receipt of new funds from REDCO. This legislation will:

1. Authorize an agreement with the Rochester Economic Development Corporation, 55-57 St. Paul Street, Rochester, New York (Bayé Muhammad, CEO), for the receipt and use of \$50,000, and amend the 2020-21 Budget of the Office of the Mayor to reflect the funding.
2. Amend the 2020-21 Budget of the Office of the Mayor by \$50,000 to reflect carry over funding from JPMorgan Chase, which was initially authorized by Council via Ordinance No. 2019-109.

Due to the need for financial institutions to donate program funding to a qualified non-profit agency to receive community development credit under the Community Reinvestment Act, Rochester Economic Development Corporation agreed to serve as fiscal sponsor for the City of Rochester and accept funding for the FEC initiative. This relationship was formalized via resolution at the July 18, 2019 meeting of the Rochester Economic Development Corporation Board of Directors.

The Rochester Financial Empowerment Centers Initiative launched in February 2020 and offers free, professional, one-on-one financial counseling as a public service to Rochester residents without qualification. Highly-trained financial counselors work with clients to drive positive financial outcomes related to banking access, savings and asset building, access to safe and affordable credit, and debt reduction. Counselors have continued to safely provide services to over 500 community members through tele-counseling, and continue to engage with key community partners.

Day-to-day operations of the financial counselors are performed by Consumer Credit Counseling Service of Rochester under a Professional Services Agreement with the City of Rochester, authorized in Ordinance No. 2019-248 at the August 2019 City Council meeting.

Respectfully submitted,

Lovely A. Warren
Mayor



INTRODUCTORY NO.

Mayor #20

378

Ordinance No.

**Authorizing funding agreement and budget amendments for the
Financial Empowerment Center Initiative**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with Rochester Economic Development Corporation (REDCO) for the receipt and use of \$50,000 for the Financial Empowerment Center Initiative (the Initiative).

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. Ordinance No. 2020-161, the 2020-21 Budget of the City of Rochester, as amended, is hereby further amended to increase the Budget of the Office of the Mayor by \$100,000, which amount is hereby appropriated for the Initiative and consists of \$50,000 from REDCO as authorized in Section 1 herein and \$50,000 from a portion of the JPMorgan Chase Foundation funds authorized in Ordinance No. 2019-109.

Section 4. This ordinance shall take effect immediately.



City of Rochester

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FINANCE INTRODUCTORY NO.

379

Lovely A. Warren
Mayor

October 22, 2020

OCW 21

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreements – Urban League of Rochester, N.Y.,
Inc. and IBERO-American Action League, Inc., Small
Business and Entrepreneurship Support

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area: Fostering
Prosperity and Opportunity

Transmitted herewith for your approval is legislation to establish agreements for Small Business and Entrepreneurship support. This legislation will:

1. Establish \$11,350 as maximum compensation for an agreement with the Urban League of Rochester, N.Y., Inc., 265 N. Clinton Avenue, Rochester, NY (Dr. Seanelle Hawkins, President and CEO) to provide services related to small business and entrepreneurship support. The term of this agreement will be one year and will be funded from the 2020-21 Budget of the Office of the Mayor.
2. Establish \$11,350 as maximum compensation for an agreement with IBERO-American Action League, Inc., 817 East Main Street, Rochester, NY (Angelica Perez-Delgado, President and CEO) to provide services related to small business and entrepreneurship support. The term of this agreement will be one year and will be funded from the 2020-21 Budget of the Office of the Mayor.

The above agencies will collaborate with the Office of Community Wealth Building to develop culturally-relevant marketing and eCommerce platforms the agencies will subsequently administer in service to underserved small business constituents. This is the final component of the City Accelerator Initiative grant, received by the City via Ordinance No. 2018-222. "The City Accelerator is an initiative led by Living Cities and supported by the Citi Foundation that helps to accelerate the adoption of such innovations" to address economic inequality and infrastructure issues within and across local governments, disproportionately impacting residents with low to moderate incomes. For more information:
<https://www.governing.com/cityaccelerator/about>.

Respectfully submitted,

Lovely A. Warren
Mayor



Ordinance No.

Authorizing agreements relating to small business and entrepreneur support

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with the Urban League of Rochester, N.Y., Inc. to provide services relating to a small business and program and entrepreneurship support program (the Program). The maximum compensation for the agreement shall be \$11,350, which shall be funded from the 2020-21 Budget of the Office of the Mayor. The term of the agreement shall be one year.

Section 2. The Mayor is hereby authorized to enter into a professional services agreement with Ibero-American Action League, Inc. to provide services relating to the Program. The maximum compensation for the agreement shall be \$11,350, which shall be funded from the 2020-21 Budget of the Office of the Mayor. The term of the agreement shall be one year.

Section 3. The agreements shall contain such other terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



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NEIGHBORHOOD & BUSINESS DEVELOPMENT INTRODUCTORY NO.

Lovely A. Warren
Mayor

380

October 22, 2020

NBD05

TO THE COUNCIL

Ladies and Gentlemen:

Re: Sale of Real Estate

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation approving the sale of six properties. City records have been checked to ensure that purchasers (except those buying unbuildable vacant lots) do not own other properties with code violations or delinquent taxes (unless noted), and have not been in contempt of court or fined as a result of an appearance ticket during the past five years. The properties are listed on the attached spreadsheet under the heading, I. Negotiated Sale – Unbuildable Vacant Land. Each is being sold for \$1.00 (as per City policy).

The first, second and third lots – 982 Avenue D, the south portion of 747 Hudson Avenue and the east portion of 189-193 Kirkland Road, are being sold to the adjoining owners and will be used as additional green space.

The fourth lot, which is the west portion of 5 Lamont Place, is being sold to the adjoining owner of the two parcels to the west and north in order to resolve a title issue. An encroachment onto the City-owned parcel will be cured when title is vested in the owner's name.

The fifth lot, which is the west portion of 21 Mineola Street is being sold to the owner of the adjoining parcel. The owner intends to combine their existing lot with the west portion of the City lot and construct a single-family home for owner occupancy.

The sixth lot, 119 Otis Street, is being sold to the adjoining owner and will be used as additional green space.

Each of these will be combined with the primary parcel owned by the identified adjoining owner. The first year projected tax revenue for these six properties, assuming full taxation, current assessed valuations and current tax rates, is estimated to be \$750. City taxes and other charges, except water charges against properties being sold by the City, will be canceled on the first day of the month following adoption of the ordinance because either the City has agreed to convey the properties free of City tax liens and other charges, or these charges have been included in the purchase price.

Respectfully submitted,

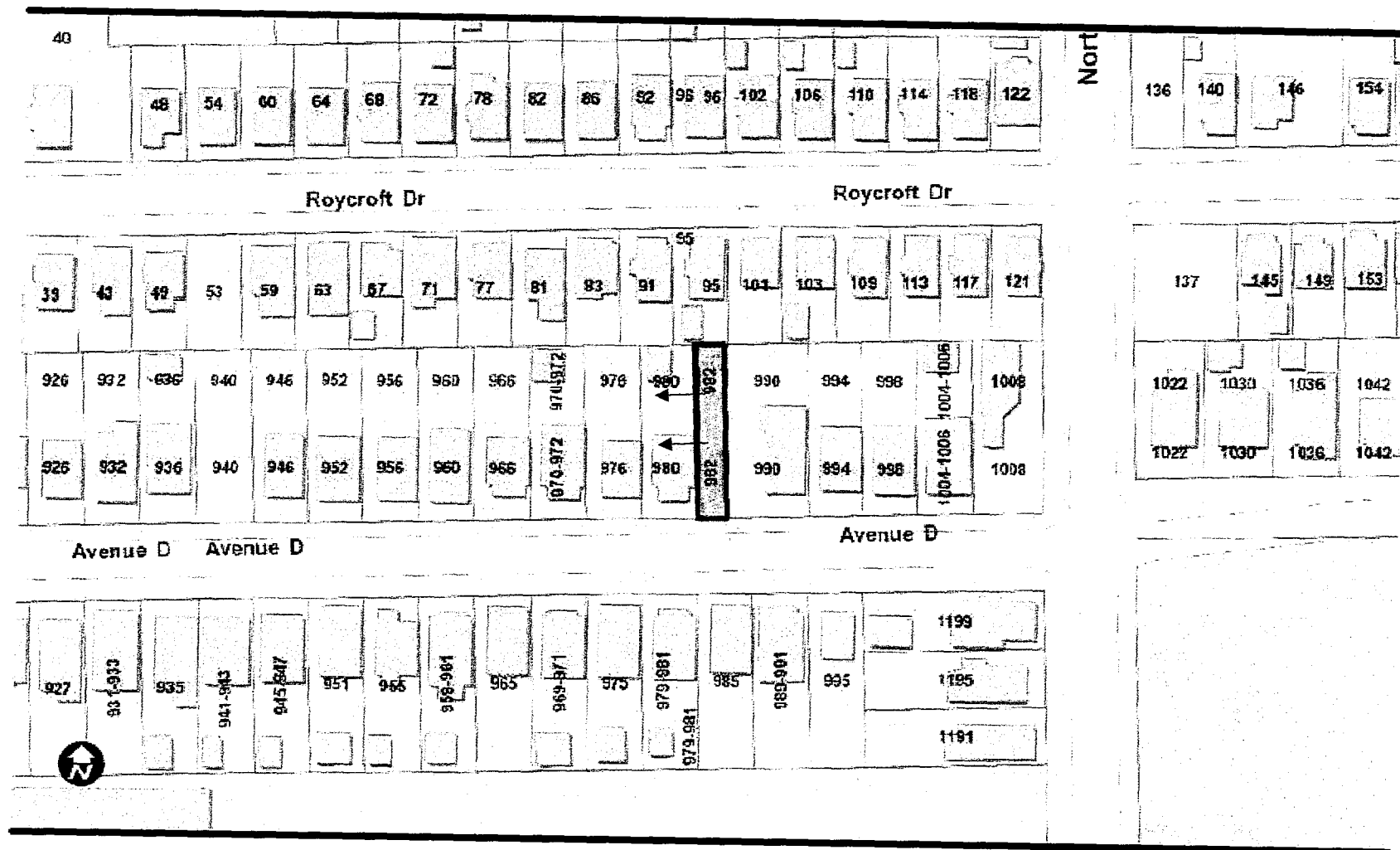
Lovely A. Warren
Mayor



Sales to be Presented to Council
November 10, 2020

I. Negotiated Sale - Unbuildable Vacant Land (< 40' of frontage and/or <4,000 SF lot size)						
Address	SBL#	Lot Size	Sq.Ft.	Purchaser	Address	Tax Impact
982 Ave D	091.81-2-42.3	18 x 112	2,063	Francisco D. Gonzalez	Rochester, NY 14621	\$ 143
South Portion	Portion of					
747 Hudson Ave	106.25-1-31	15 x 94	1,410	Eric J. Young	Rochester, NY 14621	\$ 104
East Portion	Portion of					
189-193 Kirkland Rd	120.57-3-42.001	20 x 81	1,620	Quinn P. Doubet	Rochester, NY 14611	\$ 147
West Portion	Portion of					
5 Lamont Pl	106.60-3-21	33 x 39	1,221	Michael Faggiano	Rochester, NY 14623	\$ 55
West Portion	Portion of					
21 Mineola St	135.57-2-32.2	46 x 20	920	Nelson R. DeLong	Rochester, NY 14610	\$ 8
119 Otis	105.57-4-1	30 x 47	1,441	ROC City Rentals, LLC*	Lewes, DE 19958	\$ 293
* Mangaging Member: Jane Covington						
Subtotal						\$ 750
Total Tax Impact						\$ 750

982 Avenue D



October 1, 2020

This map is intended for general reference only.

