

CIVIL SERVICE COMMISSION
GENERAL SESSION AGENDA
Thursday, October 28, 2021
1:00 P.M., ZOOM Meeting – CITY HALL

- I. Approval of the Minutes of the meeting (General and Executive Sessions) on September 23, 2021.
- II. Commission Correspondence(s): **None**
- III. Classification/Reclassification(s):

City Council & Clerk/Police Accountability Board Classify: (3)	Case Manager Br. 18 (\$48,154 - \$62,847) Competitive
City Council & Clerk/Police Accountability Board Classify: (1)	Case Manager/Bilingual Br. 18 (\$48,154 - \$62,847) Competitive
Administration/Law Classify (1)	Clerk II Br. 9 (\$36,817 - \$46,480) Competitive
Administration/Communications Classify: (1)	Project Assistant Br. 12 (\$39,892 - \$51,134) Competitive
RFD/Chief's Office Classify: (1)	Associate Admin Analyst Br. 26 (\$69,428 - \$91,544) Competitive
NBD/Commissioner's Office Classify: (1)	Principal Staff Assistant/On-Call/Temporary (10/18/21 – 12/31/21) Br. 298N (\$37.74 - \$49.76) Competitive
NBD/Buildings & Zoning Classify: (1)	Property Rehabilitation Specialist/Bilingual Br. 21 (\$53,386 - \$70,874) Competitive
NBD/Buildings & Zoning Classify: (1)	Assistant Director of Buildings & Zoning/Temporary (Temporary to 6/30/22) Br. 31 (\$85,235 - \$112,388) Competitive
NBD/Buildings & Zoning Classify: (1)	Manager of Zoning/Temporary (10/8/21 – 12/31/21) Br. 30 (\$81,883 - \$107,968) Competitive
NBD/Buildings & Zoning Classify: (1)	Assistant to the Manager of Zoning/On-Call/Temporary (10/14/21 – 12/31/21) Br. 288N (\$36.26 - \$47.81) Competitive
DRHS/Commissioner's Office Classify (1)	Manager of Administrative Support/Bilingual Br. 26 (\$69,428-\$91,545) Competitive
DRHS/Youth Services Classify (2)	Recreation Assistant/Education Aide/Part-Time Br. 815 (\$12.50) CPNC

DRHS/Recreation Bureau Classify (1)	Environmental Education Specialist/ Temporary (Temporary to 6/30/22) Br. 12 (\$39,892-\$51,134) Competitive
DRHS/Recreation/R-Stars Classify (2)	Senior Recreation Assistant/Youth Development Aide/Part-Time Br. 810 (\$16.21) CPNC
DRHS/Recreation/R-Stars Classify (2)	Senior Recreation Assistant/Youth Development Aide/Seasonal Br. 810 (\$16.21) CPNC
DRHS/Recreation/R-Stars Classify (2)	Recreation Assistant/Youth Development Aide/Part- Time Br. 815 (\$12.50) CPNC
DRHS/Recreation/R-Stars Classify (2)	Recreation Assistant/Youth Development Aide/Seasonal Br. 815 (\$12.50) CPNC
DRHS/Human Services/Crisis Intervention Services Classify (1)	Community Support Counselor/Bilingual Br. 18 (\$48,154-\$62,847) Competitive

IV. Adoption of Job Specification(s):

- Clerk II

V. Establishment of Civil Service Eligible List(s): **None**

- Close-out of examination process: **None**

VI. Request for Extension of Civil Service Eligible Lists(s): **None**

VII. Request for Extension of Temporary Position(s): **None**

VIII. Transfer(s):

- Felipe Hernandez Jr, Fire Chief of the City of Rochester is requesting the transfer of Sara E. Ruekberg, Associate Administrative Analyst from the Administrative Department of the Office of Management and Budget to the Rochester Fire Departments Office of the Chief.

IX. Reinstatement Request(s): **None**

END