



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, 30 Church St, Rm. 223B, Rochester, NY 14614**

**January 19, 2023**

**3:00pm – 4:00pm**

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|------------|---|
| 3:00:      | Call to Order   |
| 3:00-3:05: | Approval of 12/15/22 Minutes  |
| 3:05-3:15: | Treasurer's and Cash Disbursements Reports  |
| 3:15-3:20: | Resolution 1 of 2023 to Approve Annual Membership in NYLBA  |
| 3:20-3:30: | Resolution 2 of 2023 to Approve FOIL Policy   |
| 3:30-3:40: | Resolution 3 of 2023 – Authorization to transfer properties purchased at the 2022 City of Rochester Tax Foreclosure Auction to development partners |
| 3:40-4:00: | Discussion Items <ul style="list-style-type: none"><li>• Annual Report to City Council</li></ul>  |



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, 30 Church St, Rm. 223B, Rochester, NY 14614**

**February 16, 2023**

**3:00pm – 4:00pm**

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| 3:00:      | Call to Order  |
| 3:00-3:05: | Approval of 1/19/23 Minutes  |
| 3:05-3:10: | Treasurer's and Cash Disbursements Reports   |
| 3:10-3:30: | Review Draft Report to City Council  |
| 3:30-4:00: | Discussion <ul style="list-style-type: none"><li>• Upcoming funding opportunities</li><li>• Report back from NYLBA</li><li>• Housing Task Force Update</li></ul> |



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, 30 Church St, Rm. 223B, Rochester, NY 14614**

**March 16, 2023**

**3:00pm – 4:00pm**

3:00:	Call to Order
3:00-3:05:	Approval of 2/16/23 Minutes
3:05-3:10:	Treasurer's and Cash Disbursements Reports
3:10-3:20:	Resolution 4 to Approve the Selection of a Property Manager
3:20-4:00:	Discussion <ul style="list-style-type: none"><li>• Report back from Report to City Council</li><li>• LBI Phase 2 Grant Application</li><li>• Annual Budget</li></ul>



**Rochester Land Bank Corporation**  
**Meeting Agenda**  
**City Hall, 30 Church St, Rm. 223B, Rochester, NY 14614**  
**April 20, 2023**  
**3:00pm – 4:00pm**

3:00:	Call to Order
3:00-3:05:	Approval of 3/16/23 Minutes
3:05-3:10:	Treasurer's and Cash Disbursements Reports
3:10-3:30:	Resolution 5 to Approve the 2023-2024 Annual Budget
3:30-3:50	Resolution 6 to Authorize Transfer to the City of Rochester of Certain Surplus Parcels
3:40-4:00:	Discussion <ul style="list-style-type: none"><li>• NYLBA updates</li></ul>



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, 30 Church St, Rm. 223B, Rochester, NY 14614**

**May 18, 2023**

**3:00pm – 4:00pm**

3:00:	Call to Order
3:00-3:05:	Approval of 4/20/23 Minutes
3:05-3:10:	Treasurer's and Cash Disbursements Reports
3:10-4:00:	Discussion <ul style="list-style-type: none"><li>• Land Bank Initiative II Award</li><li>• NYLBA updates</li><li>• 2022 Development Partner Offering</li></ul>



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, 30 Church St, Rm. 223B, Rochester, NY 14614**

**June 29, 2023**

**11:00am – 12:00pm**

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| 11:00:       | Call to Order   |
| 11:00-11:05: | Approval of 5/18/23 Minutes   |
| 11:05-11:10: | Treasurer's and Cash Disbursements Reports  |
| 11:10-11:20: | Resolution 7 to Accept Land Bank Initiative Phase 2 Grant   |
| 11:20-11:30: | Resolution 8 to Enter into a Contract with a Title Services Firm  |
| 11:30-12:00: | Discussion <ul style="list-style-type: none"><li>• Communication Committee</li><li>• State and National Conferences</li><li>• NYLBA updates</li></ul> |



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, Conf. Room 223B**

**July 20, 2023**

**3:00pm – 4:00pm**

3:00:	Call to Order
3:00-3:05:	Approval of 6/29/23 Minutes
3:05-3:10:	Treasurer's and Cash Disbursements Reports
3:10-3:20:	Resolution No. 9 to Amend Property Management Contract
3:20-3:30:	Resolution No. 10 to Authorize Sale of Surplus Property
3:30-4:00:	Discussion: <ul style="list-style-type: none"><li>• Communications Committee</li><li>• Board Committees</li></ul>



