



January 7, 2025

NBD 01

TO THE COUNCIL

Ladies and Gentlemen:

Re: Sale of Real Estate

Council Priority: Rebuilding and Strengthening  
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:  
Strong Neighborhoods

Transmitted herewith for your approval is legislation approving the sale of two residential structures and one vacant lot being sold to the adjoining owner to cure a title issue. City records have been checked to ensure that the purchasers (except those buying unbuildable vacant lots) do not own other properties with code violations or delinquent taxes, and have not been in contempt of court or fined as a result of an appearance ticket during the past five years.

The first property, listed on Attachment A under the heading, I. Negotiated Sale – Improved Property, is 27 New York Street. It will be sold to Sheila Marie Williams of 4 Dove Tail Lane, Fairport, New York. The purchaser will rehabilitate the property and obtain a Certificate of Occupancy within one year.

The second property, listed on Attachment A under the heading, II. Sealed Bid Sale – Improved Property, is 411 Seneca Parkway. It will be sold to Lenmar, Inc. (Leonard Gingello, Owner) of 2080 Nine Mile Point Road, Penfield, New York. The purchaser will rehabilitate the property and obtain a Certificate of Occupancy within one year.

The final property, listed on Attachment A under the heading, III. Negotiated Sale– Vacant Land, is 63 Karnes Street. It will be sold the adjoining owner, Chadmar Rouse, of 32 Raeburn Avenue, Rochester, New York to cure a title issue caused by an encroachment of the driveway of the adjacent two family-structure onto the City-owned parcel. All applicable maps are included in Attachment B.

The first year projected tax revenue for these properties, assuming full taxation, current assessed valuations and current tax rates, is estimated to be \$8,962.

All City taxes and other charges, except water charges against properties being sold by the City, will be canceled on the first day of the month following adoption of the ordinance because either the City has agreed to convey the property free of City tax liens and other charges, or these charges have been included in the purchase price.

Respectfully submitted,

Malik D. Evans  
Mayor



I. Negotiated Sale - Improved Property									
Address	SBL#	Lot Size	Use	Price	Purchaser	Address	Tax Impact	Zoning/ Legal/ Planning/ CV	
27 New York St	120.43-1-21	33 x 105	1 Family	\$ 13,500	Sheila Marie Williams	Fairport, NY 14450	\$ 648	R-2	
						Subtotal	\$ 648		
I. Sealed Bid Sale - Improved Property									
Address	SBL#	Lot Size	Use	Price	Purchaser	Address	Tax Impact	Zoning/ Legal/ Planning/ CV	
411 Seneca Pkwy	090.58-3-4	60 x 140	2 Family	\$ 195,600	Lenmar, Inc.*	Penfield, NY 14526	\$ 7,914	R-1	
						Subtotal	\$ 7,914		
*Leonard Gingello, Owner									
II. Negotiated Sale - Vacant Land									
Address	SBL#	Lot Size	Sq.Ft.	Price	Purchaser	Address	Tax Impact		
63 Karnes St	105.49-3-61	40 x 128	5,254	\$ 450	Chadmar Rouse	Rochester, NY 14619	\$ 400	R-1	
						Subtotal	\$ 400		
Total Tax Impact							\$ 8,962		



# 411 Seneca Pkwy



August 27, 2024

This map is intended for general reference only.  
The City of Rochester makes no representation  
as to the accuracy or fitness of the data presented.

## City of Rochester, NY



City of Rochester, NY  
Malik D. Evans, Mayor

# 63 Karnes St



November 26, 2024

This map is intended for general reference only.  
The City of Rochester makes no representation  
as to the accuracy or fitness of the data presented.



City of Rochester, NY  
Malik D. Evans, Mayor

## City of Rochester, NY

INTRODUCTORY NO.

Ordinance No.

**Authorizing the sale of real estate**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the negotiated sale of the following residential parcel to Sheila Marie Williams for the price listed:

<b>Address</b>	<b>SBL#</b>	<b>Lot Size</b>	<b>Purchase Price</b>
27 New York St.	120.43-1-21	33 x 105	\$13,500

Section 2. The Council hereby approves the sale of the following improved property by sealed bid to Lenmar, Inc. for the price listed:

<b>Address</b>	<b>SBL#</b>	<b>Lot Size</b>	<b>Purchase Price</b>
411 Seneca Parkway	090.58-3-4	60 x 140	\$195,600

Section 3. The Council hereby approves the negotiated sale of the following vacant parcel to the owner of an adjoining parcel for the price listed:

<b>Address</b>	<b>SBL#</b>	<b>Lot Size</b>	<b>Purchase Price</b>
63 Karnes St	105.49-3-61	40 x 128	\$450

Section 4. City taxes and other City charges, except water charges, against said properties are hereby canceled up to the first day of the month following the date of adoption of this ordinance for the reason that the City has agreed to convey said properties free of City tax liens and other charges or because these charges have been included in the purchase price.

Section 5. This ordinance shall take effect immediately.



# City of Rochester

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
[www.cityofrochester.gov](http://www.cityofrochester.gov)

## Neighborhoods, Jobs & Housing Introductory No.

Malik D. Evans  
Mayor

2

January 7, 2025

NBD 02

TO THE COUNCIL

Ladies and Gentlemen:

Re: Budget Amendment and Agreement – Rochester  
Housing Stability Fund Corporation

Council Priority: Rebuilding and Strengthening  
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the administration of the Rochester Housing Stability Fund Corporation and affiliated agreements. The legislation will:

- 1) Authorize and establish a Shared Services Agreement between the Rochester Housing Stability Fund Corporation (Lia Anselm, 30 Church Street, Rochester, NY), an entity formed and approved by New York State, and the City of Rochester; and authorize maximum total compensation of \$194,837.74 to be funded as follows:
  - a. \$55,680 from the 2024-25 Budget of Neighborhood and Business Development
  - b. \$15,000 from the 2024-25 Budget of the Mayor's Office
  - c. \$124,157.74 from the grant funds previously appropriated to the Urban Development Action Grants Development Special Revenue Fund via Ordinance No. 2021-8
- 2) Amend the 2024-25 Budget of the Department of Neighborhood and Business Development by a total of \$55,700, appropriating \$55,680 of funds from the General Fund fund balance restricted by Enterprise Community Partners from Anti Displacement Learning Network (ADLN) funds for the establishment of a Housing Trust Fund (HTF). These funds were initially committed to fund balance via Ord. No. 2021-397 but later changed to restricted via Ordinance No. 2022-41.
- 3) Authorize the Mayor to execute such agreements and other documents as may be necessary to effectuate the agreements authorized herein.

In 2022, City Council approved the establishment of a Housing Trust Fund (HTF), with a small pot of funds from the NYS Attorney General's Office and Enterprise Community Partners, Inc. (Enterprise) through the Anti Displacement Learning Network, a statewide peer learning initiative. The planning team focused on an HTF as an innovative and flexible vehicle dedicated to promoting engagement as well as to fill gaps in housing opportunities and stability for people at risk of displacement. This also fulfills a recommendation from the City's Comprehensive Plan, **Rochester 2034**, in Section HSG-5g: "Explore the feasibility and value of a housing trust fund to raise additional resources to help invest in housing and community development goals". Rochester's HTF, known as the Rochester Housing Stability Fund Corporation (RHSF), launched in July 2024. A list of the current Board of Directors is included with this transmittal as Exhibit A.

While the infrastructure of the RHSF as a non-profit public authority has been in process, several programs have been awarded grants to further the mission of the entity, funded by Enterprise as well as City American Rescue Plan Act (ARPA) dollars. These include Property Improvement and



Housing Stabilization awards to local non-profit agencies to directly address and mitigate the displacement of low-income households.

Respectfully submitted,



Malik D. Evans  
Mayor



**Budget Amendment and Agreements – Rochester Housing Stability Fund Corp**

**Attachment A**

**Rochester Housing Stability Fund Board of Directors**

**December 2024**

- a. Aishia Wall, Nonaffiliated community representative (**Treasurer**)
- b. Carol Wheeler, Manager of Housing, COR (ex officio)
- c. Cindy O'Grady, Evans Bank
- d. Durrell Wyche, Nonaffiliated community representative (**Secretary**)
- e. Isidore Morale, Zoning, COR
- f. Karina Hernandez, M&T Bank
- g. Laura Hammond, Providence Housing
- h. Latasha McGill, Housing, COR
- i. Madelaine Britt, Office of Financial Empowerment, COR
- j. Nick Wilbur, South East Area Coalition (**Board Chair**)
- k. Melissa Berrien, Rochester Housing Authority (**Board Vice Chair**)
- l. Tim Guillemette, Greater Rochester Habitat for Humanity
- m. Wendy Dettmer, Villa of Hope

Executive Director: Lia Anselm, NBD

Legal Services: Joseph Laure, Law

The **Rochester Housing Stability Fund (RHSF)** is a Housing Trust Fund designed to create inclusive opportunities for residents, stakeholders, and the Rochester community. The RHSF will work to improve housing stability by preventing displacement, promoting racial and economic equity, and supporting residents' abilities to achieve their own housing goals.

2**Authorizing a shared services and grant agreements and amending the 2024-25 Budget for the Rochester Housing Stability Fund Corporation**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a shared services agreement with the Rochester Housing Stability Fund Corporation (RHSFC) to provide staff assistance, office space, supplies, financial services, administrative support and other types of assistance to the RHSFC.

Section 2. The Mayor is hereby authorized to enter into a grant agreement with RHSFC to fill gaps in housing opportunities and to provide stability for people at risk of displacement. The maximum compensation for the agreement shall be \$194,837.74, which shall be funded in the amounts of \$55,680 from the 2024-25 Budget of Neighborhood and Business Development (NBD), \$15,000 from the 2024-25 Budget of the Mayor's Office and \$124,157.74 from the Anti-Displacement Learning Network grant funds authorized in Ordinance No. 2021-8.

Section 3. The agreements authorized herein shall contain such other terms and conditions as the Mayor deems appropriate. The Mayor is hereby authorized to execute such other agreements and documents as may be necessary to effectuate the agreements.

Section 4. Ordinance No. 2024-200, the 2024-25 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of NBD by \$55,700, which amount is hereby appropriated in the amount of \$55,680 from a portion of the \$450,000 in Enterprise Community Partners, Inc. Anti-Displacement Learning Network grant funds that were committed and then restricted for a Housing Trust Fund in Ordinance No. 2021-397 and Ordinance No. 2022-41, respectively.

Section 5. This ordinance shall take effect immediately.



**City of Rochester**

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

**Malik D. Evans**  
Mayor

**Neighborhoods, Jobs & Housing  
Introductory No.**

3

January 7, 2025

NBD 03

TO THE COUNCIL

Ladies and Gentlemen:

Re: License Agreement for Community Garden –  
South Wedge Planning Committee

Council Priority: Rebuilding and Strengthening  
Neighborhood Housing

Comprehensive Plan 2034 Initiative Area: Reinforcing  
Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing a license agreement between the City and South Wedge Planning Committee, (Jennifer Posey, Executive Director, 224 Mt. Hope Avenue, Rochester, NY) for the use of premises located at 122 Hamilton Street. The license agreement has a term of five years, and there is no fee.

South Wedge Planning Committee has maintained this site since 2012 and was approved for their original five year agreement in 2020 via Ordinance No. 2020-64. The organization has demonstrated a sustainable gardening operation that is supported by the immediate neighborhood. The garden has been maintained at a high standard and has had no complaints. There are currently four organizations who have five-year garden permits. A map of the parcel is included in Attachment A.

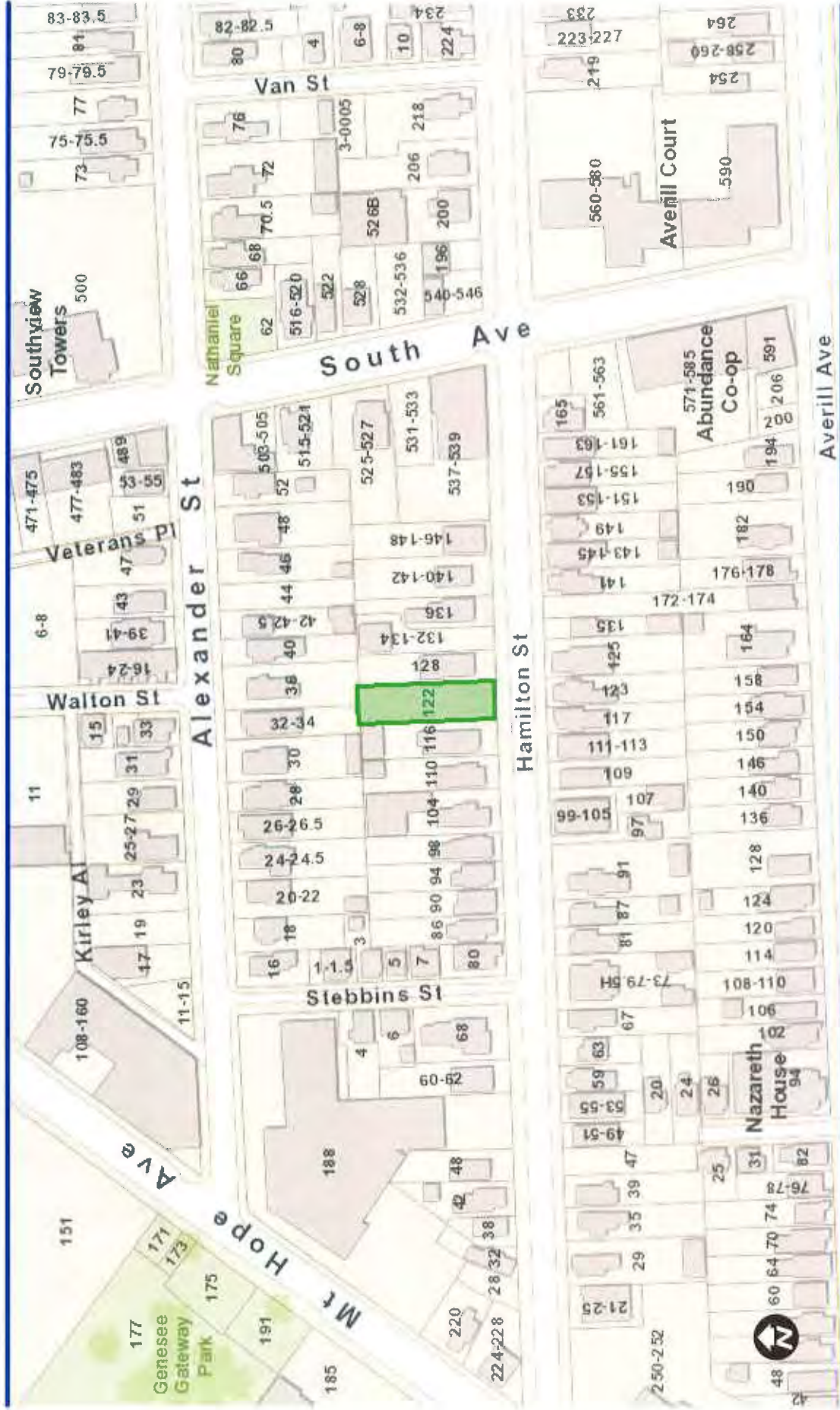
The City retains the right to terminate all or part of the license with 90 days written notice.

Respectfully submitted,

Malik D. Evans  
Mayor



# 122 Hamilton St



November 25, 2024

This map is intended for general reference only.  
The City of Rochester makes no representation  
as to the accuracy or fitness of the data presented.



City of Rochester, NY  
Malik D. Evans, Mayor

## City of Rochester, NY

## INTRODUCTORY NO.

3

Ordinance No.

**Authorizing a license agreement with South Wedge Planning Committee for the use of City property as a community garden**

WHEREAS, the City of Rochester has received a proposal from the South Wedge Planning Committee for the continued use of a City-owned parcel of land located at 122 Hamilton Street as a community garden for a term of five years;

WHEREAS, the South Wedge Planning Committee has maintained this site since approximately 2012 during which the garden has been operated and maintained at high standards;

WHEREAS, consistent with Section 21-23 of the Municipal Code, the Council is following additional procedures due to the lengthier tenure of the proposed use; and

WHEREAS, the term of the use is reasonable and necessary in light of its intended purpose and the public will benefit throughout the term of the use.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a license agreement with the South Wedge Planning Committee, Inc. for the said committee to maintain a community garden at the City-owned property at 122 Hamilton Street.

Section 2. The license agreement shall have a term of five years, provided that the City shall retain the right to terminate all or part of the license upon 90 days' written notice.

