

CIVIL SERVICE COMMISSION
AGENDA
February 29, 2024
10:30 A.M. @ City Hall, Room 102A

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair					
Tashanda Thomas-Brown, Commissioner					
Orlando Rivera, Commissioner					
Edward Stulginsky, Commissioner					
<i>Vacant Commissioner</i>					
Dr. Rose Nichols, Executive Secretary					
Time Meeting Began:					

I. Approval of the Minutes of the meeting on **January 25, 2024.**

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

II. Commission Correspondence(s):

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

III. Classification/Reclassification(s):

DES/Architecture & Engineering Classify (1)	Permit Coordinator/Temporary (Temporary 2 Months) Br. 26 (\$73,477 - \$96,884) Competitive
DES/Buildings & Parks/Forestry Classify (1)	Forestry Worker Br. 61 (\$20.09 - \$25.29) Non-Competitive
DES/Buildings & Parks/Building Services Classify (1)	Assistant HVAC Engineer Trainee/Temporary (Temporary 1 Year) Br. 149 (\$19.98 - \$24.08) Competitive
RPL/Central Classify (1)	Library Technology Services Specialist Br. 14 (\$44,862 - \$57,622) Competitive
RPL/Central Classify (1)	Administrative Assistant Br. 16 (\$47,857 - \$61,428) Competitive

RPL Classify	(2)	Librarian II Br. 20 (\$54,331 - \$72,019) Competitive
RPL Classify	(1)	Account Clerk Br. 5 (\$35,278 - \$44,049) Competitive
RPL/Central Classify	(1)	Clerk I Br. 11 (\$41,025 - \$52,295) Competitive
RPL/Community Branch Classify	(1)	Security Guard Br. 59 (\$19.11 - \$23.90) Non-competitive
NBD/Neighborhood Preservation Classify	(4)	Project Assistant/Seasonal (Seasonal 4 Months) Br. 120N (\$23.20 - \$26.22) Non-Competitive
FIN/Purchasing Classify	(1)	Purchasing Control Clerk/Temporary (Temporary 4 Months) Br. 16 (\$47,857 - \$61,428) Competitive
FIN/Purchasing Classify	(1)	Assistant Purchasing Control Clerk /Temporary (4 months) Br. 9 (\$38,963 - \$49,190) Competitive
DRHS/Commissioner's Office Classify	(1)	Senior Community Outreach Specialist Br. 14 (\$44,862 - \$57,622) Competitive

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

IV. Adoption of Job Specification(s):

- Library Finance Specialist
- Library Technology Service Specialist
- Manager of Library Building

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

V. Establishment of Civil Service Eligible List(s):

- 911 Dispatcher I, ELCR1031

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					

Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

- Close-out of examination process:

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

VI. Request for Extension of Civil Service Eligible Lists(s):

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Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

VII. Request for Extension of Temporary Position(s):

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Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

VIII. Transfer(s):

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Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

IX. Reinstatement Request(s):

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Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

X. Misc.:

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

XI. Executive Session

Time Executive Session Began:

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair					
Tashanda Thomas-Brown, Commissioner					
Orlando Rivera, Commissioner					
Edward Stulginsky, Commissioner					
Vacant Commissioner					
Dr. Rose Nichols, Executive Secretary					

- The Commission will hear, discuss, and render final decisions regarding the following:
 - Rochester Police Department is recommending the disqualifications of prospective Police Officer candidates

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

- Rochester Fire Department is recommending the disqualifications of prospective Firefighter candidates

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

Time Executive Session Ended:

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					

Time Ended:

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
<i>Vacant Commissioner</i>					