

CIVIL SERVICE COMMISSION
Minutes
October 24, 2024
2:00 P.M. @ City Hall, Room 102A

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair	X				
Tashanda Thomas-Brown, Commissioner				X	
Orlando Rivera, Commissioner	X				
Edward Stulginsky, Commissioner	X				
Zahira Jimenez, Commissioner		X			
Dr. Rose Nichols, Executive Secretary	X				
Time Meeting Began: 2:03 PM					

I. Approval of the Minutes of the meeting on **September 26, 2024.**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown					
Orlando Rivera	X		X		
Edward Stulginsky		X	X		
Zahira Jimenez					

II. Commission Correspondence(s): **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

III. Classification/Reclassification(s):

Human Resource Management Classify (1)	Human Resource Consultant II/Bilingual Br. 21 (\$58,335 - \$77,445) Competitive
Library Classify (1)	Librarian I Br. 18 (\$52,618 - \$68,674) Competitive
Neighborhood and Business Development (5)	Plumbing Inspector/On-Call/Temporary Br. 21 (\$58,335 - \$77,445) Competitive
Police Department Classify (1)	Data Analyst Br. 26 (\$75,865 – \$100,033) Competitive
Police Department Classify (2)	Data Analyst Br. 26 (\$75,865 – \$100,033) Competitive
Rochester Housing Authority Classify (8)	Clerk III (\$30,012 - \$42,000) Competitive

Rochester Housing Authority Classify (2)	Clerk III/Bilingual (\$30,012 - \$42,000) Competitive
Rochester Housing Authority Classify (7)	Clerk II (\$32,000 - \$44,000) Competitive
Rochester Housing Authority Classify (7)	Clerk II/Bilingual (\$32,000 - \$44,000) Competitive
Rochester Housing Authority Classify (1)	Public Safety Aide (\$52,000 - \$72,800) Non-Competitive

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown					
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

IV. Adoption of Job Specification(s): ZHAIRE LATE 2:08

- Animal Control Officer
- Community Relations & Engagement Associate
- Deputy Director of Community Libraries
- NSC Director
- Police Stenographer

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown					
Orlando Rivera		X	X		
Edward Stulginsky					
Zahira Jimenez	X		X		

V. Establishment of Civil Service Eligible List(s):

- Assistant to the NSC Administrator, 24EOC85372
- Assistant to the NSC Administrator, 24EP71914
- Benefits Manager, 24EOC86817
- Circulation Supervisor, 24EOC86846
- Summer Public Safety Intern - RFD, 24ELOC2402

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown					
Orlando Rivera			X		
Edward Stulginsky	X		X		
Zahira Jimenez		X	X		

- Close-out of examination process: **NONE**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					

Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

VI. Request for Extension of Civil Service Eligible Lists(s): NONE

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

VII. Request for Extension of Temporary Position(s): NONE

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

VIII. Transfer(s): NONE

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

IX. Reinstatement Request(s): NONE

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

X. Misc.: NONE

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

XI. Executive Session: NONE

Time Began:

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair					
Tashanda Thomas-Brown, Commissioner					
Orlando Rivera, Commissioner					
Edward Stulginsky, Commissioner					
Zahira Jimenez					
Dr. Rose Nichols, Executive Secretary					
<ul style="list-style-type: none"> Reason for Executive Session 					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					
Time Ended:					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					
Time Meeting Ended: 2:12 pm					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown					
Orlando Rivera	X		X		
Edward Stulginsky		X	X		
Zahira Jimenez			X		
THE END					