

CIVIL SERVICE COMMISSION  
GENERAL SESSION AGENDA  
**May 23, 2019**  
3:30 P.M., ROOM 102A, CITY HALL

- I. Approval of the Minutes of the Meeting (General and Executive) on April 25, 2019.
- II. Commission Correspondence: **None**
- III. Classification/Reclassification:

DES/Architecture & Engineering Classify: (1)	Engineering Aide/Temporary (5/13/19 – 5/12/20) Br. 8 (\$33,765 - \$42,496) Competitive
DES/Buildings & Parks/Cemeteries Classify: (2)	Ground Equipment Operator/Seasonal Br. P362 (\$15.90) Non-Competitive
DES/Buildings & Parks/Building Services Classify: (1)	Assistant Operations Superintendent/Building Services Br. 23 (\$57,582 - \$75,926) Competitive
DES/Operations/Street Maintenance Classify: (1)	Assistant Operations Superintendent Br. 23 (\$57,582 - \$75,926) Competitive
NBD/Buildings & Zoning Classify: (1)	Administrative Assistant/Bilingual Br. 16 (\$42,612 - \$54,695) Competitive
DRYS/ Recreation Classify (2)	College Junior Intern/Seasonal Br. N408 (14.48-\$16.20) Non-Competitive
DRYS/Commissioner's Office Classify (1)	College Junior Intern/Seasonal Br. N408 (14.48-\$16.20) Non-Competitive
RPD/Chiefs Office Classify (1)	Deputy Police Chief /Temporary (4/17/19 – 4/24/19) Br. 97 (\$124,053-\$140,103) Competitive
RPD/Chiefs Office Classify (1)	Police Commander /Temporary (4/17/19 – 6/16/19) Br. 96 (\$121,029-\$138,885) Non-Competitive
RPD/Administration/Personnel Classify (1)	Clerk II/Typing/Part-Time/Temporary (5/6/19 – 11/6/2019) Br. 9 (\$19.06-\$21.55) Competitive

**IV.** Adoption of Job Specifications:

- Manager Of Library Administration
- Manager Of Library Administration/Bilingual
- Supervising Service Representative
- Systems Engineer I

**V.** **A.** Establishment of Civil Service Eligible List(s):

- Clerk III/Typing, 19EDCR1904
- Clerk III/Typing, 19EDCR1907P

**B.** Close-out of Examination Process:

- Clerk III/Typing/Bilingual, 19EDCRT1903

**VI.** Request for Extension of Civil Service Eligible Lists(s): **None**

**VII.** Request for Extension of Temporary Positions:

- One position of Animal Care Technician (encumbered by Danny Mateo) in the Operations/Rochester Police Department.
- One position of Animal Care Technician (encumbered by Heather Smeltzer) in the Operations/Rochester Police Department.

**VIII.** Transfers: **None**

**IX.** Reinstatement Requests:

- Police Chief Laron Singletary is requesting the reinstatement of Angenette Lawrence to the title of Clerk II/Typing/Part-Time/Temporary (6 months) in the Rochester Police Department.

**X.** Delegation of Authority (06/01/2019 – 05/31/2020)

**A.** Public Hearing

**B.** Decision on Resolution

**XI.** Election of a Chair (06/01/2019 – 05/31/2020)

**XII.** Proposed Civil Service Commission Meeting Dates; July – December 2019

THE END