The City of Rochester makes no representation as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Lovely A. Warren, Mayor

RESIDENTIAL UNBUILDABLE LOT ANALYSIS

Address of Lot: 982 Ave D

SBL#: 091.81-2-42.3

Date 9-9-20 Initials: dp

Based on criteria below:

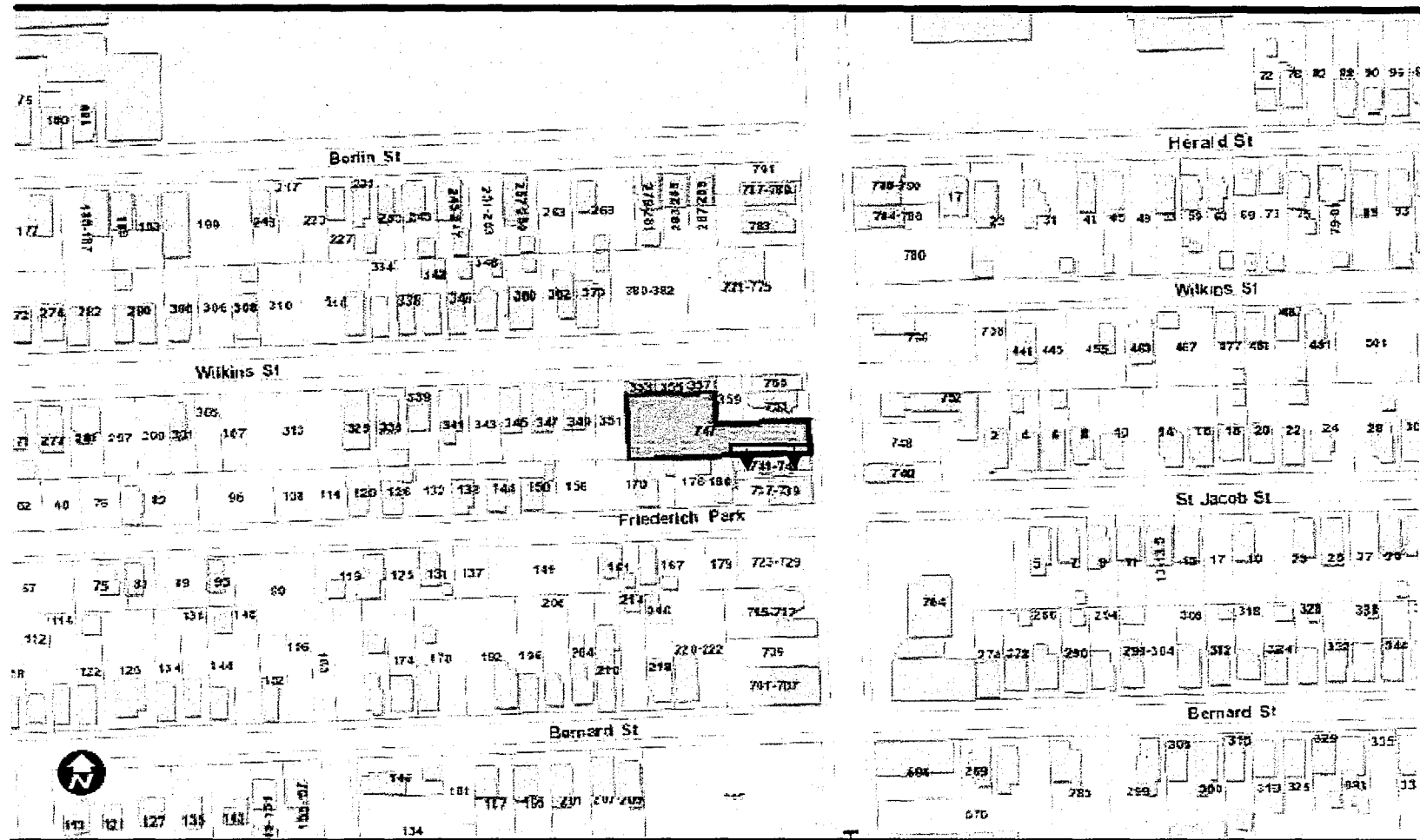
This is an Un-buildable Lot X

ITEM	YES	NO
Is the lot in an environmentally sensitive area where construction is prohibited?		X
Is the lot landlocked and less than 4,000 sq. ft.?		X
Does the lot have severe topographical characteristics that hinder development?		X
Are utilities inaccessible for future development?		X
Is the lot encumbered with major easements which prohibit development?		X
The property has been reviewed to ensure that it does not adjoin a City-owned parcel with which it could be combined to create a development site		X
Is residentially zoned and has a frontage of less than 40' or a depth of less than 100'	X	
TOTAL	1	

If the answer to any of the above questions is "Yes", the parcel is considered unbuildable.

4/25/2018

South Portion 747 Hudson Ave



October 1, 2020

This map is intended for general reference only.

The City of Rochester makes no representation,
as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Lovely A. Warren, Mayor

RESIDENTIAL UNBUILDABLE LOT ANALYSIS

Address of Lot: South Pt. 747 Hudson Ave

SBL#: 106.25-1-31

Date 10/1/20 Initials: RM

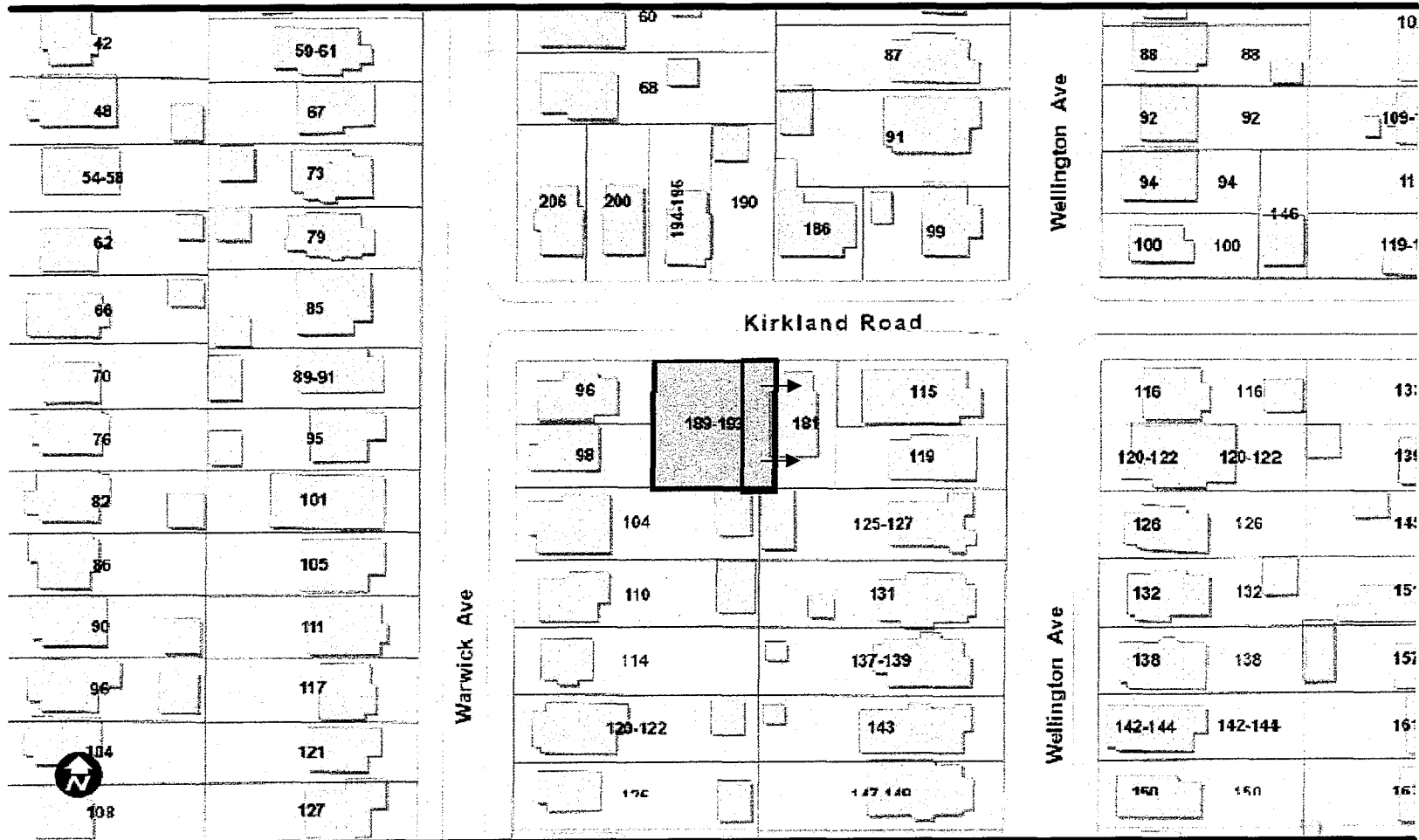
Based on criteria below: This is an Un-Buildable Lot ☒

ITEM	YES	NO
Is the lot in an environmentally sensitive area where construction is prohibited?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the lot landlocked and less than 4,000 sq. ft.?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does the lot have severe topographical characteristics that hinder development?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are utilities inaccessible for future development?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the lot encumbered with major easements which prohibit development?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The property has been reviewed to ensure that it does not adjoin a City-owned parcel with which it could be combined to create a development site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is residentially zoned and has a frontage of less than 40' or a depth of less than 100'	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TOTAL	<div>2</div>	

If the answer to any of the above questions is "Yes", the parcel is considered unbuildable.

4/25/2018

East Portion 189-193 Kirkland Rd



October 5, 2020

This map is intended for general reference only.

The City of Rochester makes no representation
as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Lovely A. Warren, Mayor

RESIDENTIAL UNBUILDABLE LOT ANALYSIS

Address of Lot: East pt. 189-193 Kirkland Rd

SBL#: 120.57-3-42.1

Date 10/5/20 Initials: RM

Based on criteria below: This is an Un-Buildable Lot ☒

ITEM	YES	NO
Is the lot in an environmentally sensitive area where construction is prohibited?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the lot landlocked and less than 4,000 sq. ft.?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does the lot have severe topographical characteristics that hinder development?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are utilities inaccessible for future development?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the lot encumbered with major easements which prohibit development?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The property has been reviewed to ensure that it does not adjoin a City-owned parcel with which it could be combined to create a development site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is residentially zoned and has a frontage of less than 40' or a depth of less than 100'	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TOTAL	<input type="text" value="2"/>	<input type="text"/>

If the answer to any of the above questions is "Yes", the parcel is considered unbuildable.

4/25/2018

The City of Rochester makes no representation as to the accuracy or fitness of the data presented.

