



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

January 17, 2019

3:00pm – 4:00pm

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|--------------|--|
| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of 12/20/18 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:15: | Resolution No. 1 of 2019 – Authorization to transfer properties to the COR for blight removal through demolition |
| 3:15 – 3:20: | Resolution No. 2 of 2019 Authorization to enter into an agreement with RHDFC for rehab and environmental remediation assistance (HOME Rochester program) |
| 3:20 – 3:25 | Resolution No. 3 of 2019 Authorization to enter into an agreement with FCHH for rehab and environmental remediation assistance (HOAP program) |
| 3:25 – 3:30 | Resolution No. 4 of 2019 Authorization to enter into an agreement with GRHP for new home construction assistance |
| 3:30 – 3:35 | Resolution No. 5 of 2019 Authorization to sell 47 and 49 Lime Street to FCHH |
| 3:35 – 3:40 | Resolution No. 6 of 2019 Amending Resolution 20 of 2018 |
| 3:40 – 3: 55 | Discussion Items: <ul style="list-style-type: none">• Press Release for Phoenix Project• Marketing Plan |
| 3:55 – 4:00 | On-going Action Plan |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

February 21, 2019

3:00pm – 4:00pm

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|--------------|---|
| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of January 24, 2019 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:15: | Resolution No. 7 of 2019 Amending Resolution No. 19 of 2018 |
| 3:15 – 3:20: | Resolution No. 8 of 2019 Amending Resolution No. 21 of 2018 |
| 3:20 – 3:25 | Resolution No. 9 of 2019 Authorization to sell 269 Garson Avenue |
| 3:25 – 3:30 | Resolution No. 10 of 2019 Authorization to sell 144-146 Glendale Park |
| 3:30 – 3:35 | Resolution No. 11 of 2019 Authorize NYLBA membership for CY 2019 and payment of annual dues |
| 3:35 – 3:50 | Review and approval of the Annual Report to City Council |
| 3:50 – 3: 55 | Discussion Items: <ul style="list-style-type: none">• Status of RLBC partner properties• Zombie Round Two Grant – Partnering with the Community Land Trust• Marketing meeting progress• N4N status updates |
| 3:55 – 4:00 | On-going Action Plan |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

March 21, 2019

3:00pm – 4:00pm

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|--------------|---|
| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of February 21, 2019 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:15: | Resolution No. 12 of 2019 Authorizing City to demo 47 Lime St |
| 3:15 – 3:30 | Discussion Items: <ul style="list-style-type: none">• Zombie Grant Round 2• Marketing Committee meeting progress• Landlord Summit |
| 3:30 – 3:40 | On-going Action Plan |
| 3:40 – 4:00 | Misc. |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

April 18, 2019

3:00pm – 4:00pm

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|--------------|---|
| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of March 21, 2019 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:15: | Resolution No. 13 of 2019 Approval of Budget and Financial Plan |
| 3:15 – 3:40 | Discussion Items: <ul style="list-style-type: none">• Zombie Grant Round 2 – Meeting with City Roots CLT (Gary)• Phoenix Project update (Gary)• April 8, 2019 Landlord Summit recap• 269 Garson Avenue update (Gary)• Potential for new OAG monies• Update of Marketing Plan (Jacklyn) |
| 3:40 – 3:50 | On-going Action Plan |
| 3:50 – 4:00 | Misc. |
| | Executive Session |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

May 16, 2019

2:30pm – 3:30pm

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| 2:30: | Call to Order |
| 2:30 – 2:35: | Approval of April 18, 2019 Minutes |
| 2:35 – 2:40: | Treasurer’s Report and Cash Disbursements Report |
| 2:40 – 2:55: | Discussion of RFQ to partner with the RLBC |
| 2:55 – 3:05 | Discussion of On-site Auctions |
| 3:05 – 3:15 | Discussion of City Housing Policy |
| 3:15 – 3:30 | On-going Action Plan |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

