



## City of Rochester

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

## FINANCE INTRODUCTORY NO.

292

Malik D. Evans  
Mayor

July 28, 2022

TO THE COUNCIL

Ladies and Gentlemen:

Re: Cancellation or Refund of  
Erroneous Taxes and Charges

Transmitted herewith for your approval is legislation approving the cancellation or refund of taxes and charges totaling \$7,182.38.

A processing error resulted in the balance from the May 12, 2022 water bill for 213 Ashwood Drive being incorrectly added to the 2023 tax bill since those charges were not due until June 10, 2022.

The properties located at 59-61 Reynolds; 232 Terrace Park; and 253 Clay Avenue had their water accounts reactivated and back billed charges. The bills generated had a due date after the add to tax deadline. The charges were not delinquent and will be moved back to the owner's water bill.

A transfer of the property located at 83 Roslyn Street occurred on November 24, 2021. The property was transferred from the owner to their daughter with the owner retaining life use. When the deed was processed, the Senior Aged and Enhanced STAR exemptions were removed in error as the owner was still entitled to the exemptions.

If these cancellations are approved, total cancellations thus far for 2022-23 will be as follows:

	<u>Accounts</u>	
City Council	5	\$7,182.38
Administrative	<u>383</u>	<u>\$62,634.90</u>
Total	388	\$69,817.28

These cancellations represent 0.0252% of the tax receivables as of July 1, 2022.

Respectfully submitted,

Malik D. Evans  
Mayor



Cancellation of Taxes and Charges August 16, 2022 Approval

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City Treasurer is authorized to cancel the following taxes and charges.

<u>S.B.L. #</u>	<u>Class</u>	<u>Address</u>	<u>Tax Year</u>	<u>Amount Cancelled</u>	<u>Subtotal</u>
(A) A processing error resulted in the balance from the May 12, 2022 water bill for 213 Ashwood Drive being incorrectly added to the 2023 tax bill since as those charges were not due until June 10, 2022.					
092.70-2-23	H	213 Ashwood Drive	2023	\$1,266.97	<b>\$1,266.97</b>
(B) The properties located at 59-61 Reynolds; 232 Terrace Park; and 253 Clay Avenue had their water accounts reactivated and back billed charges. The bills generated had a due date after the add to tax deadline. The charges were not delinquent and will be moved back to the owner's water bill.					
120.44-1-73	H	59-61 Reynolds St	2023	\$1,632.02	
135.41-2-14	H	232 Terrace Park	2023	\$1,245.57	
090.50-3-16	H	253 Clay Avenue	2023	\$1,941.82	<b>\$4,819.41</b>
(C) A transfer of the property located at 83 Roslyn Street occurred on November 24, 2021. The property was transferred from the owner to their daughter with the owner retaining life use. When the deed was processed, the Senior Aged and Enhanced STAR exemptions were removed in error as the owner was still entitled to the exemptions.					
120.82-3-12	H	83 Roslyn Street	2023	\$1,096.00	<b>\$1,096.00</b>
<b>GRAND TOTAL</b>					<b>\$7,182.38</b>

Section 2. If full or partial payment of the aforesaid taxes and charges has been made and received, the City Treasurer is hereby authorized and directed to remit to the owner of the parcel the amount of said payment without interest.

Section 3. This ordinance shall take effect immediately.



Administrative  
Council cancellation

For approval: \_\_\_\_\_

S-B-L: 092 700 0002 023 000 0000 N. CD: Phone:  
Property address: 213 Ashwood Dr.  
Owner's name: Ann Elsenhart  
Mailing address: 11714 Jasper Ct. Naples, FL 34120

City / School tax		Homestead										
orig	asmt	corct	asmt	asmt chg	orig	exmt	corct	exmt	exmt chg	tax year	tax rate	amt cancelled
City										2022	0.008271	
School										2022	0.010894	
City										2021	0.008420	
School										2021	0.011152	
City										2020	0.008478	
School										2020	0.012951	
											total	

Embellishments / Refuse

Year	orig units	corct units	2023		2022		2021		2020	
			billed	cancelled	billed	cancelled	billed	cancelled	billed	cancelled
SC400										
RP600										
SP700										
HSR										
Refuse										
City tax										
School tax										
Code violations										
Code enforcement										
Delinquent Water			1,266.97	1,266.97						
Grand total			1,266.97	1,266.97						


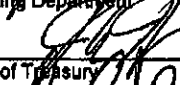
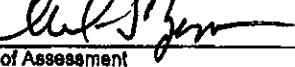
  


Rates	2021	2020	2019	2018	Total cancelled	
SC400	1.222	1.541	1.273	1.519	all years:	1,266.97
RP600	2.850	2.485	2.424	2.424		
SP700	0.997	0.906	0.786	0.817		
HSR	0.821	0.958	1.312	1.035		

Reason for cancellation

A processing error resulted in the balance from the May 12th water bill to be incorrectly levied to the 2023 Tax Bill. Only delinquent balances due prior to May 15th should be levied to the next fiscal year's tax bill. Since these charges were not due until June 10th, the entire delinquent water amount needs to be cancelled.

Signatures required for approval

  
 Originating Department \_\_\_\_\_ date 6/17/22  
  
 Bureau of Treasury \_\_\_\_\_ date 6/17/22  
  
 Bureau of Assessment \_\_\_\_\_ date 6/28/22

  
 Law Department \_\_\_\_\_ date 7/11/22  
 \_\_\_\_\_ date \_\_\_\_\_  
 Director of Finance \_\_\_\_\_ date \_\_\_\_\_  
 \_\_\_\_\_ date \_\_\_\_\_  
 Completed (Treasury) \_\_\_\_\_ date \_\_\_\_\_

10:21:31 Tuesday, June 28, 2022

ARMSUM ASSESSMENT - SUMMARY DISPLAY - CURRENT YEAR DATE: 06/28/2022 \*

092 700 0002 023 000 0000 00 1 NJ P 00 CT/B-AD 0083.00 407 22

0213 ASHWOOD DR 14609 USE 210 99 SF 966 YR 1952

- OWNER & MAILING INFORMATION - MISC.-

- - - - - ASSESSMENT DATA - - - - -

EISENHART ANN

RS - SS

CURRENT

TAXABLES

1 - 4

LAND

6,000

COUNTY

75,000

ACT HSC

TOTAL

75,000

CITY

75,000

11714 JASPER CT

A - H

PRIOR

SCHOOL

75,000

NGBHD

LAND

6,000

BANK CODE 0003241

NAPLES FL

34120

19900

TOTAL

75,000

MORTGAGE

INVESTOR 03241

- - - - - SALES INFORMATION - - - - -

- - DIMENSIONS - - - COORDINATES - -

PRICE 46,100 DEED W DATE 091916

F 50.00 D 100.00 E 418568 N 161700

BOOK 11757 PAGE 00542 CTL# 9999999

ACRES 0.00 SP/MRG 00000000 IR LT

PR OWNER HUD

- - - - - SPECIAL DISTRICTS - - - - -

- - - - - EXEMPTIONS - - - RES% 00

SPC UNITS PCT TYPE VALUE

CODE AMOUNT PCT IY TY HC

DW010 0.00 .0000 T 1,266.97

HSR00 50.00 .0000 0.00

RF210 1.00 .0000 0.00

RP600 50.00 .0000 0.00

SC400 50.00 .0000 0.00

SP700 50.00 .0000 0.00

\* NO EXISTING EXEMPTIONS \*

PF10-APPRAISER TASK LOG

PF12-RETURN TO ARMXLOC



10:21:06 Tuesday, June 28, 2022

TRASMQY TXR - ASSESSMENTS AND TAX ADDITIONS DATE: 06/28/2022 \*  
NO MORE TAX YEARS FOR ACCOUNT REQUESTED - DISPLAYING LAST YEAR FOR ACCOUNT  
SBL NUMBER 092 700 0002 023 000 0000 NJ TAX YEAR 2023  
ADDRESS 0213 ASHWOOD DR

TAX RATE TYPE: HOMESTEAD			CITY TAX	467.03
ASSESSMENT			SCHOOL TAX	811.35
LAND ONLY	CITY	SCHOOL	REFUSE ONE FAMI	399.00
LAND&IMPRVMTS	6,000	6,000	TAX ADDITIONS	1,563.32
EXEMPTIONS	75,000	75,000	TOTAL TAXES	3,240.70
TAXABLE VALUE	0	0	-- TAX ADDITIONS --	
-- EXEMPTIONS --	75,000	75,000	DELINQUENT WATER	1,266.97
			HAZARD SDWLK REPLACE	27.95
			ROADWAY SNOW PLOW	162.00
			STREET MAINT. FULL	50.25
			SIDEWALK SNOW PLOW	56.15

STAR SVNGS C: 0.00 S: 0.00 TOTAL: 0.00 TRUE AMT: 1,973.73  
PF13-NAME/ADDR PF15-ADJMNTS PF16-ACCT BAL PF17-PAYMNTS  
PF18-PAY RCPT PF19-PRIOR ADDN PF20-MORE ADDNS PF12-RETURN TO ARMSUM



Administrative  
X Council cancellation

For approval: \_\_\_\_\_

S-B-L: 120 440 0001 073 000 0000 OE CD: Phone:  
Property address: 59-61 Reynolds St  
Owner's name: Walker Wayne  
Mailing address: 532 Seward St, Rochester, NY 14608

City / School tax	Homestead	orig asmt	corct asmt	asmt chg	orig exmt	corct exmt	exmt chg	tax year	tax rate	amt cancelled
City								2023	0.006227	
School								2023	0.010818	
City								2022	0.006271	
School								2022	0.010894	
City								2021	0.006420	
School								2021	0.011152	
										total

Embellishments / Refuse


Year	orig units	corct units	2023		2022		2021		2020	
			billed	cancelled	billed	cancelled	billed	cancelled	billed	cancelled
SC400										
RP600										
SP700										
HSR										
Refuse										
City tax										
School tax										
Code violations										
Code enforcement										
Delinquent Water			1,632.02	1,632.02						
Grand total										


Rates	2023	2022	2021	2020	Total cancelled	1632.02
SC400	1.005	1.071	1.222	1.541	all years:	1,632.02
RP600	3.240	2.988	2.85	2.485		
SP700	1.123	1.073	0.997	0.906		
HSR	0.559	0.747	0.821	0.958		

Reason for cancellation

Reactivated account was back billed charges and a bill was generated with a due date after the add to tax deadline. Due to a system error, the charges were erroneously added to the tax bill as they were not yet delinquent. The balance will be moved back to the customer's water bill.

Signatures required for approval

 6-30-2022  
\_\_\_\_\_  
date  
\_\_\_\_\_  
7/12/22  
Bureau of Treasury  
\_\_\_\_\_  
7/8/22  
Bureau of Assessment  
\_\_\_\_\_  
date

 7/11/22  
\_\_\_\_\_  
date  
\_\_\_\_\_  
Law Department  
\_\_\_\_\_  
date  
\_\_\_\_\_  
Director of Finance  
\_\_\_\_\_  
date  
\_\_\_\_\_  
Completed (Treasury)  
\_\_\_\_\_  
date

11:15:07 Thursday, June 30, 2022

TRASMQY

TXR - ASSESSMENTS AND TAX ADDITIONS

DATE: 06/30/2022 \*

SBL NUMBER 120 440 0001 073 000 0000 OE  
ADDRESS 0059-61 REYNOLDS ST

TAX YEAR 2023

TAX RATE TYPE: HOMESTEAD

ASSESSMENT	CITY	SCHOOL
LAND ONLY	4,500	4,500
LAND&IMPRVMTS	65,400	65,400
EXEMPTIONS	0	0
TAXABLE VALUE	65,400	65,400
-- EXEMPTIONS --		

CITY TAX	407.25
SCHOOL TAX	707.50
REFUSE TWO FAMI	803.00
TAX ADDITIONS	2,000.54
TOTAL TAXES	3,918.29

-- TAX ADDITIONS --

DELINQUENT WATER	1,632.02
HAZARD SDWLK REPLACE	27.95
ROADWAY SNOW PLOW	217.08
STREET MAINT. FULL	67.34
SIDEWALK SNOW PLOW	56.15

STAR SVNGS C:	0.00	S:	0.00	TOTAL:	0.00	TRUE AMT:	2,286.27
PF13-NAME/ADDR	PF15-ADJMNTS	PF16-ACCT BAL	PF17-PAYMNTS				
PF18-PAY RCPT	PF19-PRIOR ADDN	PF20-MORE ADDNS					



# City of Rochester Water Bill

ACCOUNT NUMBER  
0201270002  
SERVICE LOCATION  
0059 REYNOLDS ST

YOUR NEXT  
SCHEDULED  
METER READ  
07/05/22

BILL DATE 04/28/22 1

PRIOR BILLING .00  
WTR CHRG ADJ 978.79  
BASE CHRG ADJ 604.21

WAYNE WALKER  
532 SEWARD ST  
ROCHESTER, NY 14608-2815

BALANCE FORWARD 1,583.00

SERVICE PERIOD DESCRIPTION	DAYS OF SERVICE	METER READ TYPE	PRIOR READ	CURRENT READ	WATER USAGE	CHARGES
04/25/22 - 04/25/22	00	ACTUAL	0	0	0	.00

PAY THIS AMOUNT 1,583.00

0201270002 1204400001073000 0000000000

MESSAGES

LATE PAYMENT AMOUNT 1,630.49 DUE AFTER 06/06/22

FOR BILLING INQUIRIES OR IF MOVING, CALL 311 or OUTSIDE THE CITY CALL (585) 428-5990

CALCULATED CHARGES MARCH 2016 - PRESENT

**BILLS INITIALLY DUE AND NOT PAID BY MAY 15 WILL BE ADDED WITH ACCRUED PENALTIES AND AN ADMINISTRATIVE CHARGE TO THE FOLLOWING YEAR'S REAL ESTATE TAX BILL AS A DELINQUENT WATER CHARGE.**  
See reverse side of bill for information on the Annual Water Quality Report

WHEN PAYING BY MAIL, PLEASE RETURN THIS PART OF THE BILL. WHEN PAYING IN PERSON, BRING ENTIRE BILL.

PAYMENT CARD

CUSTOMER

WAYNE WALKER  
532 SEWARD ST  
ROCHESTER, NY 14608-2815

ACCOUNT NUMBER

0201270002

SERVICE LOCATION

0059 REYNOLDS ST

PAY THIS AMOUNT 1,583.00

LATE PAYMENT AMOUNT 1,630.49 DUE AFTER 06/06/22

MAKE CHECKS PAYABLE TO: CITY TREASURER, ROCHESTER, NY  
OR PAY ONLINE AT: WWW.CITYOFROCHESTER.GOV

AMOUNT  
ENCLOSED

W0201270002N060622000158300

W0201270002G060622000163049

0201270002060622000158300000163049

City of Rochester, New York - Water Bill  
**SEE REVERSE FOR IMPORTANT INFORMATION**



The City does not discriminate on the basis of handicap status in its programs, activities or employment. water7

11:14:52 Thursday, June 30, 2022

WSPYHST

WSE PAYMENT/ADJUSTMENT

DATE: 06/30/2022 \*

ACCT NO: 02012700

SBL NO: 1204400001073000

NAME: WALKER WAYNE

STREET: 0059 REYNOLDS ST

AMOUNT	DATE	BT	TR	ID	ID	TYPE	CODE	AMOUNT	DATE	BT	TR	ID	ID	TYPE	CODE
29.02	052322	01	07			WATER PEN	00	838.11	052112	01	02			ADD TO TAX	32
1612.02	052322	01	02			ADD TO TAX	32	22.14	052311	01	07			WATER PEN	00
604.21	042722	05	13			BASE ADJ	00	746.58	052311	01	02			ADD TO TAX	32
978.79	042722	05	04			WATER ADJ	16	20.52	051910	01	07			WATER PEN	00
10.73	052015	01	07			WATER PEN	00	704.40	051910	01	02			ADD TO TAX	32
617.85	052015	01	02			ADD TO TAX	32	16.08	051909	01	07			WATER PEN	00
100.00	080814	13	01			WATER PYMT	00	562.09	051909	01	02			ADD TO TAX	32
125.00	033114	13	01			WATER PYMT	00	13.15	051908	01	07			WATER PEN	00
95.00	031914	07	02			MISCELLANY	64	468.26	051908	01	02			ADD TO TAX	32
95.00-	031914	07	02			MISCELLANY	64	15.06	051707	01	07			WATER PEN	00
95.00	031914	08	03			G/S ADJUST	44	557.13	051707	01	02			ADD TO TAX	32
140.00	011314	13	01			WATER PYMT	00	14.12	051706	01	07			WATER PEN	00
225.00	121713	13	01			WATER PYMT	00	467.96	051706	01	02			ADD TO TAX	32
175.00	111313	01	01			WATER PYMT	00	15.70	051805	01	07			WATER PEN	00
1000.00	071613	13	01			WATER PYMT	00	529.38	051805	01	02			ADD TO TAX	32
60.88	052112	01	07			WATER PEN	00	9.93	051904	01	07			WATER PEN	00

PF13-BILL HIST    PF14-BILL SUMM    PF15-CONS DISP    PF16-SERV DISP  
PF17-MTR HIST    PF19-SPEC MAIL    PF20-S/O XREF    PF21-PAY TRANS



Administrative  
X Council cancellation

For approval: \_\_\_\_\_

S-B-L: 135 410 0002 014 000 0000 MI CD: Phone:  
Property address: 232 Terrace Pk  
Owner's name: Bodine Yvette Singletary L  
Mailing address: 232 Terrace Pk, Rochester, NY 14619

City / School tax	Homestead	orig asmt	corct asmt	asmt chg	orig exmt	corct exmt	exmt chg	tax year	tax rate	amt cancelled
City								2023	0.006227	
School								2023	0.010818	
City								2022	0.006271	
School								2022	0.010894	
City								2021	0.006420	
School								2021	0.011152	
										total

#### Embellishments / Refuse

Year	orig units	corct units	2023		2022		2021		2020	
			billed	cancelled	billed	cancelled	billed	cancelled	billed	cancelled
SC400										
RP600										
SP700										
HSR										
Refuse										
City tax										
School tax										
Code violations										
Code enforcement										
Delinquent Water			1,245.57	1,245.57						
Grand total										

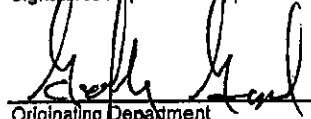
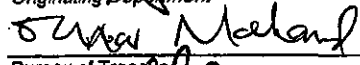

Rates	2023	2022	2021	2020
SC400	1.005	1.071	1.222	1.541
RP600	3.240	2.988	2.85	2.485
SP700	1.123	1.073	0.997	0.906
HSR	0.559	0.747	0.821	0.958


Total cancelled 1245.57  
all years: 1,245.57

#### Reason for cancellation

Reactivated account was back billed charges and a bill was generated with a due date after the add to tax deadline. Due to a system error, the charges were erroneously added to the tax bill as they were not yet delinquent. The balance will be moved back to the customer's water bill.

