

CIVIL SERVICE COMMISSION
GENERAL SESSION AGENDA
Thursday, December 16, 2021
2:00 P.M., ZOOM Meeting, CITY HALL

I. Approval of the Minutes of the meeting (General and Executive) on November 17, 2021 and November 18, 2021.

II. Commission Correspondence(s): **None**

III. Classification/Reclassification(s):

City Council & Clerk/Police Accountability Board Classify (1)	Chief of Public Affairs & Community Engagement Br. 28 (\$75,420 - \$99,444) Competitive
City Council & Clerk/Police Accountability Board Classify (1)	Manager of Administrative Services Br. 28 (\$75,420 - \$99,444) Competitive
ECD/911 Call Center Classify (2)	Dispatcher I/On-Call/Temporary (Temporary up to one (1) year) Br. N715 (\$23.76 - \$30.36) Competitive
ECD/311 Call Center Classify (1)	Service Representative/Bilingual Br. 12 (\$39,892.00 - \$51,134) Competitive
RPL/Central/Children's Center	Library Assistant/PT/Sub Br. 145 (\$21.76 - 24.86) Non-Competitive
RPL/Central/Teen Center Classify: (1)	Library Teen Center Coordinator Br. 20 (\$51,338 - \$68,051) Competitive
RPL/Central/Circulation Classify: (1)	Library Circulation Specialist Br. 7 (\$35,060 - \$43,830) Competitive
NBD/Business & Housing Development Classify: (1)	Clerk II Br. 9 (\$36,817 - \$46,840) Competitive
NBD/Buildings & Zoning Classify: (2)	Property Rehabilitation Specialist Br. 21 (\$53,386 - \$70,874) Competitive
NBD/Buildings & Zoning Classify: (1)	Clerk II Br. 9 (\$36,817 - \$46,840) Competitive
NBD/Buildings & Zoning Classify: (1)	Senior Administrative Analyst/On-Call/Temporary (11/29/21 - 6/30/22) Br. N248 (\$30.65 - \$40.42) Competitive
DRHS/Human Services/Pathways to Peace Classify (1)	Street Outreach Worker/Seasonal/Bilingual Br. 450 (\$20.23 - \$21.50) Competitive Pending Non-Competitive

IV. Adoption of Job Specification(s): **None**

V. **A.** Establishment of Civil Service Eligible List(s):

- 911 Dispatcher I, ELCR1031-3
- 911 Telecommunicator, ELCR2851-3

B. Close-out of examination process: **None**

VI. Request for Extension of Civil Service Eligible Lists(s):

- Administrative Analyst, 19EP73821
- Assistant Service Manager, 18EOC66660
- Assistant Service Manager, 18EP71477
- Associate Administrative Analyst, 19EP73837
- Contract Administrator, 19EP74023
- Family Self Sufficiency Supervisor/RHA, 18EP75837
- Firefighter, 19ELOC1913
- Fleet Maintenance Technician, 18EOC66651
- Police Evidence Technician, 18EOC69783
- Principal Engineering Technician, 19EOC69471
- Principal Engineering Technician, 19EP73914
- Principal Engineering Technician/CADD, 19EOC69472
- Public Safety Communicator I, 20ELOC2007
- Senior Administrative Analyst, 19EP73843
- Supervising Engineering Technician, 19EOC69483

VII. Request for Extension of Temporary Position(s): **None**

VIII. Transfer(s): **None**

IX. Reinstatement Request(s):

- The Emergency Communications Department is requesting the reinstatement of Joe Demars to the title of Dispatcher I/On-Call Temporary
- The Emergency Communications Department is requesting the reinstatement of Jacklyn Finn to the title of Dispatcher I/On-Call Temporary.

X. Civil Service Commission Dates January – June 2022:

- January 27, 2022
- February 24, 2022
- March 24, 2022
- April 21, 2022
- May 26, 2022
- June 30, 2022

THE END