



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

January 16, 2020

3:00pm – 4:00pm

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|--------------|--|
| 3:00: | Call to Order |
| 3:00 – 3:05: | Approval of 12/19/19 Minutes |
| 3:05 – 3:10: | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:20: | Resolution No. 1 of 2020 – Amending Resolution No. 19 of 2019 - Authorization to transfer properties purchased at the 2019 City of Rochester Tax Foreclosure Auction to development partners |
| 3:20 – 3:30 | Discussion Items: <ul style="list-style-type: none">• Inspections of acquisitions |
| 3:30 – 3:45: | Ongoing Action Plan |
| 3:45- 4:00: | Misc. |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

February 20, 2020

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00 – 3:05: Approval of 1/16/20 Minutes
- 3:05 – 3:10: Treasurer’s Report and Cash Disbursements Report
- 3:10 – 3:20: Resolution No. 2 of 2020 –Authorization to submit a response to the Request for Applications issued by Enterprise Community Partners for CRI Round 4.2
- 3:20 – 3:30: Resolution No. 3 of 2020 – Authorization to adopt amended Disposition Policy
- 3:30 – 3:40: Discussion Items:
- Annual Report to City Council – Monday, March 2nd 12:30 - 1
- 3:40 – 3:55: Ongoing Action Plan
- 3:55- 4:00: Misc.



Rochester Land Bank Corporation

**Meeting Agenda
City Hall – Rm. #223-B
March 19, 2020
10:00am – 11:00am**

*Cancelled due
to COVID 19*

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|---------------|---|
| 10:00 | Call to Order |
| 10:00 – 10:05 | Approval of 2/20/20 Minutes |
| 10:05 – 10:10 | Treasurer's Report and Cash Disbursements Report |
| 10:10 – 10:15 | Resolution No. 4 of 2020 – Authorization of Payment of NYS Land Bank Dues |
| 10:15 – 10:20 | Resolution No. 5 of 2020 – Authorization to Hold an Auction |
| 10:20 – 10:25 | Resolution No. 6 of 2020 – Authorization to Contract with Howard Hanna to List & Sell 225-227 Michigan St |
| 10:25 – 10:30 | Resolution No. 7 of 2020 – Authorization to Amend Resolution No. 18 of 2019-10-17 |
| 10:25 – 10:30 | Resolution No. 8 of 2020 – Authorization to Sell 143-147 Webster Av to Caring & Sharing Daycare, LLC |
| 10:30 – 10:45 | Discussion Items: <ul style="list-style-type: none">• Discuss Photos for Marketing Committee• Landlord Summit• Review of Meeting with Center for Community Progress |
| 10:45 – 10:55 | Ongoing Action Plan |
| 10:55 – 11:00 | |



Rochester Land Bank Corporation

Meeting Agenda - Via Zoom meeting

April 16, 2020

3:00 pm – 4:00 pm

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|-------------|---|
| 3:00 | Call to Order |
| 3:00 – 3:05 | Approval of 2/20/20 Minutes |
| 3:05 – 3:10 | Treasurer’s Report and Cash Disbursements Report |
| 3:10 – 3:15 | Resolution No. 4 of 2020 –Authorization of Payment of NYS Land Bank Dues |
| 3:15 – 3:20 | Resolution No. 5 of 2020 – Authorization to Hold an Auction |
| 3:20 – 3:25 | Resolution No. 6 of 2020 – Authorization to Contract with Howard Hanna to List & Sell 225-227 Michigan St |
| 3:25 – 3:30 | Resolution No. 7 of 2020 – Authorization to Amend Resolution No. 18 of 2019-10-17 |
| 3:30 – 3:35 | Resolution No. 8 of 2020 – Authorization to Sell 143-147 Webster Av to Caring & Sharing Daycare, LLC |
| 3:35 – 3:45 | Discussion Items: <ul style="list-style-type: none">• Discuss Photos for Marketing Committee• Landlord Summit• Review of Meeting with Center for Community Progress |
| 3:45 – 3:55 | Ongoing Action Plan |
| 3:55 – 4:00 | Misc and meeting close |



Rochester Land Bank Corporation

Meeting Agenda

Video Conference Call

May 21, 2020

3:00 pm – 4:00 pm

10:00	Call to Order
10:00 – 10:05	Approval of 4/16/20 Minutes
10:05 – 10:10	Treasurer's Report and Cash Disbursements Report
10:10 – 10:20	Resolution No. 10 – Authorizing Agreements with Development Partners regarding CRI-4.2 Grant Monies
10:20 – 10:30	Resolution No. 11 – Authorizing the Sale of 166 Wakefield St
10:30 – 10:35	Discussion Item #1 - Landlord Summit
10:35 – 10:45	Discussion Item #2 – Upcoming City Tax Foreclosure
10:45 – 10:55	Ongoing Action Plan
10:55 – 11:00	Miscellaneous



Rochester Land Bank Corporation

Meeting Agenda

Video Conference Call

June 18, 2020

3:00 pm – 4:00 pm

3:00	Call to Order
3:00 – 3:05	Approval of 5/21/20 Minutes
3:05 – 3:10	Treasurer’s Report and Cash Disbursements Report
3:10 – 3:20	Discussion Item #1 – Explore Partnership Opportunity
3:20 – 3:30	Discussion Item #2 – Nominee Suggestions for Mayor’s Appointment to the Board
3:30 – 3:40	Discussion Item #3 – Update on Responses to RFQ
3:40 – 3:50	Discussion Item #4 – Updates from Center for Community Progress
3:50- 4:00	Miscellaneous
4:00	Close Meeting



