

Rochester Land Bank Corporation
Meeting Minutes
March 21, 2024
City Hall, Room 223B
30 Church St, Rochester, NY 14614

Board Members Present: Erik Frisch, Carol Wheeler, Kurt Martin, James Smith and Eric Van Dusen

Board Members Absent: John Fornof and LaShay Harris

Non-Board Members Present: Patrick Beath, Andrew Creary, Rianne Mitchell, Maritza Mejias and Cindy Castillo

The meeting was called to order at 3:11 pm by Erik Frisch.

Carol Wheeler made a motion to elect Kurt Martin as Secretary Pro-Tem; James Smith seconded. The motion was approved by the Board.

Kurt Martin moved that the minutes from the last meeting held February 21, 2024 be approved; Carol Wheeler seconded. The motion was approved by the board at 3:12 pm.

Rianne Mitchell presented the **Treasurer's Report and the Cash Disbursement Report for the month of March 2024**. The Treasurer's Report for the month of March classified the disbursements for the month and reported the revenue received for the month of March.

All reports were distributed to all members for review.

The first item on the agenda was **Resolution No. 3 of 2024 to Approve the Selection of a Property Manager**. Rianne Mitchell presented the Resolution and provided detailed information of the applicants and the selected management companies, North Coast Properties & Associates LLC and Torres Turn Key Property Management LLC..

Eric Van Dusen made a motion to approve Resolution No. 3 of 2024 Approve the Selection of a Property Manager; Kurt Martin seconded. The motion was approved by the Board at 3:20 pm.

The next item on the agenda was **Resolution No. 4 of 2024 to Accept the Proposals to Rehabilitate Certain Properties**. Rianne Mitchell presented the Resolution and provided detailed information of the proposals presented and the selected applicants. The proposals received from the partnership of Rosario Home Improvement, Inc. and Lenmar, Inc. were selected to rehabilitate 61 Lime Street, 88 Rosemary Drive and 131 York Street.

James Smith made a motion to approve Resolution No. 4 of 2024 Accept the Proposals to Rehabilitate Certain Properties; Carol Wheeler seconded. The motion was approved by the Board at 3:26 pm.

The next item on the agenda was **Resolution No. 5 of 2024 to Authorize the Sale of a Certain Property**. Rianne Mitchell presented the Resolution and provided the detailed information of the purchase offer on 187 Sherman Street.

Carol Wheeler made a motion to approve Resolution No. 5 of 2024 Authorizing the Sale of a Certain Property; James Smith seconded. The motion was approved by the Board at 3:30 pm.

The board discussed the items noted on the meeting agenda. None required board action.

The first item of Discussion on the agenda was the **Report back from Report to City Council**. Erik Frisch discussed and provided an update of the presentation of the annual report to City Council on March 6, 2024.

The next item of Discussion on the agenda was the **2024 NYLBA Conference**. Rianne Mitchell provided information regarding the next upcoming conference and advised further information will be shared when made available.

The last item of Discussion on the agenda was the **Annual Budget**. Rianne Mitchell advised the next Annual Budget will be due next month and will be shared at the next board meeting.

Erik Frisch brought the discussion to a close. Eric Van Dusen made a motion to adjourn the meeting, Kurt Martin seconded, all were in favor.

The meeting was adjourned at 3:50 pm.

ATTEST: 
Kurt Martin, Secretary Pro-Tem
Lashay Harris