Section 3. The license agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



**Neighborhoods, Jobs & Housing  
Introductory No.**

4

January 7, 2025

NBD 23

TO THE COUNCIL

Ladies and Gentlemen:

Re: Neighborhood and Business Development  
Organizational Changes

Comprehensive Plan 2034 Initiative Area:  
Fostering Prosperity and Opportunity

Transmitted herewith for your approval is legislation amending the City Charter and Municipal Code to reflect the realignment of the zoning, building code, permitting and compliance functions of the Department of Neighborhood and Business Development (NBD). The realignment will streamline NBD's operations to better serve its customers by placing the NBD divisions into the same bureaus. This includes Zoning and Plan Review, which together, issue building permits, and Code Enforcement and Contract Services, which together, form a compliance bureau. The amendments will:

1. Create the Bureau of Zoning and Permitting, to include the Division of Zoning, Division of Plan Review, the Building Permit Office, and related administrative support.
2. Replace the Bureau of Buildings and Zoning with the Bureau of Buildings and Compliance to include the Division of Code Enforcement, Division of Contract Services and related administrative support.
3. Incorporate the titles and functions of the two Bureaus into all sections of the Charter and Municipal Code that refer to the prior names and functions of the Bureau of Buildings and Zoning, to the enforcement of the Building, Property Conservation, Plumbing and Fire Prevention codes, or to the management of Contract Services.
4. Replace and designate proper titles for the director of each bureau. This includes replacing Manager of Zoning with "Director of Zoning and Permitting," and the Director of Buildings and Zoning with "Director of Buildings and Compliance" in all applicable Charter and Code sections. The Director of each Bureau listed above will be responsible for the leadership of their Bureau and of the Divisions incorporated into that Bureau.

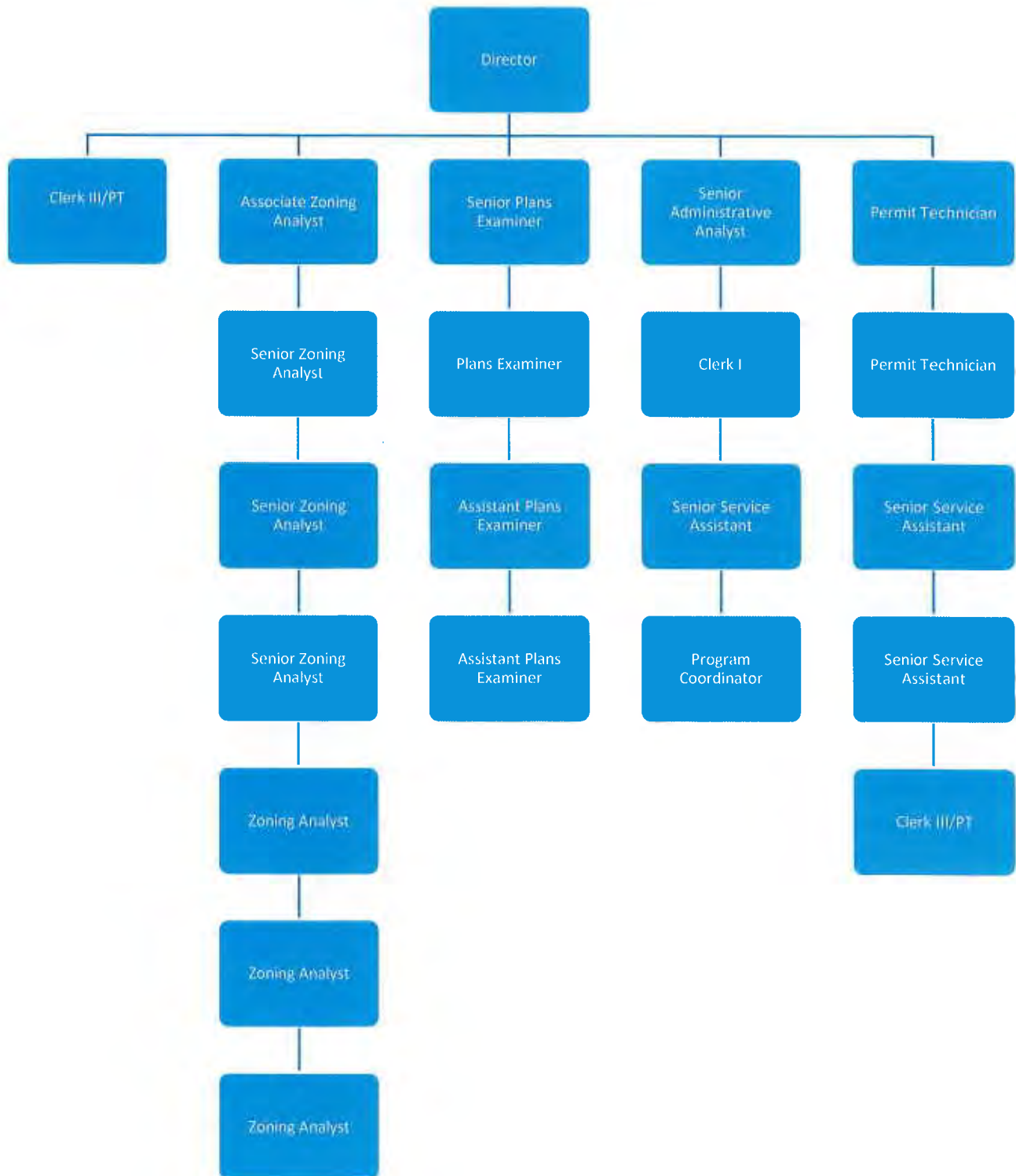
These organizational changes will be reflected in the proposed 2025-26 Budget of the Department of Neighborhood and Business Development.

Respectfully submitted,

Malik D. Evans  
Mayor



# Bureau of Zoning and Permitting Organizational Chart



## Bureau of Buildings and Compliance





## INTRODUCTORY NO.

4

Local Law No.

**Local Law amending the City Charter with respect to the organization of the zoning, permitting and compliance functions within the Department of Neighborhood and Business Development**

BE IT ENACTED, by the Council of the City of Rochester as follows:

Section 1. Chapter 755 of the Laws of 1907, entitled "An Act Constituting the Charter of the City of Rochester", as amended, is hereby further amended by modifying the following provisions of Article X, Department of Neighborhood and Business Development, to read as follows:

**§ 10-1 Department of Neighborhood and Business Development.**

- D. There shall be in the Department of Neighborhood and Business Development a Bureau of Business and Housing Development, a ~~Division of Planning~~ Bureau of Zoning and Permitting, a Bureau of Neighborhood Preservation, a Bureau of Buildings and Zoning Compliance, and such other operating units as deemed necessary by the Commissioner and the Mayor for effective and efficient operation of the Department.

**§ 10-4. ~~Division of Planning. (Reserved)~~ Bureau of Zoning and Permitting.**

- A. There shall be a Bureau of Zoning and Permitting, the head or which shall be the Director of Zoning and Permitting. The Bureau shall include a Division of Zoning, a Division of Plan Review, a Building Permit Office and related administrative support, which shall provide the services necessary to review applications for zoning and building permits in accordance with the zoning, building and other applicable codes.
- B. The Bureau of Zoning and Permitting shall be responsible for the administration of the Zoning Code. The Bureau shall provide staff services to the Zoning Board of Appeals, the Planning Commission, the Preservation Board, the Rochester Environmental Commission, the Project Review Committee and such other boards as may be established. The Director of Zoning and Permitting shall have all powers necessary to the administration of the Zoning Code and shall, consistent with the expressed standards, purposes and intent of the Zoning Code, promulgate, adopt and issue such procedural rules, regulations and forms as are necessary and shall from time to time recommend revisions and modifications to the Zoning Code. In addition, the Director of Zoning and Permitting may, upon written request, for good cause shown and without any notice or hearing, extend any time limit imposed on an applicant or permittee by the Zoning Code of the City of Rochester or, unless the resolution shall expressly provide otherwise, by any resolution of any body acting pursuant to said ordinance for a period not to exceed the length of the original period.
- C. The Bureau of Zoning and Permitting shall assist the Planning Commission by conducting studies, performing reviews and making recommendations on matters before the Commission and shall provide such other general

assistance as the Planning Commission may require in the discharge of its duties.

- D. The Director of Zoning and Permitting shall have authority to permit minor adjustments or modifications to final plans for planned developments and cluster developments and the Director shall have the authority to issue administrative adjustments subject to the procedures, standards and limitations of the Zoning Code.
- E. The Director of Zoning and Permitting shall have the authority to review and approve, approve with conditions or deny applications for site plan review, subject to the right of referral of such decision to the City Planning Commission.
- F. The Director of Zoning and Permitting shall have the authority to issue certificates of nonconformity, subject to the right of appeal of such decision to the Zoning Board of Appeals.
- G. The Director of Zoning and Permitting shall have the authority to issue certificates of appropriateness for applications that conform to the preservation guidelines adopted by the Preservation Board.
- H. The Bureau of Zoning and Permitting shall be responsible for reviewing plans and issuing permits pursuant to the Building Code for new construction, alterations and demolitions.

#### **§ 10-6. Bureau of Buildings and Zoning Compliance.**

- A. There shall be a Bureau of Buildings and Zoning Compliance, the head of which shall be the Director of Buildings and Zoning Compliance. The Bureau shall include a Division of Code Enforcement, a Division of Contract Services, and related administrative support. The Director shall issue certificates of occupancy and certificates of compliance for new and existing structures and property.
- B. The Bureau shall enforce or cause to be enforced all laws and ordinances, as well as the terms of all permits, certificates and other authorizations, relating to new construction and alterations and the maintenance, construction, use and occupancy of buildings, structures and property, as directed by the Commissioner or the Mayor or by law or ordinance.
- C. The Bureau, together with the Commissioner of Environmental Services, shall enforce or cause to be enforced the Refuse and Sanitation Codes, the Anti-Litter Ordinance, and the Streets Code.
- D. The Bureau shall conduct inspections for new construction and alterations for conformance with plans and shall perform property maintenance inspections of existing buildings and property.
- E. The Director of Buildings and Zoning Compliance shall have all powers necessary to administer the issuance of certificates of occupancy, certificates of compliance and any and all enforcement associated with the laws and ordinances enforced by the Bureau and shall, consistent with the expressed standards and purposes and intent of the applicable codes, promulgate, adopt

and issue procedural rules and forms as are necessary and shall from time to time recommend revisions and modifications to the Building Code, Property Conservation Code, Plumbing Code, Electrical Code, and the Elevator Code.

- F. The Director of Buildings and Zoning Compliance shall provide for the demolition of structures when necessary, so that such structures are no longer threats to the health, welfare and safety of the residents of the City.
- ~~G. The Bureau of Buildings and Zoning shall be responsible for the administration of the Zoning Code. The Bureau shall provide staff services to the Zoning Board of Appeals, the Planning Commission, the Preservation Board, the Rochester Environmental Commission, the Project Review Committee and such other boards as may be established. The Director of Buildings and Zoning shall have all powers necessary to the administration of the Zoning Code and shall, consistent with the expressed standards, purposes and intent of the Zoning Code, promulgate, adopt and issue such procedural rules, regulations and forms as are necessary and shall from time to time recommend revisions and modifications to the Zoning Code. In addition, the Director of Buildings and Zoning may, upon written request, for good cause shown and without any notice or hearing, extend any time limit imposed on an applicant or permittee by the Zoning Code of the City of Rochester or, unless the resolution shall expressly provide otherwise, by any resolution of any body acting pursuant to said ordinance for a period not to exceed the length of the original period. The Director may delegate the responsibilities necessary to the administration of the Zoning Code, including those responsibilities set forth in this subsection and in Subsections H, I, J, K, L, and M and in exercising responsibilities assigned to the Director under any provision of the Municipal Code that entails making any evaluation, determination, certification, notification, or certification regarding compliance with or violation of the Zoning Code, to the Manager of Zoning, or said responsibilities may be assigned to the Manager of Zoning in the Zoning Code.~~
- ~~H. The Bureau of Buildings and Zoning shall assist the Planning Commission by conducting studies, performing reviews and making recommendations on matters before the Commission and shall provide such other general assistance as the Planning Commission may require in the discharge of its duties.~~
- ~~I. The Director of Buildings and Zoning shall have authority to permit minor adjustments or modifications to final plans for planned developments and cluster developments, and subject to the procedures, standards and limitations of the Zoning Code, the Director shall have the authority to issue administrative adjustments for variation of not more than 10% of any numerical standard set forth in the Zoning Code, for five or fewer spaces for an alternative parking plan and for a minor parking area.~~
- ~~J. The Director of Buildings and Zoning shall have the authority to review and approve, approve with conditions or deny applications for site plan review, subject to the right of appeal of such decision to the City Planning Commission.~~

- ~~K. The Director of Buildings and Zoning shall have the authority to issue certificates of nonconformity, subject to the right of appeal of such decision to the Zoning Board of Appeals.~~
- ~~L. The Director of Buildings and Zoning shall have the authority to issue certificates of appropriateness for applications that conform to the preservation guidelines adopted by the Preservation Board.~~
- ~~M. The Bureau of Buildings and Zoning shall be responsible for reviewing plans and issuing permits pursuant to the Building Code for new construction, alterations and demolitions.~~

#### **§ 10-7. Inspections.**

The Commissioner of Neighborhood and Business Development shall have the power, either personally or through ~~a duly authorized member of his or her staff~~ the Bureau of Buildings and Compliance, to enter and inspect all buildings, structures and property within the City in order to ensure compliance with the various laws and ordinances enforced by the Department and to seek warrants where such are constitutionally required.

#### **§ 10-8. Issuance of appearance tickets.**

State-certified Code Enforcement Officers in the Bureau of Buildings and ~~Zoning Compliance~~ or the Neighborhood Service Centers may issue appearance tickets returnable in the Municipal Code Violations Bureau for violations of the Anti-Litter and Snow Ordinances, Streets Code, Refuse and Sanitation Codes, Property Conservation Code, Zoning Code, Fire Prevention Code, Building Code, Electrical Code, Elevator Code, and Plumbing Code and any other laws and ordinances enforced by the Department of Neighborhood and Business Development over which the Municipal Code Violations Bureau has jurisdiction, including violations of the New York State Uniform Fire Prevention and Building Code. Code Enforcement Inspectors in the Bureau of Buildings and ~~Zoning Compliance~~ or the Neighborhood Service Centers may issue appearance tickets returnable in the Municipal Code Violations Bureau for violations of the Anti-Litter and Snow Ordinances, Refuse and Sanitation Codes, and Property Conservation Code. Neighborhood Service Centers Administrators are further authorized to issue appearance tickets for violations of the Noise Code.

Section 2. Chapter 755 of the Laws of 1907, entitled "An Act Constituting the Charter of the City of Rochester", as amended, is hereby further amended by modifying the following provisions of Article XII, Commissions and Boards, to read as follows:

#### **§ 12-40. Preservation Board.**

There is hereby established the Rochester Preservation Board which shall consist of seven members appointed by the Mayor, subject to confirmation by City Council. Among the members of the Preservation Board, there shall be at least one licensed or certified real estate professional; at least one member of a recognized historical

association; at least two registered architects; at least two residents from two different preservation districts established pursuant to the Code of the City of Rochester and one resident at large, except that the failure to meet these requirements shall not affect the validity of any Board action. They shall all be residents of the City of Rochester. The Mayor may appoint, subject to confirmation by City Council, up to three additional residents of the City of Rochester as alternate members, each of whom may serve as a member of the Preservation Board when called upon to do so as a temporary replacement for a regular member who is unable to participate in any application or other matter.

- A. Jurisdiction and authority. In addition to the jurisdiction conferred on it by other provisions of the Charter, codes and ordinances of the City, the Preservation Board shall have the following jurisdiction and authority to be exercised in accordance with specific provisions established in the Municipal Code of the City of Rochester:
- (1) To initiate, hear, review and offer its recommendations on proposals for the designation of preservation districts.
  - (2) To initiate, hear, review and, subject to the similar authority of the Planning Commission, approve or disapprove proposals for the designation of landmarks and landmark sites.
  - (3) To review and finally decide applications for certificates of appropriateness.
  - (4) To review and offer recommendations on applications for variances and special permits which have been referred to it by the Director of Zoning and Permitting.
  - (5) To develop and adopt preservation guidelines.
  - (6) Upon reasonable, written request, to make its special knowledge and expertise available to any official, department, bureau, board, commission or agency of the City, county, state or federal governments to aid them in the performance of their respective duties relating to preservation and landmark matters.
- (7) In furtherance of the above jurisdiction and authority, and with the prior authorization of the Mayor, to employ such experts and other assistants as may be necessary or convenient to carry out its duties hereunder and to pay for their services and other necessary and proper expenses; provided, however, that such expenditures shall not exceed such funds as may be appropriated for such purposes from time to time by the City Council.

#### **§ 12-41. Board of Appeals.**

There is hereby established a Board of Appeals of seven members, appointed by the Mayor, subject to confirmation by City Council. Members of the Board of Appeals shall be residents of the City of Rochester and shall not be officers or employees of the City or any of its agencies or departments. At all times, there shall be at least one member residing in each City Council District, except that the failure to

meet this requirement shall not affect the validity of any Board action. Members of the Board of Appeals shall serve without compensation, but shall be entitled, to the extent of available funds appropriated therefor, to reimbursement for reasonable expenses necessarily incurred in the performance of their duties. The Mayor may appoint, subject to confirmation by City Council, up to three additional residents of the City of Rochester as alternate members, each of whom may serve as a member of the Board of the Appeals when called upon to do so as a temporary replacement for a regular member who is unable to participate in any application or other matter.

