



2005–2006 BUDGET

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Benjamin L. Douglas (Northeast District)

Tim O. Mains (At-Large)

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Deputy Mayor

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Bureau of Budget & Efficiency

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Budget Director

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Donna Turner

Suzanne P. Warren

BUDGET AT A GLANCE

	Amended Budget 2004-05	Approved Budget <u>2005-06</u>	Dollar Change	Percent <u>Change</u>
BUDGET	\$395,614,900	\$403,423,800	\$7,808,900	1.97%
PROPERTY TAX LEVY (Before STAR)	\$149,579,300	\$153,812,100	\$4,232,800	2.83%
TYPICAL HOMESTEAD BURDEN*				
Property Tax	\$1,217.26	\$1,269.90	\$52.64	4.32%
Service Charges	<u>\$716.68</u>	<u>\$734.48</u>	<u>\$17.80</u>	2.48%
Subtotal	\$1,933.94	\$2,004.38	\$70.44	3.64%
Less savings from BASIC STAR**	<u>\$432.98</u>	<u>\$429.25</u>	<u>\$-3.73</u>	-0.86%
Total	\$1,500.96	\$1,575.13	\$74.17	4.94%
TYPICAL NON-HOMESTEAD BURDEN***				
Property Tax	\$10,579.19	\$10,691.37	\$112.18	1.06%
Local Works Charge	<u>\$541.50</u>	<u>\$552.00</u>	<u>\$10.50</u>	1.94%
Total	\$11,120.69	\$11,243.37	\$122.68	1.10%
PROPERTY TAX RATES (PER \$1,000)				
Homestead	\$20.12	\$20.99	\$0.87	4.32%
Non-Homestead	\$44.32	\$44.79	\$0.47	1.06%
TYPICAL HOMESTEAD SERVICE CHARGES				
Water	\$270.28	\$270.28	\$0.00	0.00%
Refuse	\$302.00	\$317.00	\$15.00	4.97%
Local Works	<u>\$144.40</u>	<u>\$147.20</u>	<u>\$2.80</u>	1.94%
	\$716.68	\$734.48	\$17.80	2.48%

*Based on a typical house assessed at \$60,500 with 40' front footage and using 80,000 gallons of water annually.

**Basic STAR Exemption is \$20,450 in 2005-06 and \$21,520 in 2004-05.

***Based on a business assessed at \$238,700 with 150' front footage.

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READER'S GUIDE

Budget Process

This budget is for the City's 2005-06 fiscal year, which begins on July 1, 2005 and closes on June 30, 2006. The process and content requirements of the annual budget are stipulated in Section 3–9 of the City Charter. Consistent with these requirements, the Mayor prepares a proposed budget. Detailed budget requests are made by each department, reviewed and analyzed by the Bureau of Budget and Efficiency, modified as necessary, and approved by the Mayor.

The Mayor's proposed budget is considered by the City Council, and at least one public hearing is scheduled. The City Council may adopt the budget as proposed by the Mayor or may modify it. If the City Council's action on the budget contains no additions, the budget is adopted without further action. Reductions to the proposed budget do not require the approval of the Mayor. If City Council's action includes any additions, the budget must be presented to the Mayor by June 20. The Mayor may accept or reject any additions. If the Mayor accepts the additions, the budget is adopted without further action. If the Mayor rejects any additions, he must inform the City Council of the items rejected with his reasons and return the budget to the Council by June 25. The City Council may then reconsider the budget and, by June 30, may revise its actions in conformity with the Mayor's objections or may, upon a two-thirds vote, override the Mayor's objections. If City Council does not, by June 30, adopt a budget according to these procedures, the budget as submitted by the Mayor plus any City Council additions not objected to by the Mayor will be the budget for the ensuing year.

Scope of the Budget

The budget contains most of the ongoing operations of the City of Rochester. Certain programs are not included:

City School District. A summary of the proposed City School District budget is included (Tab 17). The complete text of the School budget is included in a separate document.

Federal Programs. The administrative costs and certain program expenses are included. However, most program expenditures from the Consolidated Plan, Law Enforcement Block Grant (LEBG), and Enterprise Community Zone (ECZ) are not included. Appropriations from these programs are made during the year.

Capital Programs. The budget includes two types of capital expenditures: Cash Capital, the direct outlay for capital purposes, and Debt Service, the repayment of principal and interest on previously authorized borrowing. Not included is the appropriation of the proceeds from note and bond sales that may occur during the year. These will be appropriated individually during the year, and their repayment will be included in future budgets as Debt Service. The Capital Improvement Program (CIP) section in the Budget document details all expected capital program expenditures for the upcoming year and each of the subsequent four years.

Trust and Agency Funds. On occasion, the City receives income that is to be used for restricted purposes. An example is the income in the Fund for the City's Future, which is restricted to the promotion of City tourism, living, and marketing. Such funds are not included in the budget; their use requires City Council appropriation during the year.

Budget Format - Organization

The budget is organized into five presentations:

1. The Mayor's Message
2. City Council Report (in Approved Budget only)
3. Summary (Tab 1)
4. Departmental Sections (Tabs 2-15)
5. Informational Sections (Tabs 16-17 & Index)

The departmental sections are indicated by white tabs with the name of each department.

Budget Format - Departmental Sections

Each departmental section contains a Department Summary that includes organization, program, and financial data relating to the total department. Major changes from the prior year are highlighted. In addition, for each major function within a department, there are three detailed presentations:

1. *Programs*, which provides information for each activity, including descriptions, performance indicators, and any program change from the prior year.
2. *Expenditures and Employee Years*, which contains current and historical expenditure and personnel data. The expenditure data are presented in two ways — by major object (or type) of expense and by activity.
3. *Personnel*, which includes a calculation of employee years and a detailed listing of all full time position titles and pay brackets. The employee year calculations on this page produce

the totals listed on the Expenditure and Employee Year pages. In the Undistributed Expenses (Tab 13), Contingency (Tab 14) and Capital (Tab 15) sections, no personnel data are provided, as no staff are assigned.

Within the title of most Activity sections of each departmental section will be found a caption that correlates to the Rochester 2010 - The Renaissance Plan campaign with which the activity is most closely aligned. (See p. x for a summary of the eleven campaigns.) Activities providing basic administrative infrastructure and certain other Activities are not allocated to campaigns.

Budget Format Year-to-Year Comparisons

The year-to-year comparison for each bureau or division calculates the increase or decrease in the budget and employee years for that unit. An analysis of the change in the budget is included. The total change is the sum of the change noted in each of six categories. The categories are:

1. *Salary and Wage Adjustment*, which accounts for all routine changes in personnel compensation. This includes contract settlements, step and merit advancements, upgrades and downgrades of positions, and turnover that replaces higher compensated employees with lower compensated ones within the same pay brackets.
2. *General Inflation*, which accounts for increases in the cost of goods and services attributed to inflation.
3. *Chargebacks*, which accounts for the year to year change in charges for services provided to the activity by other units of City government. These services are duplicating, postage, motor equipment fuel and service, telephone service, workers' compensation, water, refuse collection, and geographic information system.
4. *Vacancy Allowance*, which accounts for the year to year change in the assumption of the vacancy allowance. This allowance is the difference between the actual expenditure requirements for personnel and that required if all positions were filled at all times.
5. *Miscellaneous*, which accounts for minor changes not accounted for by any of the other categories.
6. *Major Change*, which accounts for significant budget variances. If there are any major

changes, a narrative explanation follows immediately.

Program changes, if any, are detailed in the activity presentations.

Basis of Accounting

The accounting policies of the City of Rochester conform to generally accepted accounting principles. The basis of accounting is the modified accrual method, in which revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred, except principal and interest on long-term debt and pension liability, which are recorded when due. The exception to this basis is for the Enterprise Funds that are on an accrual basis, in which revenues are recognized when earned, and expenditures are recognized when incurred.

The accounts of the City are organized into various funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts.

Glossary

Activity The most basic level of presentation in the budget. Each major function is divided into activities, for which budgetary, personnel, and narrative information is provided.

Adopted Budget The annual operating budget plan for the upcoming fiscal year approved by City Council according to the City Charter.

Appropriation An authorization to expend funds for stated purposes.

Assessed Value The value assigned for property tax purposes to each property within the City. Rochester utilizes a full value system; thus, it is the objective to assess all property at 100 percent of full market value.

Assessed Value Tax Rate The amount of tax levied for each \$1,000 of assessed valuation.

Bond Anticipation Note A note that may be redeemed with the proceeds from the future sale of a serial bond. A note is a short term borrowing instrument, usually requiring repayment within one year of issuance.

Budget Amendment A formal action by the City Council to adjust the budget after adoption. These amendments generally take two forms: the transfer of an appropriation from one departmental budget to another, or the appropriation of new sources of revenue to support a new expense. A budget amendment may, on occasion, reduce revenue and expense.

Capital Improvement Program (CIP) The five-year spending plan for major improvements and construction projects. It provides detail by functional area, funding source, and year.

Cash Capital The direct outlay for capital items, most typically equipment purchases, street improvements, and building renovations. The Cash Capital appropriation is a direct outlay because the City does not borrow for these expenditures. The Cash Capital appropriation is contained in the Capital Expense Summary.

Chargeback A charge from one department to another for services rendered, e.g., telephone service.

Constitutional Debt Limit Limits on the amount of debt that a municipality can incur. Article VIII of the New York State Constitution imposes on Rochester a limit of 9 percent of the most recent five-year average of full valuation of taxable real estate for capital purposes.

Constitutional Tax Limit Limits on the amount of money that a municipality can raise through real estate taxes. Article VIII of the New York State Constitution imposes on Rochester a limit of 2 percent of the most recent five-year average of full valuation of taxable real estate.

Contingency A budgeted reserve fund for unforeseen or unmeasurable expenditures not otherwise budgeted.

Debt Service The repayment of debt, including interest payments and installments on the principal. The debt service appropriation is contained in the Capital Expense Summary.

Directly Applicable Revenue Revenues that are generated because of the efforts of an organizational unit for a given function.

Employee Benefits The direct expenditures, other than salary and wages, associated with employee compensation. In the budget, the employee benefit appropriations are included in the Undistributed Expense budget, but are allocated for information

purposes to each major function. These include retirement, Social Security, medical and dental, workers' compensation, and life insurance benefits. All other employee compensation costs are included in the departmental budgets.

Employee Years An approximation of employee resources stated as an equivalent number of full time positions. Each full time position is counted as one employee year, while overtime hours and part time, temporary, and seasonal positions are approximated as partial employee years. The vacancy allowance (see below) is also stated as an equivalent number of full time positions, and is subtracted in approximating net employee years for an activity.

Enterprise Fund Enterprise funds are fiscal and accounting entities that account for certain services and programs that operate as separate businesses. Expenditures for these operations are supported by revenues generated by the activities (e.g., fees for service) or dedicated under law for those specific operations. This Budget includes the following Enterprise Funds: Water, War Memorial, Parking, Cemetery, Public Market, Refuse, and Local Works.

Fund A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, with related expenses and other obligations. The budget contains ten funds that are explained and accounted for in the Summary (Tab 1).

Fund Balance In fund accounting, Fund Balance equals Assets minus Liabilities.

General Fund The principal operating fund of the City, accounting for all financial resources not recorded in other funds.

Homestead One of two classifications of property owners authorized for property taxation under the New York State law applicable to Rochester. The Homestead class includes all one, two, and three family residential real property, including dwellings used in part for non-residential purposes but used primarily for residential purposes. The other classification is the Non-Homestead class.

Interfund Revenue Income generated through a transaction between or among funds. Interfund revenues are offset by expenses or obligations recorded in other funds.

Intrafund Credit A transaction between or among appropriations within the same fund. In this budget, intrafund credits reflect chargebacks for

services. The costs of these services (motor equipment, telephones, etc.) are included in the unit providing the service, and also the unit receiving the service. To offset this double recording of cost, the service provider unit records a credit (or reduction of expense) when the service charge is processed.

Major Functions The subdivision of a departmental budget. Major functions are Bureaus, Divisions, Offices, or other organizational units.

Major Objects The basic types of expenses incurred by an organizational unit categorized as Personnel, Materials & Supplies, Services, and Other expenses.

Morin-Ryan The sales tax distribution formula, which took effect in 1985-86, divides the first three percent of the local share of the sales tax.

Non-Homestead One of two classifications of property owners authorized for property taxation under the New York State Law applicable to Rochester. The Non-Homestead class includes all properties other than one, two, and three family residential properties. The other classification is the Homestead class.

Overtime Employee Years See Employee Years.

Part Time, Temporary, Seasonal Used on the Personnel Summary page to show the approximation of Part Time, Temporary, and Seasonal employees in terms of Employee Years. Part Time employees work less than a regular work week schedule on a year round basis. Temporary employees work regular work week hours, but for a fixed duration (usually not to exceed eighteen months). Seasonal employees work at certain times during the year (e.g., during the Summer) on schedules determined by the nature of the jobs that they are performing.

Performance Indicator Measures of performance for the activities in which they are listed. Four types of measures are used: Demand, which measures the total need for a service, regardless of whether the need can be met within the activity's budget; Workload, which measures the response of the activity to the demand; Efficiency, which measures the workload response relative to available resources; and Results, which measure the impact of services provided. Because of measurement difficulties, not all activities contain indicators in all categories.

Property Tax Levy The total amount of property tax to be assessed on taxpayers. The property tax levy differs from property tax revenue in that the levy includes all amounts due, regardless of whether they are collected.

Property Tax Rate The rate used to determine the property tax bill of individual taxpayers. The rate is expressed as a dollar amount to be charged for each \$1,000 of assessed property value. A separate tax rate is applied to each of two classes of property owners, Homestead and Non-Homestead.

Property Tax Reserve The portion of the property tax levy that is estimated to be uncollected during the fiscal year and remains uncollected after sixty days from the close of the fiscal year.

Property Tax Revenue The amount of money raised by the property tax. Due to nonpayments, the actual collection is less than the total levy.

Proposed Budget The budget plan for the upcoming fiscal year recommended by the Mayor to City Council for its formal approval. The budget is "proposed" until it is formally "approved" by City Council.

Rochester 2010 – The Renaissance Plan (also R2010 or The Renaissance Plan) The official comprehensive plan of the City of Rochester. This plan, the product of intensive input from thousands of City and area citizens, sets forth a ten-year agenda for the City. Founded upon the themes of Responsibility, Opportunity, and Community, the Plan consists of eleven campaigns addressing key areas of concern and opportunity (see p. x). Funding allocation decisions within this budget and the City's Capital Improvement Program are made to ensure consistency with and progress toward the goals and objectives of the eleven campaigns.

Sales Tax A tax as a percentage of most retail sales is levied by New York State and Monroe County. The City receives a portion of the proceeds under agreements with Monroe County.

Serial Bonds A long-term borrowing instrument that requires a series of repayments to be made over a multi-year period. The repayments made include principal installments and associated interest expense.

Special Fund Special funds are fiscal and accounting entities that state law restricts for specific purposes. This Budget includes the following Special Funds: Animal Control and Library.

STAR The New York State School Tax Relief Program providing homeowners relief from school property tax through two levels of exemptions. (See Summary, STAR section for details).

Vacancy Allowance The difference between actual expenditure requirements for personnel resources and that which would be required if all positions were filled at all times. The vacancy allowance accounts for position vacancies that occur as a result of routine employee turnover as well as those that may be deliberately maintained.

R2010 CAMPAIGNS

The Renaissance Plan is founded on three themes:

Responsibility — strengthening or community through citizen involvement and responsibility to serving the common good.

Opportunity — embracing creativity, inventiveness, and vision to provide economic stability, cultural resources, and social diversity.

Community — developing neighborhoods that are diverse, cooperative, and future-oriented to help improve the quality of life.

From these themes emerged eleven campaigns:

#1 – INVOLVED CITIZENS

Encouraging citizens to actively participate in shaping their community.

#2 – EDUCATIONAL EXCELLENCE

Providing progressive, safe public education with an emphasis on lifelong learning, and workforce preparation.

#3 – HEALTH, SAFETY, & RESPONSIBILITY

Working with public health and safety organizations; encouraging citizens to improve the welfare of themselves and those around them.

#4 – ENVIRONMENTAL STEWARDSHIP

Protecting parks, landscapes, and wetlands for future generations, and encouraging sound environmental practices.

#5 – REGIONAL PARTNERSHIPS

Fostering an open exchange of ideas and resources among Rochester and other regional governments.

#6 – ECONOMIC VITALITY

Developing an environment in which business flourishes, jobs are plentiful, and technological innovation is encouraged.

#7 – QUALITY SERVICES

Making public services affordable, reliable, and accountable, and encouraging citizen self-sufficiency.

#8 – TOURISM DESTINATION

Expanding Rochester's wealth of tourism attractions and activities to increase visitorship and enhance our standard of living.

#9 – HEALTHY URBAN NEIGHBORHOODS

Developing unique, interconnected neighborhoods and a variety of housing choices in a "village-like" setting.

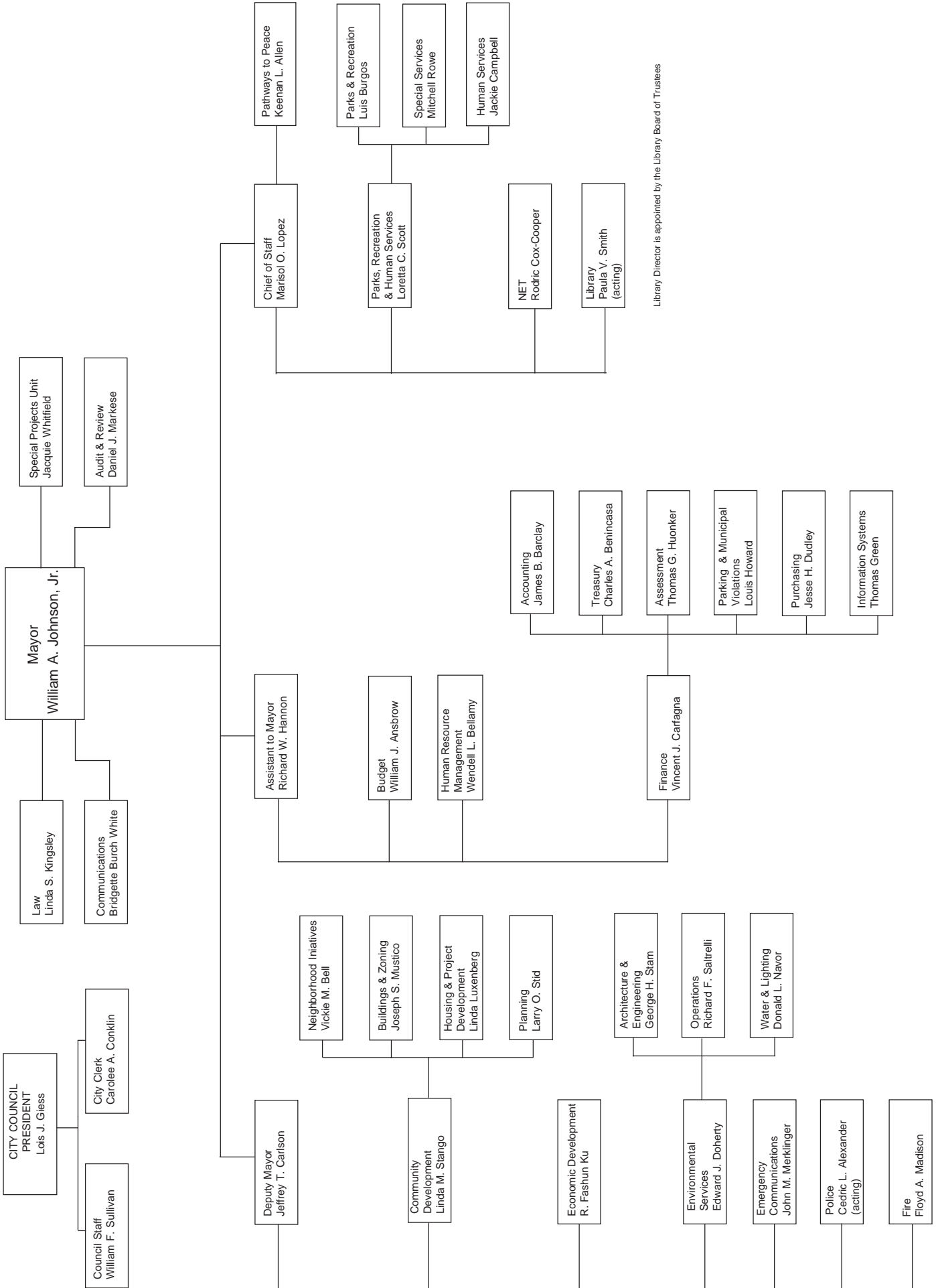
#10 – CENTER CITY

Transforming Rochester's downtown into a regional center city with safe and exciting entertainment, nightlife, cultural venues, housing, and restaurants.

#11 – ARTS & CULTURE

Expanding our cultural heritage so that Rochester becomes renowned as a world-class cultural center.

MANAGEMENT CHART



Library Director is appointed by the Library Board of Trustees



City of Rochester



FAX (585) 428-6059
TDD/Voice 428-6054

William A. Johnson, Jr.
Mayor

City Hall, Room 307-A
30 Church Street
Rochester, New York 14614-1284
(585) 428-7045

May 13, 2005

TO THE COUNCIL:

Ladies and Gentlemen:

Transmitted herewith is the 2005-06 budget estimate for the City of Rochester prepared in accordance with the City Charter requirements. The estimate of \$403,423,800 is \$7,808,900 or 1.97% more than the 2004-05 amended budget of \$395,614,900.

With those two sturdy, economical sentences, I have begun each of the twelve budget messages that have been my duty and privilege to present to the Council. The amounts noted have changed every year, but the effort, commitment and professionalism that has produced the budget each year has not changed. This, of course, is the final budget message that I shall prepare, as I shall leave the Office of Mayor of Rochester on December 31, 2005.

One is inclined at a moment such as this to build a budget message that reflects on the preceding eleven years, but that is an urge to be resisted. A budget, by its nature, must be forward focused. It must lay out an agenda for progress in this City, not a chronicle of that which has already transpired. There will be a time and place for reflection and chronicling, but this twelfth and final budget demands no less a focus on the future than the first one that I proposed for the 1994-1995 fiscal year. In fact, I bear a special duty with this budget, as it will be inherited in-progress by the next administration. My successor deserves, and shall receive, my best effort to craft a proposal that will sustain critical services yet permit the adjustments that are inevitable when there is a change in administration. To assist the new administration in reevaluating City services, I have included \$500,000 for efficiency and effectiveness studies in my budget proposal.

I have limited the number of new initiatives, but two are noteworthy.

First, I have added \$172,000 for additional police foot and bike patrols during this Summer. The exact timing of these patrols will be left to new Acting Police Chief Alexander. Second, this budget includes funding to resume the laser light shows at High Falls. A total of 130,000 visitors attended these shows in 2002, which was the last full season. While the shows were suspended in 2003, we have maintained the lasers, as well as the relationships with our production partners. I believe the laser shows will play an important role in marketing Rochester as a tourism destination, especially with the relaunch of the fast ferry. The laser shows coupled with an exciting and busy summer concert lineup at the High Falls Festival Site, baseball at Frontier Field, and soccer at the soon to be completed PaeTec Park are sure to attract thousands of visitors to our Center City.



Beyond opening and closing paragraphs, certain other statements and themes have been included in most budget messages. Running almost constantly throughout my tenure have been the following challenges:

1. Decline of the City's tax base;
2. Shrinking constitutional limit on taxing for City operations;
3. A circumscribed share of local sales tax distributions (i.e., the combination of the progressive Morin - Ryan formula and the less progressive "Penny" formula) which has reverted to a population-based, not need-based, distribution;
4. Inequitable financial assistance from New York State; and
5. Staggering concentration of poverty in Rochester.

This is hardly an attractive listing of facts, but they are as true and unavoidable as they are distressing. Yet there is a reason to list these factors. We can note that, despite their ominous persistence and seriousness, we have not succumbed to them. We have not devastated municipal services, we have not violated legal limitations, we have not forfeited our right to manage our financial affairs ourselves. We have found ways to survive in a challenging environment while other municipalities have not.

In fact, two of the five historical challenges listed above are moving in a favorable direction this year. The tax base is increasing slightly this year as in 2004-05, which was the first upward movement in taxable assessment in fourteen years. Also, the constitutional limit for operating purposes has increased slightly. The deliberate investments we have made in the community are taking hold and returning dividends.

This is not to suggest that we can relax or that Rochester is somehow immune to negative challenges. As is often said, "Good fortune favors the prepared." Our survival has not been so much a product of luck as it has been the product of the hard work of dedicated, professional, competent management. I am confident that the same prudent management practices that have served this City well will be exercised up to the final moment of my Administration. Moreover, I wish to impress upon those who will follow the need to continue such efforts, to maintain constant vigilance, to plan carefully, to analyze thoughtfully, to respond rapidly, and to act efficiently and effectively. These are seldom easily accomplished. They are perpetually necessary.

Two other themes have recurred in, if not dominated, previous budget messages and must be again addressed in this one - the amount of funding to be received from New York State, and the City's relationship with the Rochester City School District.

We have made substantial progress in our collaborative efforts with the City School District. First, the Superintendent and I agreed to create a Joint Facilities Modernization Board to develop a plan to modernize school facilities. As part of that process, he and I agreed to have City staff participate on a committee that would identify school facilities to potentially be closed. I assigned senior staff to participate in that process and the results are now public knowledge. Second, in December 2004, the City School Board unanimously adopted a resolution to require its budget to adopt the same format of the City, effectively supporting the proposal I made on June 11, 2003. Third, in March 2005 the Superintendent and I entered into an agreement providing the City School District with \$1.2 million to make physical improvements to facilities we jointly use. Using this model, the City School District is eligible to receive reimbursements from the State for a portion of these costs.

Our efforts were recognized by Comptroller Hevesi's Office on April 20, 2005 after it completed

their review of the City's multiyear projections. It stated, " The City and City School District have made significant progress recently in developing a common set of budget practices, including multiyear financial planning by the District that is compatible with the City's plan. In addition, recent effort to cooperate in capital planning and explored shared services are critical given the fiscal pressures on both entities". I believe we have provided a foundation of collaborative efforts that can be expanded by the next Mayor.

On the matter of funding for the Rochester City School District, I am pleased to recommend that the City transfer to the District \$119,100,000 in 2005-06. This is the same amount that the City transferred in 2004-05, notwithstanding spirited debate between the Administration and the Council and within the Council itself about the adequacy and appropriateness of this amount.

"Flat" funding is often characterized as reduced funding if it fails to keep up with growing expenditure requirements (and I admit to advancing such arguments myself on occasion). However, I submit that in the face of reduced State Aid to the City (see below) and a \$19.4 million (6.6%) increase in State Aid to the School District, maintaining "flat" City funding of the District is a substantial achievement and one that I am proud to include in this budget proposal.

As pleased and proud as I am at this recommendation, I maintain strongly that education cannot be put on a plane above municipal services. In cities such as Rochester with fiscally dependent school districts, those charged with recommending and levying the taxes should not be subjected to and cannot succumb to pressures that would value education above all else. Without question, education must be valued, and valued highly. But so, too, must police and fire services, libraries, human services, and the maintenance of our physical infrastructure. It is beyond irrationality to hold school funding harmless in the face of equally deserving municipal services.

In that vein, I must impress upon the next administration the need to resist State legislation mandating the City to provide a specified level of funding to the District. Such so-called "Maintenance of Effort" or "MOE" bills have demonstrated a resilience that defies comprehension. Confronted with an MOE threat in 1994, my first budget message stated, "I assure you and this community that I am firm in my resolve to repel this challenge." More recently, in a letter to the New York State Comptroller, I characterized the latest iteration of MOE as a "pernicious fiscal poison pill." Somewhere in between, I pledged to accept imprisonment before I would accede to an MOE requirement. I stand by those words and positions now and urge their vigorous defense. Simply put, decisions about local priorities and the allocation of local funds should be made locally.

Comptroller Hevesi's Office also has cautioned, "that various plans currently being promoted to respond to the CFE case include maintenance of effort provisions that would not permit the City to reduce its relative support of the District in the future, other plans would call for an increase in City support." I support the movement to obtain more state money to educate poor urban children, I do not support tying the hands of future Mayors that could result in devastating reductions in municipal services.

While in matters such as the MOE and CFE cases, Albany can loom threateningly over local affairs, New York State is unquestionably a critical partner in creating the fiscal health and stability of Rochester. Through its General Purpose State Aid, Emergency Financial Aid, Emergency Financial Assistance, and Supplemental Municipal Assistance revenue streams, the State channels funds to Rochester that may be used at local discretion to meet local priorities. In 2000-01, Albany lawmakers increased recurring non-categorical aid to the City by \$15.9 million, and in 2004-05, they delivered a temporary increase of \$15.6 million. These increases were roundly applauded when they were delivered. Given the fiscal plight of the State itself, this generosity is not inconsiderable.

Unfortunately, last year's temporary increase will decrease by \$9.6 Million in Fiscal Year 2005-06. A new program, Aid and Incentives to Municipalities (AIM)) will partially offset that

decrease, but in the end, based upon current State law, Rochester is to receive \$3.5 Million less in non-categorical aid in 2005-06 than it did in the current fiscal year.

While many celebrated the on-time passage of the State budget this year, securing post-budget passage financial assistance is a formidable challenge. Consequently, I have assumed only that amount of State Aid that is included within the budget as passed by the Senate and Assembly and accepted by the Governor (i.e., a \$3.5 Million cut). I am heartened by the on-going efforts of the dean of the Rochester area Assembly delegation, Assemblyman David Gantt, and Senator Joseph Robach to lessen this problem, but as I submit this budget, it is difficult to forecast the outcome of their advocacy. At the time I am finalizing this message, I received word that Assemblyman Gantt and Senator Robach have each introduced a bill to provide an additional \$4 million in State aid to Rochester.

In the event these bills become law before the City Council acts upon this budget proposal, I shall immediately inform the Council and recommend eliminating the proposed tax levy increase. If, as has happened in the past, additional aid materializes after the Council has adopted the budget and the tax levies, I recommend that such additional aid be placed into a Tax Stabilization Fund and reserved for balancing future budgets.

I would be remiss if I failed to mention that the declining portion of State Aid (i.e., the 2004-05 temporary "spin-up" package) will decline yet again in 2006-07, and also in 2007-08 (to the point of elimination). The future of State Aid for Rochester is at present not bright. The State currently provides Buffalo \$396 and Syracuse \$331 in aid per capita respectively, while only providing Rochester with \$244 per capita. Given the disproportional per capita distribution of aid among large Upstate cities and the relatively mild distress that the State experiences by continuing "spin-up" appropriations, it seems clear that Rochester could, and should, be better treated than it is presently. This is a problem that must be addressed going forward, and I commend to the next administration a vigorous and sustained campaign to obtain equitable and sufficient State Aid for the City.

New York State continues to waive the statute in State Finance Law that would provide Rochester and other cities millions of dollars more that could be allocated to hold down property tax increases and avoid reductions in services. If New York State simply lived up to its own statute Rochester would receive approximately \$140 million more in aid this year. It is important for the fiscal stability of our City that we continue to advocate an end to this waiver, that has been reducing our State aid for years.

Two final notes regarding our complex and multi-faceted relationship with New York State:

Legislation that would renew the authority of Monroe County to impose the "final penny" of sales tax is making its way towards anticipated passage by the Legislature. This is a critical fiscal life line for the City. Of the \$120.6 million assumed in sales tax revenue, \$17.4 million is attributable to the City's share of the "final penny". Should this extension not be approved, we will have a \$17.4 million hole in our 2005-06 City Budget. Fortunately, other municipalities in the County and the County itself are similarly dependent upon this revenue stream, and the measure has broad support. Should for some unforeseen reason the authority not be granted, dramatic revision to this budget will be necessary. I believe this is not likely to occur.

The STAR program, while not a benefit to the City itself, continues to provide substantial and greatly appreciated relief to residential property tax payers.

Please also note that the budget assumes a 2.5% increase in the growth rate for taxable sales; while not as assured as the likely passage of the "penny" legislation, I submit this is a reasonable and achievable assumption.

A final note concerning the future: the attention of the Council, the next administration, and the community at large is directed to the Multi-Year Projection that begins on page 1 - 48. For many years a feature in Rochester's budgets, the 2004-05 projection was subjected to intense review by both the New York State Division of Budget and the Office of the New York State Comptroller (as a condition of the noted temporary State Aid). These reviews concluded that the projection was based upon "reasonable and well-described assumptions," and validated the City's practice of taking the long term into consideration. As found in the current projection, both the near term (2006-07) and the long (each of the following four fiscal years) appear to be very difficult. The focus should not be on the gap numbers alone, however; knowing the assumptions by which the gaps were derived and how reality meets or varies from those assumptions is critical to maintaining an understanding of where one stands. Forecasting five years into the future remains a very difficult, but necessary, task.

The Multi-Year Projection published one year ago forecasted an excess of expenditures over revenues of \$18.8 Million for 2005-06. As I subsequently advised the Council and the community, various developments and changing assumptions necessitated revising this relatively manageable gap to a much more formidable \$28.4 Million. The decrease in State "spin-up" aid was the key driver for the gap increase. Other factors of the gap were wages, inflation, health care and allowances for transition-related costs. Balancing the 2005-06 budget once again required a combination of expenditure reductions and revenue enhancements.

On the revenue side of the budget, I am recommending that the Council approve the following tax and fee increases:

A 2.83% increase in the property tax levy (generating an additional \$4 million for 2005-06) necessitated by the reduction in State Aid. As I previously stated, the State could eliminate the need for this property tax increase if it responds to our request for an additional \$4 million in aid;

A 1.94% increase in the Local Works fee for snow and ice control, street cleaning, etc. (\$234,000);

A 4.97% increase in the Refuse fee (\$881,500); and

other miscellaneous fee increases (\$278,900).

To add perspective to these increases, I am here replicating portions of the Budget At A Glance table (page ii of the Budget) that translates them into impacts on a typical homeowner:

	Amended 2004 - 2005 Budget	Proposed 2005 - 2006 Budget	Dollar Change	Percent Change
Property Tax	1,217.26	1,269.90	52.64	4.32
Water Fee	270.28	270.28	0	0
Refuse Fee	302.00	317.00	15.00	4.97
Local Works Fee	144.40	147.20	2.80	1.94
TOTAL	1,933.94	2,004.38	70.44	3.64

The annual state mandated realignment of the balance of burden between the Homestead and

Non-Homestead classes increases the homestead tax rate by 1.39% and is included in the homestead burden (i.e., the "shift" approved by City Council at the May 10, 2005 meeting).

The Refuse fee increase is needed to fund the replacement of ten refuse packers and increased operating expenses.

The Local Works fee increase is needed to fund street maintenance activities.

Please note as well in the Revenue Summary Section the appropriations that are proposed to be taken from various reserves. Careful consideration was given to preserving flexibility for the future while not overly burdening tax and fee payers in the present.

City services could not be completely spared in the preparation of this budget proposal. Fortunately, City managers were once again able to devise efficiency measures that reduced expense without sacrificing services. The value of these efficiency and productivity savings is estimated at \$1,273,200.

Despite those savings from creative efforts some reductions were required to balance the budget. The reductions include a net reduction of 19 full-time positions including 4 layoffs. The actual number of full-time positions eliminated is 43. Over the past four years we have reduced our full-time workforce by 167 full-time positions or 5.3%, with the actual number eliminated being 258 or 8.2%. Some service reductions were required. They include:

- Eliminating the Winter swim program at Charlotte, East High, Freddie Thomas Learning Center, Jefferson High School, and James Madison School of Excellence
- Eliminating the Summer swim program at North Street Community Center
- Eliminating the Wordcrafter's Program
- Reducing the hours of operation at Genesee Valley Pool by two weeks and five hours per week, with the pool closing at the end of August

Unfortunately, a tight budget can be stretched only so far without sacrifice.

Just as I have recycled the opening sentences from prior budget messages, so too am I reusing the closing ones.

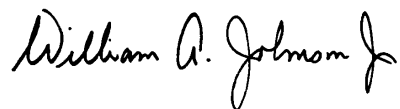
I encourage your typically thorough, responsible, and constructive review of this proposed budget. I seek your support for this budget, and I welcome the opportunity to discuss its specifics with you in the coming weeks.

I cannot adequately convey the respect that I have for the manner in which the Council has met its responsibilities for reviewing my eleven prior budget proposals. There are no better lessons to be had in a representative democracy and the separation of powers at the municipal level than by observation of the work done by the Rochester City Council annually in its review of the budget proposed by the Mayor. This community has been very well served by your efforts and doubtless will be once again. Regardless of the disagreements that have been had or those that may arise in the debate over this 2005-06 budget, you have my profound respect for the seriousness of purpose and tirelessness with which you have both challenged and collaborated with this Administration in crafting responsible and responsive budgets.

As I noted, for almost twelve years it has been my privilege and duty to propose City budgets for the consideration of the City Council. The responsibility has, at times, been near-overwhelming and all-consuming. Few things in the portfolio of the Mayor have such import and consequence. Regardless, it has indeed been my privilege.

A careful reading of this proposal shows that the goals of the Renaissance 2010 are incorporated at the most basic levels and this set of community-inspired public objectives has become the fabric of decision making. I believe we have made substantial progress in the face of adversity over these past twelve years. I hope in your judgement and that of this community, it has been a duty well met.

Respectfully submitted ,

A handwritten signature in black ink that reads "William A. Johnson Jr". The signature is written in a cursive, flowing style with a large, decorative flourish at the end.

William A. Johnson, Jr.
Mayor

<u>Increases</u>	
<p>Revenue:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Aid and Incentives for Municipalities (AIM) is initiated <input type="checkbox"/> A proposed property tax levy increase is required to balance the budget <input type="checkbox"/> School Tax Relief (STAR) program revenue increases <input type="checkbox"/> Sales tax revenue increases <input type="checkbox"/> A refuse rate increase is proposed 	<p>Expense:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Medical coverage for current and retired employees in accordance with rate increase provided by third party insurers <input type="checkbox"/> Wage and salary increase in accordance with current labor agreements or awards and allowance for contracts currently under negotiation <input type="checkbox"/> Funding for expanded efficiency and effectiveness studies <input type="checkbox"/> Funding for expanded police bike and foot patrols during the summer <input type="checkbox"/> Funding to resume the laser light show at High Falls
<u>Decreases</u>	
<p>Revenue:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A decrease of \$9.6 Million in Supplemental Municipal Aid occurs <input type="checkbox"/> Conclusion or reduction of various grant funds 	<p>Expense:</p> <ul style="list-style-type: none"> <input type="checkbox"/> One-time capital investments completed in 2004-05 <input type="checkbox"/> Program eliminations or reductions included in the departmental sections <input type="checkbox"/> Efficiencies realized through productivity and prior year investments

REVENUE SUMMARY SUMMARY OF REVENUE CHANGES

General Fund 2005-06 revenue estimates are \$4,799,000 or 1.6% more than the 2004-05 Budget. A net decrease of \$3,529,900 is assumed for New York State municipal aid. An increase in sales tax reflects an anticipated 2.5% growth in taxable sales. Interest earnings are assumed to continue increase. The proposed tax levy is required to balance the budget.

Special Fund 2005-06 revenue estimates are \$280,100 or 1.8% more than the 2004-05 Budget. Monroe County support for the Central Library remains constant at the 2004 level.

Enterprise Fund 2005-06 revenue estimates are \$2,729,800 or 3.4% more than the 2004-05 Budget. A proposed increase in residential refuse rates is required to balance the fund. A proposed Local Works rate increase will support street maintenance and other activities.

REVENUE SUMMARY
SUMMARY OF REVENUE CHANGES

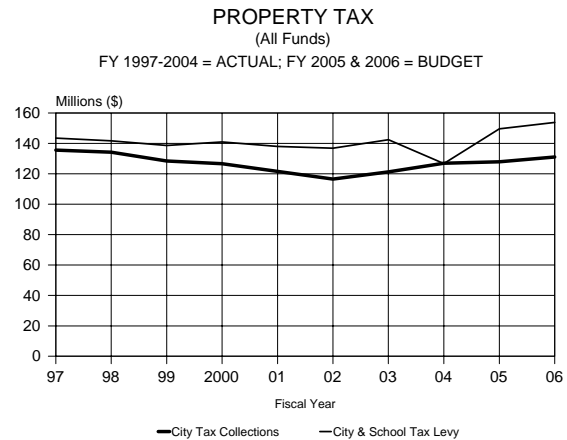
	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
General Fund				
Taxes				
Property Tax (City & School)	120,532,100	123,601,000	3,068,900	2.5%
Delinquent and Supplemental Taxes	4,500,000	4,600,000	100,000	2.2%
In-Lieu-of-Tax Payments	11,100,000	10,697,300	-402,700	-3.6%
Interest Penalties	3,309,100	3,370,600	61,500	1.9%
Sales Tax	114,900,000	120,600,000	5,700,000	5.0%
Utilities Gross Receipts Tax	10,327,000	9,100,000	-1,227,000	-11.9%
Mortgage Tax	<u>1,600,000</u>	<u>1,800,000</u>	<u>200,000</u>	12.5%
Total General Fund Taxes	266,268,200	273,768,900	7,500,700	2.8%
Other General Fund Revenues				
Departmental Income	5,667,200	5,590,800	-76,400	-1.3%
Use of Money & Property	1,215,400	2,434,300	1,218,900	100.3%
Fines & Forfeitures	4,660,500	4,628,900	-31,600	-0.7%
Licenses & Permits	1,999,000	2,353,700	354,700	17.7%
Sale of Property & Compensation for Loss	1,277,200	1,645,300	368,100	28.8%
Miscellaneous	6,024,000	6,293,000	269,000	4.5%
Intergovernmental State	82,310,600	77,809,500	-4,501,100	-5.5%
Intergovernmental Federal	8,600,900	5,751,000	-2,849,900	-33.1%
Intergovernmental Other	13,534,500	13,982,400	447,900	3.3%
Interfund Revenue	<u>-92,636,200</u>	<u>-90,537,500</u>	<u>2,098,700</u>	-2.3%
Total Other General Fund	32,653,100	29,951,400	-2,701,700	-8.3%
Total General Fund	298,921,300	303,720,300	4,799,000	1.6%
Other Funds Totals				
Animal Control	1,325,700	1,403,800	78,100	5.9%
Library	14,542,400	14,744,400	202,000	1.4%
Water	34,073,200	35,072,700	999,500	2.9%
War Memorial	3,163,800	3,131,800	-32,000	-1.0%
Parking	4,403,400	4,056,800	-346,600	-7.9%
Cemetery	2,227,700	2,209,400	-18,300	-0.8%
Public Market	1,065,400	935,700	-129,700	-12.2%
Refuse	22,129,900	24,299,100	2,169,200	9.8%
Local Works	<u>13,762,100</u>	<u>13,849,800</u>	<u>87,700</u>	0.6%
Total Other Funds	96,693,600	99,703,500	3,009,900	3.1%
Total All Funds	395,614,900	403,423,800	7,808,900	2.0%

Note: Property taxes are spread between the General Fund, Animal Control Fund, Library Fund, War Memorial Fund, Cemetery Fund, and the Public Market Fund in the above display.

REVENUE SUMMARY DESCRIPTIONS & CHANGES

PROPERTY TAX

New York State General City Law authorizes Rochester to levy taxes on the value of real property. The assessed value of the property and the tax rate determine the amount of tax to be paid by a property owner. Taxes are billed annually, and quarterly installments are allowed for the first \$6,200 owed on each parcel. Responsibility for collecting property taxes is vested in the Department of Finance, Bureau of Treasury. Property taxes are allocated to various funds as necessary to balance them. Beginning in 1994-95 City and School property tax collections are accounted for within the City Budget. Funding for the City School District is provided within the Interfund revenue section. Prior to 1994-95 the School District received property tax collections outside of the City Budget. Beginning in 1998-99 the STAR program enabled a decrease in the property tax billings with an equal offset in State aid. For detailed information on the calculation of property taxes, see the Property Tax Computation and Analysis section, which follows the Revenue Summary Section.



Major Change

Four major factors influence the amount of revenue generated by the property tax:

1. The Tax Base – The total assessed valuation of the City is the base on which revenues are generated. The assessed valuation increases by \$14,124,286 from the 2004-05 level. A description of assessment changes is included in the Property Tax Computation and Analysis section.
2. The Revenue Requirement – The amount of property tax revenue required to finance City services is determined by the cost of the services provided and the availability of revenue sources other than the property tax. The following summarizes changes in expenses and revenues from the 2004-05 budget:

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Expenses	395,614,900	403,423,800	7,808,900
Non-Property Tax Revenue	<u>267,708,100</u>	<u>272,334,200</u>	<u>4,626,100</u>
Property Tax Required (City & School)	127,906,800	131,089,600	3,182,800

Further specific changes in revenue receipts are detailed under the appropriate revenue headings that follow. Expense changes are described in the appropriate department budget section.

3. The Collection Rate – It is anticipated that 93 percent of the tax levy will be collected during 2005-06. In addition, anticipated collections for the first sixty days following the current year are accrued as 2005-06 receipts. This accrual is estimated to be 1.5 percent of the tax levy, bringing total collections to 94.5 percent. A Tax Reserve of 5.5 percent of the required property tax revenue is also levied to compensate for those taxes that will not be collected or accrued during 2005-06 and an amount for the settlement of assessment review proceedings. In accordance with Generally Accepted Accounting Principles, the tax reserve is not reflected in the budget.

4. STAR Program - In 1998-99 New York State enacted the School Tax Relief (STAR) Program, which provides two types of exemption for owner-occupied primary residences. The "Enhanced" program is for property owners 65 years of age or older, with incomes of less than \$60,000. Approximately 5,135 property owners will benefit from this program in 2005-06. All other owner-occupied property owners are eligible for the "Basic" STAR program. Approximately 25,807 property owners will take advantage of the "Basic" program in 2005-06.

This program is further defined in the Property Tax Computation and Analysis portion of the Revenue Summary section.

REVENUE SUMMARY DESCRIPTIONS & CHANGES

Year-to-Year Comparison	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
All Funds	127,906,800	131,089,600	3,182,800
General Fund	120,532,100	123,601,000	3,068,900

DELINQUENT & SUPPLEMENTAL TAXES

Revenue from property taxes levied but not collected or accrued in previous years is classified as delinquent taxes. After properties have been delinquent for one year, foreclosure actions are taken; uncollected balances are canceled when these actions are completed.

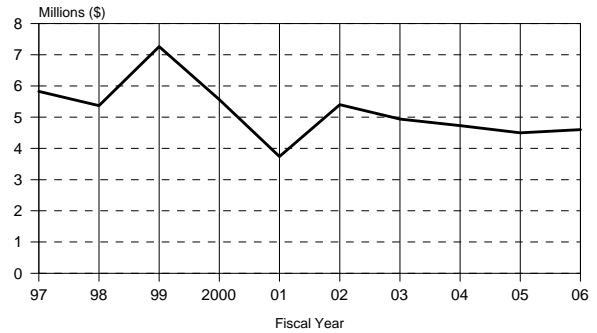
When properties lose their tax exempt status through transfer of ownership, property owners receive a supplemental tax bill that includes both current and delinquent payments.

When an assessment is inadvertently left off the tax roll, property owners are later notified and billed the following year as an omitted tax.

Major Change

The increase in the 2004-05 tax levy results in a small increase in 2005-06 delinquent collections.

DELINQUENT & SUPPLEMENTAL TAXES
FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Year-to-Year Comparison	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	4,500,000	4,600,000	100,000

IN LIEU OF TAX PAYMENTS

To facilitate construction of public housing units and encourage industrial development, various sections of New York State law authorize certain property owners to make payments as a substitute for property tax. Currently, such payments are authorized under four different statutes:

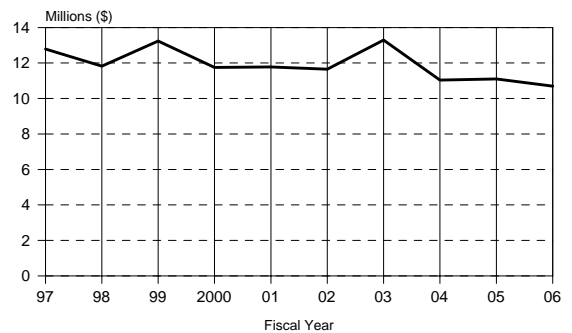
1. The Private Housing Finance Law applies to projects constructed with private resources to provide housing for low and moderate income families. Payments for such projects are generally calculated at a rate of 10% of sheltered rents. Sheltered rents are determined by subtracting that portion of rent needed for utility service from total rent payments.

2. The Public Housing Law authorizes payments in lieu of taxes for property owned by public housing agencies. Payments are calculated in the same manner as those covered under the Private Housing Finance Law.

3. The Urban Development Act provides tax exemptions for properties owned by the Urban Development Corporation (UDC). When such properties are leased, payments in lieu of taxes are negotiated. For housing projects, the sheltered rent formula is generally applied, while economic development projects pay based on the percent of floor space occupied or percent of operating revenues.

IN LIEU OF TAX PAYMENTS

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



REVENUE SUMMARY DESCRIPTIONS & CHANGES

4. The General Municipal Law authorizes the County of Monroe Industrial Development Agency (COMIDA) to receive tax exemptions on properties owned. In lieu of tax payments are negotiated when such properties are leased. Generally, the payments are equal to the amount that would have been paid if the property were not owned by COMIDA.

Currently sixty-seven COMIDA projects make payments in lieu of taxes. Thirty-nine housing projects make shelter rent payments. The Department of Finance, Bureau of Accounting, administers these accounts.

Year-to-Year Comparison

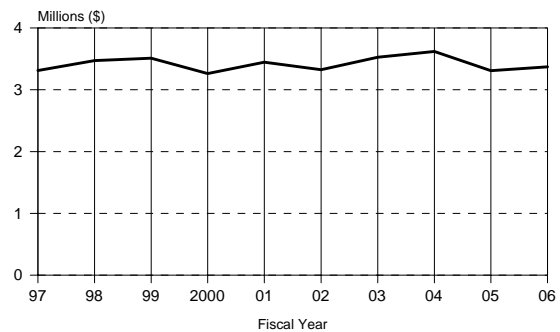
	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	11,100,000	10,697,300	-402,700

INTEREST & PENALTIES

The City levies a finance charge of 1.5% per month on unpaid tax and fee balances. Penalty fees for unpaid taxes are added to subsequent tax bills and are collected in the same manner as property taxes.

INTEREST & PENALTIES

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Year-to-Year Comparison

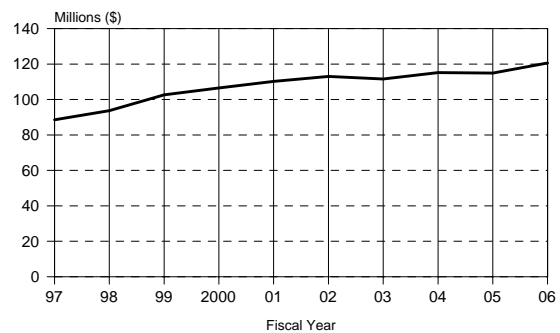
	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	3,309,100	3,370,600	61,500

SALES TAX

New York State Tax Law authorizes Monroe County to impose a tax on sales transactions in the County. A four percent tax (besides the four percent imposed by the State) is charged on most sales transactions except sales of food and home heating fuels. The local sales tax rate increased from 3 percent to 3.5 percent in September 1992 and to 4 percent in March 1993.

SALES TAX

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Sales tax proceeds are collected by the State and distributed to the County every month. Under the current sales tax distribution formula the City receives 35.63 percent of total County collections generated from the 3 percent local share. The City's initial share of the additional 1 percent, approximately 4.1%, began on December 1, 1993, and was suspended on November 30, 1994. During that period the City School District received approximately 3.7% of the additional percent directly from the County. The City resumed sharing the additional 1 percent on December 1, 1995. Beginning in December 1995 the City share of the additional 1 percent became 2.5%, and it increased annually for the next four years to 5%, 12%, 15.75% and 19.22%. The City share of the additional 1 percent decreased to 18.1% in January 2001 to reflect population changes identified in the 2000 Census.

**REVENUE SUMMARY
DESCRIPTIONS & CHANGES**

Major Change

Taxable sales are anticipated to increase by 2.5% on a slightly higher base than anticipated in 2004-05.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	114,900,000	120,600,000	5,700,000

UTILITIES GROSS RECEIPTS TAX

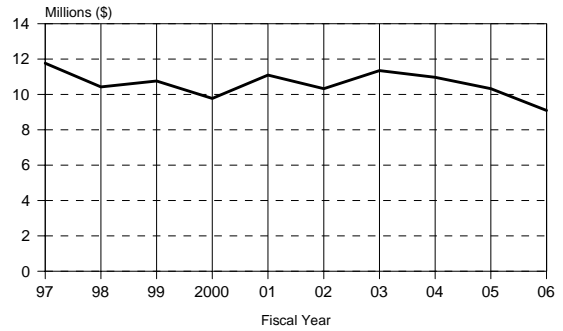
As provided by Section 20b of the General City Law, Rochester imposes a 3% tax on the gross income of utility company transactions in the City. Rochester Gas & Electric Corporation and Frontier Corporation pay approximately 85% of these taxes.

Major Change

Loss of payments due one vendor's claim of not being subject to the tax.

UTILITIES GROSS RECEIPTS TAX

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	10,327,000	9,100,000	-1,227,000

MORTGAGE TAX

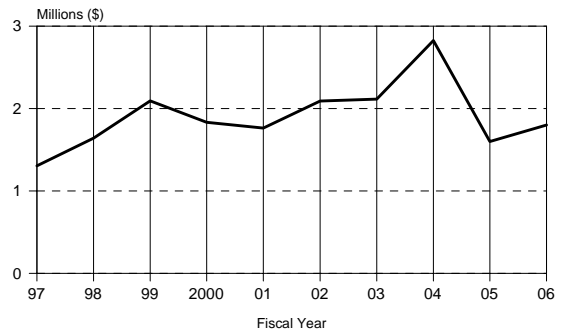
New York State Tax Law authorizes the Monroe County Clerk to collect a tax on mortgage transactions in the County. A tax is charged on the transactions and distributed pursuant to Section 261 of the Tax Law. The City receives 50 percent of the amount collected, less an allowance for administrative expenses, on mortgage transactions within the City.

Major Change

Prior year conservative estimate increases to more accurately reflect current collections.

MORTGAGE TAX

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	1,600,000	1,800,000	200,000

REVENUE SUMMARY DESCRIPTIONS & CHANGES

DEPARTMENTAL INCOME

Revenues generated by departmental operations are classified as departmental income. Examples include fees collected at skating rinks, charges for processing at the Police photo lab, towing fees, foreclosure fees, and zoning application fees. The City Code authorizes these fees. The fees are calculated to cover all or part of the cost of specific services.

Major Change

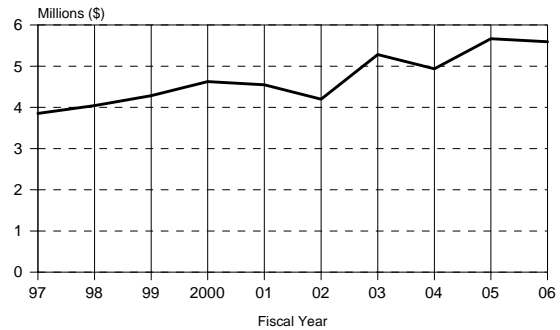
Proposed police fee changes for record checks, fingerprinting and related reports, and for redemption of towed vehicles increases revenue, \$242,000. New York State Workers' Compensation reimbursement is anticipated to increase, \$150,000. One-time transfers for capital projects do not recur, \$145,600. Revenue for staff costs related to capital projects is not repeated, \$101,000. Charges for demolitions and other rehabilitations decrease, \$58,800. Decline in use of facilities decreases revenue, \$53,500. Estimate for foreclosure fees is reduced, \$53,000. Termination of various grants reduces revenues, \$39,700. The Rochester Events Network funding is reduced, \$34,300. Net of other changes increases revenues, \$17,500.

Year-to-Year Comparison

<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
5,667,200	5,590,800	-76,400

DEPARTMENTAL INCOME

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



USE OF MONEY & PROPERTY

The major revenue source in this category is from investment of cash. Under provisions of the New York State General Municipal Law, Rochester is authorized to invest funds in interest bearing commercial bank accounts until these funds are needed to meet payrolls or to pay bills. The second source of revenue in this category is from rental of City-owned property.

Major Change

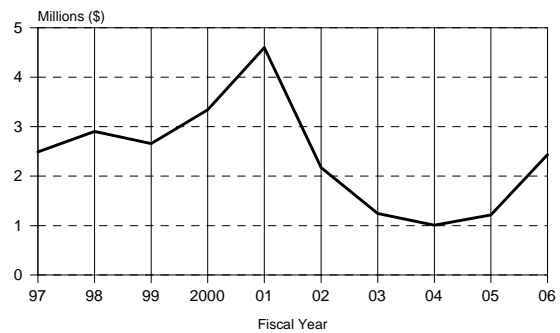
Interest rates are anticipated to continue to rise and increase revenue, \$1,218,500. Net of other changes increases revenue, \$400.

Year-to-Year Comparison

<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
1,215,400	2,434,300	1,218,900

USE OF MONEY AND PROPERTY

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET

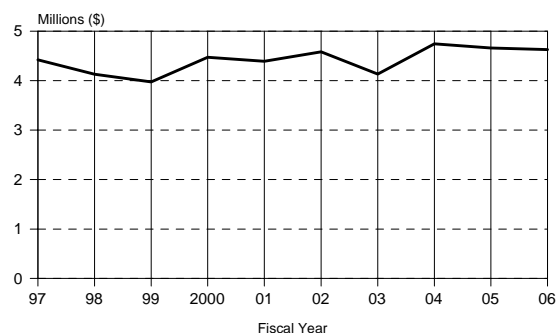


FINES & FORFEITURES

The revenue in this category consists of fines and penalties levied by the Criminal Branch of City Court, proceeds from parking tickets issued by the Police Department and other authorized agents, municipal code fines collected by the Parking & Municipal Violations Bureau, and a distribution of fines collected by New York State for traffic violations committed in the City.

FINES & FORFEITURES

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



REVENUE SUMMARY DESCRIPTIONS & CHANGES

Major Change

Ticket issuance for parking violations declines approximately 25% reducing revenues, \$328,300. Fines for moving violations are anticipated to increase due to Traffic and Criminal Software (TraCS) system, \$290,300. Net of other changes increases revenues, \$6,400.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	4,660,500	4,628,900	-31,600

LICENSES & PERMITS

The Municipal Code authorizes the City to regulate various activities by issuing permits and licenses. This is done to protect public safety. Fees for permits and licenses are designed to fully or partially recover the administrative and enforcement costs of regulated activities. Most permits are issued by the Department of Community Development.

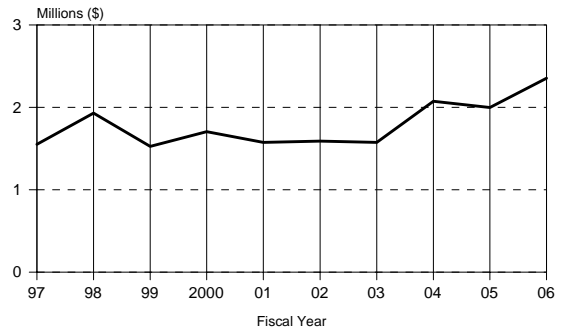
Major Change

The "on-year" for electricians and stationary engineers bi-annual license cycle increases revenues, \$244,000.

Revenue from various building and alterations permit fees increases, \$119,800. Street opening permit fees and business/occupational license revenues are reduced as number of requests declines, \$76,900. A January 2005 revision in the elevator certification process and fees results in an anticipated increase in revenues, \$92,500. The "off-year" for plumbers bi-annual license cycle decreases revenues, \$13,200. Net for other income decreases revenues, \$11,500.

LICENSES & PERMITS

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	1,999,000	2,353,700	354,700

SALE OF PROPERTY & COMPENSATION

Revenue in this category comes from sale of real property, sale of excess materials, insurance recoveries, and the sale of unclaimed property. The sale of real property is the largest revenue source in this group.

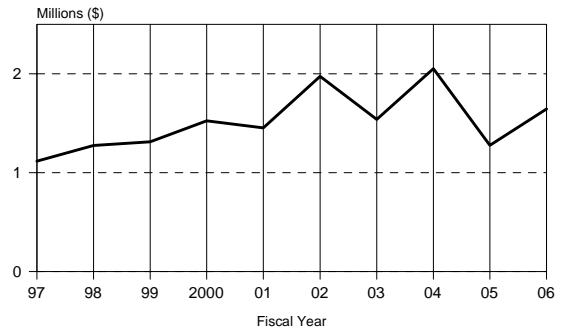
Major Change

The housing market is anticipated to continue to be strong and higher prices paid for properties at auction increases revenue estimates for sale of real property, \$300,000.

Receipts from auction of vehicles increases, \$55,000. Net of other changes increases revenue, \$13,100.

SALE OF PROPERTY & COMPENSATION

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	1,277,200	1,645,300	368,100

REVENUE SUMMARY DESCRIPTIONS & CHANGES

MISCELLANEOUS

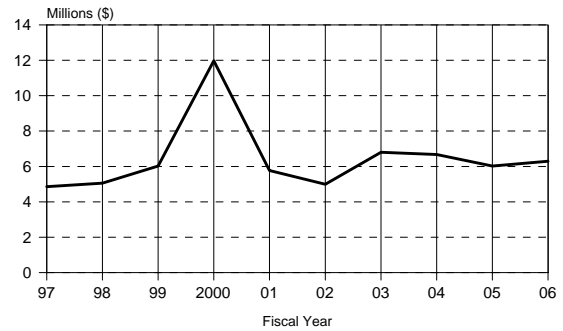
Miscellaneous revenues consist of refunds or reimbursements for expenses incurred in prior years, an appropriation of surplus from prior years, cable television franchise revenues, and miscellaneous income.

Major Change

The estimate for cancellation of prior year encumbrances increases, \$200,000. The General Fund surplus was slightly higher for 2003-04 than in the prior fiscal year, \$131,000. Cable TV franchise revenue reduces due to a decline in customer base, \$148,000. Refunds from Rochester Gas & Electric Corporation from sale of Ginna plant are estimated at \$86,000.

MISCELLANEOUS

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Year-to-Year Comparison

<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
6,024,000	6,293,000	269,000

INTERGOVERNMENTAL – NEW YORK STATE

Revenues received from New York State constitute this category. There are four types of aid: general purpose, categorical, and miscellaneous, and New York State Tax Relief (STAR).

1. General purpose aid provides revenue for unrestricted use by municipalities. A new Aid & Incentives for Municipalities (AIM) program incorporates into a single program (AIM) the four existing programs of General Purpose State Aid, Emergency Financial Aid, Emergency Financial Assistance, and Supplemental Municipal Aid.

2. Categorical aid is directed to support specific objectives and, as a result, is restricted to certain purposes. Support is received for such functions as street improvements, crime prevention, and youth recreation.

3. Miscellaneous aid includes reimbursements for various services.

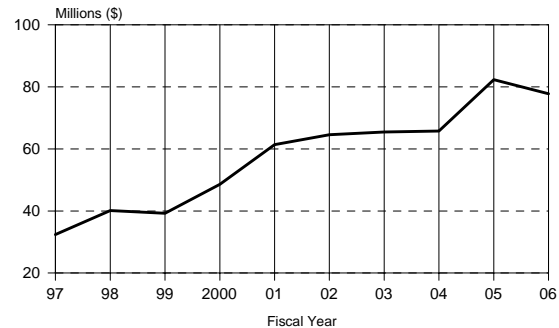
4. The New York State Tax Relief (STAR) Program provides revenue to municipalities to offset school property tax relief for targeted taxpayers.

Major Change

General purpose aid decreases, \$9,600,000. Aid & Incentives for Municipalities aid increase is initiated, \$6,070,100. Higher property assessments increase STAR payments, \$817,200. The Traffic and Criminal Software (TraCS) Electronic Ticket and Accident Report Project grant funding ends, \$508,700. Appropriations from the Rochester After School Academy (RASA) grants are reduced, \$451,600. Maintenance Aid is reduced until the next completion of a comprehensive review of assessments in 2008,

INTERGOVERNMENTAL REVENUE - STATE AID

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



REVENUE SUMMARY DESCRIPTIONS & CHANGES

\$307,000. Funding does not recur or is reduced for various public safety grants, \$295,100. One-time grants for analysis of records retention and management are not repeated, \$109,000. Reimbursement is reduced for completed capital projects and renovations to court facilities, \$68,000. A one-time grant for Adams Street recreation center playground equipment ends, \$15,000. Net of other changes decreases revenue, \$34,000.

Year-to-Year Comparison

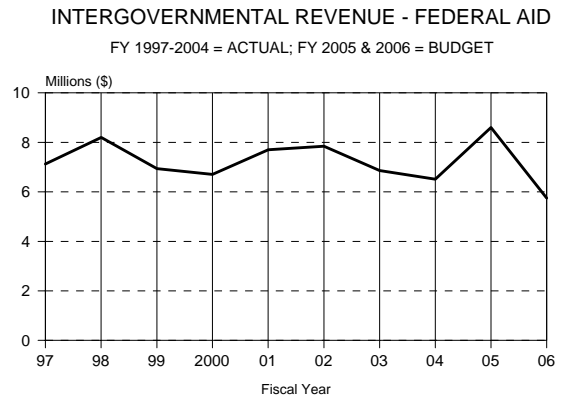
<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
82,310,600	77,809,500	-4,501,100

INTERGOVERNMENTAL – FEDERAL

The Federal Aid category includes reimbursements for the administration of federally funded programs. The program appropriations are approved by City Council separate from the City operating budget. The Community Development Block Grant Program is the largest such “off budget” fund .

Major Change

Funding does not recur or is reduced for various public safety grants including: Homeland Security Grants, \$994,100, Metropolitan Medical Response System Grant, \$830,600, and COPS Technology Grant, \$310,000. Net of other changes in public safety grants increases revenues, \$32,400. Reduced federal support for the Community Development Block Grant decreases reimbursement, \$529,200. Weed and Seed reimbursement for programs decreases, \$173,400. The appropriation of HUD Lead Paint Hazard grant funds is reduced for the second year of funding, \$49,900. Net of other changes increases revenues, \$4,900.



Year-to-Year Comparison

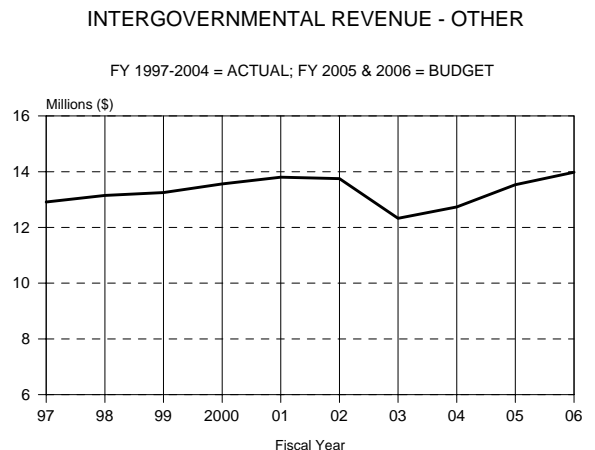
<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
8,600,900	5,751,000	-2,849,900

INTERGOVERNMENTAL – OTHER

Revenues received from governmental agencies other than the Federal and New York State levels constitute this category. Reimbursement for debt service from the Pure Waters Agency for sewers and from Monroe County for highways account for the majority of the revenues in this classification. Profits distributed by the Western Region Off-Track Betting (OTB) Corporation and Monroe County reimbursements for highway maintenance, public safety activities, and various other programs comprise the remaining intergovernmental revenues.

Major Change

Monroe County reimbursement increases for operation of the Emergency Communications Department, \$568,300, and for the Move In-Move Out program, \$41,400. The scheduled reduction for Pure Waters sewer debt payments occurs, \$54,000. Reimbursements from Monroe County decline for the Stop DWI program, \$42,100, the second year of the Lead Hazard Control grant, \$34,400 and traffic shares, \$20,000. The County 2005 Budget reduced the City’s share of the hotel/motel tax that was allocated to offset the City subsidy of the Convention Center, \$17,300. Net of other changes increases revenues, \$6,000.



Year-to-Year Comparison

<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
13,534,500	13,982,400	447,900

REVENUE SUMMARY DESCRIPTIONS & CHANGES

INTERFUND REVENUES & TRANSFERS

Interfund transfers consist of three categories:

1. Reimbursements to the General Fund for services provided to other operating funds. In these cases, the cost of services (motor equipment, telephone, etc.) are included in the General Fund as well as the appropriate non-General Fund. The reimbursements offset the General Fund expense. Revenues in this group include transfers from the Library Fund and Enterprise Funds.

2. Reimbursements to the General Fund from funds that are not included in the operating budget. Revenues in these funds are generally restricted and can be transferred to the General Fund only to the extent that eligible expenses are identified.

3. Beginning in 1994-95, transfers to the City School District to fund educational expenditures in accordance with the City Charter.

Major Change

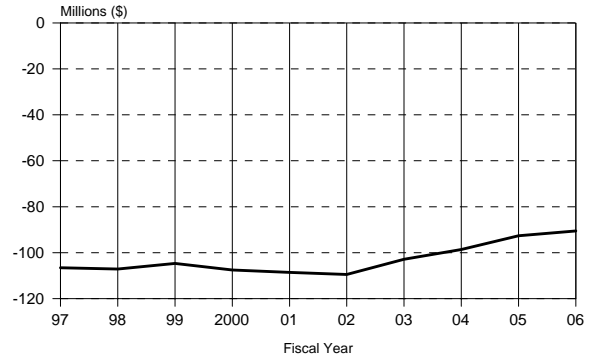
The transfer from Premium and Interest Fund increases to balance the budget, \$3,900,000. A transfer from the Property Clerk Fund for expansion of the Police Patrol Division East office does not recur, \$2,220,000. The Foreign Insurance Fund transfer increases as does income to the fund, \$355,000. Capital funds transfer to the operating budget are initiated to offset staff support on for various on-going projects, \$350,000. A reduction in the transfer from the Seized Property Fund occurs, \$313,000. Transfer from Enterprise and Special Funds to reimburse the General Fund for the cost of services increases primarily for the rise in motor equipment chargebacks, \$223,300. An appropriation of GRANET forfeiture funds is not repeated, \$87,000. The Retirement Reserve transfer decreases, \$72,000. Reimbursement for staff support is reduced from the HUD Asset Control Fund, \$56,500. Net of other changes increases revenue, \$18,900.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	-92,636,200	-90,537,500	2,098,700

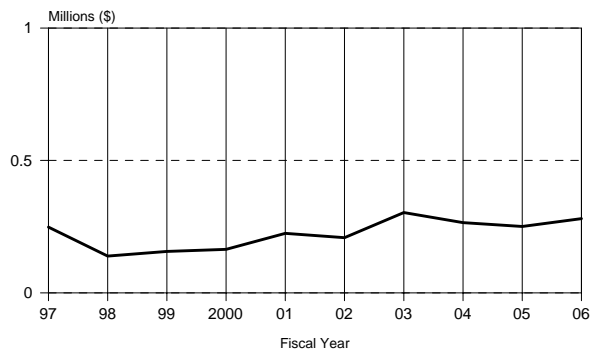
INTERFUND REVENUE

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



ANIMAL CONTROL FUND

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



ANIMAL CONTROL FUND

Under Article 7 of the New York Agriculture and Markets Law, all expenditures and revenues associated with the licensing and impounding of animals must be recorded in a special fund. Accordingly, the Animal Control Fund includes revenues from the sale of dog licenses, fines for unlicensed dogs, and operating revenues from the Animal Control Center. Since the Animal Control Fund does not generate sufficient revenues to cover expenses, a portion of the property tax is allocated to this fund.

REVENUE SUMMARY DESCRIPTIONS & CHANGES

Major Change

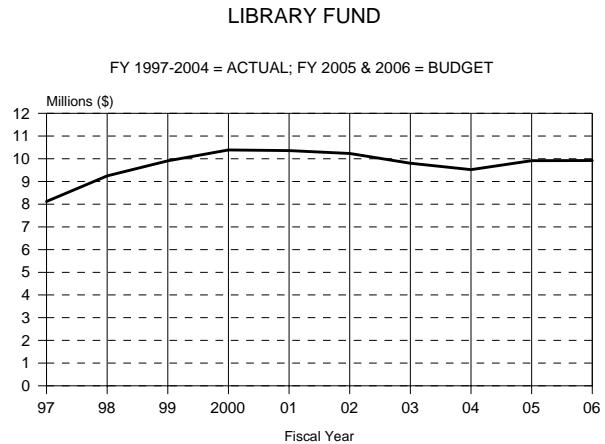
The appropriation of fund balance is not repeated, \$27,000. An increase in revenues is anticipated from activity from the LISN program, \$21,500. Interest earnings exceed prior year estimates, \$15,600. Collection of fines rises increasing revenues, \$21,500. Net of other changes decreases revenue, \$1,900. Property tax support increases, 48,400.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Operating Revenue	250,600	280,300	29,700
Property Tax Allocation	<u>1,075,100</u>	<u>1,123,500</u>	<u>48,400</u>
	1,325,700	1,403,800	78,100

LIBRARY FUND

Section 259 of the New York State Education Law requires that all revenues generated from library operations be recorded in a special fund. Revenues associated with the operation of the Central Library and 10 branch libraries include Monroe County reimbursement for the Central Library, reimbursements from the Monroe County Library System (MCLS) for library material processing and inter-library loan services, State aid and grants, and miscellaneous income. These revenues are not sufficient to cover library costs; therefore, a portion of the property tax is allocated to this fund.



Major Change

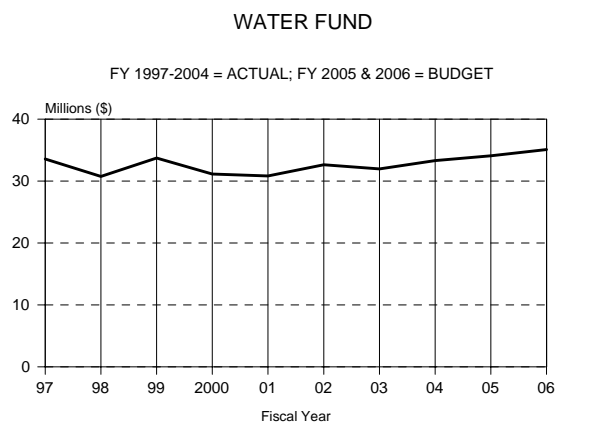
The appropriation of fund balance is reduced, \$148,000. An increase in grants from local private organizations and New York State occurs, \$134,000. Library e-rate program coverage expands to include network maintenance costs increasing rate of reimbursement, \$45,100. A New York State energy grant ends, \$33,000. Interest earnings exceed prior year estimates, \$11,500. Net of other changes increases revenue, \$4,000. Property tax support increases, \$188,400.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Operating Revenue	9,912,300	9,925,900	13,600
Property Tax Allocation	<u>4,630,100</u>	<u>4,818,500</u>	<u>188,400</u>
Total	14,542,400	14,744,400	202,000

WATER FUND

This fund records the expenses and revenues of the Water enterprise, which provides potable water for domestic and commercial use and for fire protection purposes. Revenues are generated by metered water sales, sales to other municipalities, various service charges and wholesale water sales to the Monroe County Water Authority (MCWA). Most customers are billed quarterly, except for high volume users that are billed monthly.



REVENUE SUMMARY DESCRIPTIONS & CHANGES

Major Change

A 5% positive rate adjustment in January 2005 increases revenue for metered water sales, \$1,700,000. The appropriation of fund balance is reduced, \$678,200. A transfer from the Premium and Interest Fund is not required, \$621,100. Delinquent collections are anticipated to exceed prior year estimates due to higher beginning balance and collection rate, \$280,000. The higher exchange rate for water sales to Monroe County increases anticipated revenue, \$150,000. Sales to other municipalities increases as the Town of Richmond becomes a customer, \$149,000. Net of other changes increases revenue, \$19,800.

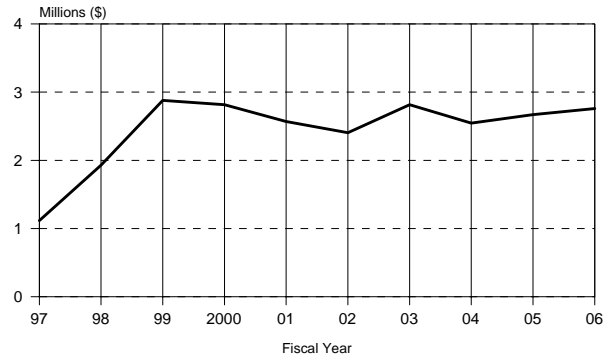
Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	34,073,200	35,072,700	999,500
WAR MEMORIAL FUND			

WAR MEMORIAL FUND

This fund records the expenses and revenues from the Blue Cross Arena at the War Memorial. The Arena is operated by a private contractor from whom the City receives a ticket surcharge, a percent of concession receipts, and reimbursement for utility expenses. The City also receives funds from naming rights of the facility. A share of receipts from the City's portion of the Hotel/Motel Occupancy Tax is credited to this fund.

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Major Change

The appropriation of fund balance increases, \$124,000. A reduction in suite leases decreases revenue, \$34,000. Hotel/motel occupancy tax receipts decline, \$19,300. Interest earnings exceed prior year estimates, \$18,500. Property tax support decreases, \$121,200.

Year-to-Year Comparison

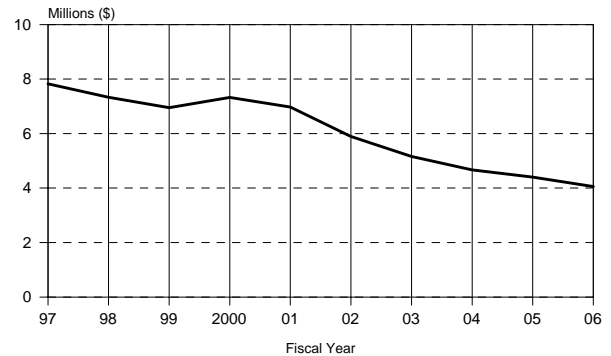
	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Operating Revenue	2,669,300	2,758,500	89,200
Property Tax	<u>494,500</u>	<u>373,300</u>	<u>-121,200</u>
	3,163,800	3,131,800	-32,000

PARKING FUND

Revenues in this fund are generated from nine downtown parking garages, eighteen surface lots, and on-street parking meters. Most facilities are operated by private contractors who pay a percentage of operating revenue to the City. The Cultural Center Commission reimburses the City for administrative expenses associated with the City's oversight of the East End Garage.

PARKING FUND

FY 1997-2004 = ACTUAL; FY 2005 & 2006 = BUDGET



Major Change

During rehabilitation at South Avenue garage parking spaces are not utilized reducing revenue, \$199,400. Terms of agreements with operators result in a net reduction in revenue from other garages, \$65,400. Construction projects, new operator agreements, and decline in local economy result in loss of revenue from lots, \$66,000, and from on-street meters revenue, \$65,000. Interest earnings exceed prior year estimates, \$22,300. An appropriation of fund balance occurs, \$11,200. Net of other revenues increases revenue, \$15,700.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	4,403,400	4,056,800	-346,600

REVENUE SUMMARY DESCRIPTIONS & CHANGES

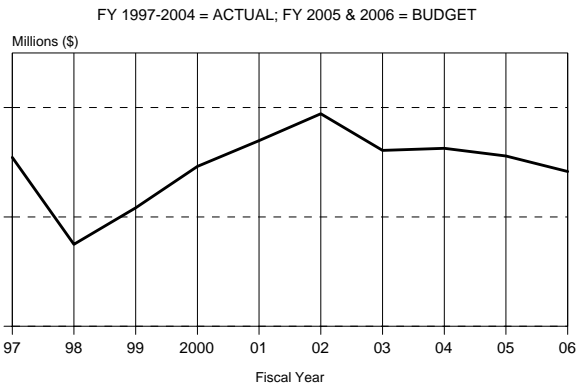
CEMETERY FUND

The City owns and operates two cemeteries, Mt. Hope and Riverside. Revenues in the Cemetery Fund are received from the sale of single graves, lots, mausoleums, interments, burial service charges, crematory charges, and interest earned on funds set aside for perpetual care.

Major Change

Revenue decreases as inventory of mausoleums declines, \$183,000. Interest earnings exceed prior year estimates, \$106,600. Pre-need sales decline, \$81,000. Net of other changes increases revenue, \$14,400. Property tax support increases \$124,700.

CEMETERY FUND



Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Operating Revenue	1,557,300	1,414,300	-143,000
Property Tax Allocation	<u>670,400</u>	<u>795,100</u>	<u>124,700</u>
Total	2,227,700	2,209,400	-18,300

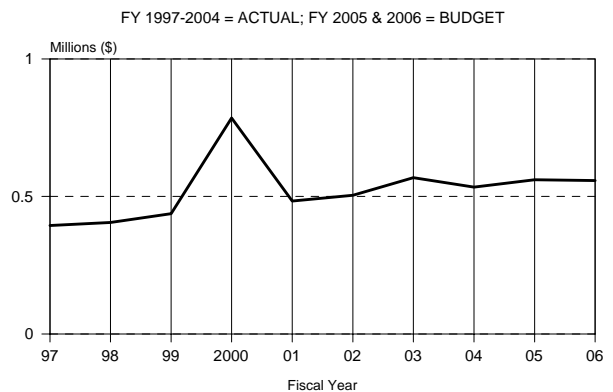
PUBLIC MARKET FUND

A farmers' market, consisting of two open sheds and one enclosed shed, is owned and operated by the City. Rental of shed space occurs on an annual, semi-annual, or daily basis.

Major Change

A transfer from premium and interest fund does not recur, \$17,600. Various market fees are increased, \$15,100. Net of other changes decreases revenue, \$800. Property tax support decreases \$126,400.

PUBLIC MARKET FUND



Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Operating Revenue	560,800	557,500	-3,300
Property Tax Allocation	<u>504,600</u>	<u>378,200</u>	<u>-126,400</u>
Total	1,065,400	935,700	-129,700

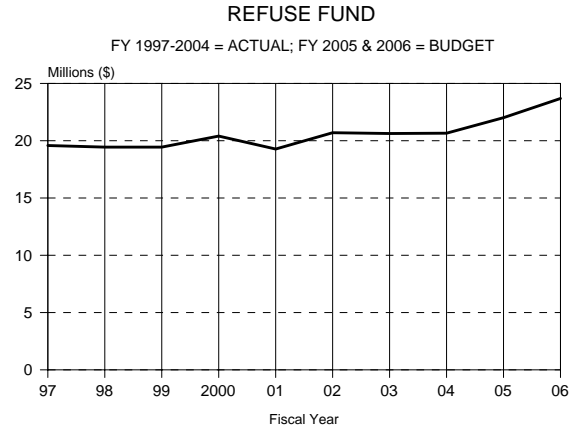
REVENUE SUMMARY DESCRIPTIONS & CHANGES

REFUSE FUND

Rochester's refuse collection and disposal costs are financed principally from the proceeds of user fees. Separate rates are charged for residential and commercial services. Residential fees are included with property tax bills, and commercial accounts receive separate quarterly bills.

Major Change

A proposed 5% rate increase for residential customers increases revenue, \$781,500. A transfer from premium and interest occurs, \$553,500. The appropriation of fund balance increases, \$500,300. Delinquent collections estimate is increased, \$231,700. New customers increase commercial charges, \$97,000. Net of other changes increases revenue, \$5,200.



Year-to-Year Comparison

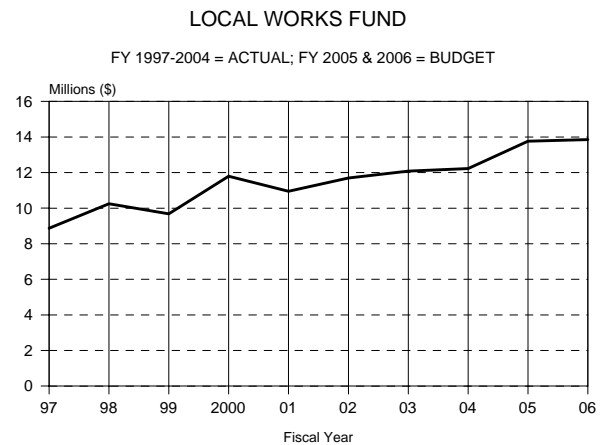
2004-05	2005-06	Change
22,129,900	24,299,100	2,169,200

LOCAL WORKS FUND

Revenues to support street cleaning, snow and ice control services, and hazardous sidewalk replacement are derived from front footage assessments. These assessments are charged with the property tax bill. Other revenues include reimbursements from New York State for snow and ice control on highways and, if required, an appropriation from the Local Works fund balance.

Major Change

A proposed 2% increase increases revenue, \$230,000. Interest earnings exceed prior year estimates, \$154,900. Delinquent collections increase, \$41,600. The appropriation of fund balance decreases, \$345,300. Net of other changes increases revenue, \$6,500.



Year-to-Year Comparison

2004-05	2005-06	Change
13,762,100	13,849,800	87,700

REVENUE SUMMARY
REVENUE ESTIMATES

1-17

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
GENERAL FUND				
TAXES				
Property Tax (City & School)	119,838,746	120,519,600	120,532,100	123,601,000
Delinquent and Supplemental Taxes	4,730,527	5,000,000	4,500,000	4,600,000
In-Lieu-of-Tax Payments	11,933,464	10,957,900	11,100,000	10,697,300
Interest Penalties	3,620,491	3,271,500	3,309,100	3,370,600
Sales Tax	115,198,001	117,350,000	114,900,000	120,600,000
Utilities Gross Receipts Tax	10,965,993	9,100,000	10,327,000	9,100,000
Mortgage Tax	<u>2,825,044</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>1,800,000</u>
	269,112,266	267,799,000	266,268,200	273,768,900
DEPARTMENTAL INCOME				
Police Fees	1,178,183	1,154,000	1,177,700	1,408,900
Fire Fees	721,482	682,000	642,100	715,000
Finance Fees	360,107	365,800	423,700	377,000
Repairs& Clean-up Fees	192,622	100,000	180,000	121,200
Parks & Recreation Fees	1,157,603	1,146,900	1,187,800	1,162,100
Zoning Fees	106,084	100,000	124,000	100,000
Charges for Service	283,019	674,400	765,200	711,200
Other Dept. Income	<u>938,670</u>	<u>1,446,700</u>	<u>1,166,700</u>	<u>995,400</u>
	4,937,770	5,669,800	5,667,200	5,590,800
USE OF MONEY & PROPERTY				
Interest Earnings	849,667	1,264,700	1,062,700	2,281,200
Rental of Real Property	<u>158,272</u>	<u>163,500</u>	<u>152,700</u>	<u>153,100</u>
	1,007,939	1,428,200	1,215,400	2,434,300
FINES & FORFEITURES				
City Court Fines	109,849	80,000	100,000	78,000
Moving Violations	1,053,014	900,000	609,700	900,000
Parking Violations	2,812,418	2,700,000	3,228,300	2,900,000
Municipal Code Fines	766,599	705,000	721,700	750,000
Miscellaneous	<u>875</u>	<u>1,000</u>	<u>800</u>	<u>900</u>
	4,742,755	4,386,000	4,660,500	4,628,900
LICENSES & PERMITS				
Business & Occupational Licenses	272,766	460,800	459,400	441,800
Bingo Licenses	29,705	18,000	30,000	20,000
Professional Licenses	274,695	43,000	40,200	271,000
Other Licenses	59,158	60,400	61,700	60,200
Building Permits	1,137,877	1,185,600	1,079,100	1,291,400
Street Opening Permits	<u>299,923</u>	<u>279,300</u>	<u>328,600</u>	<u>269,300</u>
	2,074,124	2,047,100	1,999,000	2,353,700
SALE OF PROPERTY & COMPENSATION FOR LOSS				
Sale of Scrap	237,140	274,000	70,000	102,000
Sale of Real Property	1,367,312	900,000	800,000	1,100,000
Sale of Unclaimed Property	256,667	311,000	256,000	311,000
Other Compensation for Loss	<u>190,671</u>	<u>245,000</u>	<u>151,200</u>	<u>132,300</u>
	2,051,790	1,730,000	1,277,200	1,645,300

**REVENUE SUMMARY
REVENUE ESTIMATES**

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
MISCELLANEOUS				
Refund - Prior Year's Expense	145,291	175,000	175,000	175,000
General Fund Surplus	3,624,000	3,737,000	3,737,000	3,868,000
Cable TV Franchise Revenue	1,619,049	1,600,000	1,712,000	1,564,000
Miscellaneous	<u>1,287,877</u>	<u>747,100</u>	<u>400,000</u>	<u>686,000</u>
	6,676,217	6,259,100	6,024,000	6,293,000
INTERGOVERNMENTAL - NEW YORK STATE				
General Purpose State Aid	19,371,744	19,371,700	19,371,700	0
Emergency Financial Aid	5,642,685	5,642,700	5,642,700	0
Emergency Financial Assistance	1,264,042	1,264,000	1,264,000	0
Supplemental Municipal Aid	21,330,268	36,930,200	36,930,200	0
Aid & Incentives to Municipalities	0	0	0	59,678,700
STAR	14,272,834	13,445,600	13,445,600	14,262,800
Youth Aid	208,938	192,500	192,500	189,100
Consolidated Highway Improvements	2,350,000	2,349,800	2,358,000	2,340,000
Miscellaneous	<u>1,333,939</u>	<u>2,997,100</u>	<u>3,105,900</u>	<u>1,338,900</u>
	65,774,450	82,193,600	82,310,600	77,809,500
INTERGOVERNMENTAL - FEDERAL				
Community Development Block Grant	4,724,515	4,953,300	4,953,300	4,424,100
Crime Bill	144,121	74,500	384,500	73,400
Homeland Security	0	765,600	765,600	0
Law Enforcement Block Grant	185,539	79,000	0	36,000
Weed & Seed Grant	156,940	382,300	382,300	208,900
Transportation Grants	404,723	238,500	238,500	226,400
Federal Nutrition	349,098	360,300	389,500	443,200
Lead Programs	0	190,300	190,300	140,400
HUD-Emergency Shelter Grant	20,665	21,600	21,600	21,200
Metro. Medical Response	0	559,400	942,600	112,000
Miscellaneous	<u>527,405</u>	<u>654,400</u>	<u>332,700</u>	<u>65,400</u>
	6,513,006	8,279,200	8,600,900	5,751,000
INTERGOVERNMENTAL - OTHER				
Off Track Betting	255,855	240,000	261,000	240,000
Monroe County Reimbursements:				
Pure Waters Agency Sewer Debt	855,210	710,300	710,300	656,300
Emergency Communications	9,889,397	10,500,000	10,543,100	11,111,400
Police Services-Firearms Instruction	0	55,700	55,700	55,700
Downtown Public Safety	300,000	300,000	300,000	300,000
Traffic Shares	124,481	312,000	334,000	314,000
STOP-DWI	196,001	186,500	186,500	144,400
Hotel/Motel Tax (Convention Center)	819,519	808,000	812,300	795,000
Miscellaneous	<u>294,417</u>	<u>371,300</u>	<u>331,600</u>	<u>365,600</u>
	12,734,880	13,483,800	13,534,500	13,982,400

REVENUE SUMMARY
REVENUE ESTIMATES

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	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
INTERFUND REVENUE & TRANSFERS				
City School District	-126,100,000	-119,100,000	-119,100,000	-119,100,000
Water Fund	4,678,500	4,678,500	4,678,500	4,678,500
Special & Enterprise Funds	8,289,770	8,578,300	8,578,300	8,801,600
Street Lighting Districts	35,207	35,000	35,000	36,000
Premium & Interest Fund	7,243,900	5,900,000	5,900,000	9,800,000
Foreign Insurance Fund	380,000	380,000	380,000	735,000
Cultural District	68,315	67,500	67,500	67,500
HUD Asset Control Fund	179,007	151,000	188,500	132,000
Downtown Enhancement District	582,925	531,700	531,700	547,000
Downtown Guide District	305,601	291,100	291,100	293,000
Retirement Reserve	3,366,500	1,299,400	1,299,400	1,227,400
Seized Property Fund	567,828	2,720,000	2,720,000	100,000
Care & Embellishment Fund	30,800	31,500	31,500	32,200
Tax Repayment Fund	1,762,300	1,762,300	1,762,300	1,762,300
Capital Funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>350,000</u>
	-98,609,347	-92,673,700	-92,636,200	-90,537,500
GENERAL FUND TOTAL	277,015,850	300,602,100	298,921,300	303,720,300
SPECIAL FUNDS				
ANIMAL CONTROL				
Animal Control Center Fees	164,406	166,100	150,400	171,900
Dog Licenses	36,427	30,000	23,400	30,000
Animal Fines	56,203	61,000	42,000	55,000
Miscellaneous	0	0	0	0
Interest Earnings	8,143	16,800	7,800	23,400
Appropriation of Fund Balance	<u>0</u>	<u>27,000</u>	<u>27,000</u>	<u>0</u>
	265,179	300,900	250,600	280,300
Property Tax	<u>952,634</u>	<u>944,200</u>	<u>1,075,100</u>	<u>1,123,500</u>
	1,217,813	1,245,100	1,325,700	1,403,800
LIBRARY				
Library Charges	1,950,444	2,025,600	2,030,600	2,085,900
County Reimbursement	6,620,000	6,620,000	6,620,000	6,620,000
State Aid	679,127	705,500	732,700	834,500
Rundel Foundation	141,800	135,700	135,700	129,500
Trans. from Retirement Reserve	14,000	13,300	13,300	12,500
Interest Earnings	15,841	8,500	0	11,500
Appropriation of Fund Balance	<u>100,000</u>	<u>380,000</u>	<u>380,000</u>	<u>232,000</u>
	9,521,212	9,888,600	9,912,300	9,925,900
Property Tax	<u>4,437,906</u>	<u>4,471,600</u>	<u>4,630,100</u>	<u>4,818,500</u>
	13,959,118	14,360,200	14,542,400	14,744,400
SPECIAL FUNDS TOTAL	15,176,931	15,605,300	15,868,100	16,148,200

**REVENUE SUMMARY
REVENUE ESTIMATES**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
ENTERPRISE FUNDS				
WATER				
Metered Water Sales	25,519,543	26,300,000	26,000,000	27,700,000
Upland Sales/MCWA	2,676,654	2,437,000	2,400,000	2,550,000
Other Municipalities	302,883	285,000	280,000	429,000
Delinquent Collections	1,199,320	1,106,000	980,000	1,260,000
Service Charges	215,119	225,800	260,000	260,000
Interest and Penalties	1,323,022	1,190,800	1,165,000	1,165,000
Interest Earnings	16,717	32,700	37,600	55,300
Trans. from Retirement Reserve	35,900	34,100	34,100	32,200
MCWA Reimbursements	1,252,558	1,226,800	1,226,800	1,229,100
State Aid	2,874	0	0	0
Intergovernmental Federal	27,909	0	0	0
Miscellaneous	129,197	209,600	126,800	131,800
Refund Prior Years Expense	94,069	91,700	92,000	88,700
Trans. Premium & Interest	0	621,100	621,100	0
Appropriation of Fund Balance	<u>500,800</u>	<u>849,800</u>	<u>849,800</u>	<u>171,600</u>
	33,296,565	34,610,400	34,073,200	35,072,700
WAR MEMORIAL				
Hotel/Motel Tax	932,557	919,400	924,300	905,000
War Memorial Revenue	1,594,721	1,623,600	1,670,600	1,636,600
Interest Earnings	6,760	14,500	2,900	21,400
Miscellaneous	0	29,700	0	0
Trans. from Retirement Reserve	600	500	500	500
Trans. Premium & Interest	10,800	0	0	0
Appropriation of Fund Balance	<u>0</u>	<u>71,000</u>	<u>71,000</u>	<u>195,000</u>
	2,545,438	2,658,700	2,669,300	2,758,500
Property Tax	<u>634,756</u>	<u>395,000</u>	<u>494,500</u>	<u>373,300</u>
	3,180,194	3,053,700	3,163,800	3,131,800
PARKING				
Parking Ramps	2,718,536	2,752,300	2,949,800	2,685,000
Parking Lots	569,903	473,800	538,200	472,200
Meters	550,135	540,000	600,000	535,000
East End Garage	20,037	22,500	22,500	22,500
Parking Fines	197,800	207,600	207,600	215,900
Interest Earnings	14,370	20,900	16,300	38,600
Trans. Premium & Interest	0	0	0	11,200
Trans. from Retirement Reserve	700	600	600	600
Miscellaneous	87,437	106,400	67,800	67,800
Appropriation of Fund Balance	<u>505,400</u>	<u>600</u>	<u>600</u>	<u>8,000</u>
	4,664,318	4,124,700	4,403,400	4,056,800

REVENUE SUMMARY
REVENUE ESTIMATES

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	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
CEMETERY				
Sale of Lawn Crypts	-29,638	3,700	3,700	3,900
Sale of Cemetery Lots	369,669	345,000	445,000	364,000
Service Charges	579,429	513,800	541,900	536,600
Mausoleum Sales	467,842	125,000	308,000	125,000
Sale of Foundations, Markers and Urns	181,588	164,400	164,400	182,400
Interest Earnings	56,391	108,500	92,600	199,200
Miscellaneous	0	0	0	1,600
Trans. from Retirement Reserve	<u>1,800</u>	<u>1,700</u>	<u>1,700</u>	<u>1,600</u>
	1,627,081	1,262,100	1,557,300	1,414,300
Property Tax	<u>562,254</u>	<u>1,027,800</u>	<u>670,400</u>	<u>795,100</u>
	2,189,335	2,289,900	2,227,700	2,209,400
PUBLIC MARKET				
Market Fees	510,277	514,100	514,100	529,200
Embellishment Fees	22,739	27,200	27,200	26,100
Interest Earnings	239	500	1,100	1,500
State Grant	0	23,900	0	0
Miscellaneous	0	1,500	0	0
Trans. from Retirement Reserve	800	800	800	700
Trans. Premium & Interest	<u>0</u>	<u>17,600</u>	<u>17,600</u>	<u>0</u>
	534,055	585,600	560,800	557,500
Property Tax	<u>542,333</u>	<u>526,500</u>	<u>504,600</u>	<u>378,200</u>
	1,076,388	1,112,100	1,065,400	935,700
REFUSE COLLECTION				
Current Collections	15,843,603	17,433,000	17,500,000	18,281,500
Commercial Charges	3,119,635	3,210,000	3,185,000	3,282,000
Delinquent Collections	1,466,104	1,394,000	1,195,000	1,426,700
Interest Earnings	31,057	37,000	53,000	59,200
Sale of Scrap	34,236	161,900	30,000	30,000
Trans. from Retirement Reserve	33,900	32,300	32,300	30,500
Miscellaneous	125,451	18,400	17,600	18,500
Trans. Premium & Interest	0	0	0	553,400
Appropriation of Fund Balance	<u>1,101,200</u>	<u>117,000</u>	<u>117,000</u>	<u>617,300</u>
	21,755,186	22,403,600	22,129,900	24,299,100

REVENUE SUMMARY
REVENUE ESTIMATES

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
LOCAL WORKS				
Current Collections	11,181,336	11,651,400	11,700,000	11,930,000
Delinquent Collections	757,387	749,000	707,500	749,100
FEMA Reimbursement	104,538	0	0	0
Interest Earnings	88,851	139,000	65,000	219,900
Sale of Scrap	0	95,000	0	0
State Reimbursement-Snow & Ice Control	34,459	34,500	32,000	34,500
Trans. from Retirement Reserve	8,500	8,100	8,100	7,600
Miscellaneous	29,039	20,000	17,000	21,500
Refund Prior Years Expense	21,944	0	0	0
Appropriation of Fund Balance	<u>0</u>	<u>1,232,500</u>	<u>1,232,500</u>	<u>887,200</u>
	12,226,054	13,929,500	13,762,100	13,849,800
ENTERPRISE FUNDS TOTAL	78,388,040	81,523,900	80,825,500	83,555,300
TOTAL - ALL FUNDS	370,580,821	397,731,300	395,614,900	403,423,800

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

The property tax is the single largest source of revenue to the City. The fundamental equation for the property tax is: (Tax Rate x Assessed Value) = Tax Levy. In Rochester, this fundamental equation is modified in two significant ways.

First, according to Article 19 of the New York State Real Property Tax Law, Rochester's levy is apportioned between Homestead and Non-Homestead classes of property. (Homestead properties, generally, are one, two, and three family residences. Non-Homestead properties are all others.) That is, separate tax rates for Homestead and Non-Homestead properties are applied to the separate assessment rolls for each class of property. The following display distinguishes the tax information for each class of property. The apportionment of the levy between the classes reflects the state mandated adjustment as calculated by the formula specified by Article 19. This adjustment occurs from year to year and is commonly called "the Shift".