City of Rochester, NY
Lovely A. Warren, Mayor

RESIDENTIAL UNBUILDABLE LOT ANALYSIS

Address of Lot: West Portion 5 Lamont Pl

SBL#: 106.60-3-21

Date 10/1/20 Initials: RM

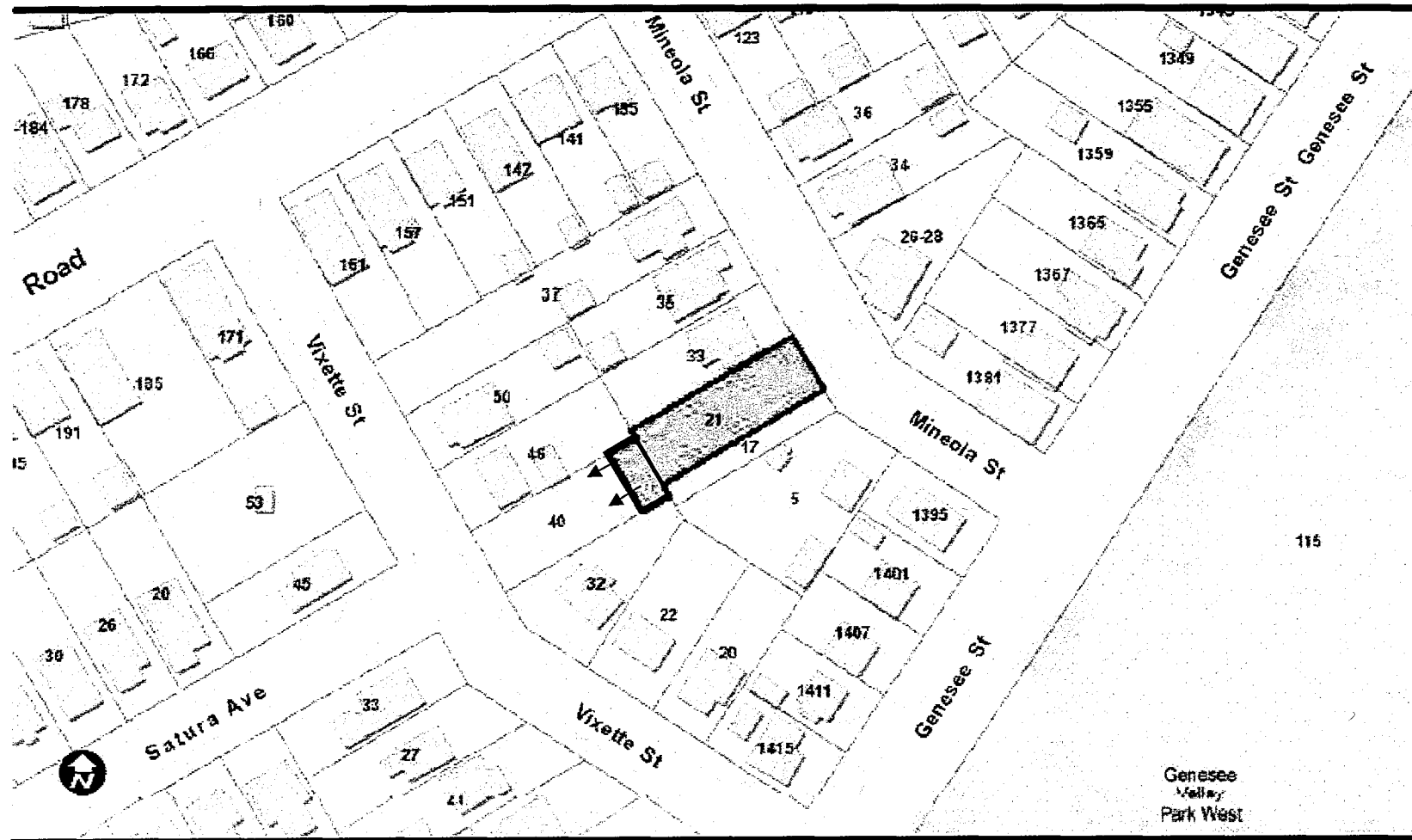
Based on criteria below: This is an Un-Buildable Lot ☒

ITEM	YES	NO
Is the lot in an environmentally sensitive area where construction is prohibited?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the lot landlocked and less than 4,000 sq. ft.?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does the lot have severe topographical characteristics that hinder development?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are utilities inaccessible for future development?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the lot encumbered with major easements which prohibit development?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The property has been reviewed to ensure that it does not adjoin a City-owned parcel with which it could be combined to create a development site	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is residentially zoned and has a frontage of less than 40' or a depth of less than 100'	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TOTAL	<div>2</div>	

If the answer to any of the above questions is "Yes", the parcel is considered unbuildable.

4/25/2018

West Portion 21 Mineola St



October 1, 2020

This map is intended for general reference only.

The City of Rochester makes no representation
as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Lovely A. Warren, Mayor

RESIDENTIAL UNBUILDABLE LOT ANALYSIS

Address of Lot: west portion of 21 Mineola St

SBL#: west portion of 135.57-2-32.2

Date 9-11-20 Initials: dp

Based on criteria below:

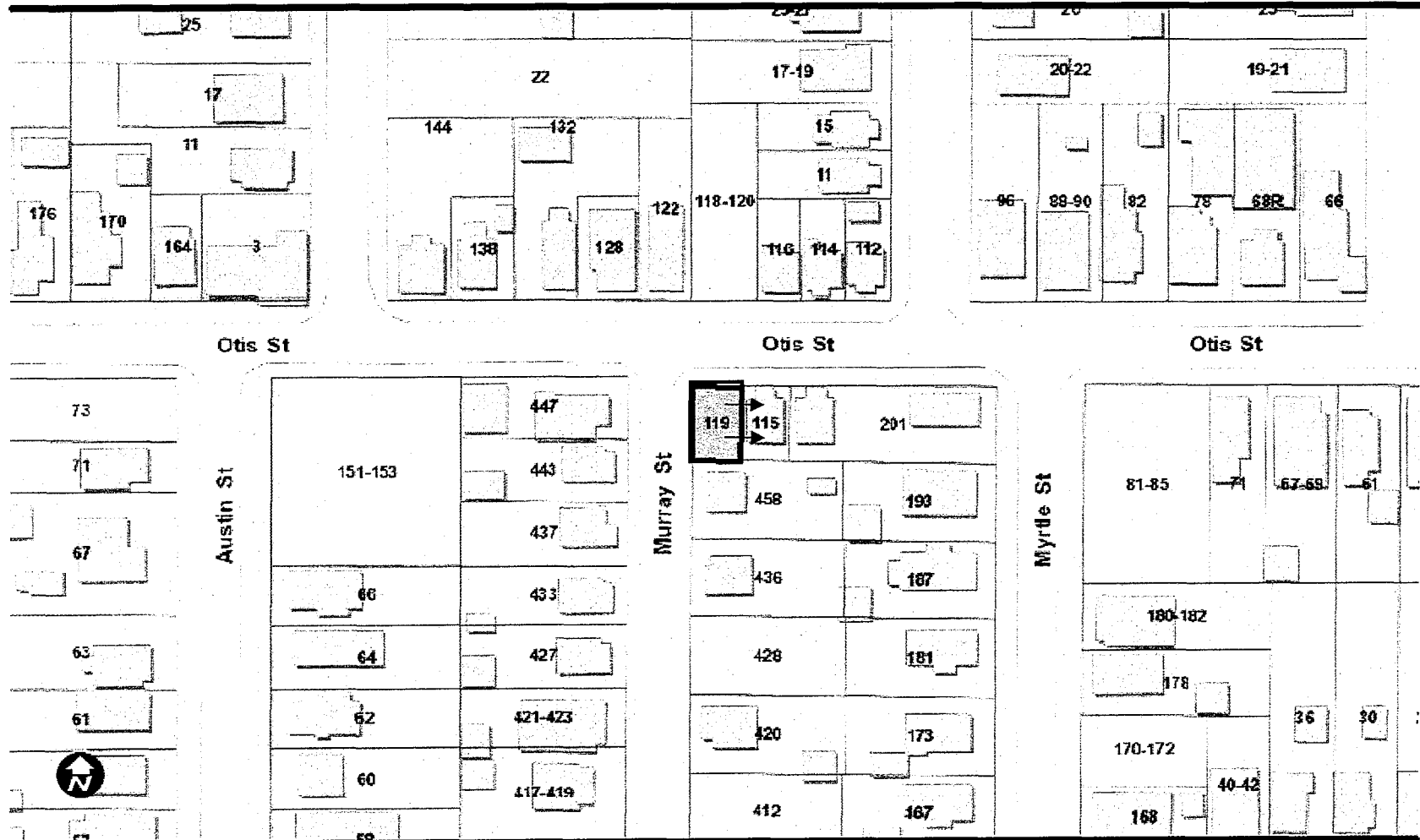
This is an Un-buildable Lot X

ITEM	YES	NO
Is the lot in an environmentally sensitive area where construction is prohibited?		X
Is the lot landlocked and less than 4,000 sq. ft.?	X	
Does the lot have severe topographical characteristics that hinder development?		X
Are utilities inaccessible for future development?		X
Is the lot encumbered with major easements which prohibit development?		X
The property has been reviewed to ensure that it does not adjoin a City-owned parcel with which it could be combined to create a development site		X
Is residentially zoned and has a frontage of less than 40' or a depth of less than 100'	X	
TOTAL		

If the answer to any of the above questions is "Yes", the parcel is considered unbuildable.

4/25/2018

119 Otis St



October 1, 2020

This map is intended for general reference only.

The City of Rochester makes no representation as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY
Lovely A. Warren, Mayor

RESIDENTIAL UNBUILDABLE LOT ANALYSIS

Address of Lot: 119 Otis St

SBL#: 105.57-4-1

Date 8-21-20 Initials: dp

Based on criteria below:

This is an Un-buildable Lot X

ITEM	YES	NO
Is the lot in an environmentally sensitive area where construction is prohibited?		X
Is the lot landlocked and less than 4,000 sq. ft.?		X
Does the lot have severe topographical characteristics that hinder development?		X
Are utilities inaccessible for future development?		X
Is the lot encumbered with major easements which prohibit development?		X
The property has been reviewed to ensure that it does not adjoin a City-owned parcel with which it could be combined to create a development site		X
Is residentially zoned and has a frontage of less than 40' or a depth of less than 100'	X	
TOTAL	1	

If the answer to any of the above questions is "Yes", the parcel is considered unbuildable.

4/25/2018

INTRODUCTORY NO.

NBD #5

380

Ordinance No.

Authorizing the sale of real estate

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the negotiated sale with proposal of the following vacant unbuildable parcels of land for \$1 each:

Address	SBL#	Lot Size	Sq.Ft.	Purchaser
982 Ave D	091.81-2-42.3	18 x 112	2,063	Francisco D. Gonzalez
South Portion 747 Hudson Ave	06.25-1-31	15 x 94	1,410	Eric J. Young
East Portion 189-193 Kirkland Rd	120.57-3-42.1	20 x 81	1,620	Quinn P. Doubet
West Portion 5 Lamont Pl	106.60-3-21	33 x 39	1,221	Michael Faggiano
West Portion 21 Mineola St	135.57-2-32.2	46 x 20	920	Nelson R. DeLong
119 Otis St	105.57-4-1	30 x 47	1,441	ROC City Rentals, LLC

Section 2. City taxes and other City charges, except water charges, against said properties are hereby canceled up to the first day of the month following the date of adoption of this ordinance for the reason that the City has agreed to convey said properties free of City tax liens and other charges or because these charges have been included in the purchase price.

Section 3. This ordinance shall take effect immediately.

**City of Rochester**

City Hall Room 308A, 30 Church Street
 Rochester, New York 14614-1290
www.cityofrochester.gov

**NEIGHBORHOOD &
 BUSINESS DEVELOPMENT
 INTRODUCTORY NO.**

Lovely A. Warren
 Mayor

381

October 22, 2020

NBD04

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement- Launch IT, Corp., Land Management
 Software Acquisition & Implementation

Council Priority: Rebuilding and Strengthening
 Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:
 Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the Land Management IT project. This project will replace the legacy mainframe data system currently supporting the permitting, trade licensing, building inspection, and code enforcement, as well as some Neighborhood Service Center operations within the Department of Neighborhood and Business Development (NBD). This legislation will:

1. Authorize the transfer of \$50,000 in unspent Cities RISE Phase III grant funds from the 2020-21 Budget of the Office of The Mayor, to the 2020-21 Budget of Cash Capital to fund the project agreement.
2. Authorize \$4,021,190 as maximum compensation for an agreement with Launch IT, Corp. (Principal: Hiram Houghton, 4430 NW Urbandale Dr., Urbandale, Iowa) to provide hosting, managed services, and implementation of a land management software solution. The term of the agreement will be for 5 years. The cost of this agreement will be funded as follows:
 - \$401,000 from 2018-19 Cash Capital, \$750,000 from 2019-20 Cash Capital, and \$50,000 from 2020-21 Cash Capital as appropriated above. This is inclusive of \$300,000 in Cities RISE Phase III grant funds previously appropriated for this use.
 - \$1,382,235 from the 2021-22 Cash Capital budget contingent upon its approval.
 - \$1,437,955 from future operating budgets, contingent upon their approval.

The total implementation costs for the project are \$2,583,235 and the total operating costs are \$1,437,955 (annual costs are broken out by year in the table, below).