A. Jurisdiction and authority. In addition to the jurisdiction conferred on it by other provisions of the Charter, codes and ordinances of the City of Rochester, the Board of Appeals shall have the following jurisdiction and authority to be exercised in accordance with specific provisions established in the Municipal Code of the City of Rochester:

- (1) To hear and decide appeals from and review orders, decisions or determinations made by the Director of Zoning and Permitting, and to that end shall have the powers of the Director of Zoning and Permitting with respect to such order, decision or determination.
- (2) To grant or deny variances from the requirements of Chapter 120 of the Code of the City of Rochester.
- (3) To grant or deny area variances for extensions, structural alterations or enlargement of nonconforming uses.
- (4) To initiate changes and amendments to Chapter 120 of the Code of the City of Rochester.
- (5) Upon reasonable, written request, to make its special knowledge and expertise available to any official, department, bureau, board, commission or agency of the City, county, state or federal governments to aid them in the performance of their respective duties relating to zoning and its administration in the City.

In furtherance of the above jurisdiction and authority, to make such investigations, maps and reports, and recommendation in connection therewith, relating to zoning and its administration in the City of Rochester as seem desirable to it; provided, however, that the expenditures of the Board shall not exceed the amount appropriated therefor.

Section 3. Chapter 755 of the Laws of 1907, entitled "An Act Constituting the Charter of the City of Rochester", as amended, is hereby further amended by modifying Section 2-18 of the City Charter, Code of Ethics, in the portion of the list of City positions requiring the filing of a financial disclosure in subsection G(1) thereof, to read as follows:

~~Director of Buildings and Zoning~~  
Director of Zoning and Permitting  
~~Manager of Code Compliance~~  
Director of Buildings and Compliance  
 Manager of Planning  
~~Manager of Zoning~~

Section 4. This local law shall take effect upon filing in the Office of the Secretary of State as provided by Section 27 of the NYS Municipal Home Rule Law.

Strikeout indicates deleted text, new text is underlined



**City of Rochester**

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

**People, Parks & Public Works  
Introductory No.**

**Malik D. Evans**  
Mayor

5

January 7, 2025

DES 04

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Acceptance – Sustainable Cities Fund

Council Priority: Creating and Sustaining a Culture of Vibrancy

Comprehensive Plan 2034 Initiative Area: Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the implementation of Climate Action Plan (CAP) related strategies for the City of Rochester. This legislation will:

1. Authorize the Mayor to enter into a grant agreement with the Sustainable Cities Fund (SCF); and
2. Authorize the receipt and use of \$125,000 in anticipated grant funds from SCF to finance the Project.

In November 2024, the City was notified of an award of \$125,000 through the Sustainable Cities Fund, which is available to cities participating in the Bloomberg American Sustainable Cities (BASC) program. SCF is providing grants to BASC participants for projects that advance solutions to address climate change and advance racial wealth equity. The grant will fund the incremental cost to fully electrify homes, which will include increased levels of insulation, installation of heat pumps for space heating, cooling and water heating in homes that are being rehabilitated through the City's existing whole-house rehabilitation programs managed by the Neighborhood and Business Development Department Bureau of Housing. By investing in sustainable homes, the City of Rochester is facilitating the reduction of natural gas consumption and associated greenhouse gas emissions. This Project directly supports the Rochester CAP Energy Efficiency and Fuel Switching strategies and builds on existing efforts to electrify homes. No City matching funds are required for this grant program.

Once the grant agreement with SCF is in place, the City will begin to implement the Project. The Project is expected to be completed by June 2026.

Respectfully submitted,

Malik D. Evans  
Mayor





INTRODUCTORY NO.

5

Ordinance No.

**Authorizing a grant agreement to fund Climate Action Plan related strategies**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a grant agreement with the Sustainable Cities Fund, for the receipt and use of \$125,000 through the Bloomberg American Sustainable Cities (BASC) program.

Section 2. The agreement shall have such additional terms and conditions as the Mayor deems appropriate.

Section 3. The Council hereby authorizes the receipt and use of a \$125,000 in anticipated reimbursements from NVF through the BASC program agreement authorized in Section 1 herein, which amount is hereby appropriated to implement strategies related to the City's Climate Action Plan.

Section 4. This ordinance shall take effect immediately.



**City of Rochester**

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

**People, Parks & Public Works  
Introductory No.**

Malik D. Evans  
Mayor

6

January 7, 2025

DES 05

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Acceptance – New York State  
Energy Research and Development Authority  
Clean Energy Communities Program

Council Priority: Creating and Sustaining a  
Culture of Vibrancy

Comprehensive Plan 2034 Initiative Area:  
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the implementation of Climate Action Plan related strategies for the City of Rochester. This legislation will:

1. Authorize the Mayor to enter into a grant agreement with the New York State Energy Research and Development Authority (NYSERDA); and,
2. Authorize the receipt and use of \$300,000 in anticipated grant funds from NYSERDA to finance the Project.

In November 2024, the City was awarded \$300,000 through NYSERDA’s Clean Energy Communities Grant Program, which provides grants to local governments that demonstrate leadership by completing NYSERDA-identified high-impact actions. The grant will be used to fund LED residential street lights to convert existing less efficient luminaires. No City matching funds are required for this grant program.

By LED street light technology, the City of Rochester is facilitating the reduction of electricity usage and associated greenhouse gas emissions. This Project directly supports the City of Rochester Municipal Operations Climate Action Plan strategies to reduce energy consumption and builds on existing efforts towards upgrading the City’s street lighting system.

Once the grant agreement with NYSERDA is in place, the City will begin to implement the Project. The Project is expected to be completed by December 2025.

Respectfully submitted,

Malik D. Evans  
Mayor



INTRODUCTORY NO.

6

Ordinance No.

**Authorizing a grant agreement and funding for the New York State Energy Research and Development Authority Clean Energy Communities program**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Energy Research and Development Authority (NYSERDA) for the implementation of Climate Action Plan related strategies to implement LED residential street lights (Project).

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. The sum of \$300,000 in anticipated grant funds from the NYSERDA grant authorized in Section 1 herein is hereby appropriated to the Project.

Section 4. This ordinance shall take effect immediately.



7

January 7, 2025

DES 06

TO THE COUNCIL

Ladies and Gentlemen:

Re: North Clinton Avenue Milling and Resurfacing  
Project (Marietta Street to East Ridge Road)

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:  
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the North Clinton Avenue Milling and Resurfacing Project. This legislation will:

1. Appropriate \$230,000 in anticipated reimbursements from the New York State Department of Transportation (NYSDOT) to finance a portion of the engineering design and construction administration services for the Project; and,
2. Authorize an amendatory professional services agreement with CPL Architects, Engineers, Landscape Architect, D.P.C. dba CPL (Todd M. Liebert, C.E.O., 255 Woodcliff Drive, Suite 200, Fairport, NY) to provide additional engineering design and construction administration services for the Project. The original agreement for \$450,000 was authorized in Ordinance No. 2023-310. This amendment will increase the compensation by \$230,000 to a maximum total of \$680,000. The cost of the amendatory agreement will be funded with \$230,000 in New York State funds appropriated herein.

The Project includes, but is not limited to, milling and resurfacing of the pavement, spot curb and sidewalk replacement, curb ramp upgrades, street lighting upgrades, new pavement markings, signing upgrades, adjustment and/or repair of manholes, catch basins, and water valve castings, and other various improvements as funding allows. The addition of bicycle facilities, curb bump-outs, and other elements of the Complete Streets Policy will be evaluated during preliminary design. These improvements will improve the surface drainage and riding quality of the roadway, improve accessibility, and expand the useful life of the pavement structure.

The amendatory agreement will provide additional design services related to additional safety related improvements. The Project recently received Safe Streets and Roads for All (SS4A) grant funds issued directly to the City by the Federal Highway Administration (FHWA). For that reason, in accordance with the Code of Federal Regulations and FHWA policy, no MWBE or DBE goals can be applied towards any phase of the project (i.e. design, construction and resident project representation). This determination was made by the Law Department after consultation with FHWA.

Construction is anticipated to begin in spring 2026. This amendatory agreement will result in the creation and/or retention of the equivalent of 2.5 full-time jobs.



The term of the agreement shall remain three months after completion of the two-year guarantee inspection of the Project.

Respectfully submitted,

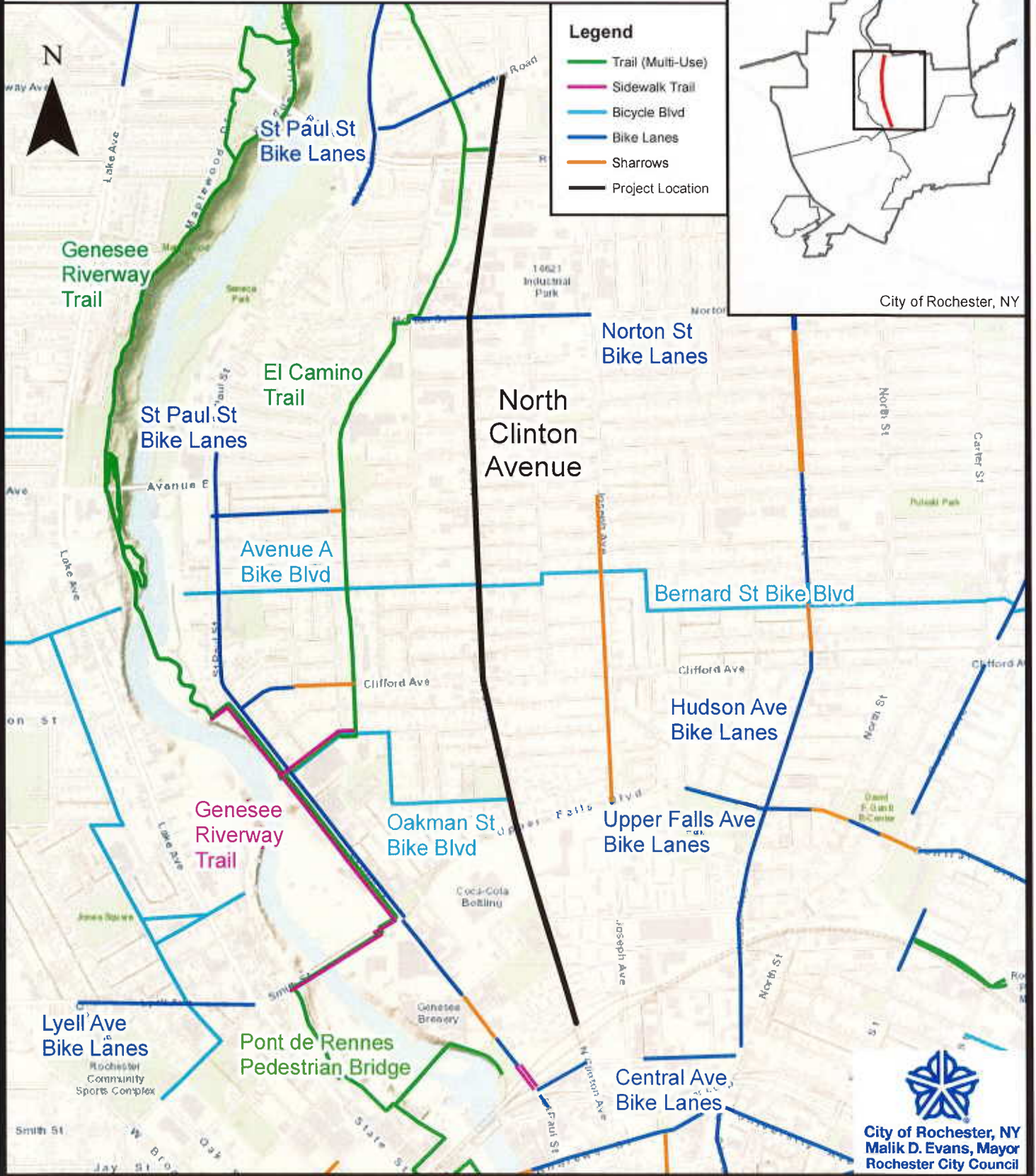


Malik D. Evans  
Mayor

# 2025 Milling and Resurfacing

North Clinton Avenue - Marietta St to E Ridge Rd

DES 06



City of Rochester, NY



City of Rochester, NY  
Malik D. Evans, Mayor  
Rochester City Council

INTRODUCTORY NO.

7

Ordinance No.

**Authorizing an appropriation and an amendatory professional services agreement related to the North Clinton Avenue Milling and Resurfacing Project (Marietta Street to East Ridge Road)**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby appropriates \$230,000 in anticipated reimbursements from the New York State Department of Transportation (NYSDOT) to fund a portion of the engineering design and construction administration services for the North Clinton Avenue Milling and Resurfacing project (Project).

Section 2. The Mayor is hereby authorized to enter into an amendatory agreement with CPL Architects, Engineers, and Landscape Architect, D.P.C. to provide additional engineering design and construction administration services for the Project. This amendatory agreement shall amend the existing agreement authorized by Ordinance No. 2023-310 to increase the maximum compensation by \$230,000 to a new total of \$680,000. The cost of the amendatory agreement shall be funded by the anticipated reimbursements appropriated in Section 1 herein.

Section 3. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



**City of Rochester**

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

**People, Parks & Public Works  
Introductory No.**

**Malik D. Evans**  
Mayor

8, 9, 10

January 7, 2025

DES 07

TO THE COUNCIL

Ladies and Gentlemen:

Re: City Hall Sidewalk, Stair and Areaway Replacement  
and Repair

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:  
Sustaining Green and Active Systems

Transmitted herewith for your approval is legislation related to the City Hall Sidewalk, Stair and Areaway Replacement and Repair Project. This legislation will:

1. Authorize the issuance of bonds totaling \$1,887,000 and the appropriation of the proceeds thereof to partially finance the street and building portion of the construction and resident project representation (RPR) services for the Project; and,
2. Authorize the issuance of bonds to be funded by the Local Works Fund totaling \$401,000 and the appropriation of the proceeds thereof to partially finance the sidewalk portion of the construction and resident project representation (RPR) services for the Project; and,
3. Establish \$550,000 as maximum compensation for a professional services agreement with Vanguard Engineering, P.C. (Joseph Carl Ardieta, C.E.O., 133 South Fitzhugh Street, Rochester, New York) for RPR services for the Project. The cost of the agreement will be funded from the sources outlined in the chart on the following page.

The Project includes, but is not limited to, sidewalk and curb replacement, upgrade of sidewalk curb ramps, stair replacement, rehabilitation or closure of existing areaways, new street lighting, streetscape improvements, milling and resurfacing of the pavement, replacement of traffic pavement markings, and adjustment and repair of manholes, catch basins, and water valve castings. These improvements will enhance the surface drainage and riding quality of the roadway, improve accessibility for all users and expand the useful life of the pavement structure.

The Project was designed by Greenman-Pederson, Inc. and Popli Design Group.

Vanguard Engineering PC was selected for RPR services through a request for proposal process, which is described in the attached summary.

Bids for construction were received on November 19, 2024. The apparent low bid of \$2,136,000 was submitted by Nardozzi Paving & Construction LLC (James J.A. Nardozzi, President, 124 N. Genesee St, Geneva, New York).





The Project will be funded as follows:

Source of Funds	Design and Material Testing	Construction	Street Lighting	RPR	Contingency	Total
Bonds authorized herein	\$0	\$1,388,039.85	\$72,200	\$337,850	\$88,910.15	\$1,887,000
Local Works bonds authorized herein	0	236,665.80	0	156,750	7,584.20	401,000
Pure Waters reimbursement authorized Ordinance No. 2023-44	0	79,771.39	0	0	4,000	83,771.39
2010-11 Cash Capital	572.79	0	0	0	0	572.79
2012-13 Cash Capital	21,304.30	0	0	0	0	21,304.30
2014-15 Cash Capital	11,611.56	0	0	0	0	11,611.56
2015-16 Cash Capital	47,614.21	0	0	12,507.71	0	60,121.92
2016-17 Cash Capital	130,875.94	369,124.06	0	0	0	500,000
2017-18 Cash Capital	1,374.48	415.51	0	0	0	1,789.99
2019-20 Cash Capital	830	0	0	0	0	830
2020-21 Cash Capital	0	5,003.17	0	0	292.29	5,295.46
2021-22 Cash Capital	52,282	28,763.52	0	0	0	81,045.52
2022-23 Cash Capital	56,979	21,060.11	0	2,892.29	2,107.71	83,039.11
2023-24 Cash Capital	0	7,156.59	0	0	0	7,156.59
2024-25 Cash Capital	0	0	0	40,000	0	40,000
Total	\$323,444.28	\$2,136,000	\$72,200	\$550,000	\$102,894.35	\$3,184,538.63

MWBE goals are below:

Contract Type	Aggregate Annual Award	Aggregate Annual Award: Minorities	Aggregate Annual Award: Women
Public Works Construction Projects	30%	20%	10%
Public Works Consultants	30%	15%	15%
Professional Services Consultants	30%	15%	15%

Construction is anticipated to begin in spring 2025 and be substantially complete in fall 2025. The construction of the Project will result in the creation and/or retention of the equivalent of 31.1 full-time jobs.

