

**CIVIL SERVICE COMMISSION
AGENDA
August 22, 2024
2:00 P.M. @ City Hall, Room 102A**

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair					
Tashanda Thomas-Brown, Commissioner					
Orlando Rivera, Commissioner					
Edward Stulginsky, Commissioner					
Zahira Jimenez, Commissioner					
Dr. Rose Nichols, Executive Secretary					
Time Meeting Began:					

I. Approval of the meeting minutes on **July 29, 2024.**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

II. Commission Correspondence(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

III. Classification/Reclassification(s):

RFD/Administration Classify (1)	Head Account Clerk Br. 18 (\$52,618 - \$68,674) Competitive
RPL/ Central Classify (2)	Library Assistant/Part-Time Br. 145 (\$24.12 - \$27.57) Non-Competitive
RPL/Central Classify (1)	Library Assistant/Part-Time Br. 145 (\$24.12 - \$27.57) Non-Competitive
RPL/Central Classify (1)	Early Learning Specialist Br. 14 (\$46,320 - \$59,495) Competitive
RPL/Central Classify (1)	Security Guard Br. 59 (\$19.11 - \$23.90) Non-Competitive
RPL/Central Classify (1)	Clerk III/Typing/Part-Time Br. 75 (\$19.94 - \$22.74) Non-Competitive

NBD/Business & Housing Development Classify (1)	Senior Community Housing Planner Br. 24 (\$69,673 - \$91,867) Competitive
NBD/Business & Housing Development Classify (1)	Senior Real Estate Specialist Br. 24 (\$69,673 - \$91,867) Competitive
NBD/Neighborhood Preservation Classify (1)	Manager of Special Projects/Temporary (8/19/24 – 8/18/25) Br. 29 (\$85,769 - \$113,087) Competitive
RPD/Administration Classify (1)	Senior Human Resource Associate Br. 14 (\$46,320 - \$59,495) Competitive
RPD/Administration Classify (1)	Senior Payroll Associate Br. 18 (\$52,618 - \$68,674) Competitive
RHA/Human Resources Classify (1)	Assistant Director of Human Resources (\$70,000 - \$95,000) Competitive
RHA/Human Resources Classify (5)	Senior Maintenance Laborer (\$37,440 - \$50,500) CPLA

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

IV. Adoption of Job Specification(s):

- Assistant Director of Human Resources (Rochester Housing Authority)
- Examination Proctor PT
- Senior Human Resource Associate/Bilingual
- Senior Maintenance (Rochester Housing Authority)

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

V. Establishment of Civil Service Eligible List(s):

- Battalion Chief, 24EP79490

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

- Close-out of examination process:

- Field Auditor, 22EOC68841

- Senior Economic Development Specialist, 23EOC86286

- Senior Economic Development Specialist, 23EP75254

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

VI. Request for Extension of Civil Service Eligible Lists(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

VII. Request for Extension of Temporary Position(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

VIII. Transfer(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

IX. Reinstatement Request(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

X. Misc.:

- Resolution to Amend Municipal Civil Service Rules at the Commencement of the HELP program.

Commissioner	Motioned	2nd	Agree	Nay	Abstain
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Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

XI. Executive Session:

Time Began for Executive Session:

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair					
Tashanda Thomas-Brown, Commissioner					
Orlando Rivera, Commissioner					
Edward Stulginsky, Commissioner					
Zahira Jimenez					
Dr. Rose Nichols, Executive Secretary					
Fernan Cepero, Acting Executive Secretary					

The Commission will hear, discuss, and render final decisions regarding the following:

- Emergency Communication Department: 911 Dispatcher I Appeals

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

- Rochester Police Department is recommending disqualifications of prospective Police Officer candidates

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

Time Ended for Executive Session:

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

Time Meeting Ended:					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					
THE END					