

Rochester Land Bank Corporation
Annual Meeting
Meeting Minutes
September 19, 2024
City Hall, Room 223B
30 Church St, Rochester, NY 14614

Board Members Present: Erik Frisch, Carol Wheeler, John Fornof, Casmic Reid, LaShay Harris, James Smith and Eric Van Dusen

Board Members Absent: None

Non-Board Members Present: Paul Scuderi, Andrew Creary, Maritza Mejias, Rianne Mitchell, and Cindy Castillo

The meeting was called to order at 3:06 pm by Erik Frisch.

Eric Van Dusen moved that the minutes from the last meeting held August 15, 2024 be approved; Carol Wheeler seconded. The motion was approved by the Board at 3:07 pm.

John Fornof presented the **Treasurer's Report and the Cash Disbursement Report for the month of September 2024**. The Treasurer's Report for the month of September classified the disbursements for the month and reported the revenue received for the month of September.

All reports were distributed to all members for review.

The first item on the agenda was **Election of Board Officers**. Paul Scuderi put forward the existing board officers as a slate for board approval. James Smith made a motion to elect the recommended slate of officers; Eric Van Dusen seconded. The motion was approved by the board at 3:10 pm. Officers appointed: Erik L. Frisch as Board Chair; Carol Wheeler as Board Vice-Chair; LaShay Harris as Board Secretary and John Fornof as Board Treasurer.

The next item on the agenda was **Resolution No. 20 of 2024 to Authorize Sale of 268 Jefferson Terrace**. Rianne Mitchell presented the Resolution and provided detailed information of the purchase offer for 268 Jefferson Terrace.

John Fornof made a motion to approve Resolution No. 20 of 2024 to Authorize Sale of 268 Jefferson Terrace; Eric Van Dusen seconded. The motion was approved by the Board at 3:13 pm.

The next item on the agenda was **Resolution No. 21 of 2024 to Authorize Sale of 83 Ridgeway Avenue**. Rianne Mitchell presented the Resolution and provided detailed information of the purchase offer for 83 Ridgeway Avenue. Paul Scuderi provided information regarding the property.

Eric Van Dusen made a motion to approve Resolution No. 21 of 2024 Authorize Sale of 83 Ridgeway Avenue; John Fornof seconded. The motion was approved by the Board at 3:20 pm.

The next item on the agenda was **Resolution No. 22 of 2024 to Authorize Acceptance of ESL Community Impact Grant**. Rianne Mitchell presented the Resolution and provided detailed information regarding the award and the AHOP application process, and described the program for which the grant will be used.

James Smith made a motion to approve Resolution No. 22 of 2024 to Authorize Acceptance of ESL Community Impact Grant; LaShay Harris seconded. The motion was approved by the Board at 3:23 pm.

The next item on the agenda was **Resolution No. 23 of 2024 to Re-adopt Approved Policies**. Paul Scuderi presented the Resolution and went through the policies and asked the Board to readopt the current policies.

LaShay Harris made a motion to approve Resolution No. 23 of 2024 to Re-adopt Approved Policies; Eric Van Dusen seconded. The motion was approved by the Board at 3:26 pm.

The next item on the agenda was **Presentation and Approval of Audited Financial Statements**. John Fornof presented the audited financial statements and provided a summary of the audit results.

John Fornof moved to approve Audited Financial Statements; Carol Wheeler seconded. The motion was approved by the Board at 3:29 pm.

The final item on the agenda was the **Presentation and Approval of Annual Report and Constituent Reports contained within it**. Rianne Mitchell presented the Resolution and provided detailed information regarding the Annual Report and went through each report pointing out the guidelines of each report.


All reports were distributed to all members for review.

LaShay Harris made a motion to approve the Annual Report; Eric Van Dusen seconded. The motion was approved by the Board at 4:01 pm.

Erik Frisch brought the discussion to a close. LaShay Harris made a motion to adjourn the meeting, John Fornof seconded, all were in favor.

The meeting was adjourned at 4:02 pm.

ATTEST:


Eric Van Dusen, Secretary