The term of the agreement shall be three months after completion of the two-year guarantee inspection of the Project.

Respectfully submitted,



Malik D. Evans  
Mayor

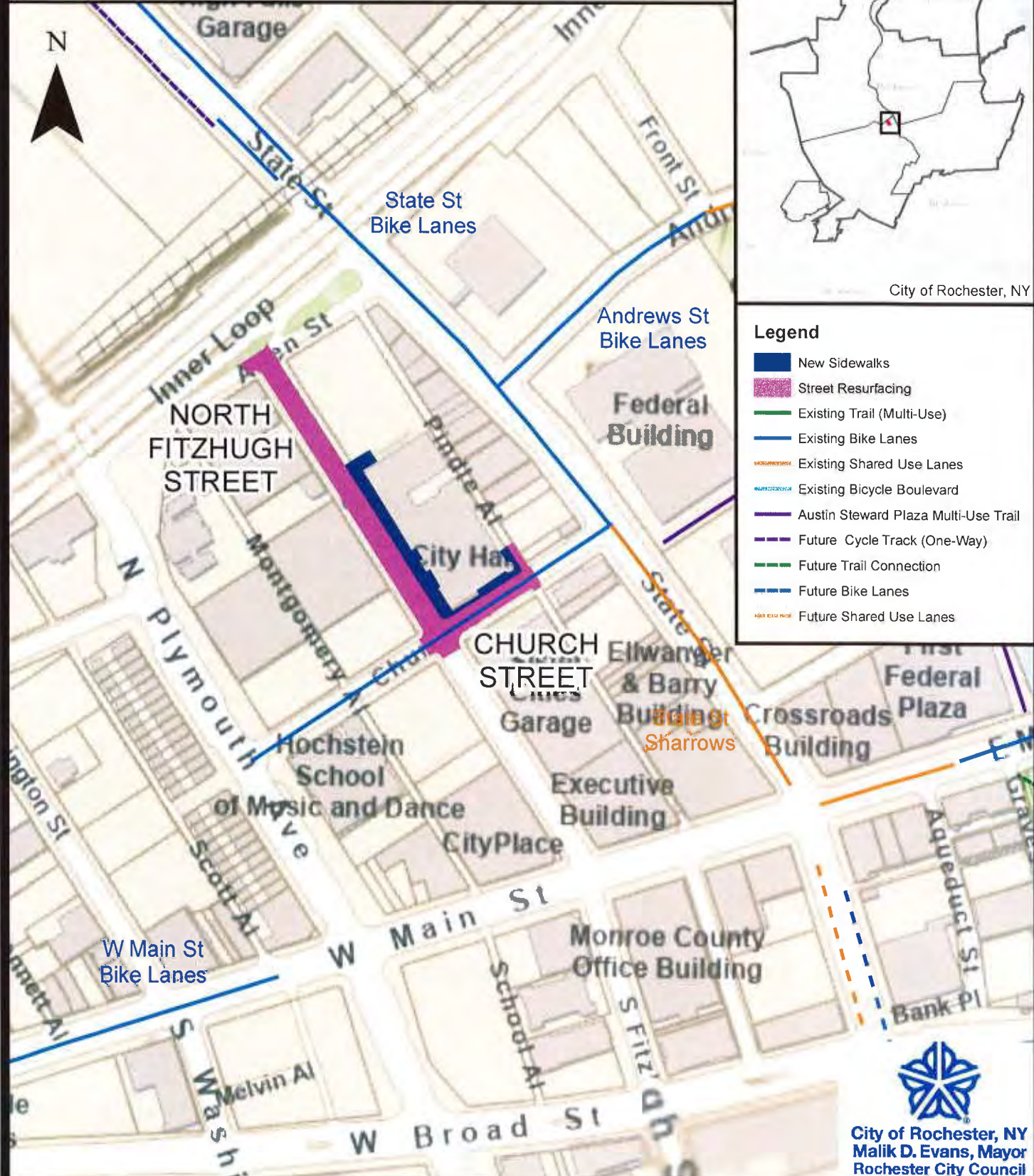
# CITY HALL SIDEWALK REPLACEMENT PROJECT

Church Street - N Fitzhugh St to Pindle Al  
North Fitzhugh Street - Church St to Allen St

DES 07



City of Rochester, NY



### Legend

- New Sidewalks
- Street Resurfacing
- Existing Trail (Multi-Use)
- Existing Bike Lanes
- Existing Shared Use Lanes
- Existing Bicycle Boulevard
- Austin Steward Plaza Multi-Use Trail
- Future Cycle Track (One-Way)
- Future Trail Connection
- Future Bike Lanes
- Future Shared Use Lanes



City of Rochester, NY  
Malik D. Evans, Mayor  
Rochester City Council



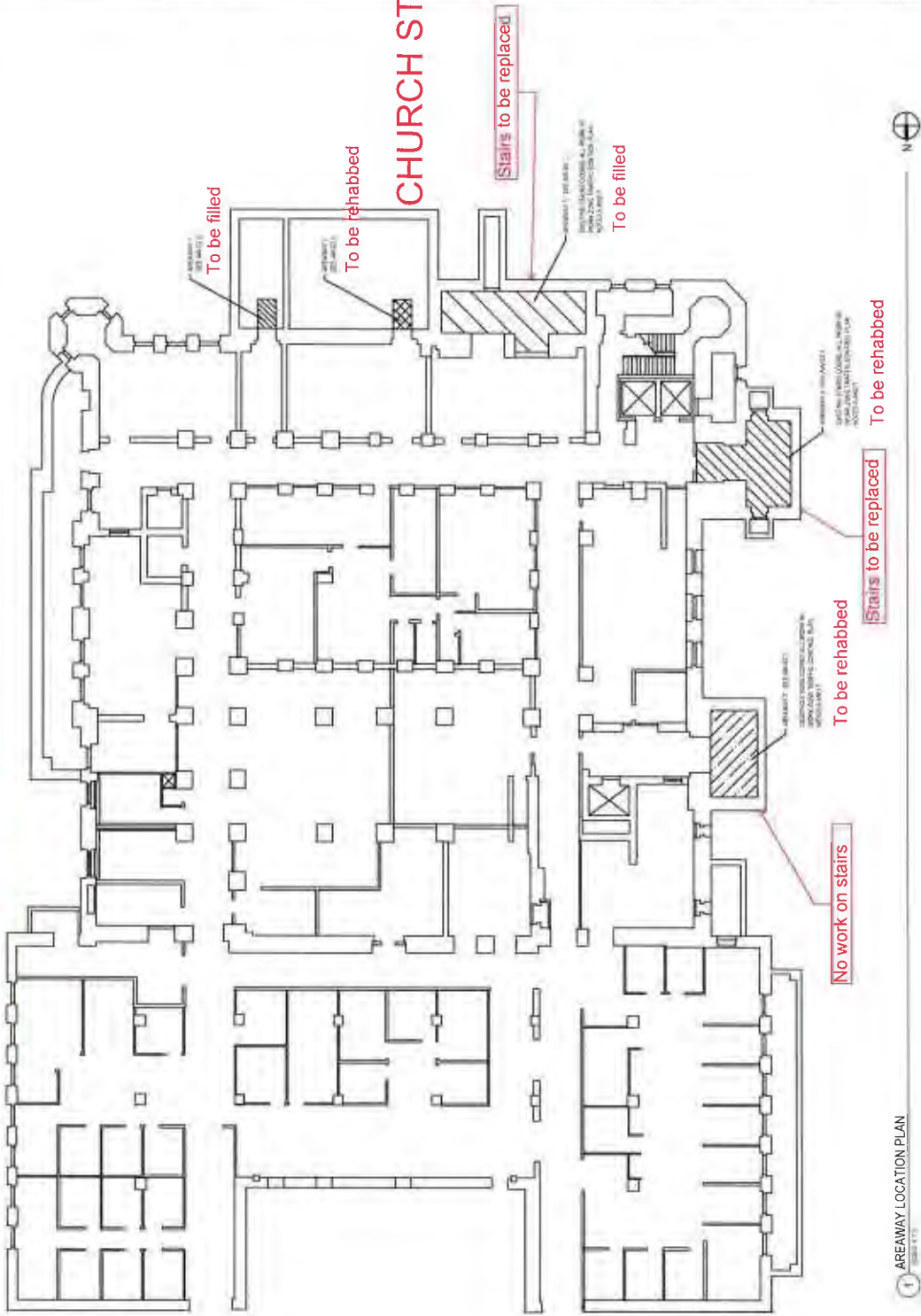
*M. ADAMS*  
9-20-24  
EX01 6-30-26



100% SUBMISSION

PROJECT TITLE		CITY OF ROCHESTER CITY HALL SIDEWALK REPLACEMENT PROJECT
PROJECT NO.		100-111080
DATE	BY	REVISED BY

**AREAWAY AND STAIR WORK**



**CHURCH ST**

**N FITZHUGH ST**

1 AREAWAY LOCATION PLAN

### Vendor / Consultant Selection Process Summary

**Department** ENVIRONMENTAL SERVICES  
**Project / Service Title:** CITY HALL SIDEWALKS & AREAWAYS / RPR SERVICES  
**Consultant Selected:** VANGUARD ENGINEERING, P.C.  
**Method of selection:**  Request for Proposal [*Complete 1-7*]  
 Request for Qualifications [*Complete 1-7*]  
 From the NY State Department of Transportation list of pre-approved regional engineering firms [*Complete 4-7*]

**1. Date RFP / RFQ issued:** October 22, 2024

**2. The RFP / RFQ was sent directly to:**

Arcadis of NY	Rochester, NY 14604
Barton & Loguidice, DPC	Rochester, NY 14614
C&S Companies	Rochester, NY 14614
CHA Consulting, Inc.	Rochester, NY 14614
Clark Patterson Lee (CPL)	Rochester, NY 14604
Colliers Engineering & Design	Rochester, NY 14604
DiDonato Associates	Buffalo, NY 14203
Erdman Anthony	Rochester, NY 14620
E. Smith Contractors	Syracuse, NY 13202
Fisher Associates	Rochester, NY 14607
Greenman-Pedersen, Inc. (GPI)	Rochester, NY 14604
Hunt Engineers, DPC	Rochester, NY 14614
Kubit Engineering, PLLC	Tonawanda, NY 14120
LaBella Associates, DPC	Rochester, NY 14614
LaLand Baptiste, LLC	Rochester, NY 14614
LeChase Construction	Rochester, NY 14626
Liro Engineers	Rochester, NY 14614
Joseph C. Lu Engineers, PC	Rochester, NY 14604
Passero Associates	Rochester, NY 14614
Popli Design Group	Penfield, NY 14526
Prudent Engineering, LLP	Rochester, NY 14614
Ravi Engineering & LS, PC	Rochester, NY 14618
Stantec Consulting Services	Rochester, NY 14614
T.Y. Lin International	Rochester, NY 14604
The Pike Company	Rochester, NY 14607
Vanguard Engineering, PC	Rochester, NY 14608

**3. Proposals were received from:**

Arcadis of NY	Rochester, NY 14604
CHA Consulting, Inc.	Rochester, NY 14614
E. Smith Contractors	Syracuse, NY 13202
Liro Engineers	Rochester, NY 14614
Joseph C. Lu Engineers, PC	Rochester, NY 14604
Vanguard Engineering, PC	Rochester, NY 14608

**4. Evaluation criteria**

<u>Criteria</u>	<u>Weighting Points possible</u>	<u>Points received by FIRM</u>
Firm Qualifications	10.00	8.40
Team Qualifications	50.00	40.60
Technical Proposal	40.00	28.00
<b>SUBTOTAL (TT)</b>	<b>100</b>	<b>77.00</b>

Bonus Points

City business: (+10% of total)	7.70
Prime is an MWBE: (+10% of total)	7.70
Prime uses 10% - 20% MWBE subs (+5% of total)	0.00
Prime uses 20%+ MWBE subs (+10% of total)	7.70
<u>Workforce goals for M &amp; W met (+10% of total)</u>	<u>7.70</u>
<b>BONUS POINTS SUBTOTAL (BP)</b>	<b>30.80 ~ 31</b>

<b>TOTAL POINTS RECEIVED by the Firm: TT + BP =</b>	<b>107.80 ~ 108</b>
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**5. Review team included staff from:** DES / Construction (Sr. Engineer, Engineer III, Engineer III, Engineer III); DES / Street Design (Sr. Engineer)

**6. Additional considerations /explanations:** None

**7. MWBE Officer has reviewed the recommended firm's proposal for MWBE and Workforce goals.**

MWBE Officer Initials: *MTB*

Date: *11/27/2021*

Form date 1/4/19

G:\PROJ\CONST\City Hall Sidewalks 20127\RPRI\SELECTION\Consultant Selection Process Summary.doc

INTRODUCTORY NO.

8

Ordinance No.

**Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$1,887,000 Bonds of said City to finance the costs of the City Hall Stair, Areaway and Street Replacement and Repair Project**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance (a) a portion of the costs of the City Hall Stair and Areaway project on the City Hall property at 30 Church Street, to include stair replacements and rehabilitation or closure of building areaways at the estimated maximum cost of \$1,138,237.25 and (b) the Street Replacement and Repair Project, to include new street lighting, streetscape improvements, milling and resurfacing of the pavement, replacement of traffic pavement markings, and adjustment and repair of manholes, catch basins, and water valve castings on the streets adjacent to City Hall, at the estimated maximum cost of \$1,145,301.38 ("Project"). The aggregate estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$2,283,538.63. The plan of financing includes the issuance of \$1,887,000 in bonds of the City, which amount is hereby appropriated therefor, \$83,771.39 in Pure Waters reimbursements authorized by Ordinance 2023-44, \$572.79 from 2010-11 Cash Capital, \$21,304.30 from 2012-13 Cash Capital, \$11,611.56 from 2014-15 Cash Capital, \$60,121.92 from 2015-16 Cash Capital, \$1,789.99 from 2017-18 Cash Capital, \$830 from 2019-20 Cash Capital, \$5,295.46 from 2020-21 Cash Capital, \$81,045.52 from 2021-22 Cash Capital, \$83,039.11 from 2022-23 Cash Capital, \$7,156.59 from 2023-24 Cash Capital, \$40,000 from 2024-25 Cash Capital and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$1,887,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$1,887,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1(a) of this Ordinance, within the limitations of Section 11.00. a. 12(a)(2) of the Law, is fifteen (15) years. The period of probable usefulness of said class

of objects or purposes described in Section 1(b) of this Ordinance, within the limitations of Sections 11.00, a. 20, 5 and 92 of the Law, is twenty (20) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.



## INTRODUCTORY NO.

9

Ordinance No.

**Bond Ordinance of the City of Rochester, New York authorizing the issuance of \$401,000 Bonds of said City to finance certain costs of the City Hall Sidewalk Replacement Project**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The City of Rochester, in the County of Monroe, New York (herein called "City"), is hereby authorized to finance a portion of the costs of the City Hall Sidewalk Replacement Project, comprised of sidewalk and curb replacements and curb ramp upgrades on and along the sides of the City Hall property (30 Church Street) that face Church and Fitzhugh streets (the "Project"). The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$901,000. The plan of financing includes the issuance of \$401,000 bonds of the City, which amount is hereby appropriated for the Project, \$500,000 from 2016-17 Cash Capital and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the City in the principal amount of \$401,000 are hereby authorized to be issued pursuant to the Constitution and laws of the State of New York, including the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), this Ordinance, and other proceedings and determinations related thereto.

Section 3. The City intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City, pursuant to this Ordinance, in the amount of \$401,000. This Ordinance is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The period of probable usefulness of said class of objects or purposes described in Section 1 of this Ordinance, within the limitations of 11.00 a. 24 of the Law, is ten (10) years.

Section 5. Each of the bonds authorized by this Ordinance and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds, shall be general obligations of the City, payable as to both principal and interest by an ad valorem tax upon all the taxable real property within the City. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and any notes in

anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. Subject to the provisions of this Ordinance and of said Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of Sections 50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the City Council relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, and relative to providing for substantially level or declining debt service, prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, as well as to executing agreements for credit enhancement, are hereby delegated to the Director of Finance, as the Chief Fiscal Officer of the City.

Section 7. The validity of the bonds authorized by this Ordinance and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such Ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Ordinance shall take effect immediately, and the City Clerk is hereby authorized and directed to publish a summary of the foregoing Ordinance, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in "The Daily Record," a newspaper published in Rochester, New York, having a general circulation in the City and hereby designated the official newspaper of said City for such publication.

INTRODUCTORY NO.

10

Ordinance No.

