

## City of Rochester Board of Ethics – June 11, 2024

### MINUTES

Meeting called to order at 6:35 pm by Board Chairperson Doug Escher.

#### **Members present:**

Doug Escher  
Kevin Graham  
Vice President Councilmember LaShay Harris  
Timothy Weir

#### **Members Not Present:**

James Patterson

#### **Non-Members Present:**

Patrick Beath, Corporation Counsel  
Barbara Campbell  
Lori Thomas  
Cheryl Robinson

#### **Approval of Minutes**

- After review of the draft minutes for the March 12, 2024 meeting, Vice President Councilmember Harris noted that her current title should be reflected in the minutes as Vice President Councilmember. Subject to this change, the draft minutes were unanimously approved by the board members present at the meeting.

#### **Pending Business:**

- The board resumed discussion of C23-1a which alleges a conflict of interest by a Zoning Board of Appeals member. Corporation Counsel Beath provided a draft advisory opinion (Opinion 2024-1) which provides general guidance to City board members concerning disclosure of prior business relationships while serving on the board.

The board reviewed the draft opinion and had no suggested edits to its language. The board members present unanimously approved the opinion as written.

**New Business:**

- The board reviewed a proposed Request for Advisory Opinion form which can be used by employees and the public to request an opinion from the board. Secretary Weir provided a brief overview of the form's contents. After review, the board agreed that the fourth paragraph on the first page that begins with "Note...." should be edited to more clearly explain how the board addresses matters which may involve potential disciplinary action.

**Adjournment:**

- Chair Escher adjourned the meeting at 6:52 pm

**Next Scheduled Meeting: July 16, 2024; 6:30 pm**  
**Council Chambers**

Approved