

Rochester Land Bank Corporation

Meeting Minutes

July 18, 2024

City Hall, Room 223B

30 Church St, Rochester, NY 14614

Board Members Present: Erik Frisch, Carol Wheeler, LaShay Harris, Kurt Martin, James Smith and Eric Van Dusen

Board Members Absent: John Fornof

Non-Board Members Present: Paul Scuderi, Andrew Creary, Maritza Mejias, Rianne Mitchell, Casmic Reid and Cindy Castillo

The meeting was called to order at 3:03 pm by Erik Frisch.

Eric Van Dusen moved that the minutes from the last meeting held May 16, 2024 be approved; Kurt Martin seconded. The motion was approved by the Board at 3:04 pm.

Rianne Mitchell presented the **Treasurer's Report and the Cash Disbursement Report for the month of June 2024**. The Treasurer's Report for the month of June classified the disbursements for the month and reported the revenue received for the month of June. Cindy Castillo advised the reports for the month of July 2024 will be presented the August 2024 Board meeting.

All reports were distributed to all members for review.

The first item on the agenda was **Resolution No. 13 of 2024 to Approve Sale of Certain Properties to Rochester Housing Development Fund Corporation**. Paul Scuderi presented and discussed the Resolution and provided the details of the sale.

Kurt Martin made a motion to approve Resolution No. 13 of 2024 to Approve Sale of Certain Properties to Rochester Housing Development Fund Corporation; LaShay Harris seconded. The motion was approved by the Board at 3:08 pm.

The next item on the agenda was **Resolution No. 14 of 2024 to Amend FOIL Policy**. Paul Scuderi presented the Resolution and Andrew Creary provided detailed information regarding the need to amend the policy.

Kurt Martin made a motion to approve Resolution No. 14 of 2024 to Amend FOIL Policy; Eric Van Dusen seconded. The motion was approved by the Board at 3:12 pm.

The next item on the agenda was **Resolution No. 15 of 2024 to Amend Real Property Disposition Policy**. Andrew Creary presented the Resolution and provided the detailed information regarding the need to amend the policy.

Eric Van Dusen made a motion to approve Resolution No. 15 of 2024 to Amend Real Property Disposition Policy; John Fornof seconded. The motion was approved by the board at 3:26 pm.

The board discussed the item noted on the meeting agenda and current and upcoming Land Bank events. None required board action.

The item of Discussion on the agenda was the **Report back from NYLBA Summit**. Rianne Mitchell provided a synopsis of the NYLBA Summit held this month in Oswego, NY and pointed out the main highlights of the event.

Rianne Mitchell reminded all members of the upcoming Reclaiming Vacant Properties conference scheduled for October in St. Louis.

Erik Frisch and the board members thanked Kurt Martin for his years as a member of the RLBC Board and wished him well in his retirement.

Erik Frisch brought the discussion to a close LaShay Harris made a motion to adjourn the meeting, Eric Van Dusen seconded, all were in favor.

The meeting was adjourned at 3:28 pm.

ATTEST:



, Secretary