

**CIVIL SERVICE COMMISSION
GENERAL & EXECUTIVE
MINUTES**

August 25, 2022

2:00 P.M., Training and Safety
107 Bridge View Drive

PRESENT: Commissioners: Fernan (Chair)
Tashanda Thomas
Carol Kramer

IN ATTENDANCE: Dr. Rose Nichols, Executive Secretary
Peachie Jones, Law Department
Kimberly Kamagate, Senior Human Resource Consultant
Sergeant John Drew II, Rochester Police Department

The Civil Service Commission meeting was called to order at 2:12 pm.

- I. The Commission approved the minutes of the meeting (General and Executive Session) July 29, 2022 and August 11, 2022.
- II. The Commission reviewed the following items of Correspondence: **None**
- III. The following Classifications/Reclassifications were approved as presented:

DES/Architecture & Engineering Classify (1)	Assistant Street Lighting Program Coordinator/On-Call/Temporary (Temporary 1 Year) Br. 258N (\$31.99 - \$42.18) Competitive
DES/Buildings & Parks/Administration Classify (1)	Senior Management Analyst Br. 23 (\$61,107 - \$80,574) Competitive
DES/Buildings & Parks/Administration Classify (1)	Clerk III/Typing Br. 7 (\$35,060 - \$43,830) Competitive
DES/Buildings & Parks/Parks Operations Classify (1)	Parks Operations Supervisor Br. 19 (\$49,617 - \$65,389) Competitive
DES/Buildings & Parks/Parks Operations Classify (1)	Parks Operations Supervisor/On-Call/Temporary (8/5/22 – 7/30/23) Br. 19 (\$23.85 - \$31.44) Competitive

DES/Water/Distribution Classify (1)	Supervising Dispatcher/Temporary (Temporary 1 Year) Br. 618 (\$23.15 - \$30.21) Competitive
IT/Application & Systems Classify (1)	Data & Digital Services Manager Br. 31 (\$85,235 - \$112,388) Competitive
RPD/Administration/Budget Classify (1)	Project Assistant Br. 12 (39,892 - \$51,134) Competitive
RPD/Administration/Personnel Classify (1)	Clerk III/Typing/Seasonal Br. 70N \$19.26 - \$21.78) Competitive
RPL/Wheatley Classify (1)	Security Guard / Part Time Br. 15 (\$16.32 - \$18.64) Non-Competitive
FIN/Traffic Violations Agency Classify (1)	Lead Motor Vehicle Representative II Br. 13 (\$41,115 - \$52,673) Competitive

IV. The Commission adopted the following Job Specification(s):

- Associate City Planner
- City Planner
- Senior City Planner

V. The Commission established the following Eligible List(s) for one (1) year, unless extended:

- Architect, 20EP70087
- Clerk III, 22EOC68793
- Property Clerk, 22EOC61948
- Public Safety Aide, 22EOC67643
- Senior Architect, 20EP70107
- Senior Landscape Architect, 20EP70111
- Senior Service Assistant, 22EOC64980
- Senior Service Assistant, 22EP74483

VI. The Commission Closed Out the following exam process with no successful candidates:

- Architect, 20EOC69438
- Senior Service Assistant/Bilingual, 22EP71528

- VII.** The Commission approved the following Extension of Temporary position(s):
- One position of Librarian I/Full-Time (encumbered by Renee Kendrot) in the Central Science Division of the Library Department.
- VIII.** The Commission approved the Rochester Fire Departments updated Prior Drug Involvement by Firefighter Candidates Policy.
- IX.** The Commission entered into Executive Session (discussed and rendered a decision regarding an appeal of a removal from the Fire Captain promotional eligible list, discuss and vote on recommended disqualifications of prospective Police Officer candidates, and delivered final decisions regarding Police Officer candidates' appeals) the results are as follows:
- A.** The Civil Service Commission rendered the following Votes/Determinations regarding the appeal of the name removal from the Fire Captain eligible list:
- I. Permitted to remain on the Fire Captain eligible list:
- A.M.
- B.** The Civil Service Commission rendered the following Votes/Determinations regarding the recommended disqualifications of prospective Police Officer candidates:
- I. Disqualified from the Police Officer eligible list:
- V.S.
 - S.S.
- C.** The Civil Service Commission rendered the following Votes/Determination regarding Police Officer appeals:
- I. Disqualified from the Police Officer eligible list:
- A.M.
 - A.M.
 - T.M.J.
 - C.I.

The meeting was adjourned at 3:03PM