Secondly, because the Rochester City School District is not permitted under law to levy a property tax, the City does so on behalf of the District for funding education purposes. The City also levies a property tax on its own behalf for funding municipal government purposes. While technically two separate tax levies (and, due to differing exemption provisions, based upon separate and unequal assessment rolls), the City and School property tax collections are accounted for within the City Budget as a combined total. The District receives its portion of the taxes collected and other revenue received by the City subject to a revenue sharing agreement between the City and the District. This distribution is displayed as an interfund transfer ("Negative Revenue") elsewhere in the Revenue Summary. The following display shows the combination of the separate City and School tax rates and impacts in a consolidated presentation. It is this consolidated rate that is most commonly referred to in discussion of the "City property tax." Detailed information on the calculation of each property tax follows.

The 2005-06 STAR revenue of \$14,262,800 is subtracted from tax levy prior to billing after the tax rate has been determined. Only eligible taxpayers receive the STAR benefit.

PROPERTY TAX RATES & BURDENS

The assessed value for a typical single family residence (Homestead) is \$60,500 in 2005-06, The assessed value for a typical commercial property (Non-Homestead) is \$238,700 in 2005-06.

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>	<u>Percent Change</u>
TAX RATE (per \$1,000)				
Homestead Class				
- City	6.34	6.61	0.27	4.26%
- School	<u>13.78</u>	<u>14.38</u>	<u>0.60</u>	4.35%
Total	20.12	20.99	0.87	4.32%
Non-Homestead Class				
- City	13.77	13.92	0.15	1.09%
- School	<u>30.55</u>	<u>30.87</u>	<u>0.32</u>	1.05%
Total	44.32	44.79	0.47	1.06%
TAX BURDEN				
Single Family Residence				
- City	\$383.57	\$399.91	\$16.34	4.26%
- School	<u>\$833.69</u>	<u>\$869.99</u>	<u>\$36.30</u>	4.35%
Total	\$1,217.26	\$1,269.90	\$52.64	4.32%
Commercial Property				
- City	\$3,286.90	\$3,322.70	\$35.80	1.09%
- School	<u>\$7,292.29</u>	<u>\$7,368.67</u>	<u>\$76.38</u>	1.05%
Total	\$10,579.19	\$10,691.37	\$112.18	1.06%

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

COMPUTATION OF CITY 2005-06 PROPERTY TAX LEVY

	<u>Current Operations</u>	<u>Cash Capital</u>	<u>Debt Service</u>	<u>Total</u>
EXPENSE				
Operating	342,320,800			342,320,800
Cash Capital		28,475,300		28,475,300
Debt Service			32,627,700	32,627,700
Tax Reserve	<u>1,276,459</u>	<u>886,169</u>	<u>465,358</u>	<u>2,627,986</u>
Total	343,597,259	29,361,469	33,093,058	406,051,786
REVENUE				
Operating	320,388,925			320,388,925
Cash Capital		13,249,300		13,249,300
Debt Service			<u>24,632,000</u>	<u>24,632,000</u>
Total	<u>320,388,925</u>	<u>13,249,300</u>	<u>24,632,000</u>	<u>358,270,225</u>
TOTAL TAX LEVY	23,208,334	16,112,169	8,461,058	47,781,561
Homestead (42.73776%)*				20,420,769
Non-Homestead (57.26224%)*				27,360,792
ASSESSED VALUE				5,057,647,759
Homestead				3,091,348,650
Non-Homestead				1,966,299,109
TAX RATE				
Homestead	3.21	2.23	1.17	6.61
Non-Homestead	6.76	4.70	2.46	13.92

*In accordance with the New York State Real Property Tax Law, the levy is apportioned between the Homestead and the Non-Homestead classes.

The 2005-06 apportionment reflects the state mandated adjustment as calculated by the formula specified by Article 19.

The 2004-05 Homestead and Non-Homestead apportionment was 42.14774% and 57.85226% respectively.

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

COMPUTATION OF SCHOOL 2005-06 PROPERTY TAX LEVY

Expenses and revenues related to the City School District are located within the School District Budget, not the City Budget. Exceptions are: (1.) the City's \$119.1 million dollar funding of the District (shown as a negative fund transfer in the City's Revenue Summary) and (2.) the property tax collection estimate within the City Budget that represents collection of City and School taxes. The current revenue allocation displayed below reflects the \$119.1 million dollars less anticipated receipt of School taxes. A portion of the debt service revenue allocation listed below is debt service that is treated as a current expense (i.e. Early Retirement Debt Service, Revenue Anticipation Notes, and debt related to the Hurd Decision).

	<u>Current Operations</u>	<u>Cash Capital</u>	<u>Debt Service</u>	<u>Total</u>
EXPENSE				
Operating	80,063,135	15,871,650	25,147,377	121,082,162
Cash Capital				0
Debt Service				0
Tax Reserve	<u>3,899,102</u>	<u>923,747</u>	<u>1,008,831</u>	<u>5,831,680</u>
Total	83,962,227	16,795,397	26,156,208	126,913,842
REVENUE				
Operating	13,069,461	0	0	13,069,461
Cash Capital				0
Debt Service*	<u>0</u>	<u>0</u>	<u>7,813,832</u>	<u>7,813,832</u>
Total	13,069,461	0	7,813,832	20,883,293
TOTAL TAX LEVY	70,892,766	16,795,397	18,342,376	106,030,539
Homestead (42.73776%)**				45,315,077
Non-Homestead (57.26224%)**				60,715,462
ASSESSED VALUE				5,117,664,306
Homestead				3,150,793,068
Non-Homestead				1,966,871,238
TAX RATE				
Homestead	9.61	2.28	2.49	14.38
Non-Homestead	20.64	4.89	5.34	30.87

*Revenues and debt exclusions are recorded here. Revenues related to City School District debt are located within the School District Budget not the City Budget.

**In accordance with the New York State Real Property Tax Law, the levy is apportioned between the Homestead and the Non-Homestead classes.

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

COMPUTATION OF PROPERTY TAX REVENUE FOR THE GENERAL FUND
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City Property Tax Levy	47,781,561
School Property Tax Levy	106,030,539
Total Property Tax Levy	153,812,100
Less: Allowance for Uncollectables (Tax Reserve)	8,459,666
Less: STAR Revenue	14,262,800
Combined City and School Property Tax Revenue	131,089,600
Distributions from the General Fund Property Tax Revenue to non-self supporting Special and Enterprise Funds:	
Animal Control Fund	1,123,500
Library Fund	4,818,500
War Memorial Fund	373,300
Cemetery Fund	795,100
Public Market Fund	378,200
Net General Fund Property Tax Revenue	123,601,000

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

STAR

Beginning in 1998-99 New York State enacted the School Tax Relief Program (STAR) within section 425 of the Real Property Tax Law. The program provides an exemption from property taxes for owner-occupied primary residences.

There are two types of STAR programs: The first, called Enhanced STAR, is for property owners 65 years of age or older, with incomes of less than \$60,000. The second, called Basic STAR, is for all other home owners regardless of age or income.

Eligible property owners for the 2005-06 program receive up to a \$50,000 and \$30,000 assessment exemption for the Enhanced program and Basic program, respectively. Both values are adjusted by the equalization rate. For large cities with fiscally dependent school districts, the enacting legislation assumed 67% of the combined tax rate to be for school purposes. For 2004-05 the maximum assessed value exemption for an eligible property owner under the Enhanced program was \$33,500 ($\$50,000 \times 0.67 \times 1 = \$33,500$). For 2004-05 the maximum assessed value exemption for an eligible property owner under the Basic program was \$20,100 ($\$30,000 \times 0.67 \times 1 = \$20,100$). The Board of Real Property Services may establish special equalization rates that may result in revised STAR exemption amounts if the determined STAR exemption is 5% or more different than the initial (\$20,100 and \$33,500) STAR exemptions. For 2005-06 the exemption under the Enhanced program is \$34,070, and under the Basic program \$20,450. These exemptions are applied against the combined City and School tax rate. Approximately 5,100 property owners will benefit from the Enhanced STAR program and 25,800 property owners for the Basic STAR program in 2005-06.

The actual calculation of the dollar savings from the STAR exemption is determined subsequent to the determination of the City and School tax rates. The revenue from the STAR program is not counted in determining the tax rates.

The process is as follows: First, the tax rates are determined. Second, eligible property owners receive a credit based upon the exemption. Third, the actual amount of the tax levy billed is reduced by the aggregate of the City and School exemption values applied against the City and School tax rates. Fourth, New York State reimburses the City for the reduced billing.

The calculation of the 2005-06 STAR revenue to be reimbursed from the state is as follows:

	Assessed Value Exemption	Tax Rates	STAR Revenue
City:			
Homestead	658,267,965	6.61	4,351,151
Non-Homestead	<u>6,121,307</u>	13.92	<u>85,209</u>
	664,389,272		4,436,360
School:			
Homestead	669,960,624	14.38	9,634,034
Non-Homestead	<u>6,229,956</u>	30.87	<u>192,319</u>
	676,190,580		9,826,353
Total	N/A	N/A	14,262,712

N/A - Not Applicable

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

ASSESSED VALUE – CHANGES

The City's municipal taxable assessed valuation for property tax levies changes by:

2005-06 Assessed Value	5,057,647,759
2004-05 Assessed Value	<u>5,042,827,983</u>
Change	14,819,776
Percent Change	0.29%

The change in taxable assessment is substantially attributable to the following:

Non-Homestead Assessment:

Special Franchise	23,338,528
Teleport Communications SP	2,901,343
777 South Clinton LLC	1,564,600
Frontier Telephone Corp SP	581,467
Rochester Telephone Corp.	-6,116,500
Eastman Kodak Co.	-4,000,000
Xerox Corp.	-2,660,000
168-170 North Water Street	-2,400,000
Corn Hill Landing	-1,185,000
Wiltel Comm. Group	-1,184,027
Ellison Park Enterprises	-1,320,000
Bausch & Lomb	-900,000
 Non-Homestead Net other changes	 <u>5,513,114</u>
Subtotal	<u>14,133,525</u>
 Homestead Assessment :	
Decrease in Veterans Exemption	-2,962,530
Homestead Net of other changes	<u>3,648,781</u>
Subtotal	686,251
 Total Assessment Change	 14,819,776

ASSESSED VALUATION – HISTORIC

Fiscal Year	General Municipal Purposes	Veterans Exemption*	Total School Purposes	Change from Prior Year
2005-06	5,057,647,759	60,016,547	5,117,664,306	11,857,246
2004-05	5,042,827,983	62,979,077	5,105,807,060	370,473,195
2003-04	4,674,520,611	60,813,254	4,735,333,865	-46,784,522
2002-03	4,717,404,474	64,713,913	4,782,118,387	-7,369,451
2001-02	4,722,309,412	67,178,426	4,789,487,838	-12,918,711
2000-01	4,730,799,907	71,606,642	4,802,406,549	-241,838,994
1999-2000	4,968,556,948	75,688,595	5,044,245,543	-28,359,372
1998-99	4,988,153,242	84,451,673	5,072,604,915	-47,741,649
1997-98	5,031,843,192	88,503,372	5,120,346,564	-82,588,503
1996-97	5,111,770,403	91,164,664	5,202,935,067	-297,904,558

*Subject to School Purposes but not General Municipal Purposes.

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

TAX COLLECTION EXPERIENCE

The following tables are all billings on the tax file. Items billed include: ad valorem taxes, residential refuse charges, local works charges, local improvements, property rehabilitation charges, municipal code fines, special assessment district charges, delinquent water charges, and supplemental and omitted taxes.

A. Current Taxes

<u>Fiscal Year</u>	<u>Tax Billed July 1</u>	<u>Current Collections</u>	<u>Percent of Levy</u>	<u>Tax Balances June 30*</u>
2004-05	178,379,701	165,030,459	92.52	13,349,242
2003-04	173,144,803	159,866,394	92.33	12,360,263
2002-03	166,991,400	152,269,776	91.18	13,387,076
2001-02	160,731,647	146,154,747	90.93	13,123,245
2000-01	163,894,342	150,096,940	91.58	12,687,906
1999-2000	168,683,315	155,680,276	92.30	12,264,332
1998-99	169,603,948	156,697,127	92.39	12,027,564
1997-98	174,623,890	161,178,722	92.30	11,979,846
1996-97	176,468,490	162,672,917	92.20	12,634,627
1995-96	175,508,050	162,034,247	92.32	12,703,527

B. Delinquent Taxes

<u>Fiscal Year</u>	<u>Delinquent Tax Balances July 1</u>	<u>Delinquent Tax Collections</u>	<u>Percent of Delinquent Tax Balances</u>	<u>Delinquent Tax Balances June 30*</u>	<u>Total Tax Balances June 30**</u>
2004-05	22,968,443	13,313,879	57.97	9,654,564	23,003,806
2003-04	23,506,991	9,739,204	41.43	12,044,654	24,180,897
2002-03	22,905,693	9,949,240	43.44	10,119,915	23,506,991
2001-02	21,911,683	9,951,536	47.14	9,782,447	22,905,692
2000-01	21,405,580	10,065,294	47.02	9,223,775	21,911,681
1999-2000	21,275,743	9,726,123	45.71	9,142,412	21,406,744
1998-99	20,558,498	10,059,828	48.93	9,248,145	21,275,709
1997-98	21,985,254	10,780,366	49.03	8,578,655	20,558,501
1996-97	21,309,238	10,138,303	47.60	9,350,627	21,985,254
1995-96	19,772,301	9,818,559	49.66	8,605,711	21,309,238

*Current and delinquent tax balances on June 30 reflect the beginning balances less collections and adjustments for cancellations.

**Total tax balances is the sum of current and delinquent balances at June 30.

REVENUE SUMMARY PROPERTY TAX COMPUTATION & ANALYSIS

CONSTITUTIONAL OPERATING TAX LIMIT

The State Constitution, Article VIII, Section 10, limits the maximum amount of real property taxes that can be raised for operating purposes. The limit is two percent of the five-year average of full valuation of taxable real property. The total taxable assessed valuation for school purposes is the assessed value used for this calculation. The limit pertains to cities of 125,000 or more inhabitants, except New York City, which has a limit of two and one-half percent.

The levy subject to the limit is equal to the total tax levy (City and School) minus appropriations for debt service (with a few exceptions) and budgetary appropriations for which a period of probable usefulness has been determined by law (Cash Capital).

The State Constitution also limits the maximum amount of real property taxes raised for debt service. This is described within the Capital section of the City Budget.

<u>Fiscal Year</u>	<u>Assessed Value</u>	<u>Equalization Ratio</u>	<u>Full Assessed Valuation</u>
2005-06	5,117,664,306	97.02	5,274,854,985
2004-05	5,105,807,060	98.50	5,183,560,467
2003-04	4,735,333,865	93.42	5,068,865,195
2002-03	4,779,118,360	100.86	4,738,368,392
2001-02	4,789,487,838	100.83	4,750,062,321
	Five Year Total		25,015,711,360
	Five Year Average		5,003,142,272
	Constitutional Percentage		0.02
	Constitutional Limit		100,062,845

CONSTITUTIONAL TAX LIMIT & MARGIN HISTORIC

The following table contains the historical trend of the City's tax limit for operating purposes and the amount of the limit used. The amount of limit used is calculated by adding City and School operating levies and then subtracting Water Fund debt service. The tax margin is calculated by subtracting the amount used from the limit.

<u>Fiscal Year</u>	<u>Limit</u>	<u>Amount Used</u>	<u>Tax Margin</u>
2005-06	100,062,845	87,548,500	12,514,346
2004-05	95,786,706	81,033,103	14,753,603
2003-04	93,374,182	81,679,387	11,694,795
2002-03	95,244,442	84,533,287	10,711,155
2001-02	97,037,612	58,253,768	38,783,844
2000-01	99,609,567	51,975,217	47,634,350
1999-2000	107,132,525	59,073,650	48,058,875
1998-99	131,836,106	64,461,526	67,374,580
1997-98	127,018,640	79,418,423	47,600,217
1996-97	123,743,096	79,065,001	44,678,095

REVENUE SUMMARY
APPLICATION OF REVENUE BY UNIT

Beginning on the next page is an informational display of revenues for each major department or unit and the major category of revenue by fund. This display distributes revenues to the department to which they are most closely related. In this fashion, a sense of the overall revenue level for a given function can be approximated.

REVENUE SUMMARY APPLICATION OF REVENUE BY UNIT

	Council and Clerk	Administration	Law	Finance	Community Development	Economic Development	Environmental Services	ECD
General Fund								
Property Tax								
Other Taxes							5,219,200	
Departmental Income	18,000	146,200		229,800	220,800		517,700	200
Use of Money and Property				100,000	93,100			
Fines and Forfeiture		562,500		912,500				
Licenses and Permits	141,700	166,400		6,000	1,465,300		269,300	
Sale of Property & Comp.			102,300	102,000	1,100,000		30,000	
Miscellaneous			156,400					
Intergovernmental-State				50,000	10,000		2,481,400	
Intergovernmental-Federal		132,800	199,800	294,100	2,461,400	889,200	249,500	
Intergovernmental-Other		320,000			13,600		970,300	11,111,400
Interfund Revenue	348,600	1,176,500	611,300	1,615,800	13,900	360,500	15,676,500	
Total General Fund	508,300	2,504,400	1,069,800	3,310,200	5,378,100	1,249,700	25,413,900	11,111,600
Animal Control Fund								
Property Tax								
Departmental Income								
Use of Money & Property								
Fines & Forfeitures								
Total Animal Control Fund								
Library Fund								
Property Tax								
Departmental Income								
Use of Money & Property								
Intergovernmental State								
Intergovernmental Other								
Trans. from Retirement Reserve								
Appropriation of Fund Balance								
Total Library Fund								
Local Works Fund								
Departmental Income							12,679,100	
Use of Money & Property							219,900	
Miscellaneous							21,500	
Intergovernmental State							34,500	
Trans. from Retirement Reserve							7,600	
Appropriation of Fund Balance							887,200	
Total Local Works Fund							13,849,800	
Water Fund								
Departmental Income							33,364,000	
Use of Money & Property							1,284,400	
Miscellaneous							220,500	
Trans. from Retirement Reserve							32,200	
Appropriation of Fund Balance							171,600	
Total Water Fund							35,072,700	
War Memorial Fund								
Property Tax								
Departmental Income								
Use of Money & Property								
Intergovernmental Other								
Trans. from Retirement Reserve								
Appropriation of Fund Balance								
Total War Memorial Fund								
Parking Fund								
Departmental Income						3,714,700		
Use of Money & Property						38,600		
Fines & Forfeitures						0	168,900	
Miscellaneous						67,800		
Trans. Premium & Interest						11,200		
Trans. from Retirement Reserve						600		
Appropriation of Fund Balance						8,000		
Total Parking Fund						3,840,900	168,900	
Cemetery Fund								
Property Tax								
Departmental Income								
Use of Money & Property								
Miscellaneous								
Trans. from Retirement Reserve								
Total Cemetery Fund								
Public Market Fund								
Property Tax								
Departmental Income								
Use of Money & Property								
Trans. from Retirement Reserve								
Total Public Market Fund								
Refuse Fund								
Departmental Income							23,020,200	
Use of Money & Property							59,200	
Miscellaneous							18,500	
Trans. Premium & Interest							553,400	
Trans. from Retirement Reserve							30,500	
Appropriation of Fund Balance							617,300	
Total Refuse Fund							24,299,100	
TOTAL ALL FUNDS	508,300	2,504,400	1,069,800	3,310,200	5,378,100	5,090,600	98,804,400	11,111,600

REVENUE SUMMARY APPLICATION OF REVENUE BY UNIT

Police	Fire	Library	Parks, Rec. & Human Serv.	Undistributed	Debt	Total Applied	General Revenue	Total Revenue	
						0			General Fund
						0	123,601,000	123,601,000	Property Tax
						5,219,200	144,948,700	150,167,900	Other Taxes
1,413,900	1,242,000		1,162,100	640,100		5,590,800		5,590,800	Departmental Income
			35,200			228,300	2,206,000	2,434,300	Use of Money and Property
3,153,000						4,628,000	900	4,628,900	Fines and Forfeiture
305,000						2,353,700		2,353,700	Licenses and Permits
311,000						1,645,300		1,645,300	Sale of Property & Comp.
						347,500	5,945,500	6,293,000	Miscellaneous
419,900	13,900		892,800			3,868,000	73,941,500	77,809,500	Intergovernmental-State
343,300	112,000		1,068,900			5,751,000		5,751,000	Intergovernmental-Federal
532,100			795,000			13,742,400	240,000	13,982,400	Intergovernmental-Other
100,000	735,000		32,200	224,000	2,989,700	23,884,000	-114,421,500	-90,537,500	Interfund Revenue
6,578,200	2,102,900		3,986,200	1,055,200	2,989,700	67,258,200	236,462,100	303,720,300	
									Animal Control Fund
							1,123,500	1,123,500	Property Tax
201,900						201,900		201,900	Departmental Income
23,400						23,400		23,400	Use of Money & Property
55,000						55,000		55,000	Fines & Forfeitures
280,300						280,300	1,123,500	1,403,800	Total Animal Control Fund
									Library Fund
							4,818,500	4,818,500	Property Tax
								2,215,400	Departmental Income
		2,215,400				2,215,400		2,215,400	Use of Money & Property
		11,500				11,500		11,500	Intergovernmental State
		834,500				834,500		834,500	Intergovernmental Other
		6,620,000				6,620,000		6,620,000	Trans. from Retirement Reserve
		12,500				12,500		12,500	Appropriation of Fund Balance
		232,000				232,000		232,000	Total Library Fund
		9,925,900				9,925,900	4,818,500	14,744,400	
									Local Works Fund
						12,679,100		12,679,100	Departmental Income
						219,900		219,900	Use of Money & Property
						21,500		21,500	Miscellaneous
						34,500		34,500	Intergovernmental State
						7,600		7,600	Trans. from Retirement Reserve
						887,200		887,200	Appropriation of Fund Balance
						13,849,800		13,849,800	Total Local Works Fund
									Water Fund
						33,364,000		33,364,000	Departmental Income
						1,284,400		1,284,400	Use of Money & Property
						220,500		220,500	Miscellaneous
						32,200		32,200	Trans. from Retirement Reserve
						171,600		171,600	Appropriation of Fund Balance
						35,072,700		35,072,700	Total Water Fund
									War Memorial Fund
							373,300	373,300	Property Tax
						1,636,600		1,636,600	Departmental Income
			1,636,600			21,400		21,400	Use of Money & Property
			21,400			905,000		905,000	Intergovernmental Other
			905,000			500		500	Trans. from Retirement Reserve
			500			195,000		195,000	Appropriation of Fund Balance
			195,000			2,758,500	373,300	3,131,800	Total War Memorial Fund
			2,758,500						Parking Fund
						3,714,700		3,714,700	Departmental Income
						38,600		38,600	Use of Money & Property
				47,000		215,900		215,900	Fines & Forfeitures
						67,800		67,800	Miscellaneous
						11,200		11,200	Trans. Premium & Interest
						600		600	Trans. from Retirement Reserve
						8,000		8,000	Appropriation of Fund Balance
				47,000		4,056,800		4,056,800	Total Parking Fund
									Cemetery Fund
							795,100	795,100	Property Tax
						1,211,900		1,211,900	Departmental Income
			1,211,900			199,200		199,200	Use of Money & Property
			199,200			1,600		1,600	Miscellaneous
			1,600			1,600		1,600	Trans. from Retirement Reserve
			1,600			1,414,300	795,100	2,209,400	Total Cemetery Fund
			1,414,300						Public Market Fund
							378,200	378,200	Property Tax
						555,300		555,300	Departmental Income
			555,300			1,500		1,500	Use of Money & Property
			1,500			700		700	Trans. from Retirement Reserve
			700			557,500	378,200	935,700	Total Public Market Fund
			557,500						Refuse Fund
						23,020,200		23,020,200	Departmental Income
						59,200		59,200	Use of Money & Property
						18,500		18,500	Miscellaneous
						553,400		553,400	Trans. Premium & Interest
						30,500		30,500	Trans. from Retirement Reserve
						617,300		617,300	Appropriation of Fund Balance
						24,299,100		24,299,100	Total Refuse Fund
									TOTAL ALL FUNDS
6,858,500	2,102,900	9,925,900	8,716,500	1,102,200	2,989,700	159,473,100	243,950,700	403,423,800	

EXPENDITURE SUMMARY SUMMARY OF EXPENDITURE CHANGES

EXPENSE CHANGES – HIGHLIGHTS

The Mayor's Proposed Budget increases expenditures \$7,808,900 or 1.97% over the 2004-05 Budget. Highlights of the changes that produce this variance are noted in the following display. Details of these and other expense changes are found in Tabs 4 through 14 of this document.

MAJOR PROPOSED INCREASES

- Medical coverage for current and retired employees in accordance with rate increase provided by third party insurers
- Wage and salary increase in accordance with current labor agreements or awards and allowance for contracts currently under negotiation
- Funding for expanded efficiency and effectiveness studies
- Funding for expanded police bike and foot patrols during the summer
- Funding to resume the laser light show at High Falls

MAJOR PROPOSED DECREASES

- One-time capital investments completed in 2004-05
- Program eliminations or reductions included in the departmental sections
- Efficiencies realized through productivity and prior year investments

A net of nineteen full time positions are eliminated as detailed in the Proposed Budget.

APPROVED BUDGET

City Council passed fourteen ordinances amending the Mayor's Proposed Budget, none of which were objected to by the Mayor, doing the following:

Moving appropriations for:

- restoring reductions at Genesee Valley pool from Contingency to Parks, Recreation and Human Services
- restoring some Winter pool programs from Contingency to Parks, Recreation and Human Services
- restoring Summer swim program at North St. Community Center from Contingency to Parks, Recreation and Human Services
- purchasing an Interpretype device for communication with the hearing impaired from Contingency to City Council and Clerk
- additional PAC-TAC resources from Contingency to Police
- a study of a high-speed wireless internet network in Center City from Contingency to Economic Development
- assistance to the Court Watch program from Contingency to Police
- legal services in regard to real estate transactions from Contingency to City Council and Clerk
- promotion of the *Downtown City Living* program from Contingency to Community Development
- support of the Leadership Rochester Civic Engagement program from Contingency to Community Development

EXPENDITURE SUMMARY
SUMMARY OF EXPENDITURE CHANGES

- creation of historical markers to support the Freedom Trail Commission from Contingency to Administration
- enhanced maintenance of City-owned properties from Undistributed Expense to Environmental Services
- mayoral transition expenses from Contingency to Undistributed Expense

Reallocating appropriations within Cash Capital for:

- demolition of privately owned vacant structures

These amendments did not change the total from the Mayor's Proposed Budget. The changes made by City Council are detailed in the *City Council Report* section and in the impacted departmental sections beginning with Tab #2.

Year-to-Year Comparison

		<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget		395,614,900	403,423,800	7,808,900
Salary & Wage	General		Vacancy	
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>
2,819,000	851,700	462,900	87,000	162,800
				<u>Major Change</u>
				3,425,500
				<u>Total</u>
				7,808,900

EXPENDITURE SUMMARY
SUMMARY OF EXPENDITURE CHANGES

	Budget <u>2004-05</u>	Budget <u>2005-06</u>	<u>Change</u>	Percent <u>Change</u>
City Council and Clerk Administration:	1,514,500	1,514,400	-100	-0.0
Mayor's Office	2,474,600	2,412,300	-62,300	-2.5
NET	3,943,800	4,005,300	61,500	1.6
Budget & Efficiency	682,300	715,400	33,100	4.9
Human Resource Management	1,969,700	1,962,200	-7,500	-0.4
Communications	729,100	752,700	23,600	3.2
Law	1,825,800	1,883,300	57,500	3.1
Finance	7,516,300	7,658,200	141,900	1.9
Community Development	5,941,900	5,938,500	-3,400	-0.1
Economic Development	2,837,600	2,686,400	-151,200	-5.3
Environmental Services	70,382,000	71,117,400	735,400	1.0
Emergency Communications	8,410,900	8,719,300	308,400	3.7
Police	64,901,600	64,926,200	24,600	0.0
Fire	39,891,300	39,973,900	82,600	0.2
Library	10,015,000	10,134,100	119,100	1.2
Parks, Recreation and Human Services	18,062,100	18,001,800	-60,300	-0.3
Undistributed Expense	86,290,700	92,536,400	6,245,700	7.2
Contingency	2,044,600	7,383,000	5,338,400	261.1
Cash Capital	32,868,600	28,475,300	-4,393,300	-13.4
Debt Service	<u>33,312,500</u>	<u>32,627,700</u>	<u>-684,800</u>	-2.1
TOTAL	395,614,900	403,423,800	7,808,900	2.0

EXPENDITURE SUMMARY
SUMMARY OF APPROPRIATIONS

1-37

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
City Council and Clerk	1,534,451	1,499,900	1,514,500	1,514,400
Administration				
Mayor's Office	2,393,981	2,456,100	2,474,600	2,412,300
NET	3,883,091	3,654,800	3,943,800	4,005,300
Budget & Efficiency	639,630	644,700	682,300	715,400
Human Resource Management	1,835,674	1,905,300	1,969,700	1,962,200
Communications	746,258	728,300	729,100	752,700
Law Department	<u>1,815,124</u>	<u>1,827,800</u>	<u>1,825,800</u>	<u>1,883,300</u>
	11,313,758	11,217,000	11,625,300	11,731,200
Finance				
Director's Office	620,027	673,700	695,700	668,400
Accounting	880,390	905,600	910,300	1,003,200
Treasury	1,655,474	1,628,400	1,698,000	1,757,300
Assessment	1,103,422	931,400	1,024,400	977,000
Parking & Municipal Violations	798,948	804,300	826,000	845,300
Purchasing	762,469	779,800	808,300	809,800
Information Systems	2,493,833	2,469,600	2,484,900	2,541,400
	<u>930,900</u>	<u>851,700</u>	<u>931,300</u>	<u>944,200</u>
	7,383,663	7,341,100	7,516,300	7,658,200
Community Development				
Office of the Commissioner	452,832	449,200	470,500	500,400
Neighborhood Initiatives	360,409	377,200	411,800	414,000
Buildings & Zoning	2,318,901	2,360,700	2,384,900	2,468,600
Housing & Project Development	2,092,069	2,230,700	2,308,600	2,224,400
Planning	<u>349,408</u>	<u>336,700</u>	<u>366,100</u>	<u>331,100</u>
Total	5,573,619	5,754,500	5,941,900	5,938,500
Economic Development	2,959,372	2,649,000	2,837,600	2,686,400
Environmental Services				
Office of the Commissioner	3,307,099	3,431,100	3,340,800	3,498,300
Architecture & Engineering	3,877,802	3,839,900	3,925,000	3,985,600
Operations	38,625,028	41,843,200	42,013,600	41,727,400
Water & Lighting	24,160,387	24,647,700	25,016,100	25,889,000
Less: Intrafund Credit	<u>3,185,428</u>	<u>3,985,700</u>	<u>3,913,500</u>	<u>3,982,900</u>
	66,784,888	69,776,200	70,382,000	71,117,400
Emergency Communications	7,933,271	8,447,300	8,410,900	8,719,300
Police	62,690,037	64,568,200	64,901,600	64,926,200
Fire	38,124,685	39,771,500	39,891,300	39,973,900
Library				
Central Library	7,528,036	7,159,400	7,264,800	7,369,300
Community Library	<u>2,771,806</u>	<u>2,717,300</u>	<u>2,750,200</u>	<u>2,764,800</u>
	10,299,842	9,876,700	10,015,000	10,134,100

EXPENDITURE SUMMARY
SUMMARY OF APPROPRIATIONS

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Parks, Recreation & Human Services				
Office of the Commissioner	1,758,413	1,891,700	1,858,000	1,787,900
Parks and Recreation	9,815,571	10,018,500	10,113,500	10,070,500
Special Services	4,454,958	4,210,500	4,182,700	4,295,300
Human Services	<u>1,807,811</u>	<u>1,799,900</u>	<u>1,907,900</u>	<u>1,848,100</u>
	17,836,753	17,920,600	18,062,100	18,001,800
Undistributed	65,758,453	83,819,000	86,415,200	92,634,700
Less: Intrafund Credit	<u>141,548</u>	<u>94,600</u>	<u>124,500</u>	<u>98,300</u>
	65,616,905	83,724,400	86,290,700	92,536,400
Contingency	0	2,044,600	2,044,600	7,383,000
CAPITAL				
Cash Capital	23,781,000	32,868,600	32,868,600	28,475,300
Debt Service	<u>33,886,200</u>	<u>33,312,500</u>	<u>33,312,500</u>	<u>32,627,700</u>
	57,667,200	66,181,100	66,181,100	61,103,000
TOTAL	355,718,444	390,772,100	395,614,900	403,423,800

EXPENDITURE SUMMARY
SUMMARY BY MAJOR OBJECT OF EXPENSE

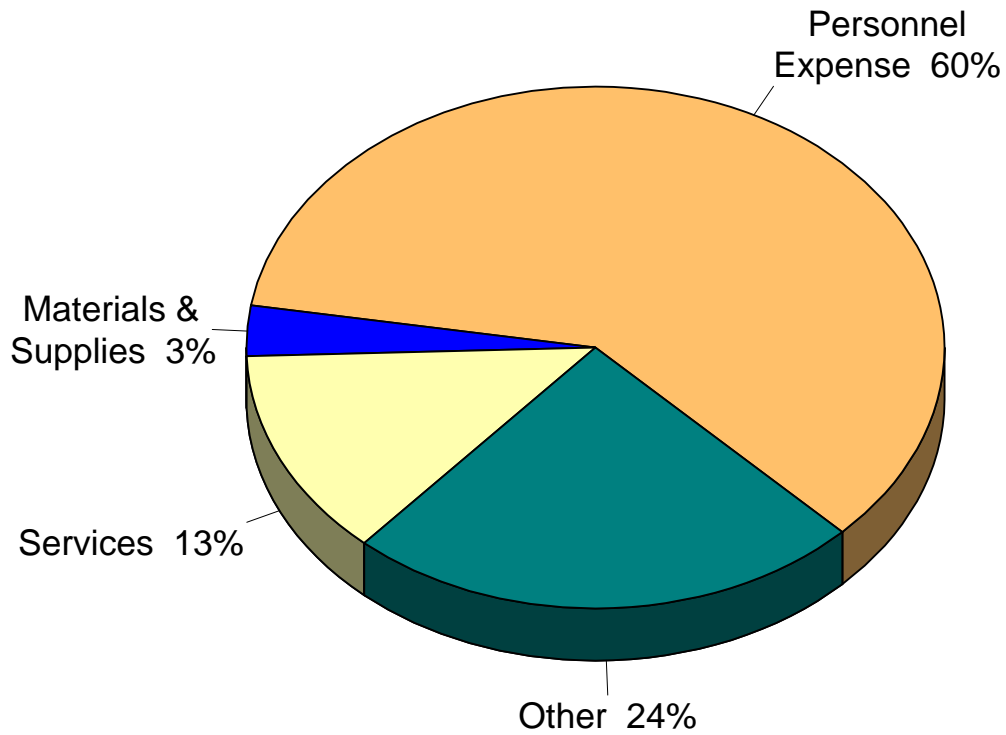
1-39

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
PERSONNEL EXPENSES				
City Council and Clerk	1,261,524	1,269,600	1,286,700	1,296,500
Administration	8,504,902	8,290,900	8,674,500	8,629,800
Law	1,605,023	1,599,500	1,598,700	1,655,100
Finance	6,292,829	6,373,900	6,484,800	6,611,000
Community Development	5,098,983	5,130,300	5,276,000	5,344,600
Economic Development	1,456,432	1,409,500	1,506,200	1,470,300
Environmental Services	30,194,856	30,731,800	30,721,600	30,923,800
Emergency Communications	7,100,308	7,513,800	7,444,700	7,640,600
Police	56,057,450	56,989,200	57,308,300	57,414,700
Fire	35,775,964	36,507,900	36,646,300	37,512,800
Library	7,696,616	7,465,900	7,526,200	7,499,300
Parks, Recreation and Human Services	9,217,196	9,422,400	9,399,000	9,242,500
Undistributed	<u>46,438,484</u>	<u>63,437,100</u>	<u>66,354,700</u>	<u>68,422,700</u>
	216,700,567	236,141,800	240,227,700	243,663,700
MATERIALS AND SUPPLIES				
City Council and Clerk	7,191	6,700	7,000	9,000
Administration	95,937	133,400	139,100	100,300
Law	49,642	46,700	46,700	47,800
Finance	138,398	189,400	181,800	183,600
Community Development	39,718	60,300	70,400	65,500
Economic Development	9,031	9,400	8,700	8,800
Environmental Services	5,947,839	6,748,400	6,806,000	7,056,500
Emergency Communications	91,543	136,500	124,100	112,300
Police	1,182,492	1,040,500	1,031,700	1,169,100
Fire	738,070	934,600	1,275,300	600,500
Library	1,018,933	863,000	872,200	895,300
Parks, Recreation & Human Services	<u>667,038</u>	<u>710,100</u>	<u>698,000</u>	<u>616,600</u>
	9,985,832	10,879,000	11,261,000	10,865,300
SERVICES				
City Council and Clerk	265,736	223,600	220,800	208,900
Administration	897,795	964,900	985,900	1,117,800
Law	160,459	181,600	180,400	180,400
Finance	1,883,336	1,629,500	1,781,000	1,807,800
Community Development	434,918	563,900	595,500	528,400
Economic Development	1,493,909	1,230,100	1,322,700	1,207,300
Environmental Services	27,438,373	28,631,300	29,117,500	30,535,500
Emergency Communications	741,420	797,000	842,100	966,400
Police	5,450,095	6,538,500	6,561,600	6,342,400
Fire	1,610,651	2,329,000	1,969,700	1,860,600
Library	1,584,293	1,547,800	1,556,600	1,659,500
Parks, Recreation & Human Services	7,877,579	7,718,100	7,882,600	8,074,200
Capital	<u>39,400</u>	<u>39,400</u>	<u>39,400</u>	<u>39,400</u>
	49,877,964	52,394,700	53,055,800	54,528,600

EXPENDITURE SUMMARY
SUMMARY BY MAJOR OBJECT OF EXPENSE

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
OTHER				
Environmental Services	6,389,248	7,650,400	7,650,400	6,584,500
Library	0	0	60,000	80,000
Parks, Recreation & Human Services	74,940	70,000	82,500	68,500
Undistributed	19,319,969	20,381,900	20,060,500	24,212,000
Contingency	0	2,044,600	2,044,600	7,383,000
Capital	<u>57,627,800</u>	<u>66,141,700</u>	<u>66,141,700</u>	<u>61,063,600</u>
	83,411,957	96,288,600	96,039,700	99,391,600
LESS: INTRAFUND CREDITS	4,257,876	4,932,000	4,969,300	5,025,400
Total	355,718,444	390,772,100	395,614,900	403,423,800

SUMMARY BY MAJOR OBJECT



Note: Does not reflect intrafund credits

EXPENDITURE SUMMARY SUMMARY OF BUDGET AMENDMENTS

The adopted budget may, under certain circumstances, be amended by City Council. Upon written recommendation of the Mayor, City Council may transfer unencumbered balances from one department to another. The transfer is done by passage of an ordinance, which can amend multiple budgets. Examples of amendments are the transfer from Contingency to the departments for purposes of a wage settlement and the transfer of funds from a department with a surplus to one with a deficit. In addition, revenues from any source other than the property tax can be appropriated by City Council upon recommendation of the Mayor. Usually, this occurs upon receipt of a grant and entails increasing both expense and the offsetting revenue.

The summaries that follow present 2005-05 Budget amendments by department and by individual ordinance, which indicates the appropriation of additional revenue.

	Approved Budget	Amended Budget	Change	Ordinances
City Council & Clerk Administration:	1,479,400	1,514,500	35,100	2004-305, 2005-32
Mayor's Office	2,341,800	2,474,600	132,800	2004-302, 2005-32
NET	3,805,800	3,943,800	138,000	2005-32
Budget & Efficiency	682,300	682,300	0	
Human Resource Management	1,969,700	1,969,700	0	
Communications	729,100	729,100	0	
Law	1,825,800	1,825,800	0	
Finance	7,441,100	7,516,300	75,200	2004-304, 2005-32
Community Development	5,853,100	5,941,900	88,800	2004-387, 2005-22, 2005-32, 2005-46
Economic Development	2,837,600	2,837,600	0	
Environmental Services	69,933,600	70,382,000	448,400	2004-397, 2005-32
Emergency Communications	8,326,400	8,410,900	84,500	2005-32, 2005-66
Police	63,626,400	64,901,600	1,275,200	2004-256, 2004-257, 2004-302, 2004-333, 2004-334, 2004-338, 2004-381, 2004-407, 2004-14, 2005-32, 2005-33, 2005-64, 2005-70, 2005-97, 2005-99
Fire	36,957,500	39,891,300	2,933,800	2004-377, 2005-32, 2005-65
Library	9,991,600	10,015,000	23,400	2005-32
Parks, Recreation & Human Services	17,726,800	18,062,100	335,300	2004-249, 2004-353, 2004-372, 2004-393, 2005-7, 2005-24, 2005-32, 2005-35, 2005-36, 2005-49, 2005-51
Undistributed Expense	85,589,100	86,290,700	701,600	2004-333, 2004-387, 2005-32, 2005-66
Contingency	5,982,900	2,044,600	-3,938,300	2004-249, 2004-332, 2004-338, 2004-354, 2004-372, 2004-381, 2004-14, 2005-32, 2004-46, 2005-71

EXPENDITURE SUMMARY
SUMMARY OF BUDGET AMENDMENTS

Cash Capital	26,655,500	32,868,600	6,213,100	2004-332, 2004-354, 2004-374, 2005-31, 2005-32, 2005-34, 2005-35, 2005-36, 2005-58, 2005-64, 2005-68, 2005-71, 2005-94, 2005-97
Debt Service	33,312,500	33,312,500	0	
	387,068,000	395,614,900	8,546,900	

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
2004-249	Harbor Master and War Memorial Oversight	15,000	Parks, Recreation, & Human Services
		<u>-15,000</u>	Contingency
		0	
2004-256	Pilot Drug Control Project	67,500 *	Police
2004-257	Impaired Driving Deterrence Program	5,000 *	Police
2004-302	Youth Violence Strike Force	132,200	Mayor's Office
		<u>27,400</u>	Police Department
		159,600 *	
2004-304	New York State Archives and Records Administration Grant	74,000 *	Finance
2004-305	New York State Local Government Records Management Improvement Fund Grant	35,000 *	City Council & Clerk
2004-332	East Side Police Section Lease	2,420,000	Capital
		<u>-200,000</u>	Contingency
		2,220,000 *	
2004-333	Reappropriation of Unused Balances of Grants	383,900	Police
		<u>48,300</u>	Undistributed
		432,200 *	
2004-334	Appropriation of Forfeiture Funds Attributable to GRANET	87,000 *	Police
2004-338	Youth Violence Task Force	26,600	Police
		<u>-26,600</u>	Contingency
		0	
2004-353	Biz Kids\$ & Beyond Program	14,700 *	Parks, Recreation, & Human Services

**EXPENDITURE SUMMARY
SUMMARY OF BUDGET AMENDMENTS**

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
2004-354	Playground Equipment - Adams Street Community Center	15,000 *	Capital
2004-372	2005 MusicFest	100,000	Parks, Recreation, & Human Services
		<u>-100,000</u>	Contingency
		0	
2004-374	Elmwood Avenue Bridge Rehabilitation Project	101,000 *	Capital
2004-377	Metropolitan Medical Response System Grant	921,500 *	Fire
2004-381	Drug Enforcement Demonstration Program	110,000	Police
		<u>-110,000</u>	Contingency
		0	
2004-387	Lead-Based Paint Hazard Control Programs	23,600	Community Development
		<u>8,500</u>	Undistributed
		32,100 *	
2004-393	Fees for Ice Hockey Officials	7,400 *	Parks, Recreation, & Human Services
2004-397	City Court Renovations	40,000 *	Environmental Services
2004-407	Pilot Drug Control Project	140,000 *	Police
2005-7	Adolescent Pregnancy Prevention Services Program	12,500 *	Parks, Recreation & Human Services
2005-14	Labor Relations Consultation Services	25,000	Police
		<u>-25,000</u>	Contingency
		0	
2005-22	Design Intern Program	15,000 *	Community Development
2005-24	Quad A Ford Kids Grant	10,000 *	Parks, Recreation & Human Services
2005-31	Mt. Read Boulevard Bridge Rehabilitation Project	115,600 *	Capital
2005-32	Salaries & Wages & Additional Appropriations	1,997,200	Fire
	(Wage Settlement, Enhanced Certificate of Use	1,500,000	Capital
	Program, Minimum Wage Increase, Maintenance of	620,800	Undistributed
	City Owned Lots, Motor Equipment Chargebacks,	408,400	DES
	Purchase of Street Sweepers)	185,500	Police
		138,000	NET
		32,000	Parks, Recreation & Human Services
		23,400	Library
		1,200	Finance

EXPENDITURE SUMMARY
SUMMARY OF BUDGET AMENDMENTS

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
		600	Administration/Mayor's Office
		300	Emergency Communications
		200	Community Development
		100	Council & Clerk
		<u>-3,354,700</u>	Contingency
		1,553,000 *	
2005-33	Seat Belt Enforcement	17,800 *	Police
2005-34	Breathing Apparatus Units	228,500 *	Capital
2005-35	Rochester After School Academy I Program	216,900	Capital
		<u>103,700</u>	Parks, Recreation & Human Services
		320,600 *	
2005-36	Rochester After School Academy II Program	111,400	Capital
		<u>20,000</u>	Parks, Recreation & Human Services
		131,400 *	
2005-46	Environmental Impact Statement	50,000	Community Development
		<u>-50,000</u>	Contingency
		0	
2005-49	Clarissa Street Reunion	10,000 *	Parks, Recreation & Human Services
2005-51	Adult Softball Program	10,000 *	Parks, Recreation & Human Services
2005-58	High Falls Interpretive Signage Program	30,000 *	Capital
2005-64	Appropriation of Forfeiture Funds	74,000	Police
		<u>99,000</u>	Capital
		173,000 *	
2005-65	Emergency Medical Training Equipment	15,100 *	Fire
2005-66	Additional Emergency Communications Department Positions	84,200	Emergency Communications
		<u>24,000</u>	Undistributed
		108,200 *	
2005-68	Gunfire Detection Equipment	310,000 *	Capital
2005-70	Weed and Seed Program	100,000 *	Police
2005-71	Emergency Paging Devices	57,000	Capital

EXPENDITURE SUMMARY
SUMMARY OF BUDGET AMENDMENTS

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
		<u>-57,000</u>	Contingency
		0	
2005-94	Security Enhancements	500,000 *	Capital
2005-97	TraCS and STEP Projects	508,700	Capital
		<u>24,000</u>	Police
		532,700 *	
2005-99	Computer for Child Identification Programs and Community Meetings	1,500 *	Police

*Appropriation of additional revenue

EXPENDITURE SUMMARY
APPLICATION OF RELATED
EXPENDITURES & REVENUES

An informational display is provided on the next page which gives appropriations for each department or major subdivision, related expenditures, and revenues that are found elsewhere in the Budget. The City's budgeting and accounting systems place employee benefits, capital items, and debt in separate departments for monitoring and control purposes. This display distributes those expenses to the department to which they are judged most closely related. In this fashion, a sense of the overall expense level for a given department can be approximated. Intrafund credits, where applicable, have been subtracted from the department's budget to reflect net planned expenditures.

The display also distributes revenue that is judged related to a department. The *Application of Revenue* section, pages 1-31 to 1-33, provides additional detail on the sources of this revenue. This applied revenue is subtracted from the total expenditures for the departments, yielding a net expense for each department. This net amount is funded by the property tax and other General Fund revenues that are not applied.

**EXPENDITURE SUMMARY
APPLICATION OF RELATED
EXPENDITURES & REVENUES**

	Current Expense Budget	Employee Benefits	Cash Capital	Debt Service	Total Expenditures	Less Directly Applicable Revenue	Balance Required from Taxes and General Revenue
City Council and Clerk	1,514,400	674,300	0	0	2,188,700	508,300	1,680,400
Administration	9,847,900	4,439,900	17,000	0	14,304,800	2,504,400	11,800,400
Law	1,883,300	861,100	0	0	2,744,400	1,069,800	1,674,600
Finance	7,658,200	3,419,500	566,300	0	11,644,000	3,310,200	8,333,800
Community Development	5,938,500	2,739,100	2,662,000	1,682,100	13,021,700	5,378,100	7,643,600
Economic Development	2,686,400	837,600	722,000	2,642,900	6,888,900	5,090,600	1,798,300
Environmental Services	71,117,400	17,851,700	17,633,000	18,380,300	124,982,400	98,804,400	26,178,000
Emergency Communication	8,719,300	3,916,500	155,000	847,200	13,638,000	11,111,600	2,526,400
Police	64,926,200	28,175,700	2,125,000	0	95,226,900	6,858,500	88,368,400
Fire	39,973,900	18,369,200	1,376,000	490,100	60,209,200	2,102,900	58,106,300
Library	10,134,100	2,708,100	789,000	1,065,000	14,696,200	9,925,900	4,770,300
Parks, Rec. & Human Services	18,001,800	4,621,000	2,430,000	3,782,100	28,834,900	8,716,500	20,118,400
Undistributed*	3,922,700	0	0	0	3,922,700	1,102,200	2,820,500
Contingency	7,383,000	0	0	0	7,383,000	0	7,383,000
Cash Capital	N/A	0	0	0	0	0	0
Debt Service**	N/A	0	0	3,738,000	3,738,000	2,989,700	748,300
Total		88,613,700	28,475,300	32,627,700	403,423,800	159,473,100	243,950,700

*Other expenses not distributed.

**Includes only expenditures not distributed to departmental budgets.

N/A - Not applicable; all expenditures distributed

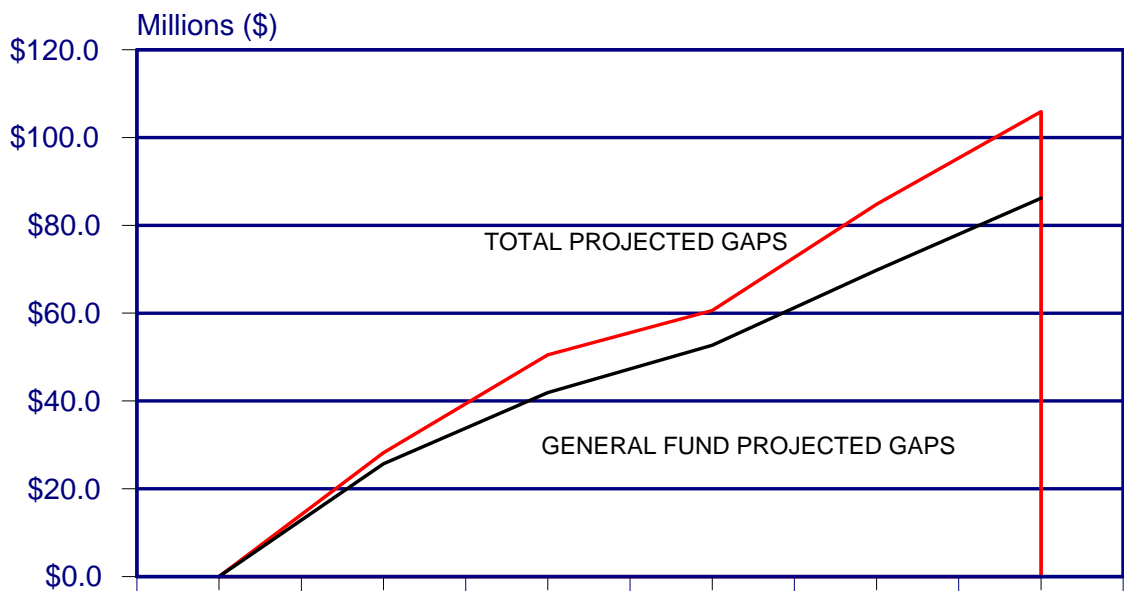
Net of all intratfund chargebacks

Introduction

The multi-year projection is a forecast of revenues and expenditures for City purposes only. It does not include a forecast for the City School District.

The multi-year projection is not a prediction of future events. Instead, the projection illustrates the City's fiscal condition over the next five years based on existing trends and specified assumptions. As indicated in forecast below, a gap for all funds of approximately \$28.2 million is expected for 2006-07. This gap accumulates to \$105.9 million in 2010-11.

PROJECTED CITY BUDGET GAPS



	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
GENERAL FUND —	\$0.0	\$25.7	\$41.9	\$52.7	\$69.8	\$86.2
ALL FUNDS □	\$0.0	\$28.2	\$50.5	\$60.6	\$84.8	\$105.9

MULTI-YEAR PROJECTION MAJOR ASSUMPTIONS & TRENDS

REVENUE

Property Tax

In recognition of the unusually high property tax burden that City taxpayers currently bear, and to stay competitive with other residential and commercial locations, the multi-year projection assumes a constant property tax level.

Sales Tax

A sales tax rate of 8.0% is assumed, with distributions according to the current formula. The taxable sales growth rate assumed is 2.0 % per year for 2006-07 through 2010-11.

City School District

The City revenue allocation to the City School District is assumed constant at \$119.1 million.

Intergovernmental

The following actions are assumed of the Federal Government:

- Continuation of the Community Development Block Grant.

The following actions are assumed of the New York State Government:

- General, unrestricted State aid is reduced \$2.6 million in 2006-07 and \$3.4 million in 2007-08 due to the phase out of a "spin-up" advance, and is held constant for 2008-09 and each year thereafter.
- Continuation of categorical and miscellaneous aid programs that were included in the New York State's 2005-06 budget (i.e. Consolidated Highway Improvement Program funds).

The following actions are assumed of Monroe County:

- Continued funding of the emergency communications system.
- Continued funding of a portion of downtown police services.

Fees and Enterprise Revenues

The multi-year projection assumes no change in all major service charges (water, refuse collection, front foot assessment). No parking rate increase is assumed.

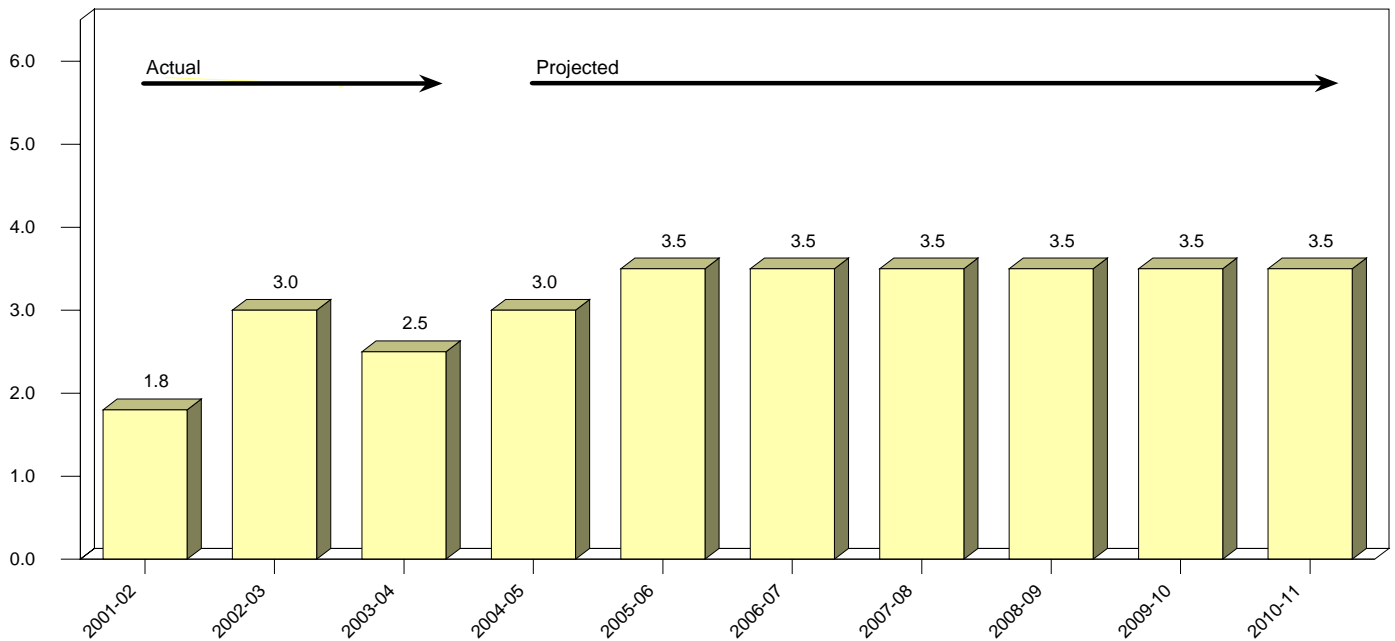
Other Revenues

The multi-year projection assumes the appropriation of \$3.9 million General Fund surplus in 2006-07, and remaining constant thereafter.

EXPENSE

Inflation is responsible for the most significant pressure on projected expenditures. The Consumer Price Index (CPI) is projected to increase 3.5% in 2006-07 and for each year thereafter. The effects of inflation on the operating budget are direct and immediate, resulting in increased costs for employee wages and salaries, construction projects, materials, and other services. Cost increases based on expected inflation rates and current labor agreements are reflected in the multi-year expense projection.

MULTI-YEAR INFLATION RATES



The multi-year projection assumes a constant level of services. Only programmatic and service changes currently known are recognized. The constant services approach does not take into account changes in the demand for service.

Expenditure forecasts for Cash Capital and Debt Service are based on the City's 2006-2010 Capital Improvement Program.

Retirement expense reflects projections based on the most recent information from the New York State Retirement System. Projections for active employee hospitalization and medical insurance assume 15% in 2006-07 and each year thereafter. Projections for retiree hospitalization and medical insurance assume 15% in 2006-07 and each year thereafter. A contribution of \$1,000,000 to the insurance reserve is projected in 2006-07 and each year thereafter with an inflationary adjustment. The projected debt service reflects projects in the Capital Improvement Program.

CLOSING THE GAP

A funding gap is anticipated for each year of the projection. Since New York State Law requires that municipalities prepare balanced budgets, it is necessary that actions be taken to eliminate the gap. Actions are likely to be combinations of the revenue and expenditure options listed below.

Revenue Options

Because adjustments to existing taxes (except property taxes) have been included in the projection, revenue options are limited to the following:

- Intergovernmental aid increase.
- New tax authorizations.
- Property tax increase.
- Service charge increase.
- Expand use of Enterprise activities.

Expenditure Options

Major expenditure options to eliminate the gap are to:

- Improve productivity – Through improved use of technological advances and innovative management techniques, cost reductions can be realized without reducing service levels.
- Reduce service – If the options above are not sufficient to eliminate the funding gap, service reductions or eliminations will be required.
- Consolidate services with other units of government.
- Negotiate savings in collective bargaining agreements.
- Invest in capital projects with a return on investment.

FUND ACCOUNTING

In accordance with generally accepted accounting principles, the City records financial transactions of its operations in various funds, each of which is a separate entity. Funds that do not generate sufficient revenues from operations are supported by property tax revenue. Following is a description of the funds and a table summarizing transactions in these funds during 2005-06.

GENERAL FUND

This is Rochester's principal fund and includes all operations not contained in other funds.

WAR MEMORIAL FUND

This fund includes the Blue Cross Arena at the Rochester War Memorial operations.

ANIMAL CONTROL FUND

This fund includes the operation of Animal Control. Under Article 7 of the Agriculture and Markets Law, licensing and impoundment fees, fines and penalties are deposited in this fund and are used solely for animal control purposes.

PARKING FUND

This fund includes operations of Rochester's parking garages, lots, and meters.

LIBRARY FUND

This fund includes operations of the Central and Community libraries. Under Section 259 of the Education Law, all moneys received from taxes or other public sources for library purposes are to be maintained in a separate fund.

CEMETERY FUND

This fund includes operations of Mt. Hope and Riverside Cemeteries.

LOCAL WORKS FUND

This fund includes street cleaning, roadway plowing and salting, sidewalk plowing, and hazardous sidewalk replacement. Revenues are derived primarily from front footage charges to property owners for services rendered.

PUBLIC MARKET FUND

This fund includes the operations of Rochester's Public Markets.

WATER FUND

This fund includes water production, treatment, and distribution.

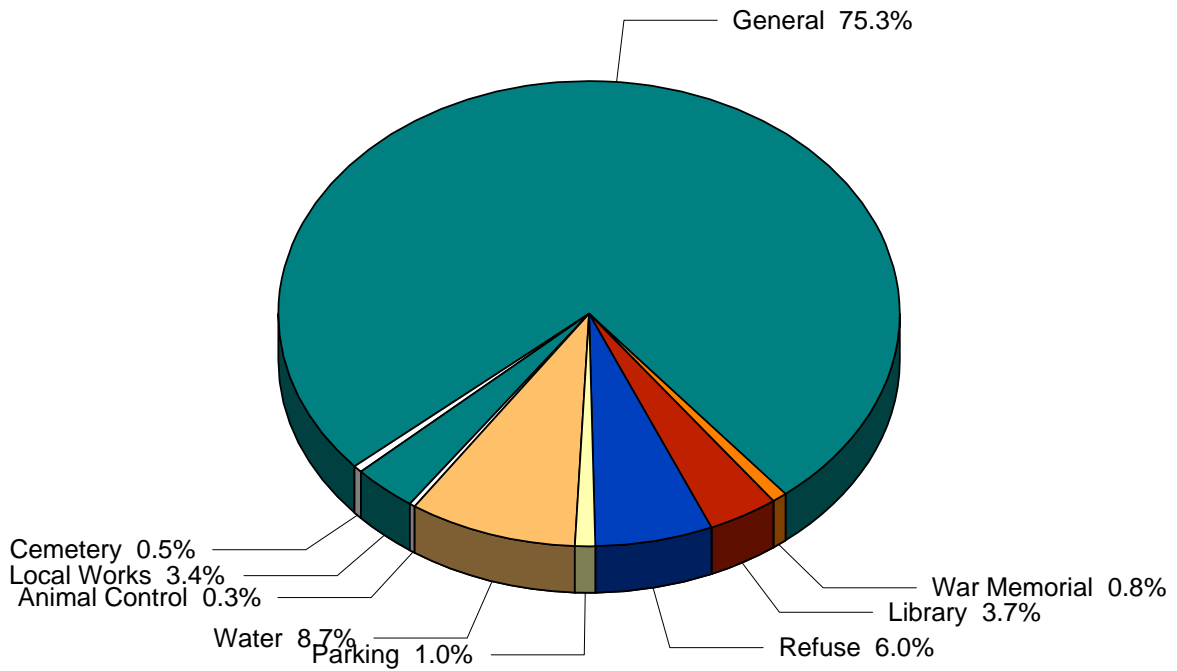
REFUSE FUND

This fund includes refuse collection and disposal operations.

FUND SUMMARY

FUND SUMMARY	Expense										Total	
	General	Animal Control	Library	Local Works	Water	War Memorial	Parking	Cemetery	Public Market	Refuse		
City Council and Clerk Administration	1,514,400											1,514,400
Law	9,847,900											9,847,900
Finance	1,883,300											1,883,300
Community Development	7,658,200											7,658,200
Economic Development	5,938,500											5,938,500
Environmental Services	1,639,000											1,639,000
Emergency Communications	23,719,600			8,373,200	2,183,400					17,025,300		71,117,400
Police	8,719,300											8,719,300
Fire	63,840,900	1,085,300										64,926,200
Library	39,973,900		10,134,100									39,973,900
Parks, Recreation & Human Services	0											10,134,100
Undistributed Expenses	15,098,600											15,098,600
Contingency	78,833,100	293,200	2,717,800	2,545,600	3,126,500	931,700	21,600	417,600	46,200	4,261,400		92,536,400
Cash Capital	6,644,700	25,300	194,700	97,300	180,200	0	13,000	21,400	4,900	201,500		7,383,000
Debt Service	17,880,000		789,000	2,826,000	3,383,000	124,000	422,000	246,000	25,000	2,780,300		28,475,300
Total	20,528,900		908,800	7,700	6,552,600	1,992,700	2,193,900	1,700	410,800	30,600		32,627,700
Total	303,720,300	1,403,800	14,744,400	13,849,800	35,072,700	3,131,800	4,056,800	2,209,400	935,700	24,299,100		403,423,800
Revenue												
Property Tax	123,601,000	1,123,500	4,818,500			373,300		795,100	378,200			131,089,600
Other Taxes	150,167,900											150,167,900
Departmental Income	5,590,800	171,900	2,215,400	12,679,100	34,593,100	1,636,600	3,714,700	1,211,900	555,300	23,020,200		85,389,000
Use of Money and Property	2,434,300	23,400	1,500	2,199,900	55,300	21,400	38,600	199,200	1,500	59,200		3,064,300
Fines and Forfeiture	4,628,900	55,000					215,900					4,899,800
Licenses and Permits	2,353,700	30,000										2,383,700
Sale of Property & Compensation	1,645,300											1,645,300
Miscellaneous	6,293,000				21,500	220,500	67,800	1,600		18,500		6,622,900
Intergovernmental-State	77,809,500		834,500		34,500							78,678,500
Intergovernmental-Federal	5,751,000											5,751,000
Intergovernmental-Other	13,982,400		6,620,000			905,000						21,507,400
Interfund Revenue	-90,537,500											-90,537,500
Non-General Fund:												
Transfer/Retirement Reserve			12,500		7,600	32,200	600	1,600		30,500		85,500
Transfer/Premium & Interest						500	11,200		700	553,400		565,300
Appropriation of Fund Balance			232,000		887,200	171,600	8,000			617,300		2,111,100
Total	303,720,300	1,403,800	14,744,400	13,849,800	35,072,700	3,131,800	4,056,800	2,209,400	935,700	24,299,100		403,423,800

OPERATING BUDGET BY FUND



Note: Does not reflect intrafund credits

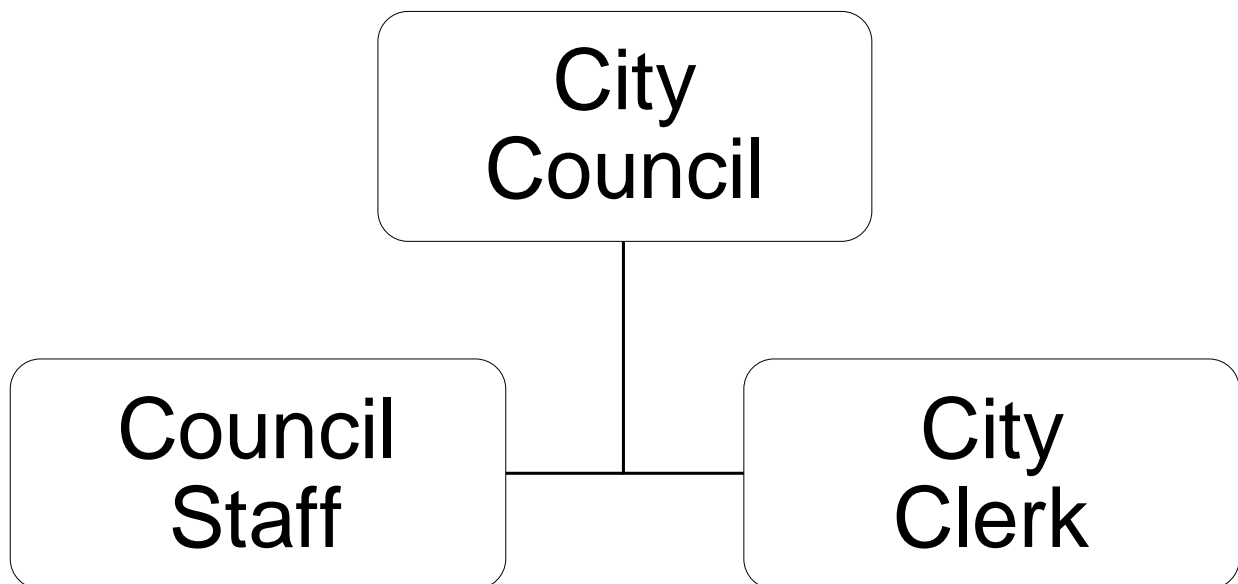
Purpose

The City Council governs the City through the enactment of local laws, ordinances, and resolutions. It has nine members elected to overlapping four year terms, with four elected from districts and five from the City at large. The President of City Council is elected by members of Council and presides over its meetings.

The Office of the City Clerk maintains official records of the proceedings of the City Council. It issues several types of licenses and administers compensation of City election inspectors.

Organization

The Department has two major units: City Council and the Office of the City Clerk.



Year-to-Year Comparison

<u>Activity</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
City Council	914,000	936,600	22,600	2.5%
Office of the City Clerk	296,300	268,600	-27,700	-9.3%
Licensing	148,400	153,400	5,000	3.4%
Elections	<u>155,800</u>	<u>155,800</u>	<u>0</u>	0.0%
Total	1,514,500	1,514,400	-100	-0.0%
Employee Years	27.2	27.2	0.0	0.0%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
9,800	6,000	6,700	0	3,400	-26,000	-100

Major Change

As proposed by the Mayor:

One-time, grant funded, records management project is completed -35,000

One-time allocation for an advertising campaign for the prevention of domestic violence against women is completed -5,000

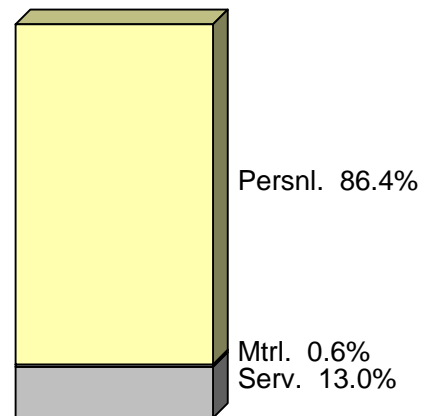
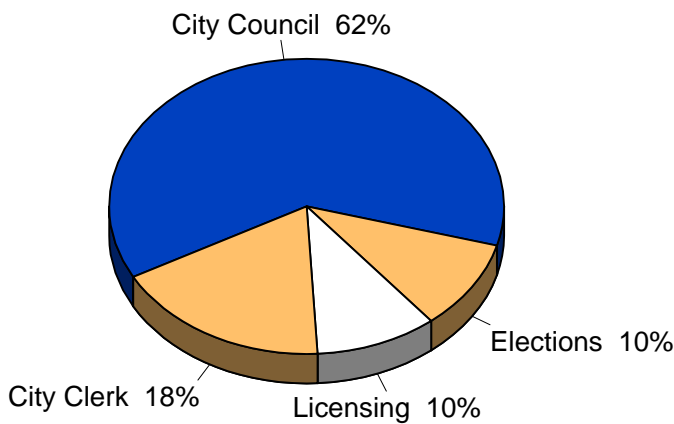
As amended by City Council:

Funds are transferred from Contingency for legal services in regard to real estate transactions 10,000

Funds are transferred from Contingency to purchase an Interprettype device for communication with the hearing impaired 4,000

CITY COUNCIL AND CLERK
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	1,261,524	1,269,600	1,286,700	1,296,500
Materials & Supplies	7,191	6,700	7,000	9,000
Services	265,736	223,600	220,800	208,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,534,451	1,499,900	1,514,500	1,514,400
Appropriation by Activity				
City Council	969,012	904,700	914,000	936,600
Office of the City Clerk	281,117	293,000	296,300	268,600
Licensing	123,394	150,900	148,400	153,400
Elections	<u>160,928</u>	<u>151,300</u>	<u>155,800</u>	<u>155,800</u>
Total	1,534,451	1,499,900	1,514,500	1,514,400
Employee Years by Activity				
City Council	8.8	8.7	8.8	8.8
Office of the City Clerk	3.8	3.8	3.8	3.8
Licensing	4.1	4.1	4.1	4.1
Elections	<u>10.6</u>	<u>10.4</u>	<u>10.5</u>	<u>10.5</u>
Total	27.3	27.0	27.2	27.2



CITY COUNCIL

This activity includes the salaries of members of the City Council and appropriations for Council research, support staff, and other related expenses.

OFFICE OF THE CITY CLERK

This activity prepares the agendas for City Council meetings, records the proceedings, and prints and distributes the minutes. It prints supplements and amendments to the City Code and Charter. It also advertises public hearings and notifies the Secretary of State of changes in local laws. It also administers and audits the payroll for City election inspectors.

LICENSING

This activity receives applications and payments for licenses for businesses, occupations, marriages, passports, dogs, fire and burglar alarms, and handicapped parking permits. It prepares related reports for City, County, and State agencies.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
License applications:				
● Dog	4,484	4,594	4,450	4,475
● Marriage	1,486	1,468	1,655	1,558
● Duplicate Marriage	1,471	1,438	1,240	1,332
● Commissioner of Deeds	155	160	195	178
● Business	1,902	1,932	1,972	1,953
● Hack Plates	191	306	300	305
● Taxicab drivers	519	589	600	608
● Other taxicab	438	336	262	301
● Domestic Partnerships	166	120	95	116
Alarm permits	9,132	9,503	12,000	9,518
Handicapped parking	2,846	3,130	4,000	3,135
Marriage ceremonies	444	434	465	457
Passports	181	190	265	240
WORKLOAD				
Licenses processed:				
● Dog	4,484	4,594	4,450	4,475
● Marriage	1,486	1,468	1,655	1,558
● Duplicate Marriage	1,471	1,438	1,240	1,332
● Commissioner of Deeds	155	160	195	178
● Business	1,902	1,932	1,972	1,953
● Hack Plates	191	306	300	305
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Handicapped parking	2,846	3,130	4,000	3,135
Marriage ceremonies	444	434	465	457
Passports	181	190	265	240

ELECTIONS – R2010 Campaign #1 - Involved Citizens
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The Elections activity consists of salary and training expenses for election inspectors. Inspectors, who are directly supervised by the Monroe County Board of Elections, administer election laws and procedures at local polling places. They record, certify, and transmit election returns to the County Board of Elections.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Primary elections	2	1	1	1
General elections	1	1	1	1
Election districts	235	235	235	235
WORKLOAD				
Election inspector hours:				
● Primary elections	10,000	5,700	5,200	5,400
● General election	12,744	13,000	13,000	13,000

**CITY COUNCIL AND CLERK
PERSONNEL SUMMARY**

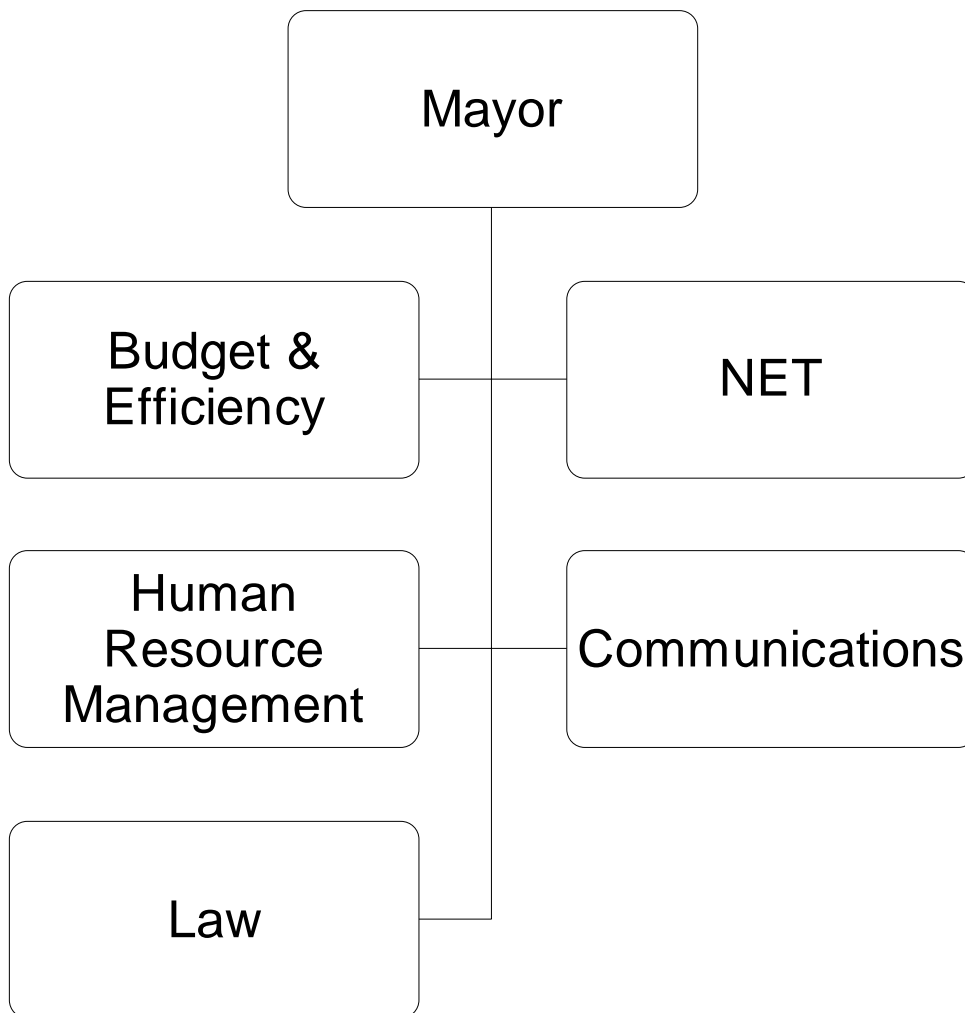
FULL TIME POSITIONS				City Council	Office of the City Clerk	Licensing	Elections
Br.	Title	Budget 2004-05	Approved 2005-06				
36	Chief of Staff	1	1	1			
31	City Clerk	1	1		1		
28	Senior Legislative Coordinator	1	1	0.6	0.4		
24	Senior Legislative Analyst	2	2	2			
20	Senior Legislative Assistant	1	1			1	
16	Legislative Assistant	2	2	0.3	1.5	0.2	
16	Secretary to Council	1	1	1			
11	Receptionist to City Council	1	1	0.5	0.5		
9	Senior Legislative Clerk	0	1			1	
7	Clerk III	2	0				
7	Legislative Clerk	0	1			1	
FX	President-City Council	(1)	(1)	(1)			
FX	Vice President-City Council	(1)	(1)	(1)			
FX	Council Member	(7)	(7)	(7)			
	() = not in totals						
EMPLOYEE YEARS							
	Full Time	12.0	12.0	5.4	3.4	3.2	0.0
	Overtime	0.0	0.0	0.0	0.0	0.0	0.0
	Part Time, Temporary, Seasonal	16.2	16.2	3.6	0.5	1.0	11.1
	Less: Vacancy Allowance	<u>1.0</u>	<u>1.0</u>	<u>0.2</u>	<u>0.1</u>	<u>0.1</u>	<u>0.6</u>
	Total	27.2	27.2	8.8	3.8	4.1	10.5

Purpose

Administration performs the City's executive and central support functions. These include managing City departments, implementing policies for affirmative action, resolving and preventing chronic quality of life, nuisance and disorder issues, preparing and administering the annual budget and capital programs, providing centralized personnel, civil service, and communications functions, distributing information, examining and evaluating City programs, and attending to the legal business of the City.

Organization

Administration consists of six major units: Mayor's Office, NET Office, Bureau of Budget and Efficiency, Bureau of Human Resource Management, Bureau of Communications, and Law Department.



Year-to-Year Comparison

<u>Main Functions</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Mayor's Office	2,474,600	2,412,300	-62,300	-3.7%
NET	3,943,800	4,005,300	61,500	-0.4%
Budget & Efficiency	682,300	715,400	33,100	-2.8%
Human Resource Management	1,969,700	1,962,200	-7,500	-4.8%
Communications	729,100	752,700	23,600	-2.3%
Law Department	<u>1,825,800</u>	<u>1,883,300</u>	<u>57,500</u>	-2.2%
Total	11,625,300	11,731,200	105,900	-2.4%
Employee Years	191.1	188.8	-2.3	-1.2%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
212,100	5,900	-2,700	-21,400	12,500	-100,500	105,900

Major Change Highlights As proposed by the Mayor:

Funds for rent payments increases for the NET Office relocated to Lake Avenue in the former Police Section Office necessitated by the structural collapse of the Dewey Avenue Office	119,900
A one-time Department of Criminal Justice Services grant in the Mayor's Office to augment Pathways to Peace work with violent youth is awarded in 2004-05. The project spans a three year period; funding is reduced for the second year	-101,400
Two positions are eliminated in Human Resource Management; one each in Civil Service and Benefits, as an efficiency measure	-68,800
The Director of Volunteer and Community Affairs position in the Mayor's Office is eliminated due to budget constraints	-66,500
An Assistant NET Administrator position is eliminated due to budget constraints	-58,600
Funding is added in the Mayor's Office for the Biracial Partnership Program	50,000
A part time Communications Aide in Communications converts to full time due to increasing number of Freedom of Information requests and new State requirements regarding response time	20,300

 As amended by City Council:

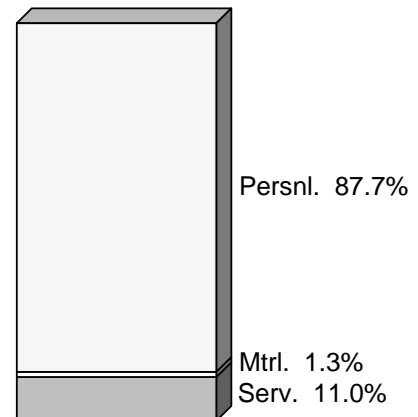
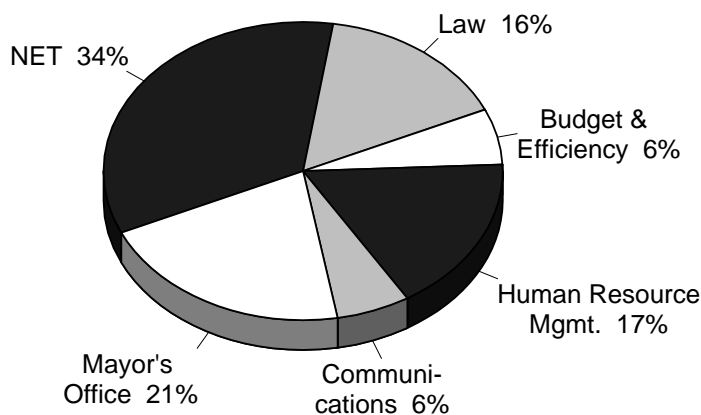
Funds are transferred from Contingency for creation of historical markers to support the Freedom Trail Commission	6,000
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ADMINISTRATION EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	10,109,925	9,890,400	10,273,200	10,284,900
Materials & Supplies	145,579	180,100	185,800	148,100
Services	1,058,254	1,146,500	1,166,300	1,298,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	11,313,758	11,217,000	11,625,300	11,731,200

Appropriation by Activity				
Mayor's Office	2,393,981	2,456,100	2,474,600	2,412,300
NET	3,883,091	3,654,800	3,943,800	4,005,300
Budget & Efficiency	639,630	644,700	682,300	715,400
Human Resource Management	1,835,674	1,905,300	1,969,700	1,962,200
Communications	746,258	728,300	729,100	752,700
Law Department	<u>1,815,124</u>	<u>1,827,800</u>	<u>1,825,800</u>	<u>1,883,300</u>
Total	11,313,758	11,217,000	11,625,300	11,731,200

Employee Years by Activity				
Mayor's Office	35.9	36.9	34.3	33.4
NET	77.3	68.7	71.7	71.3
Budget & Efficiency	11.6	11.7	10.7	10.7
Human Resource Management	38.7	37.9	38.4	36.4
Communications	11.6	12.0	12.0	13.0
Law Department	<u>25.0</u>	<u>24.0</u>	<u>24.0</u>	<u>24.0</u>
Total	200.1	191.2	191.1	188.8



**ADMINISTRATION
MAYOR'S OFFICE**

The Mayor is the chief executive officer of the City and is elected by the citizens to a four-year term. The Mayor is empowered to enforce City laws and ordinances, appoint and remove department heads, develop programs and policies, prepare the operating and capital budgets, and examine the performance of all City operations. The Mayor also is responsible for the City's intergovernmental relations.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	2,474,600	2,412,300	-62,300
Employee Years	34.3	33.4	-0.9

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
44,200	4,100	-300	0	7,600	-117,900	-62,300

Major Change

A one-time Department of Criminal Justice Services grant to augment Pathways to Peace work with violent youth is awarded in 2004-05. The project spans a three year period; funding is reduced for the second year -101,400

The Director of Volunteer and Community Affairs position is eliminated due to budget constraints -66,500

Funding is added for the Biracial Partnership Program 50,000

MAYOR'S OFFICE

This activity assists the Mayor in performing official duties, including coordinating management of City departments and intergovernmental relations. It also serves as the City's central headquarters for volunteer recruitment, referral, and tracking.

AUDIT & REVIEW

This unit examines and evaluates the controls, compliance, and performance of City programs through audits, evaluations, and special studies. It consults with management staff to enhance and strengthen program performance. It also monitors bingo activity conducted in the City.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Projects scheduled:				
● Audits	20	20	20	20
● Reviews and consultations	9	9	9	9
● Bingo expense reviews	6	6	6	6
● Payroll field checks	15	15	15	15
Bingo games conducted	1,743	1,650	1,650	1,650

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
WORKLOAD				
Projects completed:				
● Audits	20	20	20	20
● Reviews and consultations	9	9	9	9
● Bingo expense reviews	6	6	6	6
● Payroll field checks	15	15	15	15
Bingo games inspected	240	200	150	150

PATHWAYS TO PEACE – R2010 Campaign #3 - Health, Safety & Responsibility

This unit identifies at-risk youth between the ages of 12 and 25 who are in need of prevention and intervention services. It collaborates with community service providers and law enforcement. It proactively addresses youth via referrals to appropriate services, follows up to referrals and services, and monitors results of violence reduction among youth in the City.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Juvenile crimes	757	700	1,000	700
WORKLOAD				
Client caseload	118	250	250	250
Client contacts	1,121	1,200	N/A	1,300
Anti-violence presentation recipients	3,115	4,100	4,600	4,100

N/A - Not Applicable

SPECIAL PROJECTS UNIT – R2010 Campaign #1 - Involved Citizens

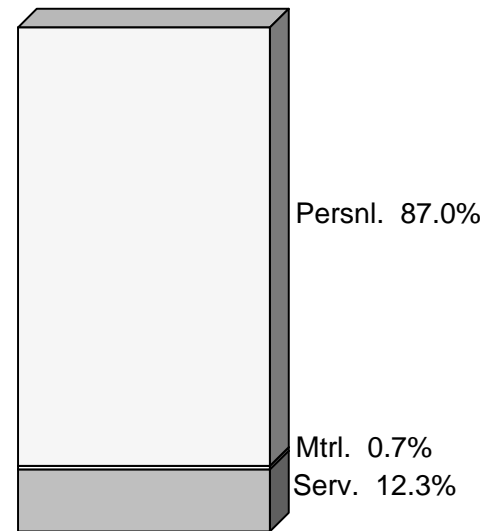
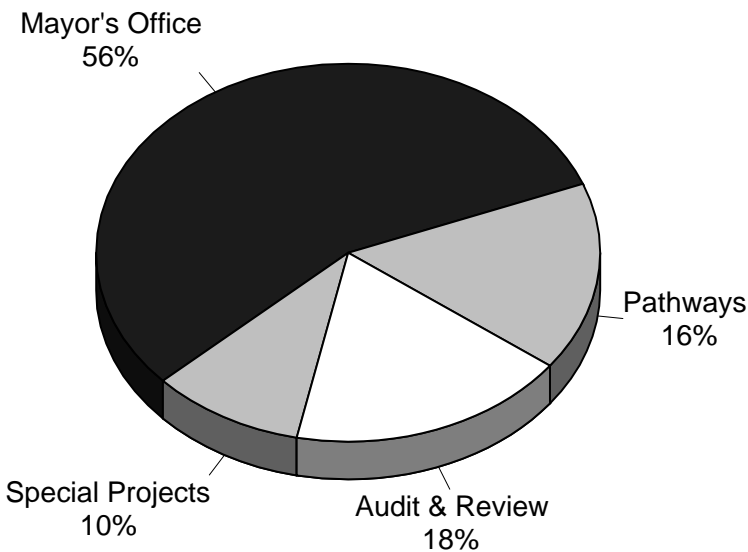
This unit oversees the implementation of the City's comprehensive plan, *Rochester 2010: The Renaissance Plan*. It is responsible for developing the implementation structure and work plan. The unit also coordinates City departmental and public involvement in the plan.

**ADMINISTRATION
MAYOR'S OFFICE
EXPENDITURE SUMMARY**

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	2,101,099	2,150,900	2,168,300	2,098,600
Materials & Supplies	13,156	16,400	16,400	17,000
Services	279,726	288,800	289,900	296,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,393,981	2,456,100	2,474,600	2,412,300

Appropriation by Activity				
Mayor's Office	1,402,154	1,282,500	1,301,800	1,354,500
Audit & Review	400,378	430,900	431,300	441,900
Pathways to Peace	377,433	525,200	525,100	396,300
Special Projects Unit	<u>214,016</u>	<u>217,500</u>	<u>216,400</u>	<u>219,600</u>
Total	2,393,981	2,456,100	2,474,600	2,412,300

Employee Years by Activity				
Mayor's Office	18.3	17.0	16.6	16.7
Audit & Review	6.4	6.7	6.7	6.7
Pathways to Peace	8.1	10.1	8.0	7.0
Special Projects Unit	<u>3.1</u>	<u>3.1</u>	<u>3.0</u>	<u>3.0</u>
Total	35.9	36.9	34.3	33.4



ADMINISTRATION
MAYOR'S OFFICE
PERSONNEL SUMMARY

FULL TIME POSITIONS				Mayor's Office	Audit & Review	Pathways to Peace	Special Projects Unit
Br.	Title	Budget 2004-05	Approved 2005-06				
FX	Mayor	1	1	1			
FX	Deputy Mayor	1	1	1			
36	Assistant to Mayor	1	1	1			
36	Chief of Staff	1	1	1			
35	Director of Special Projects	1	1				1
32	Manager, Internal Audit	1	1		1		
29	Executive Staff Assistant IV	2	1	1			
28	Principal Field Auditor	1	1		1		
26	Associate Field Auditor	1	1		1		
26	Dir. of Volntr. & Comm. Affairs	1	0				
26	Executive Staff Assistant III	2	3	2			1
26	Youth Intervention Supervisor	1	1			1	
24	Sr. Administrative Analyst	0	1	1			
23	Executive Staff Assistant II	2	2	2			
23	Sr. Youth Intervention Specialist	0	1			1	
21	Secretary to Mayor	1	1	1			
20	Executive Assistant	1	0	0			
20	Sr. Youth Intervention Specialist	1	0				
20	Teen Court Coordinator	1	1	1			
20	Weed and Seed Coordinator	1	1	1			
18	Secretary to the Deputy Mayor	1	1	1			
18	Senior Field Auditor	2	2		2		
18	Youth Intervention Specialist	4	4			4	
18	Youth Intervention Specialist Bilingual	1	1			1	
16	Administrative Assistant	1	1		1		
13	Secretary to Chief of Staff	0	1	1			
11	Receptionist to the Mayor	1	1	1			
11	Secretary Bilingual	1	0				
6	Receptionist Typist	1	1				1
EMPLOYEE YEARS							
	Full Time	33.0	32.0	16.0	6.0	7.0	3.0
	Overtime	0.0	0.0	0.0	0.0	0.0	0.0
	Part Time, Temporary, Seasonal	1.3	1.4	0.7	0.7	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	34.3	33.4	16.7	6.7	7.0	3.0

ADMINISTRATION NET OFFICE

The Neighborhood Empowerment Team (NET) Office consists of ten teams of City employees, with one team assigned to each of the ten Neighbors Building Neighborhoods (NBN) sectors. Each team includes property inspectors and sworn Police personnel to focus on resolution and prevention of chronic quality of life, nuisance, and disorder issues. Traditional Certificate of Occupancy and property complaint services are also provided by NET. Beginning in 2004-05 NET operates the enhanced Certificate of Use program that strengthens enforcement efforts pertaining to violations of the code by businesses. The NET teams are based in six site offices located throughout the City.

Expenditures for non-Police personnel and support costs of operating the NET offices are included in this budget. Salary costs for sworn Police personnel assigned to NET teams are included in the Police Department budget.

<u>NET Area</u>	<u>Office Location</u>
A	1495 Lake Avenue
B	492 Lyell Avenue
C	923 Genesee Street
D	846 S. Clinton Avenue
E	212 Webster Avenue
F	500 Norton Street

This Office includes expenditures related to the administration of NET, the operation of six NET field offices, and the conduct of inspection functions. It issues Notice and Orders that notify property owners of code violations, and issues Certificates of Occupancy, which verify compliance with applicable codes. It maintains the computer based Building Information System and other Bureau records. This includes processing of tickets and fines when voluntary compliance is not achieved. This unit also manages the nuisance abatement process and acts as a liaison to the Parking and Municipal Code Violations Bureau. This unit also performs inspections for the Monroe County Department of Social Services (MCDSS) Move In/Move Out Inspection Program and for the Proactive Property Management Project. Beginning in 2004-05 NET operates the enhanced Certificate of Use program that strengthens enforcement efforts pertaining to violations of the code by businesses.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Complete Project Turnaround (Maria Street)	#3 - Health, Safety and Responsibility #9 - Healthy Urban Neighborhoods	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	3,943,800	4,005,300	61,500
Employee Years	71.7	71.3	-0.4

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
10,300	0	-3,400	-21,400	-900	76,900	61,500

ADMINISTRATION
NET OFFICE

Major Change

Funds for rent payments increases for the NET Office relocated to Lake Avenue in the former Police Section Office necessitated by the structural collapse of the Dewey Avenue Office	119,900
An Assistant NET Administrator position is eliminated due to budget constraints	-58,600
Expense increases for the Enhanced Certificate of Use program as it begins its first full fiscal year in operation	24,900
A full-time clerical position is converted to part-time due to budget constraints	-13,100
Funds increase for the contract that provides for cutting and cleaning of private yards in violation of the City Code to reflect demand	10,000
Expense decreases as the relocation of the Genesee NET Office is complete	-10,000
Funds increase for training as the periodic recertification of inspection personnel is required in 2005-06	3,800

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Complaints:				
● Drug locations	1,750	1,200	1,700	1,620
● Nuisance locations	630	600	675	800
● Prostitution	160	150	140	200
● Disorderly residents	600	550	600	900
● Excessive noise (property)	480	250	450	400
● High grass, trash & debris	5,000	5,000	5,200	5,200
● Illegal parking (Right-of-way)	490	150	450	150
● Blighting properties	1,200	200	1,200	200
● Problem businesses	175	150	180	200
● Graffiti	250	100	250	100
● Junk/Unlicensed vehicles	1,400	1,600	1,400	2,000
● Received in Central Office	6,000	N/A	5,000	N/A
Refuse enforcement (Right-of-way):				
● Complaints	2,600	1,000	2,500	1,000
● Properties surveyed	4,500	3,000	4,000	3,000
Resident inquiries:				
● Telephone (estimated)	53,000	60,000	55,000	90,000
● Walk-in (estimated)	12,000	10,000	13,000	13,000
MCDSS inspections	9,000	6,000	9,000	9,000
Certificate of Occupancy applications:				
● Multiple family dwelling	4,150	4,000	3,800	4,000
● Single family rentals	500	500	500	500
WORKLOAD				
Complaints resolved:				
● Drug locations	1,050	1,200	1,100	1,200
● Nuisance locations	410	500	420	500
● Prostitution	70	100	70	150
● Disorderly residents	450	500	430	500
● Excessive noise (property)	280	200	300	250
● High grass, trash & debris	4,700	4,000	4,800	5,100

**ADMINISTRATION
NET OFFICE**

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
● Illegal parking (Right-of-way)	370	300	370	150
● Blighting properties	780	200	800	200
● Problem businesses	100	100	120	200
● Graffiti removed	180	100	200	100
Work orders issued:				
● Property cleanups	1,100	1,000	1,200	1,400
● Drug location boardups	1,100	1,400	1,200	2,000
UPLIFTS conducted	25	30	25	60
Property Code surveys	930	2,500	950	2,000
Knock & Talks conducted	750	800	750	1,000
Junk/unlicensed vehicles				
● Towing contract removal	1,367	1,300	1,300	1,300
● Voluntary compliance	1,100	1,500	1,200	1,500
Refuse enforcement (Right-of-way):				
● Tickets issued	1,800	1,750	1,750	2,000
● Voluntary compliance	3,700	4,000	4,000	4,000
Resident involvement:				
● Number of PAC TAC volunteers	450	450	450	500
● Number of block clubs	95	100	105	100
● Number of NET neighborhood meetings	1,300	1,300	1,250	1,500
MCDSS inspections	9,000	4,500	9,000	4,200
Cases originated	20,000	12,000	18,500	18,000
Certificate of Occupancy issued:				
● Multiple family dwelling	4,000	3,500	3,400	3,600
● Single family rentals	500	500	500	500
Inspections made:				
● Multiple family dwelling	78,000	78,000	76,000	78,000
● Single family rentals	3,500	2,000	3,500	2,000
Notice and Orders issued	20,000	12,000	18,000	18,000
Owner warning letters issued	1,400	1,400	1,400	2,000
Referrals to Parking & Municipal Violations	4,500	4,500	4,500	5,000
RESULTS				
Case dispositions/abatement after tickets or warning letters	4,000	4,000	4,000	3,000

N/A - Not Applicable

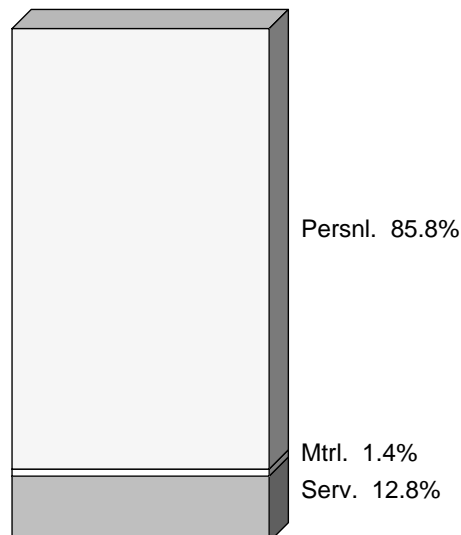
MCDSS - Monroe County Department of Social Services

ADMINISTRATION
NET OFFICE
EXPENDITURE SUMMARY

3-11

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	3,477,121	3,167,300	3,471,500	3,436,700
Materials & Supplies	45,787	88,900	92,500	55,500
Services	360,183	398,600	379,800	513,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,883,091	3,654,800	3,943,800	4,005,300
Appropriation by Activity				
Neighborhood Empowerment Team Office	3,883,091	3,654,800	3,943,800	4,005,300
Employee Years by Activity				
Neighborhood Empowerment Team Office	77.3	68.7	71.7	71.3

NET Resource Allocation - Dollars				
NET Allocation	3,883,091	3,654,800	3,997,800	4,005,300
Police Department NET Allocation	<u>1,689,479</u>	<u>1,682,200</u>	<u>1,871,200</u>	<u>1,927,300</u>
Total NET Allocation	5,572,570	5,337,000	5,869,000	5,932,600
NET Resource Allocation - Employee Years				
NET Allocation	77.3	68.7	71.7	71.3
Police Department NET Allocation	<u>27.7</u>	<u>26.8</u>	<u>29.8</u>	<u>29.8</u>
Total NET Allocation	105.0	95.5	101.5	101.1
Note: Salary costs for sworn Police personnel assigned to NET teams are included in the Police Department budget and are shown here for reference only.				