**Authorizing an agreement for the City Hall Stair, Areaway and Street Replacement and Repair and the Sidewalk Replacement projects**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a professional services agreement with Vanguard Engineering, P.C. to provide resident project representative (RPR) services for the City Hall Stair, Areaway and Street Replacement and Repair and the Sidewalk Replacement projects (collectively, the Project). The maximum compensation shall be \$550,000 funded in the amounts of \$337,850 from the proceeds of bonds authorized in a concurrent ordinance for the Stair, Areaway and Street Replacement and Repair portion of the Project, \$156,750 from the proceeds of bonds authorized in a concurrent ordinance for the Sidewalk Replacement portion of the Project, \$12,507.71 from 2015-16 Cash Capital, \$2,892.29 from 2022-23 Cash Capital, and \$40,000 from 2024-25 Cash Capital. The term of the agreement shall extend to three months after the completion of the two-year guarantee inspection of the Project.

Section 2. This ordinance shall take effect immediately.



**City of Rochester**

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

**People, Parks & Public Works  
Introductory No.**

**Malik D. Evans**  
Mayor

11

January 7, 2025

DRHS 08

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Agreement and Budget Amendment – New York State Council on the Arts

Council Priority: Creating and Sustaining a Culture of Vibrancy

Comprehensive Plan 2034 Initiative Area: Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the Roc Paint Division mural arts program. This legislation will:

1. Authorize an agreement with the New York State Council on the Arts (NYSCA) for the receipt and use of a one-time NYSCA Support for Organizations grant for \$40,000 to support the Roc Paint Division Program. The term of the grant agreement is January 1, 2025 to December 31, 2025 and this is the first time that DRHS has received this funding.
2. Amend the 2024-25 Budget of DRHS by \$3,900 for personnel expenses for the initiative.
3. Amend the 2024-25 Budget of Undistributed Expenses by \$1,300 for fringe benefit expenses for the initiative.

The remaining \$34,800 in grant funds will be anticipated and included in the 2025-26 Budgets of DRHS and Undistributed Expenses, contingent upon approval. The Roc Paint Division youth mural arts program has proven the transformative power of art in empowering youth, fostering community engagement, and beautifying urban spaces with artful murals. Funding from the New York State Council on the Arts will allow for the creation of a full-time Lead Public Arts Coordinator position responsible for developing and managing a year-round Roc Paint Division mural arts employment program.

Respectfully submitted,

Malik D. Evans  
Mayor



INTRODUCTORY NO.

||

Ordinance No.

**Authorizing a grant agreement with the New York State Council on the Arts and amending the 2024-25 Budget**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Council on the Arts (NYSCA) for the receipt and use of a one-time NYSCA Support for Organizations grant in the amount of \$40,000, which is hereby appropriated to support the Roc Paint Division Program. The term of the agreement shall be January 1, 2025 to December 31, 2025.

Section 2. Ordinance No. 2024-200, the 2024-25 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Department of Recreation and Human Services by \$3,900 and to the Budget of Undistributed Expenses by \$1,300, to reflect the receipt of a portion of the grant funds authorized herein.

Section 3. This ordinance shall take effect immediately.



**People, Parks & Public Works  
Introductory No.**

**12**

January 7, 2025      DRHS 09

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Agreement and Budget Amendment – New York State Office of Mental Health

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the New York State Office of Mental Health Senate Majority Initiative grant for the Crisis Intervention Services unit. This legislation will:

1. Authorize an agreement with New York State Office of Mental Health (NYS OMH) for the receipt and use of a Senate Majority Initiative Grant of \$100,000 for the Crisis Intervention Services unit. The term of the grant is July 1, 2024 to June 30, 2025 and this is the first time that the Department of Recreation and Human Services (DRHS) has received this award.
2. Amend the 2024-25 Budget of DRHS by \$65,000, the amount of the aforementioned grant award to be utilized for peer navigation services and supplies.
3. Amend the 2024-25 Budget of Cash Capital by \$35,000, the amount of the aforementioned grant award to be utilized for a vehicle for the Person in Crisis team.

These funds will be used to expand the services provided by the Crisis Intervention Services (CIS) unit. Specifically, \$60,000 of the funds will go towards an agreement with a consultant to develop the best use of peers for the Person in Crisis team. The consultant will be chosen through a request for proposal process and will have the expertise in utilizing peers to help community members in crisis. An additional \$5,000 will be used to buy supplies for the new CIS mobile unit. The final \$35,000 will be used to buy a new vehicle for the Person in Crisis team to use to answer calls on a daily basis.

Respectfully submitted,

Malik D. Evans  
Mayor



INTRODUCTORY NO.

12

Ordinance No.

**Authorizing a grant agreement to support Crisis Intervention Services**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Office of Mental Health (NYS OMH) for the receipt and use of a Senate Majority Initiative Grant in the amount of \$100,000, which is hereby appropriated to support the City's Crisis Intervention Services unit. The term of the agreement shall be July 1, 2024 to June 30, 2025.

Section 2. Ordinance No. 2024-200, the 2024-25 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Department of Recreation and Human Services by \$65,000 and to the Budget of Cash Capital by \$35,000, from the appropriation authorized in Section 1 herein.

Section 3. This ordinance shall take effect immediately.



13

January 7, 2025

DRHS 10

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Agreement – US Department of Justice,  
2024 Bureau of Justice Assistance FY 24 Justice  
Assistance Grant Program

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area: Reinforcing  
Strong Neighborhoods

Transmitted herewith for your approval is legislation related to the 2024 Bureau of Justice Assistance FY 24 Justice Assistance Grant program. The legislation will:

1. Authorize an agreement with the United States Department of Justice for the receipt and use of the 2024 Bureau of Justice Assistance FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$136,642. The term of the grant is October 1, 2023 through September 30, 2027.
2. Authorize \$12,450 as total maximum compensation for an agreement with Monroe County for implementation of the "Operation Nightwatch" program. The term of the agreement is October 1, 2023 through September 30, 2027. The cost of the agreement will be funded by the grant authorized herein. "Operation Nightwatch" is a program of the Monroe County Office of Probation that allows Probation Officers to engage people on probation in specialized supervision. Under the terms of the grant acceptance, this portion of the grant award must be allocated to Monroe County, who has chosen to allocate their funds to this program.

A portion of the grant funds (\$108,887) will be utilized for the salaries and fringe expenses for a full time Clinical Supervisor in the Crisis Intervention Services (CIS) unit. These funds were anticipated and included in the 2024-25 Budget of the Department of Recreation and Human Services (DRHS) and Undistributed Expenses, and will be included in the 2025-26 Budgets of DRHS and Undistributed Expenses, contingent upon approval. The Clinical Supervisor will provide supervision support to CIS staff and interns to ensure that clients are provided the best and most-up-to-date services. The remaining grant funds (\$15,305) will be used for an agreement with a Consultant to hire and supervise a Peer Navigator to work with the DRHS Person in Crisis Team. There will be a request for proposals process to choose the Consultant to hire and supervise the Peer Navigator.

The City has received JAG funding for more than 18 years. The prior JAG grant award was last authorized by City Council on November 14, 2023 via Ordinance No. 2023-354.

Respectfully submitted,

Malik D. Evans  
Mayor





13

Ordinance No.

**Authorizing agreements for the 2024 Bureau of Justice Assistance FY 24 Justice Assistance Grant program**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the United States Department of Justice for the receipt and use of funding in the amount of \$136,642 from the 2024 Bureau of Justice Assistance FY 24 Edward Byrne Memorial Justice Assistance Grant program. The term of the agreement shall be October 1, 2023 through September 30, 2027.

Section 2. The Mayor is hereby authorized to enter into an intermunicipal agreement with the County of Monroe in the maximum amount of \$12,450 to fund the Monroe County Office of Probation's Operation Nightwatch program. Said amount shall be funded from a portion of the grant appropriated in Section 1 herein. The term of the agreement shall be October 1, 2023 through September 30, 2027.

Section 3. The agreements authorized herein shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



**People, Parks & Public Works  
Introductory No.**

14

January 7, 2025

DRHS 11

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – PetHealth Services (USA)  
Inc.

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation establishing a non-monetary agreement with PetHealth Services (USA) Inc. (C.E.O., Michelle Cole, 3315 Algonquin Rd., Suite 450, Rolling Meadows, IL 60008), for database and case management software services. The term of this agreement will be for one year, with the option to renew for 4 additional one-year terms. There are no funds associated with this agreement. Instead, Animal Services purchases our microchips from PetHealth Services (USA) Inc. and they in turn provide this software system free of charge.

Rochester Animal Services requires a functionally robust database system such as PetPoint, provided by PetHealth Services (USA) Inc. This allows us to efficiently manage the shelter's population, our community's lost and found animals, and animal control caseload while also providing an interface for the public to view animals available for adoption.

PetHealth Services (USA) Inc. was selected for these services based on their industry-wide history of service to their shelters, ease of use of their public-facing features, and outstanding privacy and confidentiality practices.

A Justification for no RFP is attached.

Respectfully submitted,

Malik D. Evans  
Mayor



**NO RFP JUSTIFICATION STATEMENT**

**Awarding a Professional Services Agreement Without a Request for Proposals**

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$20,000, and
2. To the contract record when entered in Munis.

-----  
**Department: DRHS**

**Services(s): Animal Services**

**Vendor/Consultant selected: PetHealth Services (USA) Inc.**

**How was the vendor selected? PetPoint is a no-cost shelter database that efficiently allows management of shelter population and caseload. Historically, PetPoint is the most valued shelter database on the market based on its broad ease-of-use and no financial commitment.**

**Why was no RFP issued for this service?**

- The City has been using this database since 2020. It holds all animal and client information from that time and beyond.
- There cannot be a lag time in service to Animal Services via this database, either to obtain alternate proposals or to migrate data to another service.
- There are few other providers of such a holistic database service. Those that do exist are costly and less functional.
- This contract does not necessitate funding other than the commitment of purchasing microchips from PetHealth in lieu of other vendors.

**Compensation**

**Amount: \$0**

**How was this determined? Explain how it is a reasonable and best value for the City. Our contract with PetHealth Services (USA) Inc. states that there is no fee to utilize PetPoint.**

**The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals. MWBE Officer Initials: MB**

**Date: 12/10/24**



\_\_\_\_\_  
**Signature: Department Head**

*Form date 1/7/1*

**12/09/24**

\_\_\_\_\_  
**Date**

INTRODUCTORY NO.

14

Ordinance No.

**Authorizing an agreement for database and case management services for Rochester Animal Services**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with PetHealth Services (USA) LLC (PetHealth) to provide database and case management software services for Rochester Animal Services (RAS) in return for RAS purchasing its pet microchips from PetHealth. The term of the agreement shall be one year with the option to extend for up to four additional periods of one year each.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



**People, Parks & Public Works  
Introductory No.**

**15**

January 7, 2024

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement - Lifespan

Council Priority: Creating and Sustaining a Culture of Vibrancy

Transmitted herewith for your approval is legislation establishing \$100,000 as maximum compensation for an agreement with Lifespan for services related to senior support in the City of Rochester. The cost of this agreement will be funded from the 2024-25 Budget of City Council/Clerk's Office as outlined in Resolution No. 2024-27. This legislation will:

1. Amend the 2024-25 Budget of City Council and Clerk by \$100,000 with funds appropriated from Fund Balance that this Council previously committed to Senior Support Services in Resolution No. 2024-27.
2. Authorizes a professional services agreement with Lifespan supporting: their Home Safe Home program; two senior centers; and to purchase/initiate a Grandpads pilot. The agreement will provide \$20,000 for the Home Safe Home program that provides an in-home safety assessment to seniors; and provides minor home safety modifications. Currently, they serve over 300 older adults in the City for a cost of \$240/home. The agreement will also allocate \$75,000 to the Wolk Café at Sibley Square and the Lily Café at the Maplewood YMCA. Two senior centers in the City of Rochester that provide a space for people aged 60 and over to make new friends, learn, participate in education and fun activities, and have breakfast or lunch. The older adult center in Sibley's also has the only older adult food cupboard in the county exclusively for older adults. Finally, the agreement allocates \$5,000 towards the purchase and implementation of a Grandpads pilot. Grandpads are designed for seniors are more user-friendly than traditional mobile tablets. It allows users to engage in video chats, view pictures, check news, and send messages (among other features).

The City of Rochester's older adult population increased 64 percent in the past decade, the highest rate of any major city in the state. Programs and services are needed to support our aging population, to allow people of all ages and backgrounds to thrive, enjoy and have equal access to community amenities.

The firm was selected for these services based on their expertise in the aging community. Lifespan has provided support to aging adults and caretakers in the region for more than thirty years. A full justification for not issuing a request for proposals is attached.

Respectfully submitted,

Miguel A. Meléndez  
President

LaShay D. Harris  
Vice-President

Mitch Gruber  
Councilmember, At-Large



## NO RFP JUSTIFICATION STATEMENT

### Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$10,000, and
2. To the contract record when entered in Munis.

-----  
**Department: City Council & Clerk's Office**

**Services(s): Senior Services**

**Vendor/Consultant selected: Lifespan**

#### How was the vendor selected?

Lifespan is a trusted source of unbiased information, guidance and more than 30 years of experience working with seniors in Rochester and Monroe County. They currently offer services to seniors in the City of Rochester through various programs and their senior centers at Maplewood YMCA and at Sibley Square.

#### Why was no RFP issued for this service?

- Is there **previous experience** with the vendor? The City of Rochester has contracted with Lifespan for services in the past and currently has an agreement to support the Home Safe Home program. This proposal expands on existing services, and is an opportunity to ensure that additional critical services for Rochester's seniors are not suspended...

Compensation Amount: \$100,000

How was this determined? Explain how it is a reasonable and best value for the City.

The agreement will provide \$20,000 for the Home Safe Home program that provides an in-home safety assessment to seniors; and provides minor home safety modifications. The agreement will also allocate \$75,000 to the Wolk Café at Sibley Square and the Lily Café at the Maplewood YMCA. Two senior centers in the City of Rochester are at risk of suspending services due to funding cuts. These centers currently provide nutrition for vulnerable seniors, and a space for people aged 60 and over to participate in education and fun activities. Finally, the agreement allocates \$5,000 towards the purchase and implementation of a Grandpads pilot. Grandpads are designed for seniors are more user-friendly than traditional mobile tablets. It allows seniors to bridge the digital divide - communicate via video chats, view pictures, access information, and send messages (among other features).

**The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals.** MWBE Officer Initials: *MS* Date: 1/7/2025

*Miguel A. Meléndez Jr.*

Signature: Department Head

1/7/2025

Date

Form date 1/7/1

INTRODUCTORY NO.

15

Ordinance No.

**Appropriating funds, amending the 2024-25 Budget and authorizing an agreement for senior support services**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Ordinance No. 2024-200, the 2024-25 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the City Council and Clerk by \$100,000, which amount is hereby appropriated from a portion of the remaining Fund Balance of the 2023-24 Budget of City Council & Clerk that Council committed to emerging community needs in Resolution No. 2024-27.

Section 2. The Mayor is hereby authorized to enter into a professional services agreement with Lifespan of Greater Rochester, Inc. to provide senior support services that include: a Home Safe Home program; providing two senior centers for people aged 60 and over to socialize, participate in educational activities, and have breakfast or lunch; operating a food cupboard for older adults; and implementing a pilot "Grandpads" program to provide mobile tablet computers that are more useful for seniors. The term for the services shall extend to June 1, 2025, and the deadline for providing all reporting shall be June 30, 2025. The maximum compensation for the agreement shall be \$100,000, which shall be funded from the 2024-25 Budget of City Council & Clerk.

Section 3. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.



**City of Rochester**

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

**Budget, Finance & Governance  
Introductory No.**

Malik D. Evans  
Mayor

16

January 7, 2024

COMMS 12

TO THE COUNCIL

Ladies and Gentlemen:

**Re:** Agreement - Rochester International Jazz Festival, LLC, 2025 Rochester International Jazz Festival

Council Priority: Creating and Sustaining a Culture of Vibrancy

Transmitted herewith for your approval is legislation establishing \$243,000 as the annual maximum compensation for an agreement with Rochester International Jazz Festival, LLC (principal: Marc Iacona) to designate the City of Rochester as the lead government sponsor of the 2025 Rochester International Jazz Festival (RIJF). The cost of this agreement will be funded from the 2024-25 Budget of the Bureau of Communications. The term of the agreement is one year.

The 22<sup>nd</sup> annual festival will be 9 days long, from June 20- June 28 and will include more than 325 shows at 20 diverse indoor and outdoor city venues in Downtown Rochester. The City's sponsorship will help to underwrite 60+ free outdoor concerts in public spaces, including the Gibbs Street (or "Jazz Street") stage that showcases local high schools, continuing education music programs, and regional acts, and the Parcel 5 and East Avenue stages, that will feature national and international talent. The festival also provides free jam sessions, workshops, and a lunch series at the Central Library in the heart of Downtown. The events are designed to attract approximately 15,000-25,000 visitors each night of the festival. Last year, attendance topped 200,000 people.

City Council approved legislation in the same amount for last year's festival via ordinance 2024-99, and in the five years prior to that, except in 2021 when the festival did not take place due to the COVID-19 pandemic.