Signatures required for approval

  
Originating Department date 6-30-2022  
  
Bureau of Treasury date 7/12/22  
  
Bureau of Assessment date 7/8/22

  
Law Department date 7/11/22  
\_\_\_\_\_  
Director of Finance date  
\_\_\_\_\_  
Completed (Treasury) date

11:15:47 Thursday, June 30, 2022

TRASMQY

TXR - ASSESSMENTS AND TAX ADDITIONS

DATE: 06/30/2022 \*

SBL NUMBER 135 410 0002 014 000 0000 MD  
ADDRESS 0232 TERRACE PK

TAX YEAR 2023

TAX RATE TYPE: HOMESTEAD

ASSESSMENT	CITY	SCHOOL
LAND ONLY	5,600	5,600
LAND&IMPRVMTS	68,200	68,200
EXEMPTIONS	0	0
TAXABLE VALUE	68,200	68,200
-- EXEMPTIONS --		

CITY TAX	299.52
SCHOOL TAX	520.35
REFUSE ONE FAMI	399.00
TAX ADDITIONS	1,482.65
TOTAL TAXES	2,701.52

-- TAX ADDITIONS --

DELINQUENT WATER	1,245.57
HAZARD SDWLK REPLACE	22.36
ROADWAY SNOW PLOW	129.60
STREET MAINT. FULL	40.20
SIDEWALK SNOW PLOW	44.92

STAR SVNGS C: 125.16 S: 217.44 TOTAL: 342.60 TRUE AMT: 1,798.55  
PF13-NAME/ADDR PF15-ADJMNTS PF16-ACCT BAL PF17-PAYMNTS  
PF18-PAY RCPT PF19-PRIOR ADDN PF20-MORE ADDNS



# City of Rochester Water Bill

ACCOUNT NUMBER  
3803000005  
SERVICE LOCATION  
0232 TERRACE PK

YOUR NEXT  
SCHEDULED  
METER READ  
05/31/22

BILL DATE 04/28/22 1

PRIOR BILLING 95.00-  
WTR CHRG ADJ 685.93  
BASE CHRG ADJ 601.65

YVETTE BODINE  
232 TERRACE PK  
ROCHESTER, NY 14619-2443

BALANCE FORWARD 1,192.58

SERVICE PERIOD DESCRIPTION	DAYS OF SERVICE	METER READ TYPE	PRIOR READ	CURRENT READ	WATER USAGE	CHARGES
02/22/22 - 02/22/22	00	ACTUAL	0	0	0	.00

PAY THIS AMOUNT 1,192.58

3803000005 1354100002014000 0000000000

MESSAGES

LATE PAYMENT  
AMOUNT

1,228.36

DUE  
AFTER

06/06/22

FOR BILLING INQUIRIES OR IF MOVING, CALL 311 or OUTSIDE THE CITY CALL (585) 428-5990  
CALCULATED CHARGES FEBRUARY 2016 - PRESENT

**BILLS INITIALLY DUE AND NOT PAID BY MAY 15 WILL BE ADDED WITH ACCRUED PENALTIES AND AN ADMINISTRATIVE CHARGE TO THE FOLLOWING YEAR'S REAL ESTATE TAX BILL AS A DELINQUENT WATER CHARGE.**  
See reverse side of bill for information on the Annual Water Quality Report

WHEN PAYING BY MAIL, PLEASE RETURN THIS PART OF THE BILL. WHEN PAYING IN PERSON, BRING ENTIRE BILL.  
PAYMENT CARD

CUSTOMER

YVETTE BODINE  
232 TERRACE PK  
ROCHESTER, NY 14619-2443

ACCOUNT NUMBER  
3803000005

SERVICE LOCATION  
0232 TERRACE PK

PAY THIS AMOUNT

1,192.58

LATE PAYMENT  
AMOUNT

1,228.36

DUE  
AFTER

06/06/22

MAKE CHECKS PAYABLE TO: CITY TREASURER, ROCHESTER, NY  
OR PAY ONLINE AT: [WWW.CITYOFROCHESTER.GOV](http://WWW.CITYOFROCHESTER.GOV)

AMOUNT  
ENCLOSED

W3803000005N060622000119258

W3803000005G060622000122836

3803000005060622000119258000122836

City of Rochester, New York - Water Bill  
SEE REVERSE FOR IMPORTANT INFORMATION



The City does not discriminate on the basis of handicap status in its programs, activities or employment. water7



11:15:35 Thursday, June 30, 2022

WSPYHST

WSE PAYMENT/ADJUSTMENT

DATE: 06/30/2022 \*

ACCT NO: 38030000

SBL NO: 1354100002014000

NAME: BODINE YVETTE

STREET: 0232 TERRACE PK

AMOUNT	DATE	BT TR	ID ID	TYPE	CODE	AMOUNT	DATE	BT TR	ID ID	TYPE	CODE
95.00	052322	03 02		ADD TO TAX	32	223.30	051910	01 02		ADD TO TAX	32
32.99	052322	01 07		WATER PEN	00	10.22	051909	01 07		WATER PEN	00
1320.57	052322	01 02		ADD TO TAX	32	219.20	051909	01 02		ADD TO TAX	32
601.65	042722	05 13		BASE ADJ	00	10.06	051908	01 07		WATER PEN	00
685.93	042722	05 04		WATER ADJ	16	218.16	051908	01 02		ADD TO TAX	32
95.00	022322	07 03		G/S ADJUST	44	10.40	051707	01 07		WATER PEN	00
6.91	052013	01 07		WATER PEN	00	238.64	051707	01 02		ADD TO TAX	32
247.86	052013	01 02		ADD TO TAX	32	10.52	051706	01 07		WATER PEN	00
95.00	101212	07 02		MISCELLANY	64	235.98	051706	01 02		ADD TO TAX	32
95.00	101212	07 02		MISCELLANY	64	10.36	051805	01 07		WATER PEN	00
95.00	101012	08 03		G/S ADJUST	44	235.07	051805	01 02		ADD TO TAX	32
11.09	052112	01 07		WATER PEN	00	10.93	051904	01 07		WATER PEN	00
245.98	052112	01 02		ADD TO TAX	32	231.90	051904	01 02		ADD TO TAX	32
9.88	052311	01 07		WATER PEN	00	9.72	051903	01 07		WATER PEN	00
224.09	052311	01 02		ADD TO TAX	32	213.09	051903	01 02		ADD TO TAX	32
10.52	051910	01 07		WATER PEN	00	4.54	100702	02 08		SEWER PEN	32

PF13-BILL HIST    PF14-BILL SUMM    PF15-CONS DISP    PF16-SERV DISP  
PF17-MTR HIST    PF19-SPEC MAIL    PF20-S/O XREF    PF21-PAY TRANS



Administrative  
☒ Council cancellation

For approval: \_\_\_\_\_

S-B-L: 090 500 0003 016 000 000 OA CD: Mike Stone Phone: 561-271-4258  
Property address: 253 Clay Ave  
Owner's name: MCS1 Properties LLC  
Mailing address: 9346 Glidden Ct VLG Wellington, FL 33414

City / School tax	Homestead	orig asmt	corct asmt	asmt chg	orig exmt	corct exmt	exmt chg	tax year	tax rate	amt cancelled
City								2023	0.006227	
School								2023	0.010818	
City								2022	0.006271	
School								2022	0.010894	
City								2021	0.006420	
School								2021	0.011152	
										total

**Embellishments / Refuse**

Year	orig units	corct units	2023		2022		2021		2020	
			billed	cancelled	billed	cancelled	billed	cancelled	billed	cancelled
SC400										
RP600										
SP700										
HSR										
Refuse										
City tax										
School tax										
Code violations										
Code enforcement										
Delinquent Water			1,941.82	1,941.82						
Grand total										

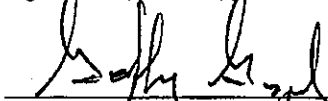
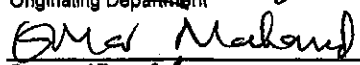

Rates	2023	2022	2021	2020
SC400	1.005	1.071	1.222	1.541
RP600	3.240	2.988	2.85	2.485
SP700	1.123	1.073	0.997	0.906
HSR	0.559	0.747	0.821	0.958


Total cancelled 1941.82  
all years: 1,941.82

**Reason for cancellation**

Reactivated account was back billed charges and a bill was generated with a due date after the add to tax deadline. Due to a system error, the charges were erroneously added to the tax bill as they were not yet delinquent. The balance will be moved back to the customer's water bill.

Signatures required for approval

  
Originating Department 6-30-2022  
  
Bureau of Treasury 7/12/22  
  
Bureau of Assessment 7/2/22

  
Law Department 7/11/22  
\_\_\_\_\_  
Director of Finance date  
\_\_\_\_\_  
Completed (Treasury) date

11:11:47 Thursday, June 30, 2022

TRASMQY      TKR - ASSESSMENTS AND TAX ADDITIONS      DATE: 06/30/2022 \*  
TAX YEAR NOT FOUND - DISPLAYING MOST RECENT OPEN TAX YEAR FOR ACCOUNT  
SBL NUMBER 090 500 0003 016 000 0000 OA      TAX YEAR 2023  
ADDRESS 0253      CLAY AV

TAX RATE TYPE: HOMESTEAD			CITY TAX	371.13
ASSESSMENT	CITY	SCHOOL	SCHOOL TAX	644.75
LAND ONLY	4,900	4,900	REFUSE ONE FAMI	399.00
LAND&IMPRVMTS	59,600	59,600	TAX ADDITIONS	2,137.42
EXEMPTIONS	0	0	TOTAL TAXES	3,552.30
TAKABLE VALUE	59,600	59,600	-- TAX ADDITIONS --	
-- EXEMPTIONS --			DELINQUENT WATER	1,941.82
			HAZARD SDWLK REPLACE	18.45
			ROADWAY SNOW PLOW	106.92
			STREET MAINT. FULL	33.17
			SIDEWALK SNOW PLOW	37.06

STAR SVNGS C:      0.00 S:      0.00 TOTAL:      0.00 TRUE AMT:      1,610.48  
PF13-NAME/ADDR    PF15-ADJMTS      PF16-ACCT BAL    PF17-PAYMNTS  
PF18-PAY RCPT      PF19-PRIOR ADDN    PF20-MORE ADDNS



# City of Rochester Water Bill

ACCOUNT NUMBER  
5205980000  
SERVICE LOCATION  
0253 CLAY AV

YOUR NEXT  
SCHEDULED  
METER READ

06/21/22

BILL DATE 05/06/22 1

PRIOR BILLING .00  
WTR CHRG ADJ 1,277.81  
BASE CHRG ADJ 605.10

BALANCE FORWARD 1,882.91

MCS1 PROPERTIES LLC  
9346 GLIDDDEN CT  
WELLINGTON FL 33414

SERVICE PERIOD DESCRIPTION	DAYS OF SERVICE	METER READ TYPE	PRIOR READ	CURRENT READ	WATER USAGE	CHARGES
01/00/00 - 05/04/22	00	ACTUAL	0	0	0	.00

PAY THIS AMOUNT 1,882.91

5205980000 0905000003016000 0000000000

MESSAGES

LATE PAYMENT  
AMOUNT

1,939.40

DUE  
AFTER

06/03/22

FOR BILLING INQUIRIES OR IF MOVING, CALL 311 OR OUTSIDE THE CITY CALL (585) 428-5990

ADJUSTMENT FOR BACK BILL AMOUNT AND FINAL BILL

BILLS INITIALLY DUE AND NOT PAID BY MAY 15 WILL BE ADDED WITH ACCRUED PENALTIES AND AN  
ADMINISTRATIVE CHARGE TO THE FOLLOWING YEAR'S REAL ESTATE TAX BILL AS A DELINQUENT WATER CHARGE.  
See reverse side of bill for information on the Annual Water Quality Report

WHEN PAYING BY MAIL, PLEASE RETURN THIS PART OF THE BILL. WHEN PAYING IN PERSON, BRING ENTIRE BILL.

PAYMENT CARD

ACCOUNT NUMBER

5205980000

SERVICE LOCATION

0253 CLAY AV

CUSTOMER

MCS1 PROPERTIES LLC  
9346 GLIDDDEN CT  
WELLINGTON FL 33414

PAY THIS AMOUNT

1,882.91

LATE PAYMENT  
AMOUNT

1,939.40

DUE  
AFTER

06/03/22

MAKE CHECKS PAYABLE TO: CITY TREASURER, ROCHESTER, NY  
OR PAY ONLINE AT: WWW.CITYOFROCHESTER.GOV

AMOUNT  
ENCLOSED

W5205980000N060322000188291

W5205980000G060322000193940

5205980000060322000188291000193940

City of Rochester, New York - Water Bill

SEE REVERSE FOR IMPORTANT INFORMATION



The City does not discriminate on the basis of handicap  
status in its programs, activities or employment. water7

11:12:21 Thursday, June 30, 2022

WSPYHST

WSE PAYMENT/ADJUSTMENT

DATE: 06/30/2022 \*

ACCT NO: 52059800

SBL NO: 0905000003016000

NAME: MCS1 PROPERTIES LLC

STREET: 0253 CLAY AV

AMOUNT	DATE	BT TR	ID ID	TYPE	CODE	AMOUNT	DATE	BT TR	ID ID	TYPE	CODE
28.91	052322	01 07		WATER PEN	00	46.11	072909	13 01		WATER PYMT	00
1921.82	052322	01 02		ADD TO TAX	32	50.00	042309	13 01		WATER PYMT	00
1277.81	050622	05 04		WATER ADJ	16	50.00	033109	07 02		MISCELLANY	64
605.10	050622	05 13		BASE ADJ	00	50.00	033109	07 02		MISCELLANY	64
9.92	071311	01 01		WATER PYMT	00	50.00	032309	05 03		G/S ADJUST	07
6.73	052311	01 07		WATER PEN	00	36.60	042308	13 01		WATER PYMT	00
202.11	052311	01 02		ADD TO TAX	32	152.78	032508	13 01		WATER PYMT	00
175.00	051211	07 02		MISCELLANY	64	7.93	051707	01 07		WATER PEN	00
175.00	051211	07 02		MISCELLANY	64	230.99	051707	01 02		ADD TO TAX	32
175.00	051211	08 03		G/S ADJUST	44	10.34	051706	01 07		WATER PEN	00
71.22	012711	13 01		WATER PYMT	00	305.87	051706	01 02		ADD TO TAX	32
336.95	102510	13 01		WATER PYMT	00	14.14	051805	01 07		WATER PEN	00
298.04	072210	13 01		WATER PYMT	00	424.78	051805	01 02		ADD TO TAX	32
68.62	043010	13 01		WATER PYMT	00	5.60	051904	01 07		WATER PEN	00
60.04	012810	13 01		WATER PYMT	00	153.81	051904	01 02		ADD TO TAX	32
42.52	101509	13 01		WATER PYMT	00	5.82	051903	01 07		WATER PEN	00

PF13-BILL HIST    PF14-BILL SUMM    PF15-CONS DISP    PF16-SERV DISP  
PF17-MTR HIST    PF19-SPEC MAIL    PF20-S/O XREF    PF21-PAY TRANS



Administrative  
Council cancellation

For approval: Aug-22

S-B-L: 120.82-3-12

CD: LF

Phone: 585-230-2424

Property address: 83 Roslyn Street

Owner's name: Brown, Betty Lou L/U

Mailing address: 83 Roslyn Street, Rochester, NY 14619

City / School tax	Homestead								
	orig asmt	corct asmt	asmt chg	orig exmt	corct exmt	exmt chg	tax year	tax rate	amt cancelled
City	64,300	64,300			64,300	64,300	2023	0.006227	400.40
School	64,300	64,300			64,300	64,300	2023	0.010818	695.60
City							2022	0.006271	
School							2022	0.010894	
City							2021	0.006420	
School							2021	0.011152	
									1,096.00 total

#### Embellishments / Refuse

Year	orig units	corct units	2023		2022		2021		2020	
			billed	cancelled	billed	cancelled	billed	cancelled	billed	cancelled
SC400										
RP600										
SP700										
HSR										
Refuse										
City tax			400.40	400.40						
School tax			695.60	695.60						
Code violations										
Code enforcement										
Delinquent Water										
Grand total			1,096.00	1,096.00						

Rates	2023	2022	2021	2020
SC400	1.005	1.071	1.222	1.541
RP600	3.240	2.988	2.85	2.485
SP700	1.123	1.073	0.997	0.906
HSR	0.559	0.747	0.821	0.958

Total cancelled  
all years: 1,096.00

#### Reason for cancellation

A transfer of the property occurred on November 24, 2021 transferring the property from Betty Lou Brown (mother) to Zola B. Brown (daughter) with Betty Lou Brown retaining life use of the property. When the deed was processed, the exemptions were removed in error as Betty Lou Brown was still entitled to the Senior Aged and Enhanced STAR exemptions. Aged 41800 50%: E. STAR 41836 \$50,180.