Budget Year	Budget Type	Annual Amount
FY 2018-19	Cash Capital	\$401,000
FY 2019-20	Cash Capital	\$750,000
FY 2020-21	Cash Capital	\$50,000
FY 2021-22	Cash Capital	\$1,382,235
FY 2022-23	Operating	\$468,204
FY 2023-24	Operating	\$477,754
FY 2024-25	Operating	\$491,997
Total		\$4,021,190

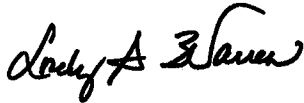


Launch IT, Corp. will be subcontracting with software companies Calytera and Bluebeam Inc. A request for proposals for these services was issued in December 2019 on the City Website and sent directly to 42 companies. Responses were received from 16 companies and four vendors were invited for a virtual scripted demonstration. From this process, the selection was narrowed down to two vendors, who were then asked to provide a brief additional demonstration on one of NBD's key processes (Certificate of Occupancy renewals). The second demonstration made it clear to staff that the Calytera solution, as proposed by Launch IT, Corp., was the only option that would meet our needs. The software provider adapted their software to make our workflow quicker and more efficient in the field, a key requirement to better position our staff in serving our customers. Staff further explored Launch IT, Corp., Calytera, and Bluebeam Inc. through reference checks with Salem, Oregon, Snohomish County, Washington, and Austin, Texas. An RFP summary is attached.

Staff from the Department of Information Technology, the Office of Data Analytics and Performance, and the Project Management Office have been actively involved in reviewing and providing input into all aspects of the selection process.

It is anticipated that implementation will begin in January 2021, and that the new land management system will go-live in late spring, 2022.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lovely A. Warren". The signature is fluid and cursive, with the first name "Lovely" and the last name "Warren" being clearly distinguishable.

Lovely A. Warren
Mayor

Vendor / Consultant Selection Process Summary

Department: Neighborhood & Business Development

Project / Service Title: Land Management Software Acquisition & Implementation

Consultant Selected: Launch IT, Corp.

Method of selection: x Request for Proposal [Complete 1-7]

 Request for Qualifications [Complete 1-7]

 From the NY State Department of Transportation list of pre-approved regional engineering firms [Complete 4-7]

1. Date RFP / RFQ issued: (and posted on City web site): Dec. 2, 2019 – Jan. 17, 2020

2. The RFP / RFQ was also sent directly to:

Accela	CityForce Inc.	IDTplans	N. Harris Computer
Avolve	Computronix	IMS	NIC
Azteca	Calytera	Infor	OpenCounter
BasicGov Systems, Ltd.	Dude Solutions	iWorQ	OpenGov
BlueBeam	e-PlanSoft	Laserfiche	Oracle
BMSI - MGSM	ePermitHub	Launch IT, Corp.	Public Input
Camino	Escher Group	Main Star	SAFEbuilt
Central Square Technologies	FundView	MicroPact	Selectron Technologies
CGI	GovPilot	Municipy	Tyler Technologies
CitizenServe	HappyCo	MuniLogic	WAGsys Technology
City Reporter	idt-inc		

3. Proposals were received from:

FIRM

Accela
CADD Microsystems
CentralSquare
Citizenserve
CityView
EnerGov
GCOM
General Code
Infor
Intuitive Municipal Solutions
LaBella
Launch IT, Corp.
Mythics
OpenCounter
Vision33
Visionary Integration Professionals

City/ST

2633 Camino Ramon, San Ramon, CA
6361 Walker Lane, Alexandria, VA
1000 Business Center Drive, Lake Mary, FL
1101 E Warner Roda, Tempe, AZ
4464 Markham Street, Victoria, BC
5101 Tennyson Pkwy, Plano, TX
24 Madison Avenue Extension, Albany, NY
781 Elmgrove Road, Gates, NY, 14624
641 Avenue of the Americas, New York, NY
600 La Terraza Blvd, Escondido, CA
Rochester, 14614
4430 NW Urbandale Drive, Urbandale, IA
4525 Main Street, Virginia Beach, VA
25 Taylor Street, San Francisco, CA
6 Hughes, Irvine, CA
80 Iron Point Circle, Folsom, CA

4. Evaluation criteria:

<u>Criteria</u>	<u>Weighted Points Possible</u>	<u>Points Received by Launch IT Corp.</u>
Scope of Services	100	59.87
Project Approach	10	6.5
Ongoing Support Plan	10	5.75
Qualifications	5	3
Project Personnel	10	5.75
IT Questionnaire	5	2.75
Total	140	83.62

Bonus Points

City business: 10% of total	.10 x TT
Prime is an MWBE: 10% of total	.10 x TT
Prime uses 10% - 20% MWBE subs	.05 x TT
Prime uses 20%+ MWBE subs	.10 x TT
Workforce goals for M & W met	.10 x TT
BONUS POINTS SUBTOTAL	0 BP

TOTAL POINTS RECEIVED by the Firm: 83.62 + 0 = 83.62

5. Review team included staff from:

The following number of staff comprised the RFP review committee and providing scoring and feedback on the submissions.

Department	Bureau	#
NBD	Zoning	1
NBD	Code Enforcement	2
NBD	Commissioner	1
NBD	Strategic Initiatives	2
NBD	Buildings & Zoning	1
NBD	Permit Office	1
NBD	Plan Review	1
NBD	Code Enforcement	2
Mayor	Project Management Office	3
Mayor	Data Analytics & Performance	2

In addition, the RPFs were reviewed by a team from the IT Department, and the Director of the Project Management Office was a participant, but did not provide a score.

6. Additional considerations/explanations:

Four vendors were invited to provide a scripted vendor demonstration, which took place in June 2020 (Accela, Citizenserve, Launch IT, Corp. and Visionary Integration Professionals (VIP)). Two of the demonstrations ended early, as the vendors did not meet our minimum criteria for workflow and ease of use (Accela and Citizenserve). A cross departmental team of 16 individuals participated in the vendor demonstrations.

Launch IT, Corp. and VIP were both deemed to have proposed strong products that had differing strengths and weaknesses. It was determined that a second vendor demonstration, focusing solely on one of our most critical processes, C of O renewals, was required in order to make a selection.

Launch IT, Corp. proposed Calytera's Amanda solution, and worked with them to adapt the software to meet our needs (without being asked to do so). As a result, the solution was much easier to use. VIP proposed the Infor solution, which relied on voice-to-text to identify the housing unit and the room. This functionality is unrealistic in our environment. Following this second demonstration, all participating NBD staff clearly preferred Launch IT, Corp.'s proposal for Calytera's Amanda solution.

Calytera's Amanda solution, like many land management platforms, does not have a digital plan review component built into the system. Rather, it will be integrated with another software, Bluebeam Revu, which was recommended by Launch IT, Corp. Staff participated in several Bluebeam demonstrations, including with staff from Snohomish County, to make the decision to go with this software.

We conducted reference checks for Calytera's Amanda solution with Salem, Oregon, Snohomish County, Washington, and Austin, Texas, and for the Infor solution with Buffalo, New York, Dayton, Ohio, and Minneapolis, Minnesota. The superiority of Calytera's Amanda solution, particularly for code enforcement, was reinforced by these reference checks. Austin, Texas, which has worked with Launch IT Corp. on software implementation and upgrade projects, provided a glowing reference check for their work.

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals. MWBE Officer Initials: *CMJ* Date: *10/16/20*

INTRODUCTORY NO.

381

NBD #4

Ordinance No.

**Authorizing and funding an agreement relating to Land Management
Software Acquisition and Implementation**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Ordinance No. government, the 2020-21 Budget of the City of Rochester, as amended, is hereby further amended to transfer \$50,000 from the Budget of the Office of the Mayor to 2020-21 Cash Capital.

Section 2. The Mayor is hereby authorized to enter into a professional services agreement with Launch IT, Corp. to provide hosting, managed services, and implementation of a land management software solution to replace the City's legacy mainframe data system that supports permitting, trade licensing, building inspection, code enforcement and some Neighborhood Service Center operations. The maximum compensation for the agreement shall be \$4,021,190, which shall be funded in the amounts of \$401,000 from 2018-19 Cash Capital, \$750,000 from 2019-20 Cash Capital, \$50,000 from 2020-21 Cash Capital, \$1,382,235 from 2021-22 Cash Capital, \$468,204 from the 2022-23 Budget of the Information Technology Department (IT), \$477,754 from the 2023-24 Budget of IT, and \$491,997 from the 2024-25 Budget of IT, contingent upon the approval of the 2021-22 and later budgets. The term of the agreement shall be five years.

Section 3. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 4. This ordinance shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

NEIGHBORHOOD & BUSINESS DEVELOPMENT INTRODUCTORY NO.

382

Lovely A. Warren
Mayor

October 22, 2020

NBD22

TO THE COUNCIL

Ladies and Gentlemen:

Re: Technical Amendment – Ordinance No. 2020-293, L2P Westside Affordable Housing Project

Council Priority: Rebuilding and Strengthening
Neighborhood Housing

Rochester 2034 Initiative Area: Reinforcing Strong
Neighborhoods

Transmitted herewith for your approval is legislation amending Ordinance No. 2020-293 to correct minor errors in the property address details for the acquisitions associated with the L2P Westside Affordable Housing Project. L2P Westside ("Lease to Purchase") is a new construction project, a mixed-use, low-income housing project consisting of multiple sites located in the Southwest quadrant being undertaken by the Urban League of Rochester Economic Development Corporation (ULREDC) (Carolyn Vitale, Vice-President and COO), 312 State Street, Rochester, NY. The City is selling 39 parcels to ULREDC, or an affiliated Housing Development Corporation, in order to build 41 single-family properties for households at or below 60% Median Family Income (MFI).

The changes are detailed below:

Original Property Address	Original SBL	Revised Property Address	Revised SBL
173 Bartlett St	120.67-3-10	173-173.5 Bartlett Street	NA
184-186 Bartlett St	120.67-2-74.001	NA	120.67-2-74
414 Columbia St	120.67-3-50	414-416 Columbia Street	NA
15 Elgin St	120.27-1-22.001	15-19 Elgin Street	135.27-1-22.001
33 Elgin St	120.27-1-24.001	NA	135.27-1-24.001
281 Jefferson Ave	120.51-2-14.001	281-283 Jefferson Ave	NA
49-51 Reynolds St	120.44-1-71.001	49-51.5 Reynolds St	NA

All other terms and conditions approved in Ordinance No. 2020-293 remain the same.

Respectfully submitted,

Lovely A. Warren
Mayor



INTRODUCTORY NO.

NBD #22

382

Ordinance No.

Amending Ordinance No. 2020-293 in relation to the L2P Westside Housing Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Section 1 of Ordinance No. 2020-293, authorizing the sale of City-owned parcels and a payment in lieu of taxes agreement for the L2P Westside Housing Project, is hereby amended to read as follows:

Section 1. The Council hereby approves the sale of the following parcels of land at the following appraised values to the Urban League of Rochester Economic Development Corporation (~~ULREDC~~) or an affiliated partnership or housing development fund corporation formed for the purpose (the Developer) to develop the L2P ("Lease to Purchase") Westside project comprised of a variety of new low-income rental units on scattered sites throughout the city's Southwest Quadrant that, after 15 years, may be purchased by their tenants by means of affordable mortgages (the Project):

Address	Parcel Number	Sales Price
392 Aberdeen St	120.72-2-19	\$ 425.00
202 Atkinson St	120.44-2-57	\$ 425.00
26 Bartlett St	121.6-1-30	\$ 425.00
120 Bartlett St	120.68-1-72	\$ 425.00
173-173.5 Bartlett St	120.67-3-10	\$ 425.00
177-179 Bartlett St	120.67-3-8.001	\$ 500.00
180-182 Bartlett St	120.67-2-75	\$ 450.00
184-186 Bartlett St	120.67-2-74.001 <u>120.67-2-74</u>	\$ 450.00
28 Cady St	121.53-1-81.001	\$ 450.00
186 Cady St	120.59-1-52.001	\$ 600.00
96 Chili Ave	120.50-1-77	\$ 600.00
363 Columbia Ave	120.75-1-31	\$ 425.00
414-416 Columbia Ave	120.67-3-50	\$ 425.00
189 Cottage St	135.28-2-15	\$ 425.00
73 Dr. Samuel McCree Way	121.53-1-6	\$ 425.00
215 Dr. Samuel McCree Way	120.59-1-10.001	\$ 500.00
15-19 Elgin St	120.27-1-22.001 <u>135.27-1-22.001</u>	\$ 500.00
33 Elgin St	120.27-1-24.001 <u>135.27-1-24.001</u>	\$ 525.00
101 Frost Ave	121.61-1-16	\$ 450.00
107 Frost Ave	121.61-1-15	\$ 450.00