ADMINISTRATION
NET OFFICE
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2004-05	Approved 2005-06
35	NET Director	1	1
31	NET Administrator	6	6
27	Assistant Net Administrator	3	2
27	NET Code Coordinator	1	1
21	Neigh. Conservation Officer	27	27
21	Neigh. Conservation Officer Bilingual	1	1
20	Executive Assistant	3	3
20	Executive Assistant Bilingual	1	1
17	Property Conservation Inspector	4	4
16	Administrative Assistant	1	1
12	Customer Service Representative	6	6
11	Secretary	1	1
11	Senior Service Assistant	1	1
9	Clerk II	2	1
9	Clerk II Bilingual	2	2
7	Clerk III	2	2
7	Clerk III with Typing	4	4
7	Clerk III with Typing Bilingual	2	2
3	Clerk Typist	1	1
EMPLOYEE YEARS			
Full Time		69.0	67.0
Overtime		0.3	0.2
Part Time, Temporary, Seasonal		2.9	5.1
Less: Vacancy Allowance		<u>0.5</u>	<u>1</u>
Total		71.7	71.3

The following full time positions are included in the budget of the Police Department, Patrol Division but are assigned to NET offices and are shown here for reference only.			
Br.	Title	2004-05	2005-06
94	Police Lieutenant	8	8
90	Police Officer	22	22
EMPLOYEE YEARS			
Full Time		30.0	30.0
Overtime		0.4	0.4
Part Time, Temporary, Seasonal		0.0	0.0
Less: Vacancy Allowance		<u>0.6</u>	<u>0.6</u>
Total		29.8	29.8

ADMINISTRATION
BUREAU OF BUDGET & EFFICIENCY

The Bureau of Budget and Efficiency supervises the preparation and administration of the annual budget, the Capital Improvement Program, and other appropriations. It develops long-range fiscal plans, conducts studies of agencies to determine work quality and improve efficiency, recommends standards of management, work measurement and performance, recommends programs and policies, and conducts research on matters of general concern to the City.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Comprehensive review of departmental fees and charges	#1 - Involved Citizens #2 - Educational Excellence	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	682,300	715,400	33,100
Employee Years	10.7	10.7	0.0

Change Detail

Salary & Wage							
<u>Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
39,000	100	-200	0	3,800	-9,600	33,100	

Major Change

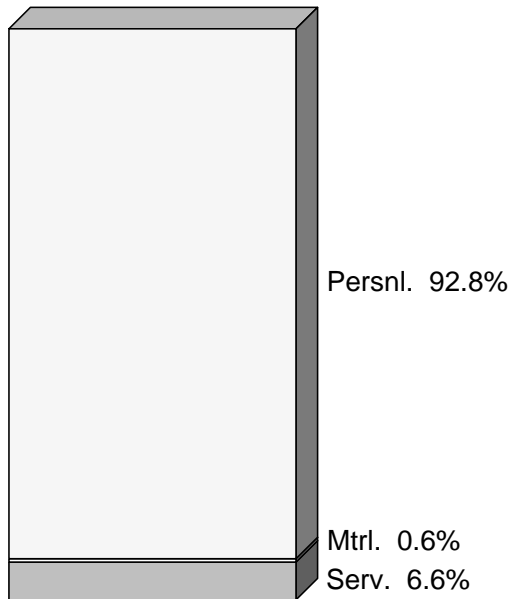
<input type="checkbox"/> As proposed by the Mayor:	-15,600
Employee turnover results in savings	
<input type="checkbox"/> As amended by City Council:	6,000
Funds are transferred from Contingency for creation of historical markers to support the Freedom Trail Commission	

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
WORKLOAD				
Budget amendments processed	50	54	35	45
Appropriation transfers reviewed	587	600	650	650
Contracts reviewed	810	800	800	800

ADMINISTRATION
BUREAU OF BUDGET & EFFICIENCY
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	600,530	604,500	640,800	664,200
Materials & Supplies	7,027	3,700	3,700	4,000
Services	32,073	36,500	37,800	47,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	639,630	644,700	682,300	715,400
Appropriation by Activity				
Budget & Management Analysis	639,630	644,700	682,300	715,400
Employee Years by Activity				
Budget & Management Analysis	11.6	11.7	10.7	10.7



ADMINISTRATION
BUREAU OF BUDGET & EFFICIENCY
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2004-05	Approved 2005-06
35	Director of Budget & Efficiency	1	1
32	Assistant Director of Budget & Efficiency	1	1
26	Associate Administrative Analyst	1.5	1.5
26	Assistant to Dir. of Budget & Efficiency	0	1
24	Assistant to Dir. of Budget & Efficiency	1	0
24	Senior Administrative Analyst	0	2
20	Administrative Analyst	1	1
20	Administrative Analyst Bilingual	1	0
20	Senior Accountant	2	0
18	Municipal Assistant	0	1
16	Management Trainee	1	1
15	Secretary to Dir. of Budget & Efficiency	1	1
EMPLOYEE YEARS			
	Full Time	10.5	10.5
	Overtime	0.2	0.2
	Part Time, Temporary, Seasonal	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	10.7	10.7

**ADMINISTRATION
BUREAU OF HUMAN RESOURCE MANAGEMENT**

The Bureau of Human Resource Management, through its five activities, provides centralized personnel services.

Administration manages the Bureau, establishes personnel policies, implements policies for affirmative action, and oversees all bureau activities. Civil Service classifies positions, administers civil service examinations, and establishes lists of eligible applicants. Labor Relations negotiates and administers labor contracts. Staffing Services is responsible for all phases of the employment process and monitors and implements employment aspects of the City's Affirmative Action Plan. Benefits Administration administers benefit programs for employees and retirees as well as providing reporting for OSHA requirements.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Conduct examinations for Police Officer	# 3 - Health, Safety & Responsibility # 7 - Quality Service	Second Quarter
Submit Federal Diversity Action Plan and Annual Report	# 7 - Quality Service	Third Quarter
Enhance grievance resolution process in Environmental Service and the Police Department to conclude each case at the lowest possible level	# 3 - Health, Safety & Responsibility # 7 - Quality Service	Third Quarter
Conduct agility examinations for Fire Fighter	# 3 - Health, Safety & Responsibility # 7 - Quality Service	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,969,700	1,962,200	-7,500
Employee Years	38.4	36.4	-2.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
56,400	0	1,100	0	1,000	-66,000	-7,500

Major Change

Two positions are eliminated; one each in Civil Service and Benefits, as an efficiency measure	-68,800
Funds decrease for public safety exams and fewer exam elements need to be administered	-12,100
Productivity improvements result in savings	-10,300
Funds are added for Professional Services in conjunction with locally developed exams	9,000
Funds are added for maintenance of equipment supporting the automation of methods and procedures	8,700
A Three Senior Human Resource Consultants are upgraded	7,500

ADMINISTRATION
BUREAU OF HUMAN RESOURCE MANAGEMENT

ADMINISTRATION

Administration directs, manages, and sets policy for the Bureau and implements policies for affirmative action. It coordinates the Bureau's activities with those of other City departments.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Requests for Affirmative Action assistance	475	450	600	550
Employee status changes:				
• Job title/position/pay	9,516	9,500	9,500	9,600
• Payroll deductions	<u>12,291</u>	<u>11,500</u>	<u>11,500</u>	<u>12,400</u>
Total	<u>21,807</u>	<u>21,000</u>	<u>21,000</u>	<u>22,000</u>
Job creations and abolishments	573	600	600	575
WORKLOAD				
Affirmative Action assistance:				
• Consultations held	49	45	50	50
• Investigations conducted	3	10	21	20
• ADA accommodations processed	5	6	10	8
Employee status changes processed	21,807	21,000	21,000	22,000

ADA - Americans with Disabilities Act

CIVIL SERVICE

The Civil Service unit administers New York State Civil Service Law for the City of Rochester and the Rochester Housing Authority. The Civil Service Commission, consisting of five members appointed by the Mayor, prescribes rules. The Civil Service staff carries out the rules through classifying positions, developing and administering civil service examinations, establishing lists of eligible job applicants, and hearing appeals.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Provisional Positions	236	150	150	120
Civil Service and job applications received	5,575	10,000	9,000	9,000
WORKLOAD				
Civil Service list certifications	168	170	300	170
Examinations administered	62	112	80	80
Specifications developed or revised	106	110	60	60
Exams developed locally	6	3	2	3
Civil service exam and job applications reviewed	5,575	10,000	9,000	9,000

LABOR RELATIONS

Labor Relations negotiates and administers collective bargaining agreements with City employee unions. It processes grievances, represents the City in arbitration proceedings and legislative hearings, and represents the City in conferences and hearings before the Public Employee Relations Board. It advises the Mayor and department heads on contract matters and conducts related research.

ADMINISTRATION
BUREAU OF HUMAN RESOURCE MANAGEMENT

This unit holds regular labor-management meetings in departments to identify and address issues before they become grievances. It also trains supervisory and management personnel in contract interpretation and administration.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Grievances filed	63	100	100	100
WORKLOAD				
Contracts negotiated	2	5	5	5
Grievances resolved pre-arbitration	59	100	120	100
Grievances requiring arbitration	8	12	12	12
Improper Practices Filed	5	8	N/A	8
Improper Practices Resolved	7	8	N/A	9

N/A - Not Applicable

STAFFING SERVICES

Staffing Services is responsible for processing the hiring, promoting, transferring, and terminating of employees. It monitors position vacancies, processes personnel requisitions from departments, arranges advertisements, interviews, referrals, and administers posting, bidding, and layoff procedures in accordance with City policies and collective bargaining agreements. This unit is also responsible for monitoring and implementing the employment aspects of the City's Affirmative Action Plan. Staff meets with departmental representatives during all phases of the employment process.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Number of positions requisitioned	766	770	700	700
WORKLOAD				
Job recruitments conducted:				
● Postings	37	45	80	60
● Advertisements	<u>59</u>	<u>60</u>	<u>80</u>	<u>75</u>
	96	105	160	135
RESULTS				
Median calendar days required to fill positions requisitioned	56	49	42	49
Affirmative Action new hires:				
● percent females	43.6	33.0	37.4	39.6
● percent minority	37.2	38.0	37.1	39.1
Affirmative Action workforce participation:				
● percent females	27.6	27.6	27.7	27.7
● percent minority	26.9	26.9	26.8	26.9
Number of requisitioned positions filled	692.0	600.0	500.0	650.0

ADMINISTRATION
BUREAU OF HUMAN RESOURCE MANAGEMENT

BENEFITS ADMINISTRATION

Benefits provides OSHA related reporting and administers benefit programs for City employees and retirees. The benefit programs administered include the following:

- | | |
|--------------------------|---------------------------------------|
| Group Health Insurance | Deferred Compensation |
| Group Dental Insurance | Benefit Open Enrollment |
| Group Life Insurance | Child Care Referral Service |
| Cafeteria Benefits Plan | Parking Transit Reimbursement Account |
| Domestic Partner Program | Flexible Spending Account |
| Long Term Disability | |

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
DEMAND				
Benefits inquiries	14,000	14,000	14,500	14,500
Health Care Plans available	9	9	9	9
Health Plans groups	92	96	96	96
Personal injury accidents	334	340	350	350
Motor vehicle accidents	110	120	140	140
WORKLOAD				
Benefits inquiries responses	14,000	14,500	14,500	14,500
OSHA recordable accident reports processed	240	240	244	244
Motor vehicle accident reports completed	110	120	140	140
Motor vehicle accidents:				
● Preventable	46	50	73	65
● Non-preventable	64	70	67	75
RESULTS				
Accident rate per 100 non-uniformed employees:				
● Personal injury (percent)	19	19	19	19
● Motor vehicle (percent)	6	7	8	8
Percent of personal injury accidents judged OSHA recordable (percent)	72	71	70	70
Percent of motor vehicle accidents judged preventable (percent)	42	42	52	46

OSHA - Occupational Safety and Health Administration

ADMINISTRATION
BUREAU OF HUMAN RESOURCE MANAGEMENT
EXPENDITURE SUMMARY

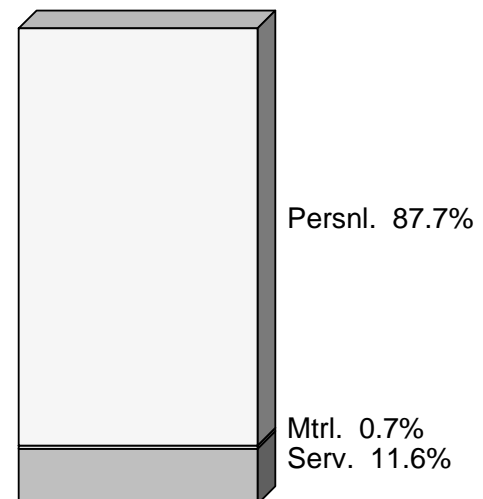
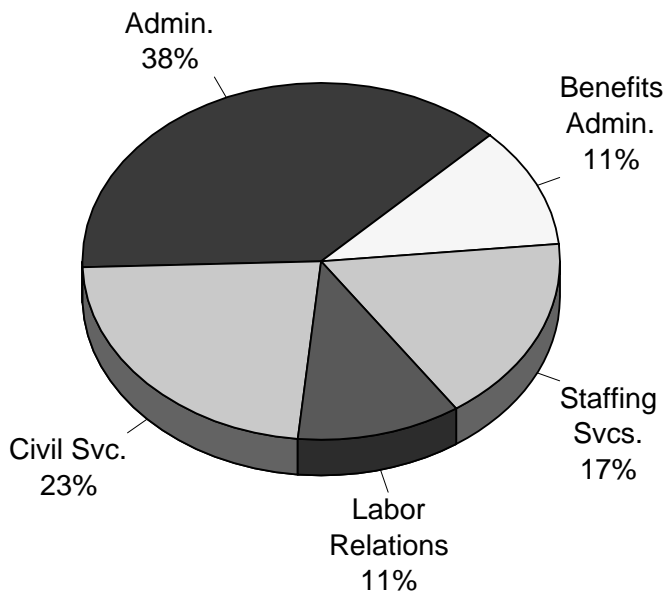
	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	1,628,388	1,685,600	1,710,000	1,720,300
Materials & Supplies	14,556	11,800	13,900	13,800
Services	192,730	207,900	245,800	228,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,835,674	1,905,300	1,969,700	1,962,200

Appropriation by Activity

Administration	695,113	770,300	763,700	748,000
Civil Service	247,004	421,300	459,600	450,700
Labor Relations	201,460	183,900	215,700	216,900
Staffing Services	376,025	341,000	329,000	339,900
Exam Services	141,357	0	0	0
Benefits Administration	<u>174,715</u>	<u>188,800</u>	<u>201,700</u>	<u>206,700</u>
Total	1,835,674	1,905,300	1,969,700	1,962,200

Employee Years by Activity

Administration	12.1	12.2	12.0	12.0
Civil Service	7.0	8.9	9.1	8.5
Labor Relations	3.7	3.4	4.0	4.0
Staffing Services	9.0	8.9	8.4	7.9
Exam Services	3.4	0.0	0.0	0.0
Benefits Administration	<u>3.5</u>	<u>4.5</u>	<u>4.9</u>	<u>4.0</u>
Total	38.7	37.9	38.4	36.4



ADMINISTRATION
BUREAU OF HUMAN RESOURCE MANAGEMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Civil Service	Labor Relations	Staffing Services	Benefits Administration
Br.	Title	Budget 2004-05	Approved 2005-06					
35	Director of Human Resource Management	1	1	1				
32	Assistant Director of Human Resource Management	1	1	1				
32	Manager of Labor Relations	1	1			1		
26	Diversity Coordinator	1	1	1				
26	Human Resource Coordinator	1	1		1			
26	Labor Relations Specialist	1	1			1		
24	Senior Administrative Analyst	1	1	1				
24	Senior Human Resource Consultant	0	3		1		1	1
23	Senior Human Resource Consultant	3	0					
21	Human Resource Consultant	1	2				2	
20	Administrative Analyst	1	1	1				
20	Computer Programmer	1	1	1				
20	Senior Personnel Analyst	1	1					1
18	Human Resource Specialist	4	2		1		1	
18	Human Resources Specialist Bilingual	1	1				1	
15	Confidential Secretary	1	1	1				
15	Secretary to Director of Human Resource Management	1	1	1				
14	Senior Human Resource Associate	0	1			1		
12	Human Resource Associate	2	1		1			
9	Clerk II with Typing Bilingual	1	1	1				
9	Clerk II with Typing	4	4		1	1		2
7	Clerk III with Typing	7	6	2	1		3	
6	Receptionist Typist	1	1	1				
EMPLOYEE YEARS								
	Full Time	36.0	34.0	12.0	6.0	4.0	8.0	4.0
	Overtime	0.9	2.4	0.4	2.0	0.0	0.0	0.0
	Part Time, Temporary, Seasonal	2.3	0.8	0.0	0.8	0.0	0.0	0.0
	Less: Vacancy Allowance	0.8	0.8	0.4	0.3	0.0	0.1	0.0
	Total	38.4	36.4	12.0	8.5	4.0	7.9	4.0

**ADMINISTRATION
BUREAU OF COMMUNICATIONS**

This Bureau provides information about the City to the public. It issues press releases, schedules news conferences, arranges public appearances, and prepares information materials for public distribution. It responds to inquiries under the Freedom of Information and Open Meeting Laws.

It provides writing, graphic design, photographic, and advertising support to City departments and outside nonprofit agencies sharing mutual goals or joint projects with the City. It creates promotional campaigns, literature, posters, audiovisual programs, and video productions for the City and individual departments. It develops and manages programming on Rochester's cable television government access channel.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	729,100	752,700	23,600
Employee Years	12.0	13.0	1.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
5,800	0	700	0	1,000	16,100	23,600

Major Change

A part time Communications Aide converts to full time due to increasing number of Freedom of Information requests and new State requirements regarding response time	20,300
Services and supplies reduced due to budget constraints	-4,200

INFORMATION AND GRAPHIC SERVICES

The Information and Graphic Services unit manages the Bureau and is responsible for distributing information to the public and media. It prepares informational brochures and news releases and arranges press conferences, briefings, and ceremonies. It plans and administers informational campaigns and provides graphic design services including art, layout, specifications, and printing for forms, literature, and other materials, as well as scripts and graphics for broadcast ads and audiovisual presentations. This unit also coordinates programming of the City's government access channel.

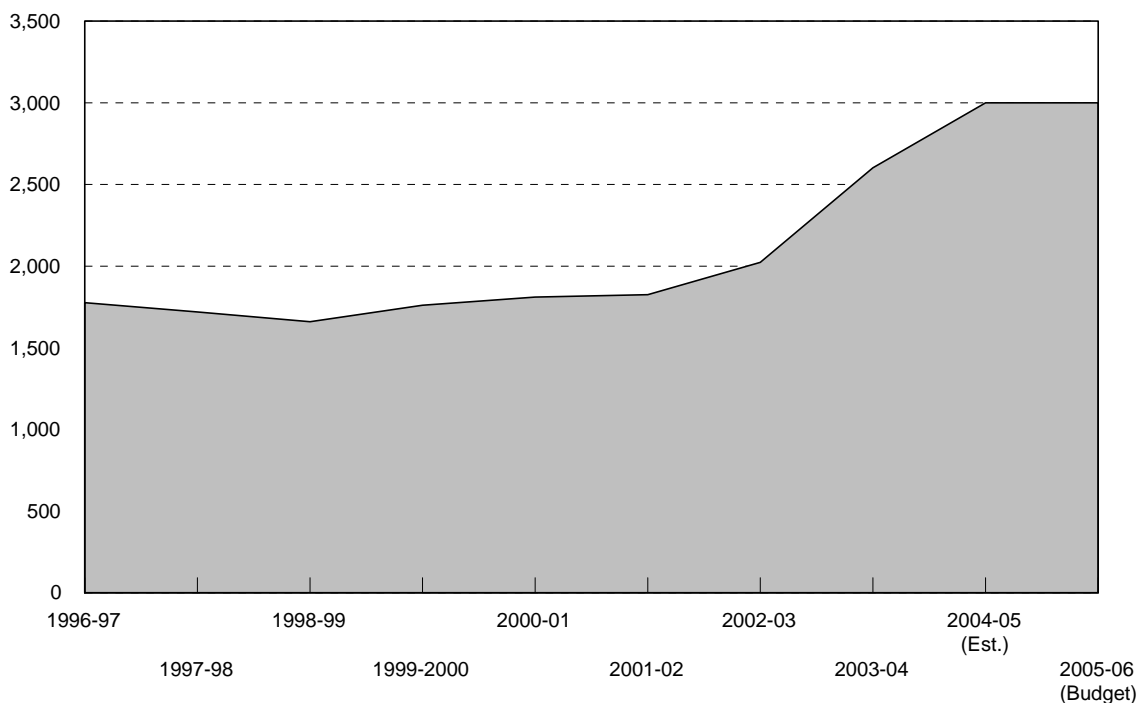
Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Major promotional campaign requests	76	75	65	80
Freedom of Information applications	2,602	3,000	2,500	3,000
News release requests	558	565	550	570
Press conference and briefing requests	54	60	70	60
Graphics projects requested:				
● Large (16 hours or more)	40	50	35	40
● Medium (5-15 hours)	305	300	320	320
● Small (1-4 hours)	<u>40</u>	<u>40</u>	<u>30</u>	<u>40</u>
Total	385	390	385	400

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
WORKLOAD				
Major promotional campaigns designed	76	60	65	80
Freedom of Information applications processed	2,602	3,000	2,500	3,000
News releases prepared	558	565	550	570
Press conferences and briefings scheduled	54	60	70	60
Graphics projects produced	385	390	385	400

**Freedom of Information
Applications**



PHOTOGRAPHIC AND VIDEO SERVICES

Photographic and Video Services responds to requests for photography, audio and video recording and production, multimedia presentations, and audiovisual equipment for the City's marketing, promotion, advertising, documentation, training, and development needs. City videographers and photographers document City events and manage the City's large contemporary and historical print, negative, slide, and video collection.

ADMINISTRATION
BUREAU OF COMMUNICATIONS

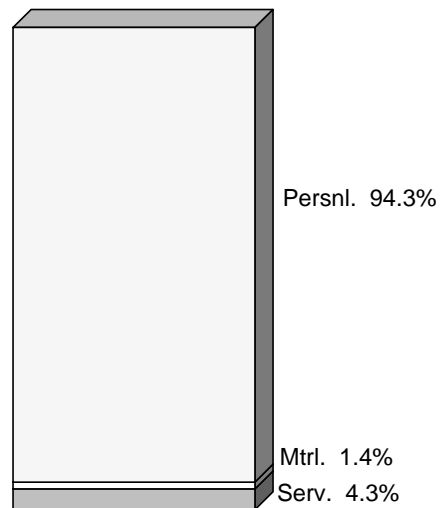
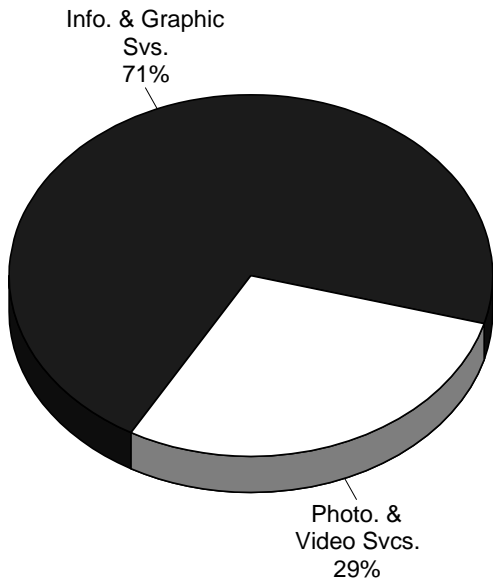
This unit supports the City's use of telecommunication services through the operation of the City's bulletin board system on the government access television channel as well as managing the recording of City-related television news clips.

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Conventional Photography:				
● Requests for prints	7,200	7,100	7,100	7,100
● Requests for slides	510	500	500	500
● Requests for photography	466	440	440	440
Digital Photography:				
● Requests for prints	825	350	525	350
● Requests for scans	3,050	3,300	4,000	3,300
Multimedia equipment setup requests	160	160	120	160
Multimedia presentation production requests (photo & video)	67	110	69	108
Audio/video recording assignments	85	65	80	85
Audio/video production requests	55	60	50	60
City 12 bulletin board posting requests	700	700	700	700
Audio/video equipment setup requests	140	135	150	150
Audio/video duplication requests	485	500	500	500
City-related television news clips	60,000	60,000	60,000	60,000
Radio program recording requests (hours)	1,625	1,800	1,625	2,100
WORKLOAD				
Conventional Photography:				
● Prints made	7,200	7,100	7,100	7,100
● Slides made	510	500	500	500
● Photographic assignments completed	466	440	440	440
Digital Photography:				
● Prints made	825	350	525	350
● Scans made	3,050	3,300	4,000	3,300
Multimedia equipment setups	160	160	120	160
Multimedia presentations produced (photo and video)	67	110	69	108
Audio/video recording assignments completed	85	65	80	85
Audio/video productions completed	55	60	50	60
City 12 bulletin board postings	208	208	208	208
Audio/video equipment setups completed	140	135	150	150
Audio/video duplications made	485	500	500	500
City-related news clips recorded	60,000	60,000	60,000	60,000
Radio programs recorded (hours)	1,625	1,800	1,625	2,100

ADMINISTRATION
BUREAU OF COMMUNICATIONS
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	697,764	682,600	683,900	710,000
Materials & Supplies	15,411	12,600	12,600	10,000
Services	33,083	33,100	32,600	32,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>746,258</u>	<u>728,300</u>	<u>729,100</u>	<u>752,700</u>
Appropriation by Activity				
Information and Graphic Services	525,228	509,100	510,500	531,900
Photographic and Video Services	<u>221,030</u>	<u>219,200</u>	<u>218,600</u>	<u>220,800</u>
Total	<u>746,258</u>	<u>728,300</u>	<u>729,100</u>	<u>752,700</u>
Employee Years by Activity				
Information and Graphic Services	7.6	8.0	8.0	9.0
Photographic and Video Services	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Total	<u>11.6</u>	<u>12.0</u>	<u>12.0</u>	<u>13.0</u>



ADMINISTRATION
BUREAU OF COMMUNICATIONS
PERSONNEL SUMMARY

FULL TIME POSITIONS				Information & Graphic Services	Photographic & Video Services
Br.	Title	Budget 2004-05	Approved 2005-06		
35	Director, Communications	1	1	1	
28	Principal Communications Asst.	1	1	1	
25	Principal Graphic Designer	1	1	1	
23	Assistant to Dir. - Communications	1	1	1	
23	Photolab Supervisor	1	1		1
23	Principal Television Technician	1	1		1
21	Sr. Communications Assistant	1	1	1	
18	Graphic Designer	1	1	1	
18	Photographer II	1	1		1
18	Senior Television Technician	1	1		1
16	Communications Aide	0	1	1	
15	Secretary to Dir. - Communications	1	1	1	
EMPLOYEE YEARS					
	Full Time	11.0	12.0	8.0	4.0
	Overtime	0.0	0.0	0.0	0.0
	Part Time, Temporary, Seasonal	1.0	1.0	1.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	12.0	13.0	9.0	4.0

The Law Department attends to the City's legal business. It provides legal advice and advocacy to City Council, the Mayor, City departments, boards, and agencies. It prepares and interprets contracts and assists in labor negotiations and collective bargaining. It drafts local laws and ordinances. It reviews proposed New York State legislation affecting the City and researches New York State and Federal legislation. It handles acquisition, management, and disposal of properties and represents the City in civil, criminal, and bankruptcy proceedings. It also implements legal remedies to address quality-of-life and nuisance abatement issues.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,825,800	1,883,300	57,500
Employee Years	24.0	24.0	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
56,400	1,700	-600	0	0	0	57,500

Performance Indicators

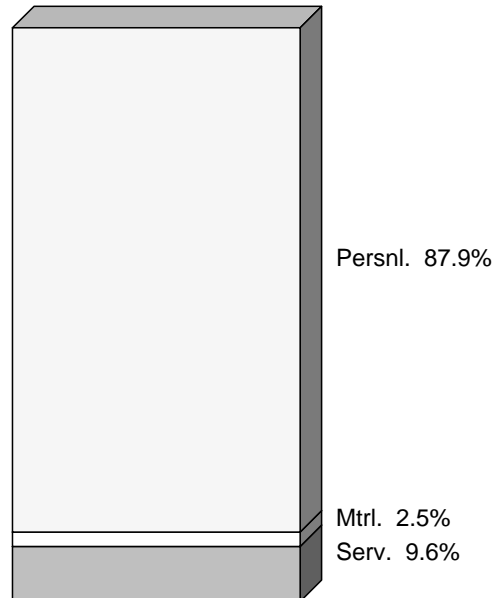
	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Claims filed against City	495	500	525	500
WORKLOAD				
Trials and arbitrations	45	65	80	70
Appeals	33	20	35	35
Collection cases	227	260	260	260
Bankruptcies	126	140	150	150
Motions and discovery	409	475	380	450
Administrative contests	81	120	140	120
Freedom of Information Law reviews & appeals	584	550	650	625
Real estate closings	854	1,000	1,100	1,100
Legislative items drafted	499	425	450	450
Contracts drafted	110	175	100	150
Contracts, bonds, liens reviewed	902	900	850	900
Quality-of-life and nuisance abatement inquiries, cases, contests & reviews	247	200	120	200

Freedom of Information Reviews & Appeals



ADMINISTRATION
LAW DEPARTMENT
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	1,605,023	1,599,500	1,598,700	1,655,100
Materials & Supplies	49,642	46,700	46,700	47,800
Services	160,459	181,600	180,400	180,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,815,124	1,827,800	1,825,800	1,883,300
Appropriation by Activity				
Legal Services	1,815,124	1,827,800	1,825,800	1,883,300
Employee Years by Activity				
Legal Services	25.0	24.0	24.0	24.0



ADMINISTRATION
LAW DEPARTMENT
PERSONNEL SUMMARY

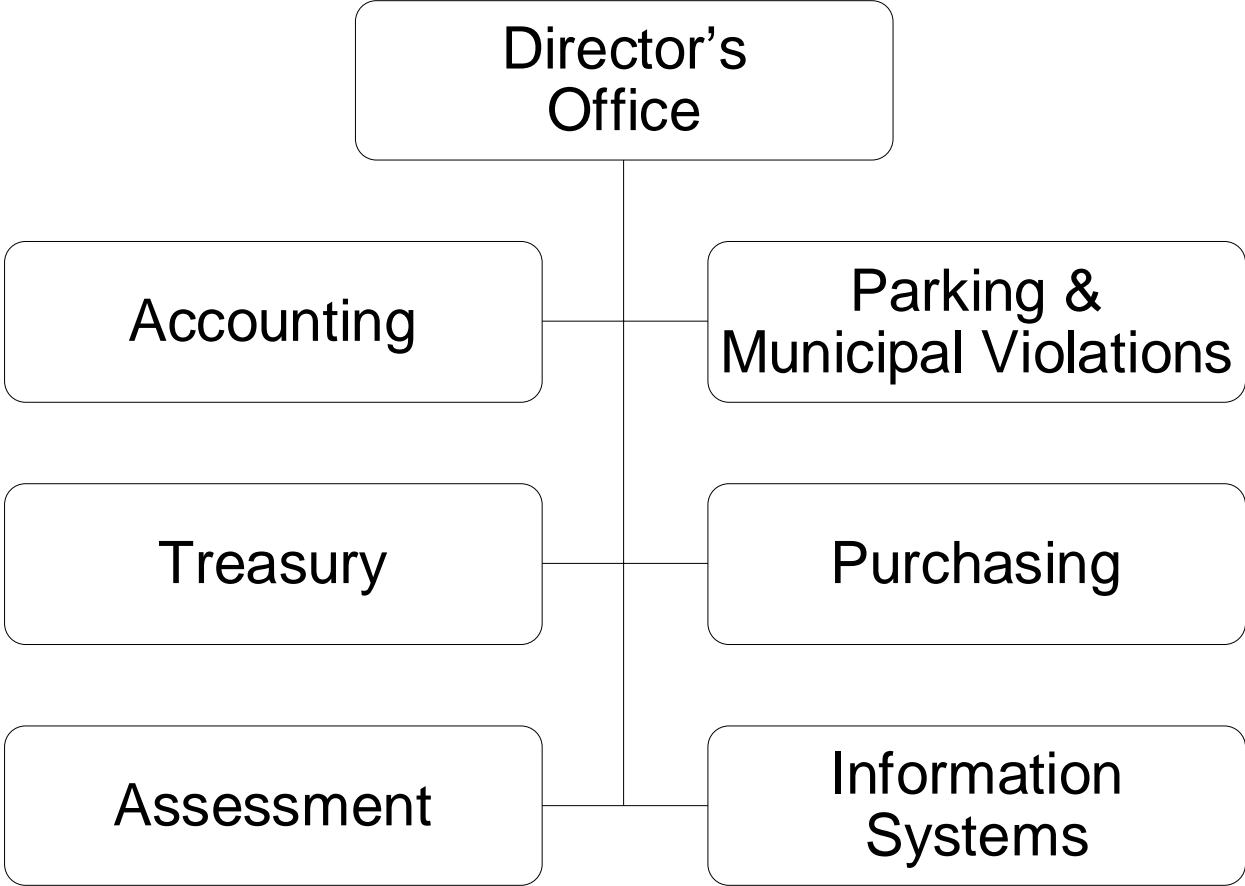
FULL TIME POSITIONS			
Br.	Title	Budget 2004-05	Approved 2005-06
36	Corporation Counsel	1	1
34	Municipal Attorney IV	1	1
32	Municipal Attorney III	9	9
29	Municipal Attorney II	2	2
25	Municipal Attorney I	1	1
20	Assistant to Corporation Counsel	1	1
20	Legal Asst./Claims Investigator	1	1
20	Legal Asst./Real Estate	3	3
11	Senior Legal Secretary	2	4
9	Legal Secretary	2	0
EMPLOYEE YEARS			
	Full Time	23.0	23.0
	Overtime	0.0	0.0
	Part Time, Temporary, Seasonal	1.0	1.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	24.0	24.0

Purpose

The Department of Finance manages the City's financial affairs. It collects revenues, manages and invests cash, manages City debt, and controls financial processing. Its responsibilities include managing payroll, purchasing, and assessment operations, maintaining financial records and reports, enforcing financial policies and standards, and collecting and storing City records.

Organization

The Department is composed of seven units: the Director's Office, Accounting, Treasury, Assessment, Parking and Municipal Violations, Purchasing, and Information Systems.



Year-to-Year Comparison

<u>Bureau</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Director's Office	695,700	668,400	-27,300	-3.9%
Accounting	910,300	1,003,200	92,900	10.2%
Treasury	1,698,000	1,757,300	59,300	3.5%
Assessment	1,024,400	977,000	-47,400	-4.6%
Parking & Municipal Violations	826,000	845,300	19,300	2.3%
Purchasing	808,300	809,800	1,500	0.2%
Information Systems	<u>2,484,900</u>	<u>2,541,400</u>	<u>56,500</u>	2.3%
Total	8,447,600	8,602,400	154,800	1.8%
Less: Intrafund Credit	<u>931,300</u>	<u>944,200</u>	<u>12,900</u>	1.4%
Total	7,516,300	7,658,200	141,900	1.9%
Employee Years	138.3	138.8	0.5	0.4%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
106,700	20,900	-35,600	0	4,900	45,000	141,900

Major Change Highlights

An actuarial analysis is funded to provide data to comply with new financial reporting requirements	75,000
State records management grant completed	-74,000
An additional bond sale is planned	37,000
A Jr. Accountant position is added to provide additional support for Treasury functions	32,200

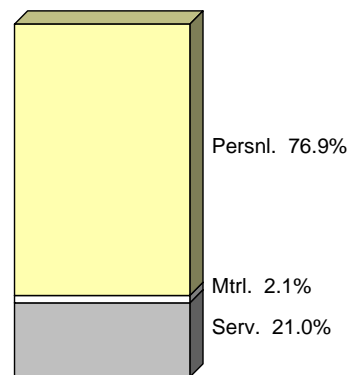
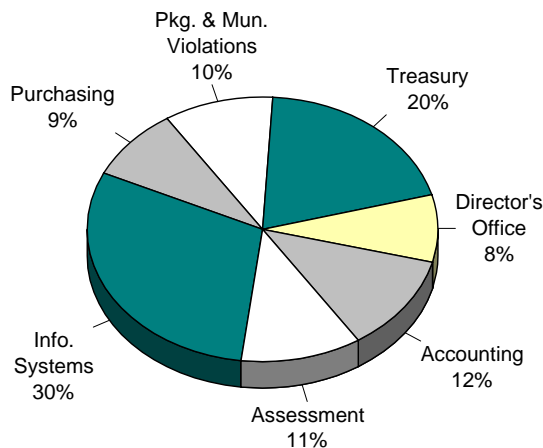
DEPARTMENT OF FINANCE
EXPENDITURE SUMMARY

	Actual 2003-04	Estimated 2004-05	Amended 2004-05	Approved 2005-06
Appropriation by Major Object				
Personnel Expenses	6,292,829	6,373,900	6,484,800	6,611,000
Materials & Supplies	138,398	189,400	181,800	183,600
Services	1,883,336	1,629,500	1,781,000	1,807,800
Other	0	0	0	0
Total	8,314,563	8,192,800	8,447,600	8,602,400
Less: Intrafund Credit*	930,900	851,700	931,300	944,200
Total	7,383,663	7,341,100	7,516,300	7,658,200

Appropriation by Activity				
Director's Office	620,027	673,700	695,700	668,400
Accounting	880,390	905,600	910,300	1,003,200
Treasury	1,655,474	1,628,400	1,698,000	1,757,300
Assessment	1,103,422	931,400	1,024,400	977,000
Parking & Municipal Violations	798,948	804,300	826,000	845,300
Purchasing	762,469	779,800	808,300	809,800
Information Systems	2,493,833	2,469,600	2,484,900	2,541,400
Total	8,314,563	8,192,800	8,447,600	8,602,400
Less: Intrafund Credit*	930,900	851,700	931,300	944,200
Total	7,383,663	7,341,100	7,516,300	7,658,200

Employee Years by Activity				
Director's Office	7.9	7.9	8.4	8.4
Accounting	17.7	17.8	18.0	18.0
Treasury	24.0	25.3	24.2	25.2
Assessment	22.0	17.7	19.5	19.0
Parking & Municipal Violations	16.0	15.8	16.9	16.9
Purchasing	13.0	12.2	13.1	13.1
Information Systems	37.3	37.6	38.2	38.2
Total	137.9	134.3	138.3	138.8

*Reflects chargeback for postage, duplicating, Geographic Information System (GIS)



DEPARTMENT OF FINANCE
DIRECTOR'S OFFICE

Administration and records management are the primary responsibilities of this office.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	695,700	668,400	-27,300
Employee Years	8.4	8.4	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
4,900	500	700	0	3,600	-37,000	-27,300

Major Change

State records management grant completed	-74,000
An additional bond sale is planned	37,000

DIRECTOR'S OFFICE

This unit manages the Department of Finance, supervises the City's debt and risk management activities, and administers and enforces Federal and New York State labor standards in construction projects. It monitors Minority/Women Business Enterprise (M/WBE) contract compliance for prime contractors and wage compliance for both prime and sub-contractors. The Office provides central planning, programming, and development services to the bureaus of the Department.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Outstanding debt (\$000)	335,784	344,117	344,117	333,167
Federal construction contracts	4	2	10	6
Non-Federal construction contracts	326	272	290	246
WORKLOAD				
Bond and note sales	5	3	3	4
Bond and note sales value (\$000)	280,600	128,575	155,000	190,205
Construction payment applications reviewed	1,923	1,932	1,371	1,486
RESULTS				
Federal construction contracts:				
● M/WBE sub-contracts	7	6	30	18
Non-Federal construction contracts:				
● M/WBE prime contracts	4	1	4	1
● M/WBE sub-contracts	83	180	291	102

RECORDS MANAGEMENT

Records Management stores and retrieves City records. It conducts record and file inventories, microfilms relevant records, and purges duplicate or redundant records and those that conform to the disposal schedules of the New York State Education Department. It also conducts and publishes historical research about Rochester and responds to public inquiries.

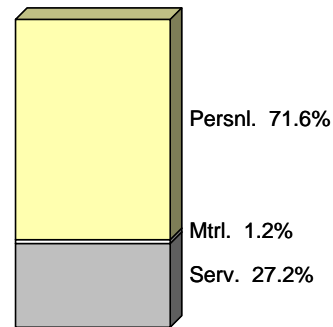
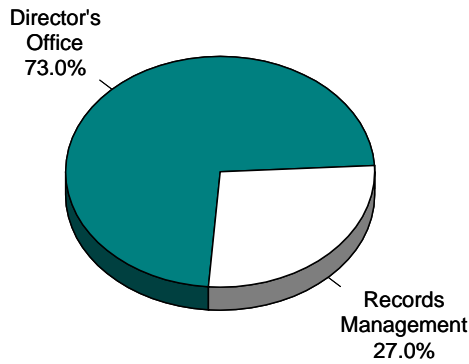
DEPARTMENT OF FINANCE
DIRECTOR'S OFFICE

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Record retrieval requests	1,425	1,500	1,500	1,500
WORKLOAD				
Records disposed - cu. ft.	750	1,200	1,200	1,200
Images microfilmed (000)	732	825	825	825
Record retrieval requests completed	1,385	1,475	1,500	1,500

DEPARTMENT OF FINANCE
DIRECTOR'S OFFICE
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	403,246	458,600	473,500	478,400
Materials & Supplies	5,068	7,800	4,000	8,300
Services	211,713	207,300	218,200	181,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	620,027	673,700	695,700	668,400
Appropriation by Activity				
Director's Office	503,803	434,700	444,400	489,600
Records Management	<u>116,224</u>	<u>239,000</u>	<u>251,300</u>	<u>178,800</u>
Total	620,027	673,700	695,700	668,400
Employee Years by Activity				
Director's Office	5.1	5.1	5.2	5.2
Records Management	<u>2.8</u>	<u>2.8</u>	<u>3.2</u>	<u>3.2</u>
Total	7.9	7.9	8.4	8.4



DEPARTMENT OF FINANCE
 DIRECTOR'S OFFICE
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Director's Office	Records Management
Br.	Title	Budget 2004-05	Approved 2005-06		
36	Director of Finance	1	1	1	
27	City Historian	1	1		1
24	Contract Administrator	1	1	1	
22	Asst. Records Mgmt. Coordinator	1	1		1
18	Secretary to Director	1	1	1	
16	Wage & Hour Investigator	1	1	1	
15	Accountant	1	1	1	
5	Microfilm Operator	1	1		1
EMPLOYEE YEARS					
Full Time		8.0	8.0	5.0	3.0
Overtime		0.2	0.2	0.2	0.0
Part Time, Temporary, Seasonal		0.2	0.2	0.0	0.2
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		8.4	8.4	5.2	3.2

DEPARTMENT OF FINANCE
ACCOUNTING

Accounting reviews, processes, and maintains records of City financial transactions, thus providing information on the City's financial position. It processes payrolls and oversees the fiscal component of Federal and New York State grant programs.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Prepare Comprehensive Annual Report for 2003-04 in accordance with national accounting standards for the public sector	#7 - Quality Service	Second Quarter
Conduct actuarial analysis to provide data to comply with new financial reporting requirements	#7 - Quality Service	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	910,300	1,003,200	92,900
Employee Years	18.0	18.0	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
17,000	1,100	-200	0	0	75,000	92,900

Major Change

An actuarial analysis is funded to provide data to comply with new financial reporting requirements	75,000
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ADMINISTRATION

This activity manages the Bureau and sets and maintains standards resulting in accurate and efficient accounting services.

ACCOUNTING SERVICES

This activity maintains general ledger and subsidiary records, reconciles bank statements, and prepares financial statements.

ACCOUNTS PAYABLE/DATA INPUT

This unit receives and audits claim vouchers, the form used by departments to pay vendors. It administers and processes contracts, travel authorizations, and appropriation transfers. It processes documents approved for payment, adjusts account balances, and enters new balances into the Financial Information System.

DEPARTMENT OF FINANCE
ACCOUNTING

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Transactions requested	89,657	90,900	93,800	90,900
WORKLOAD				
Vouchers audited and input	47,342	48,000	50,000	48,000
Appropriation transfers input	5,624	6,000	7,000	6,000
Account lines input	5,337	5,400	5,400	5,400
Cash transactions input	22,522	22,500	22,000	22,500
Encumbrances set up	8,832	9,000	9,400	9,000

PAYROLL

This unit issues paychecks to each employee and certain pensioners. It prepares necessary payroll-related regulatory reports for Federal, New York State, and other agencies, and performs accounting functions related to health and dental insurance.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Payrolls Required	177	176	176	176
WORKLOAD				
Checks issued	124,390	128,000	128,000	128,000
Payrolls prepared	177	176	176	176

GRANT ACCOUNTING

This unit prepares financial reports, assists in audits, and provides centralized accounting for Federal and New York State grants. It reviews grant budgets and monitors loan programs. It also maintains certain receivable files and administers payments in lieu of taxes.

Performance Indicators

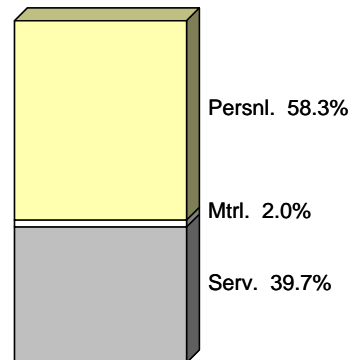
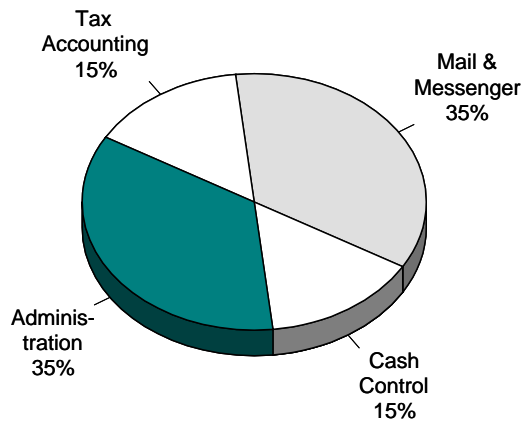
	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Federal and New York State grants	95	97	95	95
Loan types	28	28	28	28
Residential property improvement loans serviced	470	467	450	450
In lieu of tax agreements	105	108	106	113
WORKLOAD				
Audits reviewed	11	11	11	11
Reports	555	605	560	600
Accounts receivable billings	8,127	7,400	7,500	7,000
Cash requests	1,165	1,050	1,170	1,100

**DEPARTMENT OF FINANCE
ACCOUNTING
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	854,012	877,500	879,000	896,000
Materials & Supplies	2,909	3,000	3,000	3,500
Services	23,469	25,100	28,300	103,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	880,390	905,600	910,300	1,003,200

Appropriation by Activity				
Administration	186,111	191,500	201,900	283,200
Accounting Services	85,592	87,500	86,900	87,000
Accounts Payable/Data Input	144,694	147,400	145,600	146,800
Payroll	184,725	193,400	192,400	195,500
Grant Accounting	<u>279,268</u>	<u>285,800</u>	<u>283,500</u>	<u>290,700</u>
Total	880,390	905,600	910,300	1,003,200

Employee Years by Activity				
Administration	2.0	2.0	2.0	2.0
Accounting Services	2.0	2.0	2.0	2.0
Accounts Payable/Data Input	4.0	4.0	4.0	4.0
Payroll	3.7	3.8	4.0	4.0
Grant Accounting	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
Total	17.7	17.8	18.0	18.0



DEPARTMENT OF FINANCE
ACCOUNTING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Accounting Services	Accounts Payable/ Data Input	Payroll	Grant Accounting
Br.	Title	Budget 2004-05	Approved 2005-06					
33	Director, Accounting	1	1	1				
28	Assistant Director, Accounting	1	1	1				
26	Payroll Systems Supervisor	1	1				1	
26	Principal Finance Officer	1	1					1
20	Senior Accountant	6	6		1	1	1	3
18	Payroll Auditor	1	1				1	
17	Payroll Technician	1	1				1	
15	Accountant	2	2		1			1
11	Clerk I	1	1					1
9	Clerk II	1	1			1		
9	Clerk II with Typing	2	2			2		
EMPLOYEE YEARS								
	Full Time	18.0	18.0	2.0	2.0	4.0	4.0	6.0
	Overtime	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Part Time, Temporary, Seasonal	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	18.0	18.0	2.0	2.0	4.0	4.0	6.0

DEPARTMENT OF FINANCE
TREASURY

Treasury collects all monies owed to the City, including taxes and water bills. It has care and custody, including investment responsibility, of all resources of the City and the City School District. The Bureau disburses funds according to policies and regulations. It meters and posts U.S. Mail and provides messenger services to City departments.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,093,100	1,160,800	67,700
Employee Years	24.2	25.2	1.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
12,900	2,500	24,100	0	0	28,200	67,700

Major Change

A Jr. Accountant position is added to provide additional support for Cash Control functions	32,200
Services and supplies are reduced due to budget constraints	-4,000

ADMINISTRATION

This activity manages and supervises Treasury operations and invests City and City School District funds to generate interest income. It also maintains the City's cash ledger.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Average daily cash ledger balance (\$000)	281,181	270,900	240,000	250,000
WORKLOAD				
Average daily invested cash bank balance (\$000)	280,207	270,900	240,000	250,000

CASH CONTROL

Cash Control receives and deposits all revenue for the City and the City School District, disburses all City funds, countersigns and distributes payroll checks, processes tax, water, and refuse bills, sells bus passes and parking stamps, and processes and issues bingo licenses. The unit also processes travel vouchers and prepares and indexes claim vouchers and water payments for scanning.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
WORKLOAD				
Cash disbursements	45,421	47,000	47,000	46,200
Payments processed:				
● Tax bills	200,366	206,000	206,000	201,000
● Water bills	185,061	182,500	182,500	183,000
● Commercial refuse bills	7,024	7,200	7,200	7,000
Internet payments processed	5,245	5,800	N/A	6,300

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Development loan payments processed	5,615	6,500	6,600	5,800
Bingo & Games of Chance licenses and payments processed	3,040	3,040	3,140	3,240

N/A - Not Applicable

TAX ACCOUNTING

This activity maintains tax receivable records and collects delinquent tax payments. It applies tax payments to the proper accounts and enters necessary adjustments and cancellations. In addition to responding to inquiries from taxpayers about their accounts, Tax Accounting maintains and posts a separate file for property rehabilitation and code enforcement charges. Delinquent account payments are collected, tax payment agreements administered, and foreclosure actions initiated as provided under New York State law.

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Tax accounts	67,249	67,192	67,300	67,300
Delinquent tax accounts	10,368	9,321	10,200	10,200
Prior years tax agreements	465	414	520	525
Requests for new tax agreements	228	210	300	200
WORKLOAD				
Tax adjustments made	1,952	1,934	1,900	1,900
Foreclosure notices mailed	3,085	3,394	3,150	3,200
Tax agreement applications	228	210	300	200
RESULTS				
Tax agreements processed	228	210	300	200
City initiated foreclosures	338	361	228	350
Actual foreclosure sales	221	257	350	240
Defaulted tax agreements	26	28	31	35
Properties redeemed before foreclosure	2,018	1,913	2,005	2,000

Note: see Revenue Summary, Tax Collection Experience section, for current and delinquent tax data and history.

MAIL & MESSENGER SERVICE

This activity processes all interdepartmental and outgoing mail from City facilities, processes U.S. mail for the bureau, acts as liaison to the U.S. Postal Service, processes and dispatches all City billings, and provides logistical support to City departments for targeted mailings. Its messengers deliver daily mail to outlying City facilities, make necessary special deliveries, and provide transportation services.

DEPARTMENT OF FINANCE
TREASURY

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Outgoing mail (000)	973	993	984	993
Incoming mail (000)	195	195	195	195
Interdepartmental mail (000)	260	260	260	260
WORKLOAD				
Items sorted, classed, and dispatched (000)	1,428	1,448	1,439	1,448

Chargebacks

<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
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CITY COUNCIL & CLERK	15,800	17,900
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ADMINISTRATION		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
Mayors Office	4,300	5,400
Pathways to Peace	300	400
Special Projects	2,700	1,000
Audit	100	100
NET	55,000	61,000
Budget	100	100
Human Resource Mgt.	17,700	19,600
Communications	3,100	3,300
Law	8,700	9,600
TOTAL:	<u>92,000</u>	<u>100,500</u>

FINANCE		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
Director's Office	3,500	3,900
Accounting	8,200	7,900
Treasury	54,700	70,300
Assessment	49,800	18,000
Parking & Municipal Violations	75,100	75,500
Purchasing	17,700	13,500
Information Systems	700	400
TOTAL:	<u>209,700</u>	<u>189,500</u>

COMMUNITY DEVELOPMENT		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
Commissioner	2,800	2900
Neighborhood Initiatives	1,100	600
Buildings & Zoning	17,700	16900
Housing & Project Dev.	13,700	14,400
Planning	700	300
TOTAL:	<u>36,000</u>	<u>35,100</u>

<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
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ECONOMIC DEVELOPMENT		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
Administration	18,200	11,900
Municipal Parking	500	400
TOTAL:	<u>18,700</u>	<u>12,300</u>

ENVIRONMENTAL SERVICES		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
Commissioner	120,900	131,500
Engineering	6,700	7,400
Operations	400	700
Water & Lighting	1,300	2,300
TOTAL:	<u>129,300</u>	<u>141,900</u>

EMERGENCY COMMUNICATIONS		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
	3,400	4,400

POLICE		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
	84,600	80,900

FIRE		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
	3,000	2,300

PARKS, RECREATION AND HUMAN SERVICES		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
Commissioner	2,900	3,600
Parks & Recreation	10,500	9,500
Special Services	22,500	26,100
Human Services	1,900	3,500
TOTAL:	<u>37,800</u>	<u>42,700</u>

CITY TOTAL		
<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
	630,300	627,500

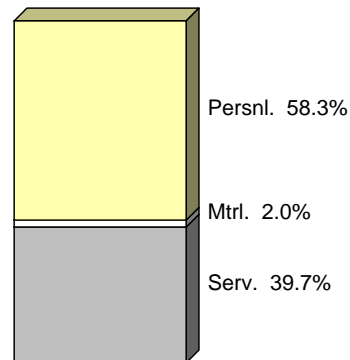
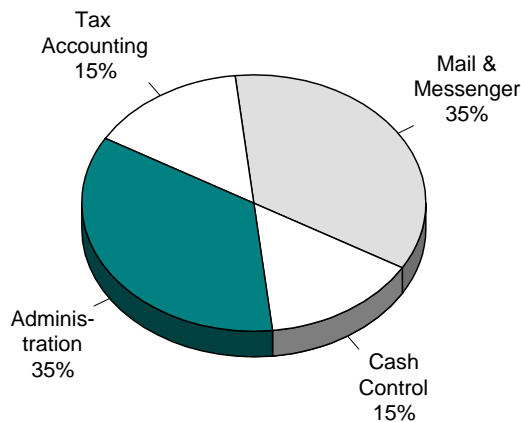
Interfund	25,400	31,000
Intrafund	604,900	596,500

CITY TOTAL	630,300	627,500
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DEPARTMENT OF FINANCE
TREASURY
EXPENDITURE SUMMARY

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Amended</u> 2004-05	<u>Approved</u> 2005-06
Appropriation by Major Object				
Personnel Expenses	946,365	998,700	979,900	1,025,000
Materials & Supplies	18,687	36,500	38,000	34,000
Services	690,422	593,200	680,100	698,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,655,474	1,628,400	1,698,000	1,757,300
Less: Intrafund Credit*	<u>619,100</u>	<u>525,300</u>	<u>604,900</u>	<u>596,500</u>
Total	1,036,374	1,103,100	1,093,100	1,160,800
Appropriation by Activity				
Administration	544,769	597,900	589,700	616,900
Cash Control	226,722	223,100	230,700	257,000
Tax Accounting	251,307	255,100	247,300	255,900
Mail and Messenger Service	<u>632,676</u>	<u>552,300</u>	<u>630,300</u>	<u>627,500</u>
Total	1,655,474	1,628,400	1,698,000	1,757,300
Less: Intrafund Credit*	<u>619,100</u>	<u>525,300</u>	<u>604,900</u>	<u>596,500</u>
Total	1,036,374	1,103,100	1,093,100	1,160,800
Employee Years by Activity				
Administration	7.0	7.3	7.1	7.1
Cash Control	6.8	7.0	6.7	7.7
Tax Accounting	7.0	7.5	7.1	7.1
Mail and Messenger Service	<u>3.2</u>	<u>3.5</u>	<u>3.3</u>	<u>3.3</u>
Total	24.0	25.3	24.2	25.2

*Reflects chargeback for postage



DEPARTMENT OF FINANCE
TREASURY
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Cash Control	Tax Accounting	Mail & Messenger Service
Br.	Title	Budget 2004-05	Approved 2005-06				
33	City Treasurer	1	1	1			
28	Deputy Treasurer	1	1	1			
24	Sr. Administrative Analyst	2	2	2			
20	Senior Accountant	2	2	1		1	
18	Head Cashier	1	1		1		
15	Accountant	1	1	1			
15	Principal Account Clerk	1	1		1		
14	Senior Resource Collector	1	1			1	
13	Senior Cashier Bilingual	1	1		1		
12	Junior Accountant	2	3	1	1	1	
12	Mailroom Coordinator	1	1				1
12	Resource Collector	2	2			2	
9	Clerk II with Typing	2	2		2		
7	Clerk III with Typing	2	2			2	
6	Interdept. Messenger	2	2				2
5	Account Clerk	0	1		1		
5	Account Clerk Bilingual	1	0				
EMPLOYEE YEARS							
Full Time		23.0	24.0	7.0	7.0	7.0	3.0
Overtime		1.0	1.0	0.2	0.7	0.1	0.0
Part Time, Temporary, Seasonal		0.3	0.3	0.0	0.0	0.0	0.3
Less: Vacancy Allowance		<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		24.2	25.2	7.1	7.7	7.1	3.3

The Bureau determines the market value of every property in the City through on-site visits and recording of pertinent data. The Bureau monitors recent property transfers, neighborhood and economic conditions, financing, legal restrictions, and environmental issues as they pertain to City properties. The public is provided data on property ownership, tax exemption programs, legal deadlines, and sales information. The Bureau processes tax exemption applications, deeds of transfer, assessment changes, and letters of notice.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Commence use of pen tablet computers to permit data entry in the field by assessors	#7 - Quality Service	First Quarter
Complete enhancements to property component of City's Website to allow on-line scheduling of review appointments	#7 - Quality Service	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,024,400	977,000	-47,400
Employee Years	19.5	19.0	-0.5

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-7,800	5,100	-38,000	0	-200	-6,500	-47,400

Major Change

A full time clerical position is reduced to part time due to budget constraints	-12,700
Operating costs added for pen tablet computers	6,200

ADMINISTRATION

This activity manages and supervises the Bureau.

RECORDS

This activity records City real estate transfers and changes in assessment and exemption value. It prepares, mails, and processes applications for exemption programs and reports. It prepares and publishes assessment rolls and responds to inquiries from citizens.

DEPARTMENT OF FINANCE
ASSESSMENT

APPRAISAL

Appraisal inspects properties and calculates assessments based on these inspections. It inspects tax exempt properties and properties whose owners apply for exempt status to confirm that they comply with applicable laws and eligibility standards. Appraisal also inspects properties for which building permits have been issued and records any changes in assessed value. It processes applications, complaints, and appeals to the Board of Assessment Review.

Performance Indicators

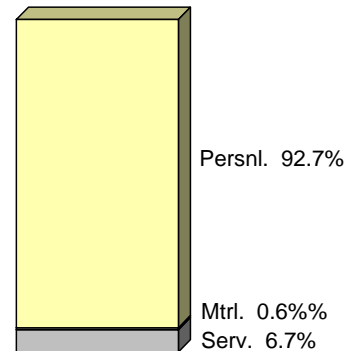
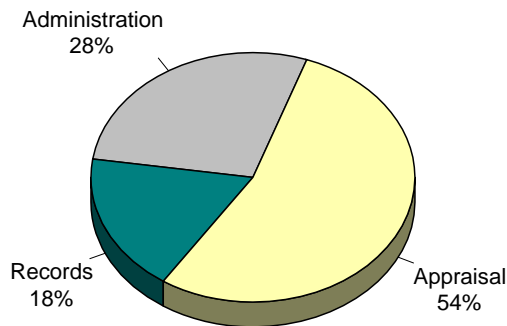
	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Properties in City	67,178	67,100	67,300	67,100
WORKLOAD				
Owner requests for review	4,681	2,000	2,500	2,500
Reviews performed:				
● Sales	1,258	3,400	3,500	3,500
● Building permits	6,106	6,000	5,500	6,000
● Exemptions (new and renewal)	12,259	14,000	14,000	14,000
Revaluation Related:				
● Data entry on City properties	3,690	7,800	7,500	7,500
● Notices and Letters	108,196	50,000	85,000	50,000

DEPARTMENT OF FINANCE
ASSESSMENT
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	971,350	871,700	926,100	905,600
Materials & Supplies	6,913	3,500	3,500	5,500
Services	125,159	56,200	94,800	65,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,103,422	931,400	1,024,400	977,000

Appropriation by Activity				
Administration	324,734	247,600	296,700	272,000
Records	246,147	188,400	185,100	175,600
Appraisal	<u>532,541</u>	<u>495,400</u>	<u>542,600</u>	<u>529,400</u>
Total	1,103,422	931,400	1,024,400	977,000

Employee Years by Activity				
Administration	3.2	3.1	3.1	3.1
Records	8.3	6.2	6.2	5.7
Appraisal	<u>10.5</u>	<u>8.4</u>	<u>10.2</u>	<u>10.2</u>
Total	22.0	17.7	19.5	19.0



DEPARTMENT OF FINANCE
ASSESSMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Records	Appraisal
Br.	Title	Budget 2004-05	Approved 2005-06			
33	Assessor	1	1	1		
28	Deputy City Assessor	1	1	1		
27	Commercial Appraiser	1	1			1
27	Supervising Real Prop. Appraiser	1	1			1
20	Real Property Appraiser	8	7			7
13	Real Property Appraiser Trainee	0	1			1
11	Clerk I	1	1		1	
11	Secretary	1	1	1		
7	Clerk III w/Typing	4	3		3	
EMPLOYEE YEARS						
Full Time		18.0	17.0	3.0	4.0	10.0
Overtime		0.5	0.5	0.1	0.2	0.2
Part Time, Temporary, Seasonal		1.0	1.5	0.0	1.5	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		19.5	19.0	3.1	5.7	10.2

DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS

Parking and Municipal Violations enforces parking, dog control, and other provisions of the Municipal Code. It collects fines, state surcharges and state scofflaw clearance fees. It conducts an administrative adjudication system that provides hearings for those contesting summonses or who fail to pay fines within a specified period. The Bureau also prepares a civil judgment roll for judicial certification, administers contracts with commercial collection agencies, and certifies scofflaws to the New York State Department of Motor Vehicles (DMV).

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Commence use of hand-held electronic ticket writing devices	#7 - Quality Service	First Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	826,000	845,300	19,300
Employee Years	16.9	16.9	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
25,100	2,000	1,100	0	0	-8,900	19,300

Major Change

Services and supplies are reduced due to budget constraints	-5,500
Productivity improvements result in savings	-3,400

ADMINISTRATION – R2010 Campaign #3 - Health, Safety & Responsibility

This activity manages the Bureau, prepares required reports, and responds to citizen complaints and inquiries.

ACCOUNTS RECEIVABLE & ENFORCEMENT – R2010 Campaign #3 - Health, Safety & Responsibility

This activity receives and processes payments of penalties and fines and maintains daily financial records. This activity also prepares and enforces civil judgements against parking offenders and municipal code violators, prepares and enforces scofflaw notices, and administers contracts with commercial collection agencies.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Tickets issued:				
● Parking	101,114	99,800	116,700	105,000
● Dog code violations	2,827	1,500	1,700	2,500
● Municipal Code	9,220	7,000	7,000	8,000
Parking cases placed in judgment	38,271	33,000	36,000	35,000
Scofflaws certified	4,020	4,300	3,530	4,100

**DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS**

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
WORKLOAD				
Payments processed:				
• By mail	155,631	170,000	170,000	160,000
• In person	22,400	23,300	23,300	23,300
RESULTS				
Judgment cases prepared	38,271	33,000	36,000	35,000
Scofflaw clearances issued	1,980	2,000	2,300	2,000
Satisfaction notices prepared	10,100	11,600	11,600	11,600

ADJUDICATION – R2010 Campaign #3 - Health, Safety & Responsibility

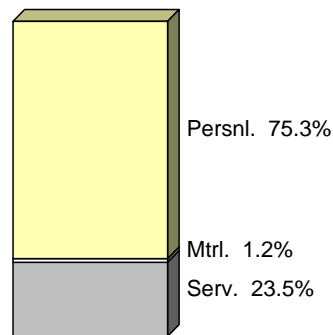
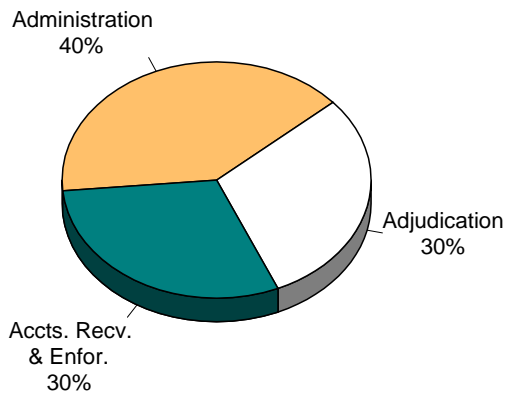
This activity schedules hearings for municipal code violations, compiles hearing dockets, prepares and mails hearing notice, maintains records of proceedings, and processes appeals.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Parking tickets issued	101,114	99,800	116,700	105,000
Hearing notices prepared	3,200	3,400	3,200	3,400
WORKLOAD				
Cases heard:				
• Parking	12,100	13,300	12,100	12,100
• Municipal code	4,000	3,400	3,400	4,000
Default cases processed:				
• Parking	38,271	38,900	35,400	38,900
• Municipal code	6,000	7,000	6,400	7,000

DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	587,008	597,800	611,200	636,300
Materials & Supplies	11,565	14,600	8,000	10,000
Services	200,375	191,900	206,800	199,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	798,948	804,300	826,000	845,300
Appropriation by Activity				
Administration	320,849	328,900	324,700	337,400
Accounts Receivable & Enforcement	231,450	229,600	243,600	252,400
Adjudication	<u>246,649</u>	<u>245,800</u>	<u>257,700</u>	<u>255,500</u>
Total	798,948	804,300	826,000	845,300
Employee Years by Activity				
Administration	4.0	3.2	3.3	3.3
Accounts Receivable & Enforcement	5.7	6.9	7.3	7.3
Adjudication	<u>6.3</u>	<u>5.7</u>	<u>6.3</u>	<u>6.3</u>
Total	16.0	15.8	16.9	16.9



DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Accounts Receivable & Enforcement	Adjudication
Br.	Title	Budget 2004-05	Approved 2005-06			
33	Director of Parking Violations	1	1	1		
26	Asst. Director, Parking Violations	1	1	1		
20	Executive Assistant	1	1		1	
11	Secretary	1	1	1		
9	Clerk II	1	1		1	
7	Clerk III	7	7		2	5
7	Clerk III Bilingual	1	1		1	
5	Account Clerk	1	1		1	
3	Clerk Typist	2	2		1	1
EMPLOYEE YEARS						
Full Time		16.0	16.0	3.0	7.0	6.0
Overtime		0.0	0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		1.0	1.0	0.3	0.4	0.3
Less: Vacancy Allowance		<u>0.1</u>	<u>0.1</u>	<u>0.0</u>	<u>0.1</u>	<u>0.0</u>
Total		16.9	16.9	3.3	7.3	6.3

DEPARTMENT OF FINANCE
PURCHASING

4-25

This Bureau purchases or leases all material, supplies, equipment, and contract services necessary for the City to perform its tasks. It writes specifications for items, obtains written and verbal quotes from vendors, solicits, analyzes and awards bids, and issues contracts and purchase orders. Purchasing ensures that contractors employed by the City comply with Federal and New York State labor standards and all applicable legal requirements. The Bureau provides central duplicating and office supply services to City departments and disposes of surplus property.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	636,500	638,500	2,000
Employee Years	13.1	13.1	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
5,900	4,700	-5,000	0	-500	-3,100	2,000

Major Change

Productivity improvements result in savings	-3,100
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PURCHASING

This activity prepares specifications, obtains price quotes, generates purchase orders from requisitions received from City departments, administers the competitive bidding process, and disposes of surplus property. It also provides general administration for the Bureau.

The City's Minority/Women Business Enterprise program (M/WBE) identifies opportunities and provides assistance to minority firms interested in doing business with City agencies.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Requisitions received	4,480	4,600	4,900	4,800
Contracts/projects received:				
● Construction*	68	53	69	65
● Construction (M/WBE)*	104	153	207	195
● Supplies/services	332	300	300	300
Call numbers requested for purchases under \$300	1,954	2,500	2,700	2,600
WORKLOAD				
Informal quotes obtained	3,402	3,800	4,500	4,000
Bids advertised	391	350	375	375
Contracts awarded:				
● Construction (\$000)*	21,364	37,000	41,750	36,490
● Construction-M/WBE (\$000)*	2,850	4,810	4,593	5,428
● Supplies/services	509	600	600	600

**DEPARTMENT OF FINANCE
PURCHASING**

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Purchase orders issued	4,512	6,300	6,200	6,300
Call numbers issued for purchases under \$300	1,954	2,500	2,700	2,600
Auctions held	31	30	34	34
M/WBE utilization plans reviewed	68	53	69	65

*Source: Department of Environmental Services (DES), Bureau of Architecture & Engineering; includes only contracts over \$20,000. The items received from DES are received as projects; once successfully bid out the projects become contracts. Purchasing does not monitor sub-contractors.

DUPLICATING SERVICES

This activity provides copying services to City Hall departments and maintains a central inventory of office supplies.

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Work Orders	3,531	3,600	3,700	3,700
WORKLOAD				
Copies made (000):				
• Convenience copies	3,477	3,500	3,500	3,500
• Central duplicating	3,693	3,700	4,000	3,900

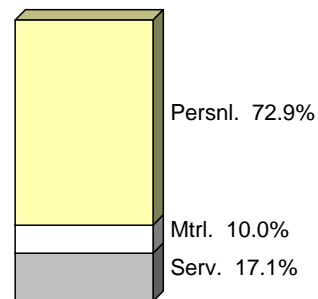
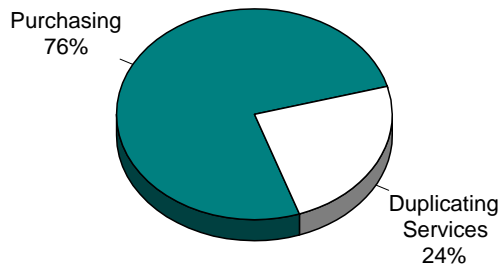
Chargebacks

Department/Bureau	<u>2004-05</u>	<u>2005-06</u>	Department/Bureau	<u>2004-05</u>	<u>2005-06</u>
CITY COUNCIL & CLERK	7,900	7,900	ECONOMIC DEVELOPMENT		
ADMINISTRATION				6,400	6,400
Mayor's Office	7,200	6,100	ENVIRONMENTAL SERVICES		
NET	18,000	17,900	Commissioner	8,000	8,000
Special Projects	1,400	1,400	Architecture & Engineering	12,800	12,900
Budget	8,400	8,300	Operations	2,600	3,100
Human Resources Mgt.	20,500	20,400	Water & Lighting	<u>1,600</u>	<u>1,000</u>
Communications	4,900	4,900	TOTAL:	25,000	24,900
Law	<u>6,000</u>	<u>6,000</u>	EMERGENCY COMMUNICATIONS		
TOTAL:	66,400	65,000		2,200	2,200
FINANCE			PARKS, RECREATION AND HUMAN SERVICES		
Director's Office	1,400	1,400	Commissioner	5,900	5,900
Accounting	2,600	2,600	Parks & Recreation	10,300	10,200
Treasury	4,900	4,900	Human Services	<u>2,900</u>	<u>2,900</u>
Assessment	1,500	1,500	TOTAL:	19,100	18,200
Purchasing	6,100	6,100	CITY TOTAL	174,300	176,800
Information Systems	<u>200</u>	<u>200</u>	Interfund	2,500	2,500
TOTAL:	16,700	16,700	Intrafund	171,800	171,300
COMMUNITY DEVELOPMENT			CITY TOTAL	174,300	176,800
Commissioner	7,300	7,300			
Neighborhood Initiatives	2,800	2,800			
Buildings & Zoning	4,000	4,000			
Housing & Project Dev.	9,100	9,100			
Planning	<u>7,400</u>	<u>7,400</u>			
TOTAL:	30,600	30,600			

DEPARTMENT OF FINANCE
PURCHASING
EXPENDITURE SUMMARY

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Amended</u> 2004-05	<u>Approved</u> 2005-06
Appropriation by Major Object				
Personnel Expenses	561,774	552,100	584,400	590,300
Materials & Supplies	61,792	84,000	84,000	80,900
Services	138,903	143,700	139,900	138,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	762,469	779,800	808,300	809,800
Less: Intrafund Credit*	<u>161,700</u>	<u>171,800</u>	<u>171,800</u>	<u>171,300</u>
Total	600,769	608,000	636,500	638,500
Appropriation by Activity				
Purchasing	588,331	581,500	610,500	614,100
Duplicating Services	<u>174,138</u>	<u>198,300</u>	<u>197,800</u>	<u>195,700</u>
Total	762,469	779,800	808,300	809,800
Less: Intrafund Credit*	<u>161,700</u>	<u>171,800</u>	<u>171,800</u>	<u>171,300</u>
Total	600,769	608,000	636,500	638,500
Employee Years by Activity				
Purchasing	12.0	11.2	12.1	12.1
Duplicating Services	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total	13.0	12.2	13.1	13.1

*Reflects chargeback for duplicating



DEPARTMENT OF FINANCE
PURCHASING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Purchasing	Duplicating Services
Br.	Title	Budget 2004-05	Approved 2005-06		
33	Purchasing Agent	1	1	1	
24	Minority & Women Business Enterprise Officer	1	1	1	
19	Purchaser	6	6	6	
14	Coordinator Duplicating & Supplies	1	1		1
11	Secretary	1	1	1	
10	Purchasing Control Clerk	1	1	1	
7	Clerk III with Typing	2	2	2	
EMPLOYEE YEARS					
	Full Time	13.0	13.0	12.0	1.0
	Overtime	0.1	0.1	0.1	0.0
	Part Time, Temporary, Seasonal	0.0	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	13.1	13.1	12.1	1.0

Information Systems provides computer services to City departments, including system analysis and design, programming, data entry, network and computer operation and maintenance. Major systems maintained by Information Systems include:

- Building Information System
- Finance Information System
- Geographic Information System (GIS)
- Human Resources System
- Parking Violations Collections System
- Real Property Information System
- Tax Billing & Receivables System
- Water Information System

Smaller systems are also maintained, including commercial refuse billing and the water valve location and status system. Oversight is provided for the planning of office automation applications and Help Desk support provided to computer users.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	2,330,300	2,365,000	34,700
Employee Years	38.2	38.2	0.0

Change Detail

<u>Salary &Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
48,700	5,000	-18,300	0	2,000	-2,700	34,700

Major Change

Productivity improvements result in savings	-2,700
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ADMINISTRATION – R2010 Campaign #7 - Quality Service

Administration manages the Bureau and develops objectives, policies, and procedures for its operation.

COMPUTER OPERATIONS

Computer Operations manages and maintains the City's mainframe computer, remote terminals and peripheral devices. Computer Operations maintains computer forms and supplies, produces paper and microfiche output documents, and supports teleprocessing transactions.

DATA PREPARATION & CONTROL

This activity processes batch data from user departments into machine readable form for computer input. It maintains system control logs and distributes reports and other output. This activity administers tape and program libraries and assists in general clerical activities.

SYSTEMS & PROGRAMMING

This activity performs research, designs and maintains systems, and develops programs. It analyzes project requests, audits existing systems, and devises procedures to meet departmental needs.

DEPARTMENT OF FINANCE
INFORMATION SYSTEMS

GIS Chargebacks

<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>	<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
FINANCE	12,900	6,500	FIRE	1,000	1,100
COMMUNITY DEVELOPMENT			CITY TOTAL	154,600	176,400
Commissioner	900	4,800	Interfund	0	0
Neighborhood Initiatives	6,500	12,500	Intrafund	154,600	176,400
Buildings & Zoning	24,400	12,300	CITY TOTAL	154,600	176,400
Housing & Project Dev.	4,500	5,400			
Planning	<u>36,200</u>	<u>35,000</u>			
TOTAL:	72,500	70,000			
ECONOMIC DEVELOPMENT					
	18,500	47,200			
ENVIRONMENTAL SERVICES					
Commissioner	2,400	3,500			
Architecture & Engineering	47,300	44,200			
Operations	<u>0</u>	<u>3,900</u>			
TOTAL:	49,700	51,600			

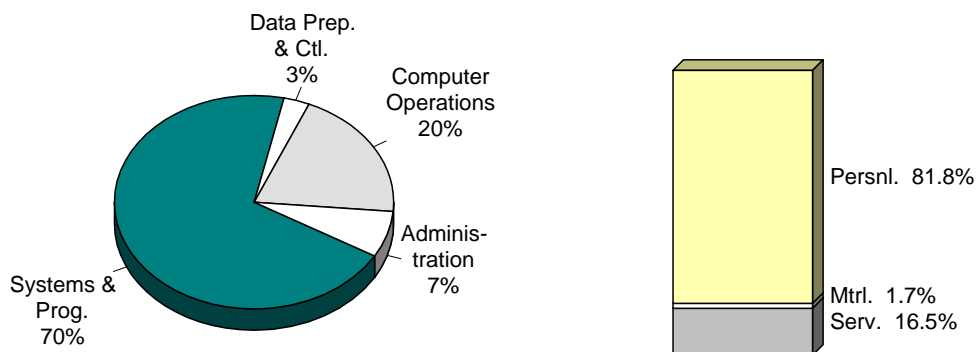
DEPARTMENT OF FINANCE
INFORMATION SYSTEMS
EXPENDITURE SUMMARY

Appropriation by Major Object	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Amended 2004-05</u>	<u>Approved 2005-06</u>
Personnel Expenses	1,969,074	2,017,500	2,030,700	2,079,400
Materials & Supplies	31,464	40,000	41,300	41,400
Services	493,295	412,100	412,900	420,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,493,833	2,469,600	2,484,900	2,541,400
Less: Intrafund Credit*	<u>150,100</u>	<u>154,600</u>	<u>154,600</u>	<u>176,400</u>
Total	2,343,733	2,315,000	2,330,300	2,365,000

Appropriation by Activity	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Amended 2004-05</u>	<u>Approved 2005-06</u>
Administration	177,867	183,800	184,500	189,200
Computer Operations	567,726	506,300	505,200	516,400
Data Preparation & Control	85,480	53,800	56,400	55,400
Systems & Programming	<u>1,662,760</u>	<u>1,725,700</u>	<u>1,738,800</u>	<u>1,780,400</u>
Total	2,493,833	2,469,600	2,484,900	2,541,400
Less: Intrafund Credit*	<u>150,100</u>	<u>154,600</u>	<u>154,600</u>	<u>176,400</u>
Total	2,343,733	2,315,000	2,330,300	2,365,000

Employee Years by Activity	2.0	2.0	2.0	2.0
Administration	2.0	2.1	2.1	2.1
Computer Operations	2.1	2.1	2.1	2.1
Data Preparation & Control	<u>31.2</u>	<u>31.4</u>	<u>32.0</u>	<u>32.0</u>
Systems & Programming	37.3	37.6	38.2	38.2
Total				

*Reflects chargeback for Geographic Information System (GIS)



DEPARTMENT OF FINANCE
INFORMATION SYSTEMS
PERSONNEL SUMMARY

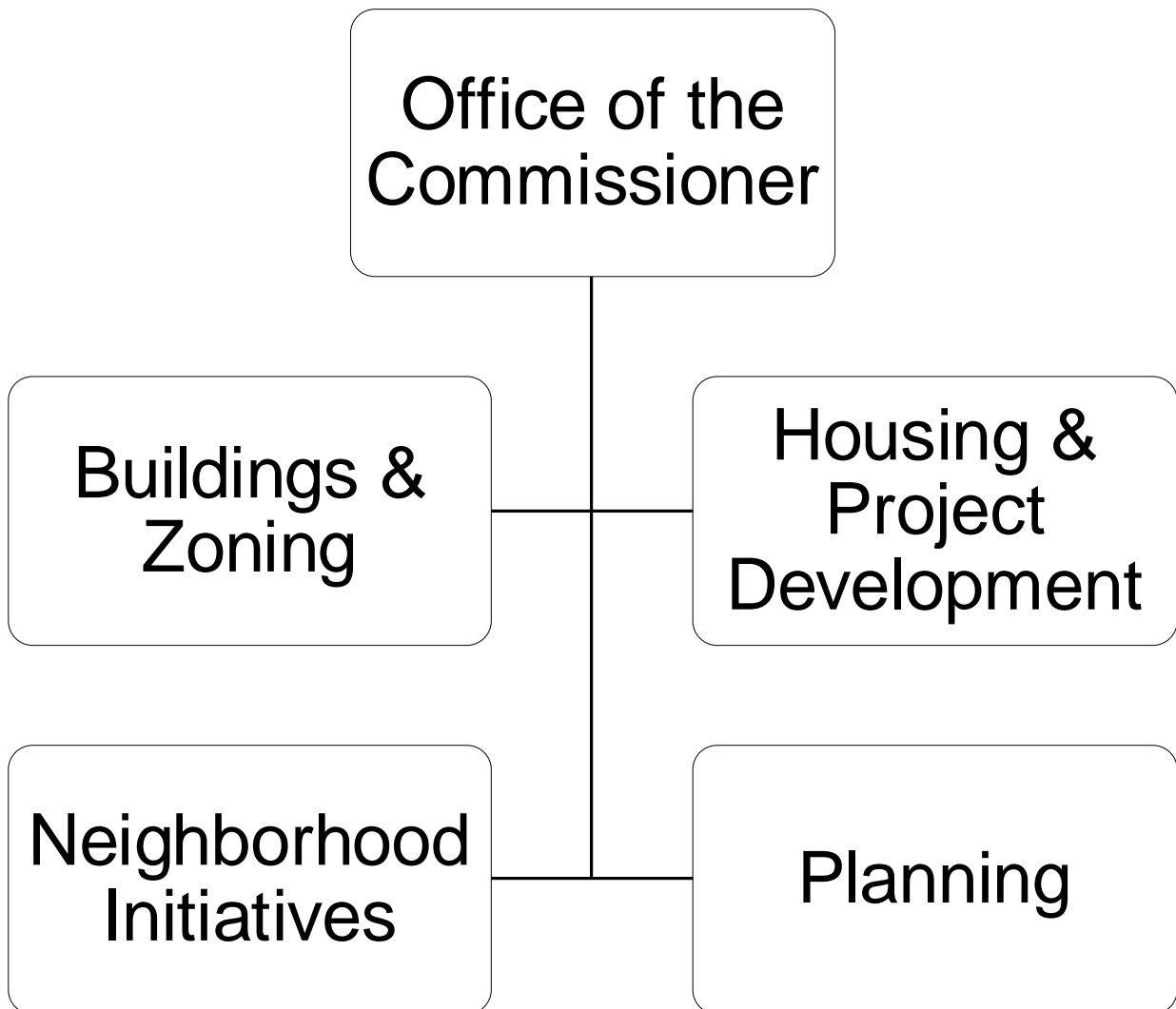
FULL TIME POSITIONS				Administration	Computer Operations	Data Preparation & Control	Systems & Programming
Br.	Title	Budget 2004-05	Approved 2005-06				
34	Director of Information Systems	1	1	1			
31	Assistant Director, Info. Systems	1	1	1			
29	Computer Systems Analyst	4	4				4
27	Sr. Programmer Analyst	5	5				5
27	Systems Programmer	1	1				1
25	Programmer Analyst	7	7				7
25	Webmaster	1	1				1
23	Sr. Computer Programmer	2	2				2
20	Computer Programmer	9	10				10
17	Office Automation Specialist	2	2				2
14	Computer Programmer Trainee	1	0				
12	Computer Operator	2	2		2		
7	Data Entry Clerk	2	2			2	
EMPLOYEE YEARS							
	Full Time	38.0	38.0	2.0	2.0	2.0	32.0
	Overtime	0.3	0.3	0.0	0.1	0.1	0.1
	Part Time, Temporary, Seasonal	0.5	0.5	0.0	0.0	0.0	0.5
	Less: Vacancy Allowance	<u>0.6</u>	<u>0.6</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.6</u>
	Total	38.2	38.2	2.0	2.1	2.1	32.0

Purpose

The Department of Community Development monitors physical, economic, and social conditions and trends relative to the City and engages, facilitates, and supports citizens in creating community and neighborhood visions and plans. It helps preserve, promote, and create quality housing. It encourages and regulates the appropriate use and development of land and construction of residential and commercial buildings so as to promote taxable value for the City.

Organization

The Department is composed of five major units: the Office of the Commissioner and the Bureaus of Neighborhood Initiatives, Buildings & Zoning, Housing & Project Development, and Planning.



Highlights of the Department's 2005-06 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	R2010 Campaigns Supported	Projected Completion
Office of the Commissioner	Begin the Port Redevelopment Plan	#6 - Economic Vitality #9 - Healthy Urban Neighborhoods	Second Quarter
Neighborhood Initiatives	Complete Phase 2 of Participatory Evaluation Process	#1 - Involved Citizens	Second Quarter
	Develop Neighbors Building Neighborhoods 5 Process	#1 - Involved Citizens	Fourth Quarter
Buildings & Zoning	Implement Elevator Inspection Program	#7 - Quality Service	First Quarter
Housing & Project Development	Assist in tower renovation and completion of federal anti-displacement plan in the Riverpark Commons redevelopment	#9 - Healthy Urban Neighborhoods	Fourth Quarter
	Assist in development of Olean-Kennedy Project and the development of Home Expo 2006	#9 - Healthy Urban Neighborhoods	Fourth Quarter
	Develop CityScape 2006-2007	#9 - Healthy Urban Neighborhoods	Fourth Quarter
Planning	Develop Neighborhood Design plans	#1 - Involved Citizens #7 - Quality Service #9 - Healthy Urban Neighborhoods	Fourth Quarter

Year-to-Year Comparison

<u>Bureau</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Office of the Commissioner	470,500	500,400	29,900	6.4%
Neighborhood Initiatives	411,800	414,000	2,200	0.5%
Buildings & Zoning	2,384,900	2,468,600	83,700	3.5%
Housing & Project Development	2,308,600	2,224,400	-84,200	-3.6%
Planning	<u>366,100</u>	<u>331,100</u>	<u>-35,000</u>	-9.6%
	<u>5,941,900</u>	<u>5,938,500</u>	<u>-3,400</u>	-0.1%
Employee Years	98.5	98.4	-0.1	-0.1%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
136,400	8,300	400	0	17,800	-166,300	-3,400

Major Change Highlights As proposed by the Mayor:

Two full time positions are eliminated due to budget constraints	-97,800
Professional fees are reduced due to budget constraints	-90,800
A full time Elevator Inspector position is added to Plan and Review to enhance the enforcement of the elevator code	38,800
Reorganization in the Bureau of Buildings and Zoning results in sharing of positions	-20,000
Office supplies allocation reduced due to budget constraints	-6,500
Printing allocation reduced due to budget constraints	-5,000
A Property Rehabilitation Specialist position was added in 2004-05 through a grant, which continues into 2005-06, to do work specifications for Owner/Occupant Rehabilitation and Lead Hazard Programs	0

 As amended by City Council:

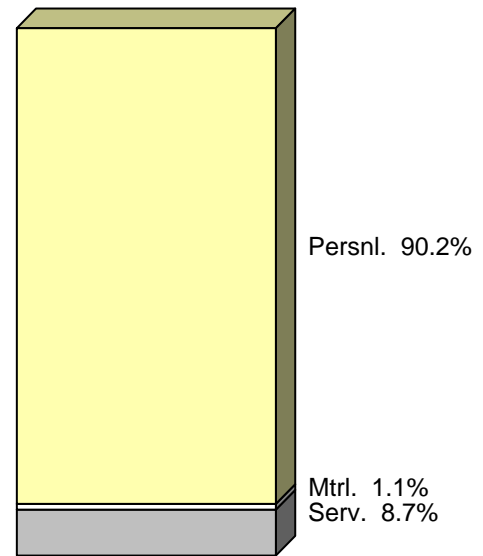
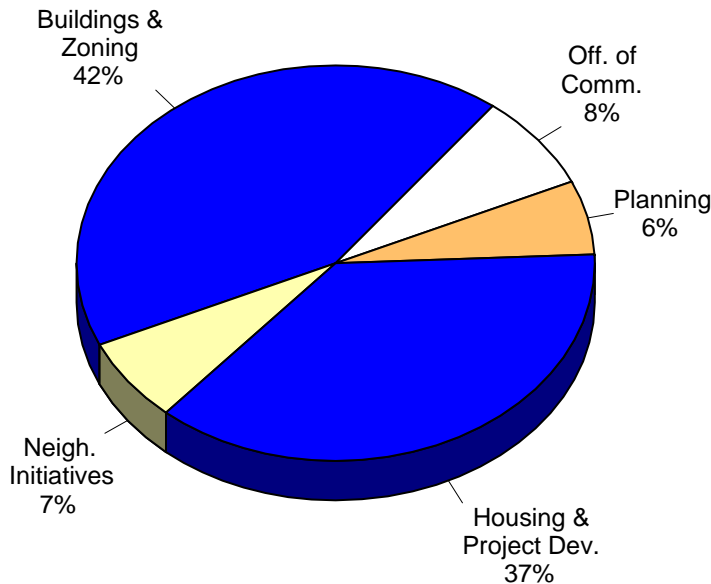
Funds are transferred from Contingency to support the Leadership Rochester Civic Engagement program	10,000
Funds are transferred from Contingency for promotion of the <i>Downtown City Living</i> program	5,000

DEPARTMENT OF COMMUNITY DEVELOPMENT
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	5,098,983	5,130,300	5,276,000	5,344,600
Materials & Supplies	39,718	60,300	70,400	65,500
Services	434,918	563,900	595,500	528,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	5,573,619	5,754,500	5,941,900	5,938,500

Appropriation by Activity				
Office of the Commissioner	452,832	449,200	470,500	500,400
Neighborhood Initiatives	360,409	377,200	411,800	414,000
Buildings & Zoning	2,318,901	2,360,700	2,384,900	2,468,600
Housing & Project Development	2,092,069	2,230,700	2,308,600	2,224,400
Planning	<u>349,408</u>	<u>336,700</u>	<u>366,100</u>	<u>331,100</u>
Total	5,573,619	5,754,500	5,941,900	5,938,500

Employee Years by Activity				
Office of the Commissioner	6.0	6.0	6.5	6.5
Neighborhood Initiatives	5.1	5.7	6.0	6.0
Buildings & Zoning	40.6	42.0	43.0	43.9
Housing & Project Development	38.0	38.0	39.0	38.0
Planning	<u>5.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Total	94.7	95.7	98.5	98.4



The Office of the Commissioner organizes and manages the Department, oversees the attainment of the Department's goals, policies and programs. It also prepares applications for formula grants administered by the U.S. Department of Housing and Urban Development and monitors formula program finances.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Begin the Port Redevelopment Plan	#6 - Economic Vitality #9 - Healthy Urban Neighborhoods	Second Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	470,500	500,400	29,900
Employee Years	6.5	6.5	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
15,000	1,300	800	0	2,800	10,000	29,900

Major Change

As amended by City Council:

Funds are transferred from Contingency to support the Leadership Rochester Civic Engagement program	10,000
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ADMINISTRATION

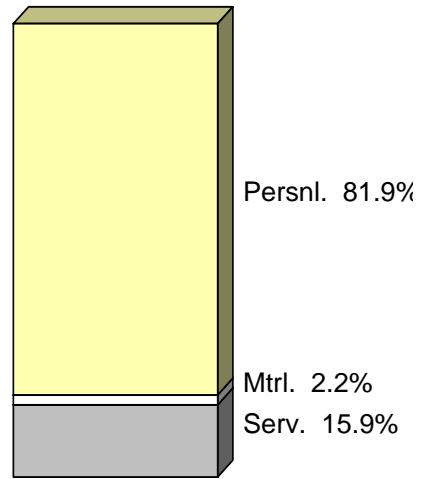
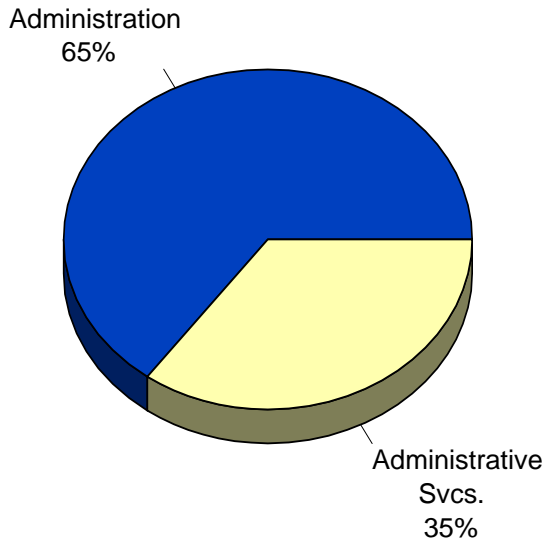
Administration organizes and manages the Department. It oversees the attainment of the Department's goals, policies and programs.

ADMINISTRATIVE SERVICES

This activity is responsible for the departmental budget and personnel processes and the Consolidated Plan preparation and control. It has administrative responsibility for the Bureau of Buildings & Zoning.

DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE COMMISSIONER
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	390,357	369,100	386,800	401,800
Materials & Supplies	2,072	7,000	10,500	10,700
Services	60,403	73,100	73,200	87,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	452,832	449,200	470,500	500,400
Appropriation by Activity				
Administration	280,006	304,500	308,800	328,400
Administrative Services	<u>172,826</u>	<u>144,700</u>	<u>161,700</u>	<u>172,000</u>
	452,832	449,200	470,500	500,400
Employee Years by Activity				
Administration	3.0	3.0	3.0	3.0
Administrative Services	<u>3.0</u>	<u>3.0</u>	<u>3.5</u>	<u>3.5</u>
	6.0	6.0	6.5	6.5



DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE COMMISSIONER
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Administrative Services
Br.	Title	Budget 2004-05	Approved 2005-06		
36	Commissioner	1	1	1	
35	Deputy Commissioner	0.5	0.5	0.5	
29	Principal Staff Assistant	0.5	0.5		0.5
24	Senior Administrative Analyst	1	1		1
18	Secretary to Commissioner	1	1	1	
9	Clerk II	0.5	0		
9	Clerk II with Typing	0	0.5	0.5	
7	Clerk III	1.5	1.5		1.5
EMPLOYEE YEARS					
	Full Time	6.0	6.0	3.0	3.0
	Overtime	0.0	0.0	0.0	0.0
	Part Time, Temporary, Seasonal	0.5	0.5	0.0	0.5
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	6.5	6.5	3.0	3.5

**DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF NEIGHBORHOOD INITIATIVES**

The Bureau of Neighborhood Initiatives provides technical support and provides resources to neighborhood groups, organizations, and City departments involved in planning efforts through the Neighbors Building Neighborhoods (NBN) process. It coordinates and oversees implementation strategies. It builds the capacity of neighborhood groups to develop and implement sector and neighborhood action plans. To achieve its mission the Bureau manages major support systems, including Neighborlink and the NBN Institute.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Complete Phase 2 of Participatory Evaluation Process	#1 - Involved Citizens	Second Quarter
Develop a Neighbors Building Neighborhoods 5 Process	#1 - Involved Citizens	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	411,800	414,000	2,200
Employee Years	6.0	6.0	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
6,700	1,000	6,000	0	0	-11,500	2,200

Major Change

Office supplies allocation reduced due to budget constraints	-6,500
Printing allocation reduced due to budget constraints	-5,000

ADMINISTRATION

This activity oversees the administration and fiscal management of the Bureau. It supervises staff work plans and responds to requests for policy guidance.

COMMUNITY PLANNING & SUPPORT – R2010 Campaign #1 - Involved Citizens

This activity acts as a liaison and provides technical support to neighborhood groups, organizations, and City departments involved in planning efforts through the Neighbors Building Neighborhoods (NBN) process. This activity provides support and technical assistance for other programs and initiatives integrated with NBN. It oversees the operation of ten citywide computer sites, databases and tracking reporting system through the NeighborLink Network. It provides training and capacity building to citizens through the NBN Institute and Leadership Development Program.

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF NEIGHBORHOOD INITIATIVES

Performance Indicators

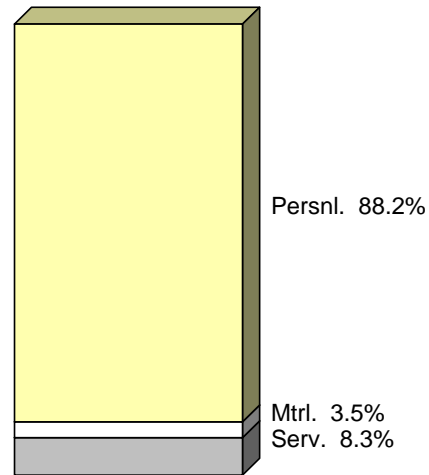
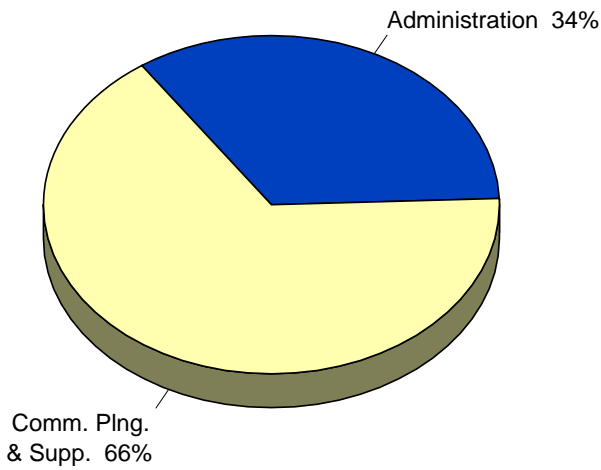
	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Neighbors Building Neighborhoods (NBN) plan assistance requests	10	10	10	10
NBN plan activities	337	337	370	350
WORKLOAD				
NBN plan technical assistance requests provided	10	10	10	10
NBN plan activities implemented	306	337	370	350
Programs coordinated with NBN plan	9	13	9	8

**DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF NEIGHBORHOOD INITIATIVES
EXPENDITURE SUMMARY**

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Amended 2004-05</u>	<u>Approved 2005-06</u>
Appropriation by Major Object				
Personnel Expenses	340,088	327,900	358,600	365,300
Materials & Supplies	5,177	16,000	20,200	14,200
Services	15,144	33,300	33,000	34,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	360,409	377,200	411,800	414,000

Appropriation by Activity				
Administration	140,445	141,800	144,000	141,400
Community Planning & Support	<u>219,964</u>	<u>235,400</u>	<u>267,800</u>	<u>272,600</u>
Total	360,409	377,200	411,800	414,000

Employee Years by Activity				
Administration	2.0	1.0	1.0	1.0
Community Planning & Support	<u>3.1</u>	<u>4.7</u>	<u>5.0</u>	<u>5.0</u>
Total	5.1	5.7	6.0	6.0



DEPARTMENT OF COMMUNITY DEVELOPMENT
 BUREAU OF NEIGHBORHOOD INITIATIVES
 PERSONNEL SUMMARY

FULL TIME POSITIONS			Administration	Community Planning & Support	
Br.	Title	Budget 2004-05			Approved 2005-06
33	Director of Neighborhood Initiatives	1	1		
28	Asst. Dir. of Neighborhood Initiatives	1	1	1	
24	Senior Community Program Planner/Neighborhood Initiatives	1	1	1	
20	Community Program Planner	1	1	1	
18	Asst. Community Program Planner	2	2	2	
EMPLOYEE YEARS					
	Full Time	6.0	6.0	1.0	5.0
	Overtime	0.1	0.1	0.0	0.1
	Part Time, Temporary, Seasonal	0.0	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.1</u>	<u>0.1</u>	<u>0.0</u>	<u>0.1</u>
	Total	6.0	6.0	1.0	5.0

**DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF BUILDINGS & ZONING**

The Bureau of Buildings & Zoning administers the New York State Uniform Fire Prevention and Building Code and the City of Rochester Zoning Ordinance. The Bureau regulates subdivisions and land use; examines permit applications; conducts periodic progress inspections on all buildings that require permits; and regulates the skilled trades by issuing licenses. Staff support is provided to citizen Boards and Commissions that assist in these endeavors. The Bureau ensures a high quality of life in the City of Rochester through maintaining a safe and sound environment in accordance with City codes and standards.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Implement Elevator Inspection Program	#7 - Quality Service	First Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	2,384,900	2,468,600	83,700
Employee Years	43.0	43.9	0.9

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
65,300	2,500	-11,200	-300	8,600	18,800	83,700

Major Change

A full time Elevator Inspector position is added to Plan and Review to enhance the enforcement of the elevator code	38,800
Reorganization results in sharing of positions	-20,000

ADMINISTRATION

Administration manages the Bureau of Buildings & Zoning and represents the Bureau on various study groups and task forces.