June 20, 2019

3:00pm – 4:00pm

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| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of May 16, 2019 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:20: | Resolution No. 14 of 2019 Authorizing sale of eight properties to approved bidders |
| 3:20 – 3:25 | Resolution No. 15 of 2019 Authorizing transfer of 88 Tyler Street to RHDFC |
| 3:25 – 3:30 | Resolution No. 16 of 2019 Authorization to enter into agreement with Rosario Home Improvement for rehab work at 225-227 Michigan Street |
| 3:30 – 3:50 | Discussion Items: <ul style="list-style-type: none">• Update of RFQ for Development Partners• RVP Conference travel allowance |
| 3:50 – 4:00 | On-going Action Plan |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

July 18, 2019

3:00pm – 4:00pm

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| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of June 20, 2019 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:40: | Discussion Items: <ul style="list-style-type: none">• Update of RFQ for Development Partner applications• RVP Conference• Pulaski Library• Upcoming election of officers |
| 3:40 – 3:50 | On-going Action Plan |
| 3:50 – 4:00 | Misc. |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

August 15, 2019

3:00pm – 4:00pm

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|--------------|---|
| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of July 18, 2019 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:50: | Discussion Items: <ul style="list-style-type: none">• RVP Conference – session choices spread sheet• RFQ for Development Partners approved applicants• Kurt Martin as Ex Officio Board Member• New committee members• Agenda, scheduled date of Audit Committee meeting |
| 3:50 – 4:00 | On-going Action Plan |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

September 25, 2019

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00 – 3:05: Approval of 8/15/19 Minutes
- 3:05 – 3:10: Treasurer’s Report and Cash Disbursements Report
- 3:10 – 3:15: Resolution No. 17 of 2019 – Re-adopt the approved policies of the Rochester Land Bank Corporation
- 3:15 – 3:20: Election of Officers
- 3:20 – 3:25: Presentation and approval of Audited Financial Statements
- 3:25 – 3:40: Presentation and approval of Annual Report and constituent reports contained within it:
- Investment Report
 - Procurement Report
 - Mission Statement and Performance Measures Report
 - Operations and Accomplishments Report
 - Board Member Self-Evaluation Report
- 3:40 – 3:55: Discussion Items:
- Update on access to ~2,000 vacant properties
 - Update on CRI IV Activities
 - Update on on-site auctioned properties
- 3:55 – 4:00: Ongoing Action Plan



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

October 17, 2019

3:00pm – 4:00pm

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|--------------|---|
| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of 9/25/19 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:15: | Resolution No. 18 of 2019 – Authorization to Exercise Preferred Bid at City of Rochester Tax Foreclosure Auction |
| 3:15 – 3:30: | Discussion Items: <ul style="list-style-type: none">• Update on access to ~1,500 vacant properties• Update on CRI IV Activities• Update on Development Partner property choices |
| 3:30 – 3:45: | Ongoing Action Plan |
| 3:45- 4:00: | Misc. |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

November 21, 2019

3:00pm – 4:00pm

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| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of 10/17/19 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:30: | Discussion Items: <ul style="list-style-type: none">• Results of Tax Foreclosure Auction• Map of properties acquired at the auction• Meeting with Albany Land Bank |
| 3:30 – 3:45: | Ongoing Action Plan |
| 3:45- 4:00: | Misc. |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

December 19, 2019

3:00pm – 4:00pm

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|--------------|---|
| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of 11/21/19 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:30: | Resolution No. 19 of 2019 – Authorization to transfer properties purchased at the 2019 City of Rochester Tax Foreclosure Auction to development partners |
| 3:15 – 3:30 | Discussion Items: <ul style="list-style-type: none">• Map of properties acquired at the auction• Meeting with Tarik Abdelazim of CCP• Meeting with Albany Land Bank |
| 3:30 – 3:45: | Ongoing Action Plan |
| 3:45- 4:00: | Misc. |