128 Frost Ave	121.53-3-36	\$	475.00
134 Frost Ave	121.53-3-37	\$	475.00
151-153 Frost Ave	121.61-1-6.001	\$	500.00
278 Jefferson Ave	120.44-1-50.001	\$	475.00
281- 283 Jefferson Ave	120.51-2-14.001	\$	450.00
180 Kenwood Ave	120.58-2-75	\$	450.00
300 Kenwood Ave	120.66-1-59	\$	450.00
189-193 Kirkland Rd	120.57-3-42.001	\$	475.00
21 Milton St	120.81-1-77	\$	475.00
227 Normandy Ave	120.65-1-40	\$	475.00
140 Post Ave	120.64-3-7	\$	450.00
49 – 51. <u>5</u> Reynolds St	120.44-1-71.001	\$	475.00
53 - 57 Reynolds St	120.44-1-72	\$	475.00
219 Reynolds St	120.68-1-38.001	\$	450.00
54 Seward St	121.53-1-42	\$	475.00
109 Seward St	121.53-3-46	\$	550.00
177 Sherwood Ave	120.64-3-21	\$	425.00
315 Sherwood Ave	120.72-2-20	\$	425.00
325 Troup St	120.44-1-21	\$	450.00
Total:		\$	18,175.00

Section 2. Section 3 of Ordinance No. 2020-293, authorizing the sale of City-owned parcels and a payment in lieu of taxes agreement for the L2P Westside Housing Project, is hereby amended to read as follows:

Section 3. The Mayor is hereby authorized to enter into a payment in lieu of taxes agreement (PILOT Agreement) with the ~~ULREDC~~ Developer for the parcels listed in Section 1 in order to effectuate the Project. This PILOT Agreement shall provide that said parcels shall remain entitled to a real property tax exemption, provided that the ~~ULREDC~~ Developer makes annual payments in lieu of taxes to the City of Rochester equal in total to no less than 10% of the Project's annual "shelter rent," a phrase which refers to the amount of gross rents less utility costs.

Section 3. This ordinance shall take effect immediately.

Strikeout indicates deleted text, new text is underlined



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

PARKS & PUBLIC WORKS INTRODUCTORY NO.

Lovely A. Warren
Mayor

383

DES01

October 22, 2020

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – CHA Consulting, Inc. and CSX
Transportation, Inc., Engineering Design and
Construction Administration Services, River Street
Realignment Project

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the River Street Realignment Project. This legislation will:

1. Establish \$175,000 as total maximum compensation for a professional services agreement with CHA Consulting, Inc. (Michael D. Carroll, CEO, 16 West Main Street, Rochester, NY) for engineering design and construction administration services related to this project to be funded with 2019-20 Cash Capital. The term of the agreement shall extend until three (3) months after completion of a two-year guarantee inspection of the project; and,
2. Establish \$50,000 as a total maximum compensation for an agreement with CSX Transportation, Inc. (Jacksonville, Florida) for project related services and will be funded with 2019-20 Cash Capital. The term of the agreement shall extend until five (5) years after the project completion.

The project includes the realignment of River Street from the CSX crossing (adjacent to 503 River Street) to 565 River Street. This work was originally planned within the Port of Rochester Harbor Improvement Project but was subsequently placed on hold pending needed property acquisitions. The City is now in the final stages of acquiring the properties and design is commencing to align with the Lake Ontario Resiliency and Economic Development Initiative (REDI). Properties to be acquired include the Coast Guard Auxiliary property at 520 River Street, and 527 River Street.

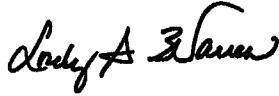
The project will include full-depth pavement, granite curbs, driveway aprons, receiving basins, signage, pavement markings, and on-street parking. In addition, the project includes a multi-use trail that will connect the existing Genesee Riverway Trail (at the CSX at-grade railroad crossing) to the newly constructed multi-use trail along River Street to the north.



CHA Consulting, Inc. was selected to provide engineering design and construction administration services through a request for proposal process described in the attached summary.

Engineering design services are anticipated to begin in winter 2020 and construction is preliminarily planned to begin in the spring of 2022. The engineering design phase of this project results in the creation and/or retention of the equivalent of 2.4 full-time jobs.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lovely A. Warren". The signature is fluid and cursive, with the first name "Lovely" and the last name "Warren" clearly distinguishable.

Lovely A. Warren
Mayor

Vendor / Consultant Selection Process Summary

Department: DES/ Bureau of Architecture and Engineering
Project / Service Title: River Street Realignment / Design Services
Consultant Selected: CHA Consulting, Inc.
Method of selection: X Request for Proposal [Complete 1-7]
 ___ Request for Qualifications [Complete 1-7]
 ___ From the NY State Department of Transportation list of pre-approved regional engineering firms [Complete 4-7]

1. Date RFP / RFQ issued (and posted on City web site): August 17, 2020
2. The RFP / RFQ was also sent directly to: See attached Consultant List

3. Proposals were received from

<u>FIRM</u>	<u>City/ST</u>
Baptiste	Rochester, NY
CHA Consulting, Inc.	Rochester, NY
Fisher Associates	Rochester, NY
Hunt Engineers	Rochester, NY
LaBella Associates	Rochester, NY
Liro Engineers	Rochester, NY
Lu Engineers	Rochester, NY
Marathon Engineering	Rochester, NY

4. Evaluation criteria

<u>Criteria</u>	<u>Weighting</u>	<u>Points possible</u>	<u>Actual Points received by FIRM</u>
Firm Qualifications	10%	10	8.3
Technical Proposal	40%	40	30
Team Qualifications	50%	50	40
SUBTOTAL		100	77.8

<u>Bonus Points</u>	<u>Max Points Possible</u>	<u>Actual Points received by FIRM</u>
City business: 10% of total	.10 x 100 = 10	.10 x 77.8 = 8
Prime is an MWBE: 10% of total	.10 x 100 = 10	0
Prime uses 10% - 20% MWBE subs	.05 x TT or	0
Prime uses 20%+ MWBE subs	.10 x 100 = 10	.10 x 77.8 = 8
Workforce goals for M & W met	.10 x 100 = 10	.10 x 77.8 = 8
BONUS POINTS SUBTOTAL	Max BP = 40	Actual BP = 24

Total = Actual points + Actual BP = **101**

5. Review team included staff from: Dept/Engineering (4)

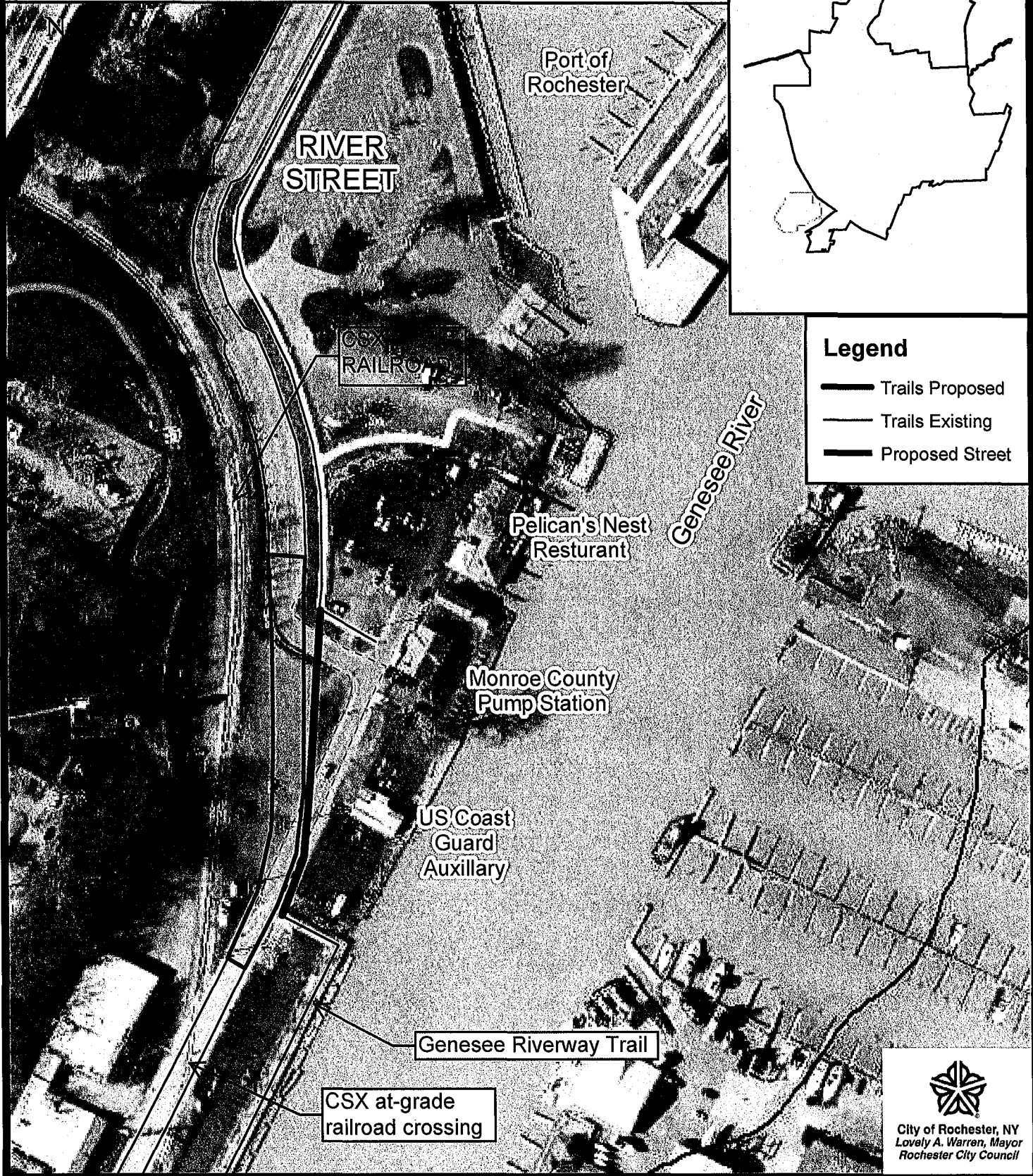
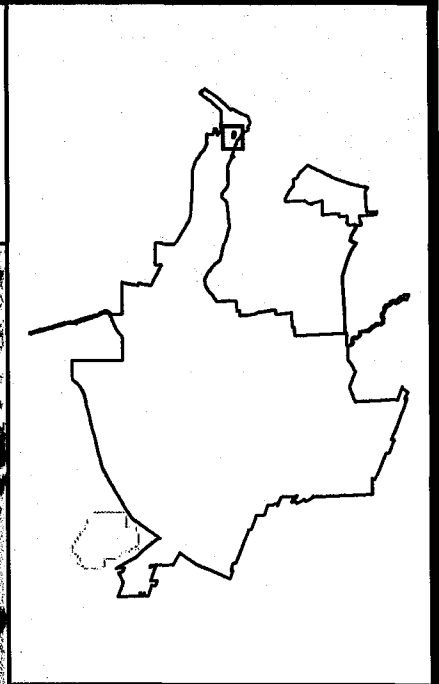
6. Additional considerations/explanations *[if applicable; e.g. interviews; demonstrations]*

7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and
Workforce goals. MWBE Officer Initials: *Onj* Date: *9/23/20*

Form date 1/4/19

RIVER STREET REALIGNMENT

CSX/503 River St to 565 River St



383

Ordinance No.

Authorizing agreements for the River Street Realignment Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with CHA Consulting, Inc. for engineering design and construction administration services related to the River Street Realignment Project consisting of the realignment of the roadway and other improvements extending from the CSX railroad crossing adjacent to 503 River Street to 565 River Street and the construction of an adjacent multi-use trail (collectively, the Project). The term of the agreement shall continue until 3 months after completion of the two-year guarantee inspection of the Project. The maximum compensation for the agreement shall be \$175,000, which shall be funded from 2019-20 Cash Capital.