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, Conf. Room 223B**

**August 17, 2023**

**3:00pm – 4:00pm**

3:00:	Call to Order
3:00-3:05:	Approval of 7/20/23 Minutes
3:05-3:10:	Treasurer's and Cash Disbursements Reports
3:10-4:00:	Discussion regarding activities related to the Annual Meeting: <ul style="list-style-type: none"><li>• Board Self-Evaluation Report</li><li>• Audit Committee Meeting</li><li>• Review and Re-adoption of Policies</li><li>• Review of Draft Annual Report</li></ul>





**Rochester Land Bank Corporation**  
**Annual Meeting Agenda**  
**City Hall, Room 223B, 30 Church St, Rochester, NY**  
**September 21, 2023**  
**3:00pm – 4:00pm**

3:00:	Call to Order
3:00-3:05:	Approval of 8/17/23 Minutes
3:05-3:10:	Treasurer's and Cash Disbursements Reports
3:10-3:25:	Presentation and Approval of Audited Financial Statements
3:25-3:35:	Resolution No. 11 of 2023 to Authorize Acquisition of Properties at Tax Foreclosure Auction
3:35-3:40:	Resolution No. 12 of 2023 to Re-adopt Approved Policies
3:40-3:45:	Election of Officers
3:45-4:00:	Presentation and Approval of Annual Report and constituent reports contained within it: <ul style="list-style-type: none"><li>• Investment Report</li><li>• Procurement Report</li><li>• Mission Statement &amp; Performance Measures Report</li><li>• Operations &amp; Accomplishments Report</li><li>• Board Member Self-Evaluation Report</li></ul>



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, Room 223B**

**30 Church St, Rochester, NY**

**October 19, 2023**

**3:00pm – 4:00pm**

3:00:	Call to Order
3:00-3:05:	Approval of 9/21/23 Minutes
3:05-3:10:	Treasurer's and Cash Disbursements Reports
3:10-3:15:	Resolution No. 13 of 2023 to Authorize Donation of Property to the City of Rochester
3:15-3:30:	Resolution No. 14 of 2023 to Authorize Purchase of 108 Weld Street
3:30-3:45:	Resolution No. 15 of 2023 to Authorize Sale of 60 Pardee Street
3:45-4:00:	Discussion: <ul style="list-style-type: none"><li>• Credit Bid</li><li>• Communication Committee</li><li>• Forming Ad Hoc Strategic Planning Committee</li><li>• Report back from 2023 National Land Bank Network Summit</li></ul>



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, Room 223B**

**30 Church St, Rochester, NY**

**November 16, 2023**

**3:00pm – 4:00pm**

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| 3:00:      | Call to Order   |
| 3:00-3:05: | Approval of 10/19/23 Minutes  |
| 3:05-3:10: | Treasurer's and Cash Disbursements Reports  |
| 3:10-3:20: | Resolution No. 16 of 2023 to Authorize Purchase of 61 Lime St   |
| 3:20-4:00: | Discussion: <ul style="list-style-type: none"><li>• Sales Webpage Offerings</li><li>• Communication Committee</li><li>• Strategic Planning Steering Committee</li></ul> |



**Rochester Land Bank Corporation**

**Meeting Agenda**

**City Hall, Room 223B**

**30 Church St, Rochester, NY**

**December 21, 2023**

**3:00pm – 4:00pm**

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| 3:00:      | Call to Order   |
| 3:00-3:05: | Approval of 11/16/23 Minutes  |
| 3:05-3:10: | Treasurer's and Cash Disbursements Reports  |
| 3:10-3:20: | Resolution No. 17 of 2023 to Authorize Purchase of 129 York St  |
| 3:20-3:30: | Resolution No. 18 of 2023 to Authorize Sale of 447 Wilder St  |
| 3:30-3:45: | Resolution No. 19 of 2023 to Amend MOU with HOME Headquarters   |
| 3:45-4:00: | Discussion <ul style="list-style-type: none"><li>• Response to ABO Transparency Audit</li><li>• NYLBA Report Back</li><li>• Committee Updates</li></ul> |