Signatures required for approval

Michael S. Z... 7/2/22  
Originating Department date  
Bruce Mahamed 7/12/22  
Bureau of Treasury date  
Michael S. Z... 7/2/22  
Bureau of Assessment date

[Signature] 7/11/22  
Law Department date  
\_\_\_\_\_  
Director of Finance date  
\_\_\_\_\_  
Completed (Treasury) date

11:54:54 Thursday, July 07, 2022

ARMSUM ASSESSMENT - SUMMARY DISPLAY - CURRENT YEAR DATE: 07/07/2022 \*

120 820 0003 012 000 0000 00 1 LF P 00 CT/B-AD 0067.00 201 19

0083 ROSLYN ST 14619 USE 210 70 SF 1,528 YR 1920

- OWNER & MAILING INFORMATION - MISC. - - - - - ASSESSMENT DATA - - - - -

BROWN ZOLA B RS - SS CURRENT TAXABLES

1 - 2 LAND 7,700 COUNTY 64,300

ACT HSC TOTAL 64,300 CITY 64,300

83 ROSLYN ST A - H PRIOR SCHOOL 64,300

NGBHD LAND 7,700 BANK CODE 9914619

ROCHESTER NY 14619 76100 TOTAL 64,300 MORTGAGE

INVESTOR 00000

- - - - - SALES INFORMATION - - - - - - - DIMENSIONS - - - COORDINATES - -

PRICE 1 DEED Q DATE 112421 F 40.00 D 131.29 E 400460 N 144539

BOOK 12592 PAGE 00506 CTL# 9999999 ACRES 0.00 SP/MRG 00000000 IR LT

PR OWNER BROWN BETTY LOU - - - - - SPECIAL DISTRICTS - - - - -

- - - - - EXEMPTIONS - - - RES% 00 SPC UNITS PCT TYPE VALUE

CODE AMOUNT PCT IY TY HC HSR00 40.00 .0000 0.00

RF210 1.00 .0000 0.00

RP600 40.00 .0000 0.00

SC400 40.00 .0000 0.00

SP700 40.00 .0000 0.00

0.00 .0000 0.00

\* NO EXISTING EXEMPTIONS \*

PF10-APPRAISER TASK LOG

PF12-RETURN TO ARMXLOC

11:55:03 Thursday, July 07, 2022

TRASMQY TXR - ASSESSMENTS AND TAX ADDITIONS DATE: 07/07/2022 \*  
TAX YEAR NOT FOUND - DISPLAYING MOST RECENT OPEN TAX YEAR FOR ACCOUNT  
SBL NUMBER 120 820 0003 012 000 0000 LF TAX YEAR 2023  
ADDRESS 0083 ROSLYN ST

TAX RATE TYPE: HOMESTEAD			CITY TAX	400.40
ASSESSMENT			SCHOOL TAX	695.60
LAND ONLY	CITY 7,700	SCHOOL 7,700	REFUSE ONE FAMI	399.00
LAND&IMPRVMTS	64,300	64,300	TAX ADDITIONS	237.08
EXEMPTIONS	0	0	TOTAL TAXES	1,732.08
TAXABLE VALUE	64,300	64,300	-- TAX ADDITIONS --	
-- EXEMPTIONS --			HAZARD SDWLK REPLACE	22.36
			ROADWAY SNOW PLOW	129.60
			STREET MAINT. FULL	40.20
			SIDEWALK SNOW PLOW	44.92

STAR SVNGS C: 0.00 S: 0.00 TOTAL: 0.00 TRUE AMT: 1,732.08  
PF13-NAME/ADDR PF15-ADJMNTS PF16-ACCT BAL PF17-PAYMNTS  
PF18-PAY RCPT PF19-PRIOR ADDN PF20-MORE ADDNS PF12-RETURN TO ARMSUM



**INTRODUCTORY NO.****292**

Ordinance No.

**Authorizing the cancellation or refund of erroneous taxes and charges**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City Treasurer is authorized to cancel the following taxes and charges:

(A) S.B.L. #	Class	Address	Tax Year	Amount Cancelled
<b>Subtotal</b>				
092.70-2-23	H	213 Ashwood Dr	2023	\$1,266.97    \$1,266.97

The unpaid balance from the May 12, 2022 water bill was added to the 2023 tax bill, which was a mistake because those charges were not due until June 10, 2022.

(B) S.B.L. #	Class	Address	Tax Year	Cancelled
<b>Subtotal</b>				
120.44-1-73	H		59-61	Reynolds
St	2023	\$1,632.02		
135.41-2-14	H		232	Terrace
Park	2023	\$1,245.57		
090.50-3-16	H		253	Clay
Avenue	2023	\$1,941.82	\$4,819.41	

These properties had their water accounts reactivated and were billed for back charges. The bills generated had a due date after the add to tax deadline and, therefore, were not delinquent. The water charges will be moved back to the owner's water bill.

(A) S.B.L. #	Class	Address	Tax Year	Cancelled
<b>Subtotal</b>				
120.82-3-12	H	83 Roslyn Street	2023	\$1,096.00    \$1,096.00

On November 24, 2021, the property was transferred from the owner to their daughter with the owner retaining life use. When the deed was processed, the Senior Aged and Enhanced STAR exemptions were removed in error because the owner was still entitled to the exemptions.

**GRAND****TOTAL****\$7,182.38**

Section 2. If full or partial payment of the aforesaid taxes and charges has been made and received, the City Treasurer is hereby authorized and directed to remit to the owner of the parcel the amount of said payment without interest.

Section 3. This ordinance shall take effect immediately.



## City of Rochester

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

FINANCE  
INTRODUCTORY NO.  
293

Malik D. Evans  
Mayor

July 28, 2022 LAW 20

TO THE COUNCIL

Ladies and Gentlemen:

Re: Master License Agreement- Level 3 Telecom of  
New York, LP

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:  
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation authorizing a master license agreement with Level 3 Telecom of New York, LP ("Level 3"), a telecommunications provider that provides telecommunications services in the City of Rochester. Level 3 owns, maintains, operates and controls a fiber-based telecommunications network that provides high speed internet and data transport services to residential and commercial customers in the City of Rochester. Level 3 will maintain their fiber based facilities and is planning to install and maintain additional facilities in the public right-of-way ("ROW").

The terms of the master license agreement are consistent with the Chapter 106, the Telecommunications in the Right-Of-Way Code of the City of Rochester, adopted by Ordinance No. 2019-34, on February 29, 2019 ("Telecommunications Code"). The Telecommunications Code established the process and standards for master license agreements for telecommunications providers. The master license agreement includes provisions for a term of ten years with two five-year renewals, a compensation schedule, requirements for insurance, security and other requirements, all as set forth in Chapter 106 or in the Rules and Regulations for Work in the Right-of-Way which were adopted by the City Engineer pursuant to Chapter 106.

The size and extent of Level 3's fiber network in the City ROW and the compensation to be paid for those facilities is not known at this time, as new facilities may be installed over a period of time dependent on Level 3's customer needs. However, all fiber and other related facilities will be subject to individual permit approval before installation and the compensation paid to the City will be determined by the amount of facilities in the ROW as set forth in Code section 106-1

Respectfully submitted,

Malik D. Evans  
Mayor



293

Ordinance No.

**Authorizing a master license agreement with Level 3 Telecom of New York, LP**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a master license agreement with Level 3 Telecom of New York, LP for the installation and maintenance of fiber-based high speed internet and data transport facilities in the public right-of-way. The term of the master license agreement shall be ten years, with the option to extend for up to two additional five-year renewal terms.

Section 2. The compensation to be paid to the City and the other terms of the master license agreement shall be consistent with the provisions and requirements of Chapter 106 of the Municipal Code, Telecommunications in the Right-of-Way.

Section 3. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.





## City of Rochester

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

FINANCE  
INTRODUCTORY NO.  
**294**

Malik D. Evans  
Mayor

July 28, 2022 MAYOR 21

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Excelsior Performance  
Group

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:  
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation related to the strategic planning for the Office of Financial Empowerment (OFE), supported through the "Financial Empowerment Cities" grant from the Cities for Financial Empowerment Fund (CFE). This legislation will establish \$20,000 maximum compensation for an agreement with Excelsior Performance Group, LLC. (Takiyah Butler, 620 Park Avenue Unit 169, Rochester, NY) to support the development of the Office of Financial Empowerment through strategic planning and facilitation of stakeholders. The agreement will have a term of six months and will be funded from the 2022-23 Budget of the Office of the Mayor utilizing a portion of the \$170,000 "Financial Empowerment Cities" grant from the CFE Fund, authorized under Ord. 2022-179.

As part of the two-year Financial Empowerment Cities Grant, the City of Rochester is developing a strategic plan and will launch an Office of Financial Empowerment (OFE). Excelsior Performance Group, LLC with support the City in developing a strategic plan, facilitating key stakeholder meetings with funders, leaders, and community members, and preparing for a successful launch of the OFE.

Respectfully submitted,

Malik D. Evans  
Mayor



## **NO RFP JUSTIFICATION STATEMENT**

### **Awarding a Professional Services Agreement Without a Request for Proposals**

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

**Department:** Mayor's Office

**Services(s):** Strategic Planning for the Development of the Office of Financial Empowerment

**Vendor/Consultant selected:** Excelsior Performance Group

#### **How was the vendor selected?**

This vendor has a background in Economic Development and Social Change, as well as professional experience in financial education and Economic Mobility programming at the United Way of Southern Nevada. This vendor has participated in strategic planning both nationally and locally with clients including the Roosevelt Institute, United Way Worldwide, United Way of California and the Rochester Monroe Anti-Poverty Initiative. Additionally, this vendor brings a unique subset of expertise in strategic planning including Results Based Accountability and Collective Impact models.

This vendor has been performing evaluation, facilitation, and strategic planning services for the City of Rochester's Flowercity AmeriCorps program.

#### **Why was no RFP issued for this service?**

Because this vendor has unique educational and professional background in community and economic development and extensive experience in strategic planning at both a community-wide and organizational level it is unlikely an RFP would identify a more qualified candidate. In addition, the vendor's pricing for this project is well under market value for similar strategic planning efforts. Finally, this project is part of a larger grant, "Financial Empowerment Cities" which required the City of Rochester to have a strategic plan within the next 3-6 months. Due to this tight timeline it would be impossible to meet the funders requirement while going through the full RFP process.

- Is there **previous experience** with the vendor? Describe why it is in the City's best interest to continue with them and not solicit others.

The vendor has been contracting with the City for the Flower City AmeriCorps program to conduct evaluation, facilitation, and strategic planning.

- Are there unique or **emergency circumstances**? Describe how an RFP process would jeopardize the success of the project.

Due to the requirements of the funder of the Financial Empowerment Cities grant, which will be providing the funding for this project, the City will need to have a strategic plan for the Office of Financial Empowerment within the next 3-6 months. For this reason, it's important to get the consultant who will be writing and facilitating the development of the strategic plan on board as soon as possible. Going through the full RFP process will make it impossible to meet the timeline of the funder.

- Is the service **specialized and unique**? Is the number of **qualified providers limited**? Describe the Department's experience with and knowledge of the market and why an RFP would not produce additional qualified consultants.

This vendor's expertise in Results Based Accountability, Collective Impact, and experience providing strategic planning both on community-wide and organizational levels is both specialized and unique in this field. It is unlikely an RFP would identify additional candidates that have this expertise with experience both locally and nationally.

- Does the project include **multi-year State or Federal funding**? Explain why it is in the best interest of the project and the City to continue with the same consultant (e.g. where the design consultant on a project is retained for resident project representation services).

No

Compensation

Amount: \$20,000

How was this determined? Explain how it is a reasonable and best value for the City.

Typically finding a vendor to do work of this size would be limited and cost over \$100,000. For this reason, we do not believe an RFP would get us a better value for the service.

**The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals.** MWBE Officer Initials: *SMD* Date: 7/15/2022

Signature: Department Head

Date

Form date 1/7/1

Ordinance No.

**Authorizing an agreement relating to the Office of Financial Empowerment initiative**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Excelsior Performance Group LLC to support the development of the Office of Financial Empowerment with services including strategic planning and the facilitation of stakeholders. The term of the agreement shall be 6 months. The compensation for the agreement shall be \$20,000, which shall be funded from the 2022-23 Budget of the Office of Mayor.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.





## City of Rochester

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
[www.cityofrochester.gov](http://www.cityofrochester.gov)

## FINANCE INTRODUCTORY NO. 295

Malik D. Evans  
Mayor

July 28, 2022 BHRM 22

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Fire and Police Selection,  
Inc. Entry Level Firefighter Written  
Examination

Council Priority: Jobs and Economic  
Development & Public Safety

Comprehensive Plan 2034 Initiative Area:  
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation establishing \$40,000 as maximum compensation for an agreement with Fire and Police Selection, Inc. (Dan Biddle, CEO) of Folsom, California, for the development of an entry level Firefighter written examination. The term of this agreement will be for two years, with an option for one two-year renewal. The cost of this agreement will be funded from the 2022-23 Budget for Undistributed Expenses and subsequent budgets, contingent on their approval.

Fire and Police Selection, Inc. has provided this service for the City since 2015, which was approved by Ordinance No. 2015-159, and has successfully developed the last two entry level Firefighter written examinations which were administered in December of 2015 and November of 2019.

Fire and Police Selection, Inc. was selected through a request for proposal process described in the attached summary.

Respectfully submitted,

Malik D. Evans  
Mayor



## Vendor / Consultant Selection Process Summary

**Department:** Department of Human Resource Management

**Project / Service sought:** Entry Level Firefighter Written Examination

**Consultant Selected:** Fire and Police Selection, Inc.

**Method of selection:** X Request for Proposal [Complete 1-6]

\_\_\_\_\_ Request for Qualifications [Complete 1-6]

\_\_\_\_\_ From the NY State Department of Transportation list of pre-approved Regional engineering firms [Complete 4-5]

**1. Date RFP / RFQ issued:** 5/25/22

**2. The RFP / RFQ was also sent directly to:**

<u>FIRM</u>	<u>CITY / STATE</u>
CPS HR Consulting	Sacramento/California
CWH Research, Inc.	Lone Tree/Colorado
Fire and Police Selection, Inc.	Folsom/California
Industrial/Organization Solutions Inc.	Oak Brook/Illinois
International Public Management Association	Alexandria/Virginia
Morris & McDaniel, Inc.	Alexandria/Virginia
McCann Associates	Langhorne/Pennsylvania

**3. Proposals were received from:**

<u>FIRM</u>	<u>CITY / STATE</u>
Fire and Police Selection, Inc.	Folsom/California

**4. Evaluation criteria:**

<u>Criteria</u>	<u>Points Possible</u>	<u>Points Received by Winning Proposal</u>
Administration	5	5
Cost	5	5
Experience	5	5
Test Validation	5	5
SUBTOTAL	20	20

Bonus:

<u>Criteria</u>	<u>Weighting</u>	<u>Points possible</u>	<u>Points received by FIRM</u>
City Business	10% of total	10	0
MWBE Firm	10% of total	10	0

**TOTAL POINTS RECEIVED by the Firm: TT + BP = 20**

**5. Review team included staff from:** DHRM (2), RFD (2)

**6. Additional considerations/explanations:**

**7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals.** MWBE Officer Initials: *SMD* Date: 7/21/2022

Ordinance No.