Section 2. The Mayor is hereby authorized to enter into a professional services agreement with CSX Transportation, Inc. to provide services relating to the at-grade railroad crossing as part of the Project. The maximum annual compensation for the agreement shall be \$50,000, which shall be funded from 2019-20 Cash Capital. The term of the agreement shall extend to 5 years after completion of the Project.

Section 3. The agreements shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 4. This ordinance shall take effect immediately.



City of Rochester

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PARKS & PUBLIC WORKS INTRODUCTORY NO.

384

Lovely A. Warren
Mayor

DES02

October 22, 2020

TO THE COUNCIL

Ladies and Gentlemen:

Re: State Street Reconstruction Project
(Basin Street to Inner Loop)

Council Priority: Creating and Sustaining a Culture of
Vibrancy and Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:
Sustaining Green & Active Systems

Transmitted herewith for your approval is legislation related to the State Street Reconstruction Project. This legislation will:

1. Appropriate \$345,600 in anticipated reimbursements from the Federal Highway Administration (FHWA) to finance a portion of the final design services, construction administration services and right-of-way acquisitions for the project; and,
2. Authorize an amendatory agreement with LaBella Associates, D.P.C. (Steve Metzger, C.E.O., 300 State Street, Suite 201, Rochester, New York) for final design and construction administration services related to the project. This amendment will increase the maximum compensation by \$490,000 to a maximum total of \$755,000. The term of the agreement shall extend until six (6) months after final acceptance of the project.

The original agreement authorized in June 2019 (Ordinance No. 2019-201) was for preliminary design services and established maximum compensation at \$265,000. This amendment will be to complete final design and right-of-way acquisitions for the project. The amendatory agreement will be funded from:

2016-17 Cash Capital	\$ 85,748.46
2019-20 Cash Capital	\$ 8,651.54
2020-21 Cash Capital	\$ 50,000.00
<u>NYSDOT funds appropriated herein</u>	<u>\$345,600.00</u>
Total	\$490,000.00

This is a Federal Aid Project administered by the City under agreement with the New York State Department of Transportation (NYSDOT).

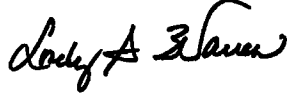
Street improvements will include pavement reconstruction and widening, curbs, sidewalks, curb ramps, catch basins, manhole frames and covers, water main, water anodes, hydrants, telecommunications conduit, street lighting, signal upgrades, signage, pavement markings, tree plantings, and other various streetscape improvements. These improvements will enhance traffic safety and efficiency, improve the surface drainage and riding quality of the roadway, improve accessibility, and enhance the streetscape.



A public meeting was held on September 23, 2020.

Preliminary design services began in summer 2019. Final design services are anticipated to begin in fall 2020. Construction is anticipated to begin in spring 2022. This amendatory agreement will result in the creation and/or retention of the equivalent of 5.3 full-time jobs.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lovely A. Warren". The signature is fluid and cursive, with the first name "Lovely" being more prominent.

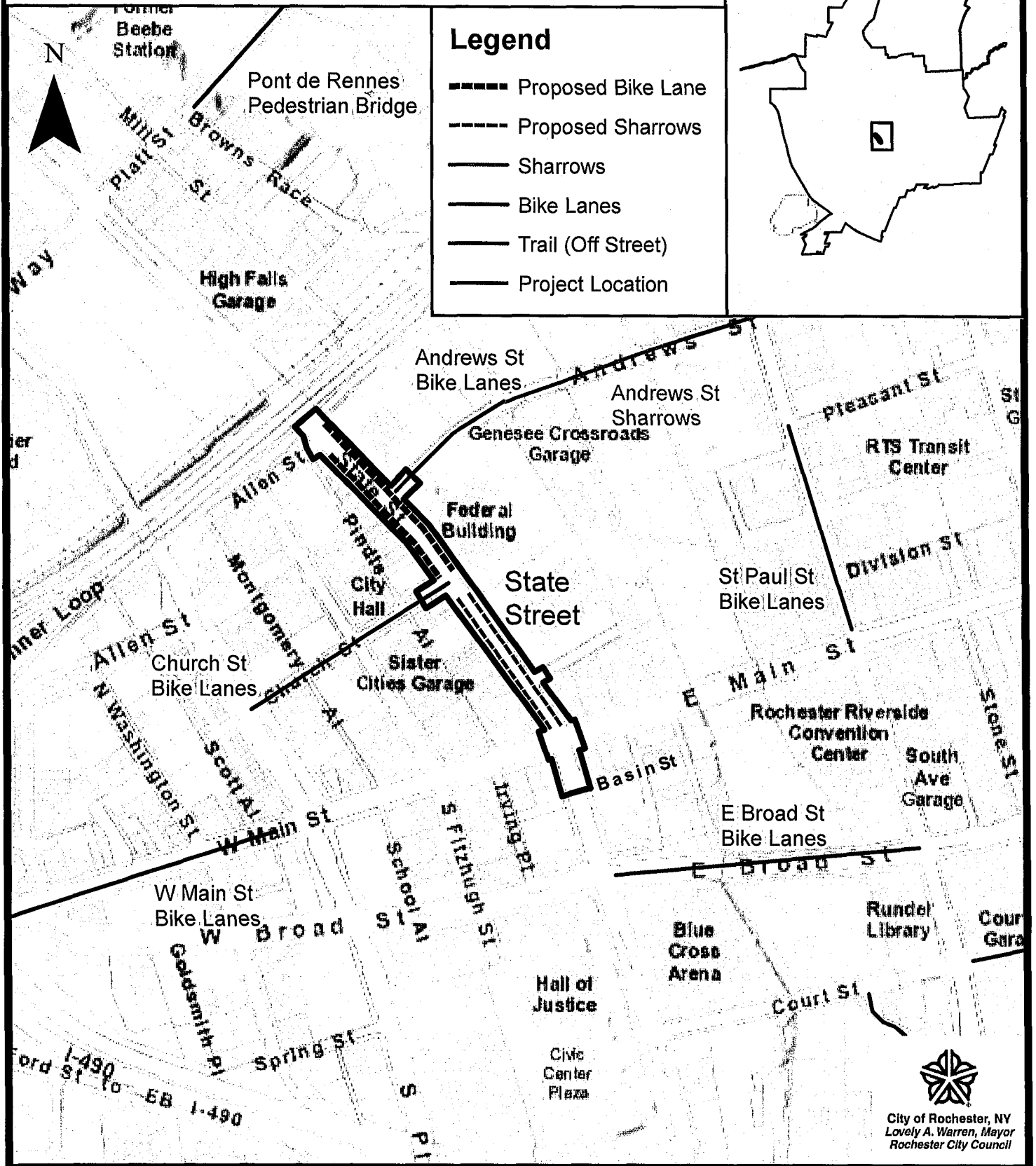
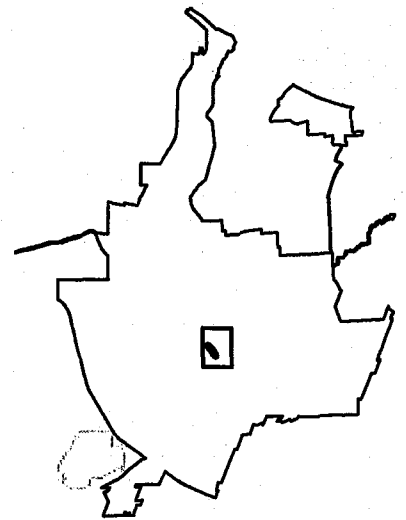
Lovely A. Warren
Mayor

State Street Reconstruction Project

Basin Street to Inner Loop
Proposed Bicycle Improvements

Legend

- Proposed Bike Lane
- Proposed Sharrows
- Sharrows
- Bike Lanes
- Trail (Off Street)
- Project Location



City of Rochester, NY
Lovely A. Warren, Mayor
Rochester City Council

STATE STREET RECONSTRUCTION BASIN STREET TO THE INNER LOOP PIN 4CR006, D#036027 PUBLIC INFORMATION MEETING MINUTES

Location: Zoom Video Conference

Date: September 23, 2020

Time: 5:30 pm

Attendees: Donna Clements (City of Rochester), Dominic Fekete (City of Rochester), Rick Bennett (LaBella), Wade Daley (LaBella), Frank DiCostanzo (NYSDOT), Jim Pond (MCDOT).
Additional attendees participated via Zoom.

AGENDA ITEMS

1. Administrative Items

- Donna Clements provided the video conference platform methodologies and capabilities.
- Participants and attendees were asked to provide their names via chat function for record keeping.
- Rick Bennett proceeded with a PowerPoint presentation introducing the project and discussed the existing conditions, findings and enhancements associated with the preferred alternative.
- A copy of the presentation and typical section renderings are available through the City of Rochester's project website located at <https://www.cityofrochester.gov/statestreet/>

2. Presentation and Discussion of the project

- Projects limits are along Exchange Boulevard and State Street from Basin Street to the Inner Loop.

3. General Discussion Items and Verbal Comments (comment in black text and response from the design team is in red text)

- John Schull comment regarding the importance of the connection to High Falls and the pint south to the U of R. Suggested that the stretch from Andrews Street to High Falls needs to have a protected bike lane.
 - Comment received and bike facilities and connectivity will be refined during detailed design.



- Bill Collins commented that he appreciated the attention to various users. He questioned if there are included amenities for transit users such as shelters. Also interested in bike lanes, was a three lane section considered for a connection to the Genesee Riverway Trail. Consider the child care center drop off at the Federal Building. Commented that wayfinding should be part of the streetscape design. Commented on pavement condition and manhole covers being problematic for bicyclists. Would encourage the inclusion of tables within the amenities, Look at using permeable pavement
 - Shelters and amenities for transit will be investigated during final design. A three lane section has been evaluated and fails to provide adequate operational capacity. Coordination with the federal building is ongoing. All utility castings will be detailed to accommodate bicycles in accordance with the City's standard details. All streetscape amenities, including permeable pavement and wayfinding, will be investigated during final design.
 - Suzanne Mayer commented on snow removal and referenced the Union Street area. Her concern was about where does snow get placed during the winter. She commented liking the design for where the bicycles are. Consider coordination with the Inner Loop and recommendations from the Inner Loop study. It is dark under the Inner Loop is there a way to fix it so it is brighter and more inviting. Consider bus shelters so that transit accommodations have been designed for everyone. She stated that there should be a 3 year guarantee period for new tree plantings.
 - Snow removal, coordination with concurrent projects and studies, bus stops, lighting and landscaping are all elements that will be evaluated throughout final design and construction phases.
 - John L commented on the placement of the sharrow bicycle marking at the edge of the lane or in the center of the lane. Bike lane and the slight bend along State Street near the Pizza Stop has a difficult sight distance. Sister Cities Bridge over the river and the pedestrian pathway crosswalk receive type LS crosswalks.
 - All pavement markings, including bicycle lane and sharrow markings will be installed per current Federal MUTCD and NYSDOT guidance. The bike lane and geometry will be evaluated during final design to be refined. Crosswalks will be designed in accordance with statewide guidance.
 - Bill asked for the city and county to consider more creative sidewalk treatments including murals to make crossing stand out more. These could enhance the vibrancy of the area and also serve as traffic calming.
 - Comment received.
4. General Discussion Items and Comments sent via "Chat" (comment in black text and response from the design team is in red text)
- Carmen Coleman asked will wiring for internet access be included in the project? Improving fiber optics and building access? Will there be additional parking spaces?
 - The City will be installing city owned conduit for future fiber optic installation, however the development of internet access is not a part of the current project. In addition the project design team will coordinate with commercial utility providers to



incorporate their facilities are incorporated within the project area. MCDOT conduit will be separated from RG&E conduit for future municipal use. Parking is being maintained in approximately the same amount of spaces, this will be finalized during detailed design. Building access will be investigated and coordinated with in detailed design.

