

CIVIL SERVICE COMMISSION
GENERAL SESSION AGENDA
April 29, 2021
3:30 P.M., ZOOM MEETING, CITY HALL

I. Approval of the Minutes of the meeting (General and Executive Sessions) on March 25, 2021,

II. Commission Correspondence(s): **None**

III. Classification/Reclassification(s):

ECD/911 Call Center Classify: (1)	911 Shift Supervisor/Temporary - 3 Months (05/10/2021 – 08/09/2021) Br. 210 (\$53,958 - \$71,567) Competitive
RFD/Chief's Office Classify: (1)	Clerk I/Seasonal (04/20/2021 – 06/30/2021) Br. 140N (\$22.39 – \$28.75) Competitive
DES/Operations/Solid Waste Classify: (1)	Project Assistant/Temporary (Temporary 1 Year) Br. 12 (\$39,110 - \$50,131) Competitive
DES/Operations/Solid Waste Classify: (1)	Clerk III/Typing Br. 7 (\$34,373 - \$42,971) Competitive
DES/Operations/Solid Waste Classify: (1)	Ground Equipment Operator/Temporary (4/19/21 – 4/18/22) Br. 56 (\$16.54 - \$20.37) Non-Competitive
DES/Buildings & Parks/Administration Classify: (1)	Director of Buildings & Parks Br. 35 (\$96,274 - \$126,941) CPNC
DES/Buildings & Parks/Building Services Classify: (1)	Assistant Operations Superintendent/Temporary (Temporary to 6/30/21) Br. 23 (\$58,734 - \$77,445) Competitive
DES/Buildings & Parks/Building Services Classify: (1)	Senior Maintenance Mechanic/Buildings Br. 65 (\$20.75 - \$26.24) Non-Competitive
DES/Buildings & Parks/Building Services Classify: (1)	Maintenance Worker/Temporary (Temporary 6 Months) Br. 57 (\$16.94 - \$21.14) Non-Competitive

IV. Adoption of Job Specification(s):

- Environmental Service Operator Trainee
- Recreation Leader/Education Specialist
- Recreation Leader/Sports & Fitness Specialist
- Recreation Leader/Youth Development Specialist

V. Establishment of Civil Service Eligible List(s):

- Community Housing Planner, 20EOC63573
- Housing Manager II/RHA, 20EOC65484
- Housing Manager II/RHA, 20EP73291
- Housing Manager III/RHA, 20EP73739
- Housing Specialist/RHA, 20EOC63152
- Property Manager/RHA, 20EOC60131
- Public Housing Director/RHA, 20EOC61955
- Senior Community Housing Planner, 20EOC63390
- Senior community Housing Planner/Bilingual, 20EOC63438

VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. Request for Extension of Temporary Position(s):

- One position of Project Assistant-Temporary (encumbered by Coralis Rivera-Laboy) in the Youth Services Unit of the Department of Recreation and Human Services.

VIII. Transfer(s): **None**

IX. Reinstatement Request(s): **None**

X. Voluntary Demotion:

- Michael Cerretto, Director of the Emergency Communications Department is requesting the voluntary demotion of Barbara Spencer, 911 Dispatcher II to the title of 911 Dispatcher I.

THE END