The Jazz Festival applied for support through the annual Special Events Funding Application (SEFA) process that provides City sponsorships to events on public spaces that meet defined criteria. The City enhances its support of all events receiving SEFA funding with in-kind equipment rental and in-kind public safety services, which will be determined by City staff during the special event permitting and planning process.

Respectfully submitted,

Malik D. Evans  
Mayor





INTRODUCTORY NO.

16

Ordinance No.

**Authorizing an agreement for the 2024 Rochester International Jazz Festival**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with Rochester International Jazz Festival LLC to designate the City of Rochester as the lead government sponsor of the 2025 Rochester International Jazz Festival. The maximum compensation of this agreement shall be \$243,000, which shall be funded from the 2024-25 Budget of the Bureau of Communications. The agreement shall have a term of one year.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



**Budget, Finance & Governance  
Introductory No.**

17

January 7, 2024

COMMS 13

TO THE COUNCIL

Ladies and Gentlemen:

Re: Intermunicipal Agreement with Monroe County  
for authorization of funds for Lilac Festival, Inc.

Council Priority: Creating and Sustaining a Culture of  
Vibrancy

Transmitted herewith for your approval is legislation related to a Intermunicipal Agreement between the City of Rochester and Monroe County (the County). The Intermunicipal Agreement will provide the County with \$50,000 that the County will combine with its own contribution and disburse to Lilac Festival, Inc. The term will be for one year, and funding is available in the 2024-2025 Budget of the Bureau of Communications.

Lilac Festival, Inc. (LFI), a not-for-profit corporation, is licensed by Monroe County to produce the annual Lilac Festival in Highland Park. LFI is comprised of representatives from Visit Rochester, Monroe County, and the City of Rochester. LFI has the sole and exclusive right to direct, produce, and sponsor the annual Lilac Festival. For the past several years, LFI has worked with a promotor to operate, manage, produce, and promote the Lilac Festival.

In the Summer of 2024, LFI issued a new request for proposals to provide long-term promotional services to ensure the Lilac Festival continues to be a success. To meet this goal, the City of Rochester and Monroe County will provide a one-time payment to help defray start-up costs for the new promoter.

Like other City-supported festivals, the City provides in-kind public safety services and equipment rental to the Lilac Festival.

The 127<sup>th</sup> edition of the Lilac Festival will take place in May 2025 at Highland Park. The free, 10-day event attracts more than 500,000 attendees per year.

Respectfully submitted,

Malik D. Evans  
Mayor



INTRODUCTORY NO.

17

Ordinance No.

**Authorizing an intermunicipal agreement to fund Lilac Festival promotional services**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an intermunicipal agreement with the County of Monroe (County) for the City to contribute \$50,000, which shall be combined with a County contribution and paid to Lilac Festival, Inc. to obtain long-term promotional services for the Lilac Festival. The agreement term shall be one year. The City's contribution will be funded from the 2024-25 Budget of the Bureau of Communications.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



**City of Rochester**

City Hall Room 308A, 30 Church Street  
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www.cityofrochester.gov

**Malik D. Evans**  
Mayor

**Budget, Finance & Governance  
Introductory No.**

18

January 7, 2025

MAYOR 14

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement Amendment – Urban League of Rochester N.Y., Inc – oversight of the Racial and Structural Equity (RASE) Report recommendations

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area: Fostering Prosperity and Opportunity

Transmitted herewith for your approval is legislation authorizing an amendatory professional services agreement with the Urban League of Rochester, N.Y., Inc. (Dr. Seanelle Hawkins, President and CEO, Rochester, NY) to extend the term by one year. The maximum compensation will remain unchanged at \$100,000, and the term shall extend to December 31, 2025.

Ord. No. 2024-25 authorized an agreement with the Urban League to provide services related to oversight of RASE report recommendations. That work will continue into 2025 necessitating the one year term extension. Prior Council action includes Ord. Nos. 2021-261 and 2022-365.

A No-RFP Justification is attached.

Respectfully submitted,

Malik D. Evans  
Mayor



**NO RFP JUSTIFICATION STATEMENT****Awarding a Professional Services Agreement Without a Request for Proposals**

The Procurement of Professional Services Policy (Ord. No. 2012-318) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$20,000, and
2. To the contract record when entered in Munis.

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**Department: Mayor's Office**

**Services(s): RASE recommendation implementation and evaluation**

**Vendor/Consultant selected: Urban League of Rochester**

**How was the vendor selected?**

The Urban League of Rochester has been established and deeply embedded in the community as the "successor organization" for RASE and has worked diligently with convening and organizing the Community Advancing Recommendation Teams. This contract will prolong their work on implementing the RASE commission recommendations with CART members and they operate as a two-way conduit between the community and City and County.

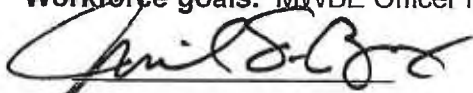
**Why was no RFP issued for this service?**

The Urban League has been providing these services successfully under a contract entered last year, has built up substantial understanding of the subject matter and process, is integrated with the CARTs, and has developed positive working relationships with government and community RASE stakeholders. This agreement is not purely an extension because there are updates to the agreement, but it is a continuation of work under largely similar terms.

Compensation Amount: \$100,000 (this amount includes \$50,000 from Monroe County)

**The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals. MWBE Officer Initials:** MB

Date: 12/5/2024



Signature: Department Head

12/17/24

Date

Form date 1/7/1

18

Ordinance No.

**Authorizing an amendatory agreement related to the Racial and Structural Equity (RASE) Commission's recommendations**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an amendatory agreement with the Urban League of Rochester, N.Y., Inc. to continue to oversee the community implementation of the recommendations set forth in the Racial and Structural Equity (RASE) Commission's report. The amendatory agreement shall amend the existing agreement authorized by Ordinance No. 2024-25 to extend the term for one additional year.

Section 2. The amendatory agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



**City of Rochester**

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

**Malik D. Evans**  
Mayor

**Budget, Finance & Governance  
Introductory No.**

19

January 7, 2025

MAYOR 15

TO THE COUNCIL

Ladies and Gentlemen:

Re: Financial Empowerment Center Grant  
Acceptance

Council Priority: Jobs and Economic Development

Comprehensive Plan 2034 Initiative Area:  
Fostering Prosperity & Opportunity

Transmitted herewith for your approval is legislation related to funding for the City's  
Financial Empowerment Center program. This legislation will:

- 1) Authorize a grant agreement with the Cities for Financial Empowerment Fund, Inc  
(Jonathan Mintz, Executive Director, 44 Wall St #1050, New York, NY, 10005) with  
a term of 18 months for receipt and use of a \$90,000 grant for the Financial  
Empowerment Center.
- 2) Appropriate the \$90,000 in Cities for Financial Empowerment Fund, Inc grant  
funding to the Financial Empowerment Special Revenue Fund

This "Small Business Boost" funding will be used to enhance the existing Financial  
Empowerment Center's services to better serve small businesses. The Financial Empowerment  
Center is administered through The Housing Council at PathStone and provides free one-on-one  
financial counseling as a public service. Through this Small Business Boost grant, the Financial  
Empowerment Center will develop partnerships and strengthen connectivity between small  
business support services, launch and maintain financial counseling for small business, and  
participate in an ongoing evaluation of the effort by the Cities for Financial Empowerment Fund.  
To date, the Rochester Financial Empowerment Center has served over 3,100 clients who have  
cumulatively increased their savings by over \$2 million and reduced their debt by over \$4.5  
million.

Respectfully submitted,

Malik D. Evans  
Mayor



INTRODUCTORY NO.

19

Ordinance No.

**Authorizing an agreement and appropriating funds related to the Financial Empowerment Center**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into a grant agreement with Cities for Financial Empowerment Fund, Inc. for the receipt and use of a \$90,000 grant for the Financial Empowerment Center. The term of the agreement shall be eighteen (18) months.

Section 2. The funds received in the agreement authorized in Section 1 herein are hereby appropriated to the Financial Empowerment Special Revenue Fund.

Section 3. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 4. This ordinance shall take effect immediately.





20

January 7, 2025

DHRM 16

TO THE COUNCIL

Ladies and Gentlemen:

Re: Rochester Housing Authority – Salary  
Range Increases

Council Priority: Jobs and Economic  
Development

Transmitted herewith for your approval is legislation authorizing salary range increases for both bargaining and non-bargaining unit titles at the Rochester Housing Authority (RHA). The last time the salary ranges for bargaining unit titles at RHA were increased was in April of 2022 and the last time the salary ranges for non-bargaining unit titles at RHA were increased was in July 2021. In efforts to attract and retain employees as part of RHA's Strategic Plan, RHA recently contracted with Salary.com, LLC to evaluate the salary ranges for all of their titles to determine if they were comparable with the salary ranges of similar titles at similar organizations. Based on the results of this evaluation, the salary ranges of titles that were identified as not being comparable are being adjusted.

The salary range increases for bargaining unit titles and non-bargaining unit titles was unanimously approved by RHA's Board of Commissioners at their December 4, 2024 meeting and in accordance with Section 32 of the New York State Housing Law, City Council's approval is needed for all salary and wage schedule changes for the Rochester Housing Authority.

Respectfully submitted,

Malik D. Evans  
Mayor



# **EXHIBIT A**

## **BARGAINING UNIT SALARY**

### **RANGE SCHEDULE**



**R O C H E S T E R**  
Housing Authority

### Proposed Salary Ranges - Bargaining Unit

Job Title	Hourly		Hourly		Hourly		Annual	
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum	Minimum	Maximum
Assistant HVAC Engineer	\$23.95	\$29.94	\$35.92	\$49,814	\$62,267	\$74,720	\$49,814	\$74,720
Assistant Purchaser	\$21.38	\$26.73	\$32.07	\$38,917	\$48,646	\$58,376	\$38,917	\$58,376
Clerk I (plus Confidential)	\$21.00	\$26.25	\$32.81	\$38,220	\$47,775	\$59,719	\$38,220	\$59,719
Clerk II (plus Confidential, Typing & Bilingual)	\$20.00	\$25.00	\$31.25	\$36,400	\$45,500	\$56,875	\$36,400	\$56,875
Clerk III (plus Typing & Bilingual)	\$19.00	\$23.75	\$29.69	\$34,580	\$43,225	\$54,031	\$34,580	\$54,031
Housing Specialist	\$21.38	\$26.73	\$32.07	\$38,917	\$48,646	\$58,376	\$38,917	\$58,376
Human Services Specialist	\$21.38	\$26.73	\$32.07	\$38,917	\$48,646	\$58,376	\$38,917	\$58,376
HVAC Mechanic	\$19.89	\$24.86	\$31.07	\$41,366	\$51,708	\$64,634	\$41,366	\$64,634
Maintenance Laborer	\$17.00	\$21.25	\$26.56	\$35,360	\$44,200	\$55,250	\$35,360	\$55,250
Maintenance Mechanic (plus Specialist)	\$19.89	\$24.86	\$31.07	\$41,366	\$51,708	\$64,634	\$41,366	\$64,634
Public Housing Inspector	\$23.95	\$29.94	\$37.42	\$49,814	\$62,267	\$77,834	\$49,814	\$77,834
Senior Housing Specialist	\$23.95	\$29.94	\$37.42	\$43,587	\$54,484	\$68,104	\$43,587	\$68,104
Senior Inspector Mechanic	\$21.38	\$26.73	\$32.07	\$44,476	\$55,595	\$66,715	\$44,476	\$66,715
Senior Maintenance Laborer	\$18.00	\$22.50	\$28.13	\$37,440	\$46,800	\$58,500	\$37,440	\$58,500
Senior Maintenance Mechanic	\$21.38	\$26.73	\$32.07	\$44,476	\$55,595	\$66,715	\$44,476	\$66,715
Senior Maintenance Mechanic - Electrician/Pipefitter/Plumber	\$25.00	\$31.25	\$39.06	\$52,000	\$65,000	\$81,250	\$52,000	\$81,250
Sr. Inspector Mechanic	\$21.38	\$26.73	\$32.07	\$44,476	\$55,595	\$66,715	\$44,476	\$66,715
Stock Clerk	\$17.00	\$21.25	\$26.56	\$30,940	\$38,675	\$48,344	\$30,940	\$48,344

# **EXHIBIT B**

## **NON-BARGAINING UNIT SALARY**

### **RANGE SCHEDULE**



**R O C H E S T E R  
Housing Authority**

**Proposed Salary Ranges - Non-Bargaining Unit**

Job Title	Hourly Minimum	Hourly Midpoint	Hourly Maximum	Annual Minimum	Annual Midpoint	Annual Maximum
Account Clerk	\$18.08	\$21.70	\$25.31	\$32,904	\$39,485	\$46,066
Accountant	\$23.95	\$29.94	\$35.92	\$43,587	\$54,484	\$65,380
Administrative Assistant	\$21.38	\$26.73	\$32.07	\$38,917	\$48,646	\$58,376
Assistant Chief of Maintenance	\$36.42	\$45.53	\$54.63	\$75,760	\$94,700	\$113,640
Assistant Director of Finance	\$41.89	\$52.36	\$62.83	\$76,234	\$95,292	\$114,350
Assistant Director of Leasing Operations	\$36.42	\$45.53	\$54.63	\$66,290	\$82,863	\$99,435
Assistant Director of Public Housing	\$36.42	\$45.53	\$54.63	\$66,290	\$82,863	\$99,435
Assistant Director, Human Resources	\$41.89	\$52.36	\$62.83	\$76,234	\$95,292	\$114,350
Building Maintenance Supervisor	\$27.54	\$34.43	\$41.31	\$57,286	\$71,607	\$85,928
Business Analyst	\$23.95	\$29.94	\$35.92	\$43,587	\$54,484	\$65,380
Chief of Maintenance	\$50.26	\$62.83	\$75.40	\$91,480	\$114,350	\$137,221
Compliance Coordinator	\$21.38	\$26.73	\$32.07	\$38,917	\$48,646	\$58,376
Deputy Executive Director	\$60.32	\$75.40	\$90.48	\$109,777	\$137,221	\$164,665
Director of Development & Capital Projects	\$50.26	\$62.83	\$75.40	\$91,480	\$114,350	\$137,221
Director of Finance	\$50.26	\$62.83	\$75.40	\$91,480	\$114,350	\$137,221
Director of Human Resources	\$50.26	\$62.83	\$75.40	\$91,480	\$114,350	\$137,221
Director of IT	\$50.26	\$62.83	\$75.40	\$91,480	\$114,350	\$137,221
Director of Leasing Operations	\$50.26	\$62.83	\$75.40	\$91,480	\$114,350	\$137,221
Director of Resident Services	\$41.89	\$52.36	\$62.83	\$76,234	\$95,292	\$114,350
Director Public Housing	\$41.89	\$52.36	\$62.83	\$76,234	\$95,292	\$114,350
Diversity, Inclusion & Compliance Officer	\$31.67	\$39.59	\$47.51	\$57,643	\$72,054	\$86,466
Executive Director	\$72.38	\$86.86	\$104.23	\$131,732	\$158,085	\$189,699



**Proposed Salary Ranges - Non-Bargaining Unit (Continued)**

Job Title	Hourly		Hourly		Annual		Annual	
	Minimum	Midpoint	Maximum	Maximum	Minimum	Midpoint	Maximum	Maximum
Housing Manager II	\$31.67	\$39.59	\$47.51	\$47.51	\$57,643	\$72,054	\$86,466	\$86,466
Housing Manager III	\$27.54	\$34.43	\$41.31	\$41.31	\$50,125	\$62,656	\$75,187	\$75,187
Human Resource Coordinator	\$21.38	\$26.73	\$32.07	\$32.07	\$38,917	\$48,646	\$58,376	\$58,376
Junior Accountant	\$21.38	\$26.73	\$32.07	\$32.07	\$38,917	\$48,646	\$58,376	\$58,376
Lead HVAC Engineer	\$27.54	\$34.43	\$41.31	\$41.31	\$57,286	\$71,607	\$85,928	\$85,928
Master Electrician	\$23.95	\$29.94	\$35.92	\$35.92	\$49,814	\$62,267	\$74,720	\$74,720
Project Assistant	\$19.50	\$23.40	\$28.08	\$28.08	\$35,490	\$42,588	\$51,106	\$51,106
Property Manager	\$36.42	\$45.53	\$54.63	\$54.63	\$66,290	\$82,863	\$99,435	\$99,435
Public Safety Officer	\$23.95	\$29.94	\$35.92	\$35.92	\$43,587	\$54,484	\$65,380	\$65,380
Purchaser	\$31.67	\$39.59	\$47.51	\$47.51	\$57,643	\$72,054	\$86,466	\$86,466
Secretary to the Executive Director	\$24.95	\$30.94	\$36.92	\$36.92	\$45,409	\$56,311	\$67,194	\$67,194
Senior Account Clerk	\$19.89	\$23.86	\$27.84	\$27.84	\$36,195	\$43,434	\$50,673	\$50,673
Senior Accountant	\$27.54	\$34.43	\$41.31	\$41.31	\$50,125	\$62,656	\$75,187	\$75,187
Senior HR Consultant	\$31.67	\$39.59	\$47.51	\$47.51	\$57,643	\$72,054	\$86,466	\$86,466
Senior Property Rehabilitation Specialist	\$29.00	\$34.80	\$41.76	\$41.76	\$52,780	\$63,336	\$76,003	\$76,003
Systems Engineer	\$36.42	\$45.53	\$54.63	\$54.63	\$66,290	\$82,863	\$99,435	\$99,435
Systems Engineer III	\$28.50	\$34.20	\$41.04	\$41.04	\$51,870	\$62,244	\$74,693	\$74,693