**Authorizing an agreement for development of an entry level Firefighter examination**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Fire and Police Selection, Inc. for development of an entry level Firefighter examination. The term of the agreement shall be two years, with the option to extend for one additional two-year term. The maximum compensation for the initial term of the agreement shall be \$40,000, which shall be funded from the 2022-23 Budget for Undistributed Expenses, and the maximum compensation for the optional extended term shall be \$40,000, which shall be funded from future years' Budgets of Undistributed Expenses, contingent upon the approval of said future Budgets.

Section 2. The agreement shall contain such additional terms and conditions as the Mayors deems appropriate.

Section 3. This ordinance shall take effect immediately.



## City of Rochester

City Hall Room 308A, 30 Church Street  
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www.cityofrochester.gov

## FINANCE INTRODUCTORY NO.

296

Malik D. Evans  
Mayor

July 28, 2022 BHRM 23

TO THE COUNCIL

Ladies and Gentlemen:

Re: Amendatory Agreement – CypherWorx,  
Inc. Online Employee Training

Council Priority: Support the Creation of  
Effective Educational Systems

Transmitted herewith for your approval is legislation authorizing an amendatory agreement with CypherWorx, Inc. (Paul Cypher, Chief Executive Officer), for additional compensation needed for online training programs for City employees. The original agreement, authorized in March 2019 (Ordinance No. 2019-47), established maximum compensation of \$83,891 for a term of three years and was amended in September of 2020 (Ordinance No. 2020-285) to increase compensation by \$24,900 for a maximum of \$108,791 and was amended in March of 2022 (ordinance No. 2022-71) to extend the term of the agreement for an additional six months and to increase the total compensation by \$19,593 to a maximum of \$128,384. This amendment will increase total compensation by \$6,750 to a maximum of \$135,134 and will be funded from the 2022-23 Budget of Undistributed Expenses.

CypherWorx, Inc. currently provides online training programs for City employees on the topics of Sexual Harassment, Workplace Harassment, Workplace Violence, Diversity/Inclusion as well as select topics in Emergency Medical Services (EMS), Professional Development and New York State mandated and specialty area in-service training for uniformed members of the Rochester Fire and Police Departments. This online training platform also provides for the tracking, recording, and documenting of the trainings, and provides progress and verification reports to supervisors regarding their employees' completion of the trainings.

Respectfully submitted,

Malik D. Evans  
Mayor



Ordinance No.

**Authorizing an amendatory agreement for online employee training**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory professional services agreement with Cypherworx, Inc. to provide an online training platform for City employees. The amendatory agreement shall amend the agreement authorized in Ordinance No. 2019-47, as amended in Ordinance No. 2020-285 and Ordinance No. 2022-71, to increase the maximum compensation by \$6,750 to a new total of \$135,134. The amendatory compensation shall be funded from the 2022-23 Budget of Undistributed Expenses.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.





## City of Rochester

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## FINANCE INTRODUCTORY NO. 297

Malik D. Evans  
Mayor

July 28, 2022 BHRM 24

TO THE COUNCIL

Ladies and Gentlemen:

Re: Amendatory Agreement – Collaborative  
Solutions, LLC; Optimization Support for  
Workday Payroll / Personnel System

Council Priority: Jobs and Economic  
Development

Transmitted herewith for your approval is legislation authorizing an amendatory agreement with Collaborative Solutions, LLC, (Carroll Ross, CEO) Reston, Virginia, to provide ongoing optimization support for Workday, the City's payroll and personnel software solution. The original agreement was authorized by Ordinance No. 2018-223 for a term of one year and maximum compensation of \$200,000 and was amended in August of 2019 by Ordinance No. 2019-247 to extend the term for one additional year, with an option for two one-year renewals, not to exceed \$100,000 per year. This amendment will extend the term of the agreement for an additional three years, not to exceed \$100,000 per year, and will be funded by the 2021-22, 2023-24, and 2024-25 Cash Capital, respectively, contingent upon approval of said budgets.

The City implemented Workday in February 2018 and entered into a professional service agreement with Collaborative Solutions, LLC in September 2018 to provide post go-live production support of the Workday system. This amendatory agreement will allow for on-going optimization support of the Workday system to include business process analysis and configuration, feature enhancements, product troubleshooting, product configuration, integration, data migration, reporting and analytics, quality assurance, testing, and security protocols.

Collaborative Solutions, LLC was selected via a request for proposals (RFP) process in 2018. They have been selected to continue to provide these services because of their firsthand knowledge of the City's Workday configuration and because of the current ongoing support they are providing in the optimization of the City's Workday system.

Respectfully submitted,

Malik D. Evans  
Mayor



297

Ordinance No.

**Authorizing an amendatory agreement for ongoing optimization support for the City's payroll and personnel software solution**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory professional services agreement with Collaborative Solutions, LLC to provide ongoing optimization support for the City's payroll and personnel software solution. The amendatory agreement shall amend the agreement authorized in Ordinance No. 2018-223, as amended in Ordinance No. 2019-247, to extend the term by three years. The maximum annual compensation for the extended term shall be \$100,000, which shall be funded by 2021-22 Cash Capital for the first year, 2023-24 Cash Capital for the second year, and 2024-25 Cash Capital for the third year, contingent upon approval of the latter two years' budgets.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.





## City of Rochester

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## FINANCE INTRODUCTORY NO.

298

Malik D. Evans  
Mayor

July 28, 2022 MAYOR 26

TO THE COUNCIL

Ladies and Gentlemen:

Re: RASE Commission -  
Inter-municipal Agreement and Budget  
Amendment, Total Health and  
Wellness Initiative

Council Priority: Jobs and Economic  
Development

Comprehensive Plan 2034 Initiative  
Area: Planning for Action

Transmitted herewith for your approval is legislation to enhance the community's Racial and Structural Equity (RASE) initiatives as follows:

(1) Authorizing an intermunicipal agreement (IMA) with Monroe County and appropriating the receipt and use of \$65,000 in support of the Total Health and Wellness Initiative broken out by fiscal year as follows:

- i. \$5,000 for FY 2022-2023;
- ii. \$15,000 for FY 2023-2024;
- iii. \$15,000 for FY 2024-2025;
- iv. \$15,000 for FY 2025-2026; and
- v. \$15,000 for FY 2026-2027.

(2) Amending the 2022-23 Budget of the City of Rochester by increasing the Budget of Undistributed Expenses by \$5,000 to reflect the funds to be received from Monroe County pursuant to the IMA. Funding for subsequent years will be anticipated and included in each year's budget, contingent upon their approval.

The RASE Commission was appointed in 2020 by the City and Monroe County to identify areas of racial and structural inequity in local laws, policies, and ordinances and to recommend how to remedy those inequities to achieve a fair application for all. The RASE Commission released a report of their observations and recommendations in March 2021 (the RASE Report).

The Total Health and Wellness Initiative is a program spearheaded by Councilman Willie Lightfoot in coordination with the Mayor's office, which brings health and wellness programming to neighborhoods where such programming is needed. In July, the City hosted its first Health and Wellness Fair, a component of this program, which brought mental health, public safety, and other relevant vendors to Jefferson Avenue, and was well-attended. This funding contribution from Monroe County will allow the City to expand programming, offer other services to promote healthy neighborhood environments, and continue to bring attention to important issues impacting our citizens. The next Health and Wellness Fair is slated to take place in August, and the \$5,000 in funding from the County will allow the City to build on its efforts to date.



This legislation is proposed to enhance the County's participation by designating the County as an officially involved party in the agreement and by accepting the County's contribution of an additional \$65,000 to enhance the RASE activities.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Malik D. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans  
Mayor

Ordinance No.

**Authorizing an intermunicipal agreement and amending the 2022-23  
Budget relating to the Total Health and Wellness Initiative**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an intermunicipal agreement with the County of Monroe for the receipt and use of \$65,000 to support the City's Total Health and Wellness Initiative (Initiative). The term of the agreement shall be five years.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. Ordinance No. 2022-157, the 2022-23 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations of the Budget of Undistributed Expenses by the amount of \$5,000, which amount is hereby appropriated for the Initiative from the reimbursements authorized in Section 1 herein.

Section 4. This ordinance shall take effect immediately.



## City of Rochester

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# NEIGHBORHOOD & BUSINESS DEVELOPMENT INTRODUCTORY NO.

299

Malik D. Evans  
Mayor

July 28, 2022

NBD 01

TO THE COUNCIL

Ladies and Gentlemen:

Re: Sale of Real Estate

Council Priority: Rebuilding and Strengthening  
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation approving the sale of one property. City records have been checked to ensure that the purchasers (except those buying unbuildable vacant lots) do not own other properties with code violations or delinquent taxes, and have not been in contempt of court or fined as a result of an appearance ticket during the past five years.

The property is listed on the attached spreadsheet under the heading, I. Sale of Improved Property. 84 Salisbury Street is being sold to the Rochester Housing Development Fund Corporation for an amount supported by an independent appraisal performed by Midland Appraisal Associates in May 2022. The Rochester Housing Development Fund Corporation will rehabilitate and sell the property to a first time homebuyer who will occupy the property as part of the Home Rochester program.

The first year projected tax revenue for this properties, assuming full taxation, current assessed valuations and current tax rates, is estimated to be \$1,263.

All City taxes and other charges, except water charges against properties being sold by the City, will be canceled on the first day of the month following adoption of the ordinance because either the City has agreed to convey the property free of City tax liens and other charges, or these charges have been included in the purchase price.

Respectfully submitted,

Malik D. Evans  
Mayor





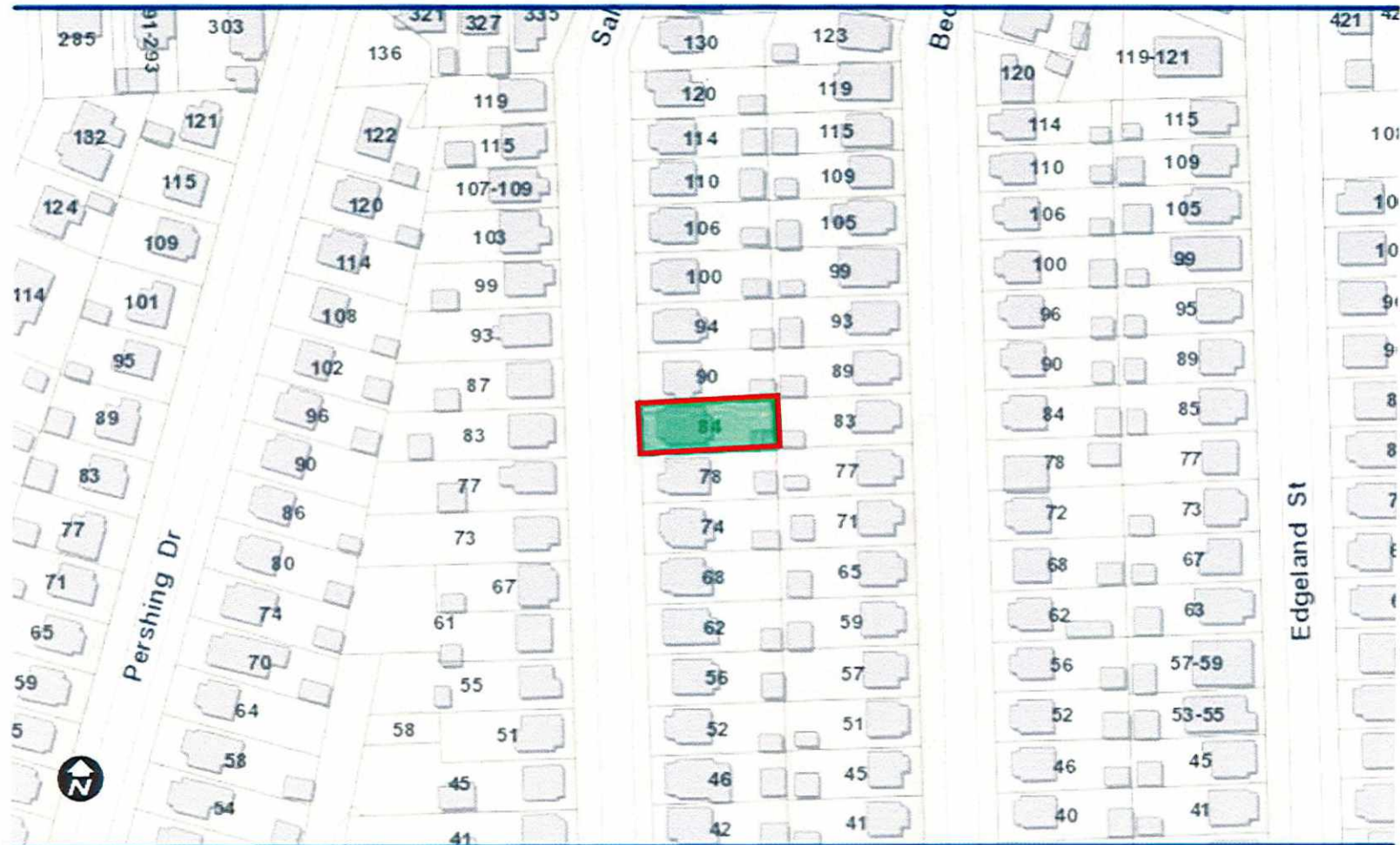
Sales to be Presented to Council  
August 16, 2022

NBD 01  
ATTACHMENT

<b>I. Sale of Improved Property</b>								
<u>Address</u>	<u>SBL#</u>	<u>Lot Size</u>	<u>Use</u>	<u>Price</u>	<u>Purchaser</u>	<u>Address</u>	<u>Tax Impact</u>	<u>Zoning/ Legal/ Planning/</u>
84 Salisbury St	107.39-1-75	40 x110	1 Family	\$ 20,000	Rochester Housing Development Fund Corporation*	Rochester, NY 14610	\$ 1,263	R-1
						<b>Subtotal</b>	<b>\$ 1,263</b>	
*Theo Finn, President								
						<b>Total Tax Impact</b>	<b>\$ 1,263</b>	

## 84 Salisbury St

NBD 01  
ATTACHMENT



July 8, 2022

This map is intended for general reference only.

The City of Rochester makes no representation  
as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY  
Malik D. Evans, Mayor

**INTRODUCTORY NO.****299**

NBD #1

Ordinance No.

**Authorizing the sale of real estate**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the sale of the following parcel of improved property:

<b>Address</b>	<b>SBL#</b>	<b>Lot Size</b>	<b>Use</b>	<b>Price</b>	<b>Purchaser</b>
84 Salisbury Street	107.39-1-75	40x110	1 Family	\$20,000	Rochester Housing Development Fund Corporation

Section 2. City taxes and other City charges, except water charges, against said properties are hereby canceled up to the first day of the month following the date of adoption of this ordinance for the reason that the City has agreed to convey said properties free of City tax liens and other charges or because these charges have been included in the purchase price.

Section 3. This ordinance shall take effect immediately.



## City of Rochester

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# NEIGHBORHOOD & BUSINESS DEVELOPMENT INTRODUCTORY NO.

300

Malik D. Evans  
Mayor

July 28, 2022

NBD 02

TO THE COUNCIL

Ladies and Gentlemen:

Re: Acquisition – 52 Falls Street

Council Priority: Creating and Sustaining a Culture of  
Vibrancy

Comprehensive Plan 2034 Initiative Area: The  
Placemaking Plan

Transmitted herewith for your approval is legislation authorizing the acquisition of the vacant industrial lot at 52 Falls Street, SBL No. 106.61-1-27, from the current owner, Jovanna C. Robinson, for \$40,000 for the purpose of site assembly near the Genesee River.

The amount of consideration was established via an independent appraisal performed by Midland Appraisal Associates in March 2022 and negotiations to reach an administrative settlement in order to avoid litigation.

Acquisition of the property will be funded through unspent funds from the 2012-13 Cash Capital Budget. A property map is included.

