

CIVIL SERVICE COMMISSION
AGENDA
Thursday, March 21, 2024
2:00 P.M. @ Training and Safety

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair					
Zahira Jimenez, Commissioner					
Orlando Rivera, Commissioner					
Edward Stulginsky, Commissioner					
Tashanda Thomas-Brown, Commissioner					
Dr. Rose Nichols, Executive Secretary					

Time Meeting Began:					
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I. Approval of the Minutes of the meeting on February 29, 2024

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

II. Commission Correspondence(s):

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

III. Classification/Reclassification(s):

Administration/DHRM Classify (1)	Human Resource Associate Br. 12 (\$42,218 - \$54,115) Competitive
Emergency Communications Classify (7)	911 Telecommunicator Br. 110A (\$46,386 - \$58,853) Competitive
DES/Architecture & Engineering Classify (1)	Landscape Architect Br. 24 (\$67,480 - \$88,975) Competitive
DES/Operations/Director's Office Classify (1)	Manager of Administrative Support Br. 26 (\$73,477 - \$96,884) Competitive
DES/Water/Director's Office Classify (1)	Head Account Clerk Br. 18 (\$50,962 - \$66,512) Competitive

NBD/Business & Housing Development Classify (1)	Administrative Secretary Br. 13 (\$43,513 - \$55,745) Competitive
NBD/Neighborhood Preservation Classify (2)	Clerk III/Typing/Seasonal Br. 70N (\$20.39 - \$25.49) Non-Competitive
NBD/Buildings & Compliance Classify (2)	Permit Technician Br. 20 (\$54,331 - \$72,019) Competitive
NBD/Buildings & Compliance Classify (1)	Plumbing Inspector/On-Call/Temporary (Temporary 1 Year) Br. 721 (\$27.16 - \$36.06) Competitive
NBD/Buildings & Compliance Classify (1)	Program Coordinator Br. 16 (\$47,857 - \$61,428) Competitive
FIN/Treasury Classify (1)	Senior Service Assistant/Bilingual Br. 11 (\$41,025 - \$52,295) Competitive
FIN/Parking Classify (1)	Accountant Br. 17 (\$49,306 - \$63,887) Competitive

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

IV. Adoption of Job Specification(s):

- Chief Data Officer
- Permit Technician

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

V. Establishment of Civil Service Eligible List(s):

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

• **Close-out of examination process:**

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

VI. Request for Extension of Civil Service Eligible Lists(s):

- 911 Operations Manager, 21ELP2104
- Application Services Analyst I, 23EOC22552
- Application Services Analyst II - Open Competitive Exam, 22EOC66440
- Automotive Parts & Materials Manager - Open Competitive Exam, 23EOC68929
- Automotive Parts Clerk- Open Competitive Exam, 23EOC68953
- Community Housing Planner, 20EOC63573
- Computer Communications Technician, 22EOC22514
- Director of Information Technology/RHA - Open Competitive Exam, 22EOC64444
- Housing Manager II/RHA, 20EP73291
- Housing Manager II/RHA, 20EOC65484
- Housing Manager III/RHA, 20EP73739
- Housing Specialist/RHA, 20EOC63152
- Information Services Analyst I - Open Competitive Exam, 22EOC67035
- Information Services Analyst II - Open Competitive Exam , 22EOC63664
- Information Services Developer - Open Competitive Exam, 22EOC67598
- IT Call Center Analyst, 23EOC22550
- Librarian I - Open Competitive Exam, 23EOC60396
- Manager of Administrative Services - Open Competitive Exam, 22EOC61904
- Master Electrician/RHA - Open Competitive Exam, 22EOC60129
- Materials, Equipment, Fleet & Facilities Coordinator - Open Competitive Exam, 23EOC68965
- Meter Reader, 21EOC69063
- Personnel Management Assistant - Open Competitive Exam, 22EOC63152
- Police Investigator, 21ELP2103
- Police Sergeant, 21ELP2112
- Property Manager/RHA, 20EOC60131
- Public Housing Director/RHA, 20EOC61955
- Purchaser/City of Rochester Open Competitive Exam, 23EOC66963
- Purchaser/RHA Open Competitive Exam, 23EOC60722
- Purchasing Agent/RHA Open Competitive Exam, 23EOC61475
- Senior Account Clerk - Open Competitive Exam, 23EOC65193
- Senior Automotive Parts Clerk - Open Competitive Exam, 23EOC69078
- Special Events Coordinator - Open Competitive Exam, 22EOC62961
- Stock Clerk - Open Competitive Exam, 23EOC69144
- Supervisor of Structures and Equipment, 19EP73493

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

VII. Request for Extension of Temporary Position(s):

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

VIII. Transfer(s):

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

IX. Reinstatement Request(s):

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

X. Misc.:

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Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

XI. Executive Session:

Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					

Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

Time Executive Session Began:

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair					
Zahira Jimenez					
Orlando Rivera, Commissioner					
Edward Stulginsky, Commissioner					
Tashanda Thomas-Brown, Commissioner					
Dr. Rose Nichols, Executive Secretary					

The Commission will hear, discuss, and render final decisions regarding the following:

- Rochester Police Department is recommending the disqualifications of prospective Police Officer candidates

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

- Rochester Fire Department disqualification appeals

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

Time Executive Session Ended:

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Zahira Jimenez					
Orlando Rivera					
Edward Stulginsky					
Tashanda Thomas-Brown					

Time Meeting Ended: