

CIVIL SERVICE COMMISSION
GENERAL SESSION MINUTES
July 26, 2018
3:30 P.M., ROOM 102A, CITY HALL

PRESENT: Commissioners: John Feola (Chair)
 Fernan Cepero
 Serina Brown

IN ATTENDANCE: Tassie Demps, Executive Secretary
 Yvette Green, Law Department
 Deborah Callerame, Senior Human Resource Consultant
 Sargent Darlene Rogers, Rochester Police Department
 Police Officer Ted Coriddi, Rochester Police Department

The Civil Service Commission meeting was called to order at 3:30 pm.

- I. The Commission approved the Minutes of the meeting (regular and executive session) on June 28, 2018.
- II. The Commission reviewed the following items of Correspondence: **None**
- III. The following Classifications/Reclassifications were approved as presented:

Administration/DHRM Classify: (1)	Clerk III / Temporary (6/25/18 – 12/31/18) Br. 7 (\$33,038 - \$41,302) Competitive
Fire Department/Chief's Office Classify: (1)	Clerk III/Typing/Seasonal (7/1/18 – 12/31/18) Br. N070 (\$17.44) Non-competitive
Fire Department/Chief's Office Classify: (1)	Principal Account Clerk Br. 15 (\$41,188 - \$52,867) Competitive
Library/Central/Technical Services Classify: (1)	Librarian I Br. 18 (\$45,376 - \$59,223) Competitive
Information Technology Classify: (1)	Laborer / Seasonal Br. 456N (\$10.84) Labor
NBD/Neighborhood & Business Development Classify: (1)	Credit Underwriter Br. 22 (\$55,185 - \$72,765) Competitive

DRYS/Recreation Administration Classify: (5)	Locker Room Attendant/Seasonal Br. 815 (\$11.40) CPLA
DRYS/Commissioner's Office Classify: (1)	College Jr. Intern/Seasonal (7/9/18-8/17/18) Br. 408 (\$14.48) Non-Competitive
DRYS/BEST Classify: (1)	Connection Coordinator Br. 18 (\$45,376-59,223) Competitive
RPD/Operations/Animal Services Classify: (1)	Veterinary Technician/Temporary (up to 3 months) Br. 10 (\$35,561-\$45,158) Competitive

IV. The Commission Adopted the following Job Specifications: **None**

V. The Commission Established the following Eligible List(s) for one (1) year, unless extended:

- Human Resource Assistant, 18EOC67378
- Human Resource Assistant, 18EP79118
- Human Resource Assistant/Bilingual, 18EOC67386
- Human Resource Assistant/Bilingual, 18EP79119
- Human Resource Consultant I, 18EOC67405
- Human Resource Consultant I, 18EP79120
- Human Resource Consultant II, 18EP79121
- Human Resource Coordinator, 18EOC67355
- Integrity Compliance Officer/Part Time/On Call, 18EOC67139

VI. Request for Extension of Temporary positions:

- One position of IT Transition Analyst II (encumbered by Dale Sauro) in the Information Technology Department.

VII. New York State Civil Service – Section 211 Waiver(s) Request:

- Emergency Communications Center Director – Michael Cerretto
- Deputy Mayor – Dr. Cedric Alexander

The meeting was adjourned at 4:30 PM

Respectfully Submitted,

Deborah Callerame

Deborah Callerame
Senior Human Resource Consultant

THE END