Pursuant to the requirements of the New York State Environmental Quality Review Act (SEQRA), a determination regarding the environmental significance of this acquisition will be made prior to City Council approval.

All City taxes and current year charges shall be cancelled from the date of acquisition closing forward. If the present owner has paid any taxes or other current year charges attributable to the period after closing, such charges shall be credited to the owner at closing, and may, if appropriate, be refunded. Any taxes levied after the date of closing while the City owns the parcels, shall also be cancelled.

Respectfully submitted,

Malik D. Evans  
Mayor





## 52 Falls St



July 8, 2022

This map is intended for general reference only.

The City of Rochester makes no representation  
as to the accuracy or fitness of the data presented.

City of Rochester, NY



City of Rochester, NY  
Malik D. Evans, Mayor

Ordinance No.

**Authorizing funding and the acquisition of 52 Falls Street**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby authorizes the acquisition by negotiation of the parcel described below for a maximum purchase price of \$40,000. The purchase price as well as necessary closing costs shall be funded from 2012-13 Cash Capital.

<b>Address</b>	<b>Reputed Owner</b>	<b>SBL #</b>	<b>Type</b>
52 Falls Street	Jovanna C. Robinson	106.61-1-27	Vacant land

Section 2. Upon the date of closing, any City taxes and other charges owed against said parcel shall be canceled. Any taxes levied after the date of closing, while the City owns the parcel, shall also be cancelled. The property shall be conveyed to the City with no other outstanding liens.

Section 3. This ordinance shall take effect immediately.



## City of Rochester

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# NEIGHBORHOOD & BUSINESS DEVELOPMENT INTRODUCTORY NO.

301, 302

Malik Evans  
Mayor

July 28, 2022

NBD 03

TO THE COUNCIL

Ladies and Gentlemen:

Re: Acquisition – 395 Hudson Ave

Council Priority: Rebuilding and Strengthening  
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing the acquisition of real property by negotiation of properties on Edward Street and Hudson Ave as part of an assemblage of land for the Upper Falls Housing Initiative and the issuance of bonds in the amount of \$65,000 related to the property acquisition. The property is noted below with the appraised value and property use:

Address	Reputed Owner	SBL #	Type	Maximum Acquisition Amount
395 Hudson Ave	Ali Rashed	106.40-4-51	Mixed Use	\$65,000

The maximum acquisition amount for 395 Hudson Ave is supported through independent appraisals performed by Midland Appraisal Associates in October 2020. The price does not include consideration for environmental or geotechnical conditions and assume environmentally clean sites.

The existing vacant structure will be demolished and the resulting vacant lot will be graded and seeded. The demolition of the vacant structure will be funded through 2022-2023 Cash Capital.

Pursuant to the requirements of the New York State Environmental Quality Review Act (SEQRA), determinations regarding the environmental significance of these acquisitions will be made prior to City Council referral.

All City taxes and current year charges shall be cancelled from the date of acquisition closing forward. If the present owners have paid any taxes or other current year charges attributable to the period after closing, such charges shall be credited to the owners at closing, and may, if appropriate, be refunded. Any taxes levied after the date of closing while the City owns the parcels, shall also be cancelled.

Respectfully submitted,

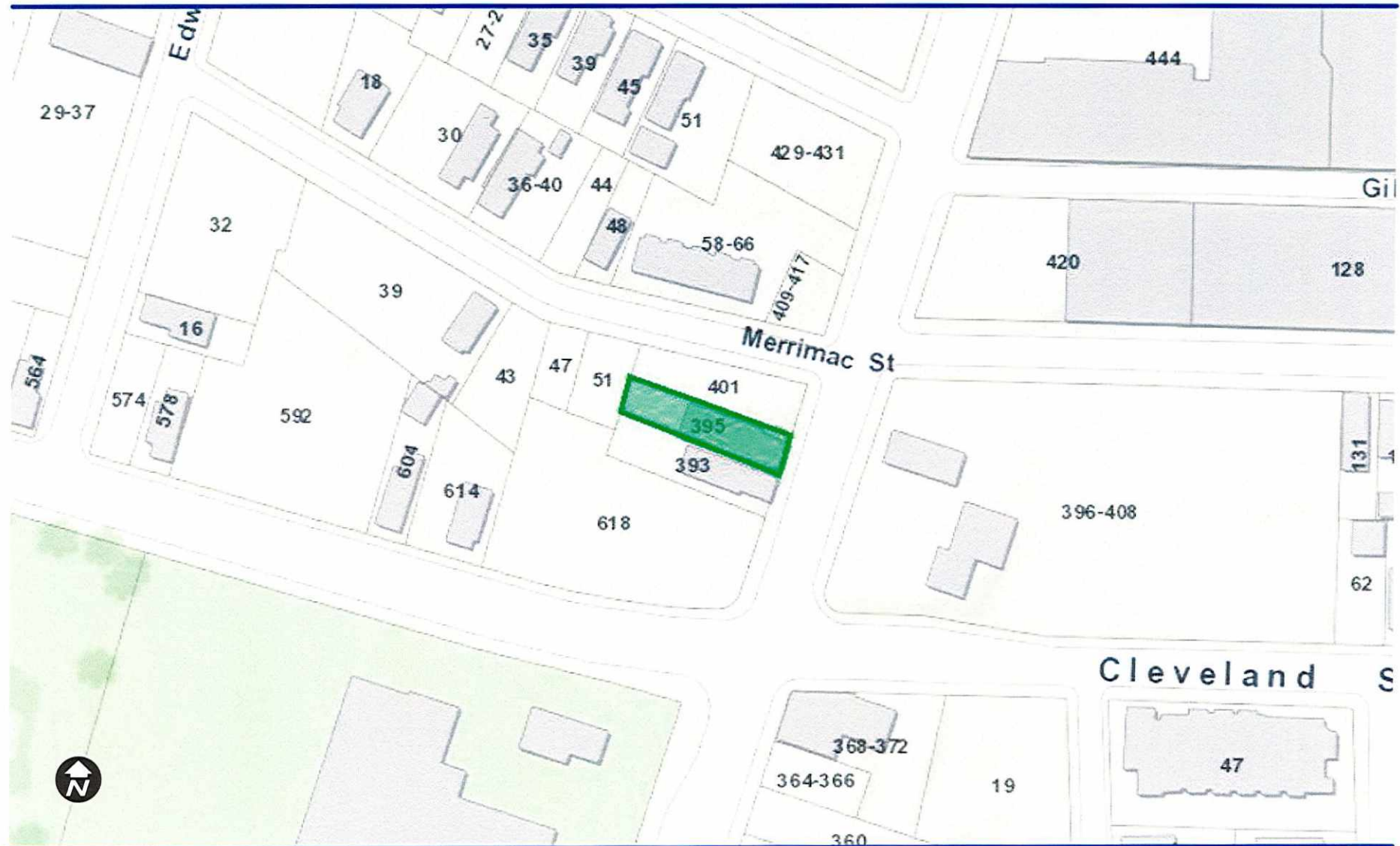
Malik Evans  
Mayor





# 395 Hudson Ave

NBD 03  
ATTACHMENT



July 11, 2022

This map is intended for general reference only.

The City of Rochester makes no representation  
as to the accuracy or fitness of the data presented.

## City of Rochester, NY



City of Rochester, NY  
Malik D. Evans, Mayor

301

Ordinance No.

**Authorizing the acquisition of 395 Hudson Avenue**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the acquisition by negotiation of the parcel described below for a maximum aggregate purchase price of \$65,000. The purchase price shall be funded from the proceeds of a concurrent bond ordinance.

<b>Address</b>	<b>Reputed Owner</b>	<b>SBL #</b>	<b>Lot size</b>	<b>Maximum Acquisition Cost</b>
395 Hudson Ave	Ali Rashed	106.40-4-51	32' x 140'	\$65,000

Section 2. Upon the date of closing, any City taxes and other charges owed against said parcel shall be canceled. Any taxes levied after the closing date, while the City owns the parcel, shall also be canceled. The property shall be conveyed to the City with no other outstanding liens.

302

Ordinance No.

**Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$65,000 Bonds of said City to finance costs to acquire 395 Hudson Avenue**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance the costs to acquire a real estate parcel located at 395 Hudson Avenue as part of the assemblage of land for the Upper Falls Housing Initiative (the "Project"). The estimated maximum cost of said class of objects or purposes for this stage of the Project, including the purchase price, closing costs, other preliminary costs and costs incidental thereto and the financing thereof, is \$65,000, and said amount is hereby appropriated therefor. The plan of financing includes the issuance of \$65,000 bonds of the City to finance said appropriation and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$65,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$65,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1 of this Ordinance, within the limitations of 11.00 a.21(a) of the Law, is thirty (30) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City without limitation as to rate or amount. The faith and



credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.



## City of Rochester

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## NEIGHBORHOOD & BUSINESS DEVELOPMENT INTRODUCTORY NO.

303

Malik D. Evans  
Mayor

July 28, 2022

NBD 25

TO THE COUNCIL

Ladies and Gentlemen:

Re: Reauthorization - Tax Abatement Program for  
Newly Constructed Owner-Occupied Housing

Council Priority: Rebuilding and Strengthening  
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing a five-year extension of the CHOICE tax abatement program for new owner-occupied residential units that was approved by City Council in February 2017 (Res. No. 2017-3) and amended in November 2019 (Res. 2019-16). New owner-occupied units, created through new construction or the renovation of an existing building, would continue to be eligible for a partial nine-year property tax exemption. The actual exemption would be realized through a payment-in-lieu-of-tax (PILOT) agreement approved by the County of Monroe Industrial Development Agency (COMIDA).

The intent of the program is to facilitate more owner-occupied housing units in the city. Increasing the number of owner-occupied housing will further stabilize city neighborhoods and encourage more residences that will contribute to the creation and building of wealth for city families. The CHOICE program also supports several RASE Commission recommendations regarding both the supply of quality homeownership units and identifying strategies to increase homeownership.

The last resolution No. 2017-3, amended in 2019, expired on May 31, 2022. It is the third authorization of the CHOICE program beginning with Resolution No. 2007-14. Each time the program is authorized it has a sunset provision of five years. Since its inception 62 owner-occupied units have been completed with the assistance of the partial tax exemption for a current total assessed value of \$21,240,600.

COMIDA receives applications and considers PILOT agreements for qualified projects. New owner-occupied residential units will have partial abatements of taxation and special ad valorem levies. The abatement is applied to the increase in assessed value attributable to the newly created, owner-occupied residential unit. The structure of the partial tax abatement will be as follows:

<u>Year</u>	<u>% of Increased Assessment Abated</u>	<u>Year</u>	<u>% of Increased Assessment Abated</u>
1	90%	6	40%
2	80%	7	30%
3	70%	8	20%
4	60%	9	10%
5	50%	10	0%





The property owner is required to file an application for the abatement with COMIDA for initial approval and then the City receives the PILOT application for final approval.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Malik D. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans  
Mayor

303

Resolution No.

**Resolution continuing the CHOICE Tax Abatement Program for Owner-Occupied Housing**

WHEREAS, since 2007, the City has facilitated the construction of new residential, owner-occupied units through the Tax Abatement Program for Owner-Occupied Housing, known as CHOICE and as set forth in Resolution Nos. 2007-14, 2012-15, 2017-3 and 2019-16;

WHEREAS, the County of Monroe Industrial Development Agency (COMIDA) has approved a policy providing for tax abatements through the use of payment in lieu of tax agreements for qualified projects, upon the City's approval of such a policy; and

WHEREAS, the CHOICE program helps advance the recommendations of the Commission on Racial and Structural Equity (RASE) by increasing the supply of quality housing and the opportunities for homeownership.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the continuation by COMIDA of the CHOICE tax abatement policy so as to use payment in lieu of tax agreements for qualified projects whereby newly constructed or renovated owner-occupied residential units in the City of Rochester will be eligible for a partial, nine year, real property tax abatement applicable to the increase in assessed value which is attributed to the newly created owner-occupied residential units as follows:

Year	Abatement in Assessment Increase
1	90%
2	80%
3	70%
4	60%
5	50%
6	40%
7	30%
8	20%
9	10%
10	0%

provided, however, that the application of the abatement shall be limited to no more than a \$500,000 increase in assessed value for each eligible project.

Section 2. This resolution shall take effect immediately and shall remain in full force and effect until May 31, 2027.



## City of Rochester

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## PARKS & PUBLIC WORKS INTRODUCTORY NO.

304, 305

Malik D. Evans  
Mayor

DES05

July 28, 2022

TO THE COUNCIL

Ladies and Gentlemen:

Re: Rochester Running Track Bridge Improvements  
– Phase I

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:  
Sustaining Green & Active Systems

Transmitted herewith for your approval is legislation related to the Rochester Running Track Bridge Improvements Phase I Project. This legislation will:

1. Authorize an amendatory agreement with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. (Kevin Haney, C.E.O., 280 East Broad Street, Suite 200, Rochester, New York) for additional construction phase engineering and environmental testing services provided on the Project. The original agreement for \$120,000.00 was authorized in January 2020 (Ordinance No. 2020-13). This amendment will increase maximum compensation by \$33,000 to a maximum total of \$153,000. The amendment will be funded with 2019-20 Cash Capital; and,
2. Approve a resolution, in a format that is required by the New York State Department of Transportation (NYSDOT), that will confirm the City's prior authorizations of the Project, commit the City to pay for the State-funded portion of the Project in the first instance before seeking reimbursement from the State, and, if applicable, commit the City Council to meet promptly to consider appropriating money to make up any cost overruns.

As a part of the ROC the Riverway Initiative, preventative maintenance repairs are nearing completion to structurally stabilize and preserve the existing Running Track Bridge over the Genesee River. The Running Track Bridge is a former rail bridge that once exemplified Rochester's industrial prowess. Today, the bridge sits abandoned but continues to highlight the importance of connections across the Genesee River, linking neighborhoods like El Camino, Edgerton, and High Falls as well as destinations on either side. The Phase I Project stabilizes the bridge and mitigates deterioration to ensure that the bridge is preserved for a permanent conversion of the structure to a multiuse facility in a future phase.

The additional compensation is required for costs associated with additional construction phase engineering and environmental testing necessary to address site conditions.

Phase I construction began in fall 2021, and was substantially completion in June 2022. The Project is currently in post-construction and closeout phase.

The amendatory agreement will result in the creation and/or retention of the equivalent of 0.4 full-time jobs.



The term of the agreement shall remain until three (3) months after completion of a two-year guarantee inspection of the project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'M. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans  
Mayor



## NO RFP JUSTIFICATION STATEMENT

### Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

-----  
**Department:** DES/A&E

**Services(s):** Design

**Project:** Rochester Running Track Bridge Improvements - Phase 1

**Vendor/Consultant selected:** Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.

**How was the vendor selected?** Consultant was initially selected through a request for proposal process for the original professional services agreement, which was authorized in January 2020 (Ordinance 2020-13).

**Why was no RFP issued for this service?**

- The consultant was initially selected for the project through a request for proposal process for engineering and design services. City procedure is to assign additional design services to the original design team due to their familiarity with the project.
- This is an amendatory agreement for additional engineering and design services for an expanded project scope, including development of additional design alternatives, additional construction support and environmental monitoring during construction.
- The amendment will be funded with 2019-20 Cash Capital.

**Compensation Amount:** Amendatory increase of \$33,000 to total of \$153,000

**How was this determined?** The City negotiated with the vendor to determine a maximum agreement amount. The amount is based on the number of staff hours anticipated and regular salary rates appropriate to the technical staff utilized. Final compensation will be based on actual hours used by the vendor.

**The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals.** MWBE Officer Initials: SMD Date: 6/28/2022



Signature: Department Head

07/20/2022

Date





**Rochester Running Track Bridge Improvements Phase 1**  
**Project Location Map**

Map Not To Scale





304

Ordinance No.

**Authorizing an amendatory agreement for the Rochester Running Track Bridge Improvements - Phase 1 project**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory professional services agreement with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. relating to the Rochester Running Track Bridge Improvements - Phase 1 project (the Project). The amendatory agreement shall amend the existing agreement authorized by Ordinance No. 2020-13 to provide for additional construction phase engineering and environmental testing services and to increase the maximum compensation by \$33,000 to a new total of \$153,000. The amendatory compensation shall be funded from 2019-20 Cash Capital.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



305

Resolution No.