PERMITS – R2010 Campaign #3 - Health, Safety & Responsibility

This activity issues permits for new construction, alterations, conversions, fences, signs, elevators, heating systems, plumbing work, and demolition. It prepares applications for Certificates of Occupancy and letters for code compliance, manages the licensing process for the skilled trades, and receives and records rent payments for City owned properties. Licenses are renewed on a biennial cycle. The Permit Office also provides support for the Elevator Examining Board.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Applications filed:				
● Permits	7,492	8,118	7,900	8,100
● Licenses	2,487	396	320	2,450
● Elevator certificates	3,908	3,600	3,600	3,600
● Certificates of Occupancy	3,136	3,000	3,000	3,000

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
WORKLOAD				
Documents issued:				
● Permits				
– Buildings	2,519	2,700	2,700	2,700
– Electrical	2,617	2,800	2,600	2,800
– Plumbing	2,344	2,600	2,600	2,600
– Elevator	12	18	15	15
● Licenses				
– Electrical	1,232	100	50	1,220
– Plumbing	39	125	110	35
– Elevator	42	11	10	15
– Stationary Engineer	1,174	160	150	1,170
● Elevator certificates	3,908	3,600	3,600	3,600

PLAN REVIEW & INSPECTIONS – R2010 Campaign #3 - Health, Safety & Responsibility

This activity reviews plans and permit applications for construction, reconstruction, and alterations to determine compliance with codes and fire protection standards. Periodic field reviews are carried out to determine compliance with the New York State Uniform Code and filed construction documents. It also reviews plumbing permits and inspects plumbing, electrical, and building construction in progress. The Plan Review and Inspections unit coordinates with the New York State Historic Preservation Office (SHPO) to ensure compliance of SHPO-related projects, and it provides technical support to the Board of Review, the Examining Board of Plumbers, and the Board of Examiners of Stationary Engineers and Refrigeration Operators. This activity provides plan review and inspection services to the Town of Brighton and the Town of Gates.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Permit applications reviewed	2,564	2,600	2,800	2,600
Value of permits issued (\$ millions)	86	95	85	95
Applications referred for inspection:				
● Building permits	2,519	2,700	2,700	2,700
● Plumbing permits	2,344	2,800	2,700	2,600
● Electrical	2,617	2,600	2,700	2,800
WORKLOAD				
Average monthly permits open:				
● Buildings	296	320	330	310
● Plumbing	200	200	220	210
● Electrical	214	258	230	250
Building permits issued	2,519	2,700	2,700	2,700
Plumbing permits issued	2,344	2,600	2,700	2,600
Certificates of Occupancy issued	219	240	340	250
Letters of Completion issued	889	1,000	1,100	1,000
RESULTS				
Average number of permits closed per month/inspector:				
● Building	40	40	45	40
● Plumbing	40	40	45	40
● Electrical	61	65	60	65

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF BUILDINGS & ZONING

ZONING – R2010 Campaign #9 - Healthy Urban Neighborhoods

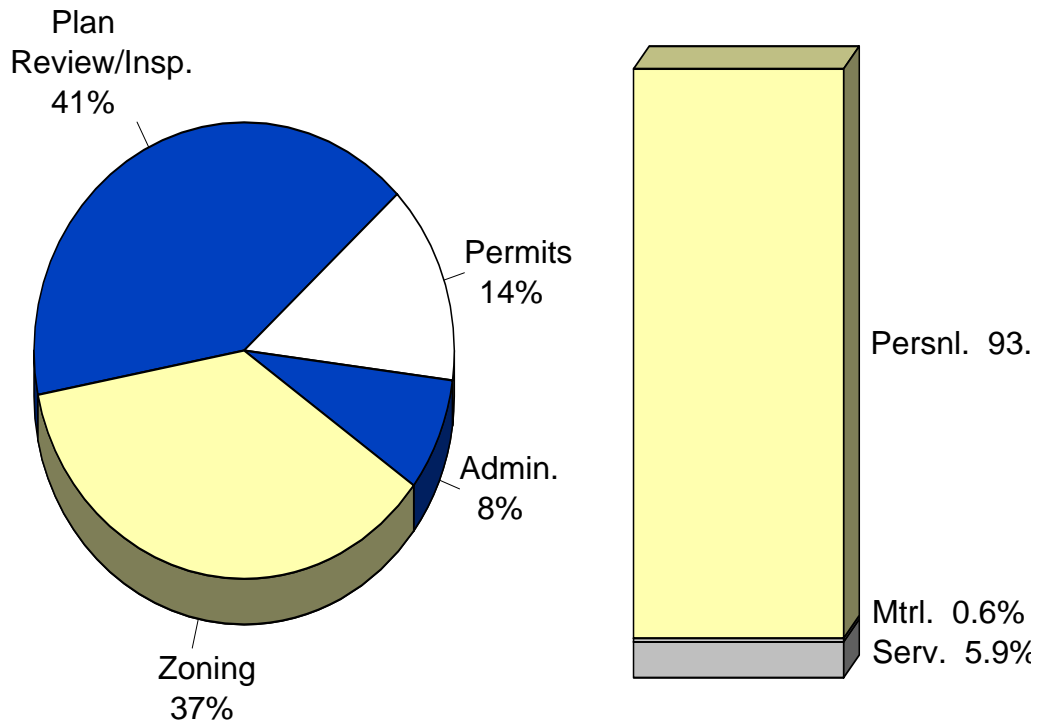
This activity administers and maintains the City's Zoning Ordinance and maintains the City's official maps. It ensures that all land use proposals conform with applicable ordinances and environmental standards by reviewing plans and performing inspections of construction, reconstruction, and/or alteration of structures. As the primary contact in zoning enforcement issues and a channel of communication in the enforcement process between citizens and governmental agencies, Zoning staff perform inspections, participate in Municipal Code Violation Bureau hearings, and review Notice and Orders involving zoning violations. This activity receives and reviews applications requiring special approvals by the Zoning Board of Appeals, City Planning Commission, and the Rochester Preservation Board. It also provides staff support to the Rochester Environmental Commission.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Permit applications reviewed	2,519	2,700	3,000	2,700
Cases involving activity by Zoning Rochester Environmental Commission (REC) referrals	3,144	3,325	4,000	3,300
Certificate of Use applications received	20	21	21	18
	127	200	225	300
WORKLOAD				
Certificates of Zoning Compliance (CZC) reviewed	3,084	3,100	2,600	3,000
Site plan reviews	71	80	150	90
Administrative resubdivision reviews	87	128	110	110
Special decision packages prepared	677	700	680	700
Zoning inspections conducted	3,533	4,000	4,500	4,500
REC referrals	12	12	24	15
Certificate of Use applications reviewed	127	200	225	300
Zoning Notice & Order cases opened	311	450	600	600
RESULTS				
CZCs issued	2,362	2,380	2,400	2,400
Certificates of non-conformity issued	71	60	100	70
Cases resolved through zoning approval procedures	40	60	170	170
Zoning Notice & Order cases closed	370	400	400	400

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF BUILDINGS & ZONING
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	2,157,879	2,184,300	2,218,600	2,307,900
Materials & Supplies	12,645	14,000	15,100	16,000
Services	148,377	162,400	151,200	144,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,318,901	2,360,700	2,384,900	2,468,600
Appropriation by Activity				
Administration	213,340	206,400	215,800	196,400
Permits	288,984	307,400	292,000	336,100
Plan Review & Inspections	955,994	955,300	942,200	1,012,500
Zoning	<u>860,583</u>	<u>891,600</u>	<u>934,900</u>	<u>923,600</u>
Total	2,318,901	2,360,700	2,384,900	2,468,600
Employee Years by Activity				
Administration	2.0	2.0	2.0	1.5
Permits	6.1	6.1	6.1	7.1
Plan Review & Inspections	17.5	18.9	18.9	19.8
Zoning	<u>15.0</u>	<u>15.0</u>	<u>16.0</u>	<u>15.0</u>
Total	40.6	42.0	43.0	43.9



DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF BUILDINGS & ZONING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Adminis- tration	Permits	Plan Review & Inspections	Zoning
Br.	Title	Budget 2004-05	Approved 2005-06				
31	Director of Zoning	1	1				1
31	Mgr. of Plan Review & Building Inspections	1	1			1	
29	Principal Staff Assistant	1.5	1.5	1	0.5		
28	Permit Office Manager	1	1		1		
28	Senior Engineer Mechanical	0	1			1	
28	Supervising City Planner	1	1				1
24	Architect	1	1			1	
24	Code Enforcement Coordinator	1	1				1
24	Engineer/Mechanical	1	1			1	
24	Senior Administrative Analyst	2	1		1		
24	Senior City Planner	5	6				6
24	Senior City Planner - Urban Design Specialist	2	2				2
21	Assistant Architect	1	1			1	
21	Assistant Architect - Plan Review	1	0				
21	Building Construction Inspector with Electrical	5	5			5	
21	Electrical Inspector	2	2			2	
21	Elevator Inspector	0	1			1	
21	Neighborhood Conservation Officer	2	2				2
21	Plumbing Inspector	0	5		0.5	4.5	
20	City Planner	1	0				
20	Plumbing Inspector	4	0				
11	Senior Service Assistant	1	1		1		
9	Clerk II	3	4		2		2
7	Clerk III	0.5	0.5	0.5			
7	Clerk III with Typing	1	0				
6	Receptionist/Typist	1	1			1	
EMPLOYEE YEARS							
Full Time		40.0	41.0	1.5	6.0	18.5	15.0
Overtime		0.1	0.1	0.0	0.0	0.0	0.1
Part Time, Temporary, Seasonal		3.1	2.5	0.0	1.1	1.4	0.0
Less: Vacancy Allowance		<u>0.2</u>	<u>0.2</u>	<u>0.0</u>	<u>0.0</u>	<u>0.1</u>	<u>0.1</u>
Total		43.0	43.4	1.5	7.1	19.8	15.0

The Bureau of Housing & Project Development is responsible for the City's real estate functions, demolition permitting and monitoring, the planning, implementation and administration of new construction and rehabilitation housing programs and major economic development projects designed to help create vital neighborhoods while promoting taxable value for the City.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Assist in tower renovation and completion of federal anti-displacement plan in the Riverpark Commons redevelopment	#9 - Healthy Urban Neighborhoods	Fourth Quarter
Assist in development of Olean-Kennedy Project and the development of Home Expo 2006	#9 - Healthy Urban Neighborhoods	Fourth Quarter
Develop City Scope 2006-2007	#9 - Healthy Urban Neighborhoods	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	2,308,600	2,224,400	-84,200
Employee Years	39.0	38.0	-1.0

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
43,800	3,000	5,800	300	5,700	-142,800	-84,200

Major Change

As proposed by the Mayor:

Two full time positions are eliminated due to budget constraints -97,800

Professional fees are reduced due to budget constraints -50,000

A Property Rehabilitation Specialist position was added in 2004-05 through a grant, which continues into 2005-06, to do work specifications for Owner/Occupant Rehabilitation and Lead Hazard Programs 0

As amended by City Council:

Funds are transferred from Contingency for promotion of the *Downtown City Living* program 5,000

ADMINISTRATION

Administration directs and coordinates the operation of the Bureau.

Program Change

Vacant residential property data reflects redevelopment of vacant HUD properties.

**DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF HOUSING & PROJECT DEVELOPMENT**

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Vacant residential properties	2,840	3,130	2,477	3,130
RESULTS				
Vacant residential properties reoccupied/rehabilitated	293	243	322	254
Residential properties demolished	124	200	200	200
Residential units demolished	160	260	249	260
New homes sold	15	34	66	28
Home ownership opportunities created	201	202	359	252
Rental units developed, HIP properties Housing Development Fund Corporation (HDFC)	6	168	160	125
Residential properties receiving City rehabilitation assistance	820	889	1,115	976

REAL ESTATE – R2010 Campaign #9 - Healthy Urban Neighborhoods

Real Estate sells, leases, manages, and acquires real estate for the City of Rochester, the Rochester Urban Renewal Agency, and other agencies, where specific projects require the assembly of land and relocation of tenants. The unit conducts appraisals, determines the disposition of real estate in conjunction with other City departments, and conducts negotiated sales and other sales programs to promote increasing taxable value for the City.

Program Change

Restart of Asset Control Area program results in increased appraisal requests.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Surplus City property:				
• Structures	323	369	320	400
• Vacant lots	873	860	833	845
Foreclosures (City and County)	291	346	300	380
Judicial actions	967	974	920	1,000
Real Estate activities requested	712	806	533	690
WORKLOAD				
City property offered	565	643	620	630
Judicial sale property offered	391	395	370	430
Real Estate activities:				
• Rental properties managed	80	85	80	85
• Easements, leases, and licenses issued	80	85	80	85
• Acquisitions	153	157	134	100
• Appraisals conducted	399	479	239	420
Relocations	54	4	4	2
RESULTS				
Property sales revenue (\$)	1,367,312	1,000,000	800,000	1,100,000
Property rental revenue (\$)	108,298	120,514	110,000	109,800
HUD and private owner occupant program properties sold	61	120	122	100

TECHNICAL SERVICES – R2010 Campaign #9 - Healthy Urban Neighborhoods

The Technical Services activity provides application taking, processing, and technical construction monitoring for all demolitions and provides technical assistance for the City's rehabilitation programs. This includes determining rehabilitation program eligibility, preparing written specifications and cost estimates, and conducting construction inspections. Demolition support includes inspecting demolition projects, conducting demolition hearings for private properties, and preparing demolition specifications. The unit also undertakes proposal review, structural analysis, and rehabilitation cost estimating for City-sponsored housing efforts.

Program Change

Vacant residential property data reflects redevelopment of vacant HUD properties. Vacant Reoccupancy Grants Program is suspended. New asbestos regulations anticipated to result in a decreased number of demolition projects completed.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Total vacant buildings*	2,840	3,130	2,901	3,130
Rehabilitation specification requests	440	448	464	655
Demolition applications	216	300	300	230
WORKLOAD				
Rehabilitation program applications processed	440	448	769	655
Rehabilitation inspections	3,520	3,663	4,529	3,568
Rehabilitation specifications prepared	400	407	695	596
Demolition permits authorized	216	300	300	230
Demolition inspections	1,728	2,400	2,400	1,840
Demolition hearings prepared	0	25	55	25
RESULTS				
Owner/Occupant Rehabilitation Grants :				
● Grants awarded	56	42	42	42
● Value (\$)	1,000,000	1,000,000	1,000,000	1,000,000
● Average award (\$)	24,000	24,000	24,000	24,000
Vacant Reoccupancy Grants:				
● Grants awarded	24	5	8	0
● Value (\$)	576,000	120,000	192,000	0
● Average award (\$)	24,000	24,000	24,000	0
Lead Hazard Reduction Grant:				
●Grants awarded	0	5	90	204
●Value (\$)	0	1,440,000	973,000	4,896,000
●Average award	0	24,000	10,800	24,000
Emergency Assistance:				
●Grants awarded	128	100	114	100
●Value (\$)	448,000	350,000	400,000	350,000
●Average award	3,500	3,500	3,500	3,500
Demolitions:				
● By private owner	78	100	100	100
● By City contract	138	200	200	130

*Includes commercial and industrial buildings

CONTRACT SERVICES – R2010 Campaign #9 - Healthy Urban Neighborhoods

**DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF HOUSING & PROJECT DEVELOPMENT**

Contract Services prepares and monitors contracts for neighborhood revitalization programs, demolition and asbestos removal, housing services, and subsidy and development activities for the Department. This activity performs financial services for the City's housing rehabilitation programs. It is also responsible for planning Council legislation, financial reports, grantee performance and quarterly program/project status reports for the Bureau.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Department programs	12	12	12	12
WORKLOAD				
Contracts prepared and monitored:				
● Grant applications	0	0	1	1
● Housing Services	19	25	19	23
● Operating/Capacity Building	11	9	10	9
● Grant/Subsidy	613	547	241	400
● Home Buyer Assistance Agreements	43	50	38	44
● Housing Rehabilitation Development	51	48	53	51
● Development Projects	38	34	26	35
● New Construction	6	8	5	5
● Demolition/Asbestos Abatement	135	450	200	330
● Loan and Grant awards serviced*	431	1,567	1,387	1,648
● Lead Program Support	19	23	17	19

*Includes EACH Program and residency verifications

HOUSING – R2010 Campaign #9 - Healthy Urban Neighborhoods

The Housing unit plans, implements, and monitors the City's housing programs and projects, including home ownership and rental efforts. It collects and analyzes housing data and provides information for program and policy development. Housing also functions as a liaison with external housing entities and provides assistance to private and non-profit developers. It seeks and leverages public and private financial resources to implement housing development projects.

Program Change

Vacant residential property data reflects redevelopment of vacant HUD properties. Restart of Asset Control Area Program will increase qualified housing initiatives.

Performance Indicators

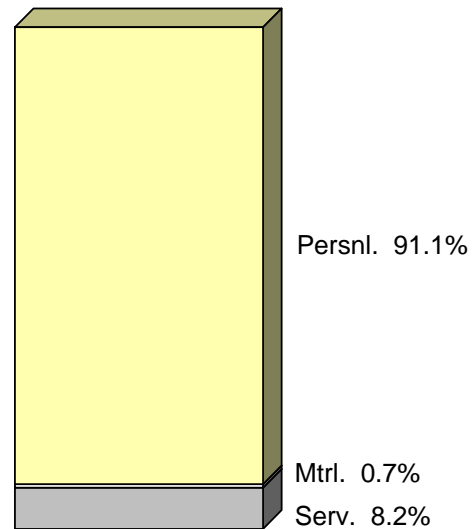
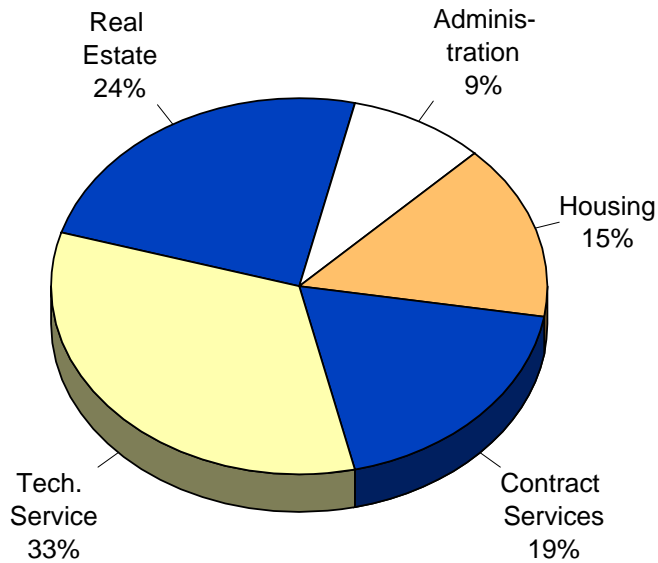
	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Vacant Residential Properties	2,840	3,130	2,477	3,130
WORKLOAD				
Housing programs/projects managed	137	141	137	123
Vacant properties qualified for housing initiatives	1,735	2,419	2,070	2,416
RESULTS				
Housing program funds obtained (\$000)	10,064	12,691	19,797	18,727

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF HOUSING & PROJECT DEVELOPMENT
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	1,926,510	1,998,800	2,071,100	2,022,400
Materials & Supplies	12,828	15,800	15,800	15,600
Services	152,731	216,100	221,700	186,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,092,069	2,230,700	2,308,600	2,224,400

Appropriation by Activity				
Administration	184,978	187,900	191,000	195,500
Real Estate	532,777	556,900	560,700	540,100
Technical Services	708,022	739,300	810,700	726,900
Contract Services	353,533	367,700	368,200	421,300
Housing	<u>312,759</u>	<u>378,900</u>	<u>378,000</u>	<u>340,600</u>
Total	2,092,069	2,230,700	2,308,600	2,224,400

Employee Years by Activity				
Administration	2.0	2.0	2.0	2.0
Real Estate	8.0	8.0	8.0	7.0
Technical Services	15.0	15.0	16.0	15.0
Contract Services	7.0	7.0	7.0	8.0
Housing	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
Total	38.0	38.0	39.0	38.0



DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF HOUSING & PROJECT DEVELOPMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Adminis- tration	Real Estate	Technical Services	Contract Services	Housing
Br.	Title	Budget 2004-05	Approved 2005-06					
33	Director of Development Services	1	1	1				
30	Director of Real Estate	1	1		1			
28	Manager, Contract Services	1	1				1	
28	Manager, Housing	1	1					1
28	Manager, Technical Services	1	1			1		
26	Associate Administrative Analyst	1	0					
26	Associate Real Estate Specialist	1	1		1			
24	Senior Administrative Analyst	1	1				1	
24	Senior Community Housing Planner	4	4		1			3
24	Senior Community Program Planner/Neighborhood Development	2	2				2	
24	Senior Real Estate Specialist	2	2		2			
20	Building Construction Inspector	3	3			3		
20	Community Housing Planner	1	1					1
20	Executive Assistant	1	1			1		
20	Property Rehabilitation Specialist	6	7			7		
20	Real Estate Specialist Bilingual	1	1		1			
18	Municipal Assistant	1	1				1	
16	Administrative Assistant	2	2	1		1		
11	Secretary	2	2				2	
9	Clerk II	1	1		1			
9	Clerk II with Typing	3	1			1		
9	Clerk II with Typing Bilingual	0	1				1	
7	Clerk III with Typing	2	2			1		1
EMPLOYEE YEARS								
Full Time		39.0	38.0	2.0	7.0	15.0	8.0	6.0
Overtime		0.1	0.1	0.0	0.0	0.1	0.0	0.0
Part Time, Temporary, Seasonal		0.0	0.0	0.0	0.0	0.0	0.0	0.0
Less: Vacancy Allowance		<u>0.1</u>	<u>0.1</u>	<u>0.0</u>	<u>0.0</u>	<u>0.1</u>	<u>0.0</u>	<u>0.0</u>
Total		39.0	38.0	2.0	7.0	15.0	8.0	6.0

The Bureau of Planning conducts and coordinates strategic policy and physical development plans for the City. It collects data and conducts research on the physical, economic, and social factors relevant to the well-being of the City and its neighborhoods and coordinates the City's planning programs with outside planning agencies. It provides support for "Rochester 2010 - The Renaissance Plan" and its implementation and updating processes. The Bureau works in close cooperation with other City departments, as well as neighborhood and business groups throughout the City to provide planning and design assistance on special projects.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Develop Neighborhood Design Plans	#1 - Involved Citizens #7 - Quality Service #9 - Healthy Urban Neighborhoods	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	366,100	331,100	-35,000
Employee Years	4	4	0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
5,600.0	500.0	-1,000.0	0.0	700.0	-40,800.0	-35,000.0

Major Change

Professional fees are reduced due to budget constraints	-40,800
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ADMINISTRATION

This activity manages the Bureau. It develops goals and policies and evaluates the progress of work objectives for the Bureau. It also prepares and coordinates responses to requests by other City and non-City agencies, as well as the general public, on topics related to current and future City plans and conditions. This activity coordinates the City's various planning programs with the Mayor's Office, City Council, City departments and other agencies, including the Genesee-Finger Lakes Regional Planning Council, Monroe County Department of Planning, and the Genesee Transportation Council.

COMPREHENSIVE PLANNING

This activity undertakes the physical, economic, and social factors relevant to the well being of the City. It supports the implementation of "Rochester 2010 - The Renaissance Plan" by interpreting the Plan with respect to development proposals and City policies and provides support for specific Campaign implementation and overall Plan updates. Staff analyzes and maps data on the physical, social, and economic characteristics and trends of the City and provides various analyses, products, technical planning advice, and consultant services to City departments for planning related projects and or topics. In addition, it develops plans and implementation programs for special areas of the City, including its waterfront, and provides support and assistance to other Department of Community Development Bureaus, City Departments, and neighborhood groups on community design issues.

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF PLANNING

Program Change

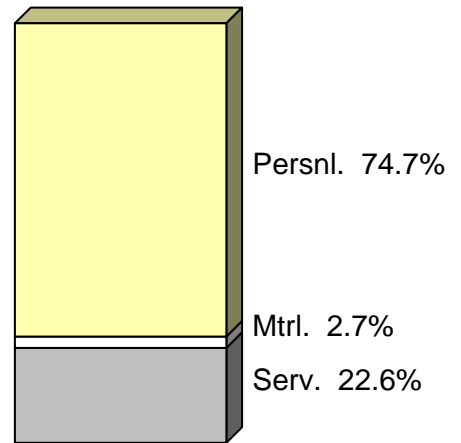
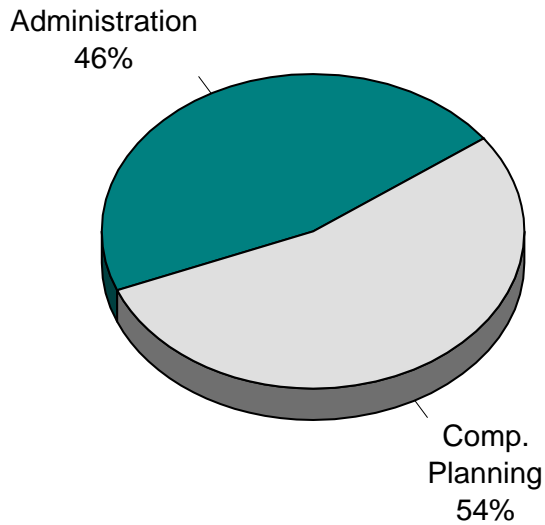
The Bureau workload shift towards Community Design Consultation and Planning results in less census and demographic data analyses.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Geographic Information System:				
● Data analysis requests	350	350	350	350
● Staff & community training orientation requests	50	50	50	50
● Steering committee meeting support requests	12	12	12	12
Comprehensive Plan Process:				
● Orientation requests	60	60	60	60
● Special Area Plan Projects	35	35	35	35
● Renaissance 2010 Plan Campaigns support requests	4	4	4	4
Census and Demographic Information:				
● Data analyses requests (est.)	260	260	260	260
● Study committees assisted	10	12	12	12
● Staff & community training requests	40	45	45	45
WORKLOAD				
Geographic Information System:				
● Data analyses completed	135	135	110	150
● Staff & community training orientation sessions conducted	30	30	20	35
● Steering committee meetings coordinated	12	12	14	14
Comprehensive Plan Process:				
● Orientations conducted	40	30	25	30
Special Area Plans developed:				
● Specific Area Plans	4	4	3	4
● Concept Models (Urban Villages and future development)	3	3	2	3
Renaissance Plan Campaigns supported:				
● Direct staffing	3	3	2	3
Census and Demographic Information:				
● Data analyses requests completed	220	50	10	50
● Study committees assisted	5	3	1	3

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF PLANNING
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	284,149	250,200	240,900	247,200
Materials & Supplies	6,996	7,500	8,800	9,000
Services	58,263	79,000	116,400	74,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	349,408	336,700	366,100	331,100
Appropriation by Activity				
Administration	129,108	186,700	191,700	152,600
Comprehensive Planning	<u>220,300</u>	<u>150,000</u>	<u>174,400</u>	<u>178,500</u>
Total	349,408	336,700	366,100	331,100
Employee Years by Activity				
Administration	1.0	1.0	1.0	1.0
Comprehensive Planning	<u>4.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
Total	5.0	4.0	4.0	4.0



DEPARTMENT OF COMMUNITY DEVELOPMENT
BUREAU OF PLANNING
PERSONNEL SUMMARY

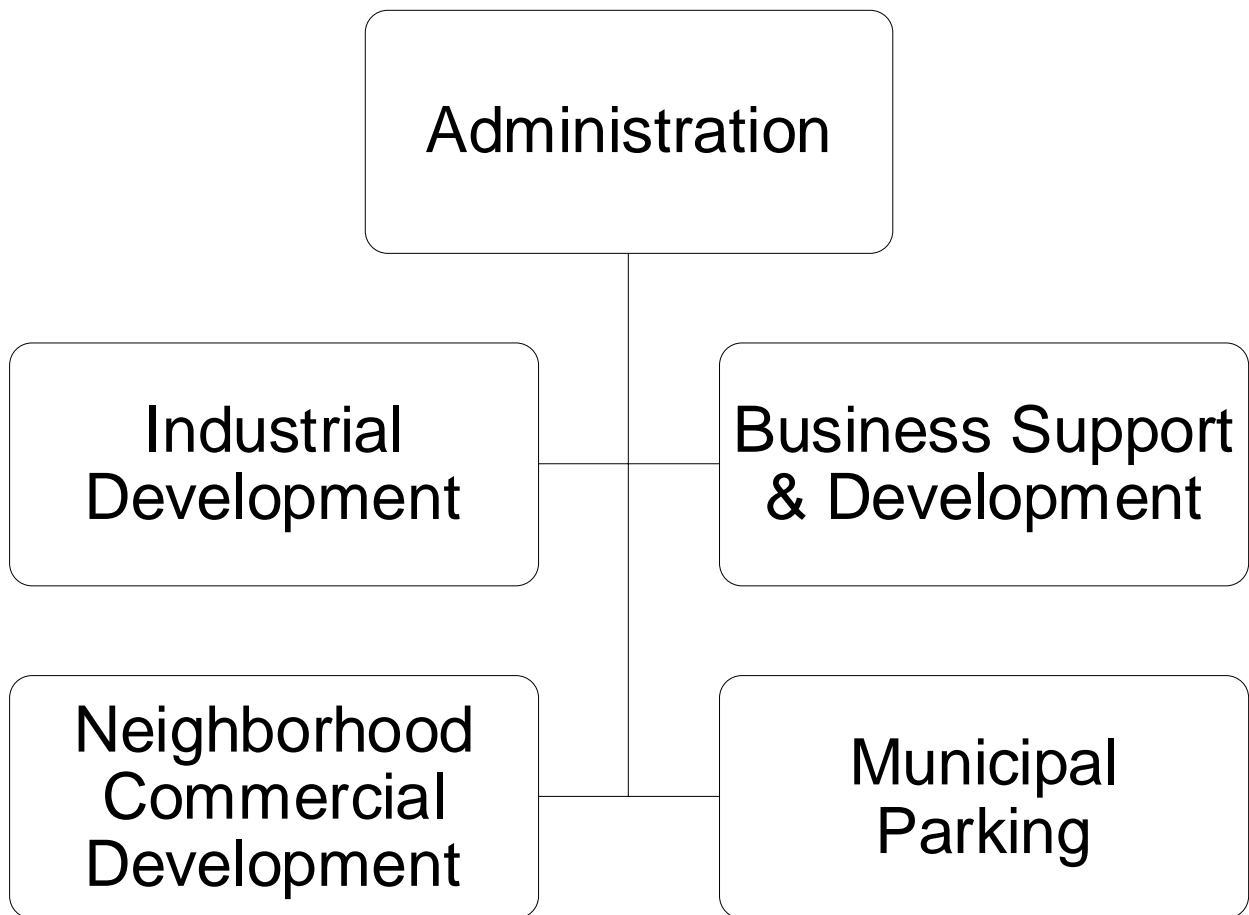
FULL TIME POSITIONS				Adminis- tration	Comprehensive Planning
Br.	Title	Budget 2004-05	Approved 2005-06		
35	Deputy Commissioner	0.5	0.5	0.5	
28	Supervising City Planner	1	1		1
24	Senior City Planner - Urban Design Specialist	1	1		1
12	GIS Technician	1	1		1
9	Clerk II	0.5	0		
9	Clerk II with Typing	0	0.5	0.5	
EMPLOYEE YEARS					
Full Time		4.0	4.0	1.0	3.0
Overtime		0.1	0.1	0.0	0.1
Part Time, Temporary, Seasonal		0.0	0.0	0.0	0.0
Less: Vacancy Allowance		<u>0.1</u>	<u>0.1</u>	<u>0.0</u>	<u>0.1</u>
Total		4.0	4.0	1.0	3.0

Purpose

The Economic Development Department supports business growth, job creation and retention, and investment in the City. It develops strategies and programs; provides technical, financial, informational, and support services to new and existing industrial and commercial businesses; and administers the Municipal Parking operation.

Organization

The Department is composed of five units: Administration, Industrial Development, Neighborhood Commercial Development, Business Support and Development, and Municipal Parking.



Highlights of the Department's 2005-06 work program are presented below.

Bureau	Highlights	R2010 Campaigns Supported	Projected Completion
Industrial Development	Explore incubator concept in Neighborhood Areas	#6 - Economic Vitality	Fourth Quarter
Neighborhood Commercial Development	Complete La Marketa Project	#6 - Economic Vitality #9 - Healthy Urban Neighborhoods	Fourth Quarter
Business Support & Development	Begin sale of Karges Place and lease of River Street Train Depot	#6 - Economic Vitality #8 - Tourism Destination	Fourth Quarter

Year-to-Year Comparison

<u>Bureau</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Administration	362,100	419,600	57,500	15.9%
Industrial Development	360,200	369,100	8,900	2.5%
Neighborhood Commercial Development	361,100	301,500	-59,600	-16.5%
Business Support & Development	534,400	548,800	14,400	2.7%
Municipal Parking	<u>1,219,800</u>	<u>1,047,400</u>	<u>-172,400</u>	<u>-14.1%</u>
Total	<u>2,837,600</u>	<u>2,686,400</u>	<u>-151,200</u>	<u>-5.3%</u>
Employee Years	25.7	24.7	-1.0	-3.9%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
22800	4,600	38900	900	20,000	-238,400	-151,200

Major Change
 As proposed by the Mayor:

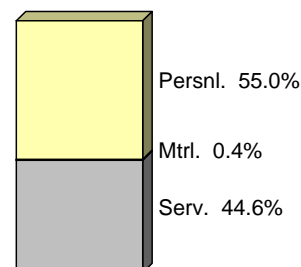
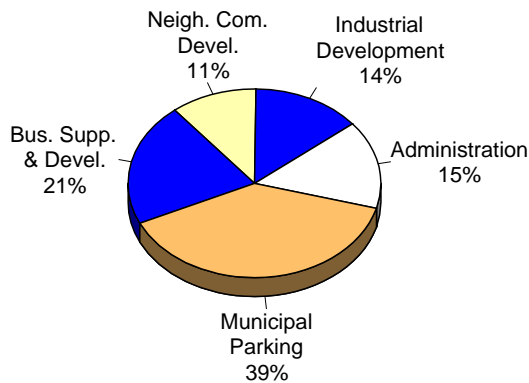
In lieu of depreciation decreases in Parking Fund due to changes in operating and capital costs	-150,400
One full time position in Neighborhood Commercial Development activity is eliminated due to budget constraints	-66,300
Reduction in utility expenses due to new garage operating agreements that require operator to pay those costs	-45,000
Reduce water charges at Midtown Garage due to repairs	-32,400
Increase allocation for maintenance and repair of garages	20,900
Professional fees increase to support garage operating agreements	13,100
The anticipated completion of a garage analysis results in the conversion of a full time position to part time in the middle of the fiscal year	6,700
Two part time monitor positions convert to one full time position to increase effectiveness	0

 As amended by City Council:

Funds are transferred from Contingency for a study of a high-speed wireless internet network in Center City	15,000
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**ECONOMIC DEVELOPMENT DEPARTMENT
EXPENDITURE SUMMARY**

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	1,456,432	1,409,500	1,506,200	1,470,300
Materials & Supplies	9,031	9,400	8,700	8,800
Services	1,493,909	1,230,100	1,322,700	1,207,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,959,372	2,649,000	2,837,600	2,686,400
Appropriation by Activity				
Administration	408,031	359,900	362,100	419,600
Industrial Development	410,828	376,400	360,200	369,100
Neighborhood Commercial Development	386,155	342,400	361,100	301,500
Business Support & Development	176,068	487,600	534,400	548,800
Municipal Parking	<u>1,578,290</u>	<u>1,082,700</u>	<u>1,219,800</u>	<u>1,047,400</u>
Total	2,959,372	2,649,000	2,837,600	2,686,400
Employee Years by Activity				
Administration	3.1	3.1	3.1	3.1
Industrial Development	6.9	5.9	5.9	5.9
Neighborhood Commercial Development	6.9	4.9	5.9	4.9
Business Support & Development	3.9	3.9	4.9	4.9
Municipal Parking	<u>4.4</u>	<u>5.5</u>	<u>5.9</u>	<u>5.9</u>
Total	25.2	23.3	25.7	24.7



ADMINISTRATION

This activity develops overall economic development policies and provides support services to the Department. Administration's activities include fiscal control, budgeting, personnel and office management, information systems, communications, and administrative support. This activity administers the progress of the Renewal Community and Federal Enterprise Community Zone programs and oversees the Federal Section 108 Loan, the Economic Development Initiative Grant, the Federal Economic Development Administration Grant, and the New York State Empire Zone programs. Staff provides services to the Rochester Economic Development Corporation (REDCO), an entity that facilitates financial packaging for business and development projects.

INDUSTRIAL DEVELOPMENT – R2010 Campaign #6 - Economic Vitality

This activity implements industrial development programs designed to generate jobs and investment through the attraction of new businesses to the City and the expansion and retention of existing industrial businesses within the City. It provides outreach, financial, technical, and site selection assistance to businesses and monitors the progress of the New York State Empire Zone.

Program Change

Soft economy impacts outreach to support businesses

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Industrial businesses (manufacturing & wholesale) (est.)	1,221	1,621	1,621	1,700
WORKLOAD				
Business assistance requests:				
• Technical assistance	400	270	340	275
• Financial assistance	150	95	120	100
• Empire Zone Assistance	<u>275</u>	<u>150</u>	<u>150</u>	<u>150</u>
Total	<u>825</u>	<u>515</u>	<u>610</u>	<u>525</u>
Industrial financial assistance applications processed	32	25	30	25
Empire Zone certification applications processed	49	42	40	50
RESULTS				
Industrial financial assistance applications approved	32	17	20	18
Empire Zone certification applications approved	0	40	40	40
Total Investment (\$000)	30,170	40,000	50,000	40,500
Jobs generated:				
• Created	580	700	950	775
• Retained	2,446	1,210	1,500	1,400
Minority/Women's Business Enterprise financial applications approved	4	4	4	4

NEIGHBORHOOD COMMERCIAL DEVELOPMENT – R2010 Campaign #9 - Healthy Urban Neighborhoods

This activity implements neighborhood commercial business outreach to neighborhood commercial districts and related programs. It organizes neighborhood business associations, provides business association support and administers the Commercial Exterior Improvement, Business Assistance, Neighbors Shopping Neighborhoods, Targeted Business Assistance programs. In addition it provides assistance to sector-based and faith-based community development corporations.

Program Change

Staff reduction requires reallocation of existing resources. Indicators focus only on neighborhood/commercial businesses.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Commercial businesses (retail & service) (est.)	4,515	4,515	5,600	4,515
HUB Zone businesses	3,418	3,418	3,418	3,418
WORKLOAD				
Business assistance requests:				
• Technical assistance	2,450	2,450	2,500	2,450
• Financial assistance	<u>780</u>	<u>780</u>	<u>400</u>	<u>780</u>
Total	3,230	3,230	2,900	3,230
Commercial financial assistance applications received and processed	106	165	150	165
Business associations supported	17	17	17	17
Minority/Women's Business Enterprise financial applications processed	57	55	55	55
Historically Under-utilized Businesses (HUB) Zone certification applications received	14	27	15	30
Entrepreneur Development Program applications received	0	0	50	20
RESULTS				
Commercial financial assistance applications approved	106	160	135	160
Investment (\$000)	1,158	1,160	3,755	3,755
Jobs generated:				
• Created	73	70	70	75
• Retained	152	300	280	315
Minority/Women's Business Enterprise financial applications approved	57	52	50	60
Community Development Corps assisted	5	5	5	5
Number of seminars for small businesses various topics	6	6	6	6
Business associations supported	17	17	17	17
Historically Under-utilized Businesses (HUB) Zone certifications approved	7	11	8	12
Entrepreneur Development Program enrollees	0	0	20	10
Entrepreneur Development Program businesses started	0	0	0	2

BUSINESS SUPPORT & DEVELOPMENT – R2010 Campaign #6 - Economic Vitality

This activity coordinates real estate development and high technology projects; oversees feasibility and consultant studies; monitors professional service agreements; completes site and financial analyses; performs market research; performs outreach to center city and entertainment district businesses; and provides support and pre-development services for the Department.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
WORKLOAD				
Professional service contracts developed	15	14	10	10
Analyses of potential development sites	5	5	5	5
RESULTS				
Professional service contracts completed	15	14	10	10
Development projects completed	2	10	7	7
Investment (\$000)	15,533	41,690	38,140	42,900
Jobs generated:				
●Created	337	384	382	395
●Retained	171	803	458	472

MUNICIPAL PARKING – R2010 Campaign #10 - Center City

This activity administers the City's Municipal Parking program. This includes monitoring contracts for the operation of 8 garages, and 16 lots, capital expenditure planning and monitoring of revenue collection. This activity also oversees contractual operation of the East End garage on behalf of the Cultural Center Commission.

Program Change

Construction at South Avenue Garage reduces available spaces. Lot parking spaces are reduced due to closing of Josh Lofton School.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Parking spaces:				
● Garages	8,722	8,722	8,722	8,422
● Lots	1,799	1,680	1,740	1,680
● Street meters and metered lots	<u>1,427</u>	<u>1,532</u>	<u>1,427</u>	<u>1,532</u>
Total	11,948	11,934	11,889	11,634
WORKLOAD				
Garage operations audits performed	16	8	16	16
Contracts prepared & monitored	48	48	48	48
RESULT				
Annual car counts:				
● Garages	2,602,000	2,538,000	2,509,700	2,460,000
● Lots (Not Metered) estimated	202,900	189,500	196,300	189,500
● Street Meters & Metered Lots	<u>188,364</u>	<u>202,224</u>	<u>188,364</u>	<u>202,224</u>
Total	2,993,264	2,929,724	2,894,364	2,851,724

**ECONOMIC DEVELOPMENT DEPARTMENT
PERSONNEL SUMMARY**

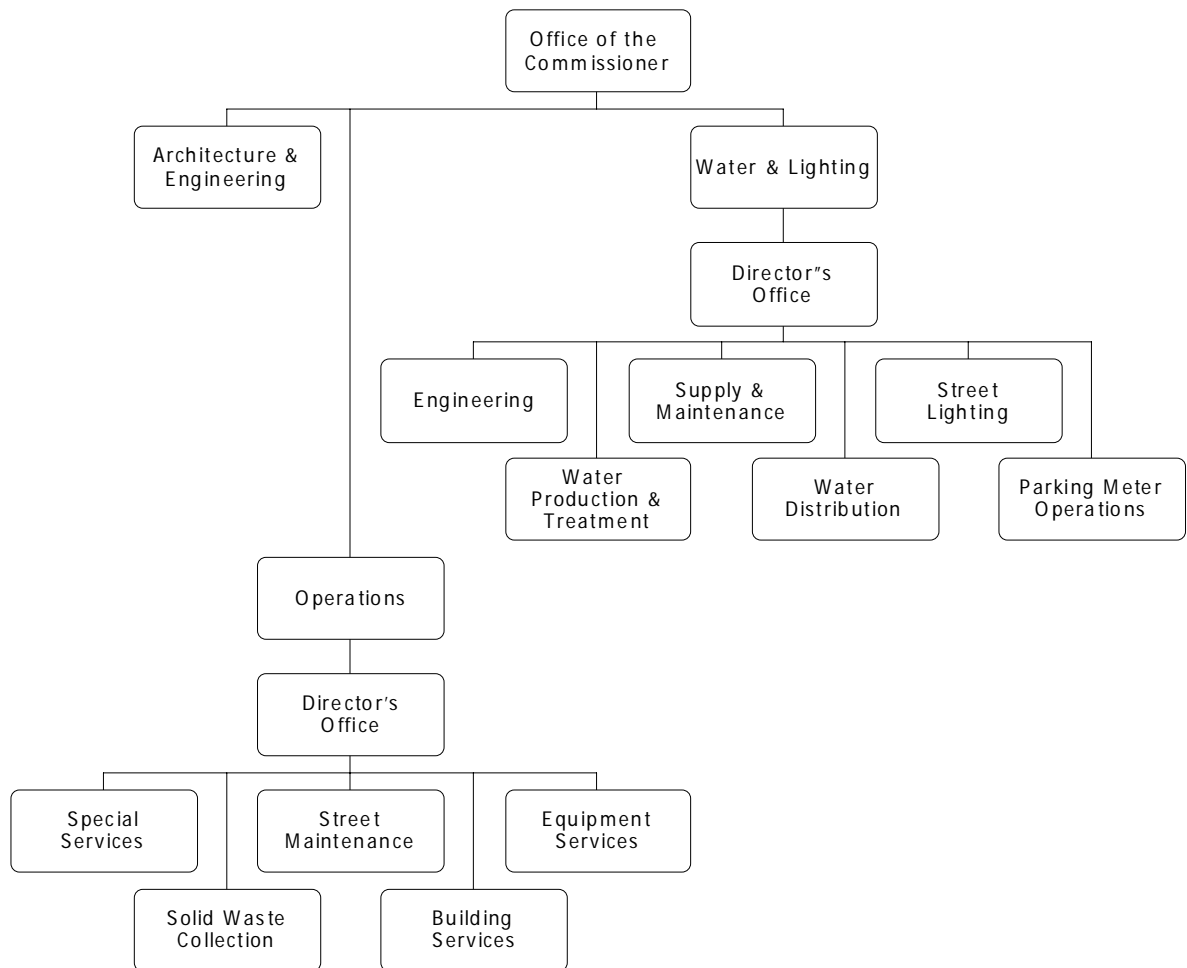
FULL TIME POSITIONS			Administration	Industrial Development	Neighborhood Commercial Development	Business Support & Development	Municipal Parking	
Br.	Title	Budget 2004-05						Approved 2005-06
36	Commissioner	1	1					
35	Deputy Commissioner	0	1			1		
33	Deputy Commissioner	1	0					
30	Manager of Business Development	0	1		1			
30	Manager of Downtown Development	0	1			1		
29	Manager of Downtown Development	1	0					
26	Economic Development Manager	3	1		1			
26	Municipal Parking Coordinator	1	1				1	
24	Marketing Specialist	2	2			2		
24	Marketing Specialist Bilingual	1	1			1		
24	Senior Administrative Analyst	1	1	1				
24	Senior Economic Dev. Specialist	8	6		3		3	
24	Senior Real Estate Development Specialist	0	1			1		
20	Senior Accountant	1	1				1	
18	Secretary to Commissioner	1	1	1				
14	Field Auditor	1	1				1	
11	Secretary	2	2		1	1		
10	Municipal Parking Compliance Monitor	0	1				1	
9	Clerk II with Typing	1	1				1	
EMPLOYEE YEARS								
	Full Time	25.0	24.0	3.0	6.0	5.0	5.0	5.0
	Overtime	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Part Time, Temporary, Seasonal	1.1	1.1	0.1	0.0	0.0	0.0	1.0
	Less: Vacancy Allowance	<u>0.4</u>	<u>0.4</u>	<u>0.0</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>
	Total	25.7	24.7	3.1	5.9	4.9	4.9	5.9

PURPOSE

The Department of Environmental Services provides safe, clean, and attractive surroundings for the community through the efficient planning, development, and provision of water service, infrastructure, and maintenance and service programs. The Department also provides services within the City organization, including maintenance and repair of motor equipment and buildings, telephone service, security, and technical support for projects that involve engineering, architectural, or environmental aspects.

Organization

The Department is composed of the Office of the Commissioner and the Bureaus of Architecture & Engineering, Operations and Water & Lighting.



DEPARTMENT OF ENVIRONMENTAL SERVICES

Highlights of the Department of Environmental Services 2005-06 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	R2010 Campaigns Supported	Projected Completion
Office of Commissioner	Complete EPA grant funded site investigation & cleanup planning at 935 W. Broad St.	#4 - Environmental Stewardship	First Quarter
	Complete remedial action at 10 Felix Street facility	#4 - Environmental Stewardship	First Quarter
	Complete EPA grant funded site investigation & remedial alternatives selection at 399 Gregory St	#4 - Environmental Stewardship	Second Quarter
Architecture & Engineering	Begin construction of Jefferson Ave and Brown Street Improvement Project	#7 - Quality Service	First Quarter
	Begin design of Thomas P. Ryan, Jr. Community Center	#7 - Quality Service	First Quarter
	Complete design of West Main Street Streetscape Improvement Project	#10 - Center City	Second Quarter
	Complete design of Manhattan Square Park Improvements - Phase II	#10 - Center City	Fourth Quarter
Water & Lighting	Begin design of Reservoir study	#7 - Quality Service	First Quarter
	Begin construction of new Water Bureau Operations Center	#7 - Quality Service	Second Quarter

Year-to-Year Comparison

<u>Bureau</u>	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Office of the Commissioner	3,340,800	3,498,300	157,500	4.7%
Architecture & Engineering	3,925,000	3,985,600	60,600	1.5%
Operations	42,013,600	41,727,400	-286,200	-0.7%
Water & Lighting	25,016,100	25,889,000	872,900	3.5%
Total	74,295,500	75,100,300	804,800	1.1%
Less: Intrafund Credit*	<u>3,913,500</u>	<u>3,982,900</u>	<u>69,400</u>	1.8%
	70,382,000	71,117,400	735,400	1.0%

Employee Years 733.3 731.3 -2.0 -0.3%

*Reflects chargebacks for telephone and motor equipment services

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
419,300	457,400	210,800	59,400	93,900	-505,400	735,400

Major Change Highlights

As proposed by the Mayor:

In lieu of depreciation decreases in Local Works and Refuse Funds due to operating and capital -1,165,900 cost increases

Increase in cost of energy to operate City buildings 369,300

Increase in cost of water treatment chemicals 213,000

Anticipated energy savings from request for proposal for energy purchases -206,000

Add funding for rental of temporary Water Bureau facility 193,500

Contracted maintenance in Lots & Yard Program results in savings -165,900

Increase funding for one more roadway snowplow run and two sidewalk runs to reflect ten year historical average 145,100

Decrease funding for load and haul based upon actual experience -145,100

Increase in refuse disposal rate per contract with Monroe County 108,600

Increase allowance for uncollectibles 100,000

The allocation for contracted repairs is increased based on anticipated need 89,800

Reintroduction of Cathodic Protection Program 75,000

Efficiencies result in a decrease in personnel costs -60,200

Expense for water purchased from Monroe County Water Authority decreases based upon reduced demand -38,200

One time physical improvements at court facilities is completed -37,500

Major Change Highlights As proposed by the Mayor:

Expense associated with replacement of damaged hydrant locks is funded through Capital Budget	-33,900
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Productivity improvements result in savings	-31,200
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Reduced taxes on upland property	-28,100
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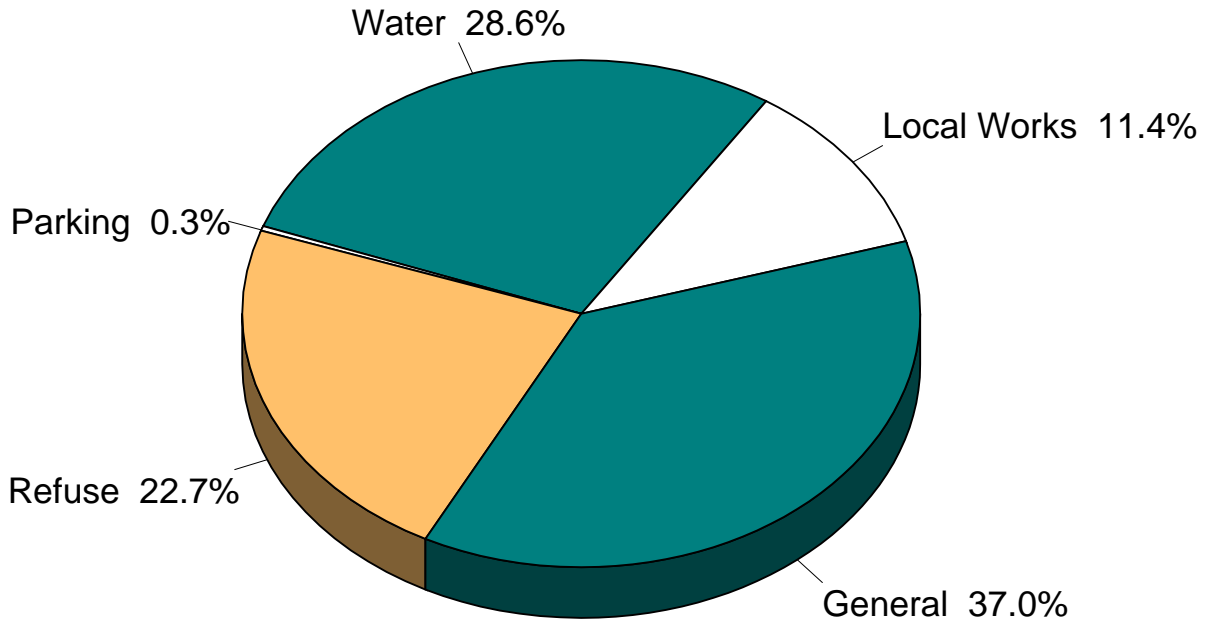
Licensing fees for fleet maintenance system	12,300
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 As amended by City Council:

Funds are transferred from Contingency for increased maintenance of City-owned property	100,000
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Fund Summary						
<u>Bureau/Division</u>	<u>General</u>	<u>Local Works</u>	<u>Water</u>	<u>Parking</u>	<u>Refuse</u>	<u>Total</u>
Commissioner	2,124,100	240,800	565,400	0	568,000	3,498,300
Architecture & Engineering	3,831,000	154,600				3,985,600
Operations:						
Director's Office	698,400	61,800			145,800	906,000
Solid Waste Collection					15,794,000	15,794,000
Special Services	1,986,100	7,307,700			517,500	9,811,300
Street Maintenance	1,689,700	608,300				2,298,000
Building Services	5,932,500					5,932,500
Equipment Services	<u>6,985,600</u>					<u>6,985,600</u>
	17,292,300	7,977,800			16,457,300	41,727,400
Water & Lighting:						
Water Fund Operating Units and Fixed Charges			21,265,000			21,265,000
Street Lighting	4,455,100					4,455,100
Parking Meter Operations				<u>168,900</u>		<u>168,900</u>
	4,455,100		21,265,000	168,900		25,889,000
Subtotal	27,702,500	8,373,200	21,830,400	168,900	17,025,300	75,100,300
Less Intrafund Credits:						
- Building Services	612,300					612,300
- Equipment Services	<u>3,370,600</u>					<u>3,370,600</u>
Net Total	23,719,600	8,373,200	21,830,400	168,900	17,025,300	71,117,400

OPERATING BUDGET BY FUND

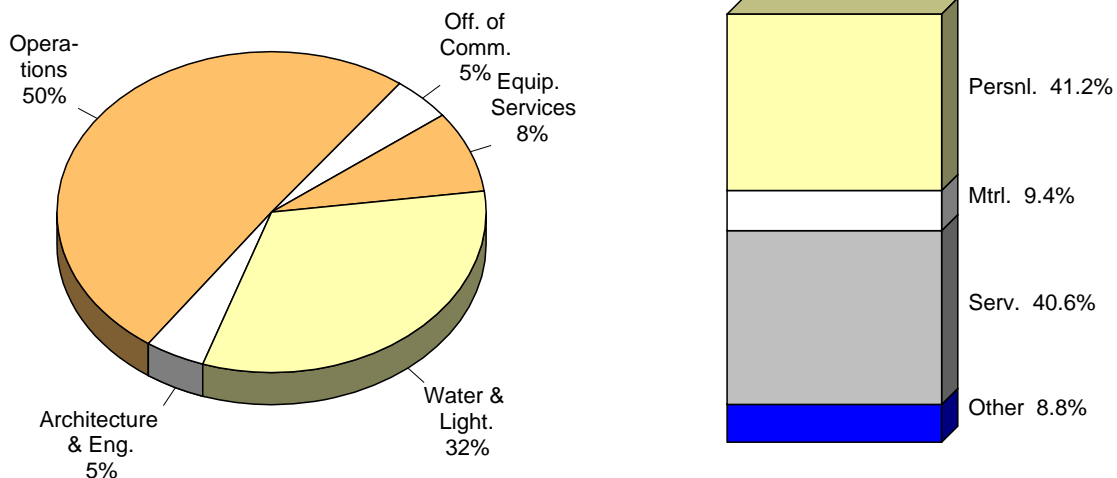


Note: Does not reflect intrafund credits

DEPARTMENT OF ENVIRONMENTAL SERVICES
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	30,194,856	30,731,800	30,721,600	30,923,800
Materials & Supplies	5,947,839	6,748,400	6,806,000	7,056,500
Services	27,438,373	28,631,300	29,117,500	30,535,500
Other	<u>6,389,248</u>	<u>7,650,400</u>	<u>7,650,400</u>	<u>6,584,500</u>
Total	69,970,316	73,761,900	74,295,500	75,100,300
Less: Intrafund Credit*	<u>3,185,428</u>	<u>3,985,700</u>	<u>3,913,500</u>	<u>3,982,900</u>
Total	66,784,888	69,776,200	70,382,000	71,117,400
Appropriation by Activity				
Office of the Commissioner	3,307,099	3,431,100	3,340,800	3,498,300
Architecture & Engineering	3,877,802	3,839,900	3,925,000	3,985,600
Operations	38,625,028	41,843,200	42,013,600	41,727,400
Water & Lighting	<u>24,160,387</u>	<u>24,647,700</u>	<u>25,016,100</u>	<u>25,889,000</u>
Total	69,970,316	73,761,900	74,295,500	75,100,300
Less: Intrafund Credit*	<u>3,185,428</u>	<u>3,985,700</u>	<u>3,913,500</u>	<u>3,982,900</u>
Total	66,784,888	69,776,200	70,382,000	71,117,400
Employee Years by Activity				
Office of the Commissioner	65.6	67.5	65.9	69.0
Architecture & Engineering	66.7	65.2	67.0	66.0
Operations	441.0	448.5	445.4	440.6
Water & Lighting	<u>150.7</u>	<u>152.6</u>	<u>155.0</u>	<u>155.7</u>
Total	724.0	733.8	733.3	731.3

*Reflects chargeback for telephone and motor equipment service.



**DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER**

The Office of the Commissioner manages the Department, provides customer service, coordinates environmental regulatory compliance efforts and oversees hazardous waste site remediation activities at City properties. It trains departmental personnel in the performance of their jobs, furnishes security service at several City facilities, and provides support for information systems and technologies.

Objective	R2010 Campaigns Supported	Projected Completion
Complete EPA grant funded site investigation & cleanup planning at 935 W. Broad St.	#4 - Environmental Stewardship	First Quarter
Complete remedial action at 10 Felix Street facility	#4 - Environmental Stewardship	First Quarter
Begin Sector 3 Brownfield Opportunity Area grant funded project	#1 - Involved Citizens #4 - Environmental Stewardship	First Quarter
Begin environmental site records indexing and scanning project	#4 - Environmental Stewardship	First Quarter
Complete EPA grant funded site investigation & remedial alternatives selection at 399 Gregory St	#4 - Environmental Stewardship	Second Quarter
Complete EPA grant funded remedial action at 80-100 Charlotte Street	#4 - Environmental Stewardship	Second Quarter
Complete EPA grant funded remedial action at 151-191 Mt. Hope site	#4 - Environmental Stewardship	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	3,340,800	3,498,300	157,500
Employee Years	65.9	69.0	3.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
75,300	6,300	18,700	0	-1,700	58,900	157,500

Major Change

Two full time and two part time positions added during 2004-05 to provide security at police section headquarters	65,400
A net of one part time position is eliminated due to budget constraints	-5,000
Productivity improvements result in savings	-1,500

ADMINISTRATION

Administration establishes departmental policies, reviews operational efficiency and effectiveness, and coordinates activities within the Department and with other City departments and external agencies. It manages personnel administration and monitors the Department's operating and capital budgets.

ENVIRONMENTAL QUALITY – R2010 Campaign #4 - Environmental Stewardship

Environmental Quality manages environmental investigations and hazardous waste site remediation activities at City properties. The activity coordinates environmental regulatory compliance efforts for the City, conducts environmental audits of sites under consideration for acquisition, and provides analysis on a variety of environmental issues.

Program Change

Larger project investigations increases quantity of waste material for disposal.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Phase I site assessments requested	17	19	23	23
Preliminary site assessments requested*	1,900	1,610	1,900	2,000
Freedom of information and site information requests	N/A	188	250	215
WORKLOAD				
Phase I site assessments completed	17	19	23	23
Preliminary site assessments completed*	1,900	1,610	1,900	2,000
Freedom of information and site information requests	N/A	188	250	215
Detailed investigations underway	12	15	10	15
Waste management projects completed	48	42	45	45
Tons of waste material treated or sent for disposal	6,250	28,000	15,000	20,000
Inspections of City facilities completed**	24	26	26	26
Spill responses completed	12	10	10	10
NY cleanup agreements and orders	12	13	14	16
Remedial systems operating	11	11	12	13
Environmental stewardship meetings	54	52	54	54
EFFICIENCY				
Cleanup cost per acre (\$):				
● Planned residential site reuse	N/A	N/A	300,000	240,000
● Planned commercial/industrial reuse	90,000	64,200	142,000	176,500
RESULTS				
Sites remediated	2	2	4	3
Acres remediated	4.8	1.5	10.5	9.5

N/A - Not Applicable

*Includes all commercial and industrial tax delinquent properties

**Includes inspections for asbestos management plan

DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER

SECURITY

Security provides guard service at key City facilities and during various City events. Service is provided at City Hall, the Department of Environmental Services' Operations Center and Bureau of Water & Lighting, as well as commercial buildings acquired by the City through foreclosure. A mobile security patrol provides routine surveillance of City properties and secures firehouses and libraries when necessary. The unit monitors security alarms at City facilities and some Rochester City School District buildings.

OFFICE OF CUSTOMER SATISFACTION – R2010 Campaign #7 -Quality Service

The Office of Customer Satisfaction (OCS) provides customer service for the Department's public services. The unit receives and responds to inquiries and requests for service, provides complaint resolution, renders water and commercial refuse bills to customers, and conducts customer surveys to measure the efficiency and effectiveness of services that are provided. The activity also works in conjunction with the Bureau of Operations' Building Services division to manage the City's telephone system. The Bureau of Water & Lighting's Dispatch activity assists the unit by receiving calls when the office is not staffed.

Performance Indicators	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
City residents	219,800	219,800	219,800	219,800
Customer Accounts:				
● Water	60,700	60,400	60,800	60,100
● Refuse	55,333	55,116	55,050	54,800
WORKLOAD				
Number of telephone calls received*	133,023	130,000	135,000	135,000
Number of service requests taken	19,374	18,000	20,000	20,000
Number of complaints taken	26,044	23,000	22,500	23,000
Customer satisfaction surveys conducted	3	3	3	3
Water billings rendered	260,813	257,560	243,000	259,000
Commercial refuse billings rendered	10,651	10,560	10,800	10,600
RESULTS				
Percent of telephone calls answered within 30 seconds	89.0	88.0	88.0	88.0
Repeat complaints as a percentage of total complaints received	0.1	0.5	0.5	0.5
Level of customer satisfaction as measured by quality assurance callbacks (percent)	86.0	89.0	88.0	88.0

*Calls taken by Water Dispatch operation between 11:00 p.m. and 6:30 a.m., when OCS is not staffed, are shown in the Water & Lighting performance indicators

TRAINING & SAFETY

Training and Safety trains departmental personnel in the performance of their jobs. The unit develops and delivers management, technical, customer service, safety, and equipment training. It coordinates the Department's total quality management program.

Performance Indicators	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
DEMAND				
Full time positions authorized in department	631.0	644.0	642.0	642.0
Part time, temporary, seasonal equivalents	<u>33.0</u>	<u>42.2</u>	<u>42.0</u>	<u>34.1</u>
Total	664.0	686.2	684.0	676.1
WORKLOAD				
Individuals participating in training sessions:				
● Professional development	506	300	300	300
● Computer knowledge	64	60	25	30
● Customer service	155	40	35	35
● Supervisory skills	137	120	75	100
● Defensive driving techniques	164	200	175	200
● Safety & Wellness	450	400	150	300
● Equipment training	695	475	475	475
New employees participating in orientation program	32	25	25	25
RESULTS				
Occupational Safety and Health Administration (OSHA) reportable accidents	123	125	125	120

TECHNOLOGY SERVICES

Technology Services provides information systems and technologies that enable departmental units to accomplish their respective missions. These systems and technologies provide departmental personnel with information relative to their operations, support strategic planning, promote effective resource management, enhance customer service, and promote internal and external communication.

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER
EXPENDITURE SUMMARY**

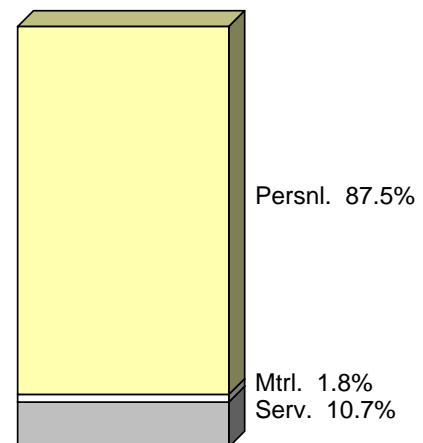
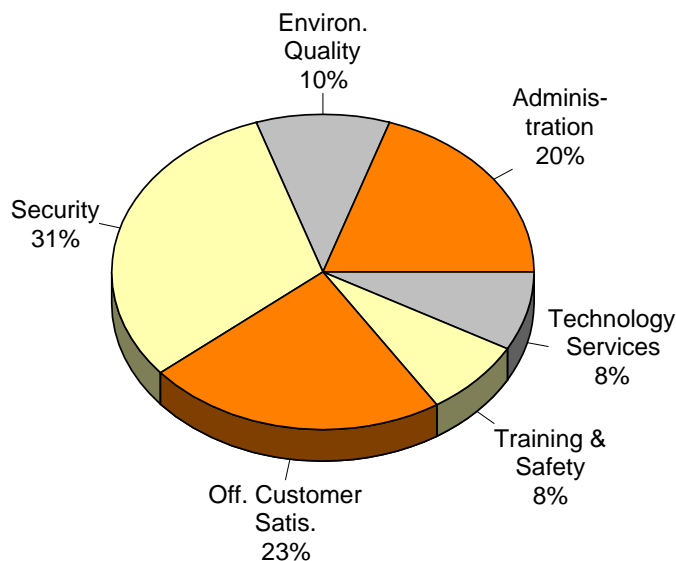
	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	2,866,679	2,994,700	2,927,100	3,062,800
Materials & Supplies	52,571	62,100	59,600	62,000
Services	387,849	374,300	354,100	373,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,307,099	3,431,100	3,340,800	3,498,300

Appropriation by Activity

Administration	664,906	734,500	692,000	707,800
Environmental Quality	334,575	331,900	361,100	359,400
Security	948,614	1,075,000	962,200	1,076,100
Office of Customer Satisfaction	812,424	776,500	794,600	808,400
Training & Safety	255,862	245,900	245,800	250,700
Technology Services	<u>290,718</u>	<u>267,300</u>	<u>285,100</u>	<u>295,900</u>
Total	3,307,099	3,431,100	3,340,800	3,498,300

Employee Years by Activity

Administration	8.6	9.4	9.8	9.7
Environmental Quality	4.9	5.0	5.6	5.5
Security	27.5	30.5	27.6	30.8
Office of Customer Satisfaction	15.8	14.3	14.5	14.6
Training & Safety	4.1	4.0	4.0	4.0
Technology Services	<u>4.7</u>	<u>4.3</u>	<u>4.4</u>	<u>4.4</u>
Total	65.6	67.5	65.9	69.0



DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER
PERSONNEL SUMMARY

7-13

FULL TIME POSITIONS				Administration	Environmental Quality	Security	Office of Customer Satisfaction	Training & Safety	Technology Services
Br.	Title	Budget 2004-05	Approved 2005-06						
36	Commissioner	1	1	1					
35	Deputy Commissioner	1	1	1					
29	Manager of Customer Satisfaction	1	1				1		
29	Manager of Environmental Quality	1	1		1				
29	Principal Staff Assistant	2	2	1					1
27	Superintendent of Security	1	1			1			
26	Human Resource Coordinator	1	1	1					
26	Training & Safety Coordinator	1	1					1	
25	Senior Environmental Specialist/Compliance	1	1		1				
25	Senior Environmental Specialist/Remediation	1	1		1				
25	Superintendent of Customer Accounts	1	1				1		
24	Senior Administrative Analyst	1	2	1			1		
23	Environmental Specialist/Remediation	1	1		1				
23	Computer Applications Specialist	2	2						2
21	Environmental Technician	1	1		1				
21	Equipment Training Coordinator	1	1					1	
20	GIS Applications Specialist	1	1						1
19	Equipment Trainer	1	1					1	
18	Municipal Assistant	1	1	1					
18	Secretary to the Commissioner	1	1	1					
18	Supervising Service Representative	1	1				1		
16	Supervising Security Guard	6	6			6			
14	Senior Human Resource Associate	1	1					1	
13	Administrative Secretary	1	1	1					
10	Service Representative	6	5				5		
10	Service Representative Bilingual	2	2				2		
7	Telephone Representative	0	1				1		
6	Receptionist Typist	1	1	1					
57	Senior Security Guard	2	0						
52	Security Guard	14	18			18			
EMPLOYEE YEARS									
Full Time		56.0	59.0	9.0	5.0	25.0	12.0	4.0	4.0
Overtime		2.6	3.1	0.0	0.0	2.0	1.1	0.0	0.0
Part Time, Temporary, Seasonal		8.2	7.9	0.7	0.5	4.8	1.5	0.0	0.4
Less: Vacancy Allowance		0.9	1.0	0.0	0.0	1.0	0.0	0.0	0.0
Total		65.9	69.0	9.7	5.5	30.8	14.6	4.0	4.4

**DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING**

The Bureau of Architecture & Engineering implements the City's capital program through design, construction, inspection, and rehabilitation of buildings, bridges, roads, and other infrastructure.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Begin construction of Jefferson Ave and Brown Street Improvement Project	#7 - Quality Service	First Quarter
Begin final design of Brooks Landing Waterfront Project	#7 - Quality Service #9 - Healthy Urban Neighborhoods	First Quarter
Design of Glendale Park Curb Replacement Project	#7 - Quality Service #9 - Healthy Urban Neighborhoods	First Quarter
Begin design of Thomas P. Ryan, Jr. Community Center	#7 - Quality Service	First Quarter
Begin planning and design of Joseph Avenue Project	#7 - Quality Service #9 - Healthy Urban Neighborhoods	First Quarter
Complete design of West Main Street Streetscape Improvement Project	#10 - Center City	Second Quarter
Complete design of Manhattan Square Park Improvements - Phase II	#10 - Center City	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	3,925,000	3,985,600	60,600
Employee Years	67.0	66.0	-1.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
74,800	20,400	300	0	0	-34,900	60,600

Major Change

A net of one vacant full time position is eliminated due to budget constraints	-31,000
Productivity improvements result in savings	-3,900

ADMINISTRATION

This activity manages the Bureau and provides technical support for City projects, including planning, coordination, and implementation of capital projects. Administrative tasks include monitoring and implementation of Neighbors Building Neighborhoods action steps assigned to the Bureau, and the development of measures to chart performance trends for the City's quality initiatives.

DEVELOPMENT – R2010 Campaign #6 - Economic Vitality

This activity plans, implements, and provides technical support for City Capital projects, including design, coordination, and management of projects.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
WORKLOAD				
Projects designed (\$000,000):				
● In-house	.60	.50	.30	.40
● Consultant	11.10	11.00	11.90	13.77

CONSTRUCTION – R2010 Campaign #7 - Quality Service

Construction inspects and administers construction activities funded by the City. This includes monitoring construction progress, coordinating traffic movement around street related projects, and preparing and processing project cost estimates.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Total contracts	43	45	31	20
Value of projects to be inspected (\$000,000)	32.43	32.79	27.35	32.54
WORKLOAD				
Contracts inspected:				
● In-house	7	5	8	6
● Consultant	31	24	13	14
Value of projects inspected (\$000,000):				
● In-house	2.21	2.89	3.65	3.21
● Consultant	30.23	29.90	23.70	29.33

MAPS & SURVEYS – R2010 Campaign #7 - Quality Service

This activity maintains the Official City Map, records deeds of property transferred in the City, notifies the Assessor of ownership changes, reviews subdivision requests, assigns street numbers to new buildings, reproduces documents, maps, and construction plans for City departments, maintains the City's survey monuments, and makes necessary surveys.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Property parcels in City	67,178	67,100	67,300	67,100
Street miles (centerline)	539	539	539	539
City survey monuments	5,900	5,963	5,820	5,966
Property line miles (Upland)	75	75	75	75

**DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING**

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
WORKLOAD				
Miles of topographic street surveys	4.70	4.80	3.50	3.50
Monuments recentered through construction	60	185	55	55
Monuments maintained	850	1,150	800	800
Official map changes made	222	200	200	200
Deeds processed	6,915	6,900	7,000	7,000
Subdivision requests reviewed	123	124	100	100
Non-street surveys completed	18	20	18	18

PERMIT OFFICE – R2010 Campaign #3 - Health, Safety & Responsibility

The Permit Office issues permits for construction work in the right-of-way. This work includes street openings, trenching, driveway construction, new water services and renewals, water abandonments, and use of hydrants and barricades. The office reviews and processes permit applications, reviews letters of credit, reviews liability insurance certificates, investigates public complaints, inspects sites for which permits have been issued, tests street restorations (utility cuts) for compliance with standards and specifications, and prepares Notice and Orders resulting from code violations.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Permit applications received	1,576	1,400	1,450	1,450
WORKLOAD				
Permits issued	1,489	1,378	1,400	1,400
Permit inspections performed	2,404	2,300	2,300	2,300
Site inspections in response to inquiries	360	400	400	400
Notice and Orders issued	187	125	125	125
Street restorations tested for compliance	90	80	70	70
Official Map Amendments	8	6	10	10
RESULTS				
Percent of tested street restorations in compliance with standards and specifications	73	77	77	77

STREET DESIGN – R2010 Campaign #7 - Quality Service

Street Design plans and implements the City's Street Improvement Program. It inspects streets, updates the Street Inventory System and designs improvements such as street resurfacing and reconstruction, asphalt removal, and curb replacement. The unit reviews and acts upon the recommendations of consulting engineers, investigates citizen complaints, and provides technical support to the Administration activity. It also inspects hazardous sidewalks and designs replacements.

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING
EXPENDITURE SUMMARY

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Performance Indicators	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Street length (in centerline miles):				
● Arterial streets	95	95	95	95
● Collector streets	46	46	46	46
● Residential streets	<u>398</u>	<u>398</u>	<u>398</u>	<u>398</u>
Total:	539	539	539	539
Sidewalks (000,000 sq. ft.)	33.2	33.2	33.2	33.2
WORKLOAD				
Miles of street resurfacing design/investigation performed	7.05	11.98	6.50	5.48
Miles of street improvements designed:				
● In-house	4.11	3.21	1.75	1.75
● Consultants	4.44	2.40	2.50	2.50
Value of street improvement projects designed (\$000,000):				
● In-house	4.31	5.36	3.75	3.88
● Consultants	11.75	7.72	7.50	8.25
Sidewalks investigated (000,000 sq. ft)	9.79	9.80	9.80	9.80
RESULTS				
Centerline miles resurfaced (%)	1.31	2.00	1.21	1.02
Sidewalk improved (000,000 sq. ft.)	0.09	0.22	0.19	0.19

ARCHITECTURAL SERVICES – R2010 Campaign #7 - Quality Service

Architectural Services plans and executes the City's building renovation program, reviews requests for building-related construction projects, inspects and prepares reports on project requests, designs building construction and renovation projects, and provides technical support to consultants involved in the design of City projects.

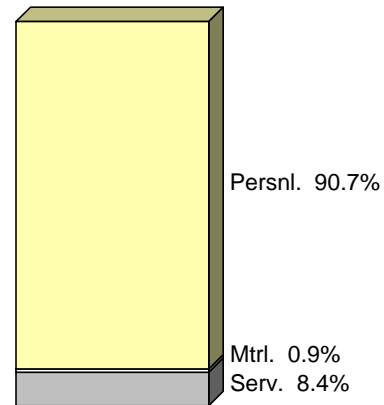
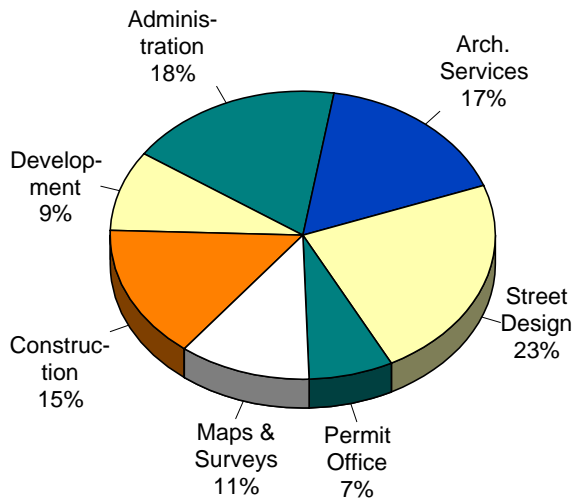
Performance Indicators	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
City building inventory	185	179	185	179
Facilities in building renovation program	160	153	160	151
Municipal parking garages	8	8	8	8
WORKLOAD				
Technical surveys and reports	13	12	13	12
Projects designed:				
● In-house	27	30	16	15
● Consultant	10	8	5	6
Construction contracts administered:				
● In-house	41	57	27	29
● Consultant	12	14	13	14
Value of projects designed (\$000,000):				
● In-house	2.20	2.57	1.60	1.40
● Consultant	3.24	9.00	4.40	6.00
Value of construction contracts administered (\$000,000):				
● In-house	1.82	1.75	1.40	1.54
● Consultant	2.48	3.20	3.92	4.31
Building surveys conducted	71.00	85.00	59.00	52.00

**DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	3,529,139	3,468,400	3,558,300	3,602,100
Materials & Supplies	38,576	36,500	36,500	35,300
Services	310,087	335,000	330,200	348,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>3,877,802</u>	<u>3,839,900</u>	<u>3,925,000</u>	<u>3,985,600</u>

Appropriation by Activity				
Administration	650,826	709,700	711,300	731,100
Development	364,939	332,800	349,700	362,300
Construction	629,311	559,200	602,400	599,300
Maps and Surveys	429,800	400,500	415,700	422,200
Permit Office	268,218	273,700	266,700	270,100
Street Design	851,194	883,700	910,700	910,800
Architectural Services	<u>683,514</u>	<u>680,300</u>	<u>668,500</u>	<u>689,800</u>
Total	<u>3,877,802</u>	<u>3,839,900</u>	<u>3,925,000</u>	<u>3,985,600</u>

Employee Years by Activity				
Administration	6.0	6.2	6.2	6.2
Development	5.8	5.4	5.7	5.7
Construction	10.6	9.5	10.5	10.3
Maps and Surveys	9.1	8.3	8.7	8.7
Permit Office	5.7	5.8	5.8	5.8
Street Design	16.8	17.3	17.5	16.6
Architectural Services	<u>12.7</u>	<u>12.7</u>	<u>12.6</u>	<u>12.7</u>
Total	<u>66.7</u>	<u>65.2</u>	<u>67.0</u>	<u>66.0</u>



DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING
PERSONNEL SUMMARY

FULL TIME POSITIONS			Administration	Development	Construction	Maps & Surveys	Permit Office	Street Design	Architectural Services	
Br.	Title	Budget 2004-05								Approved 2005-06
35	City Engineer	1	1	1						
32	Manager Special Projects	1	1		1					
32	Managing Architect	1	1						1	
32	Managing Engineer-Construction	1	1			1				
32	Managing Engineer-Street Design	1	1					1		
29	Senior Engineer-Street Design	1	1					1		
29	Senior Landscape Architect	1	1		1					
29	Senior Structural Engineer/Bridges	1	1		1					
28	Manager of Maps & Surveys	1	1			1				
27	Senior Architect	2	2						2	
27	Transportation Specialist	1	1	1						
26	Associate Administrative Analyst	1	1	1						
26	Engineer III	4	4			3		1		
24	Architect	2	2						2	
24	Engineer II	4	7			1		6		
24	Field Surveyor	1	1			1				
24	Permit Coordinator	1	1				1			
24	Senior Administrative Analyst	3	3	0.5	0.5			1	1	
24	Landscape Architect	0	1		1					
21	Assistant Architect	3	3						3	
21	Assistant Landscape Architect	1	1		1					
21	Engineer I	5	1					1		
21	Supervisor of Mapping	1	1			1				
21	Supv. Engineering Technician	3	3			1		2		
18	Assistant Field Surveyor	1	1			1				
18	Junior Architect	1	1						1	
18	Principal Engineering Technician	4	4			2	1			
15	Architectural Drafter	1	1						1	
15	Senior Engineering Technician	5	6			1	3	2		
15	Senior Landscape Technician	1	0							
15	Senior Survey Technician	3	3			3				
13	Administrative Secretary	1	1	1						
12	Engineering Technician	2	1					1		
11	Secretary	1	1						1	
9	Clerk II	1	1			1				
9	Clerk II with Typing	4	4	0.5	0.5		1	1	1	
9	Clerk II with Typing Bilingual	1	1			1				
8	Senior Stenographer	1	1	1						
EMPLOYEE YEARS										
	Full Time	68.0	67.0	6.0	6.0	10.0	9.0	6.0	17.0	13.0
	Overtime	1.2	1.0	0.0	0.0	0.8	0.1	0.1	0.0	0.0
	Part Time, Temporary, Seasonal	1.0	1.2	0.5	0.0	0.0	0.0	0.0	0.4	0.3
	Less: Vacancy Allowance	<u>3.2</u>	<u>3.2</u>	<u>0.3</u>	<u>0.3</u>	<u>0.5</u>	<u>0.4</u>	<u>0.3</u>	<u>0.8</u>	<u>0.6</u>
	Total	67.0	66.0	6.2	5.7	10.3	8.7	5.8	16.6	12.7

**DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF OPERATIONS**

The Bureau of Operations is comprised of six units. The Director's Office is responsible for Bureau administration and maintenance of the Downtown Services District. Refuse is collected from residential and commercial customers by the Solid Waste Collection Division. The Special Services Division removes snow and ice from streets and sidewalks, maintains vacant lots, sweeps streets, collects leaves, and removes graffiti. The Street Maintenance Division conducts a surface treatment program on City streets, restores Bureau of Water & Lighting utility cuts, and repairs potholes, bridges, guardrails, and sidewalks. City-owned buildings are maintained and repaired by the Building Services Division. The Equipment Services Division maintains and repairs most City motor vehicles and provides fuel for the entire fleet.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	38,100,100	37,744,500	-355,600
Employee Years	445.4	440.6	-4.8

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
172,200	163,000	165,400	59,400	105,700	-1,021,300	-355,600

Major Change

As proposed by the Mayor:

In lieu of depreciation decreases in Local Works and Refuse Funds due to operating and capital -1,165,900 cost increases

Increase in cost of energy to operate City buildings	369,300
Anticipated energy savings from request for proposal for energy purchases	-206,000
Contracted maintenance in Lots & Yard Program results in savings	-165,900
Increase funding for one additional roadway snowplow run and two sidewalk runs to reflect ten year historical average	145,100
Decrease funding for load and haul based upon actual experience	-145,100
Efficiencies result in a decrease in personnel costs	-126,000
Increase in refuse disposal rate per contract with Monroe County	108,600
The allocation for contracted repairs is increased based on anticipated need	89,800
One time physical improvements at court facilities is completed	-37,500
Licensing fees for fleet maintenance system	12,300

As amended by City Council:

Funds are transferred from Contingency for increased maintenance of City-owned property	100,000
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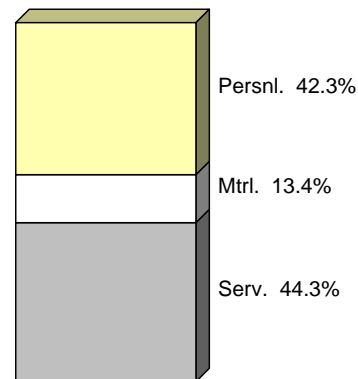
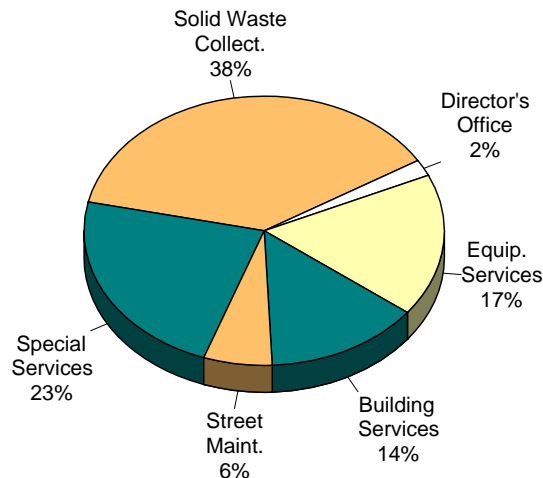
DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF OPERATIONS
EXPENDITURE SUMMARY

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	Actual 2003-04	Estimated 2004-05	Amended 2004-05	Approved 2005-06
Appropriation by Major Object				
Personnel Expenses	17,411,849	17,840,700	17,713,700	17,603,000
Materials & Supplies	4,712,856	5,480,900	5,541,000	5,576,600
Services	16,500,323	17,355,700	17,593,000	18,547,800
Other	<u>0</u>	<u>1,165,900</u>	<u>1,165,900</u>	<u>0</u>
Total	38,625,028	41,843,200	42,013,600	41,727,400
Less: Intrafund Credit*	<u>3,185,428</u>	<u>3,985,700</u>	<u>3,913,500</u>	<u>3,982,900</u>
Total	35,439,600	37,857,500	38,100,100	37,744,500

Appropriation by Activity				
Director's Office	871,047	888,700	900,200	906,000
Solid Waste Collection	14,583,543	15,287,800	15,649,900	15,794,000
Special Services	9,409,746	10,706,100	10,636,500	9,811,300
Street Maintenance	2,021,850	2,272,000	2,256,000	2,298,000
Building Services	5,418,349	5,706,700	5,789,600	5,932,500
Equipment Services	<u>6,320,493</u>	<u>6,981,900</u>	<u>6,781,400</u>	<u>6,985,600</u>
Total	38,625,028	41,843,200	42,013,600	41,727,400
Less: Intrafund Credit*	<u>3,185,428</u>	<u>3,985,700</u>	<u>3,913,500</u>	<u>3,982,900</u>
Total	35,439,600	37,857,500	38,100,100	37,744,500

Employee Years by Activity				
Director's Office	16.5	16.5	16.5	16.5
Solid Waste Collection	126.2	129.3	130.2	130.6
Special Services	114.6	117.9	114.3	107.7
Street Maintenance	37.4	38.2	37.7	37.8
Building Services	71.2	70.5	72.5	72.6
Equipment Services	<u>75.1</u>	<u>76.1</u>	<u>74.2</u>	<u>75.4</u>
Total	441.0	448.5	445.4	440.6



**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – DIRECTOR'S OFFICE**

The Director's Office is responsible for Bureau administration and Downtown District Services.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	900,200	906,000	5,800
Employee Years	16.5	16.5	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
1,600	1,600	9,100	0	0	-6,500	5,800

Major Change

Add two full time and eliminate five seasonal positions in Downtown Enhancement District activity to increase effectiveness	-6,500
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ADMINISTRATION

Administration manages the Bureau of Operations and provides staff support for the operating divisions.

DOWNTOWN DISTRICT SERVICES – R2010 Campaign #10 - Center City

This activity maintains downtown walks, streets, and other public facilities including those within the Downtown Enhancement District. While basic services are provided to this area as part of the City-wide environmental services program, the Downtown Enhancement District receives services above this level. It pays for them through a special assessment charge in addition to regular tax and service charges levied on the properties. In return for this additional payment, District members receive special services including landscaping, litter cleanup, repair of benches and other amenities, graffiti removal, and holiday decorations.

Performance Indicators

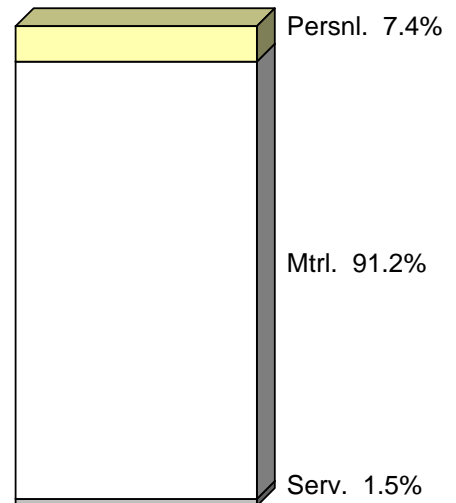
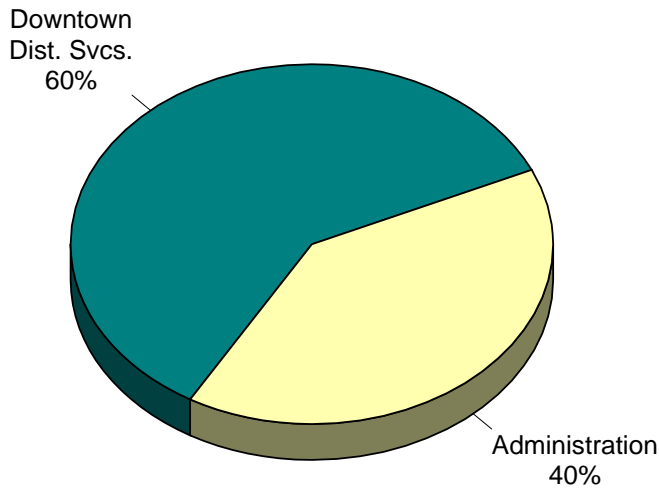
	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Bus shelters	16	16	16	16
Litter containers	100	100	100	100
Benches	105	105	105	105
Sidewalk pavers (sq. ft.)	155,000	155,000	155,000	155,000
Trees	1,120	1,120	1,120	1,120
Planters	185	185	185	185
Mall planters	8	8	8	8
Precast ashtrays	70	70	70	70

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – DIRECTOR'S OFFICE

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
WORKLOAD				
Twice daily:				
● Litter containers emptied	100	100	100	100
Daily:				
● Precast ashtrays emptied	70	70	70	70
● Benches cleaned	105	105	105	105
● Sidewalk pavers swept (sq. ft.)	155,000	155,000	155,000	155,000
● Tree pits cleaned (Zone I)	124	124	124	124
Twice weekly:				
● Sidewalk pavers washed (sq. ft.)	155,000	155,000	155,000	155,000
● Planters cleaned and watered	185	185	185	185
Weekly:				
● Bus shelters washed	16	16	16	16
● Trees watered (Zone I)	124	124	124	124
Annually:				
● Tree pits cleaned (Zone II & remainder of Central Business District)	933	933	933	933
Loose sidewalk pavers reset (est.)	2,500	2,500	2,500	2,500
Flower bulbs and annuals planted	26,000	26,000	26,000	26,000
Banners installed	900	900	900	900
Holiday decorations installed	466	466	466	466

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – DIRECTOR’S OFFICE
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	683,628	679,000	691,300	686,400
Materials & Supplies	75,261	83,500	83,500	84,800
Services	112,158	126,200	125,400	134,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	871,047	888,700	900,200	906,000
Appropriation by Activity				
Administration	353,071	348,000	347,700	363,000
Downtown District Services	<u>517,976</u>	<u>540,700</u>	<u>552,500</u>	<u>543,000</u>
Total	871,047	888,700	900,200	906,000
Employee Years by Activity				
Administration	4.0	4.0	4.0	4.1
Downtown District Services	<u>12.5</u>	<u>12.5</u>	<u>12.5</u>	<u>12.4</u>
Total	16.5	16.5	16.5	16.5



DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS – DIRECTOR'S OFFICE
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Downtown District Services
Br.	Title	Budget 2004-05	Approved 2005-06		
35	Director of Operations	1	1	1	
31	Assistant Director of Operations	1	1	1	
24	Sr. Administrative Analyst	1	1	1	
23	Asst. Operations Superintendent	1	1		1
13	Administrative Secretary	1	1	1	
62	Senior Operations Worker	1	1		1
56	Grounds Equipment Operator	5	7		7
41	Operations Worker	1	1		1
EMPLOYEE YEARS					
	Full Time	12.0	14.0	4.0	10.0
	Overtime	1.5	1.1	0.1	1.0
	Part Time, Temporary, Seasonal	3.0	1.4	0.0	1.4
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	16.5	16.5	4.1	12.4

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – SOLID WASTE COLLECTION DIVISION**

The Solid Waste Collection Division collects refuse and recycles selected materials for residential and commercial customers. Funding for the refuse disposal agreement with Monroe County is included in this Division.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	15,649,900	15,794,000	144,100
Employee Years	130.2	130.6	0.4

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
30,500	31,600	380,500	0	3,400	-301,900	144,100

Major Change

In lieu of depreciation decreases in Refuse Fund due to operating and capital cost increases	-410,500
Increase in refuse disposal rate per contract with Monroe County	108,600

ADMINISTRATION

Administration manages the Division and provides staff support for the field activities. Funding is included in this unit for the "Greta" program, an educational effort designed to increase the awareness of youth to problems of litter and graffiti and to encourage recycling and waste reduction. The unit also licenses commercial refuse haulers who operate within the boundaries of the City.

RESIDENTIAL REFUSE COLLECTION – R2010 Campaign #4 - Environmental Stewardship

Refuse is collected once a week from residential properties with three or less family units. Residential customers receive curbside service for regular refuse and bulk items.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Residential accounts	52,673	52,476	52,350	52,150
WORKLOAD				
Tons collected and disposed	104,156	102,000	108,600	108,600
EFFICIENCY				
Cost per ton disposed (\$)*	101.93	105.14	97.82	98.37

*Includes Operational and Undistributed expenses for this activity. Capital funds are not included.

COMMERCIAL REFUSE COLLECTION – R2010 Campaign #4 - Environmental Stewardship

Commercial Refuse Collection provides service to commercial, retail, and food service establishments, City School District facilities, several County operated facilities, and residential properties with four or more units. Rates charged vary with the frequency and volume of collections. Commercial customers may choose either the City or other licensed, private refuse haulers to provide their refuse collection service.

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – SOLID WASTE COLLECTION DIVISION

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Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Commercial accounts	2,660	2,640	2,700	2,650
WORKLOAD				
Collections per week	3,050	3,025	3,100	3,050
Refuse collected and disposed (tons)	16,783	17,700	17,000	17,021
EFFICIENCY				
Cost per ton disposed (\$)*	157.69	151.81	163.52	164.68

*Includes Operational and Undistributed expense for this activity. Capital funds are not included.

RECYCLING – R2010 Campaign #4 - Environmental Stewardship
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Residential and commercial customers place certain recyclable materials at curbside for collection by this unit. These materials include: newsprint, paperboard, junk mail, high and low grade paper, magazines, corrugated cardboard, glass and metal containers, plastic containers with the plastic container code 1 or 2 stamped on the bottom, “gable-top” cartons, drink boxes, empty aerosol cans, and appliances. In addition, the unit separately collects discarded tires from residential and commercial customers. The activity administers the Materials Give Back program, which returns recycled materials and products to the public at no charge.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Residential & commercial accounts	55,333	55,116	55,050	54,800
WORKLOAD				
Material collected (tons):				
● Mixed recyclables (paper & containers)	8,677	9,400	9,800	9,800
● High grade paper	331	300	500	400
● White goods (appliances)	619	400	1,050	750
● Corrugated cardboard	1,003	1,100	1,200	1,200
● Leaf compost	469	500	700	700
● Wood chips & firewood	7,504	6,500	2,900	5,000
● Used tires	<u>1,574</u>	<u>1,800</u>	<u>1,450</u>	<u>1,750</u>
Material collected and recycled (tons)	20,177	20,000	17,600	19,600
Stone chips in “Give Back” program (tons)*	<u>1,116</u>	<u>2,000</u>	<u>1,200</u>	<u>1,200</u>
Total material recycled (tons)	21,293	22,000	18,800	20,800
RESULTS				
Estimated disposal expense avoided, excluding stone chips (\$)	928,142	920,000	809,600	921,200

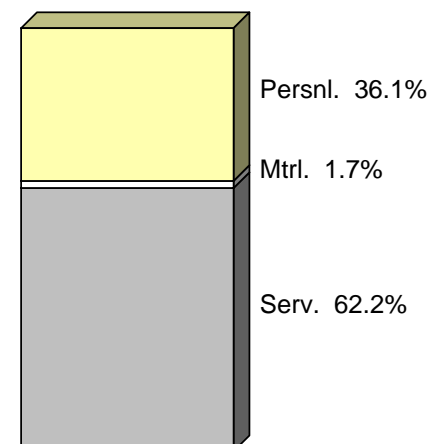
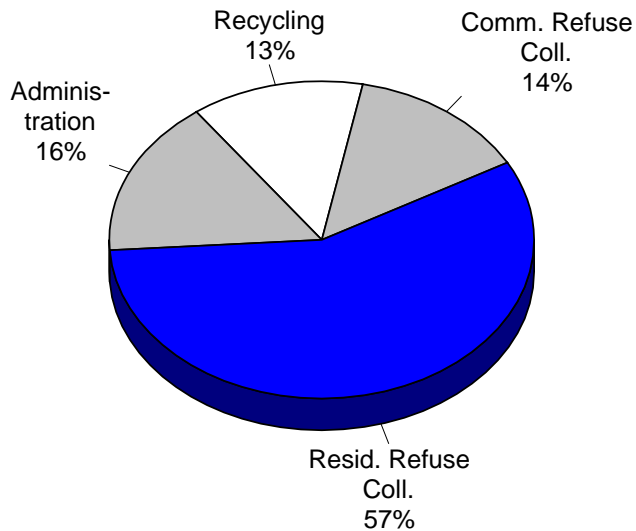
*Stone chips collected as part of street maintenance activities are returned to the public through the Materials Give Back program that is administered by the Recycling activity; in 2003-04 Chip Seal was eliminated reducing stone chip “give back” that year.

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – SOLID WASTE COLLECTION DIVISION
EXPENDITURE SUMMARY**

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	5,481,009	5,639,600	5,678,600	5,709,100
Materials & Supplies	191,339	257,100	257,100	263,000
Services	8,911,195	8,980,600	9,303,700	9,821,900
Other	<u>0</u>	<u>410,500</u>	<u>410,500</u>	<u>0</u>
Total	14,583,543	15,287,800	15,649,900	15,794,000

Appropriation by Activity				
Administration	2,278,797	2,535,500	2,639,100	2,458,200
Residential Refuse Collection	8,587,948	8,620,300	8,906,400	9,157,300
Commercial Refuse Collection	1,979,279	2,135,300	2,102,300	2,174,600
Recycling	<u>1,737,519</u>	<u>1,996,700</u>	<u>2,002,100</u>	<u>2,003,900</u>
Total	14,583,543	15,287,800	15,649,900	15,794,000

Employee Years by Activity				
Administration	12.7	13.2	13.2	13.2
Residential Refuse Collection	58.4	59.5	59.8	60.1
Commercial Refuse Collection	22.9	23.0	23.2	23.2
Recycling	<u>32.2</u>	<u>33.6</u>	<u>34.0</u>	<u>34.1</u>
Total	126.2	129.3	130.2	130.6



DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS – SOLID WASTE COLLECTION DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Residential Refuse Collection	Commercial Refuse Collection	Recycling
Br.	Title	Budget 2004-05	Approved 2005-06				
30	Refuse Operations Manager	1	1	1			
25	Operations Superintendent	1	1	1			
23	Asst. Operations Superintendent	4	4		3		1
23	Commercial Accounts Rep.	1	1			1	
23	Safety Specialist	1	1	1			
18	Municipal Assistant	2	2	1			1
16	Administrative Assistant	1	1	1			
16	Fleet Maintenance Technician	1	1	1			
9	Clerk II	2	2	2			
69	Environmental Services Operator I	99	99		50	20	29
69	Envir. Services Operator I - 6 Day	1	1		1		
65	Sr. Maintenance Mechanic/Welder	1	1	1			
64	Dispatcher	1.5	1.5	1.5			
59	Heavy Equipment Aide	2	2	2			
EMPLOYEE YEARS							
	Full Time	118.5	118.5	12.5	54.0	21.0	31.0
	Overtime	12.7	13.1	0.7	6.9	1.9	3.6
	Part Time, Temporary, Seasonal	0.8	0.8	0.2	0.0	0.6	0.0
	Less: Vacancy Allowance	<u>1.8</u>	<u>1.8</u>	<u>0.2</u>	<u>0.8</u>	<u>0.3</u>	<u>0.5</u>
	Total	130.2	130.6	13.2	60.1	23.2	34.1

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – SPECIAL SERVICES DIVISION**

The Special Services Division provides essential cleaning and maintenance services. Throughout the year, the Division maintains vacant lots, sweeps residential and arterial streets, performs emergency cleanups, removes graffiti, and prepares and restores public areas for civic events. This unit is responsible for curbside loose leaf collection in the fall. In the winter months, Special Services provides snow and ice control.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	10,636,500	9,811,300	-825,200
Employee Years	114.3	107.7	-6.6

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
30,800	74,700	-156,600	0	72,200	-846,300	-825,200

Major Change

As proposed by the Mayor:

In lieu of depreciation decreases in Local Works Fund due to operating and capital cost increases	-755,400
Contracted maintenance in Lots & Yard Program results in savings	-165,900
Increase funding for one more roadway snowplow run and two sidewalk runs to reflect ten year historical average	145,100
Decrease funding for load and haul based upon actual experience	-145,100
Second seasonal graffiti crew suspended based upon need	-25,000

As amended by City Council:

Funds are transferred from Contingency for increased maintenance of City-owned property	100,000
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ADMINISTRATION

Administration supervises field operations, and plans and coordinates the Division's annual work plan.

