

High Falls Parking Garage RFP - Q&A Document Published 03-18-2024

The following questions were received by the Questions deadline of 3/7/2024. The answers follow each question.
The question-and-answer period is now closed for this RFP.

1. Can the City provide garage financials (revenue and expenses) for the High Falls Garage for the past 5 years and current year to date?

<u>High Falls Garage</u> (Fiscal year 7/1 to 6/30)	<u>Actual</u> 2017-18*	<u>Actual</u> 2018-19*	<u>Actual</u> 2019-20*	<u>Actual</u> 2020-21*	<u>Actual</u> 2021-22*	<u>Actual</u> 2022-23*	<u>Estimated</u> 7/1/23 to 12/31/23
Revenue	\$907,861	\$978,014	\$656,892	\$451,992	\$514,219	\$523,735	\$255,543
Operating Expense	\$384,227	\$426,207	\$333,755	\$200,580	\$195,928	\$278,374	\$96,510
Net Profit/Loss	\$523,634	\$551,807	\$323,137	\$251,412	\$318,291	\$245,361	\$159,033

*City's fiscal year runs July 1 to June 30th

2. Related to the Stantec Parking Agreement at the High Falls Garage, please answer the following:

- a) What is the Commencement Date?
➤ September 2010
- b) Did Stantec exercise their first 5-year extension option? (please provide evidence of notice)
➤ Not that we are aware of. As long as the Stantec Employees continued to pay for parking on a month-to-month basis there was parking available to them.
- c) What is the current number of Authorized Parking Permits being used under this agreement?
➤ It is hard to tell because Stantec does not pay for their employees' parking. Each individual employee pays for his/her own parking. An estimate might be 70 Non-reserved @ \$105 each a month, and 5 Reserved @ \$130 each a month.
- d) What is the current Permit Rate being charged under this agreement?
➤ A Non-reserved space is \$105 each a month and Reserved space is \$130 each a month. There is a one-time activation fee of \$15 per each hang tag; the fee is nonrefundable. These are regular rates and do not represent any discounts.
- e) Please provide contact information for the current contact person at Stantec.
➤ Jim Hofmann Jr., P.E. , Senior Principal, Office Leader; Ph: 585-413-5257; Email: Jim.HofmannJr@Stantec.com

3. Related to the WXXI Parking Permit Agreement at the High Falls Garage, please answer the following:

- a) What is the current number of Parking Permits being used under this agreement?
➤ 47 Non-reserved @ \$105 each a month. This is the regular rate and does not represent any discounts.
- b) What is the current Permit Rate being charged under this agreement?
➤ Non-reserved \$105 each a month. This is the regular rate and does not represent any discounts.
- c) Please provide contact information for the current contact person at WXXI.
➤ Susan Rogers, Executive VP & General Manager; Ph: 585-258-0213; Email: SRogers@WXXI.org