**Resolution authorizing the implementation and funding in the first instance of the State-aid Program eligible costs of a capital project and appropriating funds for ROC the Riverway-Running Track Bridge**

WHEREAS, a Project for ROC the Riverway-Running Track Bridge identified as PIN 4RTR.01 (the "Project") is eligible for funding under a New York State Program administered by the NYS Department of Transportation (NYSDOT);

WHEREAS, a sum not to exceed \$500,000 in Program funding is available to progress the Project; and

WHEREAS, the City of Rochester desires to advance the Project by making a commitment of 100% of the State share of the costs of engineering, design and construction work.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Rochester as follows:

THAT the Council hereby approves the above-subject Project;

THAT the Council hereby authorizes the City of Rochester to pay in the first instance 100% of the cost of engineering, design and construction work for the Project or portions thereof;

THAT the sum of \$738,885.85 is hereby appropriated from Ordinance No. 2020-13 (\$90,000.00), Ordinance No. 2021-268 (\$410,000.00), and Cash Capital (\$238,885.85) and made available to cover the cost of participation in the above phase of the Project;

THAT, in the event the full State share costs of the Project exceeds the amount appropriated above, the Council of the City of Rochester shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the City Engineer thereof;

THAT the Mayor of the City of Rochester be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for State Aid on behalf of the City of Rochester with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not so eligible;

THAT a Certified Copy of this resolution be filed with the New York State Commissioner of Transportation of the State of New York by attaching it to any

necessary Agreement in connection with the Project between the City of Rochester and the State of New York; and

THAT this Resolution shall take effect immediately.



## City of Rochester

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www.cityofrochester.gov

## PARKS & PUBLIC WORKS INTRODUCTORY NO.

306

Malik D. Evans  
Mayor

DES06

July 28, 2022

TO THE COUNCIL

Ladies and Gentlemen:

Re: Change in the Direction of Traffic Flow on Stout  
Street

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing a change in the direction of traffic flow on Stout Street, between Garson Avenue and Melville Street, from two-way to one-way northbound.

This conversion was initiated at the request of the residents of Stout Street in the interest of public safety. Stout Street is 20' wide with parking on one side of the street, leaving little room for two vehicles to pass each other. A petition in support of changing the direction of traffic to one-way northbound was submitted to the Department of Environmental Services by neighborhood residents. The petition was verified to meet the requirement of at least 60% of all properties on the street. The Traffic Control Board endorsed the change at its June 1, 2022 meeting.

This conversion is being advanced along with the change in the direction of traffic flow on Chamberlain Street. Monroe County Department of Transportation Traffic Engineers noted that making Stout Street one way would mean that two parallel and adjacent streets were one-way in the same direction. They recommended changing the direction of traffic flow on Chamberlain Street from one-way northbound to one-way southbound.

A public hearing on the change in the direction of traffic flow is required.

Respectfully submitted,

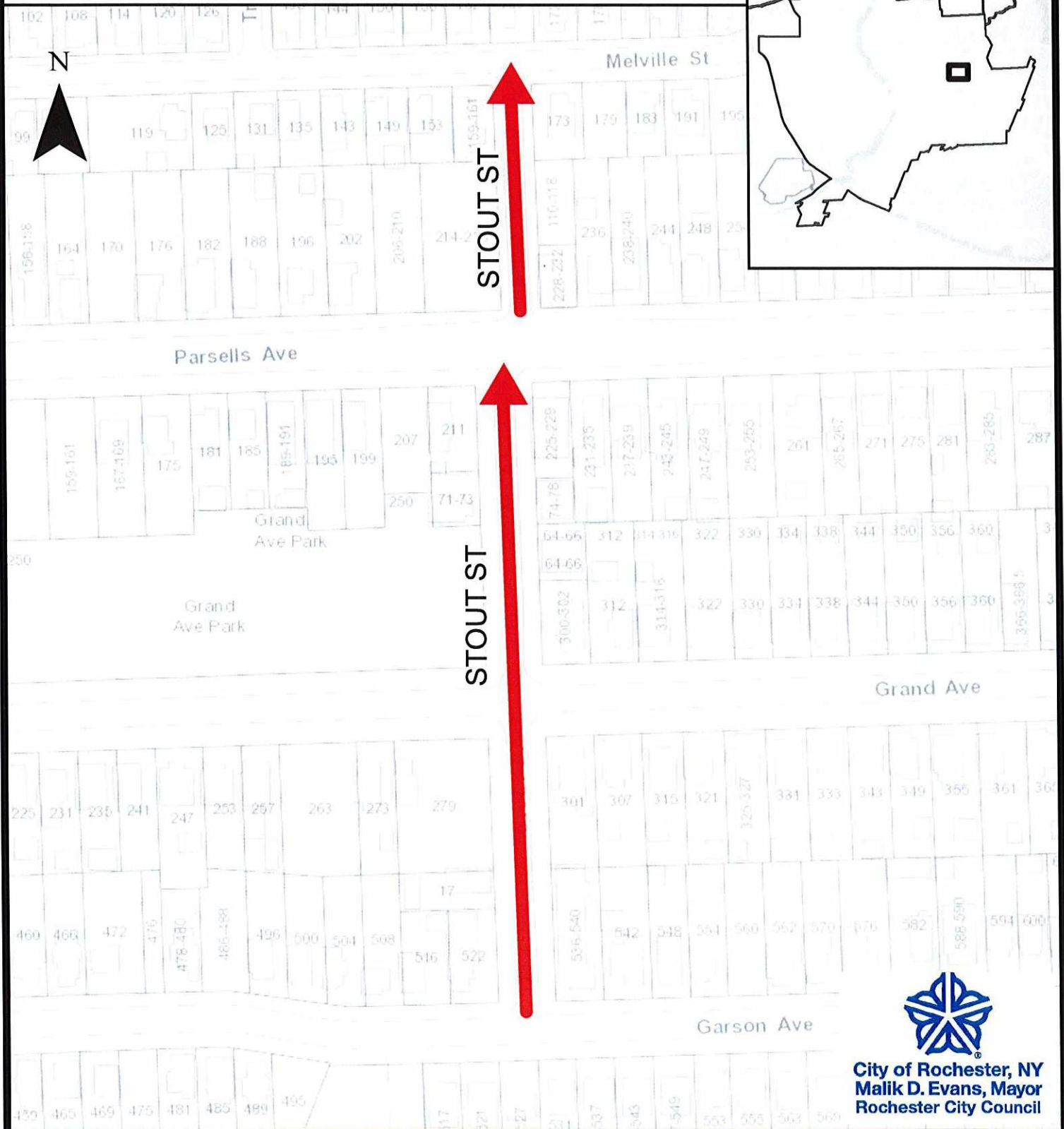
Malik D. Evans  
Mayor





# TWO WAY TO ONE WAY CONVERSION

Stout Street - Garson Avenue to Melville Street  
From two-way to one-way northbound



306

Ordinance No.

**Authorizing a change in traffic flow on Stout Street**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves a change in direction of the traffic flow on Stout Street between Garson Avenue and Melville Street, from two-way to one-way northbound.

Section 2. This ordinance shall take effect immediately.



## City of Rochester

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## PARKS & PUBLIC WORKS INTRODUCTORY NO.

307

Malik D. Evans  
Mayor

DES07

July 28, 2022

TO THE COUNCIL

Ladies and Gentlemen:

Re: Change in the Direction of Traffic Flow on  
Chamberlain Street

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing a change in the direction of traffic flow on Chamberlain Street, between Parsells Avenue and Melville Street, from one-way northbound to one-way southbound.

This conversion is being initiated by Monroe County Department of Transportation (MCDOT) in conjunction with the change in the direction of traffic flow on Stout Street from two-way to one-way northbound. The MCDOT identified the need for a complimentary one-way street between Parsells Avenue and Melville Street. Notices were sent to all properties on this block and no responses were received. The Traffic Control Board endorsed the change at its June 1, 2022 meeting.

A public hearing on the change in the direction of traffic flow is required.

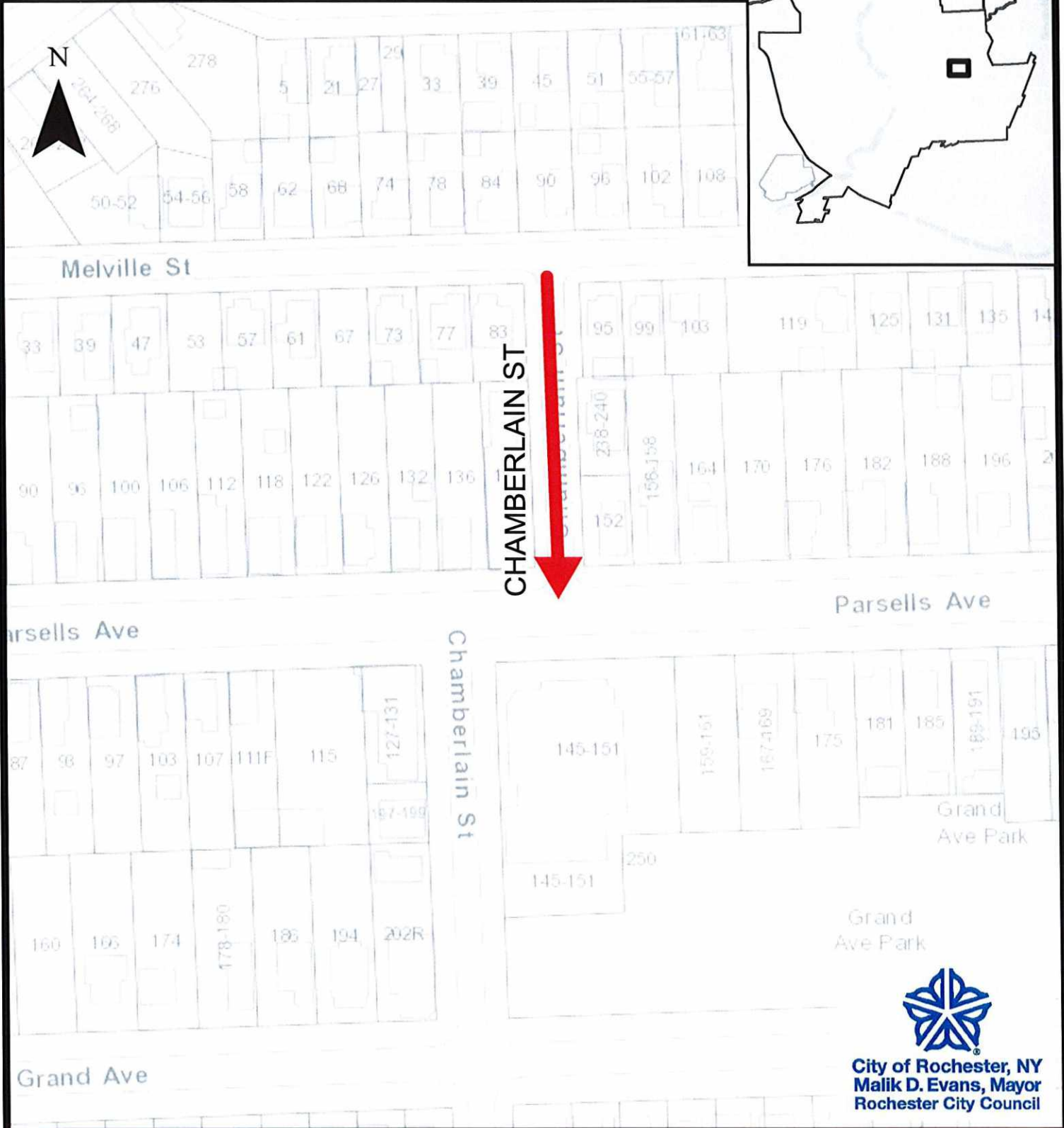
Respectfully submitted,

Malik D. Evans  
Mayor



# TWO WAY TO ONE WAY CONVERSION

Chamberlain Street - Parsells Avenue to Melville Street  
From one-way northbound to one-way southbound



INTRODUCTORY NO.

307

DES #7

Ordinance No.

**Authorizing a change in traffic flow on Chamberlain Street**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves a change in direction of the traffic flow on Chamberlain Street between Parsells Avenue and Melville Street, from one-way northbound to one-way southbound.

Section 2. This ordinance shall take effect immediately.





## City of Rochester

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## PARKS & PUBLIC WORKS INTRODUCTORY NO.

308

Malik D. Evans  
Mayor

DES08

July 28, 2022

TO THE COUNCIL

Ladies and Gentlemen:

Re: Bond Authorization- 68-92 Genesee Street  
Remedial Investigation & Interim Remedial  
Measures

Comprehensive Plan 2034 Initiative Area:  
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation authorizing the issuance of bonds totaling \$112,000 and the appropriation of the proceeds thereof to finance Remedial Investigation work (the Project) at the former United Dry Cleaners property located at 68-92 Genesee Street (Site).

The Site consists of approximately 0.76 acres of land improved with one (1) building (Southern Building) occupied by a coin-operated laundromat. A Northern Building, demolished in 2016, was used for automotive sales and repair from approximately 1938 until approximately 1965, and as a dry cleaning plant (United Cleaners) from approximately 1968 until at least 2008. The Site is located within the Bull's Head Brownfield Opportunity Area (BOA) and borders the Bull's Head Plaza to the south and west.

In 2016 the City performed a Phase II Environmental Site Assessment (ESA) and underground tank closures at the Site. The Phase II ESA showed that on-site soils and groundwater were contaminated with metals, petroleum products, and chlorinated volatile organic compounds associated with dry cleaning solvents documented to have been used at the Site. On May 1, 2019 the City executed an Order on Consent with the New York State Department of Environmental Conservation (NYSDEC) and acquired the Site on July 3, 2019 through tax foreclosure.

Under Ordinance 2019-265, the City implemented a Remedial Investigation Work Plan to define the nature and extent of soil, groundwater and soil vapor impacts at the Site, including off-site investigation. Additionally, interim remedial measures were completed at the Site including excavation and removal of mercury, lead, and petroleum impacted soils, and installation of a sub-slab depressurization system in the existing on-site coin-operated laundromat.

Additional off-site investigation has been requested by the NYSDEC to further define the nature and extent of soil, groundwater and soil vapor impacts at and adjacent to the Site. Upon completion of the Project, a Remedial Investigation/ Construction Completion Report summarizing the findings will be submitted to the NYSDEC for their review and use in completing a feasibility study to evaluate cleanup alternatives. The Project will be completed under the existing Assessment and Remediation Professional Services Agreement with LaBella Associates authorized under Ordinance 2022-137.

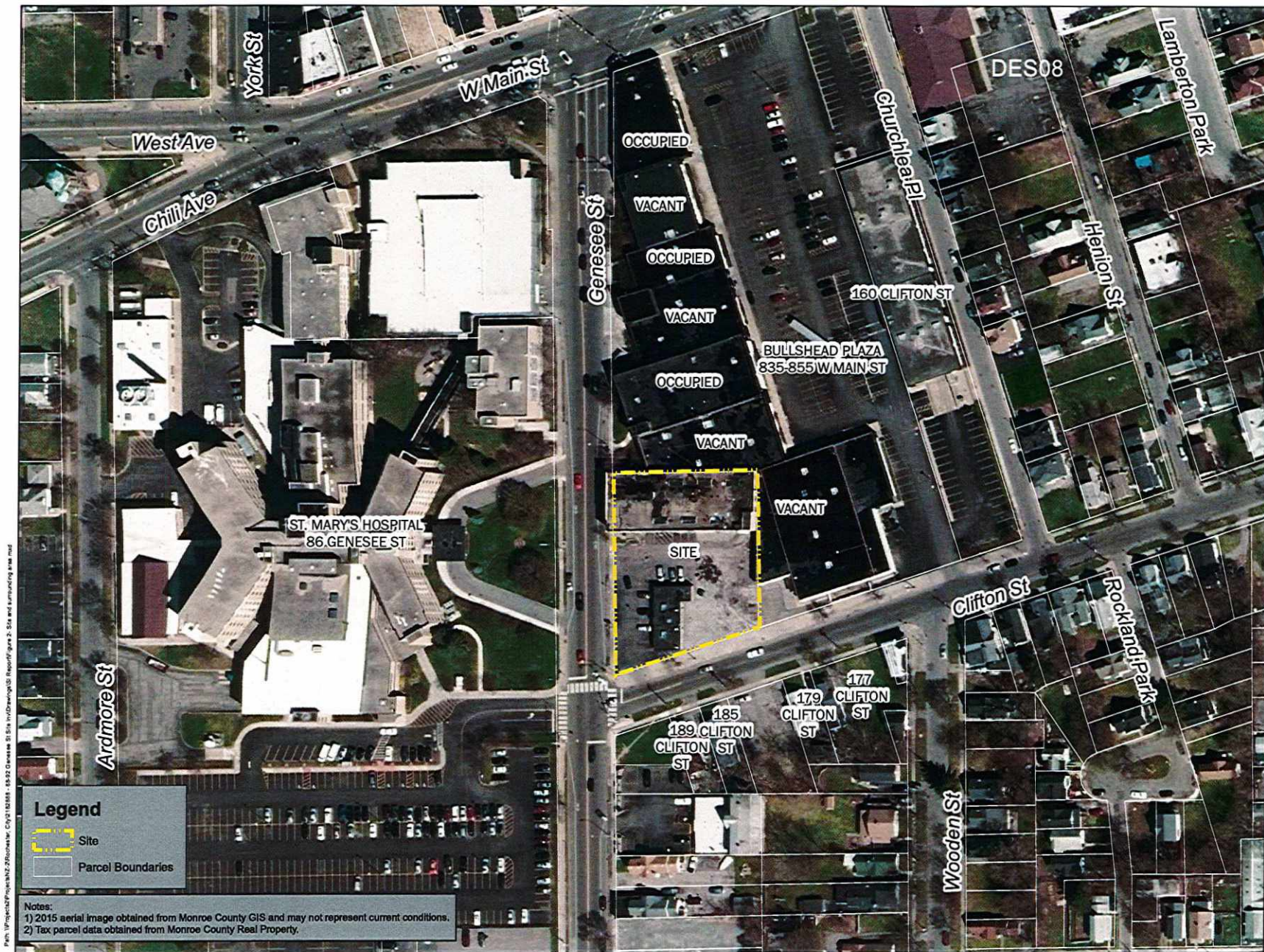
The work is anticipated to begin in fall 2022 and will be completed within one (1) year.