SERVICE TRUCK – R2010 Campaign #9 - Healthy Urban Neighborhoods

The Service Truck performs emergency cleanup work. The unit removes debris resulting from automobile accidents, removes dead animals, and clears fallen tree branches from the public right-of-way. It places barricades at emergency scenes and severe potholes, and provides miscellaneous services as required.

DISPATCH

Dispatch monitors the location and activity of field personnel via two-way radio. During snow removal operations the unit oversees the contracted sidewalk and roadway snow plowing operations.

CENTER CITY CLEANING – R2010 Campaign #10 - Center City

This activity sweeps and flushes 40 curb miles of streets, cleans sidewalks, and removes litter from areas within the Inner Loop every morning during the Spring, Summer, and Fall. Additional sweeping and litter collection is done during the day.

LOTS & YARDS CLEANING – R2010 Campaign #9 - Healthy Urban Neighborhoods

This activity maintains vacant lots, yards belonging to vacant City-owned buildings, grounds of certain municipal facilities, alleys, and underpasses. Work is performed by City crews, private contractors and community groups participating in the Adopt-A-Lot and Adopt-A-Block programs.

Program Change

Mowing of city owned vacant lots performed by private contractors beginning in 2004-05.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Units requiring maintenance:				
● City-owned vacant properties (lots and lots with structures)	2,161	2,584	2,500	2,900
● Alleys	81	81	81	81
● Underpasses	42	42	42	42
WORKLOAD				
Properties maintained by:				
● Private contractors	N/A	222	N/A	1,717
● City crews	1,722	1,911	2,040	723
● Community groups	<u>439</u>	<u>451</u>	<u>460</u>	<u>460</u>
Total lots maintained	2,161	2,584	2,500	2,900
Alley cleanings	660	600	500	500
Underpass cleanings	250	250	300	300

N/A - Not Applicable

RESIDENTIAL AND ARTERIAL SWEEPING – R2010 Campaign #4 - Environmental Stewardship

This activity sweeps and flushes residential streets every other week and arterial streets twice a week in season.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Curb miles:				
● Residential streets	781	781	781	781
● Arterial streets	277	277	277	277
WORKLOAD				
Curb miles swept per day:				
● Residential streets	101.5	117.2	121.5	118.8
● Arterial streets	110.7	117.6	127.4	127.4
RESULTS				
Percent of residential routes completed on schedule:				
● Residential streets	65.0	75.0	90.0	88.0
● Arterial streets	79.9	85.0	92.0	92.0

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – SPECIAL SERVICES DIVISION**

WORK ORDERS & CIVIC EVENTS – R2010 Campaign #9 - Healthy Urban Neighborhoods

This activity performs services at the request of other City departments. Upon notice from the Department of Community Development and Neighborhood Empowerment Teams (NET), privately owned lots and yards are cleaned (owners are charged for these services), vacant lots are posted, and graffiti is removed from structures located on private property. At the request of Special Events, in the Department of Parks, Recreation and Human Services, litter containers, fencing, and barricades are placed and collected for festivals, parades, block parties, and other events. Cleanup services for these functions and other special cleaning services, including graffiti removal from the public right-of-way, are provided. The unit administers the Adopt-A-Block and Adopt-A-Lot programs.

Program Change

Seasonal graffiti crew is suspended based upon need.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Work orders received	1,979	2,000	2,000	1,800
Civic events requiring service:				
● Parades	16	16	16	16
● Other major events	110	90	70	70
● Neighborhood events	70	80	90	90
WORKLOAD				
Work orders completed	1,795	1,800	1,790	1,590
Adopt-a-Block areas monitored	31	31	31	31
Civic events serviced:				
● Parades	16	16	16	16
● Other major events	110	90	70	70
● Neighborhood events	70	80	90	90

LEAF COLLECTION – R2010 Campaign #4 - Environmental Stewardship

This activity is responsible for loose leaf collection in the Fall. During specific weeks, residents may rake loose leaves to the curb for a scheduled one-time pickup by City crews.

SNOW & ICE CONTROL – R2010 Campaign #4 - Environmental Stewardship

The Snow and Ice Control activity promotes safe vehicular and pedestrian travel during the winter. Roadways and sidewalks are plowed, and sodium chloride with deicing chemicals is spread on main and arterial road surfaces to control ice. City crews plow major and minor arterial streets. Most residential streets and sidewalk routes are plowed by private contractors whose work is inspected by this unit. City personnel augment and substitute for contracted work as required. Funds are also included for loading and hauling of snow as well as other labor intensive work to clear the right-of-way and other public areas when needed.

Program Change

Increase number of Roadway and Sidewalk plow runs to reflect historical ten year average

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Snowfall (inches)	125.6	113.6	99.0	99.0
Lane miles of roadway salted	799.4	799.4	799.4	799.4
Lane miles of roadway plowed by City crews	676.4	676.4	676.4	676.4
Lane miles of roadway plowed by contractor	925.7	925.7	925.7	925.7
Miles of sidewalk plowed by contractor	880.5	880.5	880.5	880.5
WORKLOAD				
Estimated tons of sodium chloride spread	27,055	29,349	25,536	26,800
Roadway plow runs	20	16	16	17
Sidewalk plow runs	13	10	8	10

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – SPECIAL SERVICES DIVISION
EXPENDITURE SUMMARY**

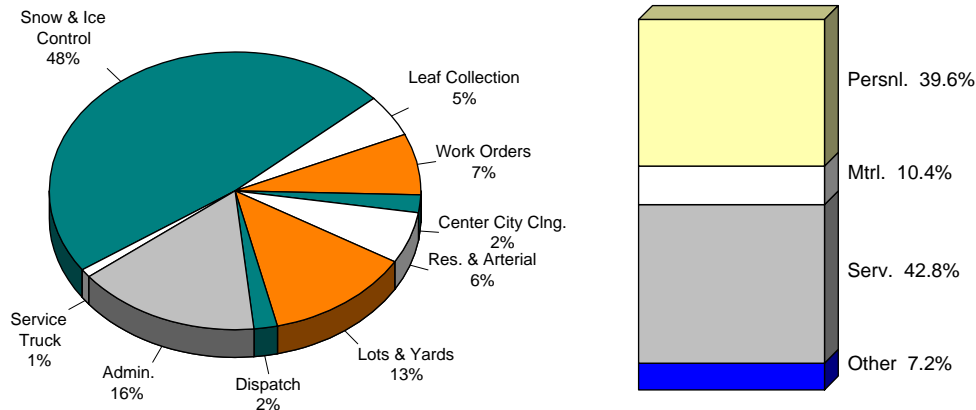
	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	4,150,821	4,334,300	4,191,200	3,980,700
Materials & Supplies	846,116	923,200	1,102,300	1,098,400
Services	4,412,809	4,693,200	4,587,600	4,732,200
Other	<u>0</u>	<u>755,400</u>	<u>755,400</u>	<u>0</u>
Total	9,409,746	10,706,100	10,636,500	9,811,300

Appropriation by Activity

Administration	1,461,328	1,740,000	1,735,900	1,616,600
Service Truck	68,981	77,100	101,300	103,600
Dispatch	278,680	262,100	253,000	255,100
Center City Cleaning	173,443	213,900	230,000	235,500
Lots & Yards Cleaning	1,207,090	1,373,700	1,351,700	1,177,800
Residential & Arterial Sweeping	601,012	609,800	589,700	595,800
Work Orders & Civic Events	764,735	764,400	769,500	757,400
Leaf Collection	484,305	586,200	490,400	517,500
Snow & Ice Control	<u>4,370,172</u>	<u>5,078,900</u>	<u>5,115,000</u>	<u>4,552,000</u>
Total	9,409,746	10,706,100	10,636,500	9,811,300

Employee Years by Activity

Administration	6.9	7.9	7.9	7.9
Service Truck	1.1	1.1	2.4	2.4
Dispatch	5.9	5.7	5.3	5.3
Center City Cleaning	5.8	6.2	6.3	6.3
Lots & Yards Cleaning	15.4	16.9	16.2	7.7
Residential & Arterial Sweeping	9.1	9.2	8.8	8.8
Work Orders & Civic Events	13.8	13.8	13.8	13.1
Leaf Collection	9.0	11.0	9.0	9.0
Snow & Ice Control	<u>47.6</u>	<u>46.1</u>	<u>44.6</u>	<u>47.2</u>
Total	114.6	117.9	114.3	107.7



DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS – SPECIAL SERVICES DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS			Administration	Service Truck	Dispatch	Center City Cleaning	Lots & Yards Cleaning	Residential & Arterial Sweeping	Work Orders & Civic Events	Leaf Collection	Snow & Ice Control
Br.	Title	Budget 2004-05									
30	Operations Manager	1	1	1							
25	Operations Superintendent	1	1	1							
23	Asst. Operations Superintendent	3	3				0.6	0.6	0.5	0.3	1
23	Computer Applications Specialist	1	1	1							
20	Supervising Dispatcher	1	1		1						
19	Operations Supervisor	4	4				1.1		1.1	0.4	1.4
19	Op. Supervisor, St. Maintenance	0.8	0.8								0.8
18	Municipal Assistant	1	1						1		
16	Fleet Maintenance Technician	1.3	1.3	1.3							
15	Senior Dispatcher	1	1		1						
11	Clerk I	1.0	1.0	1							
9	Clerk II	1	1	1							
64	Special Equipment Operator	1.1	1.1								1.1
64	Dispatcher	2.5	2.5		2.5						
62	Senior Operations Worker	22.6	22.6			0.6	2.8	6	2.8	2	8.4
57	Construction Supply Handler	1	1	1							
56	Grounds Equipment Operator	1	1				0.6			0.1	0.3
41	Operations Worker	31.5	31.5		1	4.6	2.7	2.2	5.2	2.2	13.6
EMPLOYEE YEARS											
	Full Time	76.8	76.8	7.3	1.0	4.5	7.8	8.8	10.6	5.0	26.6
	Overtime	23.6	26.3	0.6	0.9	0.9	0.1	0.2	2.3	3.1	17.4
	Part Time, Temporary, Seasonal	15.8	6.5	0.2	0.5	0.0	0.0	0.0	0.5	1.0	3.9
	Less: Vacancy Allowance	<u>1.9</u>	<u>1.9</u>	<u>0.2</u>	<u>0.0</u>	<u>0.1</u>	<u>0.1</u>	<u>0.2</u>	<u>0.3</u>	<u>0.1</u>	<u>0.7</u>
	Total	114.3	107.7	7.9	2.4	5.3	7.7	8.8	13.1	9.0	47.2

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – STREET MAINTENANCE DIVISION**

The Street Maintenance Division conducts an extensive street surface treatment program and also resurfaces and repairs selected City streets. The Division restores Bureau of Water & Lighting utility cuts and repairs potholes, guardrails, and sidewalks.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	2,256,000	2,298,000	42,000
Employee Years	37.7	37.8	0.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
10,400	9,100	22,500	0	0	0	42,000

ADMINISTRATION

Administration supervises field operations and plans and coordinates the Division's annual work plan.

PATCHING – R2010 Campaign #7 - Quality Service

Patching repairs potholes and makes interim repairs and permanent restorations.

CHIP SEAL/OVERLAY – R2010 Campaign #7 - Quality Service

This activity furnishes preventive maintenance, repair, rehabilitation, and construction services for streets. Under the program, chipped stone and sealant are applied to the streets, thus restricting penetration of their surfaces by air and moisture. This lengthens their life and improves their riding surface. Other services performed by this activity are asphalt overlay application and surface milling. Because elements of the work performed by this activity have a useful life of more than one year, capital as well as operating budget resources are used for these functions.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Residential streets (000 sq. yds.)	5,500	5,500	5,500	5,500
Average annual chip seal preventive maintenance work needed (sq. yds.)	625,000	625,000	625,000	625,000
Annual asphalt overlay work needed (sq. yds.)	181,000	181,000	181,000	181,000
WORKLOAD				
Chip seal work plan performed (sq. yds.)	685,542	796,100	630,000	630,000
Asphalt overlay work plan performed (sq. yds.)	**	5,000	10,000	10,000

** - Not Available

UTILITY CUTS – R2010 Campaign #7 - Quality Service

Utility Cuts backfills and patches Bureau of Water & Lighting street excavations and water main trenches. The unit also backfills and restores cuts for private contractors and repairs roadway base failures. The City is reimbursed for services rendered to private contractors.

DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – STREET MAINTENANCE DIVISION

7-37

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Bureau of Water & Lighting excavations	915	920	950	950
Private excavations and base failures	21	90	40	75
WORKLOAD				
Bureau of Water & Lighting excavations repaired	915	920	950	950
Private excavations and base failures repaired	21	90	40	75

SPECIAL PROJECTS – R2010 Campaign #7 - Quality Service

Special Projects repairs roadway guardrails, bridge guardrails, and trap doors. Crews repair sidewalks, replace sidewalk flags removed by the Bureau of Water & Lighting during its work, and replace small sections of damaged curbing and concrete gutters.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Repair requests received:				
● Trap doors	**	**	5	5
● Guardrails	2	10	10	10
● Sidewalk flags	1,745	1,425	1,425	1,425
● Gutters (ft.)	250	400	400	400
WORKLOAD				
Trap doors repaired	**	**	5	5
Guardrails repaired	2	10	10	10
Sidewalk flags replaced	1,745	1,425	1,425	1,425
Gutter replaced (ft.)	250	400	400	400

** - Not Available

CRACK SEALING – R2010 Campaign #7 - Quality Service

This activity applies fiber-reinforced sealants to cracks in arterial and collector roads. This procedure restricts water penetration of the road and reduces surface deterioration. It is a preventive maintenance technique, supplementing the Bureau's other street surface treatment programs. Capital as well as operating budget resources are used for this function.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Arterial and collector roadway (000 sq. yds.)	3,000	3,000	3,000	3,000
Annual crack sealing program (000 sq. yds.)	1,650	1,650	1,650	1,650
WORKLOAD				
Arterial roadway crack sealed (000 sq. yds.)	1,157	1,250	1,650	1,650

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – STREET MAINTENANCE DIVISION
EXPENDITURE SUMMARY**

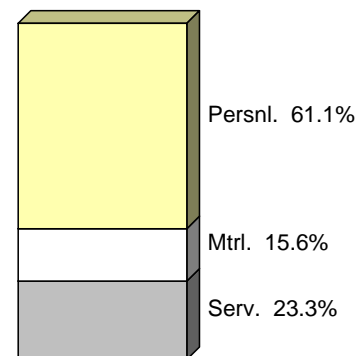
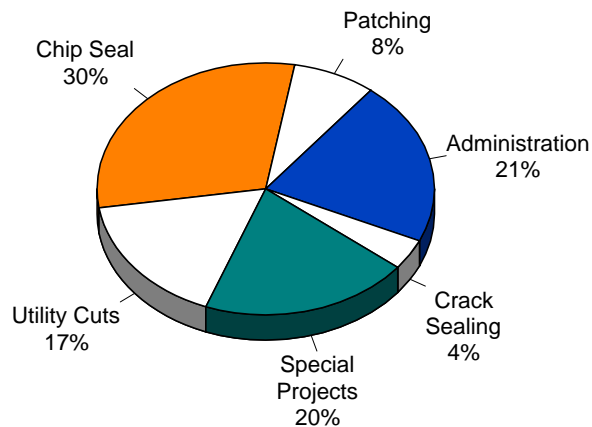
	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	1,391,073	1,407,200	1,394,700	1,405,100
Materials & Supplies	289,073	348,500	348,500	356,400
Services	341,704	516,300	512,800	536,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,021,850	2,272,000	2,256,000	2,298,000

Appropriation by Activity

Administration	465,979	493,500	473,000	483,400
Patching	180,638	179,900	187,800	193,500
Chip Seal/Overlay	499,326	701,700	693,400	699,500
Utility Cuts	386,336	359,700	373,700	384,800
Special Projects	432,171	487,900	454,400	461,700
Crack Sealing	<u>57,400</u>	<u>49,300</u>	<u>73,700</u>	<u>75,100</u>
Total	2,021,850	2,272,000	2,256,000	2,298,000

Employee Years by Activity

Administration	8.0	8.1	8.0	8.0
Patching	2.1	2.0	2.1	2.1
Chip Seal/Overlay	11.7	11.9	11.8	11.9
Utility Cuts	7.8	7.6	7.6	7.6
Special Projects	6.4	7.3	6.8	6.8
Crack Sealing	<u>1.4</u>	<u>1.3</u>	<u>1.4</u>	<u>1.4</u>
Total	37.4	38.2	37.7	37.8



DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS – STREET MAINTENANCE DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Admin- istration	Patching	Chip Seal/ Overlay	Utility Cuts	Special Projects	Crack Sealing
Br.	Title	Budget 2004-05	Approved 2005-06						
30	Street Maintenance Manager	1	1	1					
23	Asst. Operations Supt./St. Maint.	1	1	1					
19	Op. Supervisor, St. Maintenance	1.2	1.2		0.6	0.6			
18	Principal Engineering Technician	1	1	1					
16	Fleet Maintenance Technician	0.7	0.7	0.7					
16	Sign Maker	1	1	1					
12	Assistant Sign Maker	1	1	1					
9	Clerk II	1	1	1					
9	Clerk II with Typing	1	1	1					
65	Sr. Maintenance Mechanic Mason	1	1			0.4		0.6	
65	Sr. Maintenance Mechanic Welder	1	1					1	
64	Special Equipment Operator	2.9	2.9			1.9		1	
62	Senior Operations Worker	5.4	5.4		0.4	1.2	2.6	1.2	
57	Asphalt Raker	1	1		1				
41	Operations Worker	12.5	12.5			5.7	4.5	1.1	1.2
EMPLOYEE YEARS									
	Full Time	32.7	32.7	7.7	2.0	9.8	7.1	4.9	1.2
	Overtime	4.2	4.3	0.6	0.2	1.7	0.8	0.8	0.2
	Part Time, Temporary, Seasonal	2.2	2.2	0	0	0.8	0	1.3	0.1
	Less: Vacancy Allowance	<u>1.4</u>	<u>1.4</u>	<u>0.3</u>	<u>0.1</u>	<u>0.4</u>	<u>0.3</u>	<u>0.2</u>	<u>0.1</u>
	Total	37.7	37.8	8.0	2.1	11.9	7.6	6.8	1.4

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – BUILDING SERVICES DIVISION**

Building Services maintains and repairs City-owned buildings. Functions include custodial, building repair and renovation, and heating, ventilating, and air conditioning services. Work is performed by a combination of City personnel and private contractors.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	5,198,200	5,320,200	122,000
Employee Years	72.5	72.6	0.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
38,500	25,700	-51,700	0	4,700	104,800	122,000

Major Change

Increase in cost of energy to operate City buildings	369,300
Anticipated energy savings from request for proposal for energy purchases	-206,000
One time physical improvements at court facilities is completed	-37,500
Efficiencies result in a decrease in personnel costs	-21,000

ADMINISTRATION

Administration coordinates and implements the Division's annual work plan. The activity also works in conjunction with the Commissioner's Office of Customer Satisfaction to manage the City's telephone system.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Telephone System:				
● Digital telephones on PBX	1,955	1,960	1,960	1,960
● Analog devices on PBX (phones, faxes, modems)	296	300	295	300
Telephone Usage:				
● Local calling (minutes)	5,086,277	4,900,000	5,500,000	5,200,000
● Long Distance calling (minutes)	154,993	178,000	160,000	180,000
WORKLOAD				
Bills verified	24	24	24	24
Work orders prepared:				
● Move/Add/Change Orders	480	380	360	380
● Repair Orders	657	700	650	700

Telephone Chargebacks

Program Change

Library charged under separate billing to take advantage of E-rate pricing

<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>	<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
CITY COUNCIL & CLERK	8,800	9,000	ENVIRONMENTAL SERVICES		
ADMINISTRATION			Commissioner	23,500	21,600
Mayor's Office	15,400	13,500	Architecture & Engineering	23,100	23,500
NET	39,800	40,000	Operations	46,700	47,100
Budget	3,900	4,200	Water & Lighting	32,000	33,100
Human Resource Mgmt.	16,300	17,200	TOTAL:	125,300	125,300
Communications	6,500	6,900	POLICE	209,600	204,300
Law	9,300	9,300	FIRE	62,400	59,600
TOTAL:	91,200	91,100	LIBRARY	19,500	0
FINANCE			PARKS, RECREATION AND HUMAN SERVICES		
Director's Office	4,500	4,800	Commissioner	5,600	5,400
Accounting	6,500	6,600	Parks & Recreation	44,200	57,000
Treasury	9,300	9,300	Special Services	6,500	6,900
Assessment	7,300	7,500	Human Services	7,600	9,900
Parking & Municipal			TOTAL:	63,900	79,200
Violations	9,500	8,700	CITY TOTAL	695,800	685,900
Purchasing	5,900	4,500	Interfund	104,400	73,600
Information Systems	25,800	29,200	Intrafund	591,400	612,300
TOTAL:	68,800	70,600	CITY TOTAL	695,800	685,900
COMMUNITY DEVELOPMENT					
Commissioner	2,800	3,000			
Neighborhood Initiatives	3,900	3,600			
Buildings and Zoning	13,500	14,400			
Housing & Project					
Development	12,900	12,600			
Planning	2,500	2,700			
TOTAL:	35,600	36,300			
ECONOMIC DEVELOPMENT					
Administration	7,300	6,900			
Municipal Parking	3,400	3,600			
TOTAL:	10,700	10,500			

CONSTRUCTION & REPAIR – R2010 Campaign #7 - Quality Service

Construction and Repair makes routine repairs and alterations to City-owned buildings. The unit performs carpentry, masonry, electrical, and minor plumbing repairs. Major building repair projects and maintenance of specialized building systems are performed by contractors whose work is inspected by this unit. Emergency service is provided to properties acquired through tax foreclosures.

Performance Indicators

	<u>Actual</u>	<u>Estimated</u>	<u>Budget</u>	<u>Budget</u>
	<u>2003-04</u>	<u>2004-05</u>	<u>2004-05</u>	<u>2005-06</u>
DEMAND				
City building inventory	185	179	185	179
Buildings maintained (excludes foreclosed properties)	185	179	185	179
Maintenance work requests received	5,299	5,592	5,400	5,400
Specialized building systems maintained:				
● Overhead doors	214	213	214	213
● Air curtains	12	12	12	12

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – BUILDING SERVICES DIVISION**

Performance Indicators	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
● Elevators and escalators	22	22	22	22
● Fire alarm and detection systems	21	22	21	22
● Fire shutters	6	6	6	6
● Fire suppression systems	12	12	12	12
● Intrusion alarms	47	46	47	46

WORKLOAD

Maintenance work requests completed:

● Carpentry	704	744	750	750
● Electrical	607	574	670	550
● Masonry	27	56	40	40
● Painting	23	20	30	30
● Plumbing	422	480	540	540
● Overhead doors	120	120	125	125
● Roofing	11	12	40	15
● Office relocations	13	14	8	8
● Remodeling projects	2	4	4	4
● Miscellaneous	483	476	420	420
● Board-ups	2,301	2,600	2,150	2,500
● Material moves	<u>136</u>	<u>200</u>	<u>240</u>	<u>240</u>
Total	4,849	5,300	5,017	5,222

BUILDING OPERATIONS – R2010 Campaign #7 - Quality Service
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This activity provides custodial and maintenance service at various City facilities. Services include cleaning, extermination, and snow and ice removal.

Performance Indicators	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Buildings requiring custodial service	34	28	32	28
Building area (sq. ft.)	650,413	617,249	591,455	617,249

HEATING, VENTILATING & AIR CONDITIONING – R2010 Campaign #7 - Quality Service
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This activity installs, operates, maintains, and repairs heating, ventilating, and air conditioning systems in City buildings. Buildings served are City Hall, the Public Safety Building, the Emergency Communications Center, the Animal Control Center, the Center at High Falls, firehouses, police stations, libraries, recreation centers, the Department of Environmental Services' Operations Center, and the water filtration plant at Hemlock Lake. The activity carries out the City's energy conservation program by monitoring energy consumption and recommending and accomplishing improvements that reduce consumption.

DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS – BUILDING SERVICES DIVISION

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Buildings maintained	130	130	130	131
Maintenance work requests received	876	1,000	1,050	1,050
Heating systems	127	127	127	128
Central air conditioning systems	57	57	57	58
Emergency generators	12	12	12	13
WORKLOAD				
Maintenance work requests completed	837	950	1,029	1,029
EFFICIENCY				
Percent of work requests completed	95	95	98	98

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – BUILDING SERVICES DIVISION
EXPENDITURE SUMMARY**

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	2,594,815	2,632,800	2,688,100	2,705,600
Materials & Supplies	632,786	581,500	581,500	594,900
Services	2,190,748	2,492,400	2,520,000	2,632,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	5,418,349	5,706,700	5,789,600	5,932,500
Less: Intrafund Credit*	<u>583,400</u>	<u>591,400</u>	<u>591,400</u>	<u>612,300</u>
Total	4,834,949	5,115,300	5,198,200	5,320,200

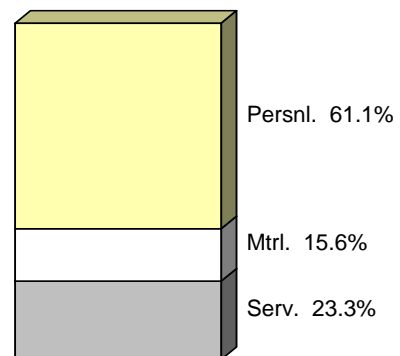
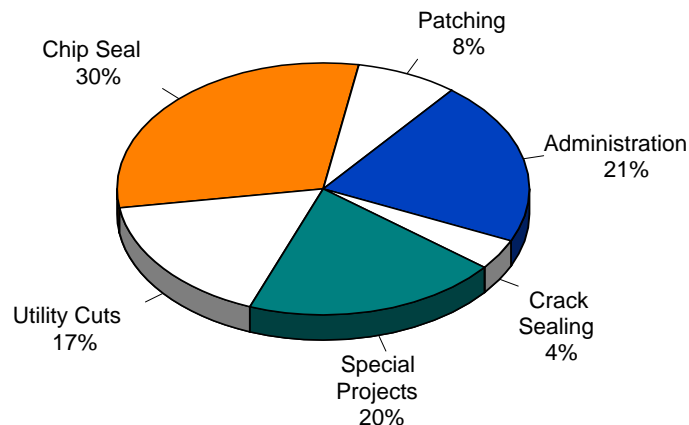
Appropriation by Activity

Administration	1,059,571	1,124,700	1,141,200	1,119,100
Construction & Repair	1,160,446	1,407,100	1,435,500	1,380,600
Building Operations	2,248,230	2,279,500	2,319,300	2,517,100
Heating, Ventilating, Air Conditioning	<u>950,102</u>	<u>895,400</u>	<u>893,600</u>	<u>915,700</u>
Total	5,418,349	5,706,700	5,789,600	5,932,500
Less: Intrafund Credit*	<u>583,400</u>	<u>591,400</u>	<u>591,400</u>	<u>612,300</u>
Total	4,834,949	5,115,300	5,198,200	5,320,200

Employee Years by Activity

Administration	5.8	5.9	5.7	5.9
Construction & Repair	19.1	23	23.8	22.9
Building Operations	32.8	28.2	29.6	30.4
Heating, Ventilating, Air Conditioning	<u>13.5</u>	<u>13.4</u>	<u>13.4</u>	<u>13.4</u>
Total	71.2	70.5	72.5	72.6

*Reflects chargeback for telephone service.



DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS – BUILDING SERVICES DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Construction & Repair	Building Operations	Heating, Vent. & Air Conditioning
Br.	Title	Budget 2004-05	Approved 2005-06				
30	Manager of Building Services	1	1	1			
25	Superintendent HVAC	1	1				1
24	Senior Administrative Analyst	1	1	1			
23	Superintendent Building Operations	1	1			1	
21	Supervisor Carpentry Trades	1	1		1		
21	Supervisor of Electrical Trades	1	1		1		
21	Supervisor Structures & Equipment	1	1		1		
18	Building Supervisor	1	1			1	
18	Senior Supervising Stock Clerk	1	1	1			
11	Secretary	2	2	2			
6	Stock Clerk 80 Hours	1	1	1			
1	Cleaner	10	10			10	
65	Sr. Maintenance Mechanic/Mason	1	1		1		
65	Sr. Maintenance Mechanic/Electrical	2	1		1		
65	Sr. Maintenance Mechanic/Carpentry	5	5		5		
65	Sr. Maintenance Mechanic/Pipefitter	1	1		1		
65	Sr. Maintenance Mechanic Buildings	1	1			1	
62	Senior Maintenance Mechanic	4	4		4		
60	Maintenance Mechanic	7	7		7		
57	Maintenance Worker	4	4			4	
52	Building Maintenance Helper	6	6			6	
150	Assistant HVAC Engineer	7	7				7
151	HVAC Engineer	3	3				3
152	Lead HVAC Engineer	2	2				2
EMPLOYEE YEARS							
Full Time		65.0	64.0	6.0	22.0	23.0	13.0
Overtime		2.6	2.8	0.0	1.6	0.7	0.5
Part Time, Temporary, Seasonal		7.6	8.3	0.1	0.2	7.6	0.4
Less: Vacancy Allowance		<u>2.7</u>	<u>2.5</u>	<u>0.2</u>	<u>0.9</u>	<u>0.9</u>	<u>0.5</u>
Total		72.5	72.6	5.9	22.9	30.4	13.4

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – EQUIPMENT SERVICES DIVISION**

The Equipment Services Division maintains and repairs most City motor vehicles and provides fuel for the entire fleet.

Program Change

Convert from a Bureau to a Division

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	3,459,300	3,615,000	155,700
Employee Years	74.2	75.4	1.2

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
60,400	20,300	-38,400	59,400	25,400	28,600	155,700

Major Change

The allocation for contracted repairs is increased based on anticipated need	89,800
Efficiencies result in a decrease in personnel costs	-73,500
Licensing fees for fleet maintenance system	12,300

FLEET MANAGEMENT

This activity manages the Bureau of Equipment Services and administers the City fleet and related equipment facilities.

REPAIR – R2010 Campaign #7 - Quality Service

Repair maintains and repairs City vehicles, except for Fire Department vehicles. Work includes preventive maintenance, mechanical repair, tire repair, and welding.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Units maintained	1,268	1,268	1,200	1,269
Service requests:				
• Repair orders	14,138	14,400	16,000	14,585
WORKLOAD				
Repair hours	67,850	69,100	60,500	70,000

FUELING – R2010 Campaign #7 - Quality Service

This activity distributes fuel to City vehicles and some Monroe County and Federal vehicles. Distribution is controlled by an automated fueling system that monitors fuel use by vehicle and driver.

Program Change

Increase in fuel efficiency of City fleet results in reduced fuel consumption

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
WORKLOAD				
Fuel purchased:				
● Unleaded fuel (gallons)	674,940	685,000	714,000	685,000
● Diesel fuel (gallons)	542,972	540,000	560,000	543,000

PARTS – R2010 Campaign #7 - Quality Service

This unit maintains parts, materials, and supplies used for the repair and maintenance of City vehicles. It operates the parts room and machine shop, rebuilds used parts, and operates the computerized parts inventory system.

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
DEMAND				
Parts inventory value (\$)	700,000	610,000	650,000	590,000
Parts lines	6,085	5,000	5,600	5,000
Requests for parts	70,445	97,000	68,000	100,000
WORKLOAD				
Parts issued	70,445	101,000	68,000	110,000

**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – EQUIPMENT SERVICES DIVISION**

Chargebacks

<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>	<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
			ENVIRONMENTAL SERVICES		
CITY COUNCIL AND CLERK	1,000	1,100	Commissioner	39,000	44,600
			Architecture & Engineering	13,100	16,500
ADMINISTRATION			Operations	3,690,300	3,810,100
Mayor's Office	10,200	12,300	Water & Lighting	<u>327,100</u>	<u>341,400</u>
Budget	200	200	TOTAL:	4,069,500	4,212,600
Human Resource Mgmt.	300	400	EMERGENCY COMMUNICATIONS		
Communications	1,000	1,000		3,300	3,400
NET	200	200	POLICE	1,921,500	2,032,900
Law	<u>100</u>	<u>100</u>	FIRE	166,500	170,000
TOTAL:	12,000	14,200	LIBRARY		
FINANCE			Central Library	19,200	24,700
Director's Office	600	600	Community Library	<u>7,800</u>	<u>10,000</u>
Treasury	4,500	4,600	TOTAL:	27,000	34,700
Assessment	100	100	PARKS, RECREATION AND HUMAN SERVICES		
Purchasing	600	700	Commissioner	4,800	900
Information Systems	<u>1,800</u>	<u>2,200</u>	Parks & Recreation*	311,600	304,600
TOTAL:	7,600	8,200	Special Services	59,100	58,000
COMMUNITY DEVELOPMENT	4,400	5,300	Human Services	<u>100</u>	<u>100</u>
			TOTAL:	375,600	363,600
ECONOMIC DEVELOPMENT			CITY TOTAL	6,593,600	6,850,400
Administration	3,400	3,400	Interfund	3,271,500	3,479,800
Municipal Parking	<u>1,800</u>	<u>1,000</u>	Intrafund	3,322,100	3,370,600
TOTAL:	5,200	4,400	CITY TOTAL	6,593,600	6,850,400

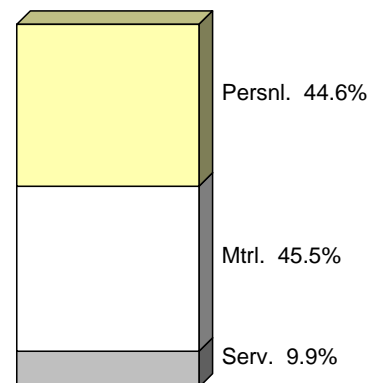
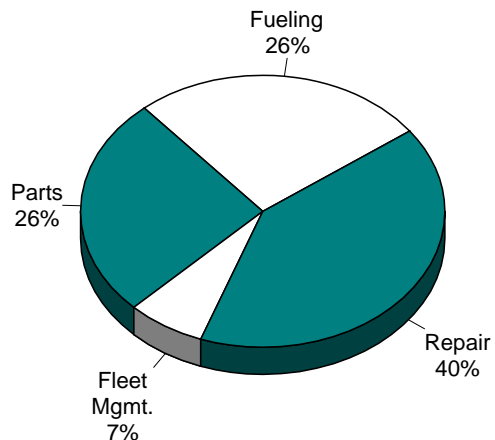
DEPARTMENT OF ENVIRONMENTAL SERVICES
 OPERATIONS – EQUIPMENT SERVICES DIVISION
 EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	3,110,503	3,147,800	3,069,800	3,116,100
Materials & Supplies	2,678,281	3,287,100	3,168,100	3,179,100
Services	531,709	547,000	543,500	690,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	6,320,493	6,981,900	6,781,400	6,985,600
Less: Intrafund Credit*	<u>2,602,028</u>	<u>3,394,300</u>	<u>3,322,100</u>	<u>3,370,600</u>
Total	3,718,465	3,587,600	3,459,300	3,615,000

Appropriation by Activity				
Fleet Management	481,416	509,800	530,700	478,900
Repair	2,677,545	2,657,000	2,534,500	2,814,700
Fueling	1,424,283	1,980,800	1,860,400	1,850,400
Parts	<u>1,737,249</u>	<u>1,834,300</u>	<u>1,855,800</u>	<u>1,841,600</u>
Total	6,320,493	6,981,900	6,781,400	6,985,600
Less: Intrafund Credit*	<u>2,602,028</u>	<u>3,394,300</u>	<u>3,322,100</u>	<u>3,370,600</u>
Total	3,718,465	3,587,600	3,459,300	3,615,000

Employee Years by Activity				
Fleet Management	6.2	5.8	6.3	5.3
Repair	58.7	60.1	57.1	60.2
Fueling	1.1	1.1	1.1	1.0
Parts	<u>9.1</u>	<u>9.1</u>	<u>9.7</u>	<u>8.9</u>
Total	75.1	76.1	74.2	75.4

*Reflects chargeback for motor equipment service.



**DEPARTMENT OF ENVIRONMENTAL SERVICES
OPERATIONS – EQUIPMENT SERVICES DIVISION
PERSONNEL SUMMARY**

FULL TIME POSITIONS				Fleet Management	Repair	Fueling	Parts
Br.	Title	Budget 2004-05	Approved 2005-06				
33	Director of Fleet Services	1	0				
31	Fleet Service Manager	0	1	1			
29	Assistant Director of Fleet Services	1	0				
28	Asst. Fleet Service Manager	0	1		1		
25	Fleet Maintenance Manager	1	1		1		
25	Parts & Materials Manager	1	1				1
24	Senior Administrative Analyst	1	1	1			
23	Asst. Fleet Maintenance Manager	2	2		2		
23	Fleet Operations Specialist	0	1		1		
23	Production Control Specialist	1	0				
21	Parts Supervisor	1	1				1
20	Executive Assistant	1	0				
19	Mechanic Supervisor	4	4		4		
17	Heavy Mechanic I	3	3		3		
17	Senior Auto Welder	1	1		1		
15	Auto Welder	1	1		1		
15	Heavy Mechanic II	22	22		22		
14	Senior Auto Parts Clerk	2	2				2
13	Administrative Secretary	1	1	1			
13	Fleet Service Writer	0	2		2		
11	Auto Parts Clerk	4	3				3
9	Clerk II with Typing	2	1	1			
7	Data Entry Clerk	0	1	1			
65	Auto Body Repairer	3	0				
65	Auto Machinist	1	1				1
63	Sr. Auto Maintenance Mechanic	10	14		14		
61	Tire Repairer	2	1		1		
60	Automotive Maintenance Mechanic	3	0				
57	Garage Attendant	1	1			1	
EMPLOYEE YEARS							
Full Time		70.0	67.0	5.0	53.0	1.0	8.0
Overtime		6.1	7.3	0.0	6.3	0.0	1.0
Part Time, Temporary, Seasonal		0.3	2.0	0.3	1.7	0.0	0.0
Less: Vacancy Allowance		<u>2.2</u>	<u>0.9</u>	<u>0.0</u>	<u>0.8</u>	<u>0.0</u>	<u>0.1</u>
Total		74.2	75.4	5.3	60.2	1.0	8.9

The Bureau of Water & Lighting is comprised of seven operating units: the Director's Office, Water Engineering, Water Production and Treatment, Water Supply and Maintenance, Water Distribution, Street Lighting, and Parking Meter Operations. The Director's Office is responsible for Bureau administration and the procurement and maintenance of equipment and supplies. The Water Engineering Division implements the Bureau's capital improvement program. Water Production and Treatment manages, operates, and maintains the Hemlock Water Filtration Plant, the City's reservoirs and the Holly Pump Station, and monitors water quality. The Water Supply and Maintenance Division maintains the Upland conduit system and reservoir structures. Water Distribution operates and maintains the water distribution system, including water mains, valves, hydrants, and connections. The Street Lighting Division oversees the City's street lighting system. Expenditures that cannot be directly attributed to one of the operating units are found in the Water Fixed Charges section. Parking Meter Operations maintains the City's parking meters and performs meter revenue collection.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Begin design of Reservoir study	#7 - Quality Service	First Quarter
Begin construction of new Water Bureau Operations Center	#7 -Quality Service	Second Quarter
Begin conduit 1 modernization pipe replacement	#7 -Quality Service	Second Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	25,016,100	25,889,000	872,900
Employee Years	155.0	155.7	0.7

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
97,000	267,700	26,400	0	-10,100	491,900	872,900

Major Change

Increase in cost of water treatment chemicals	213,000
Add funding for rental of temporary Water Bureau facility	193,500
Increase allowance for uncollectibles	100,000
Reintroduction of Cathodic Protection Program	75,000
Expense for water purchased from Monroe County Water Authority decreases based upon reduced demand	-38,200
Net effect of personnel changes	36,400
Expense associated with replacement of damaged hydrant locks is funded through Capital Budget	-33,900
Reduced taxes on upland property	-28,100
Productivity improvements result in savings	-25,800

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF WATER & LIGHTING
EXPENDITURE SUMMARY

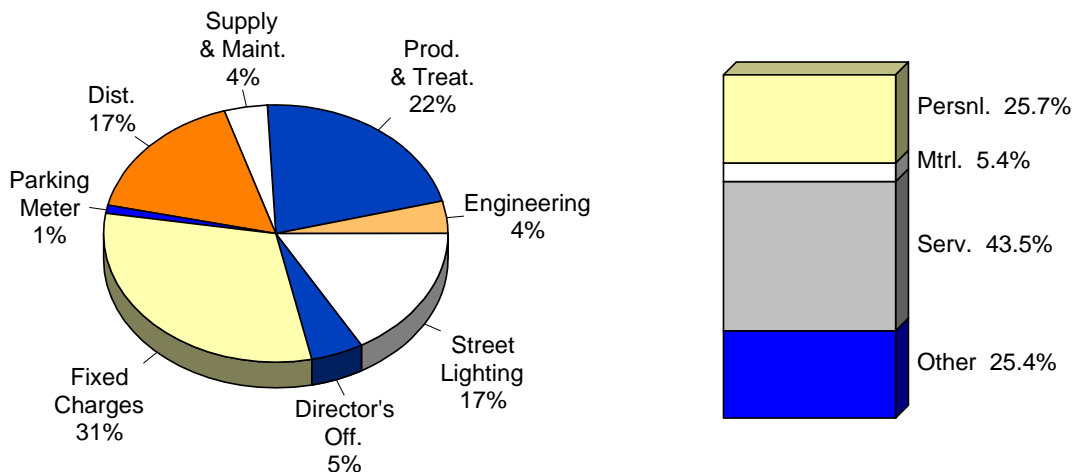
	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	6,387,189	6,428,000	6,522,500	6,655,900
Materials & Supplies	1,143,836	1,168,900	1,168,900	1,382,600
Services	10,240,114	10,566,300	10,840,200	11,266,000
Other	<u>6,389,248</u>	<u>6,484,500</u>	<u>6,484,500</u>	<u>6,584,500</u>
Total	24,160,387	24,647,700	25,016,100	25,889,000

Appropriation by Activity

Director's Office	921,360	1,073,500	1,003,800	1,260,400
Water Engineering	996,795	1,005,300	1,016,600	996,400
Water Production & Treatment	5,089,275	5,218,200	5,394,400	5,645,800
Water Supply & Maintenance	780,244	800,600	825,200	902,600
Water Distribution	4,137,630	4,203,800	4,275,200	4,338,800
Street Lighting	4,201,724	4,145,200	4,300,100	4,455,100
Parking Meter Operations	160,911	165,400	165,100	168,900
Water Fixed Charges	<u>7,872,448</u>	<u>8,035,700</u>	<u>8,035,700</u>	<u>8,121,000</u>
Total	24,160,387	24,647,700	25,016,100	25,889,000

Employee Years by Activity

Director's Office	12.6	14.1	14.1	14.1
Water Engineering	17.0	17.7	18.0	17.3
Water Production & Treatment	25.2	25.7	25.7	25.8
Water Supply & Maintenance	14.3	14.2	13.8	13.8
Water Distribution	72.4	72.8	75.0	75.8
Street Lighting	5.2	4.1	4.3	4.8
Parking Meter Operations	<u>4.0</u>	<u>4.0</u>	<u>4.1</u>	<u>4.1</u>
Total	150.7	152.6	155.0	155.7



DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – DIRECTOR'S OFFICE

The Director's Office manages the Bureau of Water & Lighting and provides staff support for the operating divisions. The unit also procures and maintains equipment, parts, and supplies used by the Bureau.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,003,800	1,260,400	256,600
Employee Years	14.1	14.1	0.0

Change Detail

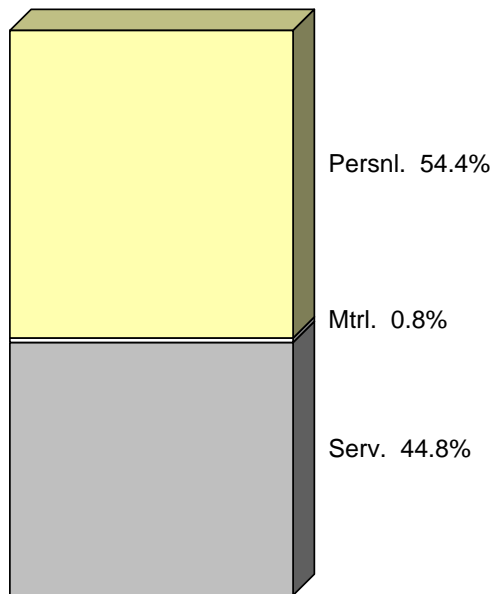
<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
14,100	24,000	30,000	0	-5,000	193,500	256,600

Major Change

Add funding for rental of temporary Water Bureau facility	193,500
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DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – DIRECTOR'S OFFICE
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	607,876	667,400	672,400	686,500
Materials & Supplies	5,560	9,600	9,600	9,700
Services	307,924	396,500	321,800	564,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	921,360	1,073,500	1,003,800	1,260,400
Appropriation by Activity				
Director's Office	921,360	1,073,500	1,003,800	1,260,400
Employee Years by Activity				
Director's Office	12.6	14.1	14.1	14.1



DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – DIRECTOR’S OFFICE
 PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2004-05	Approved 2005-06
35	Director of Water	1	1
26	Associate Administrative Analyst	1	1
25	Parts & Materials Manager	1	1
24	Engineer	1	1
20	Executive Assistant	1	1
19	Water Materials Coordinator	1	1
16	Fleet Maintenance Technician	1	0
15	Heavy Mechanic II	0	1
13	Administrative Secretary	1	1
9	Clerk II	1	1
65	Expediter	1	1
52	Security Guard	3	3
EMPLOYEE YEARS			
	Full Time	13.0	13.0
	Overtime	0.6	0.6
	Part Time, Temporary, Seasonal	0.5	0.5
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	14.1	14.1

**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – ENGINEERING DIVISION**

The Water Engineering Division implements Water & Lighting's capital program through design, plan review, and construction inspection services. It maintains and updates the official records of the location of water mains and other water facilities.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,016,600	996,400	-20,200
Employee Years	18.0	17.3	-0.7

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
21,300	1,000	900	0	0	-43,400	-20,200

Major Change

One vacant engineer position is eliminated due to budget constraints	-60,900
A part time position is added to Design Engineering	17,500

DESIGN ENGINEERING – R2010 Campaign #7 - Quality Service

Design Engineering plans water system repairs and improvements, designs water main replacement projects, and reviews water system improvements in street reconstruction projects designed by consultants. The unit tests the water system when problems such as low pressure are discovered and prepares specifications for grid repair and maintenance materials. The activity manages the backflow prevention program and reviews applications for backflow prevention device installations.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Design reviews required	350	300	400	300
Hydraulic tests required	400	400	400	400
In-house design projects value (\$000)	670	2,900	3,000	2,500
Backflow prevention reviews required	40	40	40	40
Backflow prevention devices	2,210	2,270	2,210	2,270
WORKLOAD				
Design reviews completed	400	400	400	400
Hydraulic tests performed	27	200	400	400
Backflow prevention reviews completed	40	40	40	40
Inspections of backflow prevention devices	275	275	275	275
Installation of backflow prevention devices	60	60	60	60

FIELD ENGINEERING – R2010 Campaign #7 - Quality Service

Field Engineering inspects water construction projects designed by the Bureau of Water & Lighting and by consultants to ensure that contractors are complying with contract specifications and Health Department requirements, and to monitor construction progress. The unit acts as liaison among customers, contractors, and utilities to resolve construction-interrupted service, low water pressure, dirty water, and hazardous construction conditions. It measures and records locations of newly installed, repaired, relocated, or abandoned water facilities.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
In-house construction project value (\$000)	670	2,900	2,500	2,500
WORKLOAD				
Mains cleaned and lined (ft.)	**	24,000	24,000	24,000
Mains installed (ft.)	30,000	30,000	30,000	30,000
Hydrants measured	94	175	175	175
Services measured	13	24	20	20

** - Not Available

MAPS & RECORDS – R2010 Campaign #7 - Quality Service

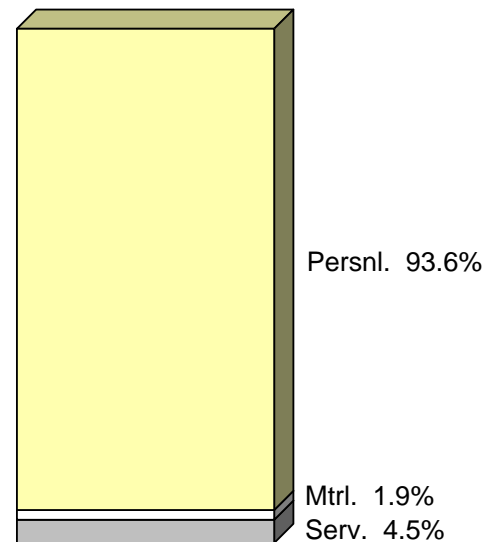
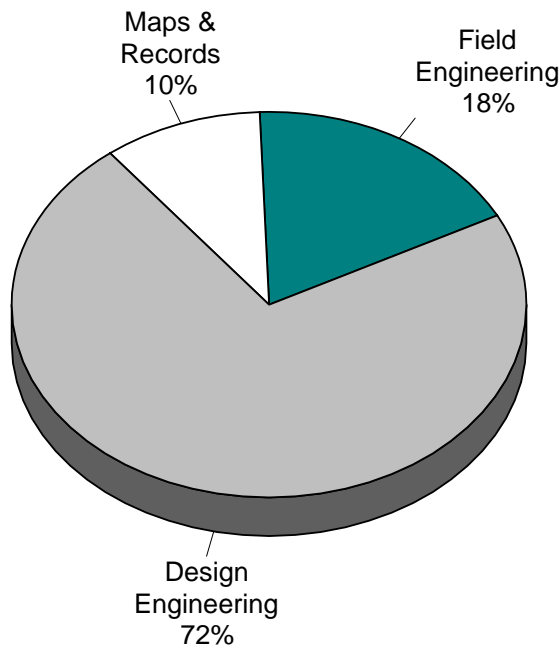
Maps and Records prepares and maintains official City water maps and supplies information about water main and service locations to Water Distribution personnel, contractors, and citizens. It also issues water service and hydrant permits. The unit maintains various records, including those for water consumption, lake and reservoir levels, water discharge, reservoir storage, and precipitation records. It grants Bureau of Water & Lighting approval for street abandonments and property subdivisions.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Requests for information	8,000	8,000	8,000	7,000
Hydrant permits requested	9	17	40	20
Service applications requested	23	43	60	50
Research projects requested	22	41	40	40
WORKLOAD				
Information requests completed	8,000	3,900	8,000	7,000
Hydrant permits issued	9	17	40	20
Service permits issued	23	43	60	50
Research projects completed	22	41	40	40

**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – ENGINEERING DIVISION
EXPENDITURE SUMMARY**

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Amended 2004-05</u>	<u>Approved 2005-06</u>
Appropriation by Major Object				
Personnel Expenses	900,674	943,500	955,200	933,100
Materials & Supplies	66,216	18,200	18,200	18,500
Services	29,905	43,600	43,200	44,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	996,795	1,005,300	1,016,600	996,400
Appropriation by Activity				
Design Engineering	740,490	744,000	738,700	714,300
Field Engineering	160,575	166,400	182,500	182,600
Maps and Records	<u>95,730</u>	<u>94,900</u>	<u>95,400</u>	<u>99,500</u>
Total	996,795	1,005,300	1,016,600	996,400
Employee Years by Activity				
Design Engineering	11.2	11.9	11.8	11.1
Field Engineering	3.5	3.6	4.0	4.0
Maps and Records	<u>2.3</u>	<u>2.2</u>	<u>2.2</u>	<u>2.2</u>
Total	17.0	17.7	18.0	17.3



DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – ENGINEERING DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Design Engineering	Field Engineering	Maps & Records
Br.	Title	Budget 2004-05	Approved 2005-06			
32	Managing Engineer Water Design	1	1	1		
29	Senior Engineer Water Design	2	2	2		
24	Engineer	1	0			
24	Engineer II/Water	2	2	2		
21	Backflow Prevention Inspector	1	1	1		
21	Supervising Engineering Tech.	1	1	1		
20	GIS Applications Specialist	1	1	1		
18	Municipal Assistant	1	1			1
18	Principal Engineering Technician	5	5	1	3	1
12	Engineering Technician	1	1	1		
EMPLOYEE YEARS						
	Full Time	16.0	15.0	10.0	3.0	2.0
	Overtime	1.4	1.4	0.1	1.1	0.2
	Part Time, Temporary, Seasonal	0.9	1.2	1.2	0.0	0.0
	Less: Vacancy Allowance	<u>0.3</u>	<u>0.3</u>	<u>0.2</u>	<u>0.1</u>	<u>0.0</u>
	Total	18.0	17.3	11.1	4.0	2.2

**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – WATER PRODUCTION & TREATMENT DIVISION**

Water Production and Treatment manages, operates, and maintains chemical treatment facilities, the City's three reservoirs, and the Holly Pump Station. This division also monitors water quality and flow throughout the supply system and manages the watershed. Expenditures for property tax payments and payments in-lieu-of taxes on upland properties and the purchase of water from the Monroe County Water Authority (MCWA) are shown in this division to reflect the total cost of producing water to meet City demand.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	5,394,400	5,645,800	251,400
Employee Years	25.7	25.8	0.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
25,600	92,900	3,700	0	-3,700	132,900	251,400

Major Change

Increase in cost of water treatment chemicals	213,000
Expense for water purchased from Monroe County Water Authority decreases based upon reduced demand	-38,200
Reduced taxes on upland property	-28,100
Productivity improvements result in savings	-13,800

WATER PRODUCTION & TREATMENT – R2010 Campaign #7 - Quality Service

Water Production and Treatment operates treatment facilities at the Hemlock water filtration plant and Cobbs Hill, Rush, and Highland Reservoirs. The unit also monitors and investigates water quality and has responsibility for watershed management.

Program Change

Granular activated charcoal is added to filtering process to improve taste and smell of water

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Filtration plant production (mgd)*	37.3	36.5	36.5	36.5
Watershed acreage	9,994	9,994	9,994	9,994
Pumps, valves, and gates	132	134	132	135
WORKLOAD				
Analytical tests performed	38,500	36,000	41,500	36,000
Pumps, valves and gates maintained	132	134	132	135
Filter backwashes required	2,660	2,800	2,700	2,700
Tons of chemicals applied, (includes chemicals applied at reservoirs)	2,340	2,420	2,500	2,500
KW hr/day electricity used (at Water Filtration Plant only)**	8,100	8,300	8,500	8,200

*mgd - millions of gallons per day; **KW - kilowatts

TAXES TO OTHER GOVERNMENTS

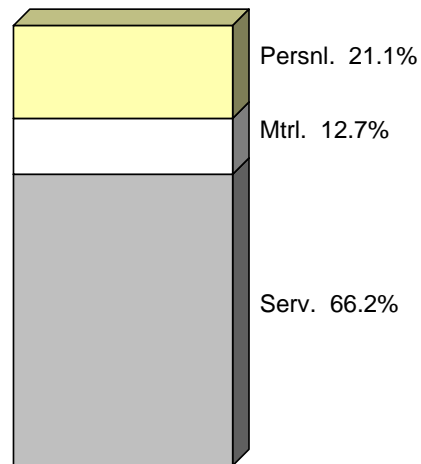
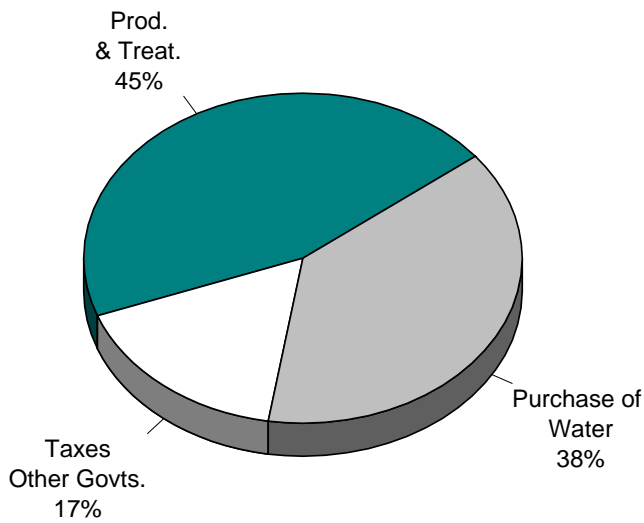
The City pays taxes and payments in lieu of taxes to various municipalities and school districts for land owned in the Upland watershed area and along the conduit route. The budgeted amount reflects an estimate of the City's tax liability in each municipality or school district.

PURCHASE OF WATER

In order to minimize operating costs, the City and the Monroe County Water Authority (MCWA) have an agreement whereby each agency purchases water from the other at advantageous points in the distribution system. Currently, the City sells more water to MCWA than it buys from MCWA; the amount budgeted in this account represents the gross purchases by the City. The purchase of water from MCWA is offset by revenues from the sales of water to MCWA.

**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – WATER PRODUCTION & TREATMENT DIVISION
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	1,143,528	1,173,200	1,166,000	1,191,600
Materials & Supplies	482,986	500,800	500,800	718,300
Services	3,462,761	3,544,200	3,727,600	3,735,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	5,089,275	5,218,200	5,394,400	5,645,800
Appropriation by Activity				
Water Production & Treatment	2,190,437	2,230,000	2,234,700	2,552,400
Taxes to Other Governments	906,356	967,100	995,200	967,100
Purchase of Water	<u>1,992,482</u>	<u>2,021,100</u>	<u>2,164,500</u>	<u>2,126,300</u>
Total	5,089,275	5,218,200	5,394,400	5,645,800
Employee Years by Activity				
Water Production & Treatment	25.2	25.7	25.7	25.8



DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – WATER PRODUCTION & TREATMENT DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2004-05	Approved 2005-06
32	Manager of Water Production	1	1
26	Chief of Water Quality Operations	1	1
25	Automated Systems Control Spec	1	1
25	Supt. of Water Plant Maintenance	1	1
23	Watershed Conservationist	1	1
21	Water Treatment Supervisor	1	1
20	Master Electrician	1	1
20	Water Instrumentation Technician	1	1
20	Water Plant Mechanic	1	1
19	Water Quality Lab Technician	1	1
18	Senior Water Plant Operator	1	1
16	Water Plant Operator	7	7
15	Sr.Maint.Mech./Water Treatment	2	2
11	Secretary	1	1
61	Maint. Mechanic/Water Treatment	3	3
EMPLOYEE YEARS			
	Full Time	24.0	24.0
	Overtime	1.5	1.6
	Part Time, Temporary, Seasonal	0.7	0.7
	Less: Vacancy Allowance	<u>0.5</u>	<u>0.5</u>
	Total	25.7	25.8

**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – SUPPLY & MAINTENANCE DIVISION**

This Division maintains the Upland conduit system that supplies water to the City of Rochester, and portions of Monroe, Ontario and Livingston counties. It also maintains the watershed properties and reservoir structures and grounds. This Division supports the conduit modernization program, the Cathodic Protection Pilot project, through excavation, installation, testing, and training activities.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	825,200	902,600	77,400
Employee Years	13.8	13.8	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
6,900	5,200	2,300	0	0	63,000	77,400

Major Change

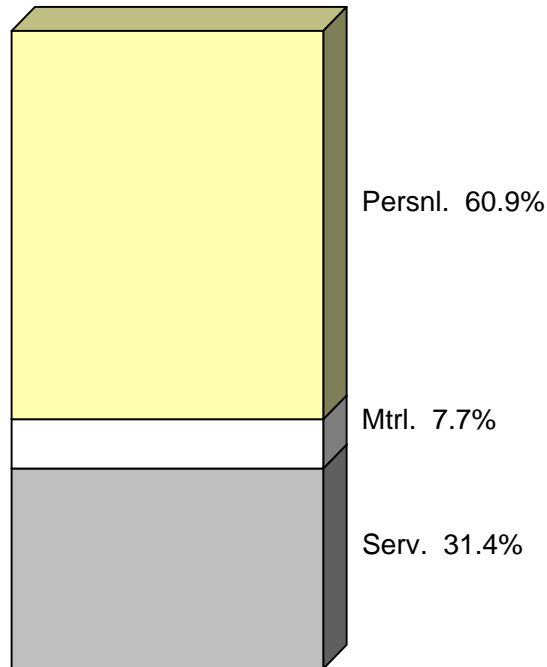
Reintroduction of Cathodic Protection Program	75,000
Productivity improvements result in savings	-12,000

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Watershed acreage	9,994	9,994	9,994	9,994
Property line (miles)	75	75	75	75
Right of way (miles)	23	23	23	23
Miles of road maintained	16	16	16	16
Conduit and gatehouse valves	445	445	445	445
Miles of conduit	78	78	78	78
Vaults	245	245	245	245
Air release valves	240	240	240	240
Cathodic test stations	110	110	110	110
WORKLOAD				
Valves repaired	15	15	15	15
Valves operated manually	50	107	50	50
Air valves replaced	12	12	12	12
Conduit main leak repairs	12	12	12	12
Right of way mowed (miles)	18	18	18	18
Road maintenance (miles)	7	7	7	7
Forest stand improvement (acres)	90	90	90	90
Conduit modernization program:				
● Air valve flushings	40	40	40	40
● Main gate exercises	50	50	50	50
● Blow off inspections	20	20	20	20
● Cathodic station tests	55	81	55	55

DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – SUPPLY & MAINTENANCE DIVISION
 EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	561,899	557,300	542,600	549,500
Materials & Supplies	64,550	68,300	68,300	69,800
Services	153,795	175,000	214,300	283,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	780,244	800,600	825,200	902,600
Appropriation by Activity				
Water Supply & Maintenance	780,244	800,600	825,200	902,600
Employee Years by Activity				
Water Supply & Maintenance	14.3	14.2	13.8	13.8



DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – SUPPLY & MAINTENANCE DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2004-05	Approved 2005-06
25	Supt. Water Supply Maintenance	1	1
20	Corrosion Technician	1	1
65	Expediter	1	1
65	Sr. Maint. Mechanic/Water Supply	3	3
63	Water Supply Maint.Worker/Constr.	6	6
EMPLOYEE YEARS			
	Full Time	12.0	12.0
	Overtime	2.1	2.0
	Part Time, Temporary, Seasonal	0.0	0.0
	Less: Vacancy Allowance	<u>0.3</u>	<u>0.2</u>
	Total	13.8	13.8

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – WATER DISTRIBUTION DIVISION

The Division operates and maintains the water distribution system, including water mains, valves, hydrants, and connections.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	4,275,200	4,338,800	63,600
Employee Years	75.0	75.8	0.8

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
18,100	28,200	4,700	0	-1,400	14,000	63,600

Major Change

A full time position is added to Meter Service activity	49,200
Expense associated with replacement of damaged hydrant locks is funded through Capital Budget	-33,900
A vacant clerical position is eliminated and a dispatcher added to increase customer service response	-1,300

ADMINISTRATION

Administration manages the Water Distribution Division.

DISPATCH – R2010 Campaign #7 - Quality Service

The unit dispatches customer service calls to Water Distribution field personnel. The activity keeps records of valve, hydrant, and water main locations, and records the location of all maintenance performed on the water system. The unit receives customer service inquiries for the Office of Customer Satisfaction when their office is not staffed and provides routine evening and weekend communication capability for the Department during the summer months.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Complaints received:				
● Water related	3,921	4,050	3,800	3,900
● Other	1,546	1,600	1,600	1,600
Customer service calls received for the Office of Customer Satisfaction	2,360	2,200	2,000	2,100
Stakeouts requests received*	14,095	14,250	14,500	14,500
Barricades and road plates ordered	2,520	2,600	2,600	2,600

**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – WATER DISTRIBUTION DIVISION**

Performance Indicators	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
WORKLOAD				
Complaints processed:				
● Water related	3,921	4,050	3,800	3,900
● Other	1,546	1,600	1,600	1,600
Customer service calls taken for the Office of Customer Satisfaction	2,360	2,200	2,000	2,100
Records updated	61,500	62,400	61,500	62,000
Stakeouts posted	27,861	27,000	31,000	28,000
Barricades and road plates installed	2,520	2,600	2,600	2,600

** - Not Available

*A single stakeout request may result in multiple stakeouts performed by the Technical Support Unit.

TECHNICAL SUPPORT – R2010 Campaign #7 - Quality Service

This unit locates and identifies water mains for construction projects, investigates leaks and dirty water complaints, performs stakeouts of street lighting facilities, operates valves, and inspects and installs water service connections. The evening and weekend shifts respond to emergency water problems and investigate citizen complaints.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Investigations required	9,862	10,000	11,000	10,000
Stakeouts required	27,861	27,000	31,000	28,000
Valve operations required	3,126	3,500	3,500	3,500
WORKLOAD				
Investigations performed	9,862	10,000	11,000	10,000
Stakeouts performed	27,861	27,000	31,000	28,000
Valve operations conducted	3,126	3,500	3,500	3,500
Tap installations	32	40	50	50
Lawn and pavement inspections	1,853	1,900	2,000	1,900
Contractor inspections	365	375	300	375
Final inspections	3	4	5	5

GRID REPAIR – R2010 Campaign #7 - Quality Service

This activity maintains and repairs the water grid system, including hydrants, mains, valves, valve boxes, and curb boxes. Defective components are repaired or replaced. Grid repair personnel shut off water services at the street connection as requested and repair water service connections.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Water mains (miles)	598	598	598	598
Valves	19,383	19,383	19,383	19,383
Hydrants	7,287	7,287	7,287	7,287
Water services	61,200	61,200	61,200	61,200
Fire hydrant locks	6,294	6,987	7,287	6,987

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – WATER DISTRIBUTION DIVISION

7-69

Performance Indicators	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
WORKLOAD				
Hydrants:				
● Field repair to hydrants	1,000	1,000	1,000	1,000
● Hydrants replaced without excavation	75	85	75	85
● Complete settings replaced	206	200	225	200
● Hydrants rebuilt	**	**	2	2
● Hydrants inspected	3,980	3,600	3,600	3,600
● Hydrant locks maintained	6,294	6,600	7,287	6,800
● Hydrants painted	790	950	800	800
Water Mains:				
● Water mains repaired	46	48	50	50
Valves				
● Valve boxes cleaned	150	150	150	150
● Valve boxes reset/rehabilitated	216	230	250	250
● Valves replaced	5	17	30	25
Services:				
● Services repaired	87	100	100	100
● Services replaced	381	400	400	400
● Curb boxes repaired	136	100	100	100
● Curb boxes replaced	212	200	200	200
Lawn/trench restorations	670	750	750	750

** - Not Available

METER SERVICE – R2010 Campaign #7 - Quality Service
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This activity reads, repairs, and replaces residential, commercial, and industrial water meters. Personnel investigate high consumption reports, repair leaking meters, perform service turn-ons and shut-offs at residences and businesses, thaw frozen water services, and take special readings for house closings, high or low consumption reports, or upon customer request.

Performance Indicators	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
DEMAND				
Water meters in system	60,700	60,400	60,800	60,100
WORKLOAD				
Meters read per year:				
● Quarterly customers	239,000	240,000	243,200	240,000
● Monthly customers	11,500	10,500	10,880	10,500
● Special reads	5,300	2,240	8,500	2,200
High consumption investigations	277	**	200	100
Meters replaced (remote-read)	1,243	1,500	2,217	1,500
Meters replaced (industrial)	157	1,000	200	200
Meters repaired	90	**	300	90
Meters activated/deactivated	1,611	1,400	1,450	1,400
Meters tested	1,521	1,500	2,400	1,500
Frozen water services thawed	9	9	15	10
Service leaks investigated	16	16	10	15
Attempted reads per day/reader	314	340	360	340
Reads per day/reader	303	320	350	320

** - Not Available

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – WATER DISTRIBUTION DIVISION

HYDRAULIC MAINTENANCE – R2010 Campaign #7 - Quality Service

Hydraulic Maintenance performs preventative maintenance activities to ensure proper hydraulic and hygienic properties of the water distribution system. Activities include water main flushing, leak control, water waste surveys, sound surveys, master meter testing, flow and coefficient testing, and valve inspection and valve box maintenance.

Performance Indicators	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Water mains (miles)	598	598	598	598
Valves	18,735	18,735	19,383	18,735
Hydrants	7,287	7,287	7,287	7,287
Master meters	13	13	13	13
Dead-end mains	30	30	30	30
WORKLOAD				
Hydrants, valves & services sound surveys	10,745	11,000	9,000	11,000
Water waste surveys:				
● Districts measured	0	9	8	8
● Master meters tested	0	6	4	4
● Flow & coefficient tests	23	75	100	75
Valve inspections	3,860	4,200	4,500	4,200
Water main flushing:				
● Miles of main - regular program	75.91	100.00	90.00	100.00
● Miles of main - dirty water complaints	9.15	8.50	8.50	8.50
● Miles of main - dead-end	30.00	30.00	30.00	30.00
Valves operated	796	1,100	1,100	1,100
RESULTS				
Leaks located	120	115	115	115
Estimated leakage eliminated (mgd)*	1.23	1.20	1.20	1.20
Estimated leak savings (\$)	194,200	188,300	202,000	192,700

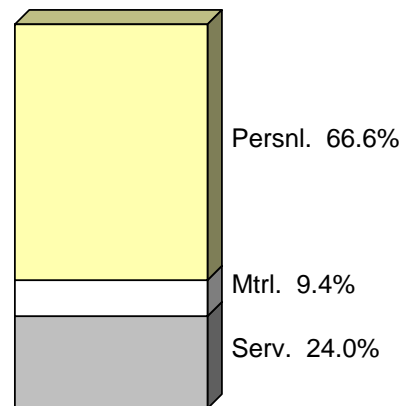
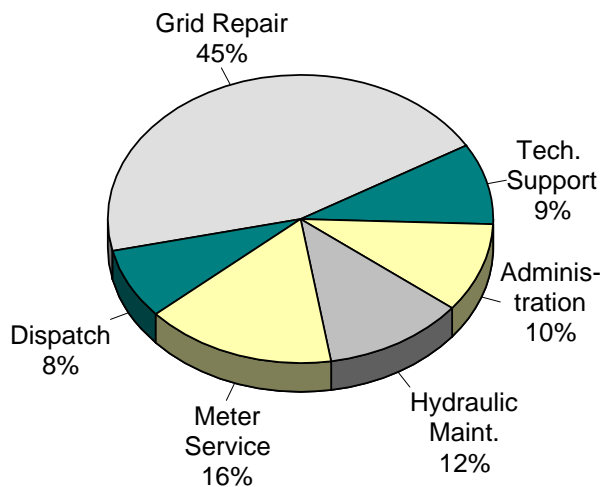
*mgd = millions of gallons per day

DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – WATER DISTRIBUTION DIVISION
 EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	2,768,819	2,748,900	2,825,800	2,891,800
Materials & Supplies	376,479	414,300	414,300	405,000
Services	992,332	1,040,600	1,035,100	1,042,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	4,137,630	4,203,800	4,275,200	4,338,800

Appropriation by Activity				
Administration	399,149	451,700	445,600	438,700
Dispatch	278,985	271,800	263,700	296,900
Technical Support	405,567	364,500	405,000	406,700
Grid Repair	1,916,702	1,954,700	1,982,300	1,964,900
Meter Services	690,615	616,800	665,400	715,700
Hydraulic Maintenance	<u>446,612</u>	<u>544,300</u>	<u>513,200</u>	<u>515,900</u>
Total	4,137,630	4,203,800	4,275,200	4,338,800

Employee Years by Activity				
Administration	2.0	2.0	2.0	2.0
Dispatch	7.2	7.0	6.8	7.9
Technical Support	11.2	9.9	11.0	10.8
Grid Repair	23.6	24.0	24.7	23.6
Meter Service	16.4	15.3	16.7	17.7
Hydraulic Maintenance	<u>12.0</u>	<u>14.6</u>	<u>13.8</u>	<u>13.8</u>
Total	72.4	72.8	75.0	75.8



**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – WATER DISTRIBUTION DIVISION
PERSONNEL SUMMARY**

FULL TIME POSITIONS				Admin- istration	Dispatch	Technical Support	Grid Repair	Meter Service	Hydraulic Maintenance
Br.	Title	Budget 2004-05	Approved 2005-06						
32	Manager of Water Distribution	1	1	1					
23	Asst. Superintendent Water Dist.	4	5				3	1	1
18	Supervising Water Dist. Technician	1	1						1
18	Supv. Meter Services Technician	2	2					2	
15	Senior Dispatcher	1	1		1				
11	Clerk I	1	1	1					
9	Clerk II with Typing	1	0						
7	Clerk III with Typing	1	1					1	
65	Sr. Maint. Mech./Water Grid	4	4				4		
64	Water Distribution Technician	24	24			9		9	6
64	Dispatcher	5	6		6				
63	Water Maint. Worker Construction	0	15				14		1
62	Water Maint. Worker Construction	15	0						
62	Water Maintenance Worker	0	6			1	1		4
61	Meter Reader	4	4					4	
59	Water Maintenance Worker	6	0						
EMPLOYEE YEARS									
Full Time		70.0	71.0	2.0	7.0	10.0	22.0	17.0	13.0
Overtime		5.8	5.5	0.0	1.0	1.0	2.0	1.0	0.5
Part Time, Temporary, Seasonal		0.6	0.6	0.0	0.0	0.0	0.0	0.0	0.6
Less: Vacancy Allowance		1.4	1.3	0.0	0.1	0.2	0.4	0.3	0.3
Total		75.0	75.8	2.0	7.9	10.8	23.6	17.7	13.8

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – STREET LIGHTING DIVISION

This unit oversees the City's street lighting system. Street Lighting functions as liaison with Rochester Gas and Electric Corporation (RG&E), which owns and operates most of the system. Employees of the City and of Rochester Gas & Electric work together to replace damaged or obsolete poles and arrange for upgrading of lighting where necessary. The unit designs street lighting reconstruction projects and reviews street lighting specifications in reconstruction projects designed by consultants. It supervises maintenance and operation of City-owned street lighting facilities and investigates street lighting problems and complaints.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	4,300,100	4,455,100	155,000
Employee Years	4.3	4.8	0.5

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
8,100	116,300	-1,300	0	0	31,900	155,000

Major Change

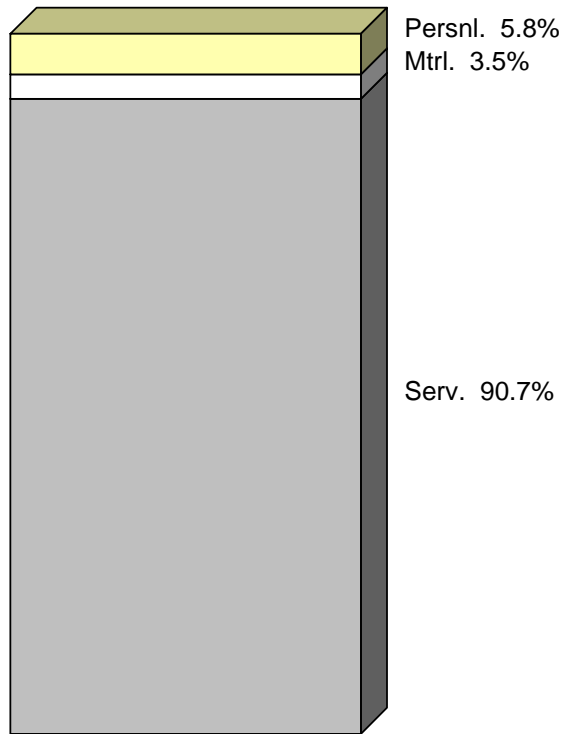
A vacant full time field position is eliminated and a full time technology position added	16,900
A part time clerical position is added	15,000

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
City maintained lights	11,841	12,383	13,000	12,500
RG&E maintained lights	14,918	14,409	14,600	14,200
Calls for service	5,444	5,277	5,000	5,200
WORKLOAD				
Work orders issued - maintenance	3,240	3,280	2,800	3,300
Work orders issued - capital projects	25	225	300	250
Complaints referred to RG&E	1,925	1,850	1,800	1,900
Pole knockdowns	210	200	225	225
Conduit repairs	59	55	75	60
Lighting Requests/Investigations	125	125	125	125
Inadequate lighting complaints	46	45	35	45

**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – STREET LIGHTING DIVISION
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	261,643	194,000	216,800	256,800
Materials & Supplies	145,058	152,800	152,800	156,300
Services	3,795,023	3,798,400	3,930,500	4,042,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	4,201,724	4,145,200	4,300,100	4,455,100
Appropriation by Activity				
Street Lighting	4,201,724	4,145,200	4,300,100	4,455,100
Employee Years by Activity				
Street Lighting	5.2	4.1	4.3	4.8



DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – STREET LIGHTING DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2004-05	Approved 2005-06
26	Street Light. Program Coordinator	1	1
23	St. Light. Maintenance/Operations Coord.	1	1
23	Computer Applications Specialist	0	1
12	Engineering Technician	1	0
9	Clerk II with Typing	1	1
EMPLOYEE YEARS			
Full Time		4.0	4.0
Overtime		0.0	0.1
Part Time, Temporary, Seasonal		0.4	0.8
Less: Vacancy Allowance		<u>0.1</u>	<u>0.1</u>
Total		4.3	4.8

**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – PARKING METER OPERATIONS**

This unit maintains the City's on-street parking meters, installs new meters, and performs meter revenue collection on a daily basis.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	165,100	168,900	3,800
Employee Years	4.1	4.1	0.0

Change Detail

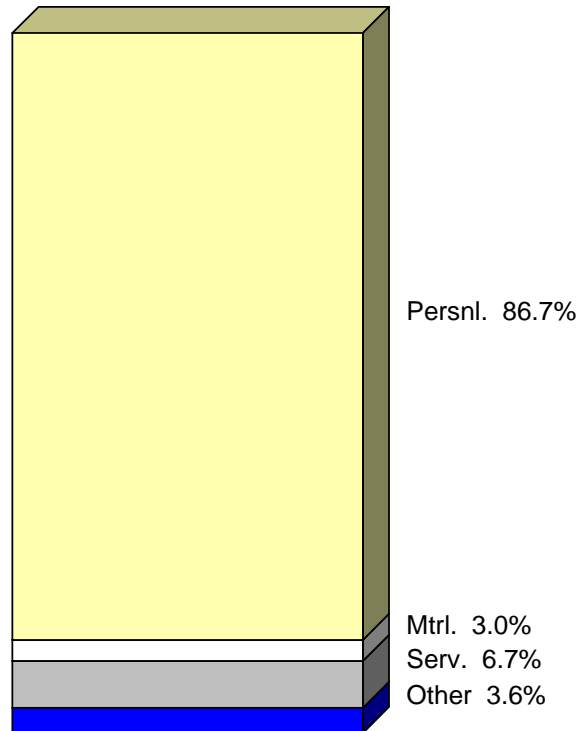
<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
2,900	100	800	0	0	0	3,800

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Street meters	1,427	1,532	1,427	1,532
WORKLOAD				
Meters installed/replaced	150	150	150	150

DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – PARKING METER OPERATIONS
 EXPENDITURE SUMMARY

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Amended</u> 2004-05	<u>Approved</u> 2005-06
Appropriation by Major Object				
Personnel Expenses	142,750	143,700	143,700	146,600
Materials & Supplies	2,987	4,900	4,900	5,000
Services	9,174	10,800	10,500	11,300
Other	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
Total	160,911	165,400	165,100	168,900
Appropriation by Activity				
Parking Meter Operations	160,911	165,400	165,100	168,900
Employee Years by Activity				
Parking Meter Operations	4.0	4.0	4.1	4.1



DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – PARKING METER OPERATIONS
 PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2004-05	Approved 2005-06
18	Supervising Parking Meter Mechanic	1	1
10	Parking Meter Mechanic	3	3
EMPLOYEE YEARS			
	Full Time	4.0	4.0
	Overtime	0.1	0.1
	Part Time, Temporary, Seasonal	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	4.1	4.1

DEPARTMENT OF ENVIRONMENTAL SERVICES
 WATER & LIGHTING – WATER FIXED CHARGES

This section includes operating expenditures for the water supply system that cannot be directly attributed to an operating unit.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	8,035,700	8,121,000	85,300

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
0	0	-14,700	0	0	100,000	85,300

Major Change

Increase allowance for uncollectibles	100,000
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ALLOWANCE FOR UNCOLLECTIBLES

The allowance for uncollectibles is an estimate of the delinquent amount of water charges that are not paid within two years.

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
Delinquent amount	\$5,658,163	\$5,600,000	\$5,600,000	\$6,300,000
Estimated percentage of uncollectibles	<u>30.13</u>	<u>32.00</u>	<u>32.00</u>	<u>30.15</u>
	\$1,704,748	\$1,800,000	\$1,800,000	\$1,900,000

ADMINISTRATIVE CHARGEBACKS

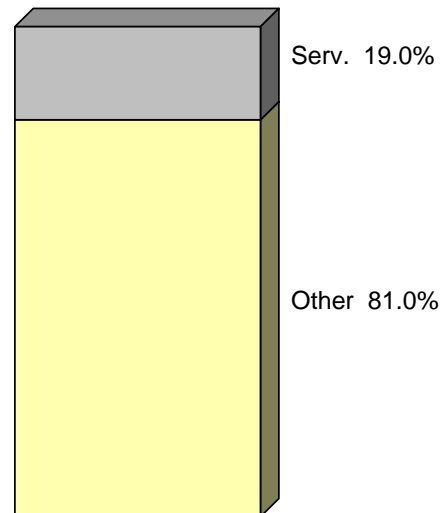
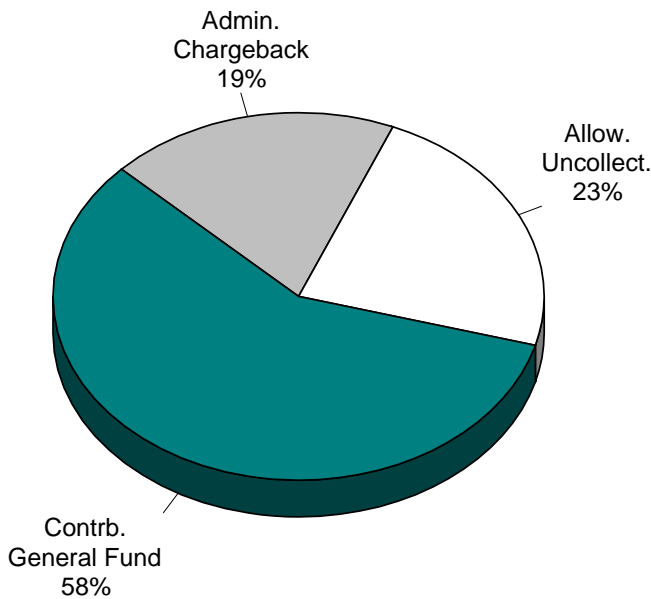
The administrative chargeback is an interfund charge that reimburses the General Fund for general administrative services provided to the enterprise funds, based on an indirect cost allocation formula. The administrative chargeback to the Water Fund for 2005-06 represents 7.5 percent of total Water Fund expenses incurred in 2003-04.

CONTRIBUTION TO THE GENERAL FUND

The Water Fund makes a contribution to the General Fund as payment in lieu of taxes on the Water Fund capital plant and as a return on investment.

**DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER & LIGHTING – WATER FIXED CHARGES
EXPENDITURE SUMMARY**

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Amended 2004-05</u>	<u>Approved 2005-06</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	1,489,200	1,557,200	1,557,200	1,542,500
Other	<u>6,383,248</u>	<u>6,478,500</u>	<u>6,478,500</u>	<u>6,578,500</u>
Total	<u>7,872,448</u>	<u>8,035,700</u>	<u>8,035,700</u>	<u>8,121,000</u>
Appropriation by Activity				
Allowance for Uncollectibles	1,704,748	1,800,000	1,800,000	1,900,000
Administrative Chargeback	1,489,200	1,557,200	1,557,200	1,542,500
Contribution to the General Fund	<u>4,678,500</u>	<u>4,678,500</u>	<u>4,678,500</u>	<u>4,678,500</u>
Total	<u>7,872,448</u>	<u>8,035,700</u>	<u>8,035,700</u>	<u>8,121,000</u>



Purpose

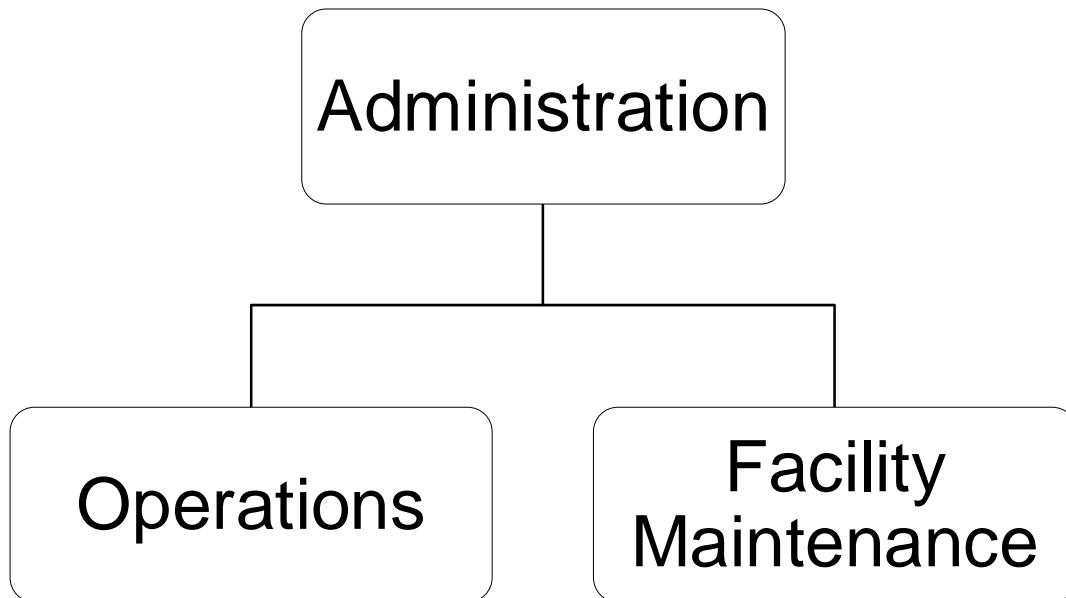
The Emergency Communications Department provides communications services to the City Police and Fire Departments, the Monroe County Sheriff, various town and village police departments, ambulance corps, and other fire departments in Monroe County. It provides emergency service from initial citizen request through dispatch and provides related communications services for field personnel.

The Emergency Communications Department also coordinates the 911 Emergency Communications System contract with Monroe County. Under the terms of that agreement, the City operates the Center, which receives all 911 calls, and dispatches police, fire, and emergency medical service for participating agencies.

Expenditures for Administration and Operations activities are reimbursed by Monroe County. The City funds the Facility Maintenance activity.

Organization

The Emergency Communications Department is organized into three activities: Administration, Operations, and Facility Maintenance.



The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Install digital display units in primary operations area	#3 - Health, Safety & Responsibility #7 - Quality Service	First Quarter
Replace analog 911-Switch with a digital 911-Switch	#3 - Health, Safety & Responsibility #5 - Regional Partnerships #7 - Quality Service	Second Quarter
Develop and implement a new paging system with Computer Aided Dispatch (CAD) interface	#3 - Health, Safety & Responsibility #5 - Regional Partnerships #7 - Quality Service	Second Quarter
Initiate planning for an extension or successor agreement to the City-County 911 Operating Agreement	#3 - Health, Safety & Responsibility #5 - Regional Partnerships #7 - Quality Service	Third Quarter

Year-to-Year Comparison

	Budget <u>2004-05</u>	Budget <u>2005-06</u>	<u>Change</u>	Percent <u>Change</u>
<u>Main Functions</u>				
Administration	421,400	479,200	57,800	13.7%
Operations	7,810,100	8,019,100	209,000	2.7%
Facility Maintenance	<u>179,400</u>	<u>221,000</u>	<u>41,600</u>	23.2%
Total	8,410,900	8,719,300	308,400	3.7%
Employee Years	182.9	186.4	3.5	1.9%

Change Detail

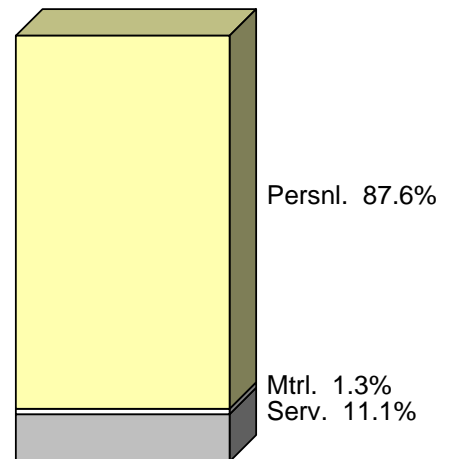
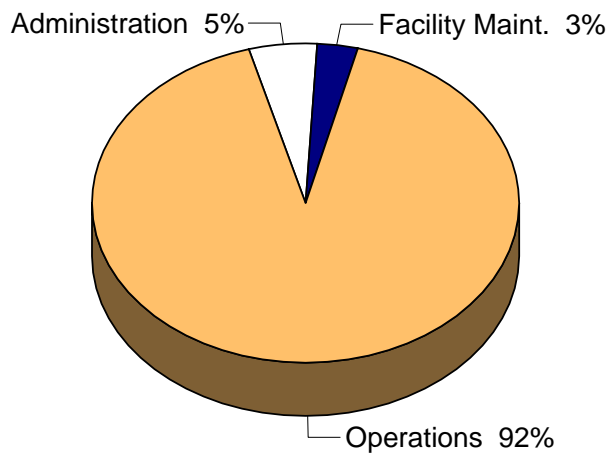
Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
54,000	53,500	27,000	84,200	2,200	87,500	308,400

Major Change

Additional funds are required to support overtime expense	57,700
Professional fees related to hiring and staff development increase	20,200
One-time allocation to replace obsolete pagers is completed	-20,000
Funds are provided for maintenance contract for emergency power backup system	12,000
Cost of maintenance contract for security system escalates beyond normal inflation	12,000
Allocation for personal equipment and software increases	6,100
Productivity improvements result in savings	-6,100
Allocation for outbound telephone notification system increases	5,000
Funds are provided for contract clerical labor	4,600
Cost of snow removal is reduced as service is now provided by Environmental Services	-4,000

**EMERGENCY COMMUNICATIONS DEPARTMENT
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	7,100,308	7,513,800	7,444,700	7,640,600
Materials & Supplies	91,543	136,500	124,100	112,300
Services	741,420	797,000	842,100	966,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	7,933,271	8,447,300	8,410,900	8,719,300
Appropriation by Activity				
Administration	389,097	431,400	421,400	479,200
Operations	7,400,092	7,847,300	7,810,100	8,019,100
Facility Maintenance	<u>144,082</u>	<u>168,600</u>	<u>179,400</u>	<u>221,000</u>
Total	7,933,271	8,447,300	8,410,900	8,719,300
Employee Years by Activity				
Administration	6.7	7.0	7.0	7.0
Operations	<u>172.6</u>	<u>178.7</u>	<u>175.9</u>	<u>179.4</u>
Total	179.3	185.7	182.9	186.4



ADMINISTRATION

This activity manages the Emergency Communications Department. It prepares and monitors the budget and performs planning, personnel, purchasing, and research functions. This activity works with all subscriber agencies to coordinate procedures and systems.

OPERATIONS – R2010 Campaign #3 - Health, Safety & Responsibility

This activity receives emergency calls from the public that require response by the City Police and Fire Departments, the Monroe County Sheriff, 11 town and village police departments, 36 fire districts in Monroe County, and other emergency service agencies. The unit dispatches appropriate emergency vehicles and personnel and furnishes necessary radio communications with field personnel. This activity provides primary and in-service training for the personnel who receive and dispatch calls.

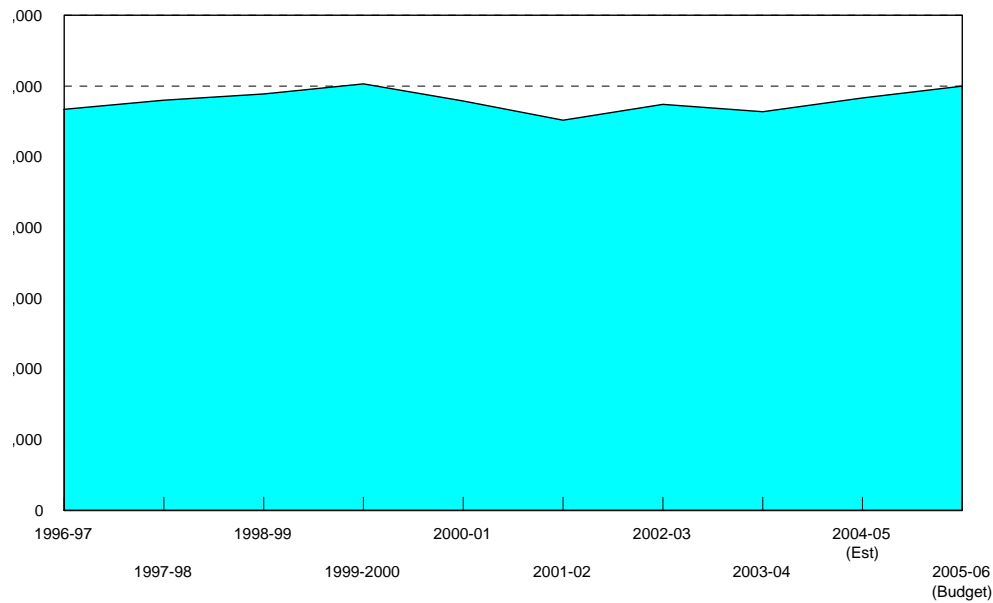
Program Change

Increase in fire calls dispatched is due to 24-hour service being provided for Ridge Culver Fire Department in addition to evening and overnight service for Hilton Fire Department and Ambulance and St. Paul Boulevard Fire Department and Ambulance. Increase in fire calls is also due to new responsibility for notifying City Fire when sprinklers or standpipes are out of service. New service includes the receipt of calls and dispatch for the Massasauga Search and Rescue Team and the New York State Department of Transportation Highway Emergency Local Patrol (HELP) vehicle. Installation of Shotspotter software used to help detect and report gunfire increases police calls dispatched.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Calls received	1,127,659	1,166,236	1,200,000	1,200,000
WORKLOAD				
Calls dispatched:				
● Police	608,959	604,001	611,000	611,000
● Fire	72,715	78,549	77,000	80,000
● Emergency medical service	88,987	91,467	92,000	93,000
● Police-initiated dispatch	<u>403,579</u>	<u>406,218</u>	<u>389,000</u>	<u>409,000</u>
	1,174,240	1,180,235	1,169,000	1,193,000

Calls Received



FACILITY MAINTENANCE

This activity includes expenditures associated with maintenance of the Emergency Communications Center, including utilities, refuse collection, snow removal, and general building and grounds maintenance.

EMERGENCY COMMUNICATIONS DEPARTMENT
PERSONNEL SUMMARY

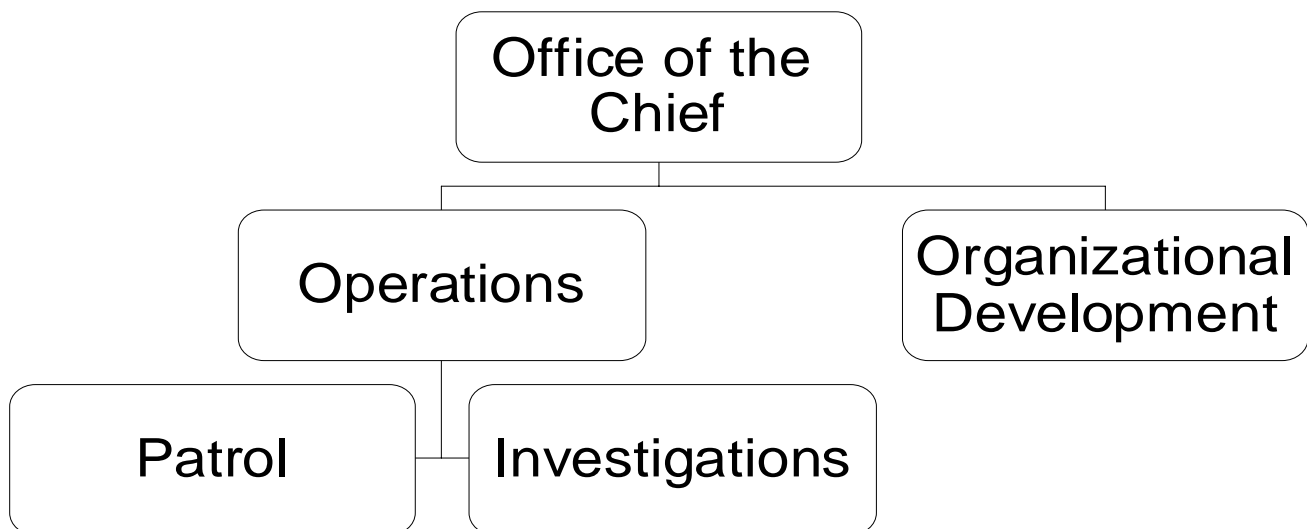
FULL TIME POSITIONS				Adminis- tration	Operations
Br.	Title	Budget 2004-05	Approved 2005-06		
35	ECC Director	1	1	1	
32	Deputy Director - ECC	1	1		1
26	911 Operations Manager	3	3		3
21	Shift Supervisor	12	12		12
200	ECC Trainer	1	1		1
200	CAD Information System Specialist	1	1		1
20	Executive Assistant	1	1	1	
190	EMD Quality Improvement Coord. II	2	2		2
170	Dispatcher II	27	27		27
16	Administrative Assistant	1	1	1	
150	Dispatcher I	71	71		71
15	Secretary to the Director	1	1	1	
12	Communications Research Assistant	1	1	1	
110	Telecommunicator	38	38		38
110	Telecommunicator Bilingual	1	1		1
7	Clerk III with Typing	1	1	1	
3	Research Technician	1	1	1	
EMPLOYEE YEARS					
	Full Time	164.0	164.0	7.0	157.0
	Overtime	17.9	19.0	0.0	19.0
	Part Time, Temporary, Seasonal	3.5	3.4	0.0	3.4
	Less: Vacancy Allowance	<u>2.5</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	182.9	186.4	7.0	179.4

Purpose

The Police Department protects and preserves public safety through crime prevention patrol, investigation of reported offenses, and apprehension of offenders.

Organization

The Police Department is organized into the Office of the Chief, and two bureaus: Operations and Organizational Development.



The Department comprises two Bureaus, the Operations Bureau, which includes the Patrol Division and Investigations Division; and the Bureau of Organizational Development. The Office of the Chief provides overall departmental management and planning.

Highlights of the Department's 2005-06 work program are presented below. Additional information for each bureau is included in the sections that follow.

