

CIVIL SERVICE COMMISSION  
**GENERAL SESSION**  
**MINUTES**  
**Thursday, January 28, 2021**  
3:30 P.M., ZOOM MEETING, CITY HALL

PRESENT: Commissioners: Fernan Cepero (Chair)  
Serena Brown  
John Feola

IN ATTENDANCE: Tassie Demps, Executive Secretary  
Dr. Rose Nichols, Deputy Director – DHRM  
Yvette Green, Law Department  
Deborah Callerame, Senior Human Resource Consultant  
Arnetta Powell, Human Resource Consultant II  
Shavae Lewis, Staffing Consultant  
Felipe Hernandez, Executive Deputy Fire Chief – ~~Executive Session~~  
Kathy McManus, Principal Staff Assistant RFD – ~~Executive Session~~  
Officer Ted Coriddi, Rochester Police – ~~Executive Session~~  
Officer Gina Faggiano, Rochester Police – ~~Executive Session~~

The Civil Service Commission meeting was called to order at 3:30 pm.

- I. The Commission approved the minutes of the meeting (General and Executive Session) on January 28, 2021.
- II. The Commission reviewed the following items of Correspondence: **None**
- III. The following Classifications/Reclassifications were approved as presented:

Administration/Mayor's Office Classify: (1)	Supervisor of Administrative Services/Temporary (1/25/21 – 1/28/21) Br. 24 (\$61,286 - \$80,808) Competitive
Administration/Mayor's Office Classify: (1)	Supervisor of Administrative Services Br. 24 (\$61,286 - \$80,808) Competitive
Administration/Mayor's Office Classify: (1)	Manager of Administrative Services/On-Call/Temporary (1/25/21 – 7/25/21) Br. 288N (\$34.85 - \$45.95) Competitive
Administration/Law Classify: (3)	Paralegal/FOIL Br. 20 (\$49,344 - \$65,409) Competitive

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Administration/DHRM Classify: (1)	Payroll Assistant/Temporary (Temporary to 6/30/21) Br. 17 (\$44,779 - \$58,023) Competitive
DES/Water/Engineering Classify: (1)	Principal Engineering Technician/CADD/Temporary (Temporary - 1 Year) Br. 18 (\$47,210 - \$61,615) Competitive

**IV.** The Commission established the following Eligible List(s) for one (1) year, unless extended:

- 911 Dispatcher I, ELCR1031-2
- 911 Telecommunicator, ELCR2851-2
- Public Safety Communicator I, 20ELOC2007
- Shelter Veterinarian, 20EOC63884

**V.** The Commission approved the following Reinstatement Request(s):

- The Department of Finance requested the reinstatement of Christopher Steinfeld to the position of Parking Enforcement Officer/Full Time.

**The meeting was adjourned at 5:20 PM**

Respectfully Submitted,

*Deborah Callerame*

Deborah Callerame  
Senior Human Resource Consultant