ORIGINAL

Copy

Executive Offices  
675 West Main Street  
Rochester, NY 14611  
585-697-3602  
Fax 585-697-6191

**Rochester Housing Authority  
Board of Commissioners  
Resolution Number 12.04.2024-01**



**BOARD RESOLUTION**

**WHEREAS**, the Rochester Housing Authority (the "Authority" or "RHA"), as duly authorized by its Board of Commissioners, desires to "...*communicate a clear vision to residents of our analysis of community development and housing needs to meet the needs of our residents to develop quality, safe, decent affordable housing...*;" and

**WHEREAS**, one of the primary goals of the Authority's Board of Commissioners ("the Board") is to "preserve and develop quality affordable housing opportunities, without discrimination, for all population groups and levels of low-moderate income residents;" and

**WHEREAS**, the Authority, Local 1635F and Counsel 66, American Federation of State, County and Municipal Employees, AFI-CIO (the "Union") (collectively the "parties") are parties to a collective bargaining agreement that expired on June 30, 2022 (the "CBA"); and

**WHEREAS**, the negotiation teams of RHA and the Union have engaged in extensive negotiations in an effort to reach a collective bargaining agreement to succeed the CBA; and

**WHEREAS**, the negotiating teams have entered into a Tentative Agreement executed March 25, 2024 (the "Agreement"), which Agreement sets forth the terms and conditions of employment of the Union members for a successor collective bargaining agreement and which terms and conditions are subject to the ratification by the Union membership, approval by RHA's Board of Commissioners and the City Council for the City of Rochester; and

**WHEREAS**, pursuant to the Agreement, a comprehensive salary study of all AFSCME represented titled employees at RHA was to be conducted and the salary study resulted in a minimum of a one percent (1%) increase up to and above percentages listed in Article 14, Section 1(b); and

WHEREAS, the Comprehensive Salary Study has been completed and the total cost for the one percent (1%) is projected to be \$108,210.22. In addition, 36 employees were identified to receive an increase above the minimum one percent (1%) requirement as follows:

Category	Count	Proposed Increase Cost	% of Total Cost
Bargaining	32	\$131,436.16	86%
Non-Bargaining	4	\$20,600.32	14%
<b>Total</b>	<b>36</b>	<b>\$152,036.48</b>	<b>100%</b>

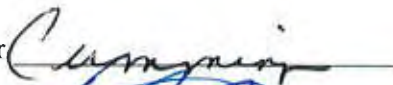
The combined projected total shall in the amount of \$260,246.70.


**NOW THEREFORE,**


**BE IT HEREBY RESOLVED** that the Board, upon review of the Tentative Agreement attached hereto as Exhibit "A," hereby determines and issues its approval that it is in the best interest of RHA to agree with said comprehensive salary study;

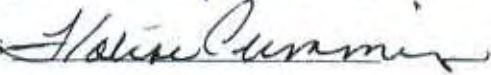
**RESOLVED**, that the officers of RHA are hereby authorized to take any and all necessary steps to effectuate the ratification of the Tentative Agreement by the Union membership, approval by RHA's Board of Commissioners and the City Council for the City of Rochester.

**Dated:** December 4, 2024

**MOVED:** Commissioner 

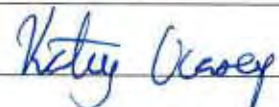
**SECONDED:** Commissioner 

**CONCURRED:** Chairperson: Rosalie Remarais 


Vice Chairperson: Florine Cummings 

Commissioner: Shanai T. Lee \_\_\_\_\_

Commissioner: Robert Davis \_\_\_\_\_

Commissioner: Kabutey Ocansey 

Commissioner: Hank Rubin \_\_\_\_\_

Commissioner: James Waters, Jr. 



WATERBURY

20

Ordinance No.

**Approving wage and salary increases for employees of the Rochester Housing Authority**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Pursuant to Section 32 of the New York State Public Housing Law, the Council hereby approves the increases in salary ranges that have been approved by the Rochester Housing Authority for its bargaining unit employees and its non-bargaining unit employees to commence on [fill in date], and directs that a list of the approved increases shall be placed on file in the City Clerk's Office and with the Department of Human Resource Management.

Section 2. This ordinance shall take effect immediately.



21

January 7, 2025

FIN 17

TO THE COUNCIL

Ladies and Gentlemen:

Re: Authorization – 2025 Administrative Tax  
Cancellations and Refunds

Transmitted herewith for your approval is legislation authorizing the Director of Finance to cancel or refund certain erroneous *ad valorem* taxes, charges and fees up to \$1,000 per account during the 2025 calendar year.

Each year, approximately 61,531 tax bills are issued by the City. In 2023-24, these bills contained a total of \$263,141,115.53 in City and School taxes, charges and fees, and delinquencies. Of that amount, taxes and charges totaling \$1,498,061.84 or 0.569 % of the total billed amount, were subsequently determined to be erroneous and were canceled. These cancellations involved 789 accounts or 1.30 % of the total number.

Pursuant to Section 556 of the New York State Real Property Tax Law, the City Council is required to approve all cancellations. Under the provisions of Chapter 383 of the Laws of 1984, however, it may delegate to the Director of Finance the authority to approve such cancellations, under certain conditions. Additionally, under Chapter 515 of the Laws of 1997, the State allows administrative cancellations of up to \$2,500 per account.

Delegation of this authority was initially approved by the Council in March 1987. Annual authorization is required to allow for the delegation to continue. Council's most recent authorization (Ordinance No. 2023-380) allowed the Director of Finance to cancel up to \$1,000 per account during the 2024 calendar year. Council's delegation of this authority reduces the amount of time required to correct a taxpayer's account and, in some instances, to issue a refund.

The following conditions will continue to apply:

1. A report summarizing all cancellations approved by the Director of Finance during any month will be submitted to the Council by the fifteenth day of the subsequent month; and
2. The total cancellations approved by the Director for any fiscal year will not exceed the amount of the tax reserve (provision for uncollected or delinquent amounts) established by the Council for that year.

Respectfully submitted,

Malik D. Evans  
Mayor

REPRODUCTION PROHIBITED

21

Ordinance No.

**Authorizing administrative tax cancellations and refunds of \$1,000 or less for 2025**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. Pursuant to NYS Real Property Tax Law § 556(8), the Director of Finance is hereby authorized to approve the cancellation of real property taxes and/or charges or fees added to those taxes subject to the following conditions:

- a. The amount to be cancelled for any year for any particular account shall be \$1,000 or less.
- b. A report summarizing all cancellations approved by the Director during any month shall be submitted to the City Council by the 15<sup>th</sup> day of the subsequent month.
- c. The total amount of cancellations approved by the Director for any fiscal year will not exceed the amount of the tax reserve (provision for uncollected or delinquent amounts) established by the Council for that year.

Section 2. This ordinance shall be in effect for calendar year 2025.



**22**

January 7, 2024

FIN 18

TO THE COUNCIL

Ladies and Gentlemen:

Re: Firefighters' Insurance Fund

Transmitted herewith for your approval is legislation authorizing expenditures from the Firefighters' Insurance Fund ("Two Percent Fund") as per the Settlement Agreement between the Rochester Firefighters, Inc., Local 1071, IAFF, AFL-CIO and the City of Rochester dated August 7, 2012. The legislation will:

1. Appropriate a total of \$542,500 from the Firefighters Insurance Fund at the request of the Rochester Firefighters Two Percent Committee ("TPC") to benefit City firefighters.
2. Appropriate a total of \$265,833.23 from the Firefighters' Insurance Fund for uses nominated by the City to benefit City firefighters.

The Firefighters' Insurance Fund is the City Fund established to collect and distribute monies received from the State pursuant to Sections 9104 and 9105 of the Insurance Law, and is under the custody of the City Treasurer.

Ordinance No. 2012-313 authorized the settlement agreement resulting from litigation brought by Rochester Firefighters Local 1071. These funds must be used in a manner that is consistent with the Court Order and with the provisions of Insurance Law Sections 9104 and 9105. Fund expenditures must be for the benefit of firefighters as provided in statutory law, case law, administrative rules and regulations, and the New York State Comptroller's Opinions.

In accordance with the Settlement Agreement the firefighters have formed a not-for-profit corporation named the Rochester Firefighters Two Percent Committee ("TPC") to be the firefighters' representative for purposes of the Fund. Items to be paid from the Fund may be nominated by the firefighters or by the City.

The following are firefighter nominated items submitted by the TPC to be appropriated from the Firefighters' Insurance Fund.

- 1) Firehouse items set forth in Section 1G of the original agreement (\$140,000).
- 2) Legal, Accounting, and Administrative expenses (\$47,000).
- 3) Fire house cable and internet expenses (\$45,000).
- 4) RFBA Firefighters Ball (\$20,000).
- 5) Building Expenses (\$150,000).
- 6) Demand Fund account expenses (\$77,000).
- 7) Critical Illness Plan (\$60,000).



- 8) Audit of the Two Percent Fund held by the City of Rochester and the Two Percent Committee (\$3,500).

The following are City nominated items submitted by the TPC to be appropriated from the Firefighters' Insurance fund:

- 1) Snow plow services for apparatus bay driveways at firehouses (\$50,310).
- 2) Linen and laundry expense (\$100,000).
- 3) Small equipment and minor firehouse renovations (\$114,023.23).
- 4) Audit of the Two Percent Fund held by the City of Rochester and the Two Percent Committee (\$1,500).

The City of Rochester has engaged EFPR Group to conduct an audit of the Two Percent Fund held by the City of Rochester and the Two Percent Committee ("TPC"). The cost of the audit is estimated at \$5,000, of which the City will pay 30% and the Two Percent Committee ("TPC") will pay 70% of the auditing fee, as per Section 1J of the agreement. The cost of the audit will be funded from the respective Two Percent Fund accounts controlled by the City of Rochester.

Respectfully submitted,



Malik D. Evans  
Mayor

INTRODUCTORY NO.

22

Ordinance No.

**Appropriating Firefighters' Insurance Funds**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The following funds are hereby appropriated from the Firefighters' Insurance Fund ("Two Percent Fund") for the following purposes to benefit the firefighters of the City in accordance with the terms of the settlement agreement with Rochester Firefighters Local 1071 dated August 7, 2012 ("Agreement") that was authorized in Ordinance No. 2012-313:

- A. Firefighter Nominated Items. A total of \$542,500 at the request of the Rochester Firefighters Two Percent Committee ("TPC") as follows:
- 1) Firehouse items set forth in Section 1G of the Agreement (\$140,000);
  - 2) Legal, accounting and administrative expenses (\$47,000);
  - 3) Firehouse cable and internet expenses (\$45,000);
  - 4) Rochester Firefighters' Benevolent Association Firefighters Ball (\$20,000);
  - 5) Building Expenses (\$150,000);
  - 6) Demand Account expenses (\$77,000);
  - 7) Critical Illness Plan (\$60,000); and
  - 8) Audit of the Two Percent Fund held by the City of Rochester and the TPC (\$3,500).
- B. City Nominated Items. A total of \$265,833.23 for uses nominated by the City of Rochester as follows:
- 1) Snow plow services for apparatus bay driveways at firehouses (\$50,310);
  - 2) Linen and laundry expense (\$100,000);
  - 3) Small equipment and minor firehouse renovations (\$114,023.23); and
  - 4) Audit of the Two Percent Fund held by the City of Rochester and the TPC (\$1,500).

Section 2. This ordinance shall take effect immediately.



**Budget, Finance & Governance  
Introductory No.**

23

January 7, 2024

DHRM 21

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – TimeClock Plus, LLC (TCP)

Transmitted herewith for your approval is legislation establishing \$313,290.34 as maximum compensation for an agreement with TimeClock Plus, LLC (TCP) (Daryl Rolley, CEO, San Angelo, Texas), for time clocks, implementation of time clocks, one-time training, and licenses for the City's Department of Environmental Services (DES) and Department of Recreation and Human Services (DRHS). The term of the agreement will be for three (3) years. The cost of this agreement will be funded for the first year from Cash Capital: 2015-16 (\$15,026), 2016-17 (\$37,214), 2017-18 (\$13,971.28), and 2024-25 (\$154,296). Years two (2) and three (3) will be funded from the 2025-2026 (\$45,401.53), 2026-2027 (\$47,381.53) Operating Budgets of the Department of Human Resource Management, contingent upon approval of future budgets.

The City of Rochester's Department of Environmental Services and Department of Recreation and Human Services employees have used UKG time clocks since 2018 to track time worked and approve time cards. In 2025, the City will be migrating from UKG Kronos to Workday Time and Scheduling and the UKG time clocks need to be replaced with clocks that are compatible with Workday.

A comprehensive inter-departmental review of TCP's functionality and capabilities indicated that the most efficient and effective replacement solution for the UKG time clocks. These time clocks are available for direct purchase via the group purchasing organization Omnia Partners and therefore would not typically have required Council authorization, however the need for the City to enter into a Master Licensing agreement does require Council authorization. A No RFP Justification form is attached.

Respectfully submitted,

Malik D. Evans  
Mayor



## NO RFP JUSTIFICATION STATEMENT

### Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2023-93) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$20,000, and
2. To the contract record when entered in Munis.

-----  
**Department:** Department of Human Resources Management

**Services(s):** TimeClock Plus, LLC. Time clocks, time clock licenses, on-going support, and integrations

**Project:** Time, Attendance, and Scheduling Replacement

**Vendor/Consultant selected:** TimeClock Plus, LLC

**How was the vendor selected?** The vendor is a Workday Certified partner whose products and services meet our requirements and who has a previous agreement through OMNIA Partners that we can use.

**Why was no RFP issued for this service?**

The City wishes to proceed with immediately issuing a Purchase Order with TimeClock Plus, LLC because:

- 1) The vendor is a Workday Certified Partner.
- 2) The vendor's time clocks, implementation plan, security, and maintenance meet City requirements.
- 3) The vendor has a Master Services Agreement with New York State that the City will use

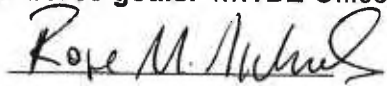
### Compensation

Amount: \$313,290.34

\$313,290.34 is the standard rate and includes a 10% uplift increase annually. The rate and uplift matches that in the existing contract that the City will use.

**The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals.** MWBE Officer Initials: *WLB*

Date: *12/16/2024*



Signature: Department Head

*12/16/2024*

Date



INTRODUCTORY NO.

23

Ordinance No.

**Authorizing an agreement relating to City employee time clocks**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with TimeClock Plus, LLC for time clocks and for implementation support, training and licenses necessary to track time cards for City employees. The term of the agreement shall be three years. The maximum compensation for the agreement shall be \$313,290.34, which shall be funded as follows:

- a) For year one:
  - i. \$15,026 from 2015-16 Cash Capital;
  - ii. \$37,214 from 2016-17 Cash Capital;
  - iii. \$13,971.28 from 2017-18 Cash Capital; and
  - iv. \$154,296 from 2024-25 Cash Capital).
- b) For the year two: \$45,401.53 from the 2025-26 Budget of the Department of Human Resource Management (DHRM).
- c) For year three: \$47,381.53 from the 2026-27 Budget of DHRM,

contingent upon the approval of future years' budgets.

Section 2. This agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



**Budget, Finance & Governance  
Introductory No.**

24

January 7, 2024

DHRM 22

TO THE COUNCIL

Ladies and Gentlemen:

**Re:** Agreement – Ultimate Kronos Group (UKG)

Transmitted herewith for your approval is legislation establishing \$324,016.20 as maximum compensation for an agreement with Ultimate Kronos Group (UKG) (Jennifer Morgan, CEO, Lowell, Massachusetts), for licenses for UKG TeleStaff Cloud for scheduling for the City's Fire, Police, and Emergency Communications/911 departments, The term of the agreement will extend through 09/27/2028. The cost of this agreement will be funded from 2024-2025 (\$24,613.20), 2025-2026 (\$94,045), 2026-2027 (\$99,688), and 2027-2028 (\$105,669) Operating Budgets of the Department of Human Resource Management, contingent upon approval of future budgets.

The City of Rochester's Police and Emergency Communications Department/911 employees have used UKG TeleStaff, an on-premises solution, since 2018 to schedule employee time. In 2020, the City contracted with UKG to migrate to the Cloud version, which has not been completed. Because of that contract, the City's licenses have already been converted to Cloud licenses, and UKG honors the support agreement for the on-premises solution. As a result, we did not perform an RFP.