Division	Highlights	R2010 Campaigns Supported	Projected Completion
Office of the Chief	Implement expanded foot and bike patrol initiative	#3 - Health, Safety, and Responsibility #7 - Quality Service	First Quarter
	Install mobile computing platform and automated ticketing in marked fleet units	#3 - Health, Safety, and Responsibility #7 - Quality Service	Fourth Quarter
Operations	Coordinate move of Patrol Division East into permanent Clinton Avenue location	#3 - Health, Safety, and Responsibility #7 - Quality Service	Second Quarter
Organizational Development	Acquire and install automated inventory system at Auto Pound	#3 - Health, Safety, and Responsibility #7 - Quality Service	Second Quarter

Year-to-Year Comparison

<u>Division</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Office of the Chief	4,374,900	4,940,300	565,400	12.9%
Operations	49,628,300	49,442,700	-185,600	-0.4%
Organizational Development	<u>10,898,400</u>	<u>10,543,200</u>	<u>-355,200</u>	-3.3%
Total	64,901,600	64,926,200	24,600	0.0%
Employee Years	912.1	909.1	-3.0	-0.3%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
546,900	105,800	146,100	-43,900	2,400	-732,700	24,600

Major Change Highlights

As proposed by the Mayor:

Homeland security grant funds for overtime expire	-233,000
Funding for the Pilot Drug Control Project is complete	-207,500
Overtime funds are added to perform increased bicycle and foot patrols	172,000
Three vacant full time and three vacant part time civilian positions are eliminated due to budget constraints	-137,400

Major Change Highlights

Funding for the Drug Enforcement Demonstration Program is complete	-110,000
Weed & Seed funding expires	-100,000
A vacant Captain position is eliminated due to budget constraints	-94,600
Net savings of lease costs due to patrol reorganization	-52,400
A full time Veterinary Technician position is created to provide medical services in house	33,200
Additional funds provided for expanded recruitment effort	30,000
Overhire initiated by City Council in 2004-05 is maintained in 2005-06	0
□ As amended by City Council:	
Funds are transferred from Contingency for additional PAC-TAC resources	20,000
Funds are transferred from Contingency to provide assistance to the Court Watch program	15,000

Assignment of Authorized Positions
1996-97 to 2005-06

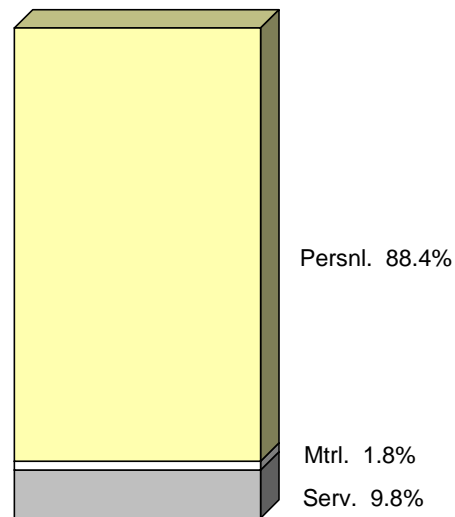
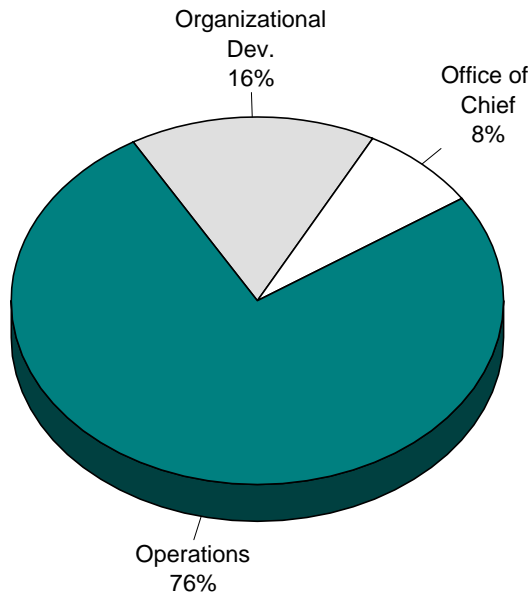
Year	Office of the Chief & Organizational Development			Operations			Department			Total
	Sworn	Non-Sworn	Total	Sworn	Non-Sworn	Total	Sworn	Non-Sworn		
2005-06	63	103	167	642	58	699	705	161	866	
2004-05	61	104	165	645	59	704	706	163	869	
2003-04	68	117	185	639	49	688	707	166	873	
2002-03	65	110	174	643	55	698	708	165	873	
2001-02	64	115	179	644	57	701	708	172	880	
2000-01	69	111	180	638	57	695	707	168	875	
1999-2000	48	89	137	635	58	693	683	147	830	
1998-99	58	88	146	625	57	682	683	145	828	
1997-98	61	87	148	622	57	679	683	144	827	
1996-97	63	82	145	620	57	677	683	139	822	

Authorized Sworn Positions
2001-02 to 2005-06

Positions	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Chief	1	1	1	1	1
Deputy Chief	3	3	2	1	1
Commander	2	2	2	3	3
Captain	14	14	14	14	13
Lieutenant	40	40	40	40	40
Sergeant	83	83	88	88	88
Police Officer (Investigator)	61	61	57	57	57
Police Officer	<u>504</u>	<u>504</u>	<u>503</u>	<u>502</u>	<u>502</u>
Total	708	708	707	706	705

POLICE DEPARTMENT EXPENDITURE SUMMARY

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	56,057,450	56,989,200	57,308,300	57,414,700
Materials & Supplies	1,182,492	1,040,500	1,031,700	1,169,100
Services	5,450,095	6,538,500	6,561,600	6,342,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	62,690,037	64,568,200	64,901,600	64,926,200
Appropriation by Activity				
Office of the Chief	3,537,264	4,741,200	4,374,900	4,940,300
Operations	54,267,002	47,002,500	49,628,300	49,442,700
Organizational Development	<u>4,885,771</u>	<u>12,824,500</u>	<u>10,898,400</u>	<u>10,543,200</u>
Total	62,690,037	64,568,200	64,901,600	64,926,200
Employee Years by Activity				
Office of the Chief	39.7	40.7	35.6	47.4
Operations	826.8	712.1	737.1	731.9
Organizational Development	<u>74.8</u>	<u>185.2</u>	<u>139.4</u>	<u>129.8</u>
Total	941.3	938.0	912.1	909.1
NET Allocation - Dollars	1,689,479	1,682,200	1,871,200	1,927,300
NET Allocation - Employee Years	27.7	26.8	29.8	29.8



The Office of the Chief manages the Department. It includes the Chief's Office, Research and Evaluation which includes the Information Systems Unit, Budget, and Professional Standards which also includes the Long-Term Disability Unit.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Implement expanded foot and bike patrol initiative	#3 - Health, Safety, and Responsibility #7 - Quality Service	First Quarter
Implement electronic ledger system to assist with departmental bookkeeping	#3 - Health, Safety, and Responsibility #7 - Quality Service	First Quarter
Install mobile computing platform and automated ticketing in marked fleet units	#3 - Health, Safety, and Responsibility #7 - Quality Service	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	4,374,900	4,940,300	565,400
Employee Years	35.6	47.4	11.8

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
121,300	27,000	-4,600	-40,400	2,000	460,100	565,400

Major Change

As proposed by the Mayor:

Professional Standards transfers from Organizational Development	781,900
One time use of Asset Forfeiture Funds for a Pilot Drug Control Project is complete	-140,000
One time allocation for the professional services portion of the Drug Enforcement Demonstration Program is complete	-83,600
A Lieutenant transfers from Patrol to serve as an aide to the Deputy Chief	83,500
An Investigator transfers from Investigations to serve as the Locust Club Vice President	73,800
A Sergeant, the previous Locust Club Vice President, returns to Patrol	-73,700
Weed & Seed funding and Operation IMPACT grant funding for the Pilot Drug Control Project is complete	-67,500
One time use of Asset Forfeiture Funds for polygraph equipment and training is complete	-44,000
A research position transfers to Organizational Development to assist with the Auto Pound function	-41,900
A research position is created to assist with statistical analysis	41,900
Weed & Seed funding expires	-40,000

**POLICE DEPARTMENT
OFFICE OF THE CHIEF**

Major Change

Two vacant part time data entry positions are eliminated due to budget constraints	-31,400
One time allocation for professional services for labor negotiations is complete	-25,000
Travel funds increased to expand recruitment efforts	10,000
Productivity improvements result in savings	-4,700
Funds are provided to bring in Captain and Lieutenant exam raters from other cities	4,000
Funds are added to provide pagers to on call clergy	1,800

As amended by City Council:

Funds are transferred from Contingency to provide assistance to the Court Watch program	15,000
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CHIEF'S OFFICE

This activity administers the Department. Functions include planning, policy development, public relations, and liaison with the community and other law enforcement agencies. It comprises the Chief of Police, a Deputy Chief that oversees the Operations Bureau, the Director of the Bureau of Organizational Development, the Public Information Officer, other immediate staff, and the Chief of Staff. The Chief of Staff is responsible for acting as a liaison with the Bureau of Human Resource Management and Labor Relations.

RESEARCH & EVALUATION

This activity conducts management analysis and research in support of Departmental operations. It monitors compliance with standards established by state and national accreditation agencies and assists in conducting on-site evaluations. It controls and updates the Department's general, administrative, and personnel orders, and prepares the Department's annual report. Activity personnel research and write grant applications, maintain liaison with Federal and State agencies, and submit grant-related operational and financial reports. The Information Systems Unit designs, installs, and maintains the Department's central and networked computer systems, enters data from field reports, and prepares statistical analyses.

Program Change

Patrol Division reorganization initiated in 2004-05 results in an increased number of general and administrative orders issued. Average backlog for data entry of reports is clarified in 2005-06 to reflect data entry of Part I Crimes & Motor Vehicle Accidents (MVA) as opposed to data entry of Part II Crimes.

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
DEMAND				
Office automation "Help Desk" requests	2,800	3,100	3,100	3,600
WORKLOAD				
General/administrative orders issued	93	53	20	30
Inspectional reports prepared	212	212	212	212
Grant proposals prepared	22	21	22	24
Grants administered	24	27	24	27
EFFICIENCY				
Average backlog, crime report data entry (days)	11	10	10	N/A
Average backlog, Part I and MVA data entry (days)	N/A	0	N/A	0
Average backlog, Part II data entry (days)	N/A	10	N/A	10

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
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Definitions:

Part I: Criminal homicide, forcible rape, robbery, assault, burglary, larceny, motor vehicle theft, arson

Part II: Kidnaping, controlled substances sale, manufacture, possession and use, dangerous weapons, bribery, sex offenses, extortion, forgery, counterfeiting, prostitution, vice, stolen property, coercion, criminal mischief, fraud, gambling, embezzlement, simple assault, offenses against family, driving under influence, unauthorized vehicle use, possession of burglar tools, liquor law violations, disorderly conduct, public drug intoxication, loitering

N/A - Not Applicable

BUDGET

This activity provides central financial management for the Department, including budget preparation, purchasing, and contract administration. It reviews all claims, requisitions, and contracts, and purchases central supplies and services.

PROFESSIONAL STANDARDS

This unit investigates complaints of police actions or misconduct, provides administrative review of fleet vehicle accident investigations, and conducts other investigations as directed by the Chief of Police. It provides staff support for the civilian complaint review and internal disciplinary processes. The unit is also responsible for maintenance of the Department's official disciplinary records. This unit also includes those individuals assigned to the Long-Term Disability Unit which are personnel specially assigned due to injuries or illnesses resulting in extended terms of disability.

Program Change

Professional Standards, along with the Long-Term Disability Unit, moves to the Office of the Chief as part of a reorganization of the Department's administrative functions. Administrative entries represent inquiries from a citizen or agency into an employee's conduct that does not result in a formal complaint.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
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DEMAND

Incident reviews initiated	36	45	90	49
Civil suit investigations requested	71	91	75	106
Fleet vehicle accidents	153	203	140	223
Subject resistance reports for review	503	628	605	685
Investigations requested	85	106	125	116
Administrative entries	175	213	N/A	234

WORKLOAD

Incident reviews completed	36	45	90	49
Civil suit investigations completed	71	91	75	106
Accident reports completed	153	203	140	223
Subject resistance reports reviewed	503	628	605	685
Investigations conducted	85	106	125	116
Administrative entries	175	213	N/A	234

N/A - Not Applicable

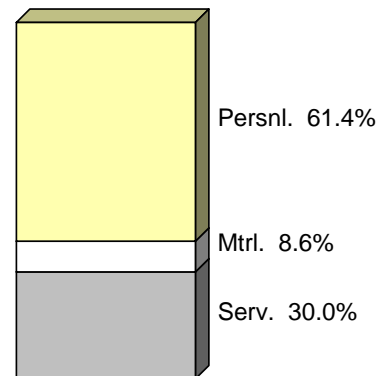
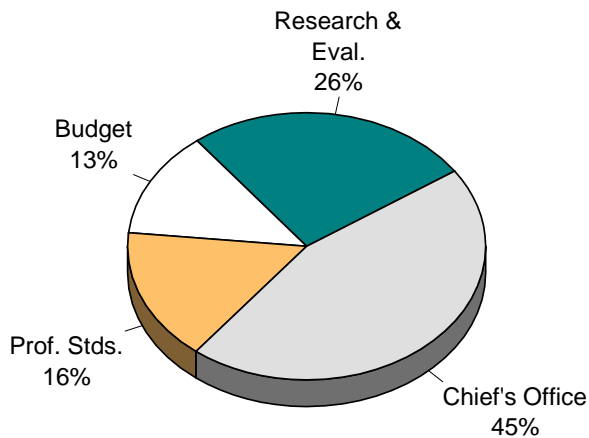
**POLICE DEPARTMENT
OFFICE OF THE CHIEF
EXPENDITURE SUMMARY**

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	2,615,593	2,681,400	2,304,600	3,022,400
Materials & Supplies	356,934	328,600	332,100	423,700
Services	564,737	1,731,200	1,738,200	1,494,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,537,264	4,741,200	4,374,900	4,940,300

Appropriation by Activity				
Chief's Office	1,477,138	2,713,100	2,513,800	2,226,100
Inspectional Services	111,999	0	0	0
Research and Evaluation	1,342,880	1,470,400	1,303,100	1,289,000
Professional Standards*	0	0	0	786,500
Budget	<u>605,247</u>	<u>557,700</u>	<u>558,000</u>	<u>638,700</u>
Total	3,537,264	4,741,200	4,374,900	4,940,300

Employee Years by Activity				
Chief's Office	14.2	14.7	13.0	13.0
Inspectional Services	1.0	0.0	0.0	0.0
Research and Evaluation	21.6	22.9	19.7	21.4
Professional Standards*	0.0	0.0	0.0	10.1
Budget	<u>2.9</u>	<u>3.1</u>	<u>2.9</u>	<u>2.9</u>
Total	39.7	40.7	35.6	47.4

*Disabled activity moves to Professional Standards; historical data recalculated to provide meaningful comparison.



POLICE DEPARTMENT
OFFICE OF THE CHIEF
PERSONNEL SUMMARY

FULL TIME POSITIONS				Chief's Office	Research & Evaluation	Professional Standards	Budget
Br.	Title	Budget 2004-05	Approved 2005-06				
98	Chief of Police	0	1	1			
36	Chief of Police	1	0				
97	Deputy Chief of Police	1	1	1			
97	Director of Organizational Development	1	1	1			
95	Police Captain	2	2	1	1		
94	Police Lieutenant	2	4	2	1	1	
92	Police Sergeant	4	8	2	1	5	
90B	Police Officer (Investigator)	1	2	2			
90	Police Officer	2	3		2	1	
26	Associate Administrative Analyst	1	1				1
26	Systems Analyst	1	1		1		
25	Programmer Analyst	3	3		3		
24	Grants Specialist	1	1		1		
24	Police Program Grants Specialist	1	1		1		
20	Executive Assistant	1	1		1		
20	Police Steno	0	2			2	
20	Research Analyst	1	1		1		
17	Office Automation Specialist	2	2		2		
16	Administrative Assistant	1	1	1			
16	Secretary to the Chief	1	1	1			
12	Computer Operator	1	1		1		
11	Clerk I	0	1			1	
11	Secretary	1	1		1		
10	Sr. Finance Clerk	1	1				1
9	Clerk II	1	1				1
9	Clerk II with Typing	2	2		2		
7	Clerk III with Typing	1	1	1			
3	Clerk Typist	2	2		2		
EMPLOYEE YEARS							
	Full Time	36.0	47.0	13.0	21.0	10.0	3.0
	Overtime	0.0	0.1	0.0	0.0	0.1	0.0
	Part Time, Temporary, Seasonal	0.0	1.6	0.0	1.6	0.0	0.0
	Less: Vacancy Allowance	<u>0.4</u>	<u>1.3</u>	<u>0.0</u>	<u>1.2</u>	<u>0.0</u>	<u>0.1</u>
	Total	35.6	47.4	13.0	21.4	10.1	2.9

**POLICE DEPARTMENT
OPERATIONS**

The Operations Bureau, commanded by a Deputy Chief, is comprised of two units. The Patrol Division East and West is responsible for providing general police services. The Investigations Division is responsible for providing investigative support services necessary for the effective operation of the department.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Develop protocol for responding to incidents identified by Shotspotter	#3 - Health, Safety, and Responsibility #7 - Quality Service	First Quarter
Coordinate move of Patrol Division East into permanent Clinton Avenue location	#3 - Health, Safety, and Responsibility #7 - Quality Service	Second Quarter
Conduct two Operation IMPACT details (Integrated Municipal Police Anti-Crime Teams)	#3 - Health, Safety, and Responsibility #5 - Regional Partnerships #7 - Quality Service	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	49,628,300	49,442,700	-185,600
Employee Years	737.1	731.9	-5.2

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
314,800	10,500	9,700	-3,500	2,100	-519,200	-185,600

Major Change Highlights

As proposed by the Mayor:

Homeland security grant funds for overtime expire	-233,000
Overtime funds are added to perform increased bicycle and foot patrols	172,000
A vacant Captain position is eliminated due to budget constraints	-94,600
Use of Asset Forfeiture Funds in support of the Greater Rochester Area Narcotics Enforcement Team (GRANET) is complete	-87,000
Weed & Seed funding expires	-60,000
Net savings of lease costs due to patrol reorganization	-52,400
One full time and one part time clerical position are eliminated due to budget constraints	-46,300

As amended by City Council:

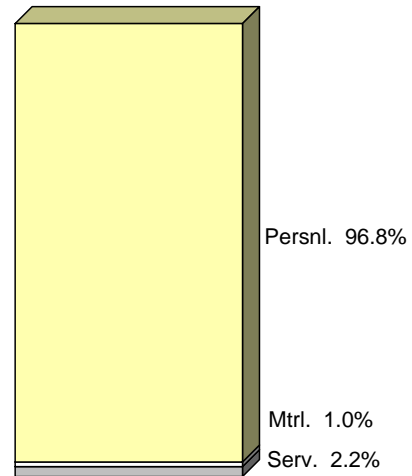
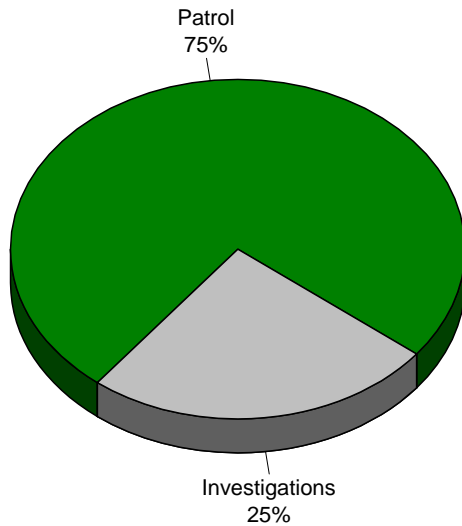
Funds are transferred from Contingency for additional PAC-TAC resources	20,000
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POLICE DEPARTMENT
OPERATIONS
EXPENDITURE SUMMARY

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Amended</u> 2004-05	<u>Approved</u> 2005-06
Appropriation by Major Object				
Personnel Expenses	49,413,589	45,343,600	47,947,900	47,869,700
Materials & Supplies	560,248	464,900	459,700	487,000
Services	4,293,165	1,194,000	1,220,700	1,086,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	54,267,002	47,002,500	49,628,300	49,442,700

Appropriation by Activity				
Patrol	37,280,017	34,443,900	40,529,700	37,004,300
Investigations	<u>16,986,985</u>	<u>12,558,600</u>	<u>9,098,600</u>	<u>12,438,400</u>
Total	54,267,002	47,002,500	49,628,300	49,442,700

Employee Years by Activity				
Patrol	587.8	534.5	605.2	552.1
Investigations	<u>239.0</u>	<u>177.6</u>	<u>131.9</u>	<u>179.8</u>
Total	826.8	712.1	737.1	731.9



**POLICE DEPARTMENT
OPERATIONS – PATROL**

The Patrol Division conducts preventive patrol, responds to calls for police service, arrests offenders, and works with neighborhoods to develop crime prevention programs addressing specific community needs. It enforces parking, truancy, and traffic regulations, assigns School Resource Officers to City middle and high schools, and provides a uniformed police presence in the City's Neighborhood Empowerment Team (NET) offices.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Coordinate move of Patrol Division East into permanent Clinton Avenue location	#3 - Health, Safety, and Responsibility #7 - Quality Service	Second Quarter
Conduct two Operation IMPACT details (Integrated Municipal Police Anti-Crime Teams)	#3 - Health, Safety, and Responsibility #5 - Regional Partnerships #7 - Quality Service	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	40,529,700	37,004,300	-3,525,400
Employee Years	605.2	552.1	-53.1

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
279,700	8,600	9,700	-4,800	-5,600	-3,813,000	-3,525,400

Major Change

As proposed by the Mayor:

Sworn staff transfer to Investigations to create the Field Investigations Section	-3,727,800
Homeland security grant funds for overtime expire	-233,000
Overtime funds are added to perform increased bicycle and foot patrols	172,000
A Captain position transfers from Organizational Development	94,600
A Sergeant position, the previous Locust Club Vice President, returns to Patrol from the Chief's Office	73,700
One time use of Weed & Seed funds for overtime is complete	-60,000
Net savings of lease costs due to patrol reorganization	-52,400
A full time Veterinary Technician position is created to provide medical services in house	33,200
One time use of Asset Forfeiture Funds to perform additional PAC - TAC details is complete	-30,000
One time allocation for Youth Violence Strike Force is complete	-26,600
One time allocation for the overtime portion of the Drug Enforcement Demonstration Program is complete	-26,400
Net reduction in grants for seatbelt enforcement, underage alcohol enforcement, and aggressive driving	-24,000

Major Change

A full time Animal Control Officer position converts to part time due to budget constraints	-21,200
Allocation for miscellaneous supplies for Animal Control increase	18,600
Professional services for veterinary care decrease due to the addition of full time in house veterinary care	-15,000
A vacant part time floating clerical position is eliminated due to budget constraints	-14,100
Funding is provided for bicycle maintenance and repair	10,000
Productivity improvements result in savings	-3,100
One time grant for computer purchase is complete	-1,500
<input type="checkbox"/> As amended by City Council:	
Funds are transferred from Contingency for additional PAC-TAC resources	20,000

COMMAND

This activity manages the Patrol Division East and West and their individual sections including Special Operations, Special Events, Mounted Patrol, Youth Services, and Animal Services. It conducts periodic reviews of patrol and investigative activities, including regularly scheduled “Crimestat” analyses of crime patterns and response strategies. This activity is also responsible for planning responses to unusual occurrences or emergency incidents.

EASTSIDE/WESTSIDE PATROL DIVISIONS – R2010 Campaign #3 - Health, Safety & Responsibility

These divisions provide general police services to protect life and property, perform preventative patrol, and respond to calls for service in Rochester's neighborhoods. They conduct preliminary and follow-up investigation of reported offenses. In cooperation with neighborhood Police-Citizen Interaction Committees (PCIC), activity supervisors coordinate and develop targeted crime prevention and response programs. These divisions also coordinate the police portion of the City's Neighborhood Empowerment Team (NET) project, assigning a Lieutenant and other departmental personnel to work in each of the designated planning sectors throughout the City to address quality-of-life issues. School Resource Officers are provided at City middle and high schools during the school year.

The Patrol Divisions East and West are divided using the Genesee River. Each division is comprised of Patrol Service Areas (PSA) that allow more flexibility to utilize officers to meet demand. Each division assigns sworn personnel to the NET offices located within its boundaries, and administers the Police And Citizens -Together Against Crime (PAC-TAC) program of volunteer citizen patrols.

<u>Patrol Division</u>	<u>Headquarters Location</u>
West	Water Tower Park (temporary location) 1099 Jay Street
East	30 Hart Street (temporary location)

Program Change

Patrol Division East moves to newly renovated permanent location on Clinton Avenue in December, 2005. Parking monitors will now use handheld electronic devices to issue parking violations. Field Investigation staff move to Investigations to create the Field Investigations Section. All other calls for service decrease as Emergency Communications now directly transfers those calls that qualify for response by the 311 Call Reduction unit. Use of the Traffic and Criminal Software (TraCS) system increases the number of Uniform Traffic Summons issued.

**POLICE DEPARTMENT
OPERATIONS – PATROL**

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Calls for service (all units):				
● Priority I	204,976	195,938	170,000	183,000
● All other	<u>219,875</u>	<u>233,799</u>	<u>301,000</u>	<u>267,400</u>
Total	424,851	429,737	471,000	450,400
Reported crimes:				
● Part I	17,851	17,502	17,600	17,600
● Part II	<u>21,493</u>	<u>17,814</u>	<u>22,000</u>	<u>17,900</u>
Total	39,344	35,316	39,600	35,500
Reported violent events	1,998	1,542	1,450	1,496
WORKLOAD				
Investigations conducted:				
● Field & Closed	20,000	19,055	22,000	20,527
● Office	18,000	17,814	18,000	17,907
Uniform traffic summonses issued	28,295	37,795	35,000	37,800
Parking citations issued	101,114	99,800	116,700	105,000
Field information forms completed	25,600	21,641	24,600	23,120
Events (total units responding to calls)	703,700	681,590	714,400	697,995
Foot and bicycle patrol hours	19,200	27,900	19,020	25,000
Community meetings conducted	2,250	2,800	2,250	2,400
EFFICIENCY				
Workload per officer:				
● Calls for service	1,030	1,116	1,076	1,170
● Reported crimes (Parts I and II)	85	92	91	92
Percentage of crimes cleared (%)	49	46	50	46
RESULTS				
Crimes cleared	18,100	16,466	19,800	16,300

Definitions:

Priority I: Immediate emergency response

All other: Non-emergency response (e.g. reports, special attention, etc.)

Part I: Criminal homicide, forcible rape, robbery, assault, burglary, larceny, motor vehicle theft, arson

Part II: Kidnaping, controlled substances sale, manufacture, possession and use, dangerous weapons, bribery, sex offenses, extortion, forgery, counterfeiting, prostitution, vice, stolen property, coercion, criminal mischief, fraud, gambling, embezzlement, simple assault, offenses against family, driving under influence, unauthorized vehicle use, possession of burglar tools, liquor law violations, disorderly conduct, public drug intoxication, loitering

SPECIAL OPERATIONS – R2010 Campaign #3 - Health, Safety & Responsibility

This activity reports to the Patrol Division West Commander and consists of units providing specialized field support services. The Tactical Unit provides directed patrol, crime specific details, pro-active investigative efforts, and technical equipment to deal with selected crime problems. The K-9 Unit provides canine support services in the area of building searches and tracking, as well as nitrate and narcotic searches. The Mounted Patrol provides highly visible patrol and crowd control presence downtown, at special events, and in the event of disturbance or disorder. The Traffic Enforcement Unit enforces vehicle and parking regulations, and coordinates the School Traffic Officer program covering 118 pedestrian crossings near City public and private schools. The Traffic Enforcement Unit is responsible for specialized alcohol related enforcement countermeasures and pro-active traffic direction and control throughout the City. The Youth

Services Unit develops and implements programs along with School Resource Officers (SRO's) to prevent and control juvenile delinquency. This unit also administers the Department's youth initiatives and serves as a liaison to Family Court and other social agencies. Specialized functions of the Special Operations activity include the Bomb Squad, Emergency Task Force, SCUBA squad, Crisis Negotiation Team, and the Mobile Field Force.

The Special Operations unit is located on Maplewood Drive and Mounted Patrol facilities are located at 184 Verona Street.

Program Change

The Special Operations unit, excluding Mounted Patrol, relocate to the Child Street facility in 2005.

SPECIAL EVENTS – R2010 Campaign #3 - Health, Safety & Responsibility

This unit reports to the Patrol Division East Commander and coordinates all police activities at cultural and special events including assessing logistical requirements, traffic and crowd control plans, contingency plans, and coordination of all intra- and inter- departmental personnel.

ANIMAL SERVICES – R2010 Campaign #3 - Health, Safety & Responsibility

This unit reports to the Patrol Division West Commander and responds to animal-related complaints, impounds unleashed or stray pets, issues summonses for unlicensed dogs, and deals with injured or dangerous animals. It makes available unclaimed dogs and cats for public adoption, in accordance with current City policies, and enforces laws against vicious animals. The Animal Shelter, located at 184 Verona Street, provides housing and veterinary care for impounded animals and euthanizes abandoned or injured animals after a specified holding period. Animal Services personnel also assist Departmental patrol and investigative officers in hazardous situations involving animals.

Program Change

Low Income Spay Neuter (LISN) program is expected to increase the number of cats altered in 2005-06. This program offers low cost spay or neuter surgery to City cat owners meeting specific income and residency guidelines.

Performance Indicators

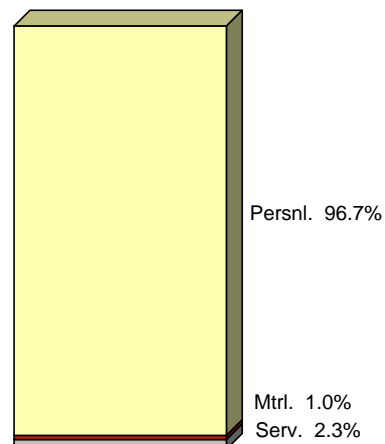
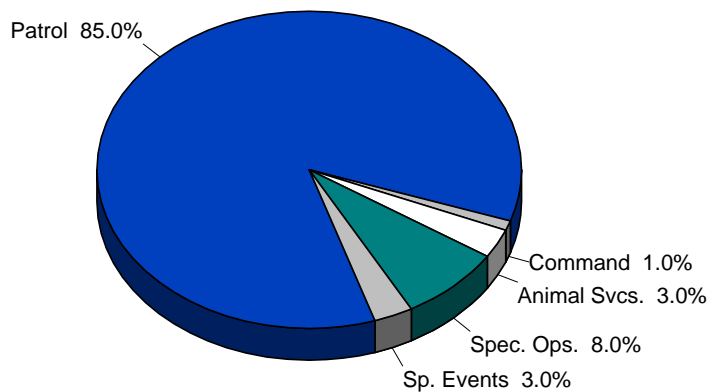
	Actual 2003-04	Estimated 2004-05	Budget 2004-05	Budget 2005-06
DEMAND				
Service requests	18,801	17,486	20,000	19,000
WORKLOAD				
Reported dog bites	350	286	380	350
Wildlife calls	697	665	800	650
Dogs impounded	3,083	3,000	3,200	3,000
Cats impounded	3,110	3,262	2,900	3,200
Tickets issued	1,886	1,747	1,800	1,800
Outreach/Presentations	44	47	85	50
RESULTS				
Dogs redeemed/adopted/transferred	1,703	1,646	1,800	1,700
Dogs euthanized	1,347	1,354	1,400	1,300
Cats redeemed/adopted/transferred	877	814	800	900
Cats euthanized	2,084	2,261	2,100	2,300
Dogs altered	495	590	600	600
Cats altered	152	370	200	400

**POLICE DEPARTMENT
OPERATIONS – PATROL
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	36,007,986	33,202,000	39,266,600	35,789,000
Materials & Supplies	373,030	363,500	355,800	361,700
Services	899,001	878,400	907,300	853,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	37,280,017	34,443,900	40,529,700	37,004,300

Appropriation by Activity				
Command	378,272	98,300	642,300	262,100
Patrol Division (Section Patrol)	32,735,279	29,839,200	34,520,900	31,477,300
Special Operations	2,944,567	3,306,200	3,392,400	3,090,200
Special Events	218,219	221,900	917,300	1,089,400
Animal Services	<u>1,003,680</u>	<u>978,300</u>	<u>1,056,800</u>	<u>1,085,300</u>
Total	37,280,017	34,443,900	40,529,700	37,004,300

Employee Years by Activity				
Command	4.6	1.2	7.1	3.0
Special Events	2.2	3.0	2.0	2.0
Patrol Division (Section Patrol)	494.8	458.8	516.7	478.3
Special Operations	62.1	49.5	55.7	44.3
Animal Services	<u>24.1</u>	<u>22.0</u>	<u>23.7</u>	<u>24.5</u>
Total	587.8	534.5	605.2	552.1



**POLICE DEPARTMENT
OPERATIONS – PATROL
PERSONNEL SUMMARY**

FULL TIME POSITIONS				Command	Special Events	Patrol Division	Special Operations	Animal Services
Br.	Title	Budget 2004-05	Approved 2005-06					
96	Police Commander	2	2	2				
95	Police Captain	9	9					
94	Police Lieutenant	32	29		1	26	2	
92	Police Sergeant	56	50			45	5	
90B	Police Officer (Investigator)	34	0					
90	Police Officer	404	398		1	364	33	
26	Director of Animal Services	1	1					1
18	Supervisor of Animal Control	1	1					1
16	Animal Shelter Manager	1	1					1
14	Assistant Supervisor of Animal Control	2	2					2
12	Animal Control Officer	10	9					9
11	Assistant Shelter Manager	1	1					1
11	Secretary	1	1	1				
10	Parking Monitor	10	10				10	
10	Veterinary Technician	0	1					1
9	Clerk II	1	1				1	
7	Clerk III with Typing	6	6			6		
3	Clerk Typist	1	1					1
2	Animal Care Technician	6	6					6
EMPLOYEE YEARS								
	Full Time	578.0	529.0	3.0	2.0	459.0	42.0	23.0
	Overtime	25.2	24.7	0.0	0.0	20.8	3.2	0.7
	Part Time, Temporary, Seasonal	31.3	11.9	0.0	0.0	10.5	0.2	1.2
	Less: Vacancy Allowance	<u>29.3</u>	<u>13.5</u>	<u>0.0</u>	<u>0.0</u>	<u>12.0</u>	<u>1.1</u>	<u>0.4</u>
	Total	605.2	552.1	3.0	2.0	478.3	44.3	24.5

The following full time positions are included in the budget of the Police Department, Patrol Division but are assigned to NET offices and are shown here for reference only.

Br.	Title	Budget 2004-05	Approved 2005-06
94	Police Lieutenant	8	8
90	Police Officer	22	22
EMPLOYEE YEARS			
	Full Time	30.0	30.0
	Overtime	0.4	0.4
	Part Time, Temporary, Seasonal	0.0	0.0
	Less: Vacancy Allowance	<u>0.6</u>	<u>0.6</u>
	Total	29.8	29.8

**POLICE DEPARTMENT
OPERATIONS – INVESTIGATIONS**

The Investigations Division consists of three units that investigate major crimes and provide investigative support services to the entire department. Central Investigations consists of three activities, the investigation of major crimes, investigation of applicants for licenses issued by the City, and crime scene evidence collection and analysis. Special Investigations is responsible for the suppression of organized crime, illegal narcotics trafficking, and other vice related activity. Field Investigations is responsible for centralized field criminal investigations through crime analysis and preparation of court documents.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Develop protocol for responding to incidents identified by Shotspotter	#3 - Health, Safety, and Responsibility #7 - Quality Service	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	9,098,600	12,438,400	3,339,800
Employee Years	131.9	179.8	47.9

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
35,100	1,900	0	1,300	7,700	3,293,800	3,339,800

Major Change

Sworn staff transfer from Patrol to create the Field Investigations Section	3,727,800
Net of sworn personnel transfers to Organizational Development	-147,200
A vacant Captain position is eliminated due to budget constraints, elimination of assignment yet to be determined	-94,600
Use of Asset Forfeiture Funds in support of the Greater Rochester Area Narcotics Enforcement Team (GRANET) is complete	-87,000
An Investigator position transfers to the Office of the Chief to serve as the Locust Club Vice President	-73,800
A vacant clerical position is eliminated due to budget constraints	-32,200
Funds provided for evidence collection and analysis training	2,000
Productivity improvements result in savings	-1,200

COMMAND

The Command activity provides supervision to the three units of the Investigations Division.

CENTRAL INVESTIGATIONS – R2010 Campaign #3 - Health, Safety & Responsibility

The Central Investigations Section is comprised of the Major Crimes Unit, License Investigation Unit, and the Technicians Unit. The Major Crimes Unit is responsible for the investigation of all homicides, economic crime and bank robbery, child abuse, arson, missing persons, and any other assignment as directed by the

POLICE DEPARTMENT
OPERATIONS – INVESTIGATIONS

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Central Investigations commanding officer. This activity compiles and analyzes investigative data from field interview forms and reports. The data is used to identify crime patterns and possible suspects, and to develop overall crime-specific strategies for patrol officers and investigators. The License Investigation Unit is responsible for the investigation of applicants for licenses that are issued by the City of Rochester and require approval of the Chief of Police. This unit is also responsible for the administration of the City's alarm ordinance and for processing New York State Pistol Permit Applications. The Technicians Unit is responsible for providing evidence gathering and analysis services. They have the primary responsibility for crime scene processing including photographing, videotaping, sketching scenes, and protecting, processing, collecting and preserving physical evidence. The Technicians unit also includes the Special Accident Investigation Squad activity that coordinates the investigation of hit-and-run accidents and any fatal or life threatening traffic accidents.

Performance Indicators

	Actual 2003-04	Estimated 2004-05	Budget 2004-05	Budget 2005-06
DEMAND				
Homicide Investigations required	32	42	68	42
Reported child abuse offenses	170	225	227	225
Missing persons reported	1,350	1,800	1,800	1,800
Crime scene assignments	7,633	9,033	9,000	9,050
Reported traffic accidents:				
● Fatal	32	41	37	45
● Hit and run non-fatal	1,632	2,350	2,300	2,500
● RPD fleet vehicles	153	203	140	223
WORKLOAD				
Homicide Investigations conducted	32	42	68	42
Arson Investigations conducted	188	250	250	250
License applicants investigated (est.)	1,339	2,076	1,643	2,000
Sexually oriented business licenses investigated	82	82	100	82
Fingerprint tests performed (est.)	10,160	11,289	10,400	12,000
Serious incidents processed	47	62	60	65
RESULTS				
Arrests:				
● Child Abuse	23	30	50	30
● Arson	26	35	45	35
SAFIS identifications	200	278	200	295

SPECIAL INVESTIGATIONS – R2010 Campaign #3 - Health, Safety & Responsibility

The Special Investigations Section investigates illegal narcotics activities, illegal sale and distribution of liquor and tobacco, vice (particularly organized prostitution, pornography, and gambling), illegal weapons trafficking, and organized crime. This activity provides surveillance and intelligence services in support of investigations by this Department and other law enforcement agencies. Activity personnel work in centrally-managed teams, in field units directed by Patrol Division command, and in joint task forces with Federal, State, and local law enforcement agencies.

Program Change

Investigations by the Gun Unit/Firearms Suppression Unit Violent Crime Taskforce (FSU VCT) are separately tracked in 2004-05.

**POLICE DEPARTMENT
OPERATIONS – INVESTIGATIONS**

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Investigations requested and opened:				
● Narcotics*	1,162	1,186	1,800	1,200
● Intelligence	52	81	200	90
● GRANET	**	115	350	125
● Gun unit/FSU VCT	114	208	N/A	210
WORKLOAD				
Cases closed	1,204	1,474	2,400	1,500
RESULTS				
Arrests	**	482	1,700	500
GRANET Arrests	**	138	100	140
Drugs seized:				
● Cocaine (kilograms)	13.4	41.2	9.0	50.0
● Heroin (grams)	3900.0	514.0	1000.0	500.0
● Marijuana (kilograms)	773.0	835.0	36.0	400.0
● Designer Drugs/LSD (grams)	**	0	10	0
Weapons seized:				
● Handguns	95	95	90	110
● Shotguns and rifles	60	72	60	75
Vehicles seized	32	45	14	45

N/A - Not Applicable

*Demand indicator reflects only those narcotics complaints referred to Special Investigations; other complaints are referred to patrol sections and NET offices.

** - Not Available

FIELD INVESTIGATIONS – R2010 Campaign #3 - Health, Safety & Responsibility

Field Investigations conducts criminal investigations and coordinates follow-up to investigations occurring within the Patrol Division East and West. The Crime Analysis Unit is responsible for analyzing criminal incidents as documented in crime investigation reports, investigative action reports, and field interview forms. The unit collects facts surrounding the commission of crimes for purposes of analyzing the linkage or similarities between types or frequency of crimes. Through the collection of facts, the unit develops feedback analysis, problem oriented or community policing strategies, or other programs aimed at improving investigative effectiveness and cooperation. This unit also coordinates the investigations of stolen motor vehicles, administers polygraph and voice stress analyzer examinations, conducts investigations of incidents involving sexual exploitation of children, and acts as the liaison to the Crime Stoppers Board of Directors. Paralegals in this unit are responsible for assisting sworn personnel in the preparation of selected forms and reports for Grand Jury packages, tracking felony cases submitted through the court system and reporting their disposition to the commanding officer of the unit, and reviewing Grand Jury referrals and juvenile petitions before delivery to Family Court.

POLICE DEPARTMENT
OPERATIONS – INVESTIGATIONS
EXPENDITURE SUMMARY

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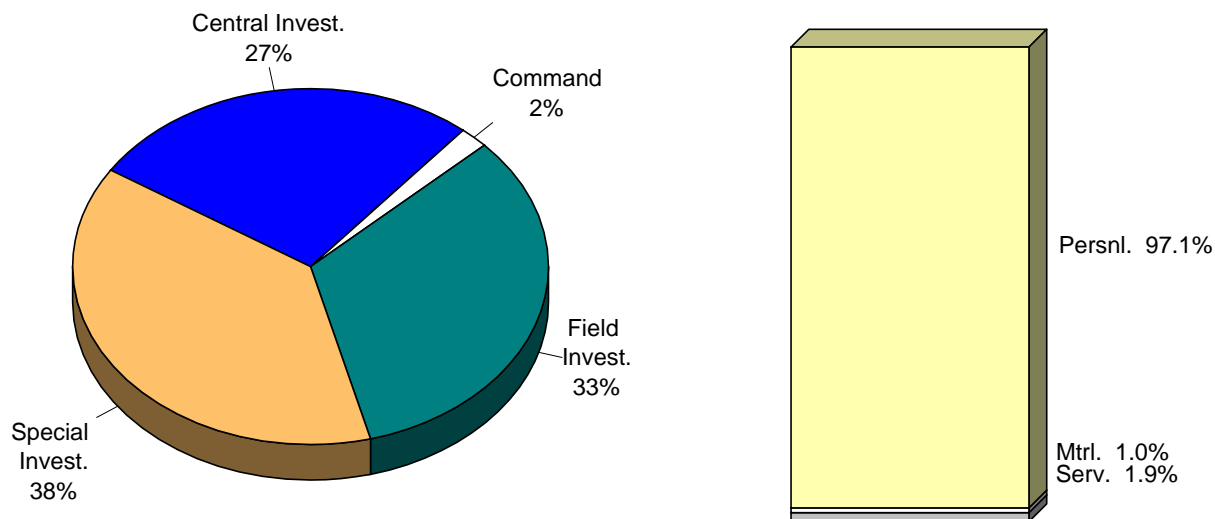
	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	13,405,603	12,141,600	8,681,300	12,080,700
Materials & Supplies	187,218	101,400	103,900	125,300
Services	3,394,164	315,600	313,400	232,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	16,986,985	12,558,600	9,098,600	12,438,400

Appropriation by Activity

Command	313,447	186,300	247,500	255,000
Central Investigations	3,982,086	3,374,600	3,330,600	3,367,900
Technical Support	7,343,326	0	0	0
Special Investigations	5,168,613	4,705,000	4,931,700	4,723,000
Field Investigations	<u>179,513</u>	<u>4,292,700</u>	<u>588,800</u>	<u>4,092,500</u>
Total	16,986,985	12,558,600	9,098,600	12,438,400

Employee Years by Activity

Command	1.9	1.5	1.0	1.0
Central Investigations	56.9	56.4	64.6	54.3
Technical Support	102.6	0.0	0.0	0.0
Special Investigations	74.9	64.4	66.3	66.7
Field Investigations	<u>2.7</u>	<u>55.3</u>	<u>0.0</u>	<u>57.8</u>
Total	239.0	177.6	131.9	179.8



POLICE DEPARTMENT
OPERATIONS – INVESTIGATIONS
PERSONNEL SUMMARY

FULL TIME POSITIONS				Command	Central Investigations	Special Investigations	Field Investigations
Br.	Title	Budget 2004-05	Approved 2005-06				
96	Police Commander	1	1	1			
95	Police Captain	2	2		1	1	
94	Police Lieutenant	4	5		1	2	2
92	Police Sergeant	14	21		6	9	6
90B	Police Officer (Investigator)	22	55		18	3	34
90	Police Officer	65	70		16	46	8
16	Police Evidence Technician	5	5		5		
14	Police Paralegal	3	3				3
14	Police Paralegal Bilingual	1	1				1
11	Clerk I	1	1		1		
11	Secretary	1	1			1	
9	Clerk II	4	3		2	1	
7	Clerk III with Typing	2	2		1		1
3	Clerk Typist	1	1				1
EMPLOYEE YEARS							
Full Time		126.0	171.0	1.0	51.0	63.0	56.0
Overtime		5.3	10.4	0.0	2.7	4.9	2.8
Part Time, Temporary, Seasonal		2.2	1.5	0.0	1.5	0.0	0.0
Less: Vacancy Allowance		<u>1.6</u>	<u>3.1</u>	<u>0.0</u>	<u>0.9</u>	<u>1.2</u>	<u>1.0</u>
Total		131.9	179.8	1.0	54.3	66.7	57.8

POLICE DEPARTMENT
ORGANIZATIONAL DEVELOPMENT

9-23

The Bureau of Organizational Development is responsible for providing administrative support services necessary to Department operations. Included are Technical Support Services, Professional Development, Family and Victim Services, and Personnel activities. The Director of the Bureau also oversees the Officer Assistance Program that provides crisis intervention and stress counseling services to members and their families.

Objective	R2010 Campaigns Supported	Projected Completion
Recruit and hire 20 lateral police officers for a Fall Recruit class	#3 Health, Safety, and Responsibility #7 Quality Service	First Quarter
Acquire and install automated inventory system at Auto Pound	#3 Health, Safety, and Responsibility #7 Quality Service	Second Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	10,898,400	10,543,200	-355,200
Employee Years	139.4	129.8	-9.6

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
110,800	68,300	141,000	0	-1,700	-673,600	-355,200

Major Change

Professional Standards transfers to the Office of the Chief	-781,900
Net of sworn personnel transfers from Investigations	147,200
A Captain position transfers to Patrol	-94,600
Professional services increase to perform psychological evaluations of Spring recruit class	62,900
A research position transfers from the Office of the Chief to assist with the Auto Pound function	41,900
One vacant Property Clerk position is eliminated due to budget constraints	-32,200
One vacant clerical position is eliminated due to budget constraints	-27,500
Additional overtime funds to perform background checks of recruits	10,000
Funds are added for advertising of recruitment efforts	10,000
Net effect of grant changes handled by the Family and Victim Services Section	-8,100
Productivity improvements result in savings	-5,300
Mileage reimbursement to perform background investigations of recruits is added	4,000

PROFESSIONAL DEVELOPMENT

This unit administers the department's training programs, including roll call, recruit, civilian (pre-service) and in-service training. The Firearms Training Unit is responsible for coordination of firearms training and maintains records on each departmental weapon approved by the agency for official use, and related inventory and firearms proficiency records. The In-Service Training Unit is responsible for the planning and

**POLICE DEPARTMENT
ORGANIZATIONAL DEVELOPMENT**

development of training programs, including special programs as directed. The Recruitment and Field Training Unit coordinate recruit officers' training, probationary officers' field training, and performance evaluations, selection and certification of Field Training Officers (FTO's) assigned to the Patrol Division. This unit is also responsible for the coordination and field training and evaluation of all newly appointed sergeants and lieutenants.

The Background and Recruitment Unit actively works with the Bureau of Human Resource Management to recruit new officers and conduct background research into the reliability of statements made by candidates on preemployment applications. This unit conducts comprehensive campaigns to solicit and encourage prospective police officer candidates to seek employment with the department. The Media Production Unit supplies audio-visual and artwork assistance in the production of department training programs. The Police Artist Unit is responsible for both graphic and forensic duties, including department promotional and printed materials, design of the annual report, and other multimedia projects. Forensic requests include composite sketches from witness descriptions, postmortem sketches, and facial reconstruction. The Volunteer Services Unit is responsible for the recruiting of civilians to assist in unpaid positions within the department. This unit also administers the internship program.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Recruit training slots	18/15*	46	30	50
Personnel requiring in-service training:				
● Sworn	693	706	706	705
● Non-sworn	166	163	163	161
Applicants for Police Officer exam	1,597	1,827	1,600	1,900
WORKLOAD				
Training sessions held	730	803	800	800
Total attendees	4,400	4,000	4,400	4,400
In-service training hours	48,000	47,243	48,000	48,000
Background investigations conducted	196	362	200	350
RESULTS				
New officers trained:				
● Academy	15	35	30	50
● Field Training	17	35	30	50

*Reflects two academies occurring in the same fiscal year.

TECHNICAL SERVICES

This activity comprises a variety of functions relating to resource and records management and a variety of staff services including contract vehicle towing, coordination of fleet purchase and maintenance with the Department of Environmental Services, and inventory control of departmental fixed assets. Also included are the Property Clerk Unit and the Auto Pound, which receive evidentiary items, recovered property, and impounded vehicles. These are stored, accessed as needed, and returned to their owners, auctioned, or otherwise disposed of. The Firearms Investigation Unit examines firearms coming into the custody of the department and conducts background investigations per federal law on all individuals requesting to purchase handguns within the City. The Quartermaster maintains inventories of uniforms, equipment and supplies, and coordinates purchase and issuance of these supplies. The Headquarters and Records unit houses criminal and accident records, and conducts manual and automated record and warrant checks, using both local files and the state-wide New York State Police Information Network (NYSPIN) system. It also provides central duplication services, responds to walk-up complaints and information requests, and issues copies of reports as legally required.

The Photo Lab processes photographs for evidentiary and identification purposes. The Call Reduction Unit

POLICE DEPARTMENT
ORGANIZATIONAL DEVELOPMENT

9-25

takes police reports over the phone, using the 311 non-emergency response number, and administers “hot lines” to receive citizen information. The Identification Unit takes fingerprints and maintains manual and automated photograph and fingerprint files. The Juvenile Records Unit is responsible for the privacy and security of juvenile records which must be maintained separately from adult records. The Warrant unit is responsible for the administration of the department’s arrest warrant service, entering notices into regional, state, and federal information systems. The Court Liaison Unit is responsible for maintaining contact with criminal and traffic courts for notification to police officers and civilian employees to appear in court for required proceedings.

Program Change

Requests for service to Call Reduction/311 Unit increase as Emergency Communications now directly transfers those calls that qualify for response by this unit.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Property lots acquired	13,966	10,769	16,000	13,900
Vehicles impounded	10,794	8,100	11,800	10,000
Firearms referred for investigation	1,103	852	1,200	1,100
Information requests received	478,103	455,000	475,000	450,000
Accident reports submitted	12,562	10,000	14,000	11,000
Subpoena requests (DA’s Office)	8,000	8,800	8,500	9,000
Warrants referred for service	8,255	9,000	9,000	9,000
Requests for service:				
● Call Reduction/311/Teleserve	147,136	255,427	185,500	245,000
● Drug/Gun Hot Lines	5,022	364	5,000	400
● Crime Stoppers	3,645	2,101	4,000	2,200
● Headquarters	80,825	74,217	93,000	75,000
Rolls of film submitted for processing	13,341	13,000	9,000	15,000
Fingerprinting requests	10,219	9,550	8,600	9,700
Freedom of Information Law (FOIL) requests	1,068	1,500	1,000	1,500
WORKLOAD				
Property lots disposed	8,231	10,650	10,000	12,500
Auctions conducted:				
● Automobiles	25	26	26	26
● Other property	4	6	4	0
Vehicles disposed of:				
● Released to owner	6,849	4,825	8,000	6,800
● Sold at auction	1,909	1,858	2,200	2,400
● Sold for salvage	1,780	609	2,100	1,700
Firearms disposed of:				
● Released to owner	399	385	600	500
● Destroyed	1,471	297	1,500	1,000
Arrest reports entered	24,536	24,500	38,000	25,000
Dispositions posted	22,752	34,000	40,000	35,000
Bail postings accepted	4,223	4,100	6,000	4,300
Records sealed	13,148	10,000	20,000	12,000
Uniform Traffic Summons processed	28,286	37,795	35,000	40,000
Subpoenas processed (DA’s)	8,000	8,800	8,500	9,000
Subpoenas processed (Courts)	195	260	250	250
Warrant letters sent	4,770	5,400	7,000	6,000
Court notifications processed	106	115	350	120

**POLICE DEPARTMENT
ORGANIZATIONAL DEVELOPMENT
EXPENDITURE SUMMARY**

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
Reports Generated:				
● Crime	11,393	10,821	13,200	12,000
● Investigative Action	1,821	1,667	2,500	1,700
● FIFs	476	364	800	400
● Incident	1,913	2,101	2,750	2,200
Photo prints processed:				
● City departments	129,201	120,000	150,000	130,000
● Non-City agencies	17,394	16,000	23,000	97,000
● Mug shots printed	144	160	500	200
Fingerprint cards processed:				
● Pistol permits	1,035	650	1,200	700
● Job applicants, immigration, and other	1,746	1,400	1,500	1,500
● Parolees	1,054	1,000	1,300	1,000
● Deceased records	771	800	800	800
● Court prints	1,913	2,000	2,500	2,000
FOIL requests processed	1,068	1,500	1,000	1,500
Calls Answered:				
● Call Reduction/311/Teleserve	147,136	260,718	185,500	245,000
● Drug/Gun Hot Lines	5,022	7,293	5,000	7,000
● Crime Stoppers	3,645	3,242	4,000	3,500
● Headquarters	80,825	74,217	93,000	75,000
Criminal History Check	5,972	8,000	9,000	8,500

FAMILY & VICTIM SERVICES – R2010 Campaign #3 - Health, Safety & Responsibility

This activity provides direct public services through the Family Crisis Intervention Team (FACIT), which assists patrol officers responding to reported family disputes, and the Victim Assistance Unit (VAU), which counsels crime victims and assists them in dealing with the justice system. Unit staff also coordinate the "Restorative Justice" project under the Juvenile Justice Accountability Incentive Block Grant. Unit costs are partially underwritten by the New York State Crime Victims Board.

Program Change

Victim assistance contacts increase due to additional follow-up by Crisis Counselors on unanswered inquiry letters sent to crime victims.

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
DEMAND				
FACIT requests	5,430	5,683	5,800	5,700
WORKLOAD				
FACIT responses	5,430	5,683	5,800	5,700
Victim assistance contacts	5,276	5,397	4,800	5,400
Juvenile Accountability Conferences	173	126	90	90

PERSONNEL

This section provides personnel management for the Department, including job classification, hiring and promotion, payroll, and maintenance of related records.

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Amended</u> 2004-05	<u>Approved</u> 2005-06
Appropriation by Major Object				
Personnel Expenses	4,028,268	8,964,200	7,055,800	6,522,600
Materials & Supplies	265,310	247,000	239,900	258,400

POLICE DEPARTMENT
ORGANIZATIONAL DEVELOPMENT
EXPENDITURE SUMMARY

Services	592,193	3,613,300	3,602,700	3,762,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	4,885,771	12,824,500	10,898,400	10,543,200

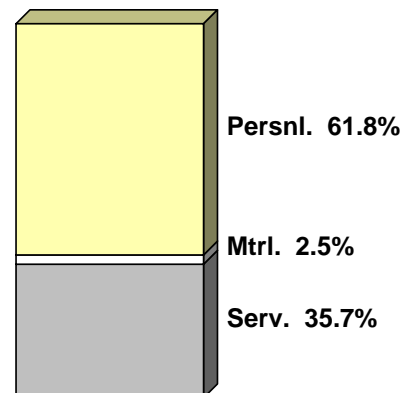
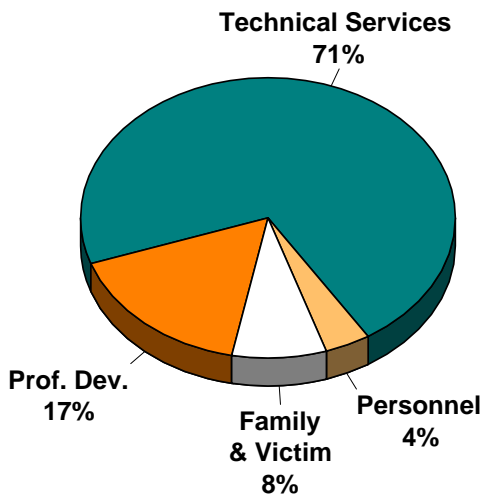
Appropriation by Activity

Technical Services	0	7,983,300	7,422,900	7,571,000
Professional Development	2,252,054	2,383,200	1,506,300	1,741,400
Professional Standards*	1,354,000	1,302,700	781,900	0
Family & Victim Services	791,579	800,800	837,000	824,600
Personnel	<u>488,138</u>	<u>354,500</u>	<u>350,300</u>	<u>406,200</u>
Total	4,885,771	12,824,500	10,898,400	10,543,200

Employee Years by Activity

Technical Services	0.0	115.6	90.2	88.8
Professional Development	30.3	27.2	15.2	17.3
Professional Standards*	19.7	18.1	10.1	0.0
Family & Victim Services	20.0	19.7	19.4	19.4
Personnel	<u>4.8</u>	<u>4.6</u>	<u>4.5</u>	<u>4.3</u>
Total	74.8	185.2	139.4	129.8

*Disabled activity is combined with Professional Standards and moves to the Office of the Chief
Historical data recalculated to provide meaningful comparison



**POLICE DEPARTMENT
ORGANIZATIONAL DEVELOPMENT
PERSONNEL SUMMARY**

FULL TIME POSITIONS				Technical Services	Professional Development	Family & Victim Services	Personnel
Br.	Title	Budget 2004-05	Approved 2005-06				
95	Police Captain	1	0				
94	Police Lieutenant	2	2	1	1		
92	Police Sergeant	14	9	6	3		
90	Police Officer	31	31	24	7		
26	Manager of Police Property	1	1	1			
24	Associate Personnel Analyst	1	1				1
22	Police Program Coordinator	1	1			1	
20	Crisis Counseling Coordinator	0	1			1	
20	Police Steno	2	0				
20	Research Analyst	0	1	1			
20	Victim Services Coordinator	1	1			1	
20	Youth Services Specialist	1	0				
18	Counseling Specialist	7	7			7	
16	Administrative Assistant	1	0				
16	Payroll Associate	0	1				1
16	Senior Property Clerk	3	3	3			
16	Supervisor Police Photo Lab	1	1	1			
15	Graphic Artist	1	1		1		
15	Volunteer Coordinator	1	1		1		
14	Victim Assistance Counselor	5	5			5	
11	Clerk I	1	0				
11	Lead Police Information Clerk	3	3	3			
11	Police Identification Tech-Trick	4	4	4			
11	Secretary	1	1		1		
11	Senior Photo Lab Technician	1	1	1			
9	Clerk II	2	1	1			
9	Clerk II with Typing	5	6	4	1		1
9	Lot Attendant	6	6	6			
9	Police Information Clerk	16	16	16			
9	Property Clerk	5	4	4			
7	Clerk III with Typing	7	7	4		2	1
3	Clerk Typist	4	3	3			
EMPLOYEE YEARS							
Full Time		129.0	119.0	83.0	15.0	17.0	4.0
Overtime		4.6	5.1	2.9	1.6	0.5	0.1
Part Time, Temporary, Seasonal		7.5	7.6	4.2	0.8	2.3	0.3
Less: Vacancy Allowance		<u>1.7</u>	<u>1.9</u>	<u>1.3</u>	<u>0.1</u>	<u>0.4</u>	<u>0.1</u>
Total		139.4	129.8	88.8	17.3	19.4	4.3

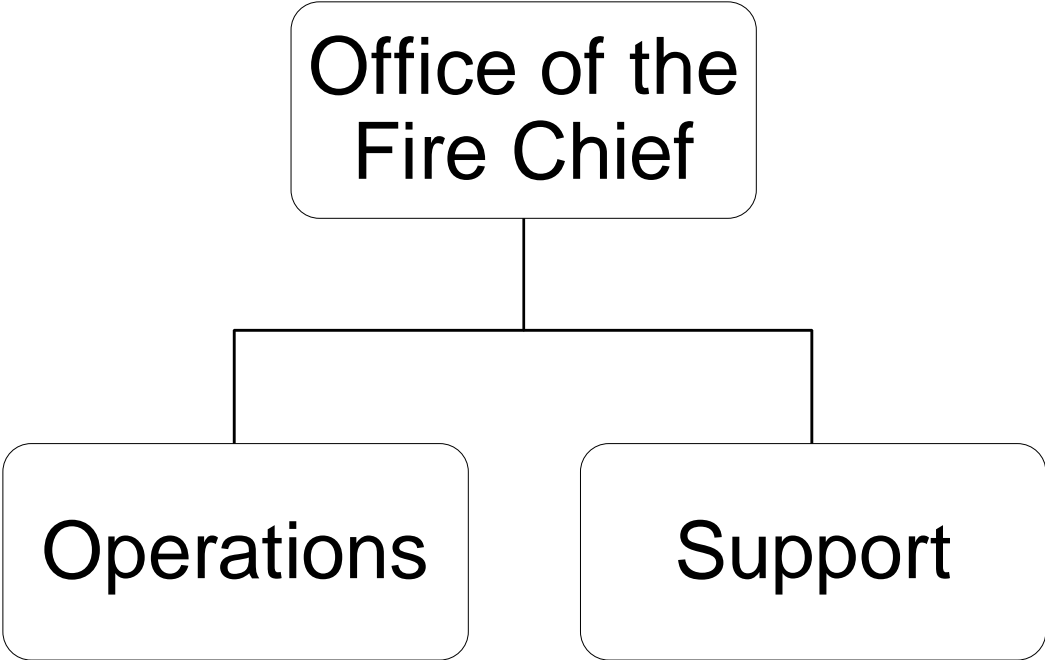
Purpose

The Fire Department is a public safety organization that provides rapid response services in the event of fire, medical emergencies, technical rescues, hazardous material incidents, and other emergency and non-emergency incidents that occur within the community.

The Department enhances the quality of life and the safety of the citizens that it serves through public education and code compliance programs.

Organization

The Fire Department contains the Office of the Fire Chief, Operations, and Support.



FIRE DEPARTMENT

Highlights of the Department's 2005-06 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	R2010 Campaigns Supported	Projected Completion
Office of the Chief	Expand Risk Watch, a community-wide comprehensive injury prevention program, to additional organizations	#1 - Involved Citizens #3 - Health, Safety & Responsibility #5 - Regional Partnerships	Fourth Quarter
Operations	Develop and implement Emergency Training Information Network (ETIN)	#3 - Health, Safety & Responsibility #5 - Regional Partnerships #7 - Quality Service	Third Quarter
Support	Conduct second phase of Self-Contained Breathing Apparatus (SCBA) replacement program	#3 - Health, Safety & Responsibility #7 - Quality Service	Third Quarter

Year-to-Year Comparison

	Budget <u>2004-05</u>	Budget <u>2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Office of the Fire Chief	2,198,500	2,149,900	-48,600	-2.2%
Operations	34,642,100	34,828,100	186,000	0.5%
Support	<u>3,050,700</u>	<u>2,995,900</u>	<u>-54,800</u>	<u>-1.8%</u>
Total	39,891,300	39,973,900	82,600	0.2%
Employee Years	568.3	565.5	-2.8	-0.5%

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
982,400	74,200	9,300	0	300	-983,600	82,600

Major Change Highlights

Grant funding for the Emergency Training and Information Network (ETIN) and sustainment and capability focus under the Metropolitan Medical Response System is reduced as grant periods near completion	-838,000
Funding for a Spring Recruit Class added to reduce overtime in 2006-07	179,000
Two vacant uniformed positions are eliminated due to budget constraints	-155,800
Grant funding for the Citizen Emergency Response Team (CERT) is complete	-85,000
Two vacant civilian positions are eliminated due to budget constraints	-62,900
A full time outreach position is provided to expand Risk Watch Program	33,800
Allocation for travel and training is reduced due to budget constraints	-10,000
Productivity improvements result in savings	-1,300
Grant funded uniformed position added during 2004-05	0

Assignment of Authorized Positions
1996-97 to 2005-06

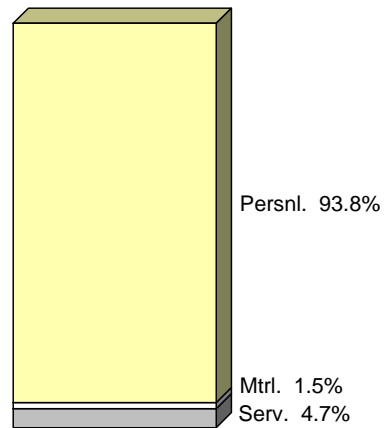
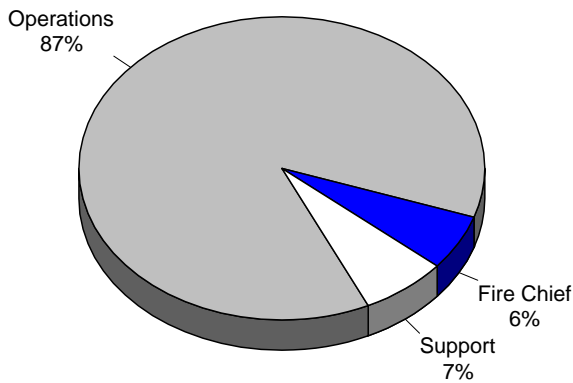
<u>Year</u>	<u>Office of the Chief & Support</u>			<u>Operations</u>			<u>Department</u>		
	<u>Uniform</u>	<u>Civilian</u>	<u>Total</u>	<u>Uniform</u>	<u>Civilian</u>	<u>Total</u>	<u>Uniform</u>	<u>Civilian</u>	<u>Total</u>
2005-06	45	25	70	475	2	477	520	27	547
2004-05	46	26	72	475	2	477	521	28	549
2003-04	48	27	75	474	1	475	522	28	550
2002-03	30	21	51	499	7	506	529	28	557
2001-02	31	22	53	504	7	511	535	29	564
2000-01	25	21	46	506	7	513	531	28	559
1999-2000	26	21	47	521	7	528	547	28	575
1998-99	26	22	48	516	7	523	542	29	571
1997-98	19	20	39	514	7	521	533	27	560
1996-97	17	18	35	509	7	516	526	25	551

FIRE DEPARTMENT EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	35,775,964	36,507,900	36,646,300	37,512,800
Materials & Supplies	738,070	934,600	1,275,300	600,500
Services	1,610,651	2,329,000	1,969,700	1,860,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	38,124,685	39,771,500	39,891,300	39,973,900

Appropriation by Activity				
Office of the Fire Chief	2,465,460	2,602,200	2,198,500	2,149,900
Operations	32,617,139	34,141,700	34,642,100	34,828,100
Support	<u>3,042,086</u>	<u>3,027,600</u>	<u>3,050,700</u>	<u>2,995,900</u>
Total	38,124,685	39,771,500	39,891,300	39,973,900

Employee Years by Activity				
Office of the Fire Chief	31.1	27.3	29.5	29.8
Operations	502.6	492.3	492.5	492.5
Support	<u>47.5</u>	<u>45.9</u>	<u>46.3</u>	<u>43.2</u>
Total	581.2	565.5	568.3	565.5



FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF

The Office of the Fire Chief includes the Chief's Office, which manages the Fire Department, Planning and Research, which provides analytical support to the Fire Chief, and Sick and Injured, which includes long-term sick and disabled firefighters.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Commence full implementation of first phase of records management system	#3 - Health, Safety & Responsibility #7 - Quality Service	Second Quarter
Expand Risk Watch, a community-wide comprehensive injury prevention program, to additional organizations	#1 - Involved Citizens #3 - Health, Safety & Responsibility #5 - Regional Partnerships	Fourth Quarter
Conduct second phase of Self-Contained Breathing Apparatus (SCBA) replacement program	#1 - Involved Citizens #3 - Health, Safety & Responsibility #5 - Regional Partnerships	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	2,198,500	2,149,900	-48,600
Employee Years	29.5	29.8	0.3

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
47,500	11,400	-4,700	0	0	-102,800	-48,600

Major Change

Grant funding for overtime and equipment in support of the Citizen Emergency Response Team (CERT) is complete	-85,000
A full time outreach position is provided to expand Risk Watch program	33,800
A vacant clerical position is abolished due to budget constraints	-29,600
A vacant Battalion Chief in Sick and Injured is replaced with a Firefighter	-28,300
A clerical position transfers from Fire Investigation to provide additional support to the Community Relations & Education Unit (CREU) and Public Information Officer	27,100
One time allocation for purchase of personal protective equipment and electronic classroom equipment is completed	-15,100
Allocation for travel and training is reduced due to budget constraints	-10,000
Funds are added for psychological evaluations of the Spring Recruit Class	5,200
Productivity improvements result in savings	-900

**FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF**

CHIEF'S OFFICE

The Chief's Office manages the Department; establishes personnel standards, policies, and work schedules; reviews operations and performance; and carries out public relations. The activity also manages personnel, orders supplies, coordinates the Department's annual budget request, and controls general fiscal matters.

The Community Relations and Education Unit (CREU) is included in this activity. CREU conducts educational programs to develop public awareness of fire and fire safety, including Fire Prevention Week activities. CREU promotes fire safety to at-risk groups including pre-school children, the elderly, office personnel, and others.

Program Change

Community outreach personnel began work on the National Fire Protection Agency (NFPA) program "Risk Watch" in 2004-05. This is a comprehensive injury prevention program designed to educate children and adults on how to recognize potential hazards and avoid unintentional injuries.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Fire safety:				
● Fire safety (CREU) presentations requested	1,166	1,150	1,000	1,150
● Smoke/Carbon Monoxide detector and battery installations requested	775	1,340	N/A	1,350
Community outreach:				
● Risk Watch school presentations requested	N/A	10	N/A	20
● Other Risk Watch presentations/contacts requested	N/A	500	N/A	1,000
WORKLOAD				
Fire safety:				
● Fire safety (CREU) presentations conducted	1,166	1,150	1,000	1,150
● Fire safety (CREU) contacts	32,339	28,000	34,000	32,000
● Smoke/Carbon Monoxide detectors and batteries installed	775	1,340	N/A	1,350
Community outreach:				
● Risk Watch school presentations conducted	N/A	10	N/A	20
● Risk Watch students and teachers trained	N/A	800	N/A	1,200
● Other Risk Watch presentations/contacts	N/A	500	N/A	1,000

N/A - Not Applicable

PLANNING & RESEARCH

This activity analyzes operations and reporting systems, evaluates programs, develops recommendations for modifying procedures, and assists in implementing new methods and techniques. It also oversees all phases of information systems and acts as liaison with the City's Department of Finance, Bureau of Information Systems, and the Emergency Communications Department.

SICK & INJURED

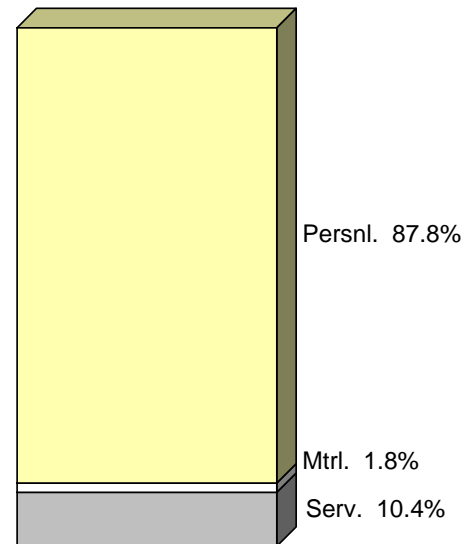
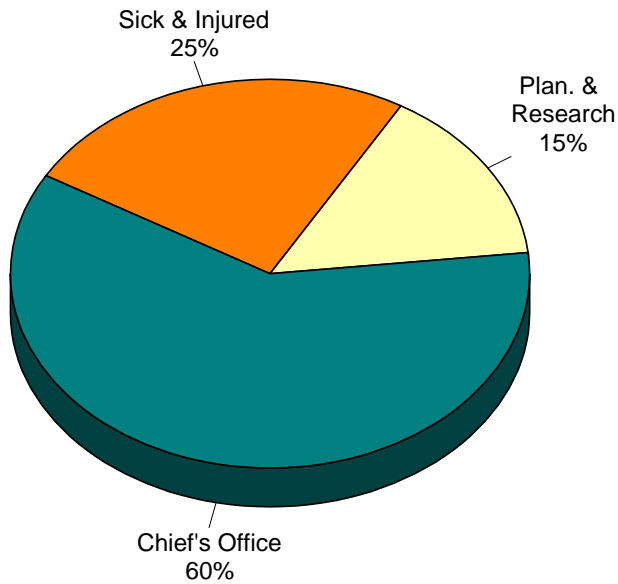
Payments to disabled but not yet retired firefighters are included in this activity, as well as personnel on long-term sick or injured status. Before 1978, under New York State law and City Charter, firefighters who were disabled in the line of duty were entitled to full salary and benefits for life and did not have to apply for disability. The New York State law was amended in 1978 to require such firefighters to retire at the mandatory retirement age with the Fire Chief authorized to apply for a disability retirement on their behalf for accidental disability from the State Retirement System. If the applications are granted, the City must pay the difference between the disability retirement benefit and the full salary amount until the mandatory retirement age is reached.

**FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	1,817,967	1,738,400	1,880,200	1,888,200
Materials & Supplies	182,981	89,200	94,200	37,400
Services	464,512	774,600	224,100	224,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,465,460	2,602,200	2,198,500	2,149,900

Appropriation by Activity				
Chief's Office	1,403,741	1,333,000	1,342,800	1,292,300
Planning and Research	273,176	259,000	320,300	328,800
Sick & Injured	<u>788,543</u>	<u>1,010,200</u>	<u>535,400</u>	<u>528,800</u>
Total	2,465,460	2,602,200	2,198,500	2,149,900

Employee Years by Activity				
Chief's Office	20.7	19.3	19.4	19.7
Planning and Research	3.7	2.1	3.1	3.1
Sick & Injured	<u>6.7</u>	<u>5.9</u>	<u>7.0</u>	<u>7.0</u>
Total	31.1	27.3	29.5	29.8



FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF
PERSONNEL SUMMARY

FULL TIME POSITIONS				Chief's Office	Planning & Research	Sick & Injured
Br.	Title	Budget 2004-05	Approved 2005-06			
88	Fire Chief	0	1	1		
36	Fire Chief	1	0			
87	Executive Deputy Fire Chief	1	1	1		
85	Battalion Chief	2	1		1	
84	Fire Captain	1	1	1		
82	Fire Lieutenant	4	4	1		3
80	Firefighter	8	9	4	1	4
29	Principal Staff Assistant	1	1	1		
24	Case Manager	1	1	1		
20	Executive Assistant	1	1		1	
18	Secretary to the Chief	1	1	1		
18	Senior Television Technician	1	1	1		
16	Administrative Assistant	1	1	1		
16	Community Outreach Specialist Bilingual	1	1	1		
16	Payroll Associate	0	1	1		
12	Asst. Comm. Outreach Spec. Bilingual	0	1	1		
9	Clerk II	3	2	2		
7	Clerk III with Typing	0	1	1		
6	Receptionist/Typist - Bilingual	1	0			
EMPLOYEE YEARS						
Full Time		28.0	29.0	19.0	3.0	7.0
Overtime		1.5	0.8	0.7	0.1	0.0
Part Time, Temporary, Seasonal		0.0	0.0	0.0	0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		29.5	29.8	19.7	3.1	7.0

FIRE DEPARTMENT OPERATIONS

Operations performs three functions: line operations, training, and safety assurance. Line operations suppresses fires and responds with personnel and firefighting apparatus to emergency medical and other non-emergency situations. Training provides classroom and field classes for new recruits and current firefighting personnel and has responsibility for the City's Emergency Management and Preparedness program. Emergency Medical Services provides training and testing required for certification. Health and Safety assures fire scene safety and compliance with all Federal, New York State, and local job-related safety regulations.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Conduct officer development course for Captains and Lieutenants	#3 - Health, Safety & Responsibility #7 - Quality Service	Second Quarter
Develop and implement Emergency Training Information Network (ETIN)	#3 - Health, Safety & Responsibility #5 - Regional Partnerships #7 - Quality Service	Third Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	34,642,100	34,828,100	186,000
Employee Years	492.5	492.5	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
853,500	55,900	14,000	0	300	-737,700	186,000

Major Change

Grant funding in support of the Emergency Training and Information Network (ETIN) under the Metropolitan Medical Response System is reduced as grant period nears completion	-523,800
Grant funding in support of the Metropolitan Medical Response System (MMRS) sustainment and capability focus is reduced as grant period nears completion	-314,200
Funding for a Spring Recruit Class is added to reduce overtime in 2006-07	173,800
A vacant floating Lieutenant in Suppression is abolished due to budget constraints	-73,300
Productivity improvements result in savings	-200
Grant funded uniformed position added during 2004-05	0

SUPPRESSION – R2010 Campaign #3 - Health, Safety & Responsibility

Suppression fights fires, provides emergency medical service, and responds to and mitigates other emergency and non-emergency incidents. It utilizes nine quint-midi companies, eight engine companies, and one heavy rescue unit. These forces respond from sixteen fire stations strategically located throughout Rochester.

The activity responds to fire incidents, performs rescues, and also controls hazardous materials that threaten public safety with a specialized Hazardous Materials Response Team. All fire company personnel

**FIRE DEPARTMENT
OPERATIONS**

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continue to train as Certified First Responders and Emergency Medical Technicians, and provide emergency medical services in conjunction with the contracted ambulance service provider. When not engaged in firefighting, the activity performs code enforcement inspections, participates in training, and operates public education programs in cooperation with the Community Relations & Education Unit (CREU).

Program Change

Fire safety inspections increase as 2005-06 is the on year for the biannual inspection of multiple residence dwellings.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
City parcels	67,249	67,192	67,300	67,054
Hydrants	7,287	7,287	7,287	7,287
WORKLOAD				
Incidents:				
● Structure fire	800	800	820	820
● Other fire	688	775	800	800
● Emergency medical	10,990	11,000	11,000	11,000
● Other	12,529	12,300	12,000	12,750
● False alarm	<u>3,678</u>	<u>3,600</u>	<u>3,500</u>	<u>3,650</u>
Total	28,685	28,475	28,120	29,020
Fire safety inspections	9,335	8,500	8,000	9,400
Hydrant inspections	7,287	7,287	7,287	7,287
RESULTS				
Unit responses to incidents:				
● Structure fire	3,908	3,975	4,300	3,975
● Other fire	1,418	1,475	1,500	1,475
● Emergency medical	12,832	12,635	13,650	12,635
● Other	21,299	21,670	21,920	21,670
● False alarm	<u>6,308</u>	<u>6,230</u>	<u>5,755</u>	<u>6,230</u>
Total	45,765	45,985	47,125	45,985
Unit responses by fire station and unit:				
● 272 Allen Street (Quint 8, Midi 8)	3,806	3,805	4,245	3,805
● 185 N. Chestnut St (Engine 17, Rescue 11)	3,953	3,935	4,185	3,935
● 1207 N. Clinton Ave (Quint 6, Midi 6)	4,712	4,770	4,680	4,770
● 1477 Dewey Ave (Quint 2, Midi 2, Engine 10)	4,063	4,095	4,085	4,095
● 1051 Emerson St (Engine 3)	1,226	1,225	1,225	1,225
● 57 Gardiner Ave (Quint 5, Midi 5)	3,116	3,120	3,190	3,120
● 873 Genesee St (Engine 7)	1,955	2,015	1,835	2,015
● 740 N Goodman St (Quint 7, Midi 7)	3,984	4,010	4,125	4,010
● 704 Hudson Ave (Engine 16)	3,130	3,245	3,145	3,245
● 4090 Lake Ave (Quint 1, Midi 1)	1,254	1,250	1,345	1,250
● 450 Lyell Ave (Engine 5)	2,565	2,475	2,590	2,475
● 315 Monroe Ave (Quint 9, Midi 9)	4,202	4,235	4,315	4,235
● 640 Plymouth Ave (Engine 13)	1,649	1,630	1,725	1,630
● 1281 South Ave (Quint 3, Midi 3)	2,483	2,545	2,325	2,545
● 977 University Ave (Quint 4, Midi 4)	2,488	2,455	2,785	2,455
● 160 Wisconsin St (Engine 12)	<u>1,179</u>	<u>1,175</u>	<u>1,325</u>	<u>1,175</u>
Total	45,765	45,985	47,125	45,985

FIRE DEPARTMENT OPERATIONS

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
EFFICIENCY				
Unit responses per multiple unit station (avg.)	3,406	3,422	3,528	3,422
Unit responses per single unit station (avg.)	1,951	1,961	1,974	1,961
Average fire safety inspections per unit	346	315	296	348
Average hydrant inspections per unit	270	270	270	270

PROTECTIVES – R2010 Campaign #3 - Health, Safety & Responsibility

This activity supports Protectives, Inc. of Rochester, NY, a volunteer organization. These volunteers respond to fire alarms to safeguard property. They use a City fire vehicle, tarpaulins, fans, pumps, and other equipment. Four City Firefighters are assigned to this activity to drive and assist at the scene.

TRAINING – R2010 Campaign #3 - Health, Safety & Responsibility

This activity provides initial training of recruits and ongoing training of firefighters and officers of the Department. The Training Division also conducts the Firefighter Trainee program, and is responsible for Special Operations, which includes the City's Emergency Management and Preparedness program.

Recruit training consists of a sixty-five day session at the Fire Academy located at the Public Safety Training Facility (PSTF) on Scottsville Road. During this period, recruits learn the procedures and use of equipment for firefighting and rescue operations. Every fire company spends at least two days per year at the Academy to renew familiarity with equipment and techniques and to learn new procedures. In addition, personnel are trained to operate new apparatus.

The activity also conducts annual service tests of firefighting apparatus and, with the assistance of Apparatus Maintenance, develops specifications for and prepares new apparatus for service.

A Firefighter Trainee program is included in this activity. A cooperative effort with the City School District, this program currently offers 11th and 12th graders an opportunity to train part time with the Fire Department. Upon successful completion, graduates may be eligible for employment as firefighters.

Program Change

Personnel requiring specialized training increases due to three additional fire units being trained in the use of foam and one additional fire unit being trained in rope functions.

Special Operations began responding to calls involving the use of a Hurst tool in 2004-05.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Recruits	21	15	20	30
Uniformed personnel	522	522	521	520
New apparatus	1	3	1	1
Apparatus tests requested	50	45	51	50
Emergency Preparedness/Special Operations:				
• Personnel requiring specialized training	240	328	240	328
• Incident responses	342	400	124	400
WORKLOAD				
Classroom training hours	83,620	90,000	90,000	85,000
Apparatus tests performed	50	45	51	50

**FIRE DEPARTMENT
OPERATIONS**

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Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
Emergency Preparedness:				
• Special Operations classroom training hours	13,728	15,000	15,000	16,000
• Special Operations drills held	13	24	24	25

EMERGENCY MEDICAL SERVICE – R2010 Campaign #3 - Health, Safety & Responsibility

This activity coordinates the Fire Department's Emergency Medical Services (EMS) Program, including training, certification, and required testing, as well as purchase and maintenance of EMS equipment and supplies. Training and certification is provided in the following areas: Emergency Medical Technician (EMT), Certified First Responder (CFR), Cardio-Pulmonary Resuscitation (CPR), and Continuing Medical Education (CME).

Program Change

Employee attrition reduces the number of CFR refresher certifications as new employees require CME certifications.

CPR certifications are no longer conducted in a classroom environment and are instead performed on an individual basis with a computer-aided manikin testing system.

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
DEMAND				
Personnel requiring training:	268	250	250	250
• EMT - initial certification	16	7	20	12
• EMT - refresher certification	94	6	N/A	0
• CFR - refresher certification	35	60	73	12
• CPR - initial and refresher certification	268	250	250	250
• CME - initial and refresher certification	74	44	114	25
RESULTS				
EMT/CFR/CME training classes held	19	20	20	9
CPR training classes held	45	40	40	0
CPR certifications completed	268	250	250	250

N/A - Not Applicable

HEALTH & SAFETY – R2010 Campaign #3 - Health, Safety & Responsibility

This unit manages the department's Health and Safety programs, inspecting all facilities, apparatus and equipment for compliance with Federal, New York State, and local safety regulations. Unit representatives also respond to emergency incidents and recommend procedures to reduce risk to firefighting personnel.

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
DEMAND				
Fire facility inspections requested	18	18	18	18
Incident responses	595	600	600	600
Haz-Mat, High Rise, and Confined Space responses	28	28	30	28
Second Alarms	25	28	25	28
Exposure Reports	100	100	100	100
Fit Testing:				

FIRE DEPARTMENT OPERATIONS

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
● Universal EMS mask filters	500	500	500	500
● SCBA face piece	500	500	500	500
Turnout gear inspection	1,000	1,000	1,000	1,000

WORKLOAD

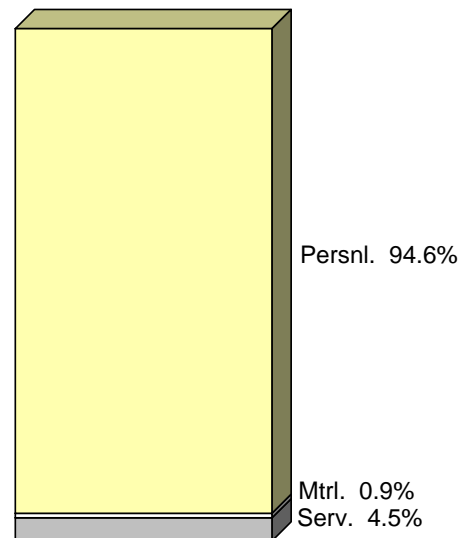
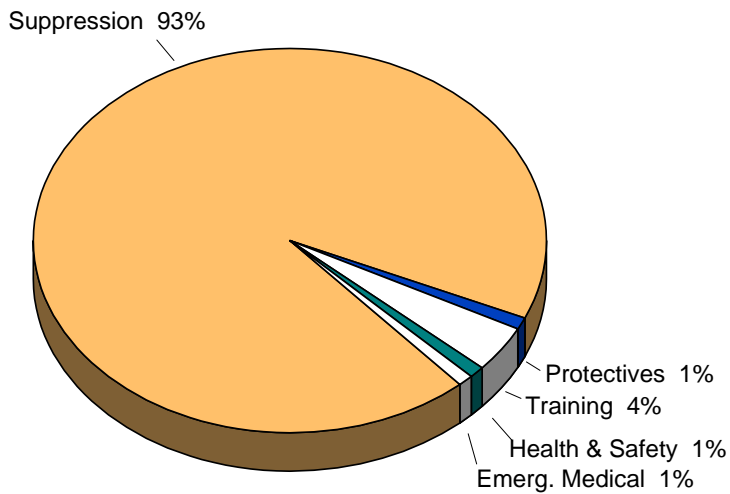
Facility & equipment inspections scheduled	18	18	18	18
Incident responses	595	591	600	600
Injury reports prepared	191	190	250	200
Injury reviews	150	150	250	200
Fit Testing:				
● Universal EMS mask filters	500	500	500	500
● SCBA face piece	500	500	500	500
Turnout gear inspection	1,000	1,000	1,000	1,000

RESULTS

Facility & equipment inspections performed	18	18	18	18
Injury reports reviewed	191	190	250	200
Injury reviews completed	150	150	250	200
Fit Testing:				
● Universal EMS mask filters	500	500	500	500
● SCBA face piece	500	500	500	500
Turnout gear inspection	1,000	1,000	1,000	1,000

**FIRE DEPARTMENT
OPERATIONS
EXPENDITURE SUMMARY**

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Amended 2004-05</u>	<u>Approved 2005-06</u>
Appropriation by Major Object				
Personnel Expenses	31,246,154	32,046,300	32,016,800	32,936,800
Materials & Supplies	302,385	601,400	937,600	314,100
Services	1,068,600	1,494,000	1,687,700	1,577,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	32,617,139	34,141,700	34,642,100	34,828,100
Appropriation by Activity				
Suppression	30,702,197	31,434,600	31,450,200	32,421,900
Protectives	322,537	316,200	304,800	313,600
Training	1,063,865	1,750,400	2,249,400	1,440,500
Emergency Medical Service	124,173	173,900	173,700	176,900
Health & Safety	<u>404,367</u>	<u>466,600</u>	<u>464,000</u>	<u>475,200</u>
Total	32,617,139	34,141,700	34,642,100	34,828,100
Employee Years by Activity				
Suppression	478.2	466.3	466.7	465.7
Protectives	4.7	4.3	4.2	4.2
Training	13.0	13.4	13.3	14.3
Emergency Medical Service	1.5	2.1	2.1	2.1
Health & Safety	<u>5.2</u>	<u>6.2</u>	<u>6.2</u>	<u>6.2</u>
Total	502.6	492.3	492.5	492.5



FIRE DEPARTMENT
OPERATIONS
EXPENDITURE SUMMARY

FULL TIME POSITIONS				Suppression	Protectives	Training	Emergency Medical Service	Health & Safety
Br.	Title	Budget 2004-05	Approved 2005-06					
86	Deputy Fire Chief	5	5	4		1		
85	Battalion Chief	16	16	14		1		1
84	Fire Captain	33	34	26		3	1	4
82	Fire Lieutenant	63	62	57		4	1	
80	Firefighter	358	358	353	4	1		
9	Clerk II with Typing	1	1					1
7	Clerk III with Typing	1	1			1		
EMPLOYEE YEARS								
	Full Time	477.0	477.0	454.0	4.0	11.0	2.0	6.0
	Overtime	12.5	12.5	11.7	0.2	0.3	0.1	0.2
	Part Time, Temporary, Seasonal	3.0	3.0	0.0	0.0	3.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	492.5	492.5	465.7	4.2	14.3	2.1	6.2

Support assists other divisions of the Fire Department through five activities: Apparatus Maintenance, which services and maintains all City firefighting apparatus and support vehicles; Hose and Supply, which is responsible for the ordering, maintaining, and stocking of equipment and material essential to Department operation; Fire Communications, which maintains Rochester's radio fire alarm system; Fire Investigation, which investigates all structure fires; and Code Enforcement, which assures compliance with City fire code through regular inspections of residential, commercial, industrial, and institutional sites.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Install initial phase of intercom equipment in select fire apparatus	#3 - Health, Safety & Responsibility #7 - Quality Service	Second Quarter
Conduct second phase of Self-Contained Breathing Apparatus (SCBA) replacement program	#3 - Health, Safety & Responsibility #7 - Quality Service	Third Quarter
Evaluate possible classification of Fire Investigator title and job specifications	#3 - Health, Safety & Responsibility #7 - Quality Service	Fourth Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	3,050,700	2,995,900	-54,800
Employee Years	46.3	43.2	-3.1

Change Detail

Salary & Wage	General			Vacancy			
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
81,400	6,900	0	0	0	-143,100	-54,800	

Major Change

A vacant Captain position in Fire Investigation is eliminated due to budget constraints	-82,500
A vacant maintenance position in the Apparatus Maintenance unit is eliminated due to efficiencies	-33,300
A clerical position transfers to the Chief's Office to provide additional support to the Community Relations & Education Unit (CREU) and Public Information Officer	-27,100
Productivity improvements result in savings	-200

APPARATUS MAINTENANCE – R2010 Campaign #7 - Quality Service

This unit maintains fire apparatus, support vehicles and other motorized equipment. The unit participates in the process of acquiring new apparatus, from developing specifications through preparing the new apparatus for use. Apparatus Maintenance also prepares surplus fire fighting equipment for sale after new equipment has been placed in service. The Apparatus Maintenance supervisor responds to all multiple alarm fires. Airport Fire Apparatus are maintained by the City and are included in the performance data

FIRE DEPARTMENT SUPPORT

displayed below. The total pieces of equipment includes units that have not been sold as surplus at this point in time.

Program Change

Small equipment increases as most fire units now carry two saws used for ventilating roofs.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Pieces of Equipment:				
● Pumpers	13	13	13	13
● Quints	14	15	14	15
● Midis	12	14	15	12
● Other Vehicles	60	63	65	65
● Small Equipment	<u>136</u>	<u>145</u>	<u>133</u>	<u>148</u>
Total	235	250	240	253
WORKLOAD				
First line apparatus maintenance and repairs	1,473	1,500	1,500	1,575
Reserve apparatus repairs	346	380	380	400
Auto and miscellaneous repairs	1,086	1,100	1,100	1,200

HOSE & SUPPLY – R2010 Campaign #3 - Health, Safety & Responsibility

This activity purchases and distributes supplies to the fire stations. It performs general maintenance, testing, and routine repairs on fire tools and appliances, including fire hoses, nozzles, hydrant gates, turnout coats, and breathing apparatus. The activity also responds to major fires to deliver additional air bottles and make minor on-the-spot repairs.

Program Change

Purchase of new breathing apparatus in 2005-06 should reduce service need.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Fire stations served	16	16	16	16
WORKLOAD				
Scheduled deliveries	7,080	7,200	7,200	7,200
Air cylinders filled	7,476	8,000	8,000	7,400
Fire hoses tested	1,786	1,850	1,850	1,850
Breathing apparatus serviced	362	400	400	300
Oxygen cylinders filled	1,091	1,100	1,100	1,100
SCBA facepieces serviced	257	200	210	225

FIRE COMMUNICATIONS – R2010 Campaign #7 - Quality Service

This unit maintains Rochester's radio fire alarm system. The system includes street alarm boxes for public use and master boxes providing automatic transmission from alarm systems in City schools, hospitals, nursing homes, and several industries. The unit maintains the central station receiver located in the Emergency Communications Center. It also programs digital communications equipment for the Department, and provides liaison with the Monroe County Fire Communications activity.

Program Change

Alarm boxes decrease as twenty units within the County are removed. Pagers decrease as the transition from analog to digital pagers requires outside repair. Box tests and repairs decrease due to the presence of new equipment in the field.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Alarm boxes	175	168	168	148
Master consoles	3	3	3	3
Pagers	40	40	40	20
Portable & mobile units	306	306	306	306
Public Address systems	20	20	N/A	20
WORKLOAD				
Box tests performed	975	975	975	900
Repairs required	325	325	325	275
Public Address system repairs	25	25	N/A	28
RESULTS				
Repairs completed	325	325	325	300
N/A - Not Applicable				

CODE ENFORCEMENT – R2010 Campaign #3 - Health, Safety & Responsibility

Code Enforcement inspects residential, commercial, industrial, and institutional properties, seeking out violations of the Fire Prevention Code liable to cause fire and endanger life and property. The activity also responds to citizen complaints concerning potential code violations. Code Enforcement, in conjunction with Community Development, reviews new construction plans to ensure code compliance and provide technical assistance to developers. It also inspects properties that are in the process of receiving Certificates of Occupancy and entertainment licenses. This unit will continue to coordinate its efforts with Neighborhood Empowerment Team (NET) offices. Code Enforcement also works with the NET offices in "Project Uplift", enforcing conformance with the City's municipal code. If a Certificate of Occupancy inspection has been conducted within the past 12 months, the Fire Department does not reinspect. Fire companies conduct reinspections in an attempt to resolve the situation without making referral to Code Enforcement. Non-life-threatening safety violation reinspections are performed by the Fire Companies and are not referred to Code Enforcement.

The unit issues permits for maintaining, storing, handling, and transporting hazardous materials and inspects vehicles, buildings, and storage places to be used. Code Enforcement maintains an information file on structures that records inspections, permit issuance, and fire prevention measures.

Program Change

School inspection requests decrease as the New York State Education Department mandates for reinspections of schools are delayed in implementation.

The Enhanced Certificate of Use program causes additional license inspections to be conducted.

FIRE DEPARTMENT SUPPORT

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Examination requests	40	45	55	45
Permit requests	2,200	2,220	2,300	2,300
Violation referrals from Suppression	2,200	2,150	2,100	2,200
Construction plans submitted for review	167	200	220	230
Alarm test requests	250	250	250	250
School inspection requests	114	116	200	115
WORKLOAD				
Permits issued*	3,751	3,800	3,900	4,000
Premises inspected for permits	2,149	2,300	2,400	2,450
Violations issued from permit inspections	5,583	5,750	6,000	6,000
Inspection of Suppression referrals	1,524	1,500	1,500	1,500
Appearance tickets issued	303	350	400	400
Fire System Tests (hours)	454	500	570	540
Reinspections	3,212	3,100	3,000	3,200
Referrals to other City departments resulting from inspections	179	210	300	250
Plans reviewed	167	200	250	230
License inspections	1,287	1,300	725	1,400
RESULTS				
Parking violations issued	243	380	250	250
Court time required for appearance tickets (hrs.)	145	182	250	250

*Permits issued may be multiples. Many projects require more than one permit.

FIRE INVESTIGATION – R2010 Campaign #3 - Health, Safety & Responsibility

This unit investigates all structure fires or any other incident as required by command staff. It surveys fire scenes to determine ignition sequence and fire development and conducts interviews with witnesses and victims. If Fire Investigation staff determine that an incident was caused by arson, it interrogates suspects and makes arrests. The activity also includes the Fire Related Youth Juvenile Program (FRY) that investigates juvenile firesetter incidents. FRY personnel perform educational interventions with juveniles and primary caregivers.

Program Change

Follow-up investigations for 2004-05 are lower than expected due to reduced fire activity.

Code Enforcement violations cited decrease as New York State Education Department mandates for reinspections of schools are delayed in implementation.

