

CIVIL SERVICE COMMISSION
MINUTES
Thursday, September 23, 2021
 2:00 P.M., ROOM 102A, ZOOM/CITY HALL

PRESENT: Commissioners: Fernan Cepero (Chair)
 Serina Brown
 Carol Kramer
 Terrance Youmans

IN ATTENDANCE: Tassie Demps, Executive Secretary
 Dr. Rose Nichols, Deputy Director-DHRM
 Yvette Green, Law Department
 Deborah Callerame, Senior Human Resource Consultant
 Conor Reynolds – P.A.B.
 Natalie Brooks – P.A.B.
 Rosabel Antonnetti – P.A.B.
 Deputy Chief A. Lonthaire, RFD – Executive Session Only
 Police Officer G. Faggiano, RPD – Executive Session Only

The Civil Service Commission meeting was called to order at 2:00 pm.


- I. The Commission approved the minutes of the meeting (General and Executive Sessions) on August 26, 2021.
- II. The Commission was presented with an overview of the Police Accountability Board:
 - Per the request of the Executive Secretary to the Civil Service Commission, Conor Reynolds, Executive Director to the Police Accountability Board along with (2) of his current staff members, Natalie Brooks and Rosabel Antonnetti discussed positions and responsibilities if the incoming members.
- III. The Commission reviewed the following items of Correspondence: **None**
- IV. The following Classifications/Reclassifications were approved as 3 Yeas and 1 Abstention as presented:

City Council & Clerk/Police Accountability Board Classify: (1)	Deputy Chief of Investigations Br. 28 (\$75,420 - \$99,444) CPEX
City Council & Clerk/Police Accountability Board Classify: (1)	Press Officer Br. 27 (\$72,443 - \$95,519) Competitive

City Council & Clerk/Police Accountability Board Classify: (1)	Associate Administrative Analyst Br. 26 (\$69,428 - \$91,545) Competitive
City Council & Clerk/Police Accountability Board Classify: (1)	Deputy Chief of Case Management Br. 26 (\$69,428 - \$91,545) Competitive
City Council & Clerk/Police Accountability Board Classify: (3)	Associate Communications Assistant Br. 24 (\$63,762 - \$84,072) Competitive
City Council & Clerk/Police Accountability Board Classify: (1)	Director of Staff Support & Development Br. 24 (\$63,762 - \$84,072) Competitive
City Council & Clerk/Police Accountability Board Classify: (1)	Digital Forensic Analyst Br. 21 (\$53,386 - \$70,874) Competitive
City Council & Clerk/Police Accountability Board Classify: (1)	Administrative Analyst Br. 20 (\$51,338 - \$68,051) Competitive
City Council & Clerk/Police Accountability Board Classify: (2)	Case Officer Br. 18 (\$48,154 - \$62,847) Competitive
City Council & Clerk/Police Accountability Board Classify: (1)	Evidence Analyst Br. 16 (\$45,220 - \$58,043) Competitive
Administration/Mayor's Office Classify (1)	Clerk III/Typing/Seasonal (9/13/21 – 12/31/21) Br. 707N (\$19.26 - \$21.78) Non-Competitive
Administration/Office of Management & Budget Classify (1)	Senior Management Analyst Br. 23 (\$61,107 - \$80,574) Competitive
Administration/DHRM Classify (1)	Human Resource Consultant II Br. 21 (\$53,386 - \$70,874) Competitive
Administration/DHRM Classify (1)	Racial Equity and Inclusion Programs Coordinator Br. 18 (\$48,154 - \$62,847) Competitive
Administration/DHRM Classify (1)	Benefits Specialist/Temporary (Temporary to 6/30/22) Br. 23 (\$61,107 - \$80,574) Competitive
ECD/911 Call Center Classify (1)	Public Records Officer/On-Call Br. 445N (\$21.88 - \$23.17) Competitive
DES/Architecture & Engineering Classify (1)	Senior Mechanical Engineer Br. 26 (\$69,428 - \$91,545) Competitive

DES/Buildings & Parks / Building Services Classify (1)	Building Maintenance Helper/Temporary (9/14/21 – 9/13/22) Br. 52 (\$15.70 - \$19.10) Labor
DES/Water/Director's Office Classify (1)	Executive Assistant/Temporary (Temporary 1 Year) Br. 20 (\$51,338 - \$68,051) Competitive
DES/Water/Distribution Classify (1)	Principal Finance Clerk/Temporary (Temporary 1 Year) Br. 15 (\$43,709 - \$56,102) Competitive
RPL/Central/Children's Center Classify (1)	Literacy Aide/Part-Time Br. 403N (\$12.50) Non-Competitive
RPL/Community/Branch Maintenance Classify (1)	Maintenance Worker/Temporary Br. 007 (\$35,060-\$43,830) Non-Competitive
IT/Security & Networking Classify (1)	IT Security Analyst Br. 23 (\$61,107 - \$80,574) Competitive
NBD/Buildings & Zoning Classify (1)	Administrative Assistant Br. 16 (\$44,333 - \$56,905) Competitive
DRHS/Recreation Classify: (2)	Day Camp Supervisor/Part-Time Br. 460N (\$17.30) Non-Competitive
DRHS/Recreation Classify: (2)	Day Camp Supervisor/Seasonal Br. 460N (\$17.30) Non-Competitive
DRHS/Recreation Classify: (3)	Recreation Assistant/Youth Development Aide /Part-Time Br. 815 (\$12.50) CPNC
DRHS/Youth Services/ Youth Voice One Voice Classify: (1)	Senior Recreation Assistant/ Youth Development Aide/Part-Time Br. 810 (\$16.21) CPNC

The meeting was adjourned at 4:47 PM

Respectfully Submitted,

 Deborah Callerame
 Senior Human Resource Consultant