UKG TeleStaff on-premises is reaching its end-of-life, and we need to migrate to the Cloud to ensure Police and 911 employees know their schedules and get paid accurately. (End of Engineering support December 31, 2025, and End of Life March 31, 2027). Additionally, RedAlert Scheduling is already outdated, risking that those employees will lose access to their schedules and accurate pay.

Respectfully submitted,

Malik D. Evans  
Mayor



## NO RFP JUSTIFICATION STATEMENT

### Awarding a Professional Services Agreement Without a Request for Proposals

The Procurement of Professional Services Policy (Ord. No. 2023-93) requires an RFP to be issued under most circumstances. If it is determined that an RFP will not be issued, this form must be completed, signed by the Department Head, and kept on file (electronically or hard copy). It must also be submitted:

1. To City Council as an attachment to the transmittal letter for any PSA that exceeds \$20,000, and
2. To the contract record when entered in Munis.

-----  
**Department:** Department of Human Resources Management

**Services(s):** UKG TeleStaff Cloud Licenses and Support for 3 years

**Project:** Time, Attendance, and Scheduling Replacement

**Vendor/Consultant selected:** UKG

**How was the vendor selected?** UKG is the current vendor for our scheduling solution for RPD and ECD/911, easing adoption of the latest solution. Additionally, UKG TeleStaff is an industry leader.

**Why was no RFP issued for this service?**

The City wishes to proceed with immediately issuing a Purchase Order with UKG because:

- 1) UKG is a current vendor and migrating to the latest technology instead of selecting a new vendor will eliminate the need for training for most RPD and ECD/911 employees.
- 2) UKG TeleStaff Cloud can integrate with Workday for Payroll, which is our current payroll solution.
- 3) The City needs to adopt a new solution because the on-premises solution for RPD and ECD/911 is nearing End-of-Life. We are also adding RFD to UKG TeleStaff Cloud; their existing solution, RedAlert Scheduling, lacks desired functionality, requiring significant manual work each day.

### Compensation

Amount: \$388,124

\$388,124 includes a 52% discount of the standard rate. \$388,124 also includes a 6% increase annually. UKG typically charges an 8% increase annually. The City has paid 6% increase annually since entering into contract in 2018.

**The MWBE Officer has reviewed the proposed Agreement for MWBE and Workforce goals.**

MWBE Officer Initials: *MB*

Date: *12/16/2024*

*Rose M. Nichols*

12/16/2024

Signature: Department Head

Date

INTRODUCTORY NO.

24

Ordinance No.

**Authorizing an agreement relating to software licenses and support services for scheduling the staffing of the Fire, Police and Emergency Communications/911 departments**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with UKG Inc. (UKG) to provide licenses and support services for the UKG TeleStaff Cloud application for scheduling the staffing of the Fire, Police and Emergency Communications/911 departments for a term extending through September 27, 2028. The maximum compensation for the agreement shall be \$324,015.20, which shall be funded in the amounts of \$24,613.20 from the 2024-25 Budget of the Department of Human Resource Management (DHRM), \$94,045 from the 2025-26 Budget of DHRM, \$99,688 from the 2026-27 Budget of DHRM and \$105,669 from the 2027-28 Budget of DHRM, contingent on the approval of future years' budgets.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. This ordinance shall take effect immediately.



**Budget, Finance & Governance  
Introductory No.**

25

January 7, 2025

Library 24

TO THE COUNCIL

Ladies and Gentlemen:

Re: Appointment and Reappointment–  
Rochester Public Library Board of Trustees

Council Priority: Creating and Sustaining a  
Culture of Vibrancy

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation confirming the appointment of Elizabeth Call, Rochester, NY 14620, and the reappointment of Jeffrey Tucker, Rochester, NY 14619 to the Rochester Public Library (RPL) Board of Trustees for five-year terms from January 1, 2025–December 31, 2029. The RPL Board unanimously voted to recommend both candidates at the November 2024 Board meeting.

Ms. Call has agreed to serve on the Board and the Board's Nominating Committee is recommending the appointment to a new five-year term left vacant by retiring trustee, Katherine Baynes. Ms. Call is a University Archivist at the Rochester Institute of Technology and resides in the Upper Monroe neighborhood.

Ms. Call's Curriculum Vitae has been submitted to the City Clerk.

Dr. Tucker has served on the RPL Board since September 27, 2023, when he filled a vacancy for a partial term. Dr. Tucker is an Associate Professor of English at the University of Rochester and a resident of the 19th Ward.

Dr. Tucker's Curriculum Vitae and RPL Board meeting attendance record has been submitted to the City Clerk.

Respectfully submitted,

Malik D. Evans  
Mayor



INTRODUCTORY NO.

25

Resolution No.

**Resolution approving appointment and reappointment to the Rochester Public Library Board of Trustees**

BE IT RESOLVED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the appointment and reappointment of the following individuals to the Rochester Public Library Board of Trustees, each for a term of five years encompassing January 1, 2025 through December 31, 2029.

<b>Name</b>	<b>Resident</b>	<b>Category</b>
Elizabeth Call	Rochester, NY 14620	Appointment
Jeffrey Tucker	Rochester, NY 14619	Reappointment

Section 2. This resolution shall take effect immediately.



Miguel A. Meléndez, Jr. Council President, Councilmember At-Large

**Budget, Finance & Governance**  
**Introductory No. December 20, 2024**

TO THE COUNCIL

26

Ladies and Gentlemen:

Re: Appointment – Board of Assessment Review

Transmitted herewith for your approval is a resolution to:

1. Approve the Appointments of the following individual to the Board of Assessment Review as Panel Members with a term expiring September 30, 2029:

**Board of Assessment Review Panel Member (term expiring September 30, 2029)**

➤ **Gerard Roberts**; 32 Berkeley Street; Rochester, New York 14607

2. Approve the Appointments of the following individuals to the Board of Assessment Review as Panel Members with a term expiring September 30, 2025:

**Board of Assessment Review Panel Members (term expiring September 30, 2025)**

- **Orlando Rivera**; 737 Flower City Park; Rochester, New York 14615
- **David Haygood**; 130 Lincoln Avenue; Rochester, New York 14611
- **Damaris Rivera**; 87 Langford Road; Rochester, New York 14615
- **Maya Daniels**; 137 Lehigh Avenue; Rochester, NY 14619
- **Genyssa M. Torres**; 115 Norran Drive #2; Rochester, NY 14609
- **William Sullivan**; 203 Chili Avenue; Rochester, New York 14611
- **Shawn Quail**; 502 Seward Street; Rochester, New York 14608
- **Robert A. Criddle**; 265 Mount Hope Avenue #405; Rochester, New York 14620

This resolution shall take effect immediately and resumes for all Appointees are on file with the City Clerk.

Respectfully submitted,

Miguel A. Meléndez, Jr.  
President

INTRODUCTORY NO.

26

Resolution No.

**Resolution relating to appointments to the Board of Assessment Review**

BE IT RESOLVED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby approves the appointment of

Gerard Roberts      32 Berkeley Street, Rochester 14607

to the Board of Assessment Review for a term expiring on September 30, 2029.

Section 2. The Council hereby approves the appointments of

Orlando Rivera      737 Flower City Park, Rochester 14615

David Haygood      130 Lincoln Avenue, Rochester 14611

Damaris Rivera      87 Langford Road, Rochester 14615

Maya Daniels      137 Lehigh Avenue, Rochester 14619

Genyssa M. Torres   115 Norran Drive, Apt. 2, Rochester 14609

William Sullivan      203 Chili Avenue, Rochester 14611

Shawn Quail      502 Seward Street, Rochester 14608

Robert A. Criddle    265 Mt. Hope Avenue, #405, Rochester 14620

to the Board of Assessment Review for terms expiring on September 30, 2025.

Section 3. This resolution shall take effect immediately.





**City of Rochester, NY**  
**Rochester City Council**

City Hall Room 301A • 30 Church Street • Rochester, New York 14614-1290

Miguel A. Meléndez, Jr. Council President, Councilmember At-Large

**Budget, Finance & Governance**  
**Introductory No.**

January 7, 2025

TO THE COUNCIL

27

Ladies and Gentlemen:

Re: Resolution Establishing the Rules  
for City Council in 2025

Transmitted herewith for your approval is legislation establishing the 2025 Rules of the City Council.

Respectfully submitted,

A handwritten signature in blue ink that reads "Miguel A. Meléndez, Jr." with a stylized flourish at the end.

Miguel A. Meléndez, Jr.  
City Council President

INTRODUCTORY NO.

27

Resolution No.

**Resolution extending the Rules of Council through 2025**

BE IT RESOLVED, by the Council of the City of Rochester as follows:

Section 1. The Council hereby adopts and extends through the year 2025 the Rules of Council adopted for the year 2024 in Resolution No. 2024-4, provided, however, that that the regular meetings for 2025 shall be held on the dates and times adopted in Resolution No. 2024-54.

Section 2. This resolution shall take effect immediately.



**City of Rochester**

City Hall Room 308A, 30 Church Street  
Rochester, New York 14614-1290  
www.cityofrochester.gov

**PUBLIC SAFETY  
COMMITTEE  
INTRODUCTORY NO.**

**Malik D. Evans**  
Mayor

**28**

January 7, 2025

FIRE 19

TO THE COUNCIL

Ladies and Gentlemen:

Re: Grant Agreement – 2024 State Homeland Security Program (SHSP)

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area: Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing an agreement with the New York State Division of Homeland Security and Emergency Services (NYS-DHSES) for the receipt and use of \$169,773 from the 2024 State Homeland Security Program (SHSP) grant and amending the 2024-25 Budgets of the Fire Department by \$39,000 and Undistributed Expenses by \$13,000 for related personnel expenses. The remaining non-personnel expenses (\$62,000) will be funded directly from a Special Revenue Fund specific to this grant. Since this is a multi-year grant, any remaining personnel expenses will be appropriated in the 2025-26 Budget of the Fire Department, contingent upon its approval.

This grant was initially received by the Rochester Fire Department in 2010. It is provided to support building, sustainment and delivery of core capabilities for achieving preparedness and resilience in the event of terrorist attacks, severe weather and other significant events in the Rochester/Monroe County region. Grantees are required to build capabilities that relate to the prevention of, protection from, or response to significant events. The program period is September 1, 2024 through August 31, 2027, and no matching funds are required.

The 2024 SHSP allocation will be used for equipment, such as: Rescue Task Force personal protective equipment, Structural Collapse response equipment, Hazmat Team specialty training courses and Community Emergency Response Training (CERT) supplies (\$62,000). Funding will also support overtime back-fill for structural collapse, rescue task force sustainment training and Community Emergency Response Training (CERT) training classes (\$80,500) and fringe benefits for all personnel expenses included in the funding allocation (\$27,273).

Respectfully submitted,

Malik D. Evans  
Mayor



FIRE 19  
ATTACHMENT A

Budget Item Description	Budget Item Priority	Dated version:	Federal Spending Category	NYS Budget Category	Funding Request	AEL	Priority & % 1 = Highest Priority 10 = Lowest	Revised Budget after 6/12/2024 UWAG Meeting	%
RTF		11/27/2024							
RTF Personal Protective Equipment	High		Equipment	Equipment	\$60,000	01LE-01-ARMR		\$50,000	
RTF Sustainment Training (OT)	High		Training	Personnel/Fringe	\$40,000			\$22,500	
RTF Sustainment Training (Fringe)	High		Training	Personnel/Fringe				\$7,500	
RTF Training Equip/Props	High		Equipment	Equipment	\$2,500	09TR-01-MKIT		Unfunded	
Full Scale Exercise for RTF	High		Exercises	Personnel/Fringe	\$20,000			Unfunded	
USAR & Collapse									
NYS Structural Collapse Tech Class (OT)	High		Training	Personnel/Fringe	\$66,000			\$41,500	
NYS Structural Collapse Tech Class (Fringe)	High		Training	Personnel/Fringe				\$14,273	
USAR Cots/Sleeping Bag/Pillow	Medium		Equipment	Equipment	\$10,000	19GN-00-BIVY		\$2,000	
US&R PPE (Helmets, Gloves, Bags)	Medium		Equipment	Equipment	\$10,000	19GN-00-BGPK		\$2,000	
Pneumatic Powered Demolition Hammers/Drills/Saws	Medium		Equipment	Equipment	\$10,000	03SR-02-TLPW		Unfunded	
CERT									
CERT Personnel Costs (OT)	High		Planning	Personnel/Fringe	\$15,000			\$9,000	
CERT Personnel Costs (Fringe)	High		Planning	Personnel/Fringe				\$3,000	
Equipment (CERT Bags)	High		Equipment	Equipment	\$3,000	21GN-00-CCEQ		\$1,500	
Hazmat									
Specialty Training (CNG, Meters, Etc.)	High		Training	Registrations	\$10,000			\$6,500	
Hazmat Specialty Training (OT)	High		Training	Personnel/Fringe	\$40,000			\$7,500	
Hazmat Specialty Training (Fringe)	High		Training	Personnel/Fringe				\$2,500	
Specialty Equipment (CNG, Refrigerants)	High		Equipment	Equipment	\$5,000			Unfunded	
Magna Seals & teflon barrier	High		Equipment	Equipment	\$5,000			Unfunded	
<b>Equipment Subtotal</b>					<b>\$105,500</b>			<b>\$169,773</b>	<b>32.7%</b>
<b>Exercise Subtotal</b>					<b>\$20,000</b>			<b>\$0</b>	<b>0.0%</b>
<b>M&amp;A Subtotal</b>					<b>\$0</b>			<b>\$0</b>	<b>0.0%</b>
<b>Organization Subtotal</b>					<b>\$0</b>			<b>\$0</b>	<b>0.0%</b>
<b>Planning Subtotal</b>					<b>\$15,000</b>			<b>\$12,000</b>	<b>7.1%</b>
<b>Training Subtotal</b>					<b>\$156,000</b>			<b>\$102,273</b>	<b>60.2%</b>
<b>PROJECT TOTAL</b>					<b>\$296,500</b>			<b>\$169,773</b>	

To replace RTF Gear Purchased in:  
18,19, & 20

**Authorizing a grant agreement for the 2024 State Homeland Security Program**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Division of Homeland Security and Emergency Services (NYS-DHSES) for the receipt and use of a \$169,773 grant from the 2024 State Homeland Security Program. Said funds are appropriated to support preparedness and resilience in the event of terrorist attacks, severe weather and other significant events.

Section 2. The term of the agreement shall be from September 1, 2024 through August 31, 2027.

Section 3. The agreement shall contain such additional terms and condition as the Mayor deems appropriate.

Section 4. Ordinance No. 2024-200, the Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations of the 2024-25 Budget of the Fire Department by \$39,000 and to the 2024-25 Budget of Undistributed Expenses by \$13,000, which amounts are hereby appropriated from the Program grant authorized herein for related personnel expenses.

Section 5. This ordinance shall take effect immediately.



**City of Rochester**

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**PUBLIC SAFETY  
COMMITTEE  
INTRODUCTORY NO.**

**Malik D. Evans**  
Mayor

29

January 7, 2025

POLICE 20

TO THE COUNCIL

Ladies and Gentlemen:

Re: Agreement – New York State Division of  
Criminal Justice Services, Motor Vehicle Theft  
and Insurance Fraud Prevention Grant

Council Priority: Public Safety

Comprehensive Plan 2034 Initiative Area:  
Reinforcing Strong Neighborhoods

Transmitted herewith for your approval is legislation authorizing an agreement with the New York State Division of Criminal Justice Services for the receipt and use of \$49,600 for the Motor Vehicle Theft and Insurance Fraud Prevention (MVTIFP) grant, and amending the 2024-25 Budget of the Police Department by \$27,300 to reflect a portion of this grant.

This award, for the reduction of auto theft and insurance fraud, will provide overtime in the amount of \$44,600 to support Police Department deployment in high-theft areas and increased investigations of insurance fraud. The grant also provides \$5,000 to train police officers in specialized anti-theft techniques and technology. This grant does not cover fringe which is estimated at \$16,300.

The term of this agreement is January 1, 2025 through December 31, 2025. RPD has received this grant for over ten years and the last agreement was approved in Ordinance 2024-28.

Respectfully submitted,

Malik D. Evans  
Mayor



INTRODUCTORY NO.

29

Ordinance No.

**Authorizing an agreement and amending the 2024-25 Budget for Motor Vehicle Theft and Insurance Fraud Prevention**

BE IT ORDAINED, by the Council of the City of Rochester as follows:

Section 1. The Mayor is hereby authorized to enter into an agreement with the New York State Division of Criminal Justice Services for the receipt and use of funds from the Motor Vehicle Theft and Insurance Fraud Prevention program in the amount of \$49,600. The term of the agreement shall be January 1, 2025 through December 31, 2025.

Section 2. The agreement shall contain such additional terms and conditions as the Mayor deems appropriate.

Section 3. Ordinance No. 2024-200, the 2024-25 Budget of the City of Rochester, as amended, is hereby further amended by increasing the revenue estimates and appropriations to the Budget of the Police Department by \$27,300 to reflect a portion of the grant funds authorized in Section 1 herein.

Section 4. This ordinance shall take effect immediately.