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Initial fire investigations required	1,052	968	1,140	1,053
Freedom of Information Requests (FOIL)	471	440	480	464

FIRE DEPARTMENT
SUPPORT

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Performance Indicators

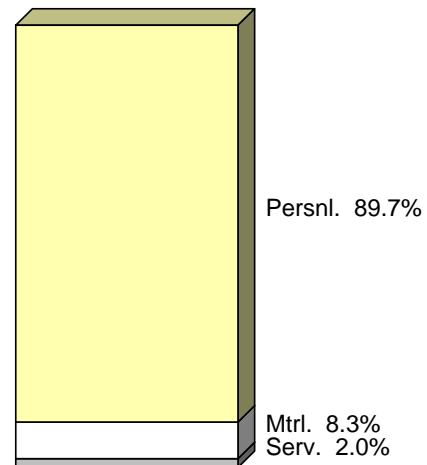
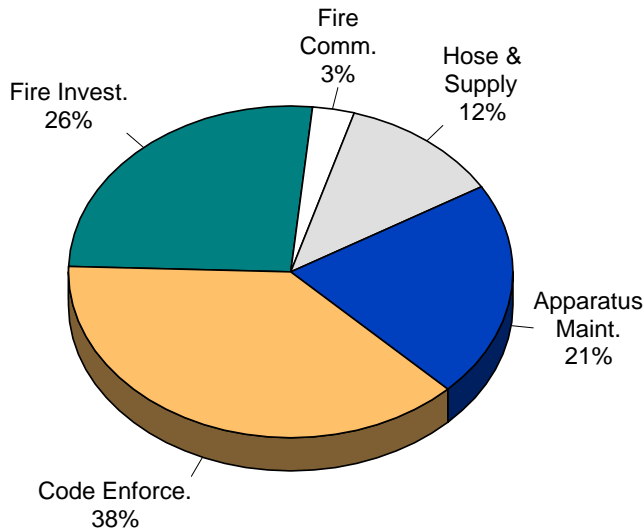
	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
WORKLOAD				
Initial investigations conducted	1,052	968	1,140	1,053
Follow-up investigations	331	180	340	284
Incendiary investigations	376	314	435	375
Juvenile incidents	231	202	275	236
FOIL requests processed	471	440	480	464
RESULTS				
Fire investigations closed	605	526	565	565
Preventable fire incidents	284	284	285	284
Juvenile contacts	303	296	380	382
Code Enforcement violations cited	0	0	70	23
Arrests:				
● Adult	28	29	35	30
● Juvenile	24	24	45	30

FIRE DEPARTMENT SUPPORT EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	2,711,843	2,723,200	2,749,300	2,687,800
Materials & Supplies	252,704	244,000	243,500	249,000
Services	77,539	60,400	57,900	59,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,042,086	3,027,600	3,050,700	2,995,900

Appropriation by Activity				
Apparatus Maintenance	644,774	610,200	642,200	614,200
Hose and Supply	357,173	363,700	360,800	370,800
Fire Communications	88,758	90,300	92,600	93,000
Fire Investigation	823,847	839,200	843,700	778,900
Code Enforcement	<u>1,127,534</u>	<u>1,124,200</u>	<u>1,111,400</u>	<u>1,139,000</u>
Total	3,042,086	3,027,600	3,050,700	2,995,900

Employee Years by Activity				
Apparatus Maintenance	9.7	9.2	9.9	8.8
Hose and Supply	4.2	4.1	4.1	4.1
Fire Communications	1.4	1.4	1.4	1.4
Fire Investigation	14.7	14.6	14.4	12.4
Code Enforcement	<u>17.5</u>	<u>16.6</u>	<u>16.5</u>	<u>16.5</u>
Total	47.5	45.9	46.3	43.2



FIRE DEPARTMENT
 FIRE DEPARTMENT – SUPPORT
 PERSONNEL SUMMARY

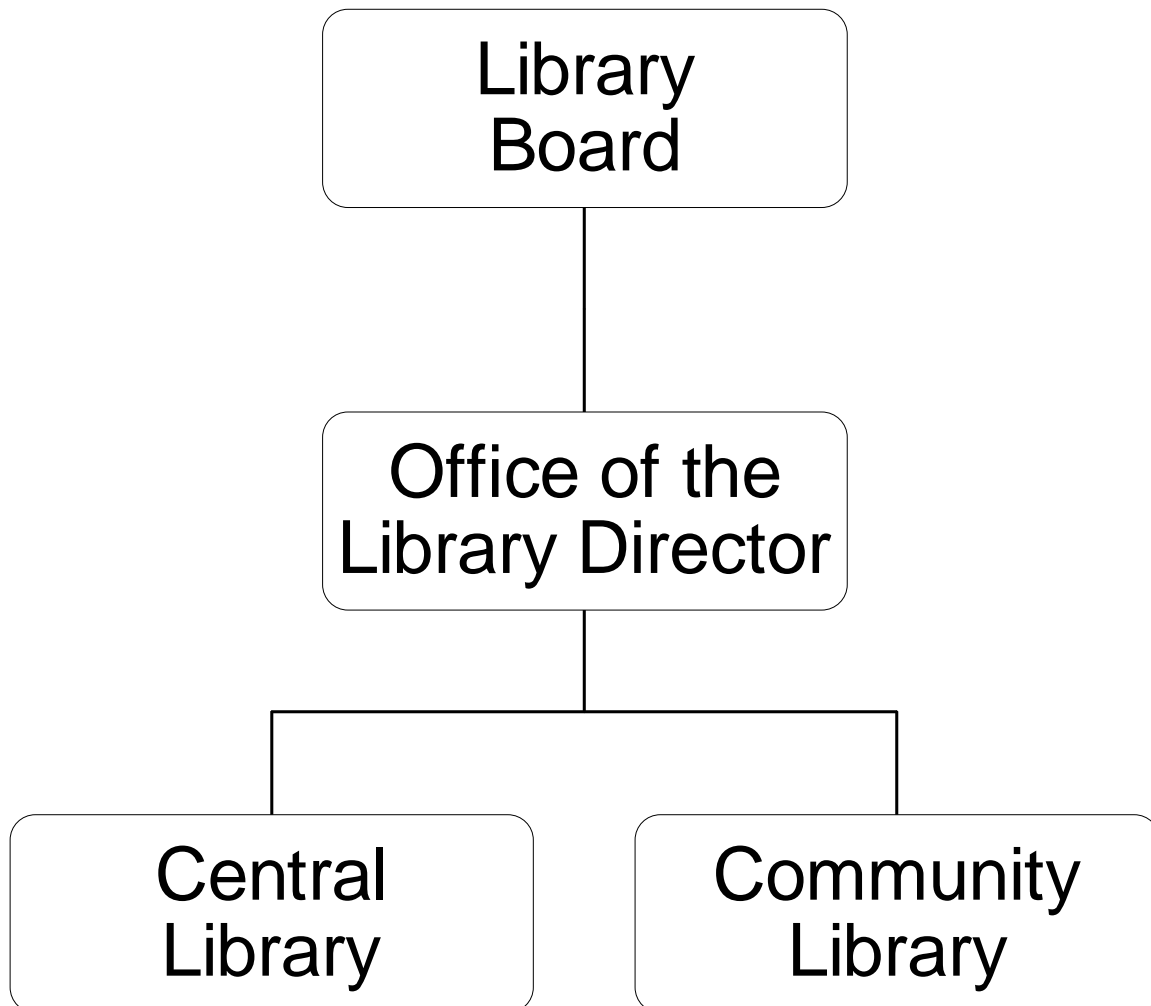
FULL TIME POSITIONS				Apparatus Maintenance	Hose & Supply	Fire Commu- -nications	Fire Investigation	Code Enforcement
Br.	Title	Budget 2004-05	Approved 2005-06					
86	Deputy Fire Chief	1	1					1
85	Battalion Chief	1	1					1
84	Fire Captain	1	0					
82	Fire Lieutenant	5	5		2		1	2
80	Firefighter	21	21		2		9	10
78	Fire Equipment Maint. Supervisor	1	1	1				
75	Fire Communications Technician	1	1			1		
73	Fire Apparatus Body Repairer	1	1	1				
73	Senior Fire Equipment Mechanic	5	5	5				
27	Supt. Fire Equipment Maintenance	1	1	1				
9	Clerk II with Typing	3	3				2	1
7	Clerk III	1	1					1
7	Clerk III with Typing	1	0					
60	Maintenance Mechanic	1	0					
EMPLOYEE YEARS								
Full Time		44.0	41.0	8.0	4.0	1.0	12.0	16.0
Overtime		2.3	2.2	0.8	0.1	0.4	0.4	0.5
Part Time, Temporary, Seasonal		0.0	0.0	0.0	0.0	0.0	0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		46.3	43.2	8.8	4.1	1.4	12.4	16.5

Purpose

The Rochester Public Library provides library and information services to City and Monroe County residents. It operates the Central Library, ten branches in the City, and thirty extension locations in Monroe County. The Central Library serves as the New York State chartered central library for the twenty member Monroe County Library System.

Organization

The Library consists of the Central Library, which includes support services, and Community Services, which includes the branch libraries. In accordance with New York State Education Law, the Library is governed by an eleven-member Board of Trustees. The Mayor appoints trustees, with the approval of City Council, for five-year terms.



Highlights of the Department's 2005-06 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	R2010 Campaigns Supported	Projected Completion
Central	Explore International Branch Library with City of Toronto	#5 - Regional Partnerships #6 - Economic Vitality #7 - Quality Service	Second Quarter
Community	Prepare for the Lyell Branch meeting room construction	#1 - Involved Citizens #7 - Quality Service #11 - Arts & Culture	Third Quarter

Year-to-Year Comparison

<u>Division</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Central Library	7,264,800	7,369,300	104,500	1.4%
Community Library	<u>2,750,200</u>	<u>2,764,800</u>	<u>14,600</u>	0.5%
Total	10,015,000	10,134,100	119,100	1.2%
Employee Years	182.0	178.3	-3.7	-2.1%

Change Detail

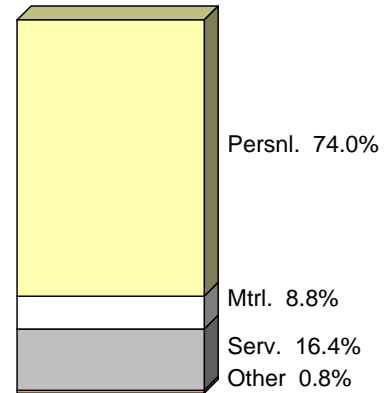
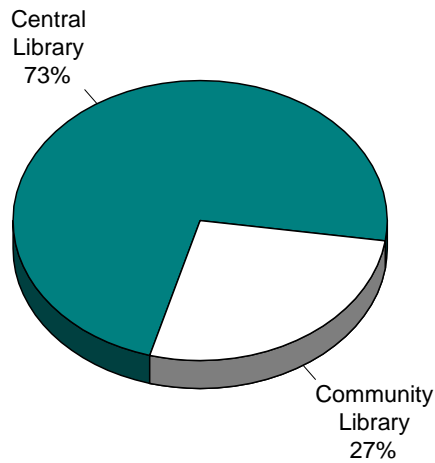
<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
280,000	27,800	75,800	7,800	0	-272,300	119,100

Major Change Highlights

Budget constraints necessitated by Monroe County result in reduced personnel allocations at the Central Library	-311,000
Equipment maintenance increases to cover cost of telecommunications system and security gates at Branch libraries	23,100
Part time support for digitizing services is provided	20,000
Budget constraints result in reducing personnel costs at Branch libraries	-7,300

PUBLIC LIBRARY
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	7,696,616	7,465,900	7,526,200	7,499,300
Materials & Supplies	1,018,933	863,000	872,200	895,300
Services	1,584,293	1,547,800	1,556,600	1,659,500
Other	<u>0</u>	<u>0</u>	<u>60,000</u>	<u>80,000</u>
Total	10,299,842	9,876,700	10,015,000	10,134,100
Appropriation by Activity				
Central Library	7,528,036	7,159,400	7,264,800	7,369,300
Community Library	<u>2,771,806</u>	<u>2,717,300</u>	<u>2,750,200</u>	<u>2,764,800</u>
Total	10,299,842	9,876,700	10,015,000	10,134,100
Employee Years by Activity				
Central Library	133.6	134.6	136.6	133.4
Community Library	<u>47.8</u>	<u>45.4</u>	<u>45.4</u>	<u>44.9</u>
Total	181.4	180.0	182.0	178.3



**PUBLIC LIBRARY
CENTRAL LIBRARY**

The Central Library consists of three activities. Administration manages the Rochester Public Library and provides personnel, financial management, public relations, promotions, graphics, and duplicating services. Public Services maintains subject area collections, assists patrons in selecting library materials, provides information and oversees facilities management. It also provides collection services throughout Monroe County. Technical and Support Services provides support and outreach services to members of the Monroe County Library System, technical and automation services, and shipping and delivery services.

The Central Library is funded by Monroe County (65.0 percent), Monroe County Library System (MCLS) (13.3 percent), New York State (6.0 percent), City of Rochester (11.3 percent), fees (3.0 percent), and State University of New York (SUNY) (1.4 percent). The City contribution is based upon an agreement between the City and Monroe County.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Begin South Terrace Improvement Project	#1 - Involved Citizens #7 - Quality Service #11- Arts & Culture	Fourth Quarter
Explore International Branch Library with City of Toronto	#5 - Regional Partnerships #6 - Economic Vitality #7 - Quality Service	Second Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	7,264,800	7,369,300	104,500
Employee Years	136.6	133.4	-3.2

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
268,800	23,400	89,600	7,300	0	-284,600	104,500

Budget constraints necessitated by Monroe County result in reduced personnel allocations at the Central Library	-311,000
Professional fees increase to cover Library Information Bridge for Rochester Area (LIBRA) network costs	24,500
Computer leasing costs reduce due to budget constraints	-21,700
Part time support for digitizing services is provided	20,000
Office supplies increase to cover cost of preservation materials	9,300
Productivity improvements result in savings	-7,600
Funding is included for miscellaneous service contracts	4,400
Budget constraints necessitated by Monroe County reduce allocation for library materials	-2,500

ADMINISTRATION

Administration manages the Rochester Public Library and provides personnel, financial management, consulting, public relations, promotions, graphics, and duplicating services. Administration is also responsible for facilities management.

Performance Indicators	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Libraries served	35	35	35	35

PUBLIC SERVICES – R2010 Campaign #2 - Educational Excellence

Public Services assists patrons in selecting and obtaining books, pamphlets, periodicals, electronic databases, and other library materials. It provides information in person, by telephone, by letter, and via electronic mail and the Internet. Public Services is responsible for circulation and records. Collections are maintained in the following subject areas:

Business, Government, Social Sciences and Job Information Center including legislation, politics, taxes, census, business, and investment management , including sociology, social issues, and education. This division also manages a Small Business Resource Center to assist small business owners with research and development. This division also manages the Job Information Center that has an extensive collection on career and educational opportunities. In addition, the Foundation Center’s Core Collection of materials for grant-seekers is located here.

Literature, Media and Computing Center, including language, journalism, fiction, videos, dvds, and computer software available for reference or borrowing.

Science and History, including the basic and applied sciences along with history of foreign relations, the military, and archaeology. It features a collection of “how-to” books on such subjects as cooking, sewing, health, automobile repair, and home repair. This division maintains a collection of travel brochures, maps, cassettes and slides.

Local History and Genealogy, including information about Rochester and the Rochester area.

Art, Music, Recreation, including art reproductions and recordings in various formats available for borrowing.

Children's Center, including all subject areas for children from preschool age through sixth grade.

Information Center, including out-of-town newspapers and telephone directories. It also provides “quick-answer” reference service.

SUNY Student Resource Center, providing library facilities and resources to students attending downtown SUNY institutions.

Program Change

The Business and Government Division merges with Social Sciences Division.

Facilities Management moves to Administration and is divided into two divisions: Facilities Management and Security.

An Outreach Division is created to support State Coordinated Outreach.

Circulation decreases due to change in method that Automation Library System counts transactions.

PUBLIC LIBRARY
CENTRAL LIBRARY

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Users:				
● Monday through Saturday	565,727	585,000	612,000	620,000
● Sunday	<u>27,003</u>	<u>27,000</u>	<u>27,500</u>	<u>33,000</u>
Total	592,730	612,000	639,500	653,000
Reference questions:				
● Monday through Saturday	222,696	217,000	240,000	240,000
● Sunday	<u>9,304</u>	<u>9,200</u>	<u>9,000</u>	<u>11,000</u>
Total	232,000	226,200	249,000	251,000
Tours requested	178	180	140	150
Programs planned:				
● Monday through Saturday	405	510	400	450
● Sunday	<u>43</u>	<u>50</u>	<u>30</u>	<u>50</u>
Total	448	560	430	500
Outreach Activities:				
● Satellite collection locations	34	26	34	26
 WORKLOAD				
Service hours:				
● Monday through Saturday	2,903	2,870	2,862	2,862
● Sunday	<u>128</u>	<u>112</u>	<u>112</u>	<u>136</u>
Total	3,031	2,982	2,974	2,998
Tours conducted	186	210	140	150
Internet Sessions:				
● Monday through Saturday	123,942	133,500	126,000	135,000
● Sunday	<u>5,729</u>	<u>5,500</u>	<u>5,445</u>	<u>6,100</u>
Total	129,671	139,000	131,445	141,100
 EFFICIENCY				
Users per service hour:				
● Monday through Saturday	195	204	214	217
● Sunday	211	241	246	243
Circulation per service hour:				
● Monday through Saturday	291	305	311	222
● Sunday	357	432	420	346
Reference assistance per service hour:				
● Monday through Saturday	77	76	84	80
● Sunday	73	82	80	81
Average attendance per tour	11	14	11	10
Internet sessions per service hour:				
● Monday through Saturday	43	47	44	47
● Sunday	45	49	49	45
Average attendance per program:				
● Monday through Saturday	19	20	15	36
● Sunday	11	11	20	130

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
RESULTS				
Total circulation:				
● Monday through Saturday	844,539	875,000	890,000	635,000
● Sunday	<u>45,723</u>	<u>48,400</u>	<u>47,000</u>	<u>47,000</u>
Total	890,262	923,400	937,000	682,000
Tour attendance	1,985	3,000	1,500	1,500
Program attendance:				
● Monday through Saturday	7,643	10,450	6,000	10,500
● Sunday	<u>466</u>	<u>550</u>	<u>600</u>	<u>6,500</u>
Total	8,109	11,000	6,600	17,000

TECHNICAL & SUPPORT SERVICES – R2010 Campaign #2 - Educational Excellence

This unit provides support and outreach services to members of the Monroe County Library System. It acts as liaison between member libraries and with the New York State Division of Library Development. It also oversees the Shipping and Delivery functions.

Technical Services acquires, catalogs, and processes library materials for the Central Library and members of the Monroe County Library System as needed.

Interlibrary Loan provides patrons with easy access to materials in libraries outside of the Monroe County Library System.

Automation Services supports a computer and telecommunication network that links all public libraries in the county allowing residents seamless access to library collections and services. Internet service is provided to libraries county-wide, the City of Rochester, and the County of Monroe. Training classes are provided to the public on how to use the Internet and the Library's electronic resources.

Performance Indicators

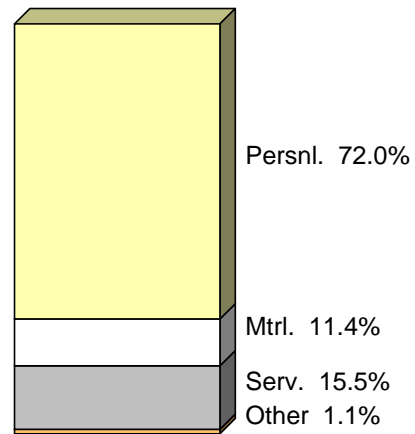
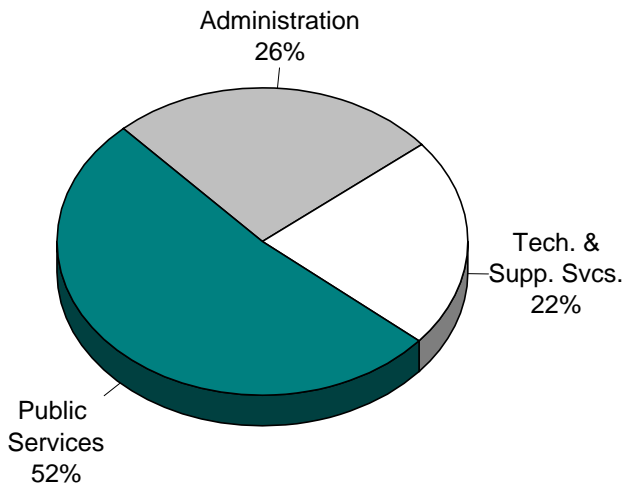
	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Libraries on line:				
● Monroe County Library System	35	35	35	35
WORKLOAD				
Automation Services:				
● Registered borrowers	446,667	465,000	440,210	480,000
● Titles in database	758,734	785,000	753,076	813,000
● Items available for circulation (000)	2,738	2,800	2,831	2,870
Shipping and Delivery:				
● Items requested (000)	3,254	3,282	3,500	3,381
RESULTS				
Automation Services:				
● Items circulated (000)	7,547	7,660	8,325	7,775
Shipping and Delivery:				
● Items delivered (000)	3,254	3,282	3,500	3,381

**PUBLIC LIBRARY
CENTRAL LIBRARY
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	5,446,084	5,289,700	5,341,700	5,309,400
Materials & Supplies	956,842	806,900	815,200	838,400
Services	1,125,110	1,062,800	1,047,900	1,141,500
Other	<u>0</u>	<u>0</u>	<u>60,000</u>	<u>80,000</u>
Total	7,528,036	7,159,400	7,264,800	7,369,300

Appropriation by Activity				
Administration	1,048,786	750,400	766,800	1,918,500
Public Services	4,826,909	4,748,500	4,862,300	3,819,900
Technical & Support Services	<u>1,652,341</u>	<u>1,660,500</u>	<u>1,635,700</u>	<u>1,630,900</u>
Total	7,528,036	7,159,400	7,264,800	7,369,300

Employee Years by Activity				
Administration	9.8	8.6	9.6	27.8
Public Services	84.2	87.3	88.3	67.5
Technical & Support Services	<u>39.6</u>	<u>38.7</u>	<u>38.7</u>	<u>38.1</u>
Total	133.6	134.6	136.6	133.4



PUBLIC LIBRARY
CENTRAL LIBRARY
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Public Services	Technical & Support Services
Br.	Title	Budget 2004-05	Approved 2005-06			
36	Library Director	1	1	1		
30	Library Systems Analyst	1	0			
29	Assistant Library Director III	1	1		1	
26	Children's Services Consultant	1	1	1		
24	Associate Personnel Analyst	1	1	1		
24	Computer Operations Supervisor	1	1			1
24	Senior Administrative Analyst	1	1	1		
23	Supervisor Library Buildings	1	1	1		
22	Librarian III	9	8		7	1
20	Computer Programmer	1	1			1
19	Circulation Supervisor	1	1		1	
19	Librarian II	18	16		14	2
19	Supervising Library Mats. Handler	1	1			1
18	Computer Communications Tech.	3	3			3
18	Directory Editor	1	1	1		
18	Library Automation Specialist	3	3			3
16	Administrative Assistant	2	2	2		
16	Librarian I	11	10		9	1
16	Secretary to Library Director	1	1	1		
15	Supervisor Audio Visual Services	1	1		1	
14	Library Assistant	4	4		4	
14	Library Assistant - Bilingual	1	1		1	
13	Library Automation Assistant	0	1			1
12	Mailroom Coordinator	1	1			1
11	Building Maintenance Foreman	1	1	1		
11	Retrieval Room Coordinator	1	1		1	
11	Library Catalog Clerk I	1	1			1
11	Secretary	2	2		1	1
9	Clerk II	2	1			1
9	Clerk II with Typing	2	3	1	1	1
9	Library Catalog Clerk II	1	1			1
9	Maintenance Mechanic	1	1	1		
8	Class 5 Truck Driver	3	0			
8	Truck Driver	0	3			3
7	Clerk III	1	1			1
7	Clerk III with Typing	10	9		5	4
7	Maintenance Worker - Library	2	3	3		
3	Materials Processor	3	3			3
2	Senior Library Page	6	6	1	4	1
1	Cleaner	3	3	3		
57	Senior Security Guard	1	1	1		
52	Security Guard	4	4	4		
EMPLOYEE YEARS						
Full Time		110.0	106.0	24.0	50.0	32.0
Overtime		1.4	1.6	0.3	1.0	0.3
Part Time, Temporary, Seasonal		28.5	29.5	4.2	18.5	6.8
Less: Vacancy Allowance		<u>3.3</u>	<u>3.7</u>	<u>0.7</u>	<u>2.0</u>	<u>1.0</u>
Total		136.6	133.4	27.8	67.5	38.1

**PUBLIC LIBRARY
COMMUNITY LIBRARY**

The Community Library provides convenient access to library services through the City's 10 branch libraries.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Seek funding to expand youth programming for young adults to additional branch libraries	#2 - Education Excellence #7 - Quality Service #9 - Healthy Urban Neighborhoods	Second Quarter
Prepare for the Lyell Branch meeting room construction	#1 - Involved Citizens #7 - Quality Service #11 - Arts & Culture	Third Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	2,750,200	2,764,800	14,600
Employee Years	45.4	44.9	-0.5

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
11,200	4,400	-13,800	500	0	12,300	14,600

Major Change

Equipment maintenance increases to cover cost of telecommunications system and security gates	23,100
Budget constraints result in reduced personnel costs at Branch libraries	-7,300
Productivity improvements result in savings	-3,500

ADMINISTRATION

Administration manages the Community Library System. It acquires materials, schedules and deploys personnel to the branch libraries, and maintains and repairs the branch libraries.

BRANCH LIBRARIES – R2010 Campaign #9 - Healthy Urban Neighborhoods

Branch libraries in Rochester's neighborhoods provide convenient access to library services and materials. Services include:

- Loans of printed materials, audio tapes, compact discs, dvds, and video tapes
- Collections of popular interest for area residents
- Reference services with access to the resources of the Monroe County Library System
- Programs such as story hours, lectures, and artistic performances
- Referral services to community agencies
- Facilities for meetings and programs sponsored by non-library groups
- Access to the Internet and personal computing needs

Program Change

PUBLIC LIBRARY
COMMUNITY LIBRARY

11-11

Circulation increase due to change in method transactions are counted. Monroe Branch shut down for two months during 2004-05 for renovations project. Youth program for young adults added to Maplewood Branch. Funds provided by City Council for Saturday hours during the Summer at Lincoln and Arnett libraries in 2004-05 continue in 2005-06. Reduction in 2005-06 service hours due to branches closed day after Thanksgiving.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
ARNETT				
WORKLOAD				
Reference questions	4,253	4,790	3,762	3,750
Programs planned	92	92	202	195
Service hours	2,137	2,078	1,952	2,073
Internet sessions	16,781	19,720	9,700	20,500
EFFICIENCY				
Reference assistance per service hour	2.0	2.3	1.9	1.8
Average attendance per program	22	12	7	7
Circulation per service hour	20	20	29	27
RESULTS				
Program attendance	1,987	1,120	1,450	1,415
Library materials circulated	42,047	40,832	57,000	56,000
Door count	79,013	74,885	79,000	79,000
CHARLOTTE				
WORKLOAD				
Reference questions	9,075	8,890	8,000	8,000
Programs planned	141	156	126	126
Service hours	2,181	2,052	1,955	1,950
Internet sessions	14,815	14,689	5,000	15,000
EFFICIENCY				
Reference assistance per service hour	4.2	4.3	4.1	4.1
Average attendance per program	21	21	10	10
Circulation per service hour	48	50	54	54
RESULTS				
Program attendance	2,940	3,310	1,250	1,250
Library materials circulated	105,526	103,389	106,200	106,200
Door count	90,417	87,966	82,000	82,000
HIGHLAND				
WORKLOAD				
Reference questions	5,694	5,740	6,750	6,750
Programs planned	98	89	70	76
Service hours	1,715	1,691	1,752	1,735
Internet sessions	15,170	15,320	6,200	16,200

PUBLIC LIBRARY
COMMUNITY LIBRARY

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
EFFICIENCY				
Reference assistance per service hour	3.3	3.4	3.9	3.9
Average attendance per program	16	18	13	12
Circulation per service hour	45	47	47	48
RESULTS				
Program attendance	1,559	1,572	880	880
Library materials circulated	77,946	79,014	83,000	83,000
Door count	67,336	68,670	80,500	80,500
LINCOLN				
WORKLOAD				
Reference questions	6,458	6,242	4,100	4,300
Programs planned	545	480	172	165
Service hours	2,167	2,160	2,025	2,174
Internet sessions	24,068	21,726	12,550	20,000
EFFICIENCY				
Reference assistance per service hour	3.0	2.9	2.0	2.0
Average attendance per program	14	13	17	38
Circulation per service hour	28	26	33	30
RESULTS				
Program attendance	7,358	6,151	2,850	6,300
Library materials circulated	60,793	55,117	66,000	65,500
Door count	111,689	104,526	125,000	150,000
LYELL				
WORKLOAD				
Reference questions	5,481	5,756	5,800	6,475
Programs planned	88	104	50	60
Service hours	1,775	1,762	1,747	1,735
Internet sessions	10,192	12,220	4,200	13,455
EFFICIENCY				
Reference assistance per service hour	3.1	3.3	3.3	3.7
Average attendance per program	14	13	24	42
Circulation per service hour	25	24	29	29
RESULTS				
Program attendance	1,256	1,367	1,200	2,500
Library materials circulated	43,880	42,098	50,000	50,300
Door count	58,991	60,189	61,000	62,000

PUBLIC LIBRARY
COMMUNITY LIBRARY

11-13

Performance Indicators	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
MAPLEWOOD				
WORKLOAD				
Reference questions	3,481	2,890	5,000	5,500
Programs planned	108	131	115	115
Service hours	2,162	2,051	1,940	2,040
Internet sessions	24,738	22,978	15,000	16,000
EFFICIENCY				
Reference assistance per service hour	1.6	1.4	2.6	2.7
Average attendance per program	14	18	11	11
Circulation per service hour	37	41	36	37
RESULTS				
Program attendance	1,537	2,362	1,250	1,250
Library materials circulated	80,358	83,318	69,000	75,500
Door count	121,065	119,094	103,500	105,050
MONROE				
WORKLOAD				
Reference questions	5,640	5,143	6,000	6,550
Programs planned	107	65	140	145
Service hours	2,055	1,790	1,940	2,044
Internet sessions	19,061	16,746	17,000	18,000
EFFICIENCY				
Reference assistance per service hour	2.7	2.9	3.1	3.2
Average attendance per program	14	11	9	9
Circulation per service hour	56	54	62	62
RESULTS				
Program attendance	1,549	739	1,255	1,255
Library materials circulated	115,116	95,936	120,000	126,000
Door count	91,123	72,830	100,095	110,100
SULLY				
WORKLOAD				
Reference questions	5,455	5,311	4,700	4,700
Programs planned	165	157	220	220
Service hours	1,783	1,970	1,766	1,759
Internet sessions	9,494	11,295	1,650	12,000
EFFICIENCY				
Reference assistance per service hour	3.1	2.7	2.7	2.7
Average attendance per program	17	16	17	17
Circulation per service hour	15	12	17	18

PUBLIC LIBRARY
COMMUNITY LIBRARY

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
RESULTS				
Program attendance	2,725	2,570	3,800	3,800
Library materials circulated	26,266	24,567	29,800	32,000
Door count	43,178	42,097	44,500	45,000
WHEATLEY				
WORKLOAD				
Reference questions	5,150	7,060	4,200	4,200
Programs planned	330	259	290	290
Service hours	2,156	2,042	1,940	1,930
Internet sessions	19,761	19,627	9,200	11,500
EFFICIENCY				
Reference assistance per service hour	2.4	3.5	2.2	2.2
Average attendance per program	13	20	13	13
Circulation per service hour	12	13	13	13
RESULTS				
Program attendance	4,158	5,168	3,700	3,700
Library materials circulated	26,525	27,437	25,600	25,600
Door count	60,228	57,530	59,000	59,000
WINTON				
WORKLOAD				
Reference questions	13,866	13,410	12,000	14,000
Programs planned	110	118	155	155
Service hours	2,164	2,042	1,940	2,034
Internet sessions	20,826	19,724	17,050	19,000
EFFICIENCY				
Reference assistance per service hour	6.4	6.6	6.2	6.9
Average attendance per program	13	14	14	14
Circulation per service hour	92	94	111	106
RESULTS				
Program attendance	1,392	1,623	2,200	2,200
Library materials circulated	198,810	191,302	215,000	215,100
Door count	114,570	112,227	145,500	143,000

PUBLIC LIBRARY
COMMUNITY LIBRARY

11-15

Performance Indicators

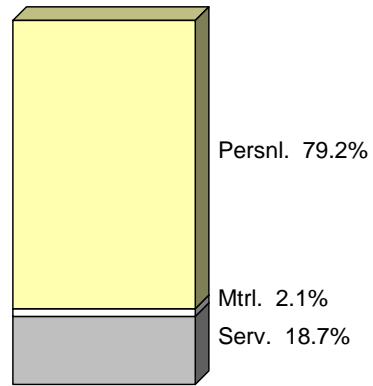
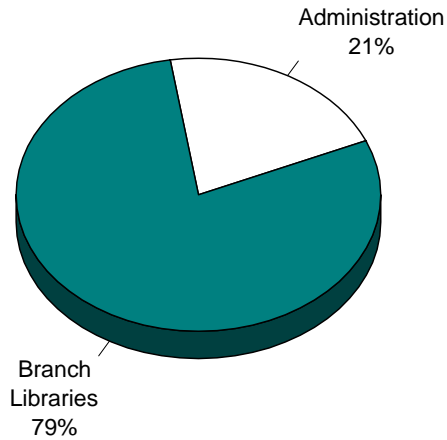
	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
TOTAL ALL BRANCHES				
WORKLOAD				
Reference questions	55,378	56,602	48,562	51,975
Programs planned	1,578	1,431	1,355	1,356
Service hours	18,520	17,876	17,210	17,739
Internet sessions	164,714	161,825	93,350	148,200
EFFICIENCY				
Reference assistance per service hour	3	3	3	3
Average attendance per program	17	18	15	18
Circulation per service hour	42	42	48	47
RESULTS				
Program attendance	26,461	25,982	19,835	24,550
Library materials circulated	777,267	743,010	821,600	835,200
Door count	770,274	731,344	799,595	835,150

**PUBLIC LIBRARY
COMMUNITY LIBRARY
EXPENDITURE SUMMARY**

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	2,250,532	2,176,200	2,184,500	2,189,900
Materials & Supplies	62,091	56,100	57,000	56,900
Services	459,183	485,000	508,700	518,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>2,771,806</u>	<u>2,717,300</u>	<u>2,750,200</u>	<u>2,764,800</u>

Appropriation by Activity				
Administration	616,306	644,600	585,800	581,900
Branch Libraries	<u>2,155,500</u>	<u>2,072,700</u>	<u>2,164,400</u>	<u>2,182,900</u>
Total	<u>2,771,806</u>	<u>2,717,300</u>	<u>2,750,200</u>	<u>2,764,800</u>

Employee Years by Activity				
Administration	5.7	5.7	5.7	5.3
Branch Libraries	<u>42.1</u>	<u>39.7</u>	<u>39.7</u>	<u>39.6</u>
Total	47.8	45.4	45.4	44.9



PUBLIC LIBRARY
COMMUNITY LIBRARY
PERSONNEL SUMMARY

11-17

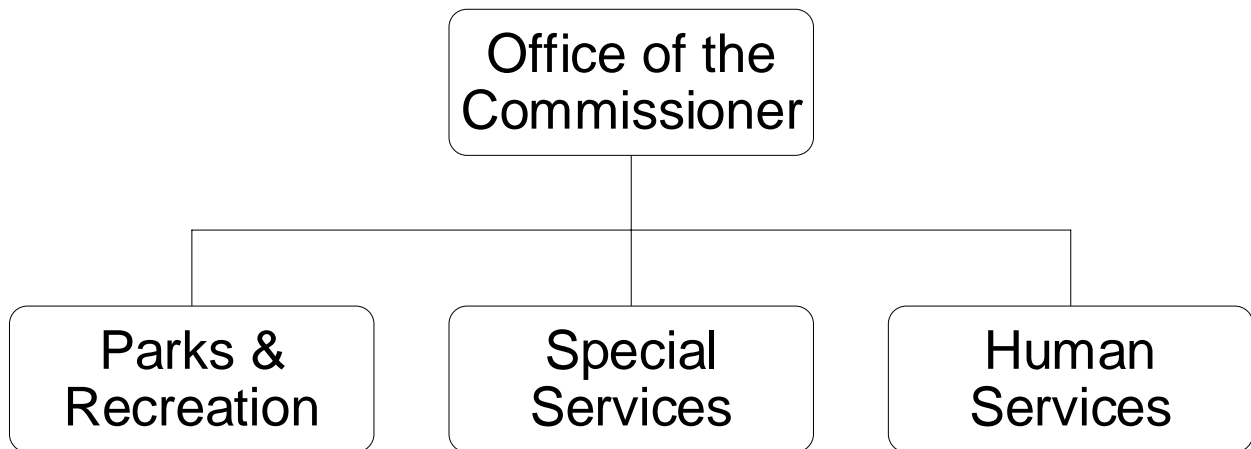
FULL TIME POSITIONS				Administration	Branch Libraries
Br.	Title	Budget 2004-05	Approved 2005-06		
29	Assistant Library Director III	1	1	1	
22	Librarian III	10	10		10
19	Librarian II	8	8	1	7
16	Librarian I	2	2		2
14	Library Assistant	2	2		2
14	Youth Services Coordinator	1	1		1
13	Sr. Maintenance Mechanic Bldg.	2	2	2	
11	Secretary	1	1	1	
EMPLOYEE YEARS					
	Full Time	27.0	27.0	5.0	22.0
	Overtime	0.0	0.1	0.0	0.1
	Part Time, Temporary, Seasonal	18.7	18.2	0.4	17.8
	Less: Vacancy Allowance	<u>0.3</u>	<u>0.4</u>	<u>0.1</u>	<u>0.3</u>
	Total	45.4	44.9	5.3	39.6

Purpose

The Department of Parks, Recreation and Human Services provides cultural, leisure, and community service programs at neighborhood and regional levels. The Department provides technical assistance and represents the City in human services, employment, and planning processes. The Department manages the buildings and facilities where these programs occur, operates the Public Market, and Mt. Hope and Riverside cemeteries, and administers contracts for operation of the Rochester Riverside Convention Center, the High Falls Entertainment District, and the Blue Cross Arena at the Rochester War Memorial.

Organization

The Department has four major units: the Office of the Commissioner, the Bureau of Parks and Recreation, the Office of Special Services, and the Bureau of Human Services.



Highlights of the Department's 2005-06 work program are presented below. Additional information for each bureau is included in the sections that follow.

Bureau	Highlights	R2010 Campaigns Supported	Projected Completion
Commissioner	Implement Laser Shows at High Falls Entertainment District	#6 - Economic Vitality #8 - Tourism Destination	First Quarter
Parks and Recreation	Conduct Public Market Centennial Celebrations	#1 - Involved Citizens #6 - Economic Vitality #8 - Tourism Destination	First Quarter
Special Services	Initiate improvements to the pond at Riverside Cemetery	#4 - Environmental Stewardship	Second Quarter
Human Services	Restructure management staff, by re-establishing the Assistant Director position, to increase administrative capacity in the bureau	#7 - Quality Service	First Quarter

Year-to-Year Comparison

Bureau	Budget 2004-05	Budget 2005-06	Change	Percent Change
Office of the Commissioner	1,858,000	1,787,900	-70,100	-3.8%
Parks and Recreation	10,113,500	10,070,500	-43,000	-0.4%
Special Services	4,182,700	4,295,300	112,600	2.7%
Human Services	1,907,900	1,848,100	-59,800	-3.1%
Total	18,062,100	18,001,800	-60,300	-0.3%
Employee Years	295.2	295.4	0.2	0.1%

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous Major Change	Total
48,600	87,300	-13,800	0	5,400	-187,800
					-60,300

Major Change Highlights
 As proposed by the Mayor:

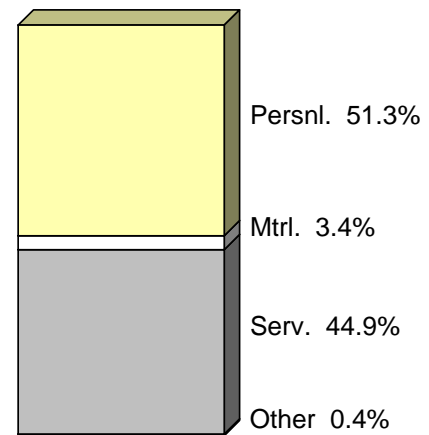
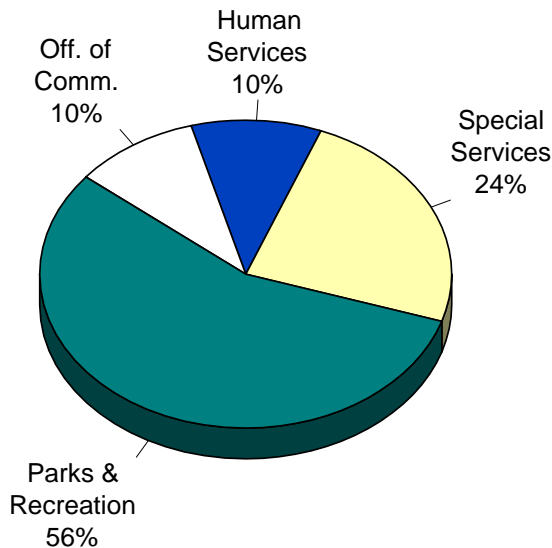
Laser shows resume at the High Falls Entertainment District	222,100
One time increase for the Rochester After School Academy grant is complete	-103,700
Administrative full time position transfers from the Commissioner's Office	-70,800
Administrative full time position transfers to the Bureau of Human Services	70,800
Eliminate a full time position split between the Commissioner's Office and the Blue Cross Arena at the War Memorial due to efficiencies	-58,600
Eliminate one full time administrative position due to efficiencies	-49,200
Productivity improvements result in savings	-46,800
Eliminate Winter swim programs at Charlotte, East High, Freddie Thomas Learning Center, Jefferson High School, and James Madison School of Excellence due to budget constraints	-44,200
Grant writing support is added	35,000
High Falls Entertainment District's contractual expense declines by \$43,800, which is partially offset by an increase in maintenance expenses, \$9,100	-34,700
Family and Friends of Murdered Children agreement is added	30,000

 As amended by City Council:

Funds are transferred from Contingency to restore Winter swim programs at the James Madison School of Excellence and Jefferson and Charlotte High Schools	25,500
Funds are transferred from Contingency to restore the Summer swim program at North St. Community Center	20,000
Funds are transferred from Contingency to restore pool hours of operation at Genesee Valley Park	17,000

DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	9,217,196	9,422,400	9,399,000	9,242,500
Materials & Supplies	667,038	710,100	698,000	616,600
Services	7,877,579	7,718,100	7,882,600	8,074,200
Other	<u>74,940</u>	<u>70,000</u>	<u>82,500</u>	<u>68,500</u>
Total	17,836,753	17,920,600	18,062,100	18,001,800
Appropriation by Activity				
Office of the Commissioner	1,758,413	1,891,700	1,858,000	1,787,900
Parks and Recreation	9,815,571	10,018,500	10,113,500	10,070,500
Special Services	4,454,958	4,210,500	4,182,700	4,295,300
Human Services	<u>1,807,811</u>	<u>1,799,900</u>	<u>1,907,900</u>	<u>1,848,100</u>
Total	17,836,753	17,920,600	18,062,100	18,001,800
Employee Years by Activity				
Office of the Commissioner	14.2	14.2	14.5	13.0
Parks and Recreation	234.7	235.5	233.4	237.0
Special Services	34.1	32.5	30.3	28.6
Human Services	<u>15.6</u>	<u>15.6</u>	<u>17.0</u>	<u>16.8</u>
Total	298.6	297.8	295.2	295.4



The Office of the Commissioner directs the Department's activities by developing policy, procedures, goals and objectives, and performance standards. The Office provides centralized financial and personnel services for the Department.

The Special Events unit plans and carries out cultural programs in various locations, manages and coordinates neighborhood festival sites throughout the City, helps citizens obtain permits for special events not operated by the City, and presents performances of fine and performing arts at various sites. Communications and promotional activities are part of this office.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Implement Laser Shows at High Falls Entertainment District	#6 - Economic Vitality #8 - Tourism Destination	First Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,858,000	1,787,900	-70,100
Employee Years	14.5	13.0	-1.5

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-6,800	20,500	-3,600	0	11,000	-91,200	-70,100

Major Change

Administrative full time position transfers to the Bureau of Human Services from the Commissioner's Office	-70,800
Grant writing support is added	35,000
Eliminate a full time position split between the Commissioner's Office and the Blue Cross Arena at the War Memorial due to efficiencies	-29,300
Reduce holiday and Summer event advertising due to budget constraints	-11,000
One time New York State Clarissa St. Reunion grant is complete	-10,000
Reduced programming of special events due to budget constraints	-9,000
Productivity improvements result in savings	-6,100
Festival site trailers and portajohns expense increases	5,500
Implementation of departmental strategic plan increases expense	4,500

DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
OFFICE OF THE COMMISSIONER

COMMISSIONER'S OFFICE

The Commissioner's Office develops management policy and sets goals and performance standards. It coordinates the Department's annual budget and capital planning processes; maintains fiscal operations, personnel, and payroll matters; coordinates the purchasing of supplies; and manages the City Council submission process.

Program Change

The Administrative Support unit is absorbed into the Commissioner's Office and an administrative position transfers to the Bureau of Human Services.

SPECIAL EVENTS – R2010 Campaign #11 - Arts & Culture

Special Events provides cultural programs throughout the year for the public. It has responsibility for the Summer Performing Arts Series and holiday events. Special Events assists the public by coordinating the permit process for special events not operated by the City, such as neighborhood and downtown festivals, parades, and block parties. It oversees fund raising and special events for the Rochester Events Network. It provides marketing and public relations support to the entire department.

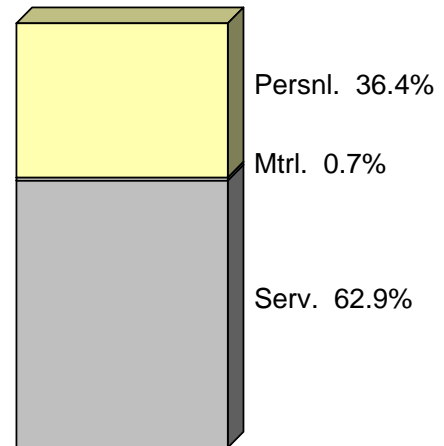
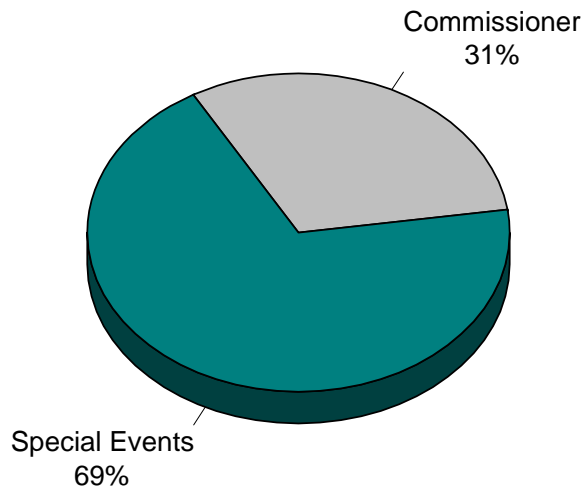
Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND:				
Permit Applications	402	430	430	420
WORKLOAD:				
Permit applications processed:				
● Major events	103	105	100	100
● Rallies, parades, runs	105	110	110	110
● Block parties	43	50	50	50
● Atrium	59	60	60	60
● Link Gallery	15	20	20	15
● Other	<u>77</u>	<u>85</u>	<u>90</u>	<u>85</u>
Total	402	430	430	420
Work orders prepared	1,206	1,290	1,230	1,260
Professional services agreements prepared	100	115	115	100
Fund raising contacts made	4,450	4,450	4,450	4,450

DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
OFFICE OF THE COMMISSIONER
EXPENDITURE SUMMARY

12-7

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Amended</u> 2004-05	<u>Approved</u> 2005-06
Appropriation by Major Object				
Personnel Expenses	717,556	744,500	758,000	650,200
Materials & Supplies	11,185	10,800	12,200	12,200
Services	1,029,672	1,136,400	1,087,800	1,125,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,758,413	1,891,700	1,858,000	1,787,900
Appropriation by Activity				
Commissioner's Office	321,207	384,000	364,700	558,800
Administrative Support	188,591	199,900	206,900	0
Special Events	<u>1,248,615</u>	<u>1,307,800</u>	<u>1,286,400</u>	<u>1,229,100</u>
Total	1,758,413	1,891,700	1,858,000	1,787,900
Employee Years by Activity				
Commissioner's Office	4.2	4.6	4.2	7.7
Administrative Support	4.3	4.4	4.5	0.0
Special Events	<u>5.7</u>	<u>5.2</u>	<u>5.8</u>	<u>5.3</u>
Total	14.2	14.2	14.5	13.0



DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
OFFICE OF THE COMMISSIONER
PERSONNEL SUMMARY

FULL TIME POSITIONS				Commis- sioner's Office	Special Events
Br.	Title	Budget 2004-05	Approved 2005-06		
36	Commissioner of Parks, Recreation & Human Services	1	1	1	
35	Deputy Commissioner of Parks, Recreation & Human Services	0.7	0.7	0.7	
28	Director of Cultural Affairs	1	1		1
28	Manager of Administrative Support	1	0		
26	Associate Administrative Analyst	0.5	0.5	0.5	
23	Special Events Facility Manager	0.5	0		
21	Human Resource Consultant Bilingual	0	1	1	
21	Senior Communications Assistant	1	1		1
18	Community Events Coordinator Bilingual	1	1		1
18	Graphic Designer	1	1		1
18	Human Resource Specialist Bilingual	1	0		
18	Secretary to Commissioner	1	1	1	
18	Special Events Program Assistant	1	1		1
9	Clerk II	1	1	1	
7	Clerk III with Typing	1	1	1	
6	Receptionist Typist	1	1	1	
EMPLOYEE YEARS					
Full Time		13.7	12.2	7.2	5.0
Overtime		0.1	0.1	0.0	0.1
Part Time, Temporary, Seasonal		0.7	0.7	0.5	0.2
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		14.5	13.0	7.7	5.3

The Bureau of Parks and Recreation is supported by an Administration unit that develops programs and policies, administers contracts and facility use permits, and implements special programs and events. The Administration unit trains employees, coordinates the Bureau's budget, performs accounting and personnel functions, and manages the Department's supplies.

The Bureau of Parks and Recreation provides year-round and seasonal leisure activities. It also maintains equipment, grounds, and facilities in the City's parks system, including recreation and parks equipment, ice rinks, and ball fields. It provides custodial services at the Department's facilities and repairs specialized grounds equipment.

The Forestry activity plants trees along streets and in parks, maintains healthy trees, and removes diseased and dead trees.

Other activities include operation of Public Market facilities, renting stall space, and conducting special event market days.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Conduct Public Market Centennial Celebrations	#1 - Involved Citizens #6 - Economic Vitality #8 - Tourism Destination	First Quarter
Promote the Summer Swim Academy in collaboration with the City School District and community agencies	#1 - Involved Citizens #3 - Health, Safety & Responsibility #5 - Regional Partnerships	First Quarter
Develop additional sports programs for girls	#1 - Involved Citizens #2 - Educational Excellence #7 - Quality Service	Third Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	10,113,500	10,070,500	-43,000
Employee Years	233.4	237.0	3.6

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
31,000	31,800	24,700	0	6,100	-136,600	-43,000

**DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF PARKS & RECREATION**

Major Change

Eliminate Winter swim programs at Charlotte, East High, Freddie Thomas Learning Center, Jefferson High School, and James Madison School of Excellence due to budget constraints	-44,200
Eliminate one full time Forestry position due to budget constraints	-27,900
Eliminate one full time Parks Operations position due to budget constraints	-25,000
Eliminate Summer swim program at North St. Community Center due to budget constraints	-20,500
One time increase for the Rochester After School Academy at Jefferson High School is complete	-20,000
One time Public Market Centennial Celebration expense is complete	-20,000
Northwest Transportation Initiative is added as an alternative for adding a new recreation site	20,000
Eliminate Wordcrafter's Program due to budget constraints	-17,100
Close Manhattan Square Park rink for the 2005-06 Winter season due to construction	-16,600
Productivity improvements result in savings	-15,100
One time Biz Kids incremental grant ends	-14,700
Reduction of hours of operation at Genesee Valley Park pool by two weeks due to budget constraints	-12,400
Staff development training is added to support the departmental strategic plan	11,000
One time Quad A Learn to Swim grant ends	-10,000
Softball program increases due to additional offsetting revenue	10,000
Add one seasonal position in Parks Operations due to workload	9,100
Assign officiating responsibilities to City staff and eliminate referees to officiate games due to budget constraints	-6,600
Increase swim agreement with Clinton Baden Community Center due to inflation	5,000
Reduce lifeguard hours at Genesee Valley Park pool by five hours per week during the Summer season due to budget constraints	-4,100
<input type="checkbox"/> As amended by City Council:	
Funds are transferred from Contingency to restore Winter swim programs at the James Madison School of Excellence and Jefferson and Charlotte High Schools	25,500
Funds are transferred from Contingency to restore the Summer swim program at North St. Community Center	20,000
Funds are transferred from Contingency to restore pool hours of operation at Genesee Valley Park	17,000

ADMINISTRATION

Administration develops programs and policy and creates and distributes information about them. It administers contracts and facility use permits and oversees special and seasonal activities. It trains employees and coordinates the Bureau's budget, accounting, cash management, and personnel functions. It manages the Department's supply unit and plans and implements capital improvement projects in parks, recreation facilities, and the Public Market. It also manages the Bureau's Sentry program.

FIELD ADMINISTRATION

This activity provides management oversight of neighborhood recreation programs and facilities.

RECREATION – R2010 Campaign #9 - Healthy Urban Neighborhoods

The Recreation Division includes:

<u>Community Centers</u>	<u>Recreation Centers</u>	<u>Schools</u>	<u>Senior Programs</u>
Adams Street	Humboldt Street	Charlotte High	Carter
Avenue D	LaGrange Avenue	East High	DownTowners
Campbell Street	Lake Riley Lodge	Franklin High	Stardust
Carter Street	Norton Village	Freddie Thomas Learning Ctr.	
Clinton Baden	River Park Commons	Frederick Douglass High	
Danforth		James Madison School of Excellence	
Edgerton		Jefferson High	
Flint Street		John Marshall High	
North Street		Monroe High	
South Avenue		St. Monica's Summer	
Webster Avenue		#2, #7, #16, #17, #19, #28, #30, #33, #35, #39, #42, #43, #46, #52	

Program Change

The City School District no longer uses the gym at Avenue D and School #20 eliminated the After School Program, affecting the 2005-06 performance indicators for Avenue D. Work on the Adams St. pool is anticipated to affect the 2004-05 registration performance indicator.

Adams St. Community Center will open a refreshment store, with the objective to offer a youth entrepreneurial program that incorporates the developmental assets of constructive use of time, positive values, social competencies, and positive identity.

Avenue D Community Center will offer a women's basketball league to address the recognized need to increase female programming and participation.

Campbell St. Community Center will introduce an urban food and flower program to introduce youth to the basics of gardening flowers and vegetables.

Carter St. Community Center will offer a gardening/landscape program to teach youth the basics of horticulture and assist in the design and maintenance of plantings and landscape at the Center.

Edgerton Community Center will collaborate with Jefferson High School and Rochester After School Program participants to tour St. John Fisher and Nazareth Colleges with college professors, enabling students to plan earlier for their college attendance.

Flint St. Community Center will offer a co-ed youth bowling league, giving youth the opportunity to learn a new sport.

North St. Community Center will introduce an education unlimited program, which is a collaboration with the Rochester Institute of Technology faculty and students, bringing the college environment to recreation center youth.

South Ave. Community Center will offer a frisbee golf program, the objective of which is to expose participants to a sporting activity that will allow them to get a cardio-fitness type workout in a fun way.

Webster Ave. Community Center will offer a female tennis program, promoting a fitness alternative for youth.

DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF PARKS & RECREATION

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Registrations:				
● Adams/Gardiner	3,890	1,993	2,227	2,670
● Avenue D	2,525	2,594	2,620	2,620
● Campbell	1,189	1,460	1,425	1,465
● Carter/Norton Village	1,909	1,994	2,060	1,980
● Edgerton/Pierpont/Charlotte/LaGrange	3,572	4,124	3,920	4,121
● Flint	3,272	3,154	3,415	3,542
● North Street	2,189	2,304	2,300	2,310
● South/Field/Cobbs Hill	1,808	2,025	2,000	2,305
● Webster/Humboldt	3,549	3,633	3,509	3,690
WORKLOAD				
Hours of operation:				
● Adams/Gardiner	6,658	6,257	5,594	6,360
● Avenue D	2,953	2,216	3,171	2,265
● Campbell	3,629	3,598	3,717	3,704
● Carter/Norton Village	3,030	3,041	2,957	3,111
● Danforth	1,314	1,300	1,600	1,300
● Edgerton/Pierpont/Charlotte/LaGrange	7,141	6,845	7,115	7,287
● Flint	4,310	4,301	4,171	4,558
● North Street	4,563	4,511	4,392	4,561
● South/Field/Cobbs Hill	6,047	6,384	6,353	6,474
● Webster/Humboldt	5,667	5,852	6,077	5,993
Number of permit uses:				
● Adams/Gardiner	67	100	100	100
● Avenue D	131	5	185	5
● Campbell	110	177	100	100
● Carter/Norton Village	29	20	20	20
● Danforth	370	400	400	400
● Edgerton/Pierpont/Charlotte/LaGrange	213	200	200	200
● Flint	26	20	20	20
● North Street	177	200	250	200
● South/Field/Cobbs Hill	159	125	125	125
● Webster/Humboldt	43	47	30	40
RESULTS				
Attendance per year:				
● Adams/Gardiner	37,969	38,500	38,500	38,500
● Avenue D	25,523	26,000	29,500	26,000
● Campbell	36,022	36,000	31,000	36,000
● Carter/Norton Village	36,987	40,000	40,000	40,000
● Edgerton/Pierpont/Charlotte/LaGrange	60,678	64,000	64,000	64,000
● Flint	86,270	85,000	85,000	85,000
● North Street	31,089	33,000	37,000	33,000
● South/Field/Cobbs Hill	40,442	45,000	56,000	50,000
● Webster/Humboldt	52,685	54,000	54,250	54,000

This activity manages the Genesee Valley Park (GVP) ice rink, pool, playing fields, and Manhattan Square Park facility, including the ice rink.

Program Change

New Spring and Summer leagues increase registrations for 2005-06. The Manhattan Square Rink closes for the 2005-06 Winter season due to construction at the park.

Performance Indicators

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Budget</u> 2004-05	<u>Budget</u> 2005-06
DEMAND				
Registrations - Special Events	806	584	515	780
WORKLOAD				
Hours of operation:				
● GVP Ice Rink	2,852	3,723	2,762	3,733
● GVP Pool	897	953	878	875
● Manhattan Square Rink	679	697	823	0
Number of permit uses:				
● GVP Ice Rink	486	411	400	450
● GVP Pool	196	134	200	200
● Manhattan Square Rink	60	60	60	0
RESULTS				
Attendance per year:				
● GVP Ice Rink	37,320	20,500	24,000	20,500
● GVP Pool	9,266	12,500	15,000	12,500
● Manhattan Square Rink	10,552	8,000	8,000	0

ATHLETICS – R2010 Campaign #9 - Healthy Urban Neighborhoods

This activity develops, coordinates, and directs athletic activities, including organized team sports at all skill levels and competition. Among its programs are the Adult Recreational Softball League, the Saturday morning Learn To Swim program, youth softball, basketball and football leagues, adult tennis, and volunteer Youth Sports Enhancement program. This activity is also responsible for the development and administration of the centralized aquatic initiative.

Program Change

Winter swim programs are eliminated at East High and Freddie Thomas Learning Center. Game referees are eliminated with full time staff assigned those duties.

The Douglass Summer pool reopens after two years of renovations by the City School District. Marshall operates only a Learn to Swim Winter program since 2004-05. Monroe will operate only a Learn to Swim Winter program in 2005-06. East High and Freddie Thomas Summer pools are not available in 2005-06, so Franklin High and Charlotte High will be substituted.

The Swan Track program was eliminated in the 2004-05 Budget.

DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF PARKS & RECREATION

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Adult softball participants	4,142	4,300	4,300	4,356
Athletics Registrations - SWAN Track	75	0	0	0
WORKLOAD				
Hours of Aquatics operation:				
● Adams	N/A	2,392	2,511	2,481
● Charlotte	77	84	77	333
● Douglass	53	60	330	330
● East	96	373	366	0
● Franklin	N/A	N/A	N/A	303
● Freddie Thomas	514	360	379	0
● Jefferson	116	400	400	400
● Madison	581	626	622	629
● Marshall	312	30	30	30
● Monroe	255	300	30	30
Registration for Aquatics:				
● Adams	N/A	1,020	1,450	1,150
● Charlotte	149	150	150	350
● Douglass	0	90	390	270
● East	85	424	400	0
● Franklin	N/A	N/A	N/A	340
● Freddie Thomas	303	90	90	0
● Jefferson	107	480	430	490
● Madison	418	462	505	445
● Marshall	172	80	80	70
● Monroe	203	296	90	80
RESULTS				
Adult softball games held	1,317	1,300	1,300	1,300
Attendance per year*:				
● Charlotte	438	500	650	2,031
● Douglass	0	750	1,700	1,400
● East	234	1,800	8,300	0
● Franklin	N/A	N/A	N/A	1,450
● Freddie Thomas	2,359	1,100	1,400	0
● Jefferson	1,131	4,000	4,000	4,000
● Madison	2,606	3,200	3,400	3,200
● Marshall	1,761	550	750	550
● Monroe	1,298	900	1,000	900

N/A - Not Applicable

*Attendance at Adams not available

PUBLIC MARKET – R2010 Campaign #9 - Healthy Urban Neighborhoods

This activity operates and maintains the Public Market at 280 North Union Street. Employees rent stall space to vendors, collect revenues, maintain buildings and grounds, and supervise operations on market days.

Program Change

Centennial celebrations increase the Special Event days performance indicator. Mini-leases are added to accommodate requests by vendors, which decreases the number of daily rentals. A new Tuesday evening market will be implemented.

Performance Indicators

	Actual 2003-04	Estimated 2004-05	Budget 2004-05	Budget 2005-06
DEMAND				
Stalls for rent:				
● Shed A	124	124	124	124
● Shed C	68	68	68	68
● Winter Shed	60	60	60	60
Leases:				
● Shed A & C/ seasonal	197	197	197	197
● Winter Shed/annual	59	59	59	59
● Shed A & C/ annual	11	11	11	11
● Non-traditional stalls	20	20	20	30
● Mini-Lease	N/A	N/A	N/A	60
WORKLOAD				
Market days held	155	155	155	155
Special event days	32	32	32	40
Daily rentals:				
● Shed A & C (January - April)	1,550	1,750	1,750	1,172
● Shed A & C (May - December)	1,425	1,340	1,340	1,450
● Special Events	1,525	1,575	1,575	1,700
EFFICIENCY				
Occupancy Rate (%):				
● Shed A	100	100	100	100
● Shed C	100	100	100	100
● Winter Shed	100	100	99	100

N/A - Not Applicable

PARKS OPERATIONS – R2010 Campaign #4 - Environmental Stewardship

Parks Operations maintains City parks, green areas, and recreation and parks equipment. It prepares and maintains athletic fields and one artificial ice rink. It plants, grooms, and maintains City parks flower beds, Maplewood Park Rose Garden, and sections of the Genesee River Trail.

Program Change

The Manhattan Square Ice Rink is closed due to renovations at the park. The season for the Genesee Valley Ice Rink is extended.

Parks Amenities was combined with Parks City-wide operations for increased efficiency. This will allow more work orders to be processed and will result in improved maintenance and services to buildings, athletic fields, and courts.

Performance Indicators

	Actual 2003-04	Estimated 2004-05	Budget 2004-05	Budget 2005-06
DEMAND				
Acres maintained	880	880	880	880
Ice Rinks maintained	2	2	2	1

**DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF PARKS & RECREATION**

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
Work orders received	1,898	1,400	1,400	1,910
WORKLOAD				
Mowings/trimmings per area	18	18	18	18
Litter/trash pickups per area	61	61	61	61
Ice Rinks (weeks maintained):				
• Genesee Valley	26	37	26	37
• Manhattan Square	15	15	15	0
Maplewood Rose Garden bushes maintained	4,750	4,750	4,750	4,750
EFFICIENCY				
Work orders completed (%)	91.3	96.4	96.4	94.2
RESULTS				
Work orders completed	1,733	1,350	1,350	1,800
Actual mowings/trimmings per area	18	18	18	18

FORESTRY – R2010 Campaign #4 - Environmental Stewardship

The Division of Forestry manages the care and maintenance of the City's urban forest. This includes tree pest management, pruning, planting, and tree and stump removal on City streets, in City parks, and other City properties. The Division responds to the public regarding City tree management issues and conducts annual inspections of City trees to assist in work program planning.

Program Change

The Tree Maintenance Program is scaled back due to a reduction in the 2005-06 Capital Improvement Program funding. All stump removals will be done by in-house crews.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Street trees and sites:				
• Trees	57,176	57,164	57,196	57,315
• Planting sites	20,512	19,802	20,444	19,833
• Trees to be pruned	9,217	8,763	8,761	8,650
• Annual removals	682	700	700	650
• Annual stump removals	680	700	650	650
Parks/cemetery trees:				
• Trees	11,715	11,616	11,683	11,687
• Trees to be pruned	417	742	3,653	800
• Removals	114	88	100	125
• Stumps	85	100	100	125
Service requests received	3,169	3,200	3,200	3,200
WORKLOAD				
Trees removed by city	796	788	600	475
Trees removed by others	0	0	100	250
Trees planted by city	450	450	450	300
Bare root trees planted by city	100	100	75	250
Trees planted by contract	275	300	200	150
Trees maintained:				
• Complete prune by city	6,104	6,000	6,000	5,450

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
• Complete prune by contract	3,827	5,215	7,200	4,200
• Hazard prune by city	4,816	4,850	5,000	4,350
• Stump removal by city	812	600	600	775
• Stump removal by contract	0	0	30	0
RESULTS				
Trees removed	796	788	700	725
Trees planted	825	850	725	700
Trees maintained:				
• Complete prune	9,931	11,215	13,200	9,650
• Hazard prune	4,816	4,850	5,000	4,350
Stumps removed	812	600	630	775

EQUIPMENT MAINTENANCE – R2010 Campaign #7 - Quality Service

This activity maintains and repairs specialized equipment for the Department. It also maintains and repairs small equipment for the Department of Environmental Services and coordinates vehicle maintenance with them.

Program Change

The loss of one full time position in 2004-05 impacted the timeliness of repairs.

Performance Indicators

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Work orders received	1,681	1,700	1,700	1,700
WORKLOAD				
Work orders completed	1,681	1,445	1,360	1,275
EFFICIENCY				
Work orders completed (%)	100.0	85.0	80.0	75.0
Work orders per mechanic	480	413	340	364

CUSTODIAL SERVICES – R2010 Campaign #7 - Quality Service

This activity furnishes cleaning services at Parks and Recreation buildings.

Performance Indicators

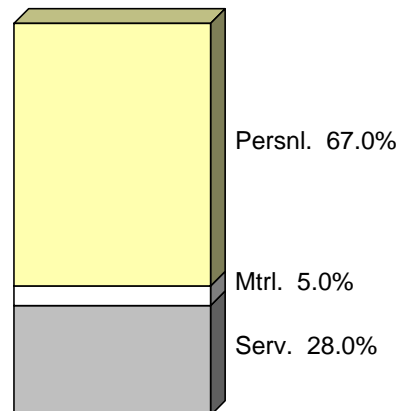
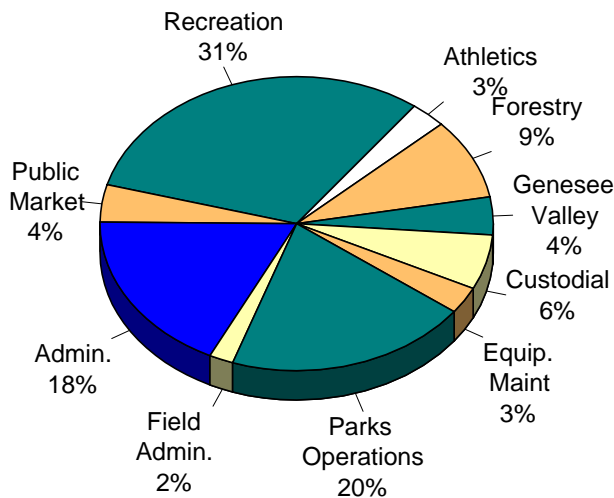
	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
DEMAND				
Buildings maintained by unit	31	31	31	31
Buildings maintained by lease and monitored by unit	2	2	2	2
WORKLOAD				
Square feet of buildings maintained by unit	340,450	340,450	340,450	340,450
Square feet of buildings maintained by lease	37,000	37,000	37,000	37,000

**DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF PARKS & RECREATION
EXPENDITURE SUMMARY**

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	6,641,729	6,840,300	6,805,300	6,744,900
Materials & Supplies	513,524	526,800	497,800	504,600
Services	2,660,318	2,651,400	2,810,400	2,821,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	9,815,571	10,018,500	10,113,500	10,070,500

Appropriation by Activity				
Administration	1,702,086	1,836,100	1,848,100	1,842,500
Field Administration	187,357	197,600	193,600	190,900
Recreation	3,012,656	2,994,600	3,025,400	3,079,500
Genesee Valley Complex	366,018	403,200	414,200	447,700
Athletics	328,465	354,500	344,700	308,900
Public Market	476,951	508,800	459,000	429,900
Parks Operations	1,896,659	1,906,800	1,983,200	1,959,400
Forestry	934,894	891,800	974,500	936,300
Equipment Maintenance	254,011	222,400	208,500	223,500
Custodial Services	<u>656,474</u>	<u>702,700</u>	<u>662,300</u>	<u>651,900</u>
Total	9,815,571	10,018,500	10,113,500	10,070,500

Employee Years by Activity				
Administration	16.4	20.8	20.0	20.7
Field Administration	3.3	3.2	3.0	3.2
Recreation	96.9	96.4	94.7	97.8
Genesee Valley Complex	12.2	11.5	10.8	11.8
Athletics	7.6	8.8	8.5	8.4
Public Market	3.6	3.7	3.4	3.4
Parks Operations	46.1	45.5	47.3	46.8
Forestry	21.2	18.9	20.7	21.1
Equipment Maintenance	4.5	3.6	3.4	3.4
Custodial Services	<u>22.9</u>	<u>23.1</u>	<u>21.6</u>	<u>20.4</u>
Total	234.7	235.5	233.4	237.0



DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF PARKS & RECREATION
PERSONNEL SUMMARY

12-19

FULL TIME POSITIONS				Adminis- tration	Field Administration	Recreation	Genesee Valley Complex	Athletics	Public Market	Parks Operations	Forestry	Equipment Maintenance	Custodial Services
Br.	Title	Budget 2004-05	Approved 2005-06										
33	Director/Recreation & Leisure Svcs.	1	1	0.9					0.1				
28	Asst. Mgr. of Parks & Recreation	2	2	1.7					0.3				
28	City Forester	1	1								1		
25	Area Manager	2	2		2								
24	Program Development Specialist	1	1	1									
23	Coordinator, Athletics & Aquatics	1	1	0.2			0.5	0.3					
21	Recreation Center Director	6	7			7							
20	Administrative Analyst	1	1	1									
19	Forestry Operations Supervisor	1	1								1		
19	Parks Operations Supervisor	3	3							3			
19	Senior Equipment Mechanic	1	1									1	
19	Senior Recreation Supervisor	3	2			2							
18	Municipal Assistant	1	1	0.9					0.1				
18	Supervisor of Markets	1	1						1				
17	Forestry Technician	4	4								4		
17	Horticulture Technician	1	1							1			
16	Administrative Assistant	2	2	2									
15	Recreation Supervisor	13	13			12	0.5	0.5					
13	Building Maintenance Supervisor	2	2										2
13	Supervising Stock Clerk	1	1	1									
9	Clerk II with Typing	1	1	1									
9	Pool Supervisor	1	1			1							
9	Recreation Leader	29	29			29							
9	Recreation Leader Bilingual	3	3			3							
7	Clerk III with Typing	4	4	2	1						1		
6	Stock Clerk	1	1	1									
1	Cleaner	9	9										9
66	Laborer	1	0										
66	Laborer 6 Day	1	1							1			
65	Senior Forestry Worker	4	4								4		
65	Sr. Maintenance Mech. Pipefitter	1	1							1			
65	Sr. Maintenance Mechanic Welder	1	1							1			
63	Equipment Mechanic	2.5	2.5									2.5	
61	Crew Chief	6	6							6			
61	Forestry Worker	6	5								5		
57	Senior Security Guard	1	1	1									
56	Ground Equipment Operator	20	19						1	18			
41	Parks Operations Worker	5	6							6			
EMPLOYEE YEARS													
Full Time		144.5	142.5	13.7	3.0	54.0	1.0	0.8	2.5	37.0	16.0	3.5	11.0
Overtime		3.7	3.7	0.3	0.0	0.7	0.1	0.0	0.1	1.4	0.6	0.0	0.5
Part Time, Temporary, Seasonal		92.9	98.5	6.9	0.2	47.4	11.2	7.7	1.0	9.5	5.1	0.0	9.5
Less: Vacancy Allowance		<u>7.7</u>	<u>7.7</u>	<u>0.2</u>	<u>0.0</u>	<u>4.3</u>	<u>0.5</u>	<u>0.1</u>	<u>0.2</u>	<u>1.1</u>	<u>0.6</u>	<u>0.1</u>	<u>0.6</u>
Total		233.4	237.0	20.7	3.2	97.8	11.8	8.4	3.4	46.8	21.1	3.4	20.4

**DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
OFFICE OF SPECIAL SERVICES**

The Office of Special Services consists of the Cemeteries, the Blue Cross Arena at the Rochester War Memorial, the Rochester Riverside Convention Center, and the High Falls Entertainment District. Responsibilities include administering the Blue Cross Arena at the Rochester War Memorial lease, operating Mt. Hope and Riverside Cemeteries, and contract administration associated with the operation of the Rochester Riverside Convention Center and the High Falls Entertainment District. These activities are under the direct supervision of the Commissioner's Office.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Initiate improvements to the pond at Riverside Cemetery	#4 - Environmental Stewardship	Second Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	4,182,700	4,295,300	112,600
Employee Years	30.3	28.6	-1.7

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
9,400	14,600	-36,400	0	-4,400	129,400	112,600

Major Change

Laser shows resume at the High Falls Entertainment District	222,100
High Falls Entertainment District's contractual expense declines by \$43,800, which is partially offset by an increase in maintenance expenses, \$9,100	-34,700
Eliminate a full time position split between the Commissioner's Office and the Blue Cross Arena at the War Memorial due to efficiencies	-29,300
Temporary help is needed at the Blue Cross Arena at the War Memorial for six months	24,600
Eliminate maintenance help at the Blue Cross Arena at the War Memorial due to efficiencies	-16,600
Reduction in the cost of insurance for the Blue Cross Arena at the War Memorial occurs	-14,000
Eliminate one full time Cemetery sales position due to budget constraints	-13,000
Eliminate Cemetery staff training due to budget constraints	-5,300
Productivity improvements result in savings	-4,400

CEMETERIES – R2010 Campaign #4 - Environmental Stewardship

This Division administers the City's two cemeteries: Mt. Hope, at 1133 Mt. Hope Avenue, and Riverside, at 2650 Lake Avenue. The Division provides information, manages and trains the sales program for the sale of burial space, mausoleum, niches, markers, and cemetery products. The Division is also responsible for the coordination of burial services, mausoleum entombment, and grounds maintenance.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Cemetery acreage	292	292	292	292
WORKLOAD				
Burials arranged	1,124	1,100	1,095	1,200
Cremations performed	276	525	260	300
Foundations constructed	448	600	600	600
Graves sold	862	890	950	875
Niches sold	21	40	40	50
Crypt spaces sold	131	135	80	125
Lawn crypt spaces sold	2	2	1	0
Cremation urns sold	5	5	30	5
Granite and bronze monuments and markers sold	329	350	260	280

BLUE CROSS ARENA AT THE ROCHESTER WAR MEMORIAL – R2010 Campaign #10 - Center City

This activity administers the Blue Cross Arena at the Rochester War Memorial lease, monitors events, and reviews audits and reports of revenue and attendance.

Program Change

The loss of Sabres and Brigade games decrease performance indicators.

Performance Indicators

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
DEMAND				
Events	138	117	121	114
WORKLOAD				
Event days	158	134	138	121
EFFICIENCY				
Attendance per event	3,631	4,002	3,414	4,050
Per capita concession revenue (\$)	4.07	4.04	4.99	4.54
RESULTS				
Total concession revenue (gross, \$)	2,333,105	2,164,758	2,350,000	2,233,960
Concessions revenue (City share, \$)	204,147	189,416	205,625	194,597
Total attendance	573,678	536,238	471,200	490,076

**DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
OFFICE OF SPECIAL SERVICES**

CONVENTION CENTER – R2010 Campaign #8 - Tourism Destination

The Rochester Riverside Convention Center is owned by the City and operated under contract by the Rochester Convention Center Management Corporation. The contractor is responsible for employing staff, marketing, daily operations, routine maintenance and repair of the facility, and food and beverage service. The net operating cost funded by the City is substantially supported by revenue from the Hotel/Motel tax.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Conventions/trade shows	29	26	36	28
Public shows	26	20	20	26
Other	330	300	290	300
WORKLOAD				
Event days scheduled	486	300	285	300
RESULTS				
Total attendance	312,680	305,000	270,000	290,000

Operating cost for the Rochester Convention Center is estimated as follows:

	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
Operating Revenues		
● Building & equipment rental	940,500	1,051,000
● Food & beverage service	3,831,000	4,248,600
● Convention packages	215,000	275,000
● Building services/miscellaneous	<u>756,700</u>	<u>808,500</u>
Total Revenues	5,743,200	6,383,100
Operating Expenses		
● Personnel & fringe benefits	3,668,300	3,985,700
● Materials & supplies	155,600	173,400
● Utilities	395,000	412,500
● Maintenance of building & equipment	274,700	273,200
● Security & contract labor	106,400	132,100
● Food & supplies	895,600	1,012,000
● Convention packages	215,000	275,000
● Facility improvement allocation	30,000	75,000
● Other contractual services	<u>1,129,400</u>	<u>1,179,000</u>
Total Expenses	6,870,000	7,517,900
Total Cost	1,126,800	1,134,800

HIGH FALLS ENTERTAINMENT DISTRICT – R2010 Campaign #10 - Center City

The High Falls Entertainment District, in Center City and adjacent to the Genesee River, includes a commercial and retail center. A Sound and Light Show features laser images and other special effects in the Genesee River gorge.

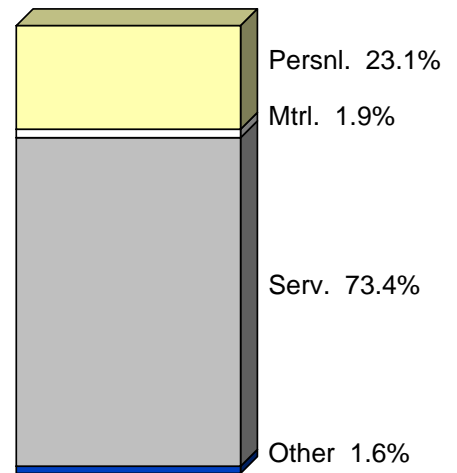
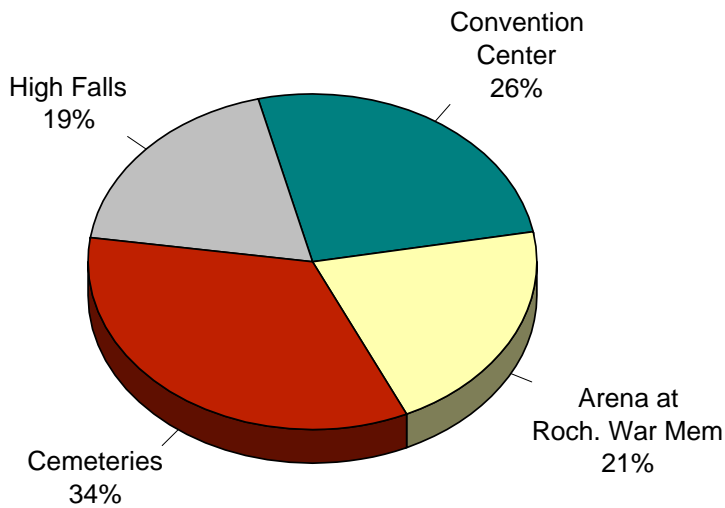
Program Change

The Sound and Light Show is reinstated on a regularly scheduled basis.

DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
OFFICE OF SPECIAL SERVICES
EXPENDITURE SUMMARY

12-23

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	1,098,001	1,084,600	1,017,000	992,100
Materials & Supplies	75,248	72,400	78,800	79,600
Services	3,206,769	2,983,500	3,004,400	3,155,100
Other	<u>74,940</u>	<u>70,000</u>	<u>82,500</u>	<u>68,500</u>
Total	4,454,958	4,210,500	4,182,700	4,295,300
Appropriation by Activity				
Cemeteries	1,486,223	1,558,900	1,507,000	1,462,700
Blue Cross Arena at the Rochester War Memorial	960,268	828,500	930,400	891,900
Convention Center	1,346,800	1,126,800	1,126,800	1,134,800
High Falls Entertainment District	<u>661,667</u>	<u>696,300</u>	<u>618,500</u>	<u>805,900</u>
Total	4,454,958	4,210,500	4,182,700	4,295,300
Employee Years by Activity				
Cemeteries	32.5	31.3	28.8	28.3
Blue Cross Arena at the Rochester War Memorial	<u>1.6</u>	<u>1.2</u>	<u>1.5</u>	<u>0.3</u>
Total	34.1	32.5	30.3	28.6



DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
OFFICE OF SPECIAL SERVICES
PERSONNEL SUMMARY

FULL TIME POSITIONS				Cemeteries	Blue Cross Arena at the Rochester War Memorial
Br.	Title	Budget 2004-05	Approved 2005-06		
35	Deputy Commissioner of Parks, Recreation & Human Services	0.3	0.3		0.3
28	Cemetery Manager	1	1	1	
24	Cemetery Superintendent	1	1	1	
23	Special Events Facility Manager	0.5	0		
19	Cemetery Operations Supervisor	1	1	1	
18	Head Account Clerk	1	1	1	
7	Clerk III with Typing	3	3	3	
63	Equipment Mechanic	0.5	0.5	0.5	
57	Cemetery Worker	2	2	2	
42	Cemetery Crew Chief	2	2	2	
A300	Cemetery Sales Coordinator	1	1	1	
A301	Cemetery Sales Counselor	5	4	4	
A301	Cemetery Sales Counselor Bilingual	1	1	1	
EMPLOYEE YEARS					
Full Time		19.3	17.8	17.5	0.3
Overtime		1.2	1.2	1.2	0.0
Part Time, Temporary, Seasonal		10.7	10.5	10.5	0.0
Less: Vacancy Allowance		<u>0.9</u>	<u>0.9</u>	<u>0.9</u>	<u>0.0</u>
Total		30.3	28.6	28.3	0.3

The Bureau of Human Services has the responsibility for the fiscal management and oversight for several New York State and Federal funding streams, including the Community Development Block Grant (CDBG) Human Services allocation, Emergency Shelter Grant (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Pregnancy Prevention funding from the New York State Office of Family and Children Services, and the New York State 21st Century Community Learning Centers Program, also known as the Rochester After School Academy (RASA). The Bureau administers over \$6 million from these sources.

In addition, the Bureau provides direct client services and administers the Federal Summer Food Program. It also provides technical assistance and represents the City in local and regional human services, employment, and planning processes.

Central Administration manages the Bureau operations; coordinates and supervises the individual procurement process; and acts as a liaison to City Council. The unit also participates in various community planning processes, provides technical assistance for grant research to community based organizations and other city departments, and writes grants to obtain additional funding for human services initiatives.

Contract Services is responsible for the development, processing, and monitoring of contract agreements. Additionally, the unit is responsible for developing all reports and project information to support the City Council Transmittal process.

Youth Services delivers youth employment services through the Teens on Patrol, Youth Training Academy, Volunteer Intern, and Good Grades Pay programs.

Summer Food Service Program provides nutritious breakfasts and lunches to children.

The 2005-06 work plan includes the following:

Objective	R2010 Campaigns Supported	Projected Completion
Restructure management staff, by re-establishing the Assistant Director position, to increase administrative capacity in the bureau	#7 - Quality Service	First Quarter

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,907,900	1,848,100	-59,800
Employee Years	17.0	16.8	-0.2

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
15,000	20,400	1,500	0	-7,300	-89,400	-59,800

**DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF HUMAN SERVICES**

Major Change

One time increase for the Rochester After School Academy grant is complete	-103,700
Administrative full time position transfers from the Commissioner's Office	70,800
Eliminate one full time administrative position due to efficiencies	-49,200
Family and Friends of Murdered Children agreement is added	30,000
Good Grades Pay contract increases due to the higher minimum wage	27,400
Summer Food Program decreases due to diminished demand	-25,400
Productivity improvements result in savings	-21,200
One time increase for Pregnancy Prevention services is complete	-12,500
Reduction in Youth Bureau pass through funding occurs	-5,600

CENTRAL ADMINISTRATION

This activity manages Bureau operations. The unit prepares the annual bureau work and expenditure plans for various funding streams, coordinates and supervises procurement processes, and acts as a liaison to City Council. The unit also participates in various community planning processes, provides technical assistance for grant research to community based organizations and other city departments, and writes grants to obtain additional funding for human services initiatives.

Program Change

An administrative position transfers to the Bureau of Human Services from the Commissioner's Office.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Proposals received	68	65	70	70
WORKLOAD				
Proposals reviewed	68	65	70	70
Grants developed	2	2	3	3
Council transmittals processed	25	28	40	28
Grant writing technical assistance	13	6	8	10
Request for proposals developed	4	3	3	3
City representative for human services initiatives	11	11	12	12

CONTRACT SERVICES – R2010 Campaign #6 - Economic Vitality

This activity monitors contracts for various funding streams, maintains the Bureau information system, develops contracts for services, and ensures that New York State and Federal audit requirements are met in a timely manner. It prepares statistical and descriptive reports for internal and external audiences and provides technical assistance to program operators, including training on new funding requirements.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
CDBG program allocation (\$)	1,305,000	1,237,200	1,333,600	1,399,100
ESG allocation (\$)	413,000	410,000	431,400	424,500
HOPWA allocation (\$)	566,000	597,000	598,000	575,000
Technical assistance requests	300	300	300	300

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
WORKLOAD				
Contracts developed	105	114	115	115
Contract amendments	55	55	45	45
Project reports	681	700	670	670
Monitoring visits	110	110	180	180
Desk audits	154	150	140	140
RESULTS				
CDBG project beneficiaries	11,067	10,722	10,000	10,000
ESG project beneficiaries	24,000	24,000	24,000	24,000
HOPWA project beneficiaries	577	550	550	650

CDBG - Community Development Block Grant

ESG - Emergency Shelter Grant

HOPWA - Housing Opportunities for Persons With AIDS

YOUTH SERVICES – R2010 Campaign #6 - Economic Vitality

This activity has oversight of the Bureau's youth activities and direct service programs. This activity operates the Good Grades Pay Program (GGP), which includes the Community Conservation Corps (CCC), the Teens on Patrol (TOPS), Youth Training Academy (YTA), the Volunteer Intern Program (VIP), and the 21st Century Community Learning Program.

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
New York State 21st Century - Phase 1 allocation (\$)	1,935,476	1,990,318	1,730,000	1,730,000
New York State 21st Century - Phase 2 allocation (\$)	239,880	1,027,438	896,000	896,000
APPS allocation (\$)	319,700	319,700	319,700	319,700
WORKLOAD				
Applicants for Good Grades Pay	926	650	650	650
Applicants for CCC and TOPS	64	90	90	90
Applicants for YTA	3	20	100	20
Applicants for VIP	16	30	30	30
Number of sites for RASA I	11	11	11	11
Number of sites for RASA II	5	5	5	5
APPS Projects	5	5	5	5
EFFICIENCY				
Participants in Good Grades Pay	275	275	263	263
Participants in CCC and TOPS	46	40	50	50
Number of students enrolled in YTA	3	20	50	20
Number of students enrolled in VIP	11	20	20	40
Youth participants in RASA I	950	1,000	1,100	1,000
Adult participants in RASA I	130	275	325	275
Youth participants in RASA II	0	320	320	320
Adult participants in RASA II	0	320	320	320
Participants in APPS	396	377	377	420

**DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF HUMAN SERVICES**

Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
RESULTS				
Number of students increasing Math and/or English tests due to RASA	69%	75%	75%	75%
Number of students completing YTA	3	20	50	18
Number of students completing VIP	11	20	20	38
Number of Pre-COE portfolios developed	11	20	20	38
Number of YTA students employed	3	13	33	15

APPS - Adolescent Pregnancy Prevention Services
 CCC - Community Conservation Corps.
 COE - Certificate of Employability
 RASA I - Rochester After School Academy Phase I
 RASA II - Rochester After School Academy Phase II
 TOPS - Teens on Patrol
 VIP - Volunteer Intern Program
 YTA - Youth Training Academy

SUMMER FOOD SERVICE PROGRAM – R2010 Campaign #6 - Economic Vitality

This federally funded activity provides nutritious breakfasts and lunches to children at various recreation, day care, community centers, and other locations within the City.

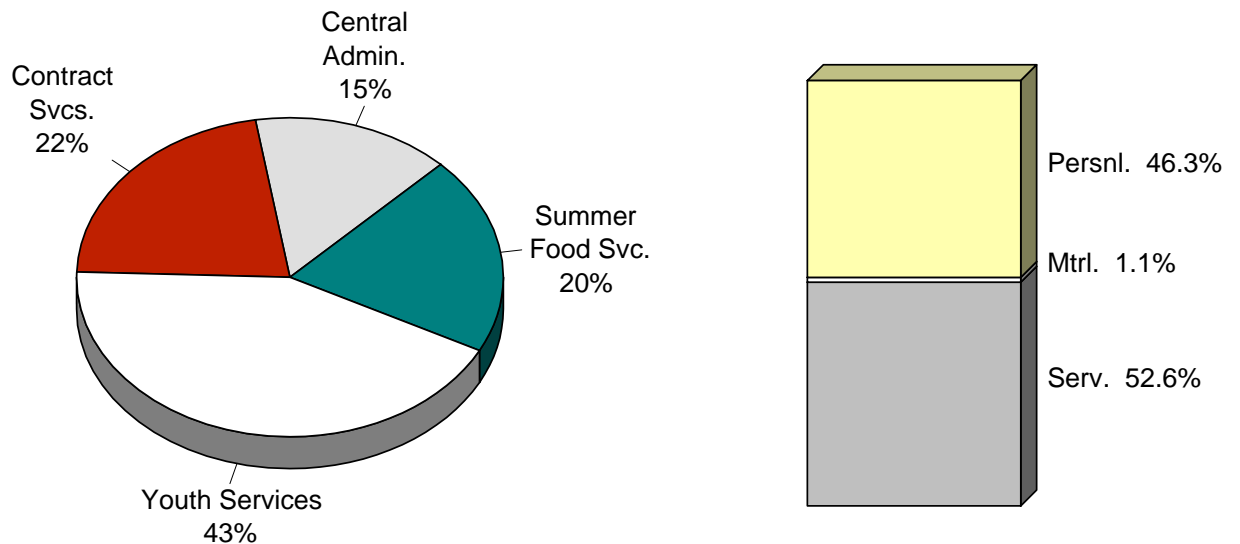
Performance Indicators

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Budget</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>
DEMAND				
Summer Food Program breakfast sites	53	50	55	50
Summer Food Program lunch sites	91	66	90	66
WORKLOAD				
Summer Food Program breakfasts served	59,775	63,526	66,000	64,000
Summer Food Program lunches served	113,097	108,513	122,000	109,000

DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF HUMAN SERVICES
EXPENDITURE SUMMARY

12-29

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	759,910	753,000	818,700	855,300
Materials & Supplies	67,081	100,100	109,200	20,200
Services	980,820	946,800	980,000	972,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,807,811	1,799,900	1,907,900	1,848,100
Appropriation by Activity				
Central Administration	247,884	254,800	255,400	282,600
Contract Services	402,638	364,800	384,000	401,900
Youth Services	775,654	800,100	880,000	799,600
Summer Food Service	<u>381,635</u>	<u>380,200</u>	<u>388,500</u>	<u>364,000</u>
Total	1,807,811	1,799,900	1,907,900	1,848,100
Employee Years by Activity				
Central Administration	3.7	3.7	3.7	3.7
Contract Services	4.5	4.3	4.6	5.6
Youth Services	6.5	5.9	7.2	6.0
Summer Food Service	<u>0.9</u>	<u>1.7</u>	<u>1.5</u>	<u>1.5</u>
Total	15.6	15.6	17.0	16.8



DEPARTMENT OF PARKS, RECREATION & HUMAN SERVICES
BUREAU OF HUMAN SERVICES
PERSONNEL SUMMARY

FULL TIME POSITIONS				Central Administration	Contract Services	Youth Services	Summer Food Service
Br.	Title	Budget 2004-05	Approved 2005-06				
33	Manager/Human Services Planning	1	1	1			
28	Manager of Administrative Support	0	1	1			
24	Associate Employment & Training Coordinator	2	1			0.9	0.1
24	Grants Specialist	1	1	1			
24	Senior Administrative Analyst	2	2		2		
20	Senior Employment & Training Coordinator	7	7		3	4	
16	Employment & Training Counselor	1	1			0.9	0.1
11	Secretary Bilingual	1	1	1			
7	Clerk III with Typing	1	1		0.9		0.1
EMPLOYEE YEARS							
Full Time		16.0	16.0	4.0	5.9	5.8	0.3
Overtime		0.1	0.1	0.0	0.0	0.0	0.1
Part Time, Temporary, Seasonal		2.1	1.9	0.0	0.0	0.5	1.4
Less: Vacancy Allowance		<u>1.2</u>	<u>1.2</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>
Total		17.0	16.8	3.7	5.6	6.0	1.5

Purpose

The Undistributed Expense budget records allocations associated with, but not included in, departmental budgets or those that cannot reasonably be distributed to departmental budgets. The program includes costs for both current and non-current employee benefits, general risk management, payments to other agencies, and other miscellaneous expenditures.

Year-to-Year Comparison

	Budget <u>2004-05</u>	Budget <u>2005-06</u>	<u>Change</u>	Percent <u>Change</u>
<u>Main Functions</u>				
Employee Benefits - Current	66,354,700	68,422,700	2,068,000	3.1%
Employee Benefits - Non-Current	16,448,900	19,535,500	3,086,600	18.8%
General Risk Management	667,600	753,800	86,200	12.9%
Other	<u>2,944,000</u>	<u>3,922,700</u>	<u>978,700</u>	33.2%
	86,415,200	92,634,700	6,219,500	7.2%
Less: Intrafund Credit*	<u>124,500</u>	<u>98,300</u>	<u>-26,200</u>	-21.0%
Total	86,290,700	92,536,400	6,245,700	7.2%

*Reflects chargeback for Worker's Compensation costs.

Major Change

As proposed by the Mayor:

Current employee benefits increase primarily due to higher medical costs	2,068,000
Non-current employee benefits costs increase due to higher medical costs	3,136,600
General risk management costs increase due to higher insurance premiums and required Insurance Reserve contributions	86,200
Other expenses increase due to allowance made for high time bank buyouts from potential employee turnover and for organizational efficiency and effectiveness initiatives	988,700

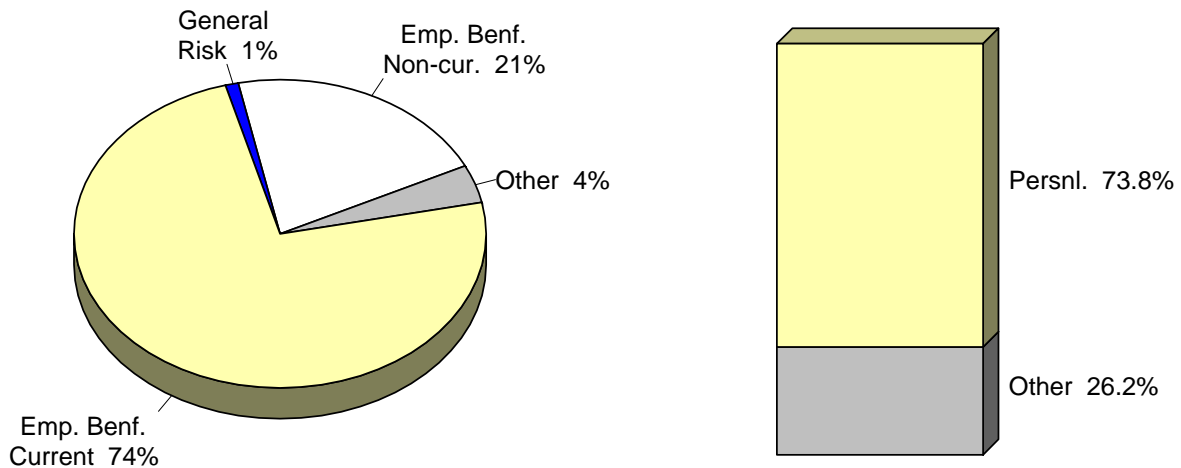
As amended by City Council:

Funds are transferred to Environmental Services for enhanced maintenance of City-owned properties	-100,000
Funds are transferred from Contingency for mayoral transition expenses	40,000

UNDISTRIBUTED EXPENSES EXPENDITURE SUMMARY

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	46,438,484	63,437,100	66,354,700	68,422,700
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>19,319,969</u>	<u>20,381,900</u>	<u>20,060,500</u>	<u>24,212,000</u>
	65,758,453	83,819,000	86,415,200	92,634,700
Less: Intrafund Credit*	<u>141,548</u>	<u>94,600</u>	<u>124,500</u>	<u>98,300</u>
Total	65,616,905	83,724,400	86,290,700	92,536,400
Appropriation by Activity				
Employee Benefits - Current	46,438,484	63,437,100	66,354,700	68,422,700
Employee Benefits - Non-Current	15,459,425	16,193,800	16,448,900	19,535,500
General Risk Management	983,236	725,700	667,600	753,800
Other	<u>2,877,308</u>	<u>3,462,400</u>	<u>2,944,000</u>	<u>3,922,700</u>
	65,758,453	83,819,000	86,415,200	92,634,700
Less: Intrafund Credit*	<u>141,548</u>	<u>94,600</u>	<u>124,500</u>	<u>98,300</u>
Total	65,616,905	83,724,400	86,290,700	92,536,400

*Reflects chargeback for Worker's Compensation costs.



UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT

NEW YORK STATE RETIREMENT SYSTEM

The City makes annual payments to the New York State Retirement System, which in turn is responsible for making pension payments to eligible retirees. The New York State Comptroller oversees the System. The City participates in nine separate programs, four for civilians and five for uniformed employees. Each program provides a different level of benefits. Employees are eligible for participation in the various programs based on their employment period, which is called a tier. Tiers are:

<u>Tier</u>	<u>Hire Date (by any qualified public employer)</u>	
	<u>Non-Uniformed Employees</u>	<u>Uniformed Employees</u>
1	Before July 1973	Before July 1973
2	July 1973 to July 1976	After July 1973
3	July 1976 to September 1983	Does not apply
4	After September 1983	Does not apply

The amount of the payment is the product of the wage base times the contribution rates for each tier. The wage base is the estimate by New York State of the wages and salaries earned during the period April 1, 2005 to March 31, 2006. The Comptroller determines the contribution rates.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	26,709,900	24,524,500	-2,185,400

Major Change

Rates decline slightly reducing the required contribution	-2,092,700
Workforce reduction results in savings	-92,700

SOCIAL SECURITY

Under the provision of Federal law, the City contributes to the Social Security Trust Fund 7.65 percent of the first \$90,000, then 1.45 percent after that for salaries and wages earned by each eligible employee. Certain earnings and deductions are not subject to these rates, such as flexible spending and payments to disabled employees.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	13,401,300	13,354,100	-47,200

Major Change

Savings from reduction in workforce	-70,000
Adjustment for net change in wage base; incremental costs for pending labor agreements are provided in Contingency	22,800

**UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT**

HOSPITAL & MEDICAL INSURANCE

The City provides hospitalization and medical benefits through various programs. Agreements with the different labor unions determines specific coverage and the amount contributed by the City.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	17,261,200	19,861,500	2,600,300

Major Change

Higher contributions due to increased rates	2,700,300
Workforce reduction results in savings	-100,000

CAFETERIA BENEFITS PLAN

The City provides a Cafeteria Benefits Plan for Administrative, Professional, and Technical employees and Confidential employees. Under the Plan, an employee is given a credit allocation; allocation decisions are made annually. The employee then allocates that credit toward various types of benefits and levels of coverage. Employees can choose among medical, dental, life, and disability insurances, and flexible spending accounts. The Plan is on a calendar year basis.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	4,379,500	4,833,100	453,600

Major Change

An inflationary adjustment is provided for the 2006 Plan year	453,600
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WORKER'S COMPENSATION

Under a self-insurance program, the City directly finances the costs of medical and compensation payments to employees injured on the job. A private insurance firm that is responsible for investigating claims, making payments, and estimating future reserve requirements administers the program.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	3,124,100	4,243,100	1,119,000
Less: Intrafund Credit	<u>124,500</u>	<u>98,300</u>	<u>-26,200</u>
	2,999,600	4,144,800	1,145,200

Major Change

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Current Year Claims	337,000	268,800	-68,200
Administrative Charge	65,000	68,500	3,500
State Assessments	400,500	801,900	401,400
Prior Years' Claims	<u>2,321,600</u>	<u>3,103,900</u>	<u>782,300</u>
Total	3,124,100	4,243,100	1,119,000
Less: Intrafund Credit	<u>124,500</u>	<u>98,300</u>	<u>-26,200</u>
	2,999,600	4,144,800	1,145,200

Chargebacks

**UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT**

<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>	<u>Department/Bureau</u>	<u>2004-05</u>	<u>2005-06</u>
COMMUNITY DEVELOPMENT	1,000	1,000	LIBRARY	1,400	1,000
ENVIRONMENTAL SERVICES			PARKS, RECREATION AND HUMAN SERVICES		
Commissioner	500	800	Parks & Recreation	40,000	30,000
Architecture & Engineering	1,000	0	Special Services	<u>4,100</u>	<u>2,000</u>
Operations	243,000	160,000	TOTAL:	44,100	32,000
Water & Lighting	<u>25,000</u>	<u>50,000</u>	UNDISTRIBUTED	10,000	12,000
TOTAL:	269,500	210,800	CITY TOTAL	337,000	268,800
EMERGENCY COMMUNICATIONS	1,000	4,000	Interfund	212,500	170,500
POLICE	5,000	7,500	Intrafund	124,500	98,300
FIRE	5,000	500	CITY TOTAL	337,000	268,800

DENTAL INSURANCE

This activity supports dental benefits provided to employees as provided in labor contracts.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,382,300	1,510,000	127,700

Major Change

Higher contributions due to increased rates	199,700
Workforce reduction results in savings	-72,000

LIFE INSURANCE

The City provides term life insurance for all full time employees.

