

CIVIL SERVICE COMMISSION
Minutes
August 22, 2024
2:00 P.M. @ City Hall, Room 102A

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair				X	
Tashanda Thomas-Brown, Commissioner	X				
Orlando Rivera, Commissioner	X				
Edward Stulginsky, Commissioner	X				
Zahira Jimenez, Commissioner				X	
Dr. Rose Nichols, Executive Secretary	X				
Time Meeting Began: 2:05 pm					

I. Approval of the meeting minutes on **July 29, 2024.**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera	X		X		
Edward Stulginsky		X	X		
Zahira Jimenez					

II. Commission Correspondence(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

III. Classification/Reclassification(s):

RFD/Administration Classify (1)	Head Account Clerk Br. 18 (\$52,618 - \$68,674) Competitive
RPL/ Central Classify (2)	Library Assistant/Part-Time Br. 145 (\$24.12 - \$27.57) Non-Competitive
RPL/Central Classify (1)	Library Assistant/Part-Time Br. 145 (\$24.12 - \$27.57) Non-Competitive
RPL/Central Classify (1)	Early Learning Specialist Br. 14 (\$46,320 - \$59,495) Competitive
RPL/Central Classify (1)	Security Guard Br. 59 (\$19.11 - \$23.90) Non-Competitive
RPL/Central Classify (1)	Clerk III/Typing/Part-Time Br. 75 (\$19.94 - \$22.74) Non-Competitive

NBD/Business & Housing Development Classify (1)	Senior Community Housing Planner Br. 24 (\$69,673 - \$91,867) Competitive
NBD/Business & Housing Development Classify (1)	Senior Real Estate Specialist Br. 24 (\$69,673 - \$91,867) Competitive
NBD/Neighborhood Preservation Classify (1)	Manager of Special Projects/Temporary (8/19/24 – 8/18/25) Br. 29 (\$85,769 - \$113,087) Competitive
RPD/Administration Classify (1)	Senior Human Resource Associate Br. 14 (\$46,320 - \$59,495) Competitive
RPD/Administration Classify (1)	Senior Payroll Associate Br. 18 (\$52,618 - \$68,674) Competitive
RHA/Human Resources Classify (1)	Assistant Director of Human Resources (\$70,000 - \$95,000) Competitive
RHA/Human Resources Classify (5)	Senior Maintenance Laborer (\$37,440 - \$50,500) CPLA

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

IV. Adoption of Job Specification(s):

- Assistant Director of Human Resources (Rochester Housing Authority)
- Examination Proctor PT
- Senior Human Resource Associate/Bilingual
- Senior Maintenance Laborer (Rochester Housing Authority)

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera	X		X		
Edward Stulginsky		X	X		
Zahira Jimenez					

V. Establishment of Civil Service Eligible List(s):

- Battalion Chief, 24EP79490

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

- Close-out of examination process:

- Field Auditor, 22EOC68841

- Senior Economic Development Specialist, 23EOC86286

- Senior Economic Development Specialist, 23EP75254

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

VI. Request for Extension of Civil Service Eligible Lists(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

VII. Request for Extension of Temporary Position(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

VIII. Transfer(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

IX. Reinstatement Request(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

X. Misc.:					
• Resolution to Amend Municipal Civil Service Rules at the Commencement of the HELP program.					
Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera	X		X		
Edward Stulginsky		X	X		
Zahira Jimenez					

XI. Executive Session: 2:10 pm

Time Began for Executive Session:					
Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair				X	
Tashanda Thomas-Brown, Commissioner	X				
Orlando Rivera, Commissioner	X				
Edward Stulginsky, Commissioner	X				
Zahira Jimenez				X	
Dr. Rose Nichols, Executive Secretary	X				

The Commission will hear, discuss, and render final decisions regarding the following:
Emergency Communication Department: 911 Dispatcher I Appeals

• M.S. – Uphold					
Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

• J.H. – Uphold					
Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

• N.J. – Uphold w/ encouragement					
Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

- J.S. – Uphold

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		x		
Zahira Jimenez					

- Rochester Police Department is recommending disqualifications of prospective Police Officer candidates

- S.D.
- Z.H.
- J.H.
- R.H
- Z.L
- T.M
- D.M.
- T.M.
- M.P.
- J.P.
- A.R.
- M.S.
- J.S.
- M.S.
- T.J.S.
- T.M.S.
- R.W.
- T.J.S.II
- C.T
- H.W
- M.W
- M.Y

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

Time Ended for Executive Session: 3:15

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

Time Meeting Ended: 3:15					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					
THE END					