- Dina Beaudette asked how will the project affect the parking lot on State Street.
 - All adjacent parking lots will have their access to the roadway maintained and incorporated into the project design.
- Jesse walks through the area stated that the traffic moves to fast and he is excited to see traffic calming measures included in the project. The area around City Hall should be less intimidating.
 - Comment received
- Bill is State Street considered a state highway?
 - Comment received
- Suzanne can there be parking protected bike lanes?
 - Placement of bike lanes have been developed based on connectivity to adjacent facilities. Further refinements will be investigated during final design.

If there are any errors or significant omissions, please contact me at (585) 402-7088 or rbennett@labellapc.com. Please reply with comments within one week at which point these minutes will be considered final.

Respectfully Submitted by:

LaBella Associates, D.P.C.

Richard C. Bennett

Richard C. Bennett, PE
Project Manager

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Public Information Meeting Minutes.docx

INTRODUCTORY NO.

DES# 2

384

Ordinance No.

**Authorizing an appropriation and amending Ordinance No. 2019-201
for the State Street Reconstruction Project**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to accept and use \$345,600 in anticipated reimbursements from the Federal Highway Administration (FHWA), which amount is hereby appropriated to fund a portion of the final design services, construction administration services and right-of-way acquisitions for the State Street Reconstruction Project (Project).

Section 2. The Mayor is hereby authorized to enter into an amendatory agreement with LaBella Associates, D.P.C. to provide additional services related to the Project. The agreement authorized in Ordinance No. 2019-201 as amended by Ordinance No. 220-197 is hereby further amended to add final design and construction administration to the scope of services and to increase the maximum compensation by \$490,000 to a new total of \$755,000. The increase in compensation shall be funded by \$345,600 from the FHWA reimbursement appropriated in Section 1, \$85,748.46 from 2016-17 Cash Capital, \$8,651.54 from 2019-20 Cash Capital, and \$50,000 from 2020-21 Cash Capital.

Section 3. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 4. This ordinance shall take effect immediately.



City of Rochester

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PARKS & PUBLIC WORKS INTRODUCTORY NO.

385

Lovely A. Warren
Mayor

DES03

October 22, 2020

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Agreement – Inner Loop North
Transformation Project Scoping Study

Comprehensive Plan 2034 Initiative Area:
Sustaining Green & Active Systems

Transmitted herewith for your approval is legislation related to the Inner Loop North Transformation Project Scoping Study. This legislation will approve a resolution, in a form that is required by the New York State Department of Transportation (NYSDOT), that will confirm the City's prior authorizations of the Project, commit the City to pay for the State-funded portion of the Project in the first instance before seeking reimbursement from the State, and, if applicable, commit the City Council to meet promptly to consider appropriating money to make up any cost overruns.

This is a New York State-funded project that is administered by the City under an agreement with NYSDOT.

The Inner Loop North Transformation Project Scoping Study will perform an in-depth alternatives analysis to assess the feasibility for highway removal or reconstruction within the Inner Loop North corridor, from I-490 to the Inner Loop Expressway's new terminus at North Union Street. The goal is to extend the proven success of the recently-completed Inner Loop East Transformation project and continue reconnecting neighborhoods with downtown, creating developable land and green space, generating investment and economic growth, and enhancing livability and competitiveness.

The project will evaluate alternatives for removing the expressway and/or minimizing its negative impact on the surrounding area. The result will be a preferred alternative, detailed cost estimates, and a thorough Benefit-Cost Analysis, which can be advanced as one or more projects to the engineering and design process in the future.

Concept-level planning and design services started in early 2020. The source of funds is New York State, secured through the efforts of the late Assemblyman David F. Gantt, with no City match required. The agreement will result in the creation and/or retention of the equivalent of 12 full-time jobs.

Respectfully submitted,

Lovely A. Warren
Mayor



385

Resolution No.

Resolution - Authorizing the implementation and funding in the first instance of the State-aid Program eligible costs of a capital project and appropriating funds therefor

WHEREAS, a Project for Inner Loop North Study, PIN 4CR0.10 (the "Project") is eligible for funding under a New York State Program administered by the NYS Department of Transportation (NYSDOT);

WHEREAS, a sum not to exceed \$1,000,000 in Program funding is available to progress the Project; and

WHEREAS, the City of Rochester desires to advance the Project by making a commitment of 100% of the State share of the costs of preliminary engineering and design work.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Rochester as follows:

THAT the Council of the City of Rochester hereby approves the above-subject Project;

THAT the Council of the City of Rochester hereby authorizes the City of Rochester to pay in the first instance 100% of the cost of preliminary engineering and design work for the Project or portions thereof;

THAT the sum of \$1,000,000 is hereby appropriated from Ordinance No. 2018-240 and made available to cover the cost of participation in the above described phase of the Project;

THAT in the event that the full State share costs of the Project exceed the amount appropriated above, the Council of the City of Rochester shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the City Engineer thereof;

THAT the Mayor of the City of Rochester be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for State Aid on behalf of the City of Rochester with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not so eligible;

THAT a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project between the City of Rochester and the State of New York; and

THAT this Resolution shall take effect immediately.



City of Rochester

City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

PARKS & PUBLIC WORKS INTRODUCTORY NO.

386, 387

Lovely A. Warren
Mayor

DES23

October 22, 2020

TO THE COUNCIL

Ladies and Gentlemen:

Re: Maguire Building Renovation Project

Council Priority: Creating and Sustaining a Culture of
Vibrancy

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the Maguire Building Renovation project. This legislation will:

1. Authorize the issuance of bonds totaling \$925,000 and the appropriation of the proceeds thereof to partially finance the project; and,
2. Amend the professional services agreement with Stantec Consulting Services Inc., (James Hofmann, Principal, 61 Commercial Street, Rochester, NY) approved in Ordinance No. 2020-75 to change the scope of services to include Resident Project Representation (RPR) services. Preliminary project design work was provided by Konopka Architecture, P.C. and any additional ancillary design work will be provided through the cooperative purchasing network and the City's existing term contracts as described below.

The project includes renovations to the Maguire Building, 448 Smith Street, to create an indoor Rochester Community and Youth Sports Complex. The renovated facility will include turf and court sports training areas, classroom training room, weight lifting room, restroom upgrades, new mechanical, heating and air conditioning equipment, and the relocation of scoreboard equipment. The City currently leases the Maguire Building which is owned by the Rochester Economic Development Corporation.

In addition to the bond financing, the project will be funded by a \$460,000 grant administered through the Rochester Area Community Foundation (RACF) on behalf of the Ralph C. Wilson, Jr. Foundation fund authorized under Ordinance No. 2020-18, \$500,000 in 2018-19 Cash Capital authorized in Ordinance No. 2019-277, \$450,000 in 2019-20 Cash Capital, and \$22,550 from the 2018-19 Budget of the Department of Environmental Services.

The City is saving time and money by procuring most of the construction and ancillary design services for the project through a cooperative purchasing network set up by the Town of Greece (Town). The Town has a Municipal Agreement for Contracting Services with The Gordian Group, Inc. (Bill Pollak, President, Greenville, SC) by which a wide array of construction-related services have already been let out for competitive bidding consistent with state law and now are made available for use by other local governments pursuant to General Municipal Law §103(16). This network enables the City to utilize publically bid construction contractors, piggybacking off of the Town's agreement with Gordian. A small portion of services, worth \$69,433.92, will be obtained through the City's existing term contracts, instead of through the Town's cooperative arrangement.

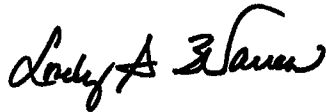


The estimated project cost is \$2,357,550 and will be funded as follows:

Source of Funds	Preliminary Design	Construction (incl. ancillary design)	RPR	Contingency	Total
2018-19 DES Operating Budget	\$22,550		0	0	\$22,550
2019-20 Cash Capital	0	231,065.15	200,000	18,934.85	\$450,000
2018-19 Cash Capital authorized by Ordinance No. 2019-277	0	499,735.06	0	264.94	\$500,000
RACF grant authorized by Ord. No. 2020-18	0	460,000.00	0	0	\$460,000
Bonds authorized herein	0	750,000.00	0	175,000.00	\$925,000
Total	\$22,550	\$1,940,800.21	\$200,000	\$194,199.79	\$2,357,550

Construction began in summer 2020 and is anticipated to be completed in winter 2021. The additional issuance of bond will result in the creation and/or retention of the equivalent of 10.9 full-time jobs.

Respectfully submitted,



Lovely A. Warren
Mayor

INTRODUCTORY NO.

DES #23a

386

Ordinance No.

Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$925,000 Bonds of said City to finance the Maguire Building Renovation Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance a portion of the cost of renovations to the Maguire Building, 448 Smith Street, to create an indoor Rochester Community and Youth Sports Complex (the "Project"). The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$2,357,550. The plan of financing includes the issuance of \$925,000 bonds of the City, which amount is hereby appropriated therefor, \$22,550 from the 2018-19 Budget of the Department of Environmental Services, \$500,000 in 2018-19 Cash Capital authorized by Ordinance No. 2019-277, \$450,000 in 2019-20 Cash Capital, a \$460,000 grant administered through the Rochester Area Community Foundation (RACF) on behalf of the Ralph C. Wilson, Jr. Foundation fund authorized under Ordinance No. 2020-18, and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$925,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$925,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1 of this Ordinance, within the limitations of 11.00 a.12 of the Law, is twenty-five (25) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain

the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City without limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper

published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.

INTRODUCTORY NO.

DES #23b

387

Ordinance No.

Authorizing an amendatory agreement relating to the Maguire Building Renovation Project

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory professional services agreement with Stantec Consulting Services Inc. for services relating to the Maguire Building Renovation Project. The agreement authorized in Ordinance No. 2020-75 is hereby amended to add resident project representation to the scope of services. The other services and terms authorized in Ordinance No. 2020-75 shall remain the same.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.



City of Rochester

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**PUBLIC SAFETY,
YOUTH & RECREATION
INTRODUCTORY NO.**

388

Lovely A. Warren
Mayor

October 22, 2020

POLICE 07

TO THE COUNCIL

Ladies and Gentlemen:

Re: Animal Services Agreement – Verona
Street Animal Society, License and Operating
Agreement

Council Priority: Public Safety

Transmitted herewith for your approval is legislation authorizing a License and Operating Agreement with Friends of the Verona Street Animal Shelter, Inc. dba Verona Street Animal Society (Friends).

This no cost agreement will provide for mutual licensing and use of names and marks, license the use of office space and equipment, and memorialize the relationship and responsibilities for each party. Under this agreement, Friends will coordinate and manage the volunteer program for Rochester Animal Services (RAS), including providing staff or volunteers to augment programs, and will coordinate and manage the communications, marketing, and fundraising activities for RAS. Friends will allow the City to promote the partnership and utilize the Friends logo and will utilize the City's mark to promote fundraising events and other joint events. The City will provide office space and equipment within Animal Services for Friends for RAS-related purposes only at no charge to Friends.

The term of this agreement shall be for one year and will renew annually unless terminated by either party with at least ninety (90)-day notice. This is the first time for this agreement with Friends.

Respectfully submitted,

Lovely A. Warren
Mayor



INTRODUCTORY NO.

Police #7

388

Ordinance No.

Authorizing an Animal Services licensing and operating agreement with the Friends of the Verona Street Animal Shelter Inc.

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a licensing and operating agreement with the Friends of the Verona Street Animal Shelter Inc. (Friends) relating to Rochester Animal Services (RAS). Under the agreement, the Friends, a not-for-profit corporation, shall manage a volunteer program to augment RAS programs and conduct fundraising activities for the RAS and RAS in return shall provide its cooperation and allow the Friends to use a portion of the RAS office facilities rent-free to conduct those supportive programs and activities. The agreement also shall provide for the mutual limited licensing of each party's names, logos and marks to the other for purposes of promoting fundraising events and other activities. The agreement shall have a term of one year, after which it shall be renewed for 12 months each year thereafter unless terminated by either party upon at least 90 days prior written notice to the other.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.



