

CIVIL SERVICE COMMISSION  
GENERAL SESSION AGENDA  
**February 28, 2019**  
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the Minutes of the meeting (general and executive) on January 24, 2019.
- II. Commission Correspondence: **None**
- III. Classification/Reclassification:

Administration/DHRM Classify: (1)	Application Services Analyst I Br. 25 (\$62,698 - \$82,670) Competitive
DES/Architecture & Engineering Classify: (1)	Clerk II/Temporary (1/21/19 – 4/12/19) Br. 9 (34,693 - \$43,799) Competitive
DES/Operations/Solid Waste Classify: (1)	Ground Equipment Operator/Temporary (1/28/19 – 9/24/19) Br. 56 (\$15.90 - \$19.58) Non-Competitive
DES/Buildings & Parks/Building Services Classify: (1)	Senior Maintenance Mechanic/Buildings/Temporary (3/4/19 – 3/3/20) Non-Competitive
DES/Water/Distribution Classify: (1)	Water Distribution Trainee Br. 59 (\$17.02 - \$21.29) Competitive
DES/Water/Distribution Classify: (1)	Water Maintenance Worker/Construction Trainee Br. 60 (\$17.32 - \$21.77) Non-Competitive
Information Technology Classify: (1)	Laborer/On Call Br. 456N (\$11.10) Labor
NBD/Buildings & Zoning Classify: (1)	Clerk II/Bilingual Br. 9 (34,693 - \$43,799) Competitive
FINANCE/Accounting Classify: (1)	Accountant Br. 17 (\$43,901 - \$56,885 ) Competitive
FINANCE/Treasury Classify: (1)	Associate Administrative Analyst/On-Call/Temporary (2/11/19 – 2/10/20) Br. 268N (\$31.45 - \$41.47) Competitive
FINANCE/Assessment Classify: (1)	Supervising Real Property Appraiser/On- Call/Temporary (4/1/19 – 12/31/19) Br. 288N (\$34.17 - \$45.05) Competitive
DRYS/Recreation Classify: (1)	Grant Support Associate Br. 13 (\$38,744-\$49,634) Competitive
DRYS/BEST Classify: (10)	Youth Worker/Part-Time Br. P353 (\$11.10) 3/1/19-6/30/19

DRYS/Recreation Classify: (1)	Public Arts Coordinator/Seasonal Br.N160 (\$24.14-\$30.05)
DRYS/Recreation Classify: (1)	Public Arts Coordinator/Part-Time Br. N160 (\$24.14-\$30.05) Competitive
RPD/Operations/Animal Services Classify: (1)	Animal Care Technician/Temporary (2/4/2019-5/3/2019) Br. 2 (\$29,577-\$36,406) Non-Competitive

**IV. Adoption of Job Specifications:**

- Associate Library Director
- Clerk I
- Clerk III/Typing
- Clerk III/Typing/Bilingual
- Library Automation Specialist
- Police Captain
- Police Lieutenant
- Public Service Manager

**V. Establishment of Civil Service Eligible List(s):**

- Assistant Service Manager, 18EOC66660
- Assistant Service Manager, 18EP71477
- Employee Safety Coordinator, 18EOC65011
- Fleet Maintenance Technician, 18EOC66651
- Police Officer, ECRT7080M
- Police Officer, ECRT7080J
  
- Close-out of examination process: **None**

**VI. Request for Extension of Civil Service Eligible Lists(s): **None****

**VII. Request for Extension of Temporary Positions: **None****

**VIII. Transfers: **None****

**IX. Reinstatement Requests:**

- The Finance Department has submitted a request to reinstate Susan Caulfield to the title of Associate Administrative Analyst/On Call.
- The Finance department has submitted a request to reinstate Robert Kubera to the title of Supervising Real Property Appraiser/On Call.

THE END