Respectfully submitted,

Malik D. Evans  
Mayor







0 100  
Feet  
1 inch = 100 feet  
INTENDED TO PRINT AS: 11" X 17"

CLIENT:

CITY OF ROCHESTER

PROJECT:

SITE INVESTIGATION/  
CONSTRUCTION  
COMPLETION  
REPORT  
68-92 GENESEE STREET  
ROCHESTER, NY  
NYSDEC SITE #828196

DRAWING NAME:

SITE AND  
SURROUNDING AREA

PROJECT #/DRAWING #/ DATE

2182888.01

FIGURE 2

11/11/2020



308

Ordinance No.

**Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$112,000 Bonds of said City to finance the costs of remedial investigation and interim remedial measures for environmental contamination located at 68-92 Genesee Street in the City**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance the costs of remedial investigation to define the nature and extent of soil, groundwater and soil vapor impacts arising from the presence of environmental contamination located at 68-92 Genesee Street in the City and of such interim remedial measures as the investigation may reveal to be appropriate (the "Project"). The estimated maximum cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is \$400,000. The plan of financing includes the issuance of \$112,000 bonds of the City, which amount is hereby appropriated therefor, \$288,000 from the proceeds of bonds appropriated in Ordinance No. 2019-265, and the levy and collection of an ad valorem tax on all the taxable real property in the City sufficient to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$112,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$112,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said specific object or purpose for which said bonds authorized pursuant to this Ordinance are to be issued, within the limitations of 11.00 a. 6-e of the Local Finance Law, is twenty (20) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City,

payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City without limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.



## City of Rochester

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

## PARKS & PUBLIC WORKS INTRODUCTORY NO.

309

Malik D. Evans  
Mayor

DES09

July 28, 2022

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Acceptance–New York State  
Department of Environmental Conservation  
Climate Smart Communities Program

Comprehensive Plan 2034 Initiative Area:  
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the development of an Organics Management Plan (the Project) for the City of Rochester. This legislation will:

1. Authorize the Mayor to enter into a grant agreement with the New York State Department of Environmental Conservation (NYSDEC); and,
2. Authorize the receipt and use of \$40,000 in anticipated grant funds from NYSDEC to finance the Project.

In December 2021, the City was awarded \$40,000 through NYSDEC's Climate Smart Communities Grant Program which provides communities funding for projects related to climate mitigation and adaptation efforts. The grant funds will be used to develop an Organics Management Plan for Rochester. The required \$40,000 City match funds will be provided from \$10,000 of in-kind staff time and from \$30,000 fiscal year 2021-22 cash capital from the Department of Environmental Services.

Investing in the development of an Organics Management Plan will assist the City in reducing the amount of food waste entering the landfill, increase organics recycling, lower disposal costs and lower landfill GHG emissions. This project directly supports the City of Rochester Community-wide Climate Action Plan's Waste Management Strategies and builds on existing efforts such as the Organics Feasibility Study, Food Waste Reduction Education Pilot, and Residential Organics Recycling (ROC City Compost) Pilot Program to divert organics away from the landfill and increase public awareness of the benefits of organics recycling.

Once the grant agreement with the NYSDEC is in place, the City will issue an RFP to select a consultant to assist in the development of the Project.

The term of the grant agreement is up to five years.

Respectfully submitted,

Malik D. Evans  
Mayor





309

Ordinance No.

**Authorizing Climate Smart Communities Grant agreement and funding for an Organics Management Plan**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a grant agreement with the New York State Department of Environmental Conservation (NYSDEC) through the Climate Smart Communities Grant Program (Grant Program) to develop an Organics Management Plan for the City (the Project).

Section 2. The Council hereby authorizes the receipt and appropriation of \$40,000 in anticipated reimbursements from NYSDEC's Grant Program to implement the Project.

Section 3. The agreement authorized herein shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



## City of Rochester

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## PARKS & PUBLIC WORKS INTRODUCTORY NO.

310

Malik D. Evans  
Mayor

DES10

July 28, 2022

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Legal Services  
Vacuum Oil Site Remediation

Comprehensive Plan 2034 Initiative Area: Sustaining  
Green and Active Systems

Transmitted herewith for your approval is legislation authorizing an agreement with Harter Secrest & Emery LLP (HSE) (Craig S. Wittlin, Managing Partner, 1600 Bausch & Lomb Place, Rochester, New York) for the continuation of legal services related to the investigation, remediation, and redevelopment of Brownfield Properties, including those located on and near the former Vacuum Oil Site in the City of Rochester. The maximum amount of this agreement shall be \$70,000, which will be funded from the Department of Environmental Services 2012-13 Cash Capital allocation.

HSE has been providing legal services to the City for Brownfield-related projects since 2008 under an original agreement authorized under Ordinance No. 2008-270, and amendatory agreements authorized under Ordinance Nos. 2014-252 and 2017-103

The City has entered the state's Brownfield Cleanup Program (BCP) to conduct a Remedial Investigation on approximately 15.5 acres of City-owned properties within the footprint of the former Vacuum Oil site located south of Flint Street. Under the proposed agreement, HSE will continue to assist the City with the environmental investigation and remediation of Brownfield sites, including those located on or near the former Vacuum Oil Site. The City's long-term goal is the remediation of contamination at the Vacuum Oil Site to levels that will allow for safe redevelopment of the area consistent with the Vacuum Oil – South Genesee River Corridor Brownfield Opportunity Area master plan. HSE's main responsibility under this agreement is to continue to assist the City to meet that goal cost-effectively and in compliance with law, with a primary focus on the recovery of environmental investigation and cleanup costs from Exxon Mobil Corp. ("ExxonMobil"), the corporate successor to the Standard Oil Company of New York (SOCONY) which owned and operated the Vacuum Oil facility until the mid-1930s.

Continuation of HSE's legal services is necessary at this time to assist the City in moving the BCP project forward to remedy selection and remediation without delay, and to continue the negotiations with ExxonMobil toward an agreement for financial contribution to the City for future Vacuum Oil BCP environmental cleanup costs incurred by the City. Outside counsel is required due to HSE's in-depth familiarity with this matter and expertise in environmental contamination cost recovery. HSE was selected due to its extensive knowledge of the Vacuum Oil site and specialized legal expertise in brownfield investigations, cleanups, and cost recovery. A no-RFP justification is attached.





This term of this agreement will be two years with options for two additional one year renewals upon mutual consent of the City and HSE.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Malik D. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans  
Mayor

**NO RFP JUSTIFICATION STATEMENT****Awarding a Professional Services Agreement Without a Request for Proposals**

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

**Date:** July 28, 2022

**Department:** DES, Division of Environmental Quality (DEQ)

**Services(s):** To assist the City with the environmental investigation and remediation of brownfield sites, including those located on or near the former Vacuum Oil Site. The City's long-term goal is the remediation of contamination at the Vacuum Oil Site to levels that will allow for safe redevelopment of the area consistent with the Vacuum Oil – South Genesee River Corridor Brownfield Opportunity Area (BOA) master plan. The vendor's main responsibility under this agreement is to assist the City to meet that goal cost-effectively and in compliance with law, with a primary focus on the recovery of environmental investigation and cleanup costs from Exxon Mobil Corp. ("ExxonMobil"), the corporate successor to the Standard Oil Company of New York (SOCONY) which owned and operated the Vacuum Oil facility until the mid-1930s.

**Vendor/Consultant selected:**

Harter Secrest Emery, LLC (HSE)

**How was the vendor selected?**

HSE was selected due to its extensive and ongoing experience successfully assisting the City of Rochester (City) with the complicated detailed legal issues related to the environmental investigations and remediation projects on City brownfield cleanup projects, including the Vacuum Oil Brownfield Cleanup Program site.

**Why was no RFP issued for this service?**

HSE has been providing legal services to the City for brownfield-related projects, including the Vacuum Oil site, since 2008. Continuation of HSE's legal services is necessary at this time so that they can continue to assist the City in moving the Brownfield Cleanup Program (BCP) project forward toward remedy selection and remediation without delay, and to continue the negotiations with ExxonMobil toward an agreement for financial contribution to the City for future Vacuum Oil BCP environmental cleanup costs incurred by the City.

**Compensation:**

DES10

**Amount:**

Compensation will be \$70,000 as maximum compensation under a new professional services agreement with HSE to be executed subsequent to City Council authorization.

**How was this determined?**

The amount of the compensation derived from prior use of HSE legal services for brownfield related projects, including the Vacuum Oil project.

**The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals.**

MWBE Officer Initials: SMD

Date: 7/8/2022

  
Signature: Department Head

Date: 01/20/2022

Form date 1/7/1

310

Ordinance No.

**Authorizing a professional services agreement for legal services relating to brownfield properties**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Harter Secrest & Emery LLP for legal representation with respect to the investigation, remediation and redevelopment of brownfield properties, including those located on and near former Vacuum Oil site and the surrounding area. The term of the agreement shall be two years with the option upon mutual consent to extend the term by up to two additional periods of 1 year each. The maximum compensation for the agreement shall be \$70,000, which shall be funded from 2012-13 Cash Capital.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



## City of Rochester

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## PARKS & PUBLIC WORKS INTRODUCTORY NO.

311

Malik D. Evans  
Mayor

DES11

July 28, 2022

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Application – Water Improvement  
Projects

Council Priority: Deficit Reduction and Long  
Term Financial Stability

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the New York State Water Infrastructure Improvement Act (WIIA). This legislation will Authorize the Mayor to apply to New York State for grants under the NYS WIIA.

This program provides grants to assist municipalities in funding water quality infrastructure projects that focus on improving water quality and protecting public health. Municipalities may receive up to \$5 million or 60% of the total project cost, whichever is less. The balance of the funds needed to finance the projects will be funded from the Capital Improvement Program.

If the WIIA grant is approved, we will return to Council to appropriate the grant to fund a portion of the Lead Service Line Replacement Project and Water Main Renewal Projects.

Grant applications must be submitted by September 9, 2022 to be considered for funding.

Respectfully submitted,

Malik D. Evans  
Mayor





311

Ordinance No.

**Authorizing applications for New York State grants to fund of water improvement projects**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to submit applications to New York State for grants of up to \$5,000,000 under the New York State Water Infrastructure Improvement Act to fund a portion of the costs of the City's Lead Service Line Replacement and Water Main Renewal projects.

Section 2. The applications shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



## City of Rochester

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# PUBLIC SAFETY COMMITTEE INTRODUCTORY NO. 312

Malik D. Evans  
Mayor

July 28, 2022 POLICE 19

TO THE COUNCIL

Ladies and Gentlemen:

Re: Budget Amendment – 2022-23 Budget of  
the Police Department and Undistributed

Council Priority: Public Safety

Transmitted herewith for your approval is legislation amending the 2022-23 Budget of the Police Department by \$64,100 and Undistributed by \$8,700 to reflect the balance of carryover funds from existing grants. The funds are itemized below, and will be used for their original intended purpose.

GRANT	RPD Carryover	Undistributed Carryover
2022 Motor Vehicle Theft Grant – over 10 years	\$7,200	\$0
Pedestrian Safety Grant – 2 <sup>nd</sup> time	\$26,800	\$0
Improving Criminal Justice Response to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant – more than 10 years	\$7,100	\$2,600
2022 High Visibility Engagement Campaign – 9 years (Previously Stop DWI Crackdown grant)	\$1,000	\$0
2022 Stop DWI – over 10 years	\$22,000	\$6,100
<b>Total</b>	<b>\$64,100</b>	<b>\$8,700</b>

The Motor Vehicle Theft Grant provides funding to support the reduction of auto theft and insurance fraud. These funds will be used for overtime to support Police Department motor vehicle theft and insurance fraud investigations, and training in trends and techniques for successful investigations.

The goal of the Pedestrian Safety Grant is to reduce the number of vehicle crashes, injuries and deaths, with a focus on pedestrian-involved vehicle accidents. The funds are used to pay for police overtime for enforcement details.

Improving Criminal Justice Response to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant is provided through Monroe County. RPD's portion of the funds are used to support the cost of overtime and associated fringe for the Domestic Abuse Response Team to respond to targeted domestic violence situations.

The High Visibility Engagement Campaign grant provides overtime for police officers and, as necessary, for police experts to detect drug abuse in drivers during Memorial Day, Fourth of July and possibly Labor Day holiday weekends.

The Stop DWI grant is used for enhanced detection and enforcement of driving while intoxicated and related offenses for the 2022 calendar year. Supported activities include expenses for Stop DWI overtime details and associated fringe costs, supplies, training, breathalyzer calibration, and underage alcohol sales enforcement.

Respectfully submitted,

Malik D. Evans  
Mayor



312

Ordinance No.

**Amending the 2022-23 Budget to carry over unspent grant funds for the Police Department**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Ordinance No. 2022-157, the 2022-23 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Police Department by the sum of \$64,100, and by increasing the revenue estimates and appropriations to the Budget of Undistributed Expenses by the sum of \$8,700, which amounts are hereby appropriated from unspent grant funds appropriated in previous budgets as shown below. Said funds shall be used for their original purposes.

<b>Grant</b>	<b>RPD Carryover</b>	<b>Undistributed Carryover</b>
2022 Motor Vehicle Theft Grant	\$7,200	\$0
Pedestrian Safety Grant	\$26,800	\$0
Improving Criminal Justice Response to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant	\$7,100	\$2,600
2022 High Visibility Engagement Campaign	\$1,000	\$0
2022 Stop DWI	\$22,000	\$6,100
<b>Total</b>	<b>\$64,100</b>	<b>\$8,700</b>

Section 2. This ordinance shall take effect immediately.



**City of Rochester**

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

**RECREATION & HUMAN  
SERVICES COMMITTEE  
INTRODUCTORY NO.**

**313**

**Malik D. Evans**  
Mayor

July 28, 2022

DRHS 12

TO THE COUNCIL

Ladies and Gentlemen:

Re: Budget Amendment – Rochester Animal  
Services

Council Priority: Creating & Sustaining a Culture of  
Vibrancy

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation amending the 2022-23 Budget of the Department of Recreation and Human Services budget by \$2,500, reflecting the remaining portion of the 2021 Petco Love Animal Sheltering & Adoptions grant.

This grant was originally authorized via Council Ordinance No. 2021-277 and included in the 2021-22 Budget of DRHS. Through this program, the City offers free pet adoptions during a series of scheduled events. These grant funds will be used to continue subsidizing the Animal Services pet adoption program which has supported 864 pet adoptions.

Respectfully submitted,

Malik D. Evans  
Mayor





313

Ordinance No.

**Amending the 2022-23 Budget relating to the 2021 Petco Love Animal Sheltering & Adoptions grant**

Section 1. Ordinance No. 2022-157, the 2022-23 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations of the Budget of the Department of Recreation and Human Services by the amount of \$2,500 from the remainder of the 2021 Petco Love Animal Sheltering & Adoptions grant, which amount is hereby appropriated for the Animal Services pet adoption program.

Section 2. This ordinance shall take effect immediately.



## City of Rochester

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# RECREATION & HUMAN SERVICES COMMITTEE INTRODUCTORY NO.

314

Malik D. Evans  
Mayor

July 28, 2022 DRHS 13

TO THE COUNCIL

Ladies and Gentlemen:

Re: Budget Amendment – Cities for Financial  
Empowerment Fund, Inc., Summer Jobs  
Connect Grant

Council Priority: Support the Creation of  
Effective Educational Systems

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the Cities for Financial Empowerment Fund, Inc. Summer Jobs Connect Grant. This legislation will:

1. Amend the 2022-23 Budget of the Department of Recreation and Human Services (DRHS) by \$20,000 to reflect a portion of the grant.
2. Amend Ordinance No. 2022-110 to reflect the 2022-23 Budget of DRHS as the source of funds for the previously authorized agreements with Consumer Credit Counseling Service of Rochester, Inc. and RochesterWorks, Inc. The term of the agreements will continue to be for one year with one additional one-year renewal period to be funded from future Budget of DRHS, contingent upon approval.

