

City of Rochester
Professional Consultant Services Workforce Utilization Report

| PROJECT NAME: | | | | | | | | | | | | FOR WORK DONE FROM: ____/____/____ TO ____/____/____ | | | MINORITY GOAL | FEMALE GOAL |
|----------------------------------|-----------|---|---|------------|----------|---|------------|--------------|---|------------|------------|---|----------|--|---------------|-------------|
| CONSULTANT: | | | | | | | | | | | | AGREEMENT NUMBER: | | | 20.00% | 6.90% |
| TRADE | | EMPLOYEES WORKING ON PROJECT (NUMBER OF EMPLOYEES / HOURS WORKED) | | | | | | | | | MINORITY % | | FEMALE % | | | |
| | | TOTAL | | | MINORITY | | | NON-MINORITY | | | | | | | | |
| | | M | F | Non-Binary | M | F | Non-Binary | M | F | Non-Binary | | | | | | |
| Officials, Administrators | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |
| Professionals | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |
| Technicians | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |
| Sales Workers | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |
| Office, Clerical | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |
| Craft Workers | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |
| Laborers | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |
| Temporary, Apprentices | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |
| Other (Specify) | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |
| TOTAL WORKFORCE | Employees | | | | | | | | | | | | | | | |
| | Hours | | | | | | | | | | | | | | | |

| | | |
|---------------------------------|---------------|---------------|
| Prepared by (Signature): | Title: | Phone: |
| Printed Name: | Date: | Email: |

Consultants shall submit this form at least quarterly (i.e. every three (3) months after the start of the agreement), or as otherwise requested by MWBE Officer. Reports shall be submitted with each invoice if filed more frequently than once per quarter.