Rochester Land Bank Corporation

Meeting Agenda

Video Conference Call

July 16, 2020

3:00 pm – 4:00 pm

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| 3:00 | Call to Order |
| 3:00 – 3:05 | Approval of 06/18/20 Minutes |
| 3:05 – 3:10 | Treasurer's Report and Cash Disbursements Report |
| 3:10 – 3:20 | Discussion Item #1 – Partnership Opportunity with ABC (Rianne) |
| 3:20 – 3:30 | Discussion Item #2 – Update on Responses to RFQ (Paul) |
| 3:30 – 3:40 | Discussion Item #3 – Neighborhood Builders Program (Carol) |
| 3:40 – 3:50 | Miscellaneous |



Rochester Land Bank Corporation

Meeting Agenda

Conference Call

August 25, 2020

3:00pm – 4:00pm

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| 3:00 | Call to Order |
| 3:00-3:05: | Approval of 7/16/20 Minutes |
| 3:05-3:10 | Treasurer's and Cash Disbursements Reports |
| 3:10-3:15 | Resolution No. 12 of 2020 for authorization to approve the sale of real property |
| 3:15-3:20 | Discussion Item #1 – Performance Measures Report (Governance Committee) |
| 3:20-3:30 | Discussion Item #2 – RFP for title services (Paul & Scott) |
| 3:30-3:40 | Discussion Item #3 – 2020/21 Partnership Program (Paul) |
| 3:40-3:45 | Discussion Item #4 – Board Vacancies (Dana) |
| 3:45-3:50 | Discussion Item #5 – Board member evaluations (Dana) |
| 3:50-4:00 | Discussion Item #6 – Executive session for board member evaluation (Dana) |
| 4:00 | Close Meeting |



Rochester Land Bank Corporation

Annual Meeting Agenda

Via Zoom meeting

September 17, 2020

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 8/25/20 Minutes
- 3:05-3:10: Treasurer's and Cash Disbursements Reports
- 3:10-3:15: Resolution No. 13 of 2020 amending Resolution No. 12 Approving the Sale of Real Property
- 3:15-3:20: Resolution No. 14 of 2020 adopting Real Property Donation Policy
- 3:20-3:25: Resolution No. 15 of 2020 to re-approve the adopted policies of the Rochester Land Bank Corp.
- 3:25-3:35: Presentation and Approval of Audited Financial Statements
- 3:35-3:45: Presentation and Approval of Annual Report and constituent reports contained within it:
- Investment Report
 - Procurement Report
 - Mission Statement & Performance Measures Report
 - Operations & Accomplishments Report
 - Board Member Self-Evaluation Report
- 3:45-3:50: Election of Officers
- 3:50-4:00: Discussion Items – Proposal regarding Board Structure & Activities and Staffing Structure



Rochester Land Bank Corporation

**Meeting Agenda
Via Zoom meeting
October 15, 2020
3:00pm – 4:00pm**

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|------------|---|
| 3:00 | Call to Order |
| 3:00-3:05 | Approval of 9/17/20 Minutes |
| 3:05-3:20 | Resolution No. 16 of 2020 Authorizing Entering into Contract with Consumer Credit Counseling Service (CCCS) to conduct CRI 4.2 Grant Program |
| 3:20-3:25 | Treasurer's and Cash Disbursements Reports |
| 3:25-3:35: | Grant Update <ul style="list-style-type: none">• CRI 4 Reallocation• 225-227 Michigan Street• 6 Madison St• New Enterprise opportunity |
| 3:35-4:00: | Discussion Item – Proposal regarding Board Meetings and Staffing Structure <ul style="list-style-type: none">• Staffing Structure• Board Meeting Structure• New Board Member Candidates• Committees• Board Training |
| 4:00 | Close |



Rochester Land Bank Corporation

Meeting Agenda

Via Zoom

November 19, 2020

2:30pm – 4:00pm

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| 2:30 | Call to Order |
| 2:30-2:35 | Approval of 10/15/20 Minutes |
| 2:35-2:40 | Treasurer's and Cash Disbursements Reports |
| 2:40-3:20 | Discussion Item – Proposal regarding Board Meetings and Staffing Structure <ul style="list-style-type: none">• Staffing Structure• Board Meeting Schedule• New Board Member Candidates• Board Training |
| 3:20-3:45: | Discussion Item - Strategies for future activities <ul style="list-style-type: none">• Land Bank alignment with Rochester 2034 - Comprehensive Plan• Planning for post-CRI activities |
| 3:45-4:00: | Grant Update <ul style="list-style-type: none">• 6 Madison St• HAPI |
| 4:00 | Close |



Rochester Land Bank Corporation

Meeting Agenda

Via Zoom

December 17, 2020

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 11/19/20 Minutes
- 3:05-3:10: Treasurer's and Cash Disbursements Reports
- 3:10-3:20: Resolution No. 17 of 2020 Authorizing Sale of 21 Morgan St
- 3:20-3:30: Resolution No. 18 of 2020 Amending Resolution No. 20 of 2017 to Enter into a Grant Agreement with LISC in Support of the Charlotte Square III Development
- 3:30-3:40: Resolution No. 19 of 2020 Authorizing Agreement with Urban League Real Estate Development Corporation to provide subsidy for the L2P affordable homeownership program
- 3:40-3:50: Resolution No. 20 of 2020 Amending Policy Governing Acquisition of Real Property
- 3:50-4:00: Discussion Items
- 5 New Constructions - Maritza
 - HAPI – Rianne
 - 6 Madison St - Rianne