The Cities for Financial Empowerment Fund, Inc. (Jonathan Mintz, CEO, 44 Wall Street, Suite 1050, NY, NY 10005) Summer Jobs Connect Grant was awarded to the City for a total of \$70,000 and was first authorized via Ordinance No. 2022-110. A portion of these funds (\$20,000) was initially appropriated in the 2021-22 Budget of the Department of Recreation and Human Services and the remaining funds (\$50,000) were anticipated and included in the 2022-23 Budget of the Department of Recreation and Human Services. Following the initial Council authorization, DRHS spent the remainder of the fiscal year planning for the new program, which began on July 5. Due to the planning period, DRHS did not spend the \$20,000 portion of the award with programming and therefore need the grant funds to be carried forward into the 2022-23 Budget of DRHS.

This grant is intended to provide financial literacy education and increase banking access for youth who are a part of the Summer of Opportunity Program (SOOP)

Respectfully submitted,

Malik D. Evans  
Mayor



314

Ordinance No.

**Amending the 2022-23 Budget and amending Ordinance No. 2022-110 relating to the Summer Jobs Connect Grant initiative**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Ordinance No. 2022-157, the 2022-23 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Department of Recreation and Human Services (DRHS) by the sum of \$20,000, which amount is hereby appropriated from unspent grant funds appropriated in the amended 2021-22 Budget of DRHS. Said funds shall be used for their original purpose, which is to implement the Summer Jobs Connect Grant initiative (the Initiative).

Section 2. Ordinance No. 2022-110, authorizing agreements and amending the 2021-22 Budget for the Summer Jobs Connect Grant initiative, is hereby amended in Sections 3 and 4 to read as follows:

Section 3. The Mayor is hereby authorized to enter into a professional services agreement with Consumer Credit Counseling Service of Rochester, Inc. to provide financial literacy instruction and assistance in obtaining youth-friendly banking services. The term of the agreement shall be one year with the option to extend for one additional year. The maximum annual compensation for the agreement shall be \$5,000, which shall be funded in the amount of \$5,000 from the ~~2021-22~~ 2022-23 Budget of DRHS for the original term and \$5,000 from the ~~2022-23~~ 2023-24 Budget of DRHS, contingent upon its approval, for the optional second year.

Section 4. The Mayor is hereby authorized to enter into a professional services agreement with RochesterWorks, Inc. to assist with planning and implementation of the Initiative. The term of the agreement shall be one year with the option to extend for one additional year. The maximum annual compensation for the agreement shall be \$6,000, which shall be funded in the amount of \$6,000 from the ~~2021-22~~ 2022-23 Budget of DRHS for the original term and \$6,000 from the ~~2022-23~~ 2023-24 Budget of DRHS, contingent upon its approval, for the optional second year.

Section 3. The agreements authorized herein shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.

Strikeout indicates deleted text, new text is underlined





## City of Rochester

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# RECREATION & HUMAN SERVICES COMMITTEE INTRODUCTORY NO.

315

Malik D. Evans  
Mayor

July 28, 2022

DRHS 14

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Agreement – New York State Office of  
Victim Services

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to a New York State Office of Victim Services (NYS OVS) grant. This legislation will:

1. Authorize an agreement with New York State Office of Victim Services (NYS OVS) for the receipt and use of a Victims of Crime Act Victim and Witness Assistance Grant of \$397,420.26 for the period of October 1, 2022 to September 30, 2023. This is the first year of a three-year grant with a term of October 1, 2022 to September 30, 2025.
2. Amend the 2022-23 Budgets of the following departments to reflect the new grant award amount:

Recreation and Human Services	\$16,900
Undistributed Expenses	\$20,700

The Victims of Crime Act Victim and Witness Assistance Grant Program funds a portion of personnel expenses of the DRHS Crisis Intervention Services (CIS) unit. Staff in this unit provide support to victims of crime, including referrals for wrap-around support, assistance in completing applications for funding from the NYS OVS, and information on the legal process and their pending criminal cases. Grant reimbursement of these personnel expenses was anticipated and included at the prior grant funding level amount in the 2022-23 Budgets of the Department of Recreation and Human Services and Undistributed Expenses. The additional funding received will support the transition of a part time employee to full time. From October 1, 2021 - June 30, 2022, CIS staff funded by this grant assisted over 400 crime victims.

This was last authorized by City Council via Ordinance No. 2021-307. The City has received this funding since at least 2014.

Respectfully submitted,

Malik D. Evans  
Mayor





Ordinance No.

**Authorizing an agreement and amending the 2022-23 Budget relating to the Victims of Crime Act Victim and Witness Assistance Grant program**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with New York State Office of Victim Services (NYS OVS) for the receipt and use of a grant of \$397,420.26 to fund a portion of personnel expenses for the Department of Recreation and Humans Services (DRHS) Crisis Intervention Services unit's operation of a Victims of Crime Act Victim and Witness Assistance Grant program (Program). The term of the agreement shall extend for one year.

Section 2. The agreement shall have such additional terms and conditions as the Mayor deems appropriate.

Section 3. Ordinance No. 2022-157, the 2022-23 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations of the Budget of DRHS by the amount of \$16,900 and the Budget of Undistributed Expenses by \$20,700, which amounts are hereby appropriated for the Program from the NYS OVS grant authorized in Section 1 herein.

Section 4. This ordinance shall take effect immediately.



## City of Rochester

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# RECREATION & HUMAN SERVICES COMMITTEE INTRODUCTORY NO.

316

Malik D. Evans  
Mayor

July 28, 2022

DRHS 15

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – Coordinated Care Services, Inc.  
(CCSI), Wraparound Services for Crime Victims

Council Priority: Creating and Sustaining a Culture  
of Vibrancy

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation establishing \$100,000 as maximum annual compensation for an agreement with Coordinated Care Services, Inc. (CCSI) (Anne Wilder, M.S., President, 1099 Jay St., Rochester, NY) as the fiscal sponsor for Rise Up Rochester, Inc. "the Consultant" (Wanda Ridgeway, Executive Director, Rochester, NY 14608) for wrap-around services for crime victims and their families. The cost of this agreement will be funded from the 2022-23 Budget of Undistributed Expenses and future Budgets of Undistributed Expenses, contingent upon approval of said budgets.

The Consultant now has a fiscal sponsor, and Council authorization is needed to enter into an agreement with the fiscal sponsor (CCSI). CCSI will provide Rise Up Rochester with fiscal and programmatic support. The term of the agreement will be for one year with the option to renew for two additional one-year terms, as previously authorized by Council Ordinance No. 2021-324.

Under the terms of the agreement, Rise Up Rochester will continue to provide wrap-around services for victims and their families which will include long-term case management, connections to resources such as trauma counseling, relocation assistance for safety, and household supplies. This is the second fiscal year that the City will contract with Rise Up Rochester to provide these services. Rise Up Rochester was selected through a request for proposals process described in the attached summary. Last year, Rise Up Rochester used these funds to support 58 families who were victims of crime.

Respectfully submitted,

Malik D. Evans  
Mayor



## Vendor / Consultant Selection Process Summary

**Department:** Department of Recreation and Human Services  
**Project / Service Title:** Wrap-Around Services for Crime Victims and Their Families  
**Consultant Selected:** Rise Up Rochester  
**Method of selection:** X Request for Proposal

**1. Date RFP / RFQ issued (and posted on City web site)**

August 19, 2021

**2. The RFP / RFQ was also sent directly to:**

\*United Way of Greater Rochester who posted on their Human Services Support Hub that reaches over 500 not for profit organizations in the Finger Lakes region

\*RIT's Center for Public Safety Initiatives

**3. Proposals were received from**

<u>FIRM</u>	<u>City/ST</u>
Rise Up Rochester	Rochester, NY 14608

**4. Evaluation criteria**

<u>Criteria</u>	<u>Weighting Points possible</u>	<u>Points received by FIRM</u>
<i>Approach</i>	40	27
<i>Experience</i>	30	26
<i>Budget</i>	15	3
<i>Commitment to Project Goals</i>	15	10
SUBTOTAL	100	66
<u>Bonus Points</u>		
Prime is an MWBE: 10% of total	.10	
Prime uses 10% - 20% MWBE subs	.05	
Prime uses 20%+ MWBE subs	.10	
Workforce goals for M & W met	<u>.10 x 66</u>	<u>7</u>
BONUS POINTS SUBTOTAL		7

TOTAL POINTS RECEIVED by the Firm: TT + BP = 73

**5. Review team included staff from:** Department of Recreation and Human Services/Bureau of Human Services (5)

**6. Additional considerations/explanations [if applicable; e.g. interviews; demonstrations]**

**7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals.** MWBE Officer Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Ordinance No.

**Authorizing an agreement relating to wrap-around services for victims of crime**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with Coordinated Care Services, Inc. for their services as fiscal sponsor for Rise Up Rochester, Inc., to provide wrap-around services for crime victims and their families as authorized in Ordinance No. 2021-324 (Program). The term of the agreement shall be one year with the option to extend for two additional terms of one year each. The maximum annual compensation for the agreement shall be \$100,000, which shall be funded from the 2022-23 Budget of Undistributed Expenses for the initial term and from subsequent years' Budgets of Undistributed Expenses for any extended term, contingent upon approval of said future budgets.

Section 2. The agreement shall have such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.





## City of Rochester

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# RECREATION & HUMAN SERVICES COMMITTEE INTRODUCTORY NO.

317

Malik D. Evans  
Mayor

July 28, 2022

DRHS 16

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Agreement - Avangrid Foundation, Inc.

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing an agreement and the appropriation of a \$15,000 grant from the Avangrid Foundation, Inc. (Robert D. Kump, President, Orange, CT) for the 2022 Cool Sweep program. The funding was anticipated and included in the 2022-23 Budget of the Department of Recreation and Human Services. The term of this agreement will be for one year.

The Cool Sweep program, which has been in operation since 2011, provides opportunities for residents to get relief from the summer heat. The 2022 Cool Sweep program will focus on community outreach to ensure that residents are aware of the City amenities they can use during a hot day, including R-Centers, spray parks and pools. Specifically, the Avangrid Foundation grant funding will support the operational costs of the program including the Cool Sweep media campaign, program coordination, and staff wages at Cool Sweep sites. This was last authorized by City Council via Ordinance No. 2021-248.

Respectfully submitted,

Malik D. Evans  
Mayor



317

Ordinance No.

**Authorizing an agreement relating to the 2022 Cool Sweep program**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with Avangrid Foundation, Inc. for the receipt and use of a grant of \$15,000, which amount is hereby appropriated to operate the City's 2022 Cool Sweep program. The term of the agreement shall extend for one year.

Section 2. The agreement shall have such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



## City of Rochester

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# RECREATION & HUMAN SERVICES COMMITTEE INTRODUCTORY NO.

318

Malik D. Evans  
Mayor

July 28, 2022

DRHS 17

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – University of Rochester's Center for Professional Development and Education Reform, Training for Flower City Public Health Corp Members

Council Priority: Job and Economic Development;  
Support the Creation of Effective Educational Systems

Comprehensive Plan 2034 Initiative Area: Fostering Prosperity and Opportunity

Transmittal herewith for your approval is legislation establishing \$15,000 as maximum annual compensation for an agreement with the University of Rochester Warner School of Education's Center for Professional Development and Education Reform (Sara C. Mangelsdorf, University President, Rochester, NY) for providing public health advocacy and research training for members serving through the Flower City Public Health Corps (FCPHC) program.

The cost of this agreement will be funded from the 2022-23 Budget of the Department of Recreation and Human Services. This expense was included in the budget of the grant the City received from the New York State Office of Children and Family Services to run the FCPHC program, which was approved by Council via Ordinance No. 2022-227.

The term of the agreement will be the same as the grant term, with the initial agreement being 15 months, September 1, 2022 to November 30, 2023. There will be two additional 15-month overlapping renewal periods, September 1, 2023 to November 30, 2024, and September 1, 2024 to November 30, 2025.

In collaboration with the University of Rochester's Center for Professional Development and Education Reform, Dr. Silvia Sörensen and colleagues will adapt a curriculum they originally designed to empower older adults to become their own health researchers and advocates. This program, called Engaging Older Adult Learners as Health Researchers (ENGOL), proved to be beneficial to the older adult learners that participated in the class by increasing self-efficacy in health engagement and health literacy. The adapted curriculum will be utilized for the members serving in the FCPHC, facilitate the program implementation with the members, schedule lectures, hands-on exercises and guest speakers, and conduct a formative evaluation of the impact that the curriculum has on the members using qualitative and quantitative methods. Topics in the curriculum will include how to gather health relevant data, identify social determinants of health, interpret health statistics, and support aging well. The training will also address health issues, namely maternal and child health, diabetes, asthma, hypertension, and heart disease, COVID mortality, as well as mental health literacy. The will also conduct an evaluation of the impact that the training will have on members.



The Center was selected for these services based on the successful ENGOAL pilot and ENGOAL's focus on public health. A full justification for not issuing a request for proposals is attached.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Malik D. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans  
Mayor



## NO RFP JUSTIFICATION STATEMENT

### Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

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**Department:** Department of Recreation and Human Services    **Services(s):** public health advocacy and reaching training and evaluation for the Flower City Public Health Corps program

**Vendor/Consultant selected:** University of Rochester's Center for Professional Development and Education Research (the Center)

#### How was the vendor selected?

This vendor was selected through the Center's experience with developing and administering the Engaging Older Adult Learners as Health Researchers (ENGOAL) curriculum as well as its ability to effectively administer an evaluation. ENGOAL was a highly successful program that engaged older adults to become public health advocates and researchers for their own community. The City will work with the Center to adapt the ENGOAL curriculum to meet the needs of the FCPHC members so that they can also become successful public health researchers and advocates. Members becoming public health researchers and advocates is part of the grant requirements that funds the FCPHC program.

#### Why was no RFP issued for this service?

(Your rationale should include the following information when applicable)

- Is there **previous experience** with the vendor? Describe why it is in the City's best interest to continue with them and not solicit others.
  - The City has previous experience working with the University of Rochester, however it is unknown if the City has prior experience working with this particular Center within the University of Rochester.
- Are there unique or **emergency circumstances**? Describe how an RFP process would jeopardize the success of the project.
  - This vendor was written into the grant application proposal when the City applied for the funding that is being used to administer the FCPHC program. It would not have made sense to do an RFP before the funds were awarded. Additionally, the City believes that this vendor was part of the reason why the City was awarded the funding. The City might lose the funding opportunity if the City did an RFP and went with a different vendor.
- Is the service **specialized and unique**? Is the number of **qualified providers limited**? Describe the Department's experience with and knowledge of the market and why an RFP would not produce additional qualified consultants.
  - The University of Rochester has particular experience that is required for this specific grant and program. ENGOAL was developed specifically to engage an audience into becoming public health researchers and advocates. The grant requires that the City prepares the next wave of public health professionals. The grant also requires an evaluation of the effect of the program on the participants. The University of Rochester and the Center have the unique combination of both administering the curriculum and conducting the evaluation.

- Does the project include **multi-year State or Federal funding**? Explain why it is in the best interest of the project and the City to continue with the same consultant (e.g. where the design consultant on a project is retained for resident project representation services).
  - This vendor is being paid through a multi-year state grant through the New York Office of Children and Family Services

**Compensation Amount:**

How was this determined? Explain how it is a reasonable and best value for the City.

The compensation amount of \$15,000 is commensurate with both a vendor providing the curriculum to FCPHC members for a full calendar year as well as providing the evaluation for the impact of the curriculum on the members. This vendor is allowing the City to have both services under one agreement.

**The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals.**

MWBE Officer Initials: *SMD*

Date: 7/15/2022

*SJA Green*  
Signature: Department Head

*7.13.22*

Date

318

Ordinance No.

**Authorizing an agreement relating to the Flower City Public Health Corps program**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the University of Rochester for its Warner School of Education's Center for Professional Development and Education Reform to provide public health advocacy and research training for members of the Flower City Public Health Corps program. The term of the agreement shall extend for fifteen months with the option to extend for up to two additional periods of fifteen months each. The maximum compensation for each 15-month term shall be \$15,000, which shall be funded by the 2022-23 Budget of the Department of Recreation and Human Services (DRHS) for the initial term, and by subsequent years' Budgets of DRHS for any optional extended term, contingent upon approval of future budgets.

Section 2. The agreement shall have such additional terms and conditions as the Mayor deems to be appropriate.

Section 3. This ordinance shall take effect immediately.