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**PUBLIC SAFETY,
YOUTH & RECREATION
INTRODUCTORY NO.**

389

Lovely A. Warren
Mayor

October 22, 2020

POLICE 08

TO THE COUNCIL

Ladies and Gentlemen:

Re: Receipt and Use of Funds from Sale of
Mounted Horse

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation for the receipt and use of \$5,100 from the sale of a Mounted horse, and amending the 2020-21 Cash Capital Budget of the Police Department by this amount.

Shamrock, a horse with the Rochester Police Department's Mounted unit, was not able to handle working in an urban environment. As a result, Shamrock was sold through a bid process. RPD's Mounted Unit is in need of replacing Shamrock so these funds will be used for the purchase of a new horse.

Respectfully submitted,

Lovely A. Warren
Mayor



INTRODUCTORY NO.

389

Police# 8

Ordinance No.

Appropriating funds from the sale of mounted police patrol horse

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Ordinance No. 2020-161, the 2020-21 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations for the Budget of the Police Department by the sum of \$5,100, which amount is hereby appropriated from the sale of a retired mounted patrol horse, to fund the purchase of a new horse.

Section 2. This ordinance shall take effect immediately.



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**PUBLIC SAFETY,
YOUTH & RECREATION
INTRODUCTORY NO.**

Lovely A. Warren
Mayor

390

October 22, 2020

POLICE 09

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Monroe County, STOP DWI
Grant

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing an agreement with Monroe County for the receipt and use of \$61,000 for the 2021 STOP DWI Program, and amending the 2020-21 Budget of the Police Department (\$29,700) and Undistributed Expenses (\$8,300) to reflect a portion of this grant. The remaining funds will be included in the 2021-22 Budget of the Police Department and Undistributed Expenses.

The grant funds will be used for enhanced detection and enforcement of driving while intoxicated and related offenses for the 2021 calendar year. Supported activities include expenses for STOP DWI overtime details and associated fringe costs, supplies, training, breathalyzer calibration, and underage alcohol enforcement.

The term of this grant is January 1, 2021 through December 31, 2021. No matching funds are required. The City has received this grant for more than ten years.

Respectfully submitted,

Lovely A. Warren
Mayor



INTRODUCTORY NO.

Police# 9

390

Ordinance No.

Authorizing an intermunicipal agreement and funding for the 2021 STOP DWI Program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an intermunicipal agreement with the County of Monroe for the City's receipt and use of \$61,000 in New York State funding for the 2021 STOP DWI Program. The term of the agreement shall be one year.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. Ordinance No. 2020-161, the 2020-21 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Police Department by the sum of \$29,700 and to the Budget of Undistributed Expenses by \$8,300, both of which are appropriated from reimbursements to be received pursuant to the grant agreement authorized in Section 1 hereof.

Section 4. This ordinance shall take effect immediately.



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**PUBLIC SAFETY,
YOUTH & RECREATION
INTRODUCTORY NO.**

391

Lovely A. Warren
Mayor

October 22, 2020

DRHS 16

TO THE COUNCIL

Ladies and Gentlemen:

Re: License Agreement - Action for a Better Community,
Incorporated

Council Priority: Support the Creation of Effective
Educational Systems

Comprehensive Plan 2034 Initiative Area:
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing a license agreement with Action for a Better Community, Incorporated (ABC), Rochester, New York, to utilize 6,100 square feet at the David F. Gantt R-Center to operate an early childhood development center. The term of this license agreement will be for one year and shall be renewable for four additional one-year terms.

In the first year, the fee for the use of this space, including utilities, will be \$6.00 per square foot, for an annual total of \$36,600 to be received by the City. This rate was determined by an analysis of similar space in the area provided by the City's Real Estate Division. This amount may be adjusted by the City in future years, as determined by the Real Estate Division. ABC will continue to provide all custodial and cleaning services. The City will provide heating, plumbing and electrical repairs as well as maintain the structural integrity of the community center.

ABC has utilized this space since 1973 and their use was most recently authorized by City Council approval in November 2014 via Ordinance No. 2014-352. ABC has the capacity to serve up to 72 children at the center.

Respectfully submitted,

Lovely A. Warren
Mayor



391

Ordinance No.

Authorizing a license agreement to operate an early childhood development center in the David F. Gantt R-Center

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with Action for a Better Community, Incorporated (ABC) for the license of approximately 6,100 square feet of space at the David F. Gantt R-Center to operate an early childhood development center. The license agreement shall obligate ABC to pay an annual fee of \$36,600, and to provide custodial and cleaning services. The City shall be responsible for utilities and for repairs to heating, plumbing and electrical systems and building structure.

Section 2. The agreement shall have a term of one year, with four optional one-year renewals. If the parties agree to renew the agreement in future years, the amount of the rent may be increased by the City.

Section 3. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 4. This ordinance shall take effect immediately.



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PUBLIC SAFETY, YOUTH & RECREATION INTRODUCTORY NO.

392

Lovely A. Warren
Mayor

October 22, 2020

DRHS 17

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Agreement - New York State Office of
Children and Family Services, AmeriCorps

Council Priority: Jobs and Economic Development;
Support the Creation of Effective Educational Systems

Transmitted herewith for your approval is legislation authorizing the receipt and use of a grant award of \$411,944 from the New York State Office of Children and Family Services (NYS OCFS) for the Flower City AmeriCorps program. The term of this grant will be from November 1, 2020 to January 31, 2022. This funding was anticipated and included in the 2020-21 Budgets of the Department of Recreation and Human Services and Undistributed Expenses.

The goal of the Flower City AmeriCorps program is to inspire and prepare the next wave of human service professionals by providing the skills, information, and experience needed for success as they serve at local organizations working to mitigate poverty in our community. Thirty AmeriCorps members will be selected to provide one year of service through placement at various City departments including in DRHS and Neighborhood and Business Development, as well as several community organizations. Members will engage approximately 800 individuals in youth development, health and wellness, economic opportunity, and community building programming. Oversight of the program will be performed by two full-time DRYS staff.

AmeriCorps members are volunteers and, if serving full time (40 hours per week), will receive a \$14,300 annual "living allowance" and an education award of \$6,195 upon successful completion of the program. AmeriCorps members serving half time (20 hours per week) will receive a \$7,150 annual "living allowance" and an education award of \$3,097.50 upon successful completion of the program.

This will be the sixth year of the Flower City AmeriCorps program and the grant was last authorized in September 2019 via Ordinance No. 2019-292.

Respectfully submitted,

Lovely A. Warren
Mayor





Flower City AmeriCorps 2020 Program Summary

The Flower City AmeriCorps Program Current Member Status:

- 90% Retention Rate
- 18 Full Time Members and 7 Part Time Members for a total of 25 members
- Total member hours served to date 19,215.97
- 9 members served during COVID-19 Pandemic in Food Distribution at City Sites serving a total of 1,488.25 hours
- 4 members served in Summer Camps serving a total of 955.75 hours
- 3 members are currently serving in City R-Centers assisting school age children with online learning serving a total of 210 hours to date
- The FCA program is currently recruiting for service term beginning January 2021. The application deadline is November 9, 2020, and is available on the City's website.
- The FCA Program has a cohort of 30 member slots

Host Sites:

- Action for a Better Community
- City of Rochester Department of Recreation and Human Services
- City of Rochester Department of Neighborhood and Business Development
- City of Rochester Office of Innovation
- City Roots
- Common Ground Health
- Marvelous Mind Academy
- Provision Full Gospel/Freedom School
- Rochester Refugee Resettlement
- South Wedge Planning
- The Commissary
- Trillium Health
- United Way Outreach Center

Collaborating Partners:

- Foodlink
- Rochester Monroe Anti-Poverty Initiative

AmeriCorps Members:

- Commit to a year of learning as a fulltime or part time member, serving and growing while they gain hands-on experience in one of four specialty service areas earning a living allowance (stipend) and education award:
 - Community Building
 - Economic Opportunity
 - Health and Wellness
 - Positive Youth Development
- Participate in ongoing professional development, training, networking, and service learning opportunities as part of a team of AmeriCorps members



- Participate in biweekly small group meetings to develop and carry out various service projects
- Collaborate with community partners and various host sites for extra credit service hours
- Receive tools and support to find balance between their work and personal lives
- Partake in various activities, conversations and experiences that will help them to identify the unique skills and understandings that they bring to the exciting and ever changing field of human service
- Also partake in:
 - Member Orientation (1 week)
 - NYS AmeriCorps Kick-Off
 - MLK Day of Service
 - I Love My Parks Day of Service
 - 9-11 Day of Service
 - Monthly Member Development Days
 - Annual End of the Year Celebration

Program Measures /Target Output Outcomes to Date:

1. Job Readiness & Skill Development, Job Placement Services (4 full time and 1 part time members serve at host sites in this performance measure)
 - Number of individuals receiving job placement services; based on attendance sheets. The anticipated output target is 300, FCA host sites achieved year to date 373.
 - Number of individuals that demonstrate improved job readiness; based on attendance sheets. The anticipated outcome target is 200, FCA host sites achieved 244.
2. Emergency Food Pantry Support & Garden and Nutrition Education (4 full time and 1 part time members serve at host sites in this performance measure)
 - Number of individuals served; based on attendance sheets. The anticipated output target is 700, FCA host sites achieved year to date 15,584.
 - Number of individuals who report increased food security based on surveys. The anticipated outcome target is 500. FCA host sites achieved 0 due to the COVID-19 pandemic.

Most Recent Program Highlight 9/11 Day of Service:

9/11 DAY OF SERVICE: Flower City AmeriCorps staff and members were excited about this day more than ever. It was the first time since March 2020 that members and staff served and met with each other face to face. On September 11, the City of Rochester Flower City AmeriCorps and the HealthiKids Initiative of Common Ground Health partnered to assemble play kits. We put together over 1,000 play kits for neighborhood and community organizations to distribute to kids in the City of Rochester. Through Foodlink's food distribution program that day, we also served over 380 families at one of Foodlink's drive-through distribution locations. THANK YOU TO OUR COMMUNITY PARTNERS, Jenn Beideman & the HealthiKids Team, Mitch Gruber & Foodlink Team.



392

Ordinance No.

Authorizing a grant agreement for the Flower City AmeriCorps program

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Office of Children and Family Services for the receipt and use of a grant of \$411,944 to operate the Flower City AmeriCorps program. The term of the agreement shall be from November 1, 2020 through January 31, 2022.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.



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**PUBLIC SAFETY,
YOUTH & RECREATION
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393

Lovely A. Warren
Mayor

October 22, 2020

FIRE 19

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Agreement – The Hartford Financial
Services Group, Inc., Fire Prevention and Safety

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area: Reinforcing
Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing an agreement with The Hartford Financial Services Group, Inc. for the receipt and use of a \$5,000 grant, and amending the 2020-21 Budget of the Fire Department to reflect receipt of said grant. The term of the agreement will be November 12, 2020 to November 11, 2021.

The RFD received a grant from the Hartford Group, Inc. in 2017, to support the purchase of a Fire Safety Education Bounce House. The Fire Department's Community Risk Reduction unit reaches thousands of adults and school age children with fire prevention and safety curriculum at schools and other community events throughout the year. With the 2020 Hartford Financial Services Group, Inc. grant, the department will purchase strobe smoke alarms for the deaf and hard of hearing. These funds will also be used to purchase fire prevention educational equipment to aide in the development of virtual educational video and curriculum. This will enable RFD to continue to provide instruction on home fire safety skills and promote fire safety awareness to families and children during social restrictions due to the COVID-19 pandemic.

Respectfully submitted,

Lovely A. Warren
Mayor



393

Ordinance No.

Accepting and appropriating a grant for fire prevention and safety education

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with The Hartford Financial Services Group, Inc. for the receipt and use of a grant in the amount of \$5,000 to support and enhance the Rochester Fire Department's ongoing program to provide fire prevention and safety education to families and school-age children (the Education Program). The term of the agreement shall be from November 12, 2020 to November 11, 2021.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. Ordinance No. 2020-161, the 2020-21 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Fire Department by the sum of \$5,000, which amount is hereby appropriated for the Education Program from funds to be received under the grant agreement authorized herein.

Section 4. This ordinance shall take effect immediately.