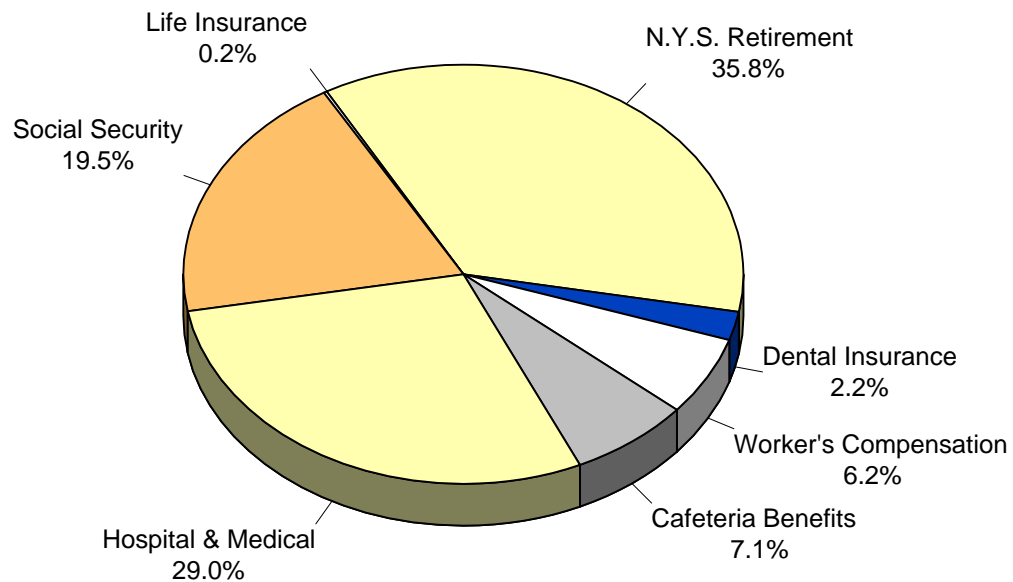
Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	96,400	96,400	0

**UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT
EXPENDITURE SUMMARY**

	Actual <u>2003-04</u>	Estimated <u>2004-05</u>	Amended <u>2004-05</u>	Approved <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	46,438,484	63,437,100	66,354,700	68,422,700
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	0	0	0	0
	<u>46,438,484</u>	<u>63,437,100</u>	<u>66,354,700</u>	<u>68,422,700</u>
Less: Intrafund Credit*	<u>141,548</u>	<u>94,600</u>	<u>124,500</u>	<u>98,300</u>
Total	<u>46,296,936</u>	<u>63,342,500</u>	<u>66,230,200</u>	<u>68,324,400</u>
Appropriation by Activity				
New York State Retirement	9,226,481	24,813,700	26,709,900	24,524,500
Social Security	12,606,803	12,920,800	13,401,300	13,354,100
Hospital and Medical	15,418,967	15,840,500	17,261,200	19,861,500
Cafeteria Benefits Plan	3,868,009	4,122,600	4,379,500	4,833,100
Worker's Compensation	3,996,885	4,256,700	3,124,100	4,243,100
Dental Insurance	1,237,098	1,386,300	1,382,300	1,510,000
Life Insurance	84,241	96,500	96,400	96,400
	<u>46,438,484</u>	<u>63,437,100</u>	<u>66,354,700</u>	<u>68,422,700</u>
Less: Intrafund Credit*	<u>141,548</u>	<u>94,600</u>	<u>124,500</u>	<u>98,300</u>
Total	<u>46,296,936</u>	<u>63,342,500</u>	<u>66,230,200</u>	<u>68,324,400</u>

*Reflects chargeback for Worker's Compensation costs.



UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – NON-CURRENT

DISABLED/OLD PENSION

This activity includes the cost of a closed pension plan for police officers and firefighters, including surviving spouses, who retired before the City's participation in the New York State Retirement System. Revenue from the Foreign Insurance Fund partially offsets the cost of the firefighters' portion.

This activity also includes the cost of pension payments to permanently disabled firefighters who are entitled to collect the difference between the amount they receive from the New York State Retirement System and their current pay for the bracket and step that they held with the Fire Department at the time they separated from City employment.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	1,999,200	2,161,900	162,700

Major Change

The salary differential required to be paid increases due to negotiated labor agreements	162,700
--	---------

HOSPITAL & MEDICAL INSURANCE

The City provides hospital and medical benefits to eligible retirees.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	13,635,400	16,727,200	3,091,800

Major Change

Higher contributions due to increased rates	3,091,800
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DENTAL INSURANCE

Dental insurance coverage is provided to eligible firefighter retirees.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	136,000	135,500	-500

Major Change

Declines marginally based on usage	-500
------------------------------------	------

**UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – NON-CURRENT**

LIFE INSURANCE

Certain uniformed retirees are provided term life insurance benefits:

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	44,500	44,500	0

UNEMPLOYMENT COMPENSATION

Individuals terminated from City employment under qualifying circumstances are eligible for unemployment benefits according to Federal guidelines. Quarterly payments are made to New York State based on actual claim experience.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	633,800	466,400	-167,400

Major Change

As proposed by the Mayor:

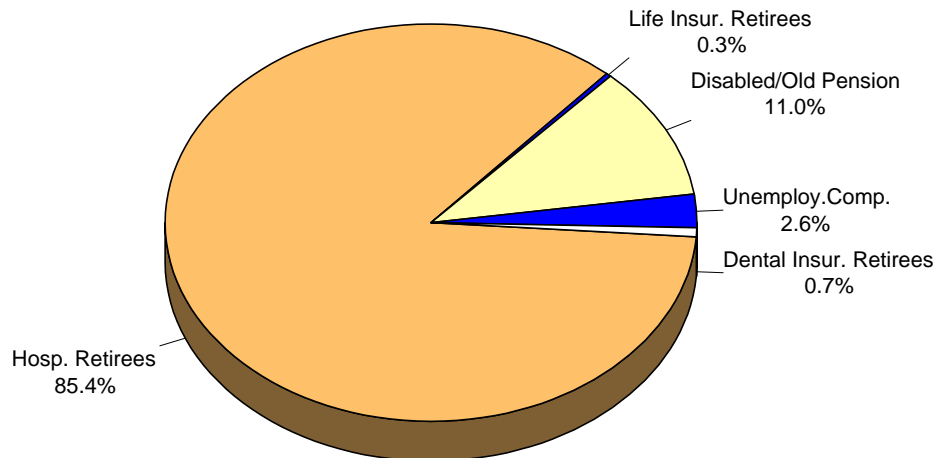
Adjusted based on projected need -117,400

As amended by City Council:

Funds are transferred to Environmental Services for enhanced maintenance of City-owned properties -50,000

**UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – NON-CURRENT
EXPENDITURE SUMMARY**

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Amended</u> 2004-05	<u>Approved</u> 2005-06
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>15,459,425</u>	<u>16,193,800</u>	<u>16,448,900</u>	<u>19,535,500</u>
Total	15,459,425	16,193,800	16,448,900	19,535,500
Appropriation by Activity				
Disabled/Old Pension	2,026,027	2,120,600	1,999,200	2,161,900
Hospital and Medical - Retirees	12,977,665	13,588,600	13,635,400	16,727,200
Dental Insurance - Retirees	128,543	130,200	136,000	135,500
Life Insurance - Retirees	44,251	46,200	44,500	44,500
Unemployment Compensation	<u>282,939</u>	<u>308,200</u>	<u>633,800</u>	<u>466,400</u>
Total	15,459,425	16,193,800	16,448,900	19,535,500



**UNDISTRIBUTED EXPENSES
GENERAL RISK MANAGEMENT**

GENERAL INSURANCE

The City is self-insured for general and automobile liability. A private firm, which handles all claims, administers the total insurance program. Contributions to Insurance Reserve are a reimbursement of actual enterprise fund claims made in the prior fiscal year.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	567,600	653,800	86,200

Major Change

<u>Cost Components</u>	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Administrative Charge	80,100	84,200	4,100
Insurance Premium - Major Claims	242,000	287,000	45,000
Contribution to the Insurance Reserve	<u>245,500</u>	<u>282,600</u>	<u>37,100</u>
	567,600	653,800	86,200

JUDGMENTS & CLAIMS

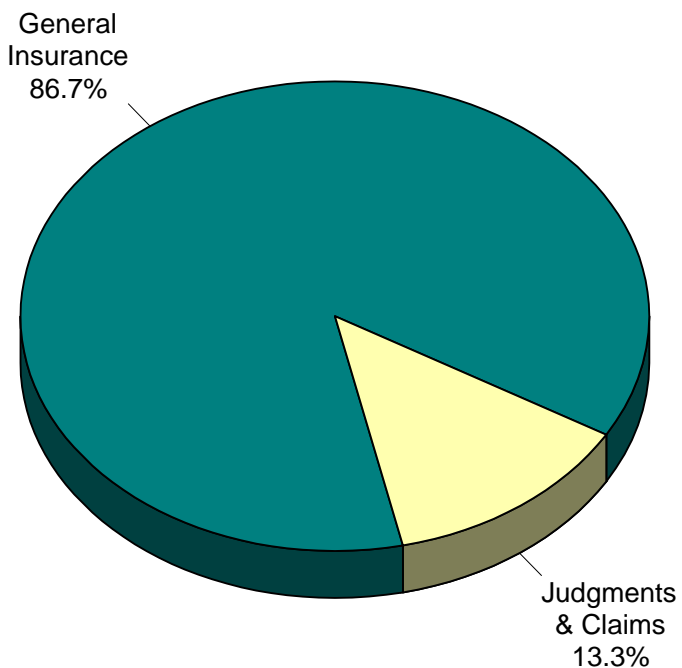
The Judgments and Claims account is used to pay the City's liability for judgment-based obligations that may occur outside of the normal tort litigation covered by the City's general insurance.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	100,000	100,000	0

UNDISTRIBUTED EXPENSES
GENERAL RISK MANAGEMENT
EXPENDITURE SUMMARY

	<u>Actual</u> 2003-04	<u>Estimated</u> 2004-05	<u>Amended</u> 2004-05	<u>Approved</u> 2005-06
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>983,236</u>	<u>725,700</u>	<u>667,600</u>	<u>753,800</u>
Total	983,236	725,700	667,600	753,800
Appropriation by Activity				
General Insurance	833,236	625,700	567,600	653,800
Judgments and Claims	<u>150,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Total	983,236	725,700	667,600	753,800



**UNDISTRIBUTED EXPENSES
OTHER**

PAYMENTS TO OTHER GOVERNMENTS

This activity provides for payments to other governments for charges and services. Monroe County Pure Waters Agency charges the City for waste water removal at City-owned properties. The charge is based on both assessed property value and water consumption. Taxes of certain city residents whose children attend suburban schools are remitted to those suburban school districts as required by State law. Payments are also made to Monroe County for services provided to City Court facilities.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	921,100	950,600	29,500

Major Change

Pure Waters charges increase	29,500
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EMPLOYEE DEVELOPMENT – R2010 Campaign #7 Quality Services

This activity provides for the development of City employees through various training programs and tuition reimbursement.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	150,500	165,000	14,500

Major Change

Increase due to projected usage of the tuition reimbursement program	14,500
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CABLE TV AGREEMENTS – R2010 Campaign #11 - Arts & Culture

This activity includes an agreement with WXXI-TV to operate City 12 as the government access channel.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	182,000	191,100	9,100

Major Change

An inflationary adjustment is made	9,100
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TIME BANK ACCRUAL

To comply with the Governmental Accounting Standards Board (GASB) standards, specific time banks are required to be accrued by the City. Vacation time and uniformed compensatory time earned, but not yet taken, are accrued as an expense.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	521,500	971,500	450,000

UNDISTRIBUTED EXPENSES
OTHER

13-13

Major Change

Allowance is made for high time bank cash out due to potential work force turnover 500,000

As amended by City Council:

Funds are transferred to Environmental Services for enhanced maintenance of City-owned properties -50,000

TITLE REPORTS

This activity includes agreements with companies that search titles of properties in foreclosure actions and issue title reports.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	203,400	209,500	6,100

Major Change

An inflationary adjustment is made 6,100

EFFICIENCY & EFFECTIVENESS INITIATIVES – R2010 Campaign #7 Quality Services

This activity supports initiatives seeking greater efficiency and enhanced effectiveness in City operations.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	100,000	500,000	400,000

Major Change

Increase in such initiatives anticipated to occur with a new administration 400,000

MISCELLANEOUS

This activity reserves funds for various expenditures that do not pertain to a specific department, such as the employee bus pass subsidy, flexible spending, safe driver awards, employee assistance program, medical services, and child care referral services. Also included are the Leadership Rochester Program, and annual memberships in Public Technologies, Inc. and International Sister Cities.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Budget	865,500	935,000	69,500

Major Change

As proposed by the Mayor:

Net of all adjustments 29,500

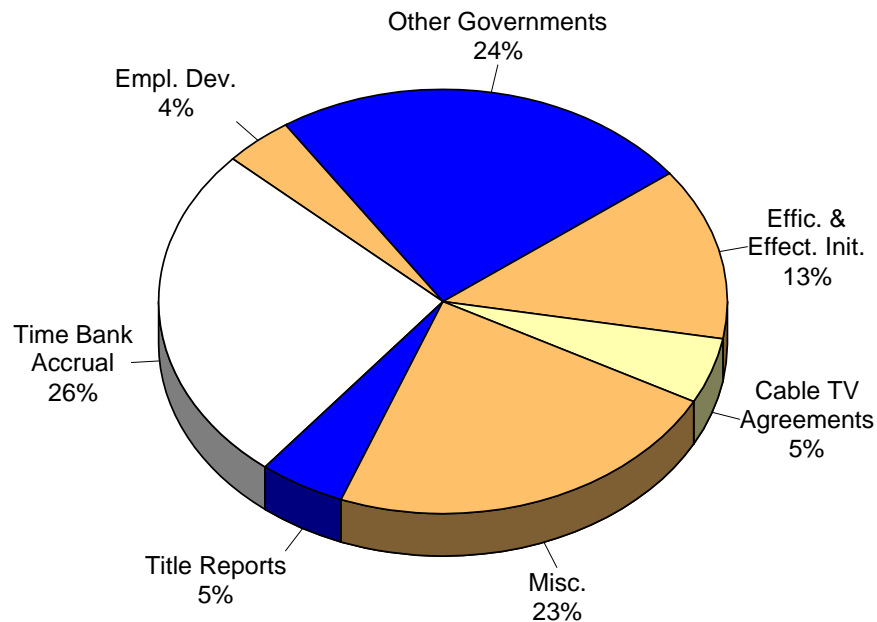
As amended by City Council:

Funds are transferred from Contingency for mayoral transition expenses 40,000

UNDISTRIBUTED EXPENSES
OTHER
EXPENDITURE SUMMARY

UNDISTRIBUTED EXPENSES
OTHER
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>2,877,308</u>	<u>3,462,400</u>	<u>2,944,000</u>	<u>3,922,700</u>
Total	2,877,308	3,462,400	2,944,000	3,922,700
Appropriation by Activity				
Payments to Other Governments	830,213	903,100	921,100	950,600
Employee Development	165,087	165,000	150,500	165,000
Cable TV Agreements	173,250	172,800	182,000	191,100
Time Bank Accrual	29,632	521,500	521,500	971,500
Title Reports	173,400	203,400	203,400	209,500
Efficiency & Effectiveness Initiatives	65,000	100,000	100,000	500,000
Miscellaneous	<u>1,440,726</u>	<u>1,396,600</u>	<u>865,500</u>	<u>935,000</u>
Total	2,877,308	3,462,400	2,944,000	3,922,700



Contingency provides funds for difficult to project or otherwise unforeseen expenditures. The City Council specifically authorizes each expenditure through a budget transfer to the department incurring the expense.

Year-to-Year Comparison

	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Budget	2,044,600	7,383,000	5,338,400	261.1%

Major Change

As proposed by the Mayor:

An allocation is made for difficult to project or unforeseen expenditures, including the incremental costs of pending labor agreements 5,525,900

As amended by City Council:

Funds are transferred from Contingency to: -187,500

- City Council & Clerk for legal services in regard to real estate transactions and to purchase an Interprettype device for communication with the hearing impaired
- Administration for creation of historical markers to support the Freedom Trail Commission
- Community Development to support the Leadership Rochester Civic Engagement program and promotion of the *Downtown City Living* program
- Economic Development for a study of a high-speed wireless internet network in Center City
- Environmental Services for increased maintenance of City-owned property
- Police for additional PAC-TAC resources and to provide assistance to the Court Watch program
- Parks, Recreation and Human Services to restore some Winter pool programs, restore Summer swim program at North St. Community Center, and restore reductions at Genesee Valley pool

**CONTINGENCY
EXPENDITURE SUMMARY**

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Amended 2004-05</u>	<u>Approved 2005-06</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>0</u>	<u>2,044,600</u>	<u>2,044,600</u>	<u>7,383,000</u>
Total	0	2,044,600	2,044,600	7,383,000
Appropriation by Activity				
General Contingency*	0	2,044,600	2,044,600	7,383,000

*Reflects remaining contingency after amendments. The original 2003-04 Contingency was \$3,844,800; the original 2004-05 was \$5,982,900.

The Capital Expense budget finances the construction or reconstruction of facilities and services, the acquisition and replacement of vehicles and equipment, and certain other projects and improvements that provide benefits over a multi-year period. To be included in this budget, a project or item must be consistent with the definition of "capital object or purpose" included in Section 11 of New York State Local Finance Law.

The financing of these capital projects may occur principally through two means. First, a direct appropriation may be made; this type of appropriation is included in the Cash Capital section. Second, funds for the project may be obtained through the issuance of bonds and notes, two forms of borrowing. The subsequent repayment of these borrowed funds and the related interest costs is called "debt service". Appropriations for these expenses are included in the Debt Service section.

To plan for capital expenditures over a period of years and to ensure that equipment replacement and building renovations are made when economically feasible and needed, a Capital Improvement Program (CIP) is prepared anticipating capital investments and their proposed sources of funding for a five year period. The CIP is included in this section as a separate document. The first year's program in each five-year CIP provides the basis for the Cash Capital appropriation and the annual Debt Authorization Plan.

Year-to-Year Comparison

<u>Category</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>	<u>Change</u>	<u>Percent Change</u>
Cash Capital	32,868,600	28,475,300	-4,393,300	-13.4%
Debt Service	<u>33,312,500</u>	<u>32,627,700</u>	<u>-684,800</u>	-2.1%
Total	66,181,100	61,103,000	-5,078,100	-7.7%

Major Change Highlights

CASH CAPITAL

As proposed by the Mayor:

New Projects:

- Waterfront Planning, Acquisition and Facilities Development 500,000
- Charles Carroll Park infrastructure repair and rehabilitation 400,000
- Thomas P. Ryan, Jr., Community Center 100,000

Changes in Existing Projects from 2004-05:

- Funding increases for the Refuse fleet, as planned 1,493,000
- Funding increases for Manhattan Square Park to advance by one year the completion of both Phases I and II in 2005-06 1,000,000
- Funding decreases for Acquisition and Development in the Department of Economic Development -900,000
- Funding decreases for Refuse Small Equipment, as planned -743,000
- Funding for Asphalt Milling, Resurfacing and Curb Replacement is reduced as some of the 2005-06 program received advanced funding in 2004-05 -735,000
- Funding increases for Fire Fighting Apparatus, as planned 735,000
- Funding increases for Hazardous Waste Remediation 548,300
- Funding increases for the Historic Aqueduct project to replace funds that had been previously anticipated from New York State 454,000
- Funding for the pre-financing of Marchiselli Aid is reduced, as planned -442,000
- Funding of Street Treatment and Traffic control increases, as planned 390,000

CASH CAPITAL*Projects or Project elements that will not recur :*

- | | |
|--|------------|
| ● Funding for the East Side Station is complete | -2,420,000 |
| ● Funding for the Jefferson Avenue project is complete | -1,900,000 |
| ● One time advancement of the purchase of Street Sweepers in 2004-05 | -1,500,000 |
| ● One time 2004-05 Tracs spin up and Steps grants | -508,700 |
| ● One time Grant for Homeland Security | -500,000 |
| ● One time grant for gunfire detection apparatus | -310,000 |
| ● One time reimbursement to Monroe County relating to the old Public Safety Building | -250,000 |

Purchasing Power Parity Increments

- | | |
|--|--------|
| ● Water Main Cleaning and Lining | 35,000 |
| ● Hazardous Sidewalk and Sidewalk Ramp Installation Programs | 30,000 |
| ● Parking Meter Replacement | 10,000 |

 As amended by City Council:

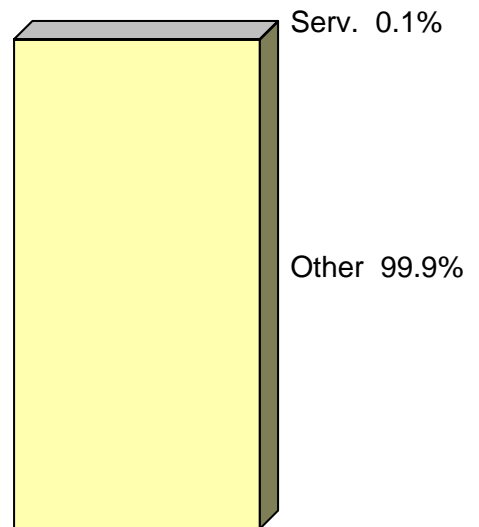
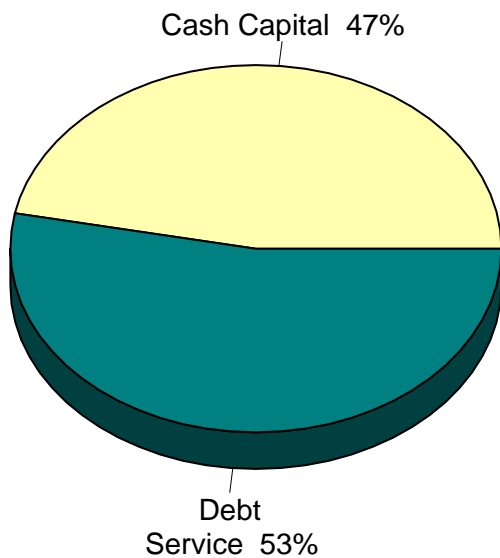
- | | |
|--|----------|
| ● The Waterfront Planning, Acquisition and Facilities Development New Projects is eliminated | -500,000 |
| ● Funding is added for demolition of privately owned vacant structures | 500,000 |

DEBT SERVICE

Expenditures increase/decrease in accordance with debt repayment schedules	-684,800
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CAPITAL EXPENSE EXPENDITURE SUMMARY

	<u>Actual</u> <u>2003-04</u>	<u>Estimated</u> <u>2004-05</u>	<u>Amended</u> <u>2004-05</u>	<u>Approved</u> <u>2005-06</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	39,400	39,400	39,400	39,400
Other	<u>57,627,800</u>	<u>66,141,700</u>	<u>66,141,700</u>	<u>61,063,600</u>
Total	<u>57,667,200</u>	<u>66,181,100</u>	<u>66,181,100</u>	<u>61,103,000</u>
Appropriation by Activity				
Cash Capital	23,781,000	32,868,600	32,868,600	28,475,300
Debt Service	<u>33,886,200</u>	<u>33,312,500</u>	<u>33,312,500</u>	<u>32,627,700</u>
Total	<u>57,667,200</u>	<u>66,181,100</u>	<u>66,181,100</u>	<u>61,103,000</u>



**CAPITAL EXPENSE
CASH CAPITAL**

TRANSPORTATION

The Transportation category includes the following ongoing infrastructure rehabilitation programs:

- Arterial Improvements
- Asphalt Milling, Resurfacing and Curb Replacement
- Residential Street Rehabilitation
- Residential Street Treatment
- Hazardous Sidewalk Program
- Street Planning and Design
- Bridge Improvement Program
- Bridge Reconstruction and Rehabilitation

Funding in this category includes utility work done together with street improvement projects.

Year-to-Year Comparison

<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
6,462,600	5,225,000	-1,237,600

Major Change

Changes in Existing Projects from 2004-05:

- | | |
|--|-----------|
| ● Funding for Residential Street Rehabilitation is reassigned from debt to cash | 1,433,000 |
| ● Funding for Asphalt Milling, Resurfacing and Curb Replacement is reduced as some of the 2005-06 program received advanced funding in 2004-05 | -735,000 |
| ● Funding for the pre-financing of Marchiselli Aid is reduced, as planned | -442,000 |
| ● Funding of Street Treatment and Traffic control increases, as planned | 390,000 |
| ● Some funding for the Smith Street Bridge project is reassigned from debt to cash | 290,000 |
| ● Funding for the Glide Street project commences | 192,000 |
| ● Funding for the Gregory Street Project commences | 177,000 |
| ● Funding is reduced for the Hollenbeck Street project, as planned. Hollenbeck Street is scheduled for construction in 2005-06 | -138,000 |
| ● Funding is reduced for the Joseph Avenue project, as planned. Joseph Avenue is scheduled for construction in 2005-06 | -102,000 |
| ● Funding increases for the planning stage of the Mt. Hope Avenue/East Henrietta Road project | 101,000 |
| ● Funding is reduced for the Verona Street project, as planned. Verona Street is scheduled for construction in 2005-06 | -61,000 |
| ● Funding decreases for planning stage of the Culver Road project will has been deferred one year to synchronize with Monroe County funding | -57,000 |
| ● Funding decreases for planning stage of the Norton Street project will has been deferred one year to synchronize with Monroe County funding | -57,000 |

Project or Project Elements that will not recur:

- | | |
|--|------------|
| ● Funding for the Jefferson Avenue project is complete | -1,900,000 |
| ● Funding for the Atlantic Avenue Project is complete | -150,000 |
| ● One time Grant for the Mt. Read Boulevard Bridge | -115,600 |
| ● One time Grant for the Elmwood Avenue Bridge | -101,000 |

Purchasing Power Parity Increments:

- Hazardous Sidewalk and Sidewalk Ramp Installation Programs 30,000
- Annual Bridge Maintenance 8,000

WATER SYSTEM

The Water System category encompasses both the supply and distribution systems, which provide safe and reliable sources of water to the City. Improvements funded in this category include the cleaning and lining of water mains; replacement of hydrants, valves and meters; and conduit and watershed improvements.

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	2,810,000	2,813,000	3,000

Major Change

New Programs:

- Contamination prevention for bulk water customers 110,000
- Pump Water Analyzers 90,000
- Control Valve replacement for Holly System 50,000
- Small Equipment for the Filtration Plant 31,000
- Chemical Tank replacements at Reservoirs 21,000

Changes in Existing Projects from 2004-05:

- Funding decreases for GIS locator database for system elements, as planned -264,000
- Funding decreases for Vault replacement, as planned -210,000
- Funding increases for Chemical Storage Tanks at the Filtration Plant, as planned 175,000
- Funding increases for Upland Structures Rehabilitation, formerly planned as debt 125,000
- Funding decreases for Conduit Streambed and Bank erosion control -60,000
- Funding decreases for general Filtration Plant repairs and replacements, as planned -55,000
- Funding increases for Hydrant Locks, as planned 38,000
- Funding decreases for Water Meter replacements, as planned -28,000
- Funding increases for general Holly Pump Station repairs and replacements, as planned 27,000
- Funding decreases for Watershed land Acquisition and Easements -11,000

Projects or Project Elements that will not recur:

- Funding for the Reservoir Study is complete -90,000

Purchasing Power Parity Increments:

- Water Main Cleaning and Lining 35,000
- Water Security 10,000
- Hydrant and Valve Replacement 7,000
- Conduit Valve Replacement 2,000

**CAPITAL EXPENSE
CASH CAPITAL**

PUBLIC SAFETY

The Public Safety category finances the replacement program for equipment used by the Police, Fire, and Emergency Communications units.

Year-to-Year Comparison

<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
7,977,200	3,718,000	-4,259,200

Major Change

Changes in Existing Projects from 2004-05:

● Funding increases for Fire Fighting Apparatus, as planned	485,000
● Funding decreases for peripheral data process equipment in the Police Department	-150,000
● Funding increases for Bulletproof glass at the Emergency Communications Center, as planned	85,000
● Funding increases for Small Equipment in the Police Department, as planned	71,000
● Funding increases for Cars, Vans and Utility Vehicles in the Fire Department, as planned	70,000
● Funding decreases for Self-Contained Breathing Apparatus devices in the Fire Department due to the availability of funds from the federal government	-58,000
● Funding decreases for computerized Records Management in the Police Department	-50,000
● Funding increases for Small Equipment in the Fire Department	42,000
● Funding increases for Fire Safety and Prevention, as planned	34,000
● Funding increases for a vehicle purchase in the Emergency Communications Department, as planned	25,000
● Funding decreases for computerized Records Management in the Fire Department, as planned	-25,000
● Funding decreases for Small Equipment in the Emergency Communications Department, as planned	-15,000

Projects or Project Elements that will not recur:

● Funding for the East Police Station is complete	-2,420,000
● One time 2004-05 Tracs and Steps grants	-508,700
● One time Grant for Homeland Security	-500,000
● One time grant for gunfire detection apparatus	-310,000
● Funding for 2004-05 Firehouse Improvements is complete	-266,000
● One time reimbursement to Monroe County relating to the old Public Safety Building	-250,000
● One time grant for breathing apparatus	-228,500
● Funding for the 2004-05 purchase of street lights is complete	-135,000
● One time appropriation of forfeiture funds for capital expenditures complete	-99,000
● One time appropriation for paging devices	-57,000

Purchasing Power Parity Increments:

● Project Uplift	1,000
------------------	-------

RECREATION & CULTURE

This category includes equipment replacement and facility improvements for parks, cemeteries, recreation centers, and the Community Library.

Year-to-Year Comparison

<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
2,031,800	2,969,000	937,200

Major Change

New Projects:

- Charles Carroll Park infrastructure repair and rehabilitation 400,000
- Thomas P. Ryan, Jr., Community Center 100,000
- Furniture for Branch Libraries 20,000

Changes in Existing Projects from 2004-05:

- Funding increases for Manhattan Square Park to advance by one year the completion of both Phases I and II in 2005-06 1,000,000
- Funding increases for vehicles in the Department of Parks, Recreation and Human Services, as planned 247,000
- Funding decreases for General Rehabilitation in the Department of Parks, Recreation and Human Services -210,000
- Funding decreases for Trails -112,500
- Funding increases for the youth services room at the Arnett Branch Library, as planned 96,000
- Funding increases for Traditional Materials at branch libraries, as planned 76,000
- Funding increases for the maintenance standard allocation at the Community War Memorial, as planned 44,000
- Funding increases for the maintenance standard allocation at High Falls, as planned 32,000
- Funding increases for a vehicle purchase in Branch Library Administration, as planned 25,000
- Funding decreases for vehicle purchases in the Cemeteries, as planned -6,000

Projects or Project Elements that will not recur:

- One time RASA grants -328,300
- Funding for the Lyell Avenue Branch Library meeting room is complete -300,000
- Funding for HVAC upgrades for the Arnett and Winton Branch libraries is complete -113,000
- One time grant for signage at High Falls -30,000
- One time grant for playground apparatus at the Adams Street Recreation Center -15,000

Purchasing Power Parity Increments:

- Small Equipment for the Cemeteries 3,000
- Standard allocation for maintenance at the Cemeteries 2,000
- Small Equipment for the Community War Memorial 2,000
- Small Equipment for the Public Market 2,000
- Small Equipment for the Department of Parks, Recreation and Human Services 2,000
- HVAC work at the downtown library campus 1,000

**CAPITAL EXPENSE
CASH CAPITAL**

GENERAL CITY DEVELOPMENT

Projects to preserve and enhance the employment and tax bases of the City are included in this category.

Year-to-Year Comparison

<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
4,177,000	3,874,000	-303,000

Major Change

As proposed by the Mayor:

New Programs:

- Waterfront Planning, Acquisition and Facilities Development500,000

Changes in Existing Projects from 2004-05:

- Funding decreases for Acquisition and Development in the Department of Economic Development-900,000
- Funding increases for the Historic Aqueduct project to replace funds that had been previously anticipated for New York State454,000
- Funding decreases for Housing Initiatives as \$1.4 million in debt funding is programmed for housing development-300,000
- Funding decreases or the maintenance standard allocation at Municipal Garages-135,000
- Funding for Market Rate housing increases100,000
- Funding for Demolitions managed by the Department of Community Development decrease, as planned-100,000
- Funding increases for the Western Gateway Sewer project65,000

Purchasing Power Parity Increments:

- Parking Meter Replacement10,000
- Downtown Streetscape3,000

As amended by City Council:

- The Waterfront Planning, Acquisition and Facilities Development New Project is eliminated-500,000
- Funding is added for demolition of privately owned vacant structures500,000

FACILITIES & EQUIPMENT

Municipal facilities are maintained through annual renovation programs for roofs, windows, electrical and mechanical systems, safety features, fuel stations, parking areas, and general structures. Specific improvements are scheduled in each program; in addition, separate allocations are provided for unique facilities.

The General Equipment subcategory consists of the ongoing replacement programs for general office equipment, non-motorized field equipment, and information processing systems.

The Motor Equipment subcategory provides funds for the scheduled replacement of heavy and light motor equipment and sedans for Administration, Finance, Community Development, Economic Development, and Environmental Services. Motor Equipment for Parks, Recreation and Human Services and Community Library and Police, Fire, and Emergency Communications are funded in the Recreation/Culture and Public Safety categories, respectively.

Year-to-Year Comparison

CAPITAL EXPENSE
CASH CAPITAL

15-9

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
	9,410,000	9,876,300	466,300

Major Change

New Projects:

- Structural repairs to the Refuse main garage on Colfax Street

445,000
- Computerized Work Order system including a GIS component for the Department of Environmental Services

200,000
- Repairs to Forestry building

26,000
- Standard Allocation for the maintenance of the Parks, Recreation and Human Services facility at 400 Dewey Avenue

16,000

Changes in Existing Projects from 2004-05 :

- Funding increases for the Refuse fleet, as planned

1,493,000
- Funding decreases for Refuse Small Equipment, as planned

-743,000
- Funding increases for Hazardous Waste Remediation

587,300
- Funding decreases for General Rehabilitation of city facilities, as planned

-303,000
- Funding increases for the Forestry Tree Maintenance Program, as planned

200,000
- Funding increases for motor equipment in Equipment Services

177,000
- Funding increases for motor equipment in Local Works

157,000
- Funding increases for Lift Replacement at the Central Vehicle Maintenance Facility, as planned

138,000
- Funding increases for Network/Central Computer Resources, as planned

130,000
- Funding decreases for payments to the New York State Power Authority, as planned

-101,000
- Funding decreases for Security Improvements

-100,000
- Funding decreases for Motor Equipment purchases in the Department of Environmental Services that are supported by the General Fund

-100,000
- Funding increases for maintenance of the Public Safety Building, as planned

50,000
- Funding increases for maintenance of the unified telephone system, as planned

50,000
- Funding increases for Office Equipment, as planned

50,000
- Funding increases for the standard maintenance allocation for the Department of Environmental Services facilities on Mt. Read Boulevard

48,000
- Funding increases for Motor Equipment in the Water Bureau, as planned

41,000
- Funding increases for a vehicle purchase in Municipal Parking, as planned

25,000
- Funding decreases for Small Equipment in Municipal Parking, as planned

-24,000
- Funding increases for city-wide Office Automation, as planned

20,000
- Funding increases for a vehicle purchase in Engineering, as planned

18,000
- Funding increases for a vehicle purchase in the Commissioner's Office of the Department of Environmental Services, as planned

16,000
- Funding increases for Duplicating Equipment, as planned

16,000
- Funding decreases for Small Equipment in the Water Bureau, as planned

-5,000

CAPITAL EXPENSE
CASH CAPITAL

Projects or Project Elements that will not recur:

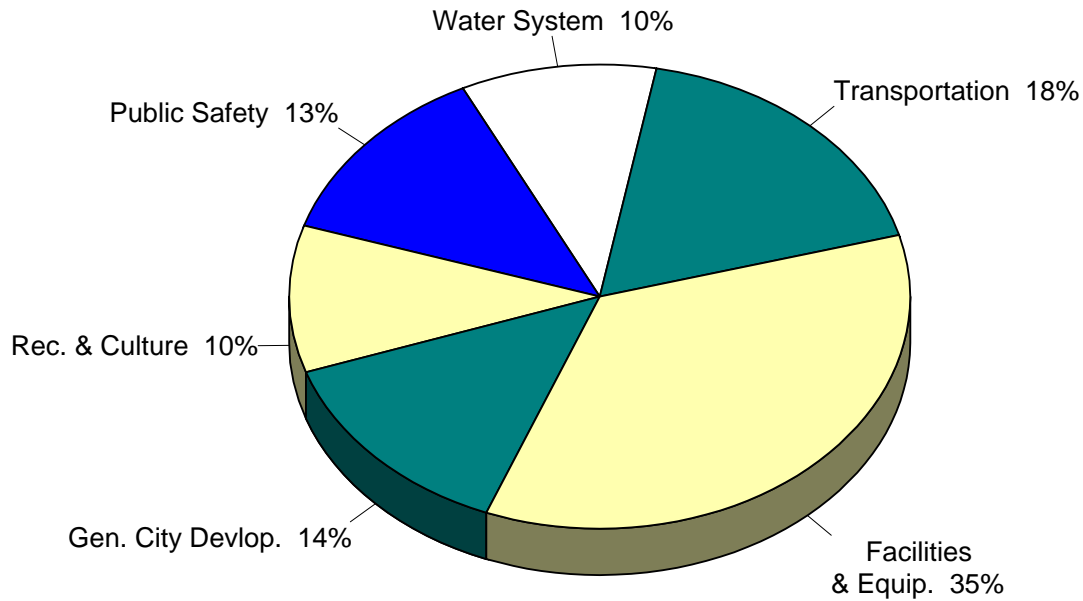
- One-time advancement of the purchase of Street Sweepers in 2004-05 -1,500,000
- Funding for the City Hall Generator is complete -365,000
- Funding for the Operations Center Generator is complete -195,000
- Funding decreases for Small Equipment in the Water Bureau, as planned -5,000

Purchasing Power Parity Increments:

- Standard Allocation for routine maintenance at the Colfax Street Refuse garage 2,000
- Standard Allocation for routine maintenance at City Hall 2,000

**CAPITAL EXPENSE
CASH CAPITAL
EXPENDITURE SUMMARY**

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Amended 2004-05</u>	<u>Approved 2005-06</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>23,781,000</u>	<u>32,868,600</u>	<u>32,868,600</u>	<u>28,475,300</u>
Total	23,781,000	32,868,600	32,868,600	28,475,300
Appropriation by Activity				
Transportation	2,916,000	6,462,600	6,462,600	5,225,000
Water System	3,178,700	2,810,000	2,810,000	2,813,000
Public Safety	2,448,700	7,977,200	7,977,200	3,718,000
Recreation & Culture	1,438,100	2,031,800	2,031,800	2,969,000
General City Development	6,751,500	4,177,000	4,177,000	3,874,000
Facilities & Equipment	<u>7,048,000</u>	<u>9,410,000</u>	<u>9,410,000</u>	<u>9,876,300</u>
Total	23,781,000	32,868,600	32,868,600	28,475,300



**CAPITAL EXPENSE
DEBT SERVICE**

PRINCIPAL PAYMENT

Principal payments consist of annual installment payments on long-term borrowing (Serial Bonds), Tax Repayment Fund, and short-term borrowing (Bond Anticipation Notes).

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Serial Bonds & Tax Repayment Fund	22,253,400	19,698,400	-2,555,000
Bond Anticipation Notes	<u>3,432,800</u>	<u>5,675,100</u>	<u>2,242,300</u>
Total	25,686,200	25,373,500	-312,700

INTEREST PAYMENT

This category consists of annual payments of interest on long-term borrowing (Serial Bonds), Tax Repayment Fund, and short-term borrowing (Bond Anticipation Notes).

Year-to-Year Comparison

	<u>2004-05</u>	<u>2005-06</u>	<u>Change</u>
Serial Bonds & Tax Repayment Fund	6,272,400	5,300,600	-971,800
Bond Anticipation Notes	<u>1,353,900</u>	<u>1,953,600</u>	<u>599,700</u>
Total	7,626,300	7,254,200	-372,100

The following table illustrates the actual rates on borrowing contracted by the City during 2004-05. Rates vary with the type of borrowing, size of the issue, and general market conditions.

<u>Date</u>	<u>Type of Issue</u>	<u>Interest Rate</u>
October, 2004	Bond Anticipation Note	3.00
October, 2004	Revenue Anticipation Note	3.00
March, 2005	Bond Anticipation Note	3.50

CAPITAL EXPENSE
DEBT SERVICE

Statement of Indebtedness - June 30, 2005

<u>Category</u>	<u>Bonds</u>	<u>Notes</u>	<u>Total</u>
General	87,466,746	49,082,558	136,549,304
Sewer*	5,690,000	1,681,500	7,371,500
Water	22,208,254	10,849,300	33,057,554
School	<u>114,228,235</u>	<u>48,541,642</u>	<u>162,768,877</u>
	229,592,235	110,155,000	339,747,235

Less:

Items not subject to Constitutional Limit:

-Sewer (partial)	2,105,000
-Water	33,026,300
Constitutional Debt	304,615,935
Constitutional Debt Limit	<u>435,582,927</u>
(equal to 9% of the most recent five year average full assessed value)	
Debt Contracting Margin	130,966,992

*\$2,470,000 to be reimbursed by Monroe County Pure Waters

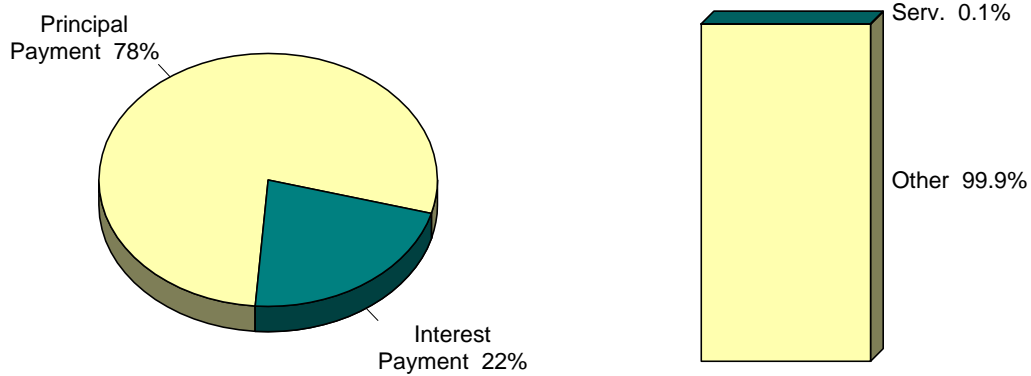
**CAPITAL EXPENSE
DEBT SERVICE**

BOND DEBT MATURITIES (Principal, All Funds)
JUNE 30, 2005

<u>Fiscal Year</u>	<u>City</u>	<u>School</u>	<u>Total</u>
2005-06	18,390,000	13,552,887	31,942,887
2006-07	14,180,000	13,844,225	28,024,225
2007-08	11,300,000	12,112,493	23,412,493
2008-09	8,750,000	8,111,075	16,861,075
2009-10	7,170,000	6,721,393	13,891,393
2010-11	6,070,000	5,991,393	12,061,393
2011-12	5,155,000	5,963,370	11,118,370
2012-13	4,525,000	5,356,400	9,881,400
2013-14	4,060,000	5,145,000	9,205,000
2014-15	3,910,000	5,233,000	9,143,000
2015-16	3,515,000	5,240,000	8,755,000
2016-17	2,925,000	4,899,000	7,824,000
2017-18	2,495,000	4,731,000	7,226,000
2018-19	2,495,000	4,809,000	7,304,000
2019-20	2,495,000	4,362,000	6,857,000
2020-21	2,500,000	3,545,000	6,045,000
2021-22	2,490,000	2,155,000	4,645,000
2022-23	2,480,000	985,000	3,465,000
2023-24	2,175,000	1,035,000	3,210,000
2024-25	2,145,000	435,000	2,580,000
2025-26	1,655,000		1,655,000
2026-27	1,530,000		1,530,000
2027-28	805,000		805,000
2028-29	625,000		625,000
2029-30	675,000		675,000
2030-31	680,000		680,000
2031-32	170,000		170,000
TOTAL	<u>115,365,000</u>	<u>114,227,235</u>	<u>229,592,235</u>

**CAPITAL EXPENSE
DEBT SERVICE
EXPENDITURE SUMMARY**

	<u>Actual 2003-04</u>	<u>Estimated 2004-05</u>	<u>Amended 2004-05</u>	<u>Approved 2005-06</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	39,400	39,400	39,400	39,400
Other	<u>33,846,800</u>	<u>33,273,100</u>	<u>33,273,100</u>	<u>32,588,300</u>
Total	33,886,200	33,312,500	33,312,500	32,627,700
Appropriation by Activity				
Principal Payment	26,587,500	25,686,200	25,686,200	25,373,500
Interest Payment	<u>7,298,700</u>	<u>7,626,300</u>	<u>7,626,300</u>	<u>7,254,200</u>
Total	33,886,200	33,312,500	33,312,500	32,627,700





Capital Improvement Program

2005–06 through 2009–10
City of Rochester, New York
July 1, 2005

CITY OFFICIALS

City Council

Lois J. Giess (East District)

President

Gladys Santiago (At-Large)

Vice President

Brian F. Curran (At-Large)

Benjamin L. Douglas (Northeast District)

Tim O. Mains (At-Large)

Adam C. McFadden (South District)

Wade S. Norwood (At-Large)

William F. Pritchard (At-Large)

Robert J. Stevenson (Northwest District)

Mayor

William A. Johnson, Jr.

Deputy Mayor

Jeffrey T. Carlson

Bureau of Budget & Efficiency

William J. Ansbro, Director of Budget & Efficiency

Staff

William M. Ouzer, Assistant to Director of
Budget & Efficiency

2005-06 TO 2009-10 CAPITAL IMPROVEMENT PROGRAM

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2005-06 TO 2009-10 CAPITAL IMPROVEMENT PROGRAM

INTRODUCTION

CAPTIAL EXPENDITURES

The Capital Improvement Program (CIP) is a financing plan for the construction or reconstruction of facilities and services, the acquisition and replacement of vehicles and equipment, and certain other projects and improvements that provide benefits over a multi-year period. To be included in the capital program,, a project or item must be consistent with the definition of ‘capital object or purpose’ included in Section 11 of the New York State Local Finance Law.

The financing of capital projects may occur through three means. First, a direct appropriation may be made; this type of appropriation is known as ‘cash capital’. Second, funds for projects may be obtained through the issuance of bonds and notes, two forms of debt. The subsequent repayment of this debt and related interest costs is called ‘debt service’. Funding for repayment of debt is included in the Debt Service allocation of the annual operating budget. Third, full or partial funding for some objects is obtained from outside agencies.

CIP DOCUMENT

This document represents a five-year capital investment program organized in three parts.

The first part is a financial summary overview of the recommended program. Categories, funding sources and Departments are summarized in this section.

The second part presents the project detail organized by six functional program types: Transportation, Water System, Public Safety, Recreation and Culture, General City Development and Facilities and Equipment. Each of these types is divided into Categories (e.g. G-7 Port of Rochester). Categories may contain one or more programs (e.g. G-7 Port of Rochester, Transient Marina Facilities).

Each category type is prefaced by a narrative description, a listing of new programs, program changes and a table displaying support for the campaigns of Rochester 2010: The Renaissance Plan by program. Programs may serve a number of campaigns. Association with one or more can campaign references the principal outcomes of the program which may have second-order effects on other campaigns as well.

Each program is described along with its cost and funding source for each year of the plan.

ROCHESTER 2010: THE RENAISSANCE PLAN

The City of Rochester's Comprehensive Plan (Rochester 2010: The Renaissance Plan) includes eleven Renaissance Campaigns providing new directions and priorities that the City will embrace as it moves into the 21st century. Rochester 2010: The Renaissance Plan was adopted by City Council on April 13, 1999. Following are the policy statements for each campaign.

Specific goal statements and additional material for each campaign are included in the complete Comprehensive Plan document, which explains plan implementation and monitoring as well as more specific land use, zoning or development issues. The full plan and supporting material is available for viewing at all City libraries or can be seen on the plan website at www.ci.rochester.ny.us/rochester/2010htm.

Campaign One: Involved Citizens

It is the policy of our city to engage the widest array of our citizens in the safety, upkeep and renewal of our neighborhoods and community, to provide opportunities for citizens to work together to plan for their collective future and to take actions to realize that future, to celebrate the positive aspects of community life and to support citizens taking responsibility for using these opportunities to enhance their community.

Campaign Two: Educational Excellence

It is the policy of our city to support the highest quality educational and job-training opportunities for our citizens on a life-long basis, to promote and support our public schools as a focal point of neighborhood activity and pride, and to encourage our citizens to take responsibility for using these opportunities to educate and and prepare themselves for work, careers and responsible citizenship.

Campaign Three: Health, Safety and Responsibility

It is the policy of our city to support our citizens and families in leading healthy, safe, productive and self-determined lives. We support our citizens taking responsibility for helping to improve the health, safety and welfare of themselves and those around them; developing and maintaining safe, clean, attractive neighborhoods that are free from public disorder and nuisances; and, recognizing and celebrating examples of good citizenship and personal responsibility.

Campaign Four: Environmental Stewardship

It is the policy of our city to maintain and enhance, through individual and collective efforts of our citizens, businesses and governments, the overall quality of our environmental assets and resources (air, land and water quality) our community's three great waterways (Lake Ontario, the Genesee River and the Erie Canal), our unique and historic parks systems, our open space areas and urban forest and our clean neighborhood environments.

Campaign Five: Regional Partnership

It is the policy of our city to promote the concept of Rochester as the economic, social, cultural, transportation and institutional center of our county and region. We will seek out opportunities to plan and communicate effectively and work together with other governments to develop solutions to our common problems, in a way that recognizes a collaborative neighborhood/regional/global perspective rather than a city/state/nation perspective.

ROCHESTER 2010: THE RENAISSANCE PLAN

Campaign Six: Economic Vitality

It is the policy of our city to promote an environment in which businesses can develop and flourish; to develop a diverse local economy that supports quality jobs, produces new goods, service and technological innovations and high-quality business and personal services; and to create a highly skilled workforce that embraces creativity and our rich entrepreneurial spirit. We will also promote and pursue the management of our community identity as a world-class city in which to do business, as well as a highly desirable place to live, work and visit.

Campaign Seven: Quality Service

It is the policy of our city to provide high-quality services, programs, information and infrastructure to our citizens in a way that is efficient, affordable, accountable and takes into account the diverse needs of our citizens, builds trust and understanding, is based on communication, partnership and collaboration, and, where appropriate, reduces demand for those services by encouraging citizen self-sufficiency.

Campaign Eight: Tourism Destination

It is the policy of our city to promote recognition of our city and region as a tourism destination that embraces a broad range of four-season tourist attractions centered on our unique waterfront resources, recognizing especially the centrality of the Genesee River to the life of our community, along with arts, cultural, sports and entertainment facilities as well as our reputation as a supportive and innovative community, in a way that contributes to our community's local and national image as well as its economic vitality and growth.

Campaign Nine: Healthy Urban Neighborhoods

It is the policy of our city to support a system of unique, vital, inter-connected urban neighborhoods which provide a variety of housing choice, accessible goods and services in a village-like setting, pedestrian friendly environments, appropriate transit and parking facilities and access to park, recreation, environmental and cultural amenities.

Campaign Ten: Center City

It is the policy of our city to pursue recognition and development of our downtown as the region's 'Center City' to include an exciting mix of housing, specialty retail and services, restaurants, arts and cultural venues, entertainment and night-life. We will also encourage the marketing of our Center City as the economic and cultural core of our region and its recognition by both citizens and visitors as being safe, vital and exciting.

Campaign Eleven: Arts and Culture

It is the policy of our city to support and promote arts and cultural events, activities and institutions in a way that establishes our city as a world-class cultural center, contributes to our community's life, vitality and growth and promotes citizen and business partnerships in using those resources to create economic development and community pride.

FY 2006-10

SUMMARY BY FUNDING SOURCE (000s)

CAPITAL IMPROVEMENT PROGRAM

	2005-06	2006-07	2007-08	2008-09	2009-10	Total
CDBG	2,559	2,600	763	776	789	7,487
Monroe County Traffic	314	402	384	416	422	1,938
Federal	24,220	475	5,315	5,832	0	35,842
General Debt	15,356	18,693	18,792	11,231	5,720	69,792
Library Debt	0	300	0	0	0	300
Monroe County	1,217	1,125	2,075	1,075	1,445	6,937
New York State	3,880	300	22	1,094	0	5,296
Parking Debt	3,100	0	0	0	0	3,100
Public Market Debt	0	0	300	0	0	300
Private	500	600	0	0	0	1,100
Pure Waters	700	858	684	1,067	1,088	4,397
Water Debt	6,138	6,606	5,071	7,461	6,248	31,524
General Cash Capital	17,566	20,973	22,999	20,105	20,307	101,950
Cemetery Cash Capital	246	471	435	420	425	1,997
Library Cash Capital	789	593	995	898	703	3,978
Local Works Cash Capital	2,826	2,039	4,367	2,677	3,333	15,242
Parking Cash Capital	422	728	728	812	784	3,474
Public Market Cash Capital	25	27	29	31	33	145
Refuse Cash Capital	2,780	2,693	3,617	3,833	4,413	17,336
Water Cash Capital	3,383	3,430	3,914	3,192	2,936	16,855
War Memorial Cash Capital	124	127	129	132	135	647
Grand Total	<i>86,145</i>	<i>63,040</i>	<i>70,619</i>	<i>61,052</i>	<i>48,781</i>	<i>329,637</i>

FY 2006-10

CAPITAL IMPROVEMENT
PROGRAM

Category Summary

2005-06 2006-07 2007-08 2008-09 2009-10 TOTAL

Facilities and Equipment

General Cash Capital		5,234	5,472	5,814	3,933	4,743	25,196
General Debt		1,700	5,900	5,200	2,400	900	16,100
Local Works Cash Capital		1,349	515	2,796	1,059	1,348	7,067
Parking Cash Capital		52	72	22	52	38	236
Refuse Cash Capital		2,780	2,693	3,617	3,833	4,413	17,336
Water Cash Capital		461	767	736	619	461	3,044
Facilities and Equipment	Total	11,576	15,419	18,185	11,896	11,903	68,979

General City Development

CDBG		582	250	258	266	274	1,630
Federal		3,378	475	5,200	0	0	9,053
General Cash Capital		3,504	3,988	4,191	4,394	4,597	20,674
General Debt		5,722	7,693	3,435	900	0	17,750
Parking Cash Capital		370	556	606	660	646	2,838
Parking Debt		3,100	0	0	0	0	3,100
General City Development	Total	16,656	12,962	13,690	6,220	5,517	55,045

Public Safety

General Cash Capital		3,718	5,107	4,822	3,654	3,011	20,312
General Debt		250	469	8,415	180	140	9,454
Public Safety	Total	3,968	5,576	13,237	3,834	3,151	29,766

Category Summary 2006-109 CIP		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Recreation and Culture							
CDBG		1,540	1,900	505	510	515	4,970
Cemetery Cash Capital		246	471	435	420	425	1,997
General Cash Capital		1,785	1,499	1,258	1,295	897	6,734
General Debt		2,000	1,274	1,100	2,000	1,000	7,374
Library Cash Capital		789	593	995	898	703	3,978
Library Debt		0	300	0	0	0	300
New York State		0	300	0	0	0	300
Private		500	600	0	0	0	1,100
Public Market Cash Capital		25	27	29	31	33	145
Public Market Debt		0	0	300	0	0	300
War Memorial Cash Capital		124	127	129	132	135	647
Recreation and Culture	Total	7,009	7,091	4,751	5,286	3,708	27,845
Transportation							
CDBG		437	450	0	0	0	887
Federal		20,842	0	115	5,832	0	26,789
General Cash Capital		3,325	5,007	7,014	6,929	7,159	29,434
General Debt		5,684	3,357	642	5,751	3,680	19,114
Local Works Cash Capital		1,477	1,524	1,571	1,618	1,985	8,175
Monroe County		1,217	1,125	2,075	1,075	1,445	6,937
Monroe County Traffic		314	402	384	416	422	1,938
New York State		3,880	0	22	1,094	0	4,996
Pure Waters		700	858	684	1,067	1,088	4,397
Water Cash Capital		109	51	246	150	193	749
Water Debt		1,815	2,131	1,224	3,747	2,424	11,341
Transportation	Total	39,800	14,905	13,977	27,679	18,396	114,757
Water System							
Water Cash Capital		2,813	2,612	2,932	2,423	2,282	13,062
Water Debt		4,323	4,475	3,847	3,714	3,824	20,183
Water System	Total	7,136	7,087	6,779	6,137	6,106	33,245
Grand Total		86,145	63,040	70,619	61,052	48,781	329,637

FY 2006-10

CAPITAL IMPROVEMENT
PROGRAM

Department Summary

2005-06 2006-07 2007-08 2008-09 2009-109 TOTAL

Administration

General Cash Capital		17	17	17	17	17	85
Administration	Total	17	17	17	17	17	85

Community Development

General Cash Capital		2,662	2,467	2,372	2,377	2,382	12,260
General Debt		1,400	0	0	0	0	1,400
Community Development	Total	4,062	2,467	2,372	2,377	2,382	13,660

Economic Development

General Cash Capital		300	1,400	1,600	1,800	2,000	7,100
Parking Cash Capital		422	603	628	682	668	3,003
Parking Debt		3,100	0	0	0	0	3,100
Economic Development	Total	3,822	2,003	2,228	2,482	2,668	13,203

Emergency Communications Department

General Cash Capital		155	160	55	40	30	440
Emergency Communications	Total	155	160	55	40	30	440

Department Summary 2006-10 CIP		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Environmental Services							
CDBG		1,019	700	258	266	274	2,517
Federal		24,220	0	115	5,832	0	30,167
General Cash Capital		8,330	9,827	12,174	10,142	11,106	51,579
General Debt		7,901	9,257	7,277	9,051	4,580	38,066
Local Works Cash Capital		2,826	2,039	4,367	2,677	3,333	15,242
Monroe County		1,217	1,125	2,075	1,075	1,445	6,937
Monroe County Traffic		314	402	384	416	422	1,938
New York State		3,880	0	22	1,094	0	4,996
Parking Cash Capital		0	25	0	30	16	71
Pure Waters		700	858	684	1,067	1,088	4,397
Refuse Cash Capital		2,780	2,693	3,617	3,833	4,413	17,336
Water Cash Capital		3,383	3,430	3,914	3,192	2,936	16,855
Water Debt		6,138	6,606	5,071	7,461	6,248	31,524
Environmental Services	Total	62,708	36,962	39,958	46,136	35,861	221,625
Finance							
General Cash Capital		566	623	715	735	790	3,429
Finance	Total	566	623	715	735	790	3,429
Fire							
Federal		0	475	0	0	0	475
General Cash Capital		1,376	2,782	2,673	1,490	740	9,061
General Debt		250	469	4,815	180	140	5,854
Fire	Total	1,626	3,726	7,488	1,670	880	15,390
Library							
CDBG		0	100	0	0	0	100
Library Cash Capital		789	593	995	898	703	3,978
Library Debt		0	300	0	0	0	300
New York State		0	300	0	0	0	300
Library	Total	789	1,293	995	898	703	4,678

Department Summary 2006-10 CIP		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
NET							
General Cash Capital		0	200	200	200	200	800
NET	Total	0	200	200	200	200	800
Parks, Recreation & Human Services							
CDBG		1,540	1,800	505	510	515	4,870
Cemetery Cash Capital		246	471	435	420	425	1,997
General Cash Capital		2,035	1,595	1,363	1,445	1,067	7,505
General Debt		2,000	1,274	1,100	2,000	1,000	7,374
Private		500	600	0	0	0	1,100
Public Market Cash Capital		25	27	29	31	33	145
Public Market Debt		0	0	300	0	0	300
War Memorial Cash Capital		124	127	129	132	135	647
Parks, Recreation & Human	Total	6,470	5,894	3,861	4,538	3,175	23,938
Police							
General Cash Capital		2,125	2,002	1,930	1,959	2,075	10,091
General Debt		0	0	3,600	0	0	3,600
Police	Total	2,125	2,002	5,530	1,959	2,075	13,691
Port of Rochester							
Federal		0	0	5,200	0	0	5,200
General Debt		3,805	7,693	2,000	0	0	13,498
Port of Rochester	Total	3,805	7,693	7,200	0	0	18,698
	Grand Total	86,145	63,040	70,619	61,052	48,781	329,637

TAX RATES FOR DEBT SERVICE

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
Expense (\$000)						
Existing Debt	32,627.7	31,101.3	27,222.5	23,932.1	21,794.5	136,678.1
New Program			<u>1,138.2</u>	<u>4,285.2</u>	<u>8,219.8</u>	<u>13,643.2</u>
	32,627.7	31,101.3	28,360.7	28,217.3	30,014.3	150,321.3
Revenue (\$000)						
Premium and Interest Fund	9,800.0	3,000.0	3,000.0	3,000.0	3,000.0	21,800.0
Monroe County Pure Waters	656.3	613.1	551.0	551.0	98.6	2,470.0
Retirement Reserve Transfer	1,227.4	1,366.5	1,299.4	1,227.4		5,120.7
Tax Repayment Fund	1,760.0	1,762.4	1,760.2	1,759.5	1,758.8	8,800.9
Enterprise Funds	<u>11,188.3</u>	<u>10,154.9</u>	<u>10,545.1</u>	<u>9,814.8</u>	<u>8,849.7</u>	<u>50,552.9</u>
	24,632.0	16,896.9	17,155.7	16,352.7	13,707.1	88,744.5
Tax Revenue Required (\$000)	7,995.7	14,204.4	11,205.0	11,864.6	16,307.2	61,576.8
Tax Reserve	<u>465.4</u>	<u>826.7</u>	<u>652.1</u>	<u>690.5</u>	<u>949.1</u>	<u>3,583.8</u>
Tax Levy Required (\$000)	8,461.1	15,031.1	11,857.1	12,555.1	17,256.3	65,160.6
Tax Rate per \$1,000 Assessed Value						
Homestead	1.17	2.08	1.64	1.74	2.39	
Non-Homestead	2.46	4.38	3.45	3.66	5.02	

TAX RATES FOR CASH CAPITAL

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
Expense (\$000)						
General Cash Capital	17,880.0	21,375.0	23,383.0	20,521.0	20,729.0	103,888.0
Library Cash Capital	789.0	593.0	995.0	898.0	703.0	3,978.0
Local Works Cash Capital	2,826.0	2,039.0	4,367.0	2,677.0	3,333.0	15,242.0
Water Cash Capital	3,383.0	3,430.0	3,914.0	3,192.0	2,936.0	16,855.0
War Memorial Cash Capital	124.0	127.0	129.0	132.0	135.0	647.0
Parking Cash Capital	422.0	728.0	728.0	812.0	784.0	3,474.0
Public Market Cash Capital	25.0	27.0	29.0	31.0	33.0	145.0
Cemetery Cash Capital	246.0	471.0	435.0	420.0	425.0	1,997.0
Refuse Cash Capital	<u>2,780.3</u>	<u>2,693.0</u>	<u>3,617.0</u>	<u>3,833.0</u>	<u>4,413.0</u>	<u>17,336.3</u>
	28,475.3	31,483.0	37,597.0	32,516.0	33,491.0	163,562.3
Revenue (\$000)						
Monroe County Traffic Shares	314.0	402.0	384.0	416.0	422.0	1,938.0
CHIPS	2,340.0	2,340.0	2,340.0	2,340.0	2,340.0	11,700.0
Enterprise Funds	<u>10,595.3</u>	<u>10,108.0</u>	<u>14,214.0</u>	<u>11,995.0</u>	<u>12,762.0</u>	<u>59,674.3</u>
	13,249.3	12,850.0	16,938.0	14,751.0	15,524.0	73,312.3
Tax Revenue Required (\$000)	15,226.0	18,633.0	20,659.0	17,765.0	17,967.0	90,250.0
Tax Reserve	<u>886.2</u>	<u>1,084.5</u>	<u>1,202.4</u>	<u>1,033.9</u>	<u>1,045.7</u>	<u>5,252.6</u>
Tax Levy Required (\$000)	16,112.2	19,717.5	21,861.4	18,798.9	19,012.7	95,502.6
Tax Rate per \$1,000 Assessed Value						
Homestead	2.23	2.73	3.02	2.60	2.63	
Non-Homestead	4.70	5.74	6.37	5.47	5.54	

2005-06 TO 2009-10 CAPITAL IMPROVEMENT PROGRAM

TRANSPORTATION

The City maintains 537 centerline miles of streets. Preservation of the City's transportation network is achieved through reconstruction and rehabilitation of streets, bridges, sidewalks and curbs.

New Programs

T-4 Neighborhood Right-of-Way Improvements

Improvements, reconstructions and upgrades to the rights-of-way in selected CDBG-eligible areas.

Program Changes

T-1 County Assisted Arterials

Revisions to Monroe County's Capital Improvement Program result in the following schedule changes:

Norton Street (Portland Street to East City Line) delayed one year to 2007-08.

Culver Road (Atlantic Avenue to Garson Avenue) delayed two years to 2008-09.

Ridgeway Avenue (Railroad at Lily street to Lake Avenue) delayed one year to 2009-10.

Mt. Hope Avenue/East Henrietta Road (Elmwood Avenue to South City Line to Mt Hope) becomes a city-funded arterial project with scheduled completion unchanged in 2008-09.

St. Paul Street (Ridge Road to North City Line) is delayed two years to 2010-11.

Projects scheduled for completion in 2005-06

Hollenbeck Street (Norton Street to East Ridge Road).

Joseph Avenue (Ward Street to Upper Falls BLV and Clifford Avenue to Avenue D).

Verona Street (Jay Street to Platt Street).

Broad Street Subway Tunnel

Smith Street Bridge

T-1 County Assisted Arterial Improvements

Culver Road Atlantic Avenue to Garson Avenue

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	0	36	0	0	36
General Debt	0	0	0	530	0	530
Monroe County	0	0	1,325	0	0	1,325
Water Cash Capital	0	0	27	0	0	27
Water Debt	0	0	0	400	0	400
	0	0	1,388	930	0	2,318

University Avenue Union Street to Goodman Street

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	56	15	0	0	71
General Debt	0	0	0	380	0	380
Monroe County	0	0	750	570	0	1,320
Water Cash Capital	0	22	18	0	0	40
Water Debt	0	0	0	380	0	380
	0	78	783	1,330	0	2,191

Norton Street

Portland Street to the East City Line

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	0	1,160	0	0	0	1,160
Monroe County	1,175	1,125	0	0	0	2,300
Water Debt	0	440	0	0	0	440
	<u>1,175</u>	<u>2,725</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,900</u>

Ridgeway Avenue

Railroad at Lily Street to Lake Avenue

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	0	140	0	0	140
General Debt	0	0	0	870	0	870
Monroe County	0	0	0	505	1,445	1,950
Water Cash Capital	0	0	51	0	0	51
Water Debt	0	0	0	499	0	499
	<u>0</u>	<u>0</u>	<u>191</u>	<u>1,874</u>	<u>1,445</u>	<u>3,510</u>

Winton Road North

Blossom Road to Corwin Road

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	36	36
Water Cash Capital	0	0	0	0	19	19
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>55</u>	<u>55</u>

St. Paul Street

Ridge Road to North City Line

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	78	78
Water Cash Capital	0	0	0	0	24	24
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>102</u>	<u>102</u>

T-2

City Funded Arterials

Future Street Planning & Projects

Design and econstruction of City Arterials, the specific projects are not yet designated.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	0	350	350	350	1,050
General Debt	0	0	0	3,680	3,680	7,360
Monroe County Traffic	0	0	21	236	236	493
Pure Waters	0	0	0	390	390	780
Water Cash Capital	0	0	150	150	150	450
Water Debt	0	0	0	1,420	1,420	2,840
	<u>0</u>	<u>0</u>	<u>521</u>	<u>6,226</u>	<u>6,226</u>	<u>12,973</u>

Glide Street

Lyell Avenue to Emerson Street

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	129	0	0	0	0	129
General Debt	0	1,061	0	0	0	1,061
Monroe County Traffic	15	140	0	0	0	155
Pure Waters	0	212	0	0	0	212
Water Cash Capital	48	0	0	0	0	48
Water Debt	0	467	0	0	0	467
	<u>192</u>	<u>1,880</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,072</u>

 **Gregory Street**
Mt. Hope Avenue to S. Clinton Avenue

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	137	0	0	0	0	137
General Debt	0	1,136	0	0	0	1,136
Monroe County Traffic	9	80	0	0	0	89
Pure Waters	0	206	0	0	0	206
Water Cash Capital	31	0	0	0	0	31
Water Debt	0	306	0	0	0	306
	<u>177</u>	<u>1,728</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,905</u>

 **Hollenbeck Street**
Norton Street to East Ridge Road

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	1,000	0	0	0	0	1,000
Monroe County Traffic	2	0	0	0	0	2
Pure Waters	125	0	0	0	0	125
Water Debt	330	0	0	0	0	330
	<u>1,457</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,457</u>

 **Joseph Avenue**
Ward Street to Upper Falls Boulevard and Clifford Avenue to Avenue D

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	1,860	0	0	0	0	1,860
Monroe County Traffic	148	0	0	0	0	148
Pure Waters	200	0	0	0	0	200
Water Debt	510	0	0	0	0	510
	<u>2,718</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,718</u>

 **Verona Street**

Jay Street to Platt Street

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	890	0	0	0	0	890
Monroe County Traffic	73	0	0	0	0	73
Pure Waters	50	0	0	0	0	50
Water Debt	275	0	0	0	0	275
	<u>1,288</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,288</u>

 **Broadway Improvement Project**

Averill Avenue to Union Street

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	90	0	0	0	90
General Debt	0	0	642	0	0	642
Monroe County Traffic	0	12	188	0	0	200
Pure Waters	0	0	43	0	0	43
Water Cash Capital	0	29	0	0	0	29
Water Debt	0	0	278	0	0	278
	<u>0</u>	<u>131</u>	<u>1,151</u>	<u>0</u>	<u>0</u>	<u>1,282</u>

□ Mt. Hope Avenue/E Henrietta Road Elmwood Avenue to South City Line to Mt Hope

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street light and tree planting.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Federal	152	0	115	5,832	0	6,099
General Cash Capital	103	0	7	0	0	110
General Debt	0	0	0	291	0	291
New York State	0	0	22	1,094	0	1,116
Water Cash Capital	30	0	0	0	0	30
Water Debt	0	0	0	73	0	73
	<u>285</u>	<u>0</u>	<u>144</u>	<u>7,290</u>	<u>0</u>	<u>7,719</u>

T-3 Asphalt Milling, Resurfacing and Curb Replacement

□ Milling & Resurfacing Program

Milling and Resurfacing, and micro-paving of streets including curb replacement, water and receiving basin improvements and traffic markings.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	600	2,000	3,086	3,179	3,274	12,139
Monroe County Traffic	5	100	103	106	109	423
Pure Waters	125	240	341	351	362	1,419
Water Debt	100	240	247	255	262	1,104
	<u>830</u>	<u>2,580</u>	<u>3,777</u>	<u>3,891</u>	<u>4,007</u>	<u>15,085</u>

T-4 Residential Street Rehabilitation**Neighborhood Right-of-Way Improvements**

Improvements of the rights-of-way in CDBG eligible locations including the upgrade of road surfaces, curbing, tree lawns and catch basins.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
CDBG	437	450	0	0	0	887
	<u>437</u>	<u>450</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>887</u>

Residential Street Rehabilitation

Street reconstruction and rehabilitation, new curbs, sidewalks, water, receiving basins, street lighting improvements, and tree planting for residential streets.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	1,400	2,200	2,700	2,700	2,700	11,700
General Debt	1,000	0	0	0	0	1,000
Monroe County Traffic	62	70	72	74	77	355
Pure Waters	200	200	300	326	336	1,362
Water Debt	600	678	699	720	742	3,439
	<u>3,262</u>	<u>3,148</u>	<u>3,771</u>	<u>3,820</u>	<u>3,855</u>	<u>17,856</u>

T-5 Street Treatment**Street Treatment and Traffic Control**

Maintenance of residential, collector, and arterial streets, as well as the conduct of the neighborhood traffic control program.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	375	387	398	410	422	1,992
Local Works Cash Capital	375	386	398	410	422	1,991
	<u>750</u>	<u>773</u>	<u>796</u>	<u>820</u>	<u>844</u>	<u>3,983</u>

T-6 Hazardous Sidewalk Program**☐ Hazardous Sidewalk Program Standard Allocation**

Replacing hazardous sidewalks throughout the City. Other sidewalk work is performed in conjunction with a number of the street programs referenced in this document.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Local Works Cash Capital	986	1,019	1,050	1,081	1,113	5,249
	<u>986</u>	<u>1,019</u>	<u>1,050</u>	<u>1,081</u>	<u>1,113</u>	<u>5,249</u>

☐ Sidewalk Ramp Installation Standard Allocation

Reconstruction of sidewalk ramps on residential streets at high priority locations.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Local Works Cash Capital	116	119	123	127	450	935
	<u>116</u>	<u>119</u>	<u>123</u>	<u>127</u>	<u>450</u>	<u>935</u>

T-8 Bridge Improvement Program**☐ Standard Allocation - Bridges**

Repairing, painting and cleaning of selected bridges.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	266	274	282	290	299	1,411
	<u>266</u>	<u>274</u>	<u>282</u>	<u>290</u>	<u>299</u>	<u>1,411</u>

T-9 Bridge Improvement Program**☐ Broad Street Subway Tunnel**

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Federal	15,650	0	0	0	0	15,650
General Debt	934	0	0	0	0	934
Monroe County	42	0	0	0	0	42
New York State	2,935	0	0	0	0	2,935
	<u>19,561</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,561</u>

 **Smith Street Bridge**

Rehabilitation of the bridge over the Genesee River includes replacement of the railing and joint systems, partial deck, sidewalk and curb reconstruction, painting and minor repairs to the substructure elements.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Federal	5,040	0	0	0	0	5,040
General Cash Capital	315	0	0	0	0	315
New York State	945	0	0	0	0	945
	<u>6,300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,300</u>

Summary of Funding by Program: Transportation

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
T-1	County Assisted Arterial Improvements					
General Cash Capital	0	56	191	0	114	361
General Debt	0	1,160	0	1,780	0	2,940
Monroe County	1,175	1,125	2,075	1,075	1,445	6,895
Water Cash Capital	0	22	96	0	43	161
Water Debt	0	440	0	1,279	0	1,719
	1,175	2,803	2,362	4,134	1,602	12,076
T-2	City Funded Arterials					
Federal	152	0	115	5,832	0	6,099
General Cash Capital	369	90	357	350	350	1,516
General Debt	3,750	2,197	642	3,971	3,680	14,240
Monroe County Traffic	247	232	209	236	236	1,160
New York State	0	0	22	1,094	0	1,116
Pure Waters	375	418	43	390	390	1,616
Water Cash Capital	109	29	150	150	150	588
Water Debt	1,115	773	278	1,493	1,420	5,079
	6,117	3,739	1,816	3,516	6,226	31,414
T-3	Asphalt Milling, Resurfacing and Curb Replacement					
General Cash Capital	600	2,000	3,086	3,179	3,274	12,139
Monroe County Traffic	5	100	103	106	109	423
Pure Waters	125	240	341	351	362	1,419
Water Debt	100	240	247	255	262	1,104
	830	2,580	3,777	3,891	4,007	15,085

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
T-4 Residential Street Rehabilitation						
CDBG	437	450	0	0	0	887
General Cash Capital	1,400	2,200	2,700	2,700	2,700	11,700
General Debt	1,000	0	0	0	0	1,000
Monroe County Traffic	62	70	72	74	77	355
Pure Waters	200	200	300	326	336	1,362
Water Debt	600	678	699	720	742	3,439
	<u>3,699</u>	<u>3,598</u>	<u>3,771</u>	<u>3,820</u>	<u>3,855</u>	<u>18,743</u>
T-5 Street Treatment						
General Cash Capital	375	387	398	410	422	1,992
Local Works Cash Cap	375	386	398	410	422	1,991
	<u>750</u>	<u>773</u>	<u>796</u>	<u>820</u>	<u>844</u>	<u>3,983</u>
T-6 Hazardous Sidewalk Program						
Local Works Cash Cap	1,102	1,138	1,173	1,208	1,563	6,184
	<u>1,102</u>	<u>1,138</u>	<u>1,173</u>	<u>1,208</u>	<u>1,563</u>	<u>6,184</u>
T-8 Bridge Improvement Program						
General Cash Capital	266	274	282	290	299	1,411
	<u>266</u>	<u>274</u>	<u>282</u>	<u>290</u>	<u>299</u>	<u>1,411</u>
T-9 Bridge Improvement Program						
Federal	20,690	0	0	0	0	20,690
General Cash Capital	315	0	0	0	0	315
General Debt	934	0	0	0	0	934
Monroe County	42	0	0	0	0	42
New York State	3,880	0	0	0	0	3,880
	<u>25,861</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,861</u>

TRANSPORTATION TOTALS

	<u>2005-06</u>	<u>2006-2007</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
CDBG	437	450	0	0	0	887
Federal	20,842	0	115	5,832	0	26,789
General Cash Capital	3,325	5,007	7,014	6,929	7,159	29,434
General Debt	5,684	3,357	642	5,751	3,680	19,114
Local Works Cash Capital	1,477	1,524	1,571	1,618	1,985	8,175
Monroe County	1,217	1,125	2,075	1,075	1,445	6,937
Monroe County Traffic	314	402	384	416	422	1,938
New York State	3,880	0	22	1,094	0	4,996
Pure Waters	700	858	684	1,067	1,088	4,397
Water Cash Capital	109	51	246	150	193	749
Water Debt	1,815	2,131	1,224	3,747	2,424	11,341
	<u>39,800</u>	<u>14,905</u>	<u>13,977</u>	<u>27,679</u>	<u>18,396</u>	<u>114,757</u>

Renaissance 2010 Campaigns in Transportation

CIP Category	T-1	County Assisted Arterial Improvements				Campaigns						
		1	2	3	4	5	6	7	8	9	10	11
Culver Road		x				x	x					
Norton Street		x				x	x					
Ridgeway Avenue		x				x	x					
St. Paul Street		x				x	x					
University Avenue		x				x	x					
Winton Road North		x				x	x					

CIP Category	T-2	City Funded Arterials				Campaigns						
		1	2	3	4	5	6	7	8	9	10	11
Broadway Improvement Project		x					x					
Future Street Planning & Projects									x			
Glide Street		x					x					
Gregory Street		x					x					
Hollenbeck Street		x					x					
Joseph Avenue		x					x					
Mt Hope Avenue/E Henrietta Road		x					x					
Verona Street		x					x					

CIP Category	T-3	Asphalt Milling, Resurfacing and Curb Replacement				Campaigns						
		1	2	3	4	5	6	7	8	9	10	11
Milling & Resurfacing Program		x			x		x					

CIP Category	T-4	Residential Street Rehabilitation				Campaigns						
		1	2	3	4	5	6	7	8	9	10	11
Neighborhood Right-of-Way Improvements		x					x					
Residential Street Rehabilitation		x					x					

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

CIP Category	T-5	Street Treatment	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Street Treatment and Traffic Control								x					

CIP Category	T-6	Hazardous Sidewalk Program	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Hazardous Sidewalk Program									x				
Sidewalk Ramp Installation									x				

CIP Category	T-8	Bridge Improvement Program	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Standard Allocation - Bridges									x				

CIP Category	T-9	Bridge Improvement Program	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Broad Street Subway Tunnel							x	x				x	
Smith Street Bridge						x	x	x					

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

2005-06 TO 2009-10 CAPITAL IMPROVEMENT PROGRAM

WATER SYSTEM

The Water System category includes projects designed to provide a safe source of water to its users. Additional water distribution system improvements are made in conjunction with the street projects in the Transportation and General City Development categories.

Program Changes

There are no major changes to ongoing system infrastructure maintenance.

Chemical storage and handling equipment comes up for periodic replacement.

The Rush Maintenance Terminal is scheduled for replacement in 2006-07.

Construction on the new Water Operations Building commences in 2005-06.

W-1	Water Main Extension and Improvements
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Functional Independence

Infrastructure improvements to allow the Water Bureau to function as an independent utility.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Debt	227	233	241	0	0	701
	227	233	241	0	0	701

Pressure Regulating Pumps

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	0	100	100	0	0	200
	0	100	100	0	0	200

Water Main, Extension & Improvement Program

Replacement of deteriorated water mains.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Debt	1,311	1,630	1,340	1,380	1,420	7,081
	1,311	1,630	1,340	1,380	1,420	7,081

W-11	Water Security
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Water Security

Securing Water facilities by facility upgrade and access control.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	140	155	120	100	131	646
	140	155	120	100	131	646

W-2 Water Main Cleaning & Lining

Water Main Cleaning & Lining

Cleaning of water mains and installation of mortar lining to restore pipe capacity and slow deterioration.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	1,170	1,205	1,241	1,278	1,316	6,210
	<u>1,170</u>	<u>1,205</u>	<u>1,241</u>	<u>1,278</u>	<u>1,316</u>	<u>6,210</u>

W-3 Hydrant and Valve Replacement Program

Hydrant & Valve Replacement Program

Replacement of hydrants and valves. Hydrants needing replacement are identified through annual inspection by the Fire Department.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	428	335	342	346	353	1,804
	<u>428</u>	<u>335</u>	<u>342</u>	<u>346</u>	<u>353</u>	<u>1,804</u>

W-4 Water Meter Maintenance Program

Water Meter Replacement Program

Replacement and modernization of water meters.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	226	230	234	238	242	1,170
	<u>226</u>	<u>230</u>	<u>234</u>	<u>238</u>	<u>242</u>	<u>1,170</u>

W-5 General System Improvement

Contamination Prevention Hydrant Locks

Protects against tampering with Fire Hydrants contributing to fire suppression and water system safety.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	83	34	140	75	72	404
	<u>83</u>	<u>34</u>	<u>140</u>	<u>75</u>	<u>72</u>	<u>404</u>

Contamination Prevention Water Filling Stations

Provides controlled access to bulk water for authorized users.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	110	0	0	0	0	110
	<u>110</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>110</u>

Database Management and GIS

Creates map of water grid with access to system features, placement and service history.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	36	91	52	43	48	270
	<u>36</u>	<u>91</u>	<u>52</u>	<u>43</u>	<u>48</u>	<u>270</u>

W-6 Reservoir, Conduit and Watershed Improvements

Chemical Tank Replacement

Replacements at the reservoirs.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	21	22	0	46	0	89
	<u>21</u>	<u>22</u>	<u>0</u>	<u>46</u>	<u>0</u>	<u>89</u>

Cobb's Hill Facility

Facilities renovation and repair.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	0	50	450	0	0	500
	<u>0</u>	<u>50</u>	<u>450</u>	<u>0</u>	<u>0</u>	<u>500</u>

Conduit Modernization Program

Modernization of the City's Water supply conduit system.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Debt	2,135	2,200	2,266	2,334	2,404	11,339
	<u>2,135</u>	<u>2,200</u>	<u>2,266</u>	<u>2,334</u>	<u>2,404</u>	<u>11,339</u>

☐ Conduit Streambed & Bank Erosion Control

Shoring up of banks and related actions to preserve the watershed.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	0	0	0	150	0	150
	<u>0</u>	<u>0</u>	<u>0</u>	<u>150</u>	<u>0</u>	<u>150</u>

☐ Conduit Valve & Vault Rehabilitation

Funding to support the repair and replacement of valves and vaults.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	66	68	70	72	74	350
	<u>66</u>	<u>68</u>	<u>70</u>	<u>72</u>	<u>74</u>	<u>350</u>

☐ Control Valves and Effluent Meters

Measuring and metering equipment.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	0	170	0	0	0	170
	<u>0</u>	<u>170</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>170</u>

☐ Reservoirs - Gatehouse Renovations

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Debt	100	0	0	0	0	100
	<u>100</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100</u>

W-7

Water - New Facilities

☐ Furnishing, Fixtures and Equipment

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Debt	300	0	0	0	0	300
	<u>300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>300</u>

Rush Maintenance Terminal Replacement

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Debt	0	412	0	0	0	412
	<u>0</u>	<u>412</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>412</u>

Water Bureau Operations Building

Additional allocation as an inflationary adjustment.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Debt	250	0	0	0	0	250
	<u>250</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>250</u>

W-8

Holly System

Control Valve Replacement

Replace and modernize pumping and regulating equipment

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	50	0	50	0	0	100
	<u>50</u>	<u>0</u>	<u>50</u>	<u>0</u>	<u>0</u>	<u>100</u>

Pump Station Improvements

Improvements to the Holly Pump Station.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	42	50	0	0	0	92
	<u>42</u>	<u>50</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>92</u>

W-9

Filtration Plant Complex

Chemical Storage Tanks

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	175	0	0	0	0	175
	<u>175</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>175</u>

Filtration Plant and Related Renovations

Improvements to the sites, structures and systems comprising the filtration complex. Funding provides for backwash improvement and mixer replacement. General repair is included as is the installation of sidewalks.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	20	10	100	41	11	182
	20	10	100	41	11	182

Pumps and Water Analyzers

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	90	60	0	0	0	150
	90	60	0	0	0	150

Small Equipment

Improvements to the sites, structures and systems comprising the filtration complex. Funding provides for backwash improvement and mixer replacement. General repair is included as is the installation of sidewalks.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	31	32	33	34	35	165
	31	32	33	34	35	165

Upland Structures Rehabilitation

Improvements to the sites, structures and systems comprising the filtration complex. Funding provides for backwash improvement and mixer replacement. General repair is included as is the installation of sidewalks.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	125	0	0	0	0	125
	125	0	0	0	0	125

Summary of Funding by Program: Water System

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
W-1 Water Main Extension and Improvements						
Water Cash Capital	0	100	100	0	0	200
Water Debt	1,538	1,863	1,581	1,380	1,420	7,782
	<u>1,538</u>	<u>1,963</u>	<u>1,681</u>	<u>1,380</u>	<u>1,420</u>	<u>7,982</u>
W-11 Water Security						
Water Cash Capital	140	155	120	100	131	646
	<u>140</u>	<u>155</u>	<u>120</u>	<u>100</u>	<u>131</u>	<u>646</u>
W-2 Water Main Cleaning & Lining						
Water Cash Capital	1,170	1,205	1,241	1,278	1,316	6,210
	<u>1,170</u>	<u>1,205</u>	<u>1,241</u>	<u>1,278</u>	<u>1,316</u>	<u>6,210</u>
W-3 Hydrant and Valve Replacement Program						
Water Cash Capital	428	335	342	346	353	1,804
	<u>428</u>	<u>335</u>	<u>342</u>	<u>346</u>	<u>353</u>	<u>1,804</u>
W-4 Water Meter Maintenance Program						
Water Cash Capital	226	230	234	238	242	1,170
	<u>226</u>	<u>230</u>	<u>234</u>	<u>238</u>	<u>242</u>	<u>1,170</u>
W-5 General System Improvement						
Water Cash Capital	229	125	192	118	120	784
	<u>229</u>	<u>125</u>	<u>192</u>	<u>118</u>	<u>120</u>	<u>784</u>
W-6 Reservoir, Conduit and Watershed Improvements						
Water Cash Capital	87	310	520	268	74	1,259
Water Debt	2,235	2,200	2,266	2,334	2,404	11,439
	<u>2,322</u>	<u>2,510</u>	<u>2,786</u>	<u>2,602</u>	<u>2,478</u>	<u>12,698</u>

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
W-7 Water - New Facilities						
Water Debt	550	412	0	0	0	962
	<u>550</u>	<u>412</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>962</u>

W-8 Holly System						
Water Cash Capital	92	50	50	0	0	192
	<u>92</u>	<u>50</u>	<u>50</u>	<u>0</u>	<u>0</u>	<u>192</u>

W-9 Filtration Plant Complex						
Water Cash Capital	441	102	133	75	46	797
	<u>441</u>	<u>102</u>	<u>133</u>	<u>75</u>	<u>46</u>	<u>797</u>

WATER SYSTEM TOTALS

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
Water Cash Capital	2,813	2,612	2,932	2,423	2,282	13,062
Water Debt	4,323	4,475	3,847	3,714	3,824	20,183
	7,136	7,087	<u>6,779</u>	6,137	6,106	33,245

Renaissance 2010 Campaigns in Water

CIP Category	W-1	Water Main Extension and Improvements	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Functional Independence						x								
Pressure Regulating Pumps											x			
Water Main, Extension & Improvement Program							x	x					x	

CIP Category	W-11	Water Security	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Water Security													x	

CIP Category	W-2	Water Main Cleaning & Lining	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Water Main Cleaning & Lining							x	x						x

CIP Category	W-3	Hydrant and Valve Replacement Program	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Hydrant & Valve Replacement Program								x						x

CIP Category	W-4	Water Meter Maintenance Program	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Water Meter Replacement Program														x

CIP Category	W-5	General System Improvement	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Contamination Prevention Hydrant Locks														x
Contamination Prevention Water Filling Stations														x
Database Management and GIS														x

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

CIP Category	W-6	Reservoir, Conduit and Watershed Improvements	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Chemical Tank Replacement						x							x	
Cobb's Hill Facility						x	x						x	
Conduit Modernization Program						x	x	x					x	
Conduit Streambed & Bank Erosion Control						x	x	x					x	
Conduit Valve & Vault Rehabilitation								x					x	
Control Valves and Effluent Meters													x	
Reservoirs - Gatehouse Renovations													x	

CIP Category	W-7	Water - New Facilities	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Furnishing, Fixtures and Equipment														x
Water Bureau Operations Building														x

CIP Category	W-8	Holly System	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Control Valve Replacement														x
Pump Station Improvements														x

CIP Category	W-9	Filtration Plant Complex	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Chemical Storage Tanks														x
Filtration Plant and Related Renovations														x
Pumps and Water Analyzers														x
Small Equipment														x
Upland Structures Rehabilitation														x

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

2006-06 TO 2009-10 CAPITAL IMPROVEMENT PROGRAM

PUBLIC SAFETY

The Public Safety category contains projects that improve the ability of Fire, Police and Emergency Communications Departments to carry out their mission of protecting the public. Equipment replacement is a major component of this category.

Program Changes

P-15 Fire House Replacement

Replacement of a Fire House is rescheduled from 2006-07 to 2007-08.

P-43 Public Safety Facility Improvements

Construction of a permanent facility for West Side operations is rescheduled from 2006-07 to 2007-08.

P-10

Apparatus Replacement Program - Fire

Fire Fighting Apparatus

Scheduled replacement of fire fight apparatus.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	782	1,922	1,802	764	0	5,270
	782	1,922	1,802	764	0	5,270

P-11

Small Equipment - Fire

Fire Safety and Prevention

Provides for materials enhancing fire safety including alarm systems and fire prevention through the acquisition of items supporting ongoing educational efforts in schools and neighborhoods.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	34	34	34	34	34	170
	34	34	34	34	34	170

SCBA Replacement

Scheduled replacement and new purchase of small fire suppression equipment.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	85	157	158	159	163	722
	85	157	158	159	163	722

Small Equipment - RFD

Scheduled replacement and new purchase of small fire suppression equipment.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	210	294	309	313	315	1,441
	210	294	309	313	315	1,441

Turnout Gear

An allocation for the provision of fire fighting apparel and related apparatus.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	50	50	50	50	50	250
	50	50	50	50	50	250

P-12 Motor Equipment - Fire

Cars, Vans, Utility Vehicles - RFD

Scheduled replacement of Fire Department sedans and station wagons.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	85	90	95	100	103	473
	85	90	95	100	103	473

P-13 Information Systems - Fire Department

Fire Dept Records Management System

Records management system to conform to desired professional standard.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	75	75	60	0	0	210
	75	75	60	0	0	210

P-15 Fire Facilities

Building Renovations

Provision and maintenance of infrastructure supporting public safety services.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	250	244	180	180	140	994
	250	244	180	180	140	994

Emergency Generators - Fire Houses

Supplies power for communications, utilities and automatic doors in case of an outage on the public grid.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	55	60	65	70	75	325
	55	60	65	70	75	325

Energy Savings Window Replacements

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	100	100	0	0	200
	0	100	100	0	0	200

Fire House Replacement

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	0	225	4,635	0	0	4,860
	0	225	4,635	0	0	4,860

P-20 Motor Equipment - Police

Police Vehicles

Scheduled replacement of vehicles supporting patrol and investigation activities.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	2,000	1,727	1,655	1,684	1,800	8,866
	2,000	1,727	1,655	1,684	1,800	8,866

P-21 Small Equipment - Police

Standard Allocation

Replacement and acquisition of office equipment and other small equipment.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	75	75	75	75	75	375
	75	75	75	75	75	375

P-23 Information Systems - Police Department

PCs Peripherals Upgrade

Supports distributed information services.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	150	150	150	150	600
	<u>0</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>600</u>

Records Management

Upgrades centralized computer operation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	50	50	50	50	50	250
	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>250</u>

P-31 Equipment - Emergency Communications Department

Small Equipment - ECD

Replacement of office equipment and other small equipment.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	45	30	30	30	30	165
	<u>45</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>165</u>

P-32 Motor Equipment - Emergency Communications Department

Emergency Communication Vehicles

Scheduled replacement of vehicles.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	25	0	25	0	0	50
	<u>25</u>	<u>0</u>	<u>25</u>	<u>0</u>	<u>0</u>	<u>50</u>

P-35

Emergency Communications Facilities

☐ Bullet Proof Glass Replacement

Repairs and renovations including security upgrades.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	85	0	0	0	0	85
	<u>85</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>85</u>

☐ Kitchen Expansion

Repairs and renovations including security upgrades.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	15	0	10	0	25
	<u>0</u>	<u>15</u>	<u>0</u>	<u>10</u>	<u>0</u>	<u>25</u>

☐ Loading Dock Expansion

Repairs and renovations including security upgrades.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	15	0	0	0	15
	<u>0</u>	<u>15</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15</u>

☐ Padded Wall Panel Replacement

Repairs and renovations including security upgrades.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	85	0	0	0	85
	<u>0</u>	<u>85</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>85</u>

☐ Replace Rear Parking Lot Gate

Repairs and renovations including security upgrades.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	15	0	0	0	15
	<u>0</u>	<u>15</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15</u>

P-42

Street Lighting

Project Uplift

Enhanced street lighting where improvements will add to the public safety.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	62	63	64	65	66	320
	62	63	64	65	66	320

Street Lighting - Standard Allocation

Replacement, upgrade and improvement of poles and luminaries.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	100	100	100	100	400
	0	100	100	100	100	400

P-43

Public Safety Facility Improvements

Police Patrol Headquarters

Construction of Police Patrol Headquarters beginning with the East Side facility in 2004-05. Estimates reflect the best information available at the time of publication. There is a significant likelihood that more refined estimates will vary from the numbers presented here.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	0	0	3,600	0	0	3,600
	0	0	3,600	0	0	3,600

Summary of Funding by Program: Public Safety

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
P-10 Apparatus Replacement Program - Fire						
General Cash Capital	782	1,922	1,802	764	0	5,270
	782	1,922	1,802	764	0	5,270
P-11 Small Equipment - Fire						
General Cash Capital	379	535	551	556	562	2,583
	379	535	551	556	562	2,583
P-12 Motor Equipment - Fire						
General Cash Capital	85	90	95	100	103	473
	85	90	95	100	103	473
P-13 Information Systems - Fire Department						
General Cash Capital	75	75	60	0	0	210
	75	75	60	0	0	210
P-15 Fire Facilities						
General Cash Capital	55	160	165	70	75	525
General Debt	250	469	4,815	180	140	5,854
	305	629	4,980	250	215	6,379
P-20 Motor Equipment - Police						
General Cash Capital	2,000	1,727	1,655	1,684	1,800	8,866
	2,000	1,727	1,655	1,684	1,800	8,866
P-21 Small Equipment - Police						
General Cash Capital	75	75	75	75	75	375
	75	75	75	75	75	375

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
P-23 Information Systems - Police Department						
General Cash Capital	50	200	200	200	200	850
	<u>50</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>850</u>
P-31 Equipment - Emergency Communications Department						
General Cash Capital	45	30	30	30	30	165
	<u>45</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>165</u>
P-32 Motor Equipment - Emergency Communications Department						
General Cash Capital	25	0	25	0	0	50
	<u>25</u>	<u>0</u>	<u>25</u>	<u>0</u>	<u>0</u>	<u>50</u>
P-35 Emergency Communications Facilities						
General Cash Capital	85	130	0	10	0	225
	<u>85</u>	<u>130</u>	<u>0</u>	<u>10</u>	<u>0</u>	<u>225</u>
P-42 Street Lighting						
General Cash Capital	62	163	164	165	166	720
	<u>62</u>	<u>163</u>	<u>164</u>	<u>165</u>	<u>166</u>	<u>720</u>
P-43 Public Safety Facility Improvements						
General Debt	0	0	3,600	0	0	3,600
	<u>0</u>	<u>0</u>	<u>3,600</u>	<u>0</u>	<u>0</u>	<u>3,600</u>
PUBLIC SAFETY TOTALS						
	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
General Cash Capital	3,718	5,107	4,822	3,654	3,011	20,312
General Debt	250	469	8,415	180	140	9,454
	3,968	5,576	<u>13,237</u>	3,834	3,151	29,766

Renaissance 2010 Campaigns in Public Safety

CIP Category	P-10	Apparatus Replacement Program - Fire	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Fire Fighting Apparatus					x					x			

CIP Category	P-11	Small Equipment - Fire	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
SCBA Replacement										x			
Small Equipment - RFD										x			
Turnout Gear										x			
Alarm Box Replacement					x								

CIP Category	P-12	Motor Equipment - Fire	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Cars, Vans, Utility Vehicles - RFD					x					x			

CIP Category	P-13	Information Systems - Fire Department	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Fire Dept Records Management System										x			

CIP Category	P-15	Fire Facilities	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Energy Savings Window Replacements										x			
Emergency Generators - Fire Houses					x								
Fire House Replacement					x								
Building Renovations					x					x			

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

CIP Category	P-20	Motor Equipment - Police	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Police Vehicles					x								

CIP Category	P-21	Small Equipment - Police	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Standard Allocation										x			

CIP Category	P-23	Information Systems - Police Department	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
PCs Peripherals Upgrade										x			
Records Management										x			

CIP Category	P-31	Equipment - Emergency Communications Department	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Small Equipment - ECD										x			

CIP Category	P-32	Motor Equipment - Emergency Communications Dep	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Emergency Communication Vehicles					x								

CIP Category	P-35	Emergency Communications Facilities	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Bullet Proof Glass Replacement										x			
Kitchen Expansion										x			
Loading Dock Expansion										x			
Padded Wall Panel Replacement										x			
Replace Rear Parking Lot Gate										x			

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

CIP Category	P-42	Street Lighting	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Street Lighting - Standard Allocation										x			
Project Uplift					x								

CIP Category	P-43	Public Safety Facility Improvements	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Police Patrol Headquarters					x								

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

2005-06 TO 2009-10 CAPITAL IMPROVEMENT PROGRAM

RECREATION AND CULTURE

The Recreation and Culture category contains projects that promote the preservation and enhancement of recreational and cultural opportunities in the community.

New Programs

R-1 Thomas P Ryan, Jr., Community Center

Design and construction of a single, new facility replacing the Webster Avenue Recreation Center and Sully Branch Library honoring the late Mayor, will begin in 2005-06.

R-1 Charles Carroll Park

A two-year project, beginning in 2005-06, will provide needed repair and improvement to park infrastructure.

Program Changes

R-1 Manhattan Square Park

Implementation of the second phase of the Park redevelopment, including leveling of the berm, completion of a water feature that will replace the current skating rink, playground apparatus and landscaping is advanced by one year to 2006-07.

R-1 Trails

There is a one-year funding hiatus in 2005-06.

R-1

General Rehabilitation

Cemeteries Standard Allocation

Routine repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Cemetery Cash Capital	66	66	67	160	160	519
	66	66	67	160	160	519

Charles Carroll Park

Repairs to the infrastructure of this park.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	400	370	0	0	0	770
	400	370	0	0	0	770

Columbarium

Routine repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Cemetery Cash Capital	50	50	0	0	0	100
	50	50	0	0	0	100

DPRHS General Rehabilitation

Rehabilitation, renovation, repair and replacement of recreation and parks facilities and attendant systems, fixtures and grounds.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	40	500	505	510	515	2,070
	40	500	505	510	515	2,070

Genesee Valley Park Arena

Routine repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	0	0	100	0	0	100
	<u>0</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>0</u>	<u>100</u>

High Falls District

Standard Allocation

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	32	40	45	50	55	222
	<u>32</u>	<u>40</u>	<u>45</u>	<u>50</u>	<u>55</u>	<u>222</u>

Manhattan Square Park

Allocations are for design and construction.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	1,000	0	0	0	0	1,000
General Debt	2,000	1,000	1,000	2,000	1,000	7,000
	<u>3,000</u>	<u>1,000</u>	<u>1,000</u>	<u>2,000</u>	<u>1,000</u>	<u>8,000</u>

**Neighborhood Recreation
Facilities**

Reconstruction, rehabilitation and related work at eligible recreation facilities.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
CDBG	0	500	505	510	515	2,030
	<u>0</u>	<u>500</u>	<u>505</u>	<u>510</u>	<u>515</u>	<u>2,030</u>

**Public Market Internal and Area
Improvements**

Improvements to the Public Market site and infrastructure

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Public Market Debt	0	0	300	0	0	300
	<u>0</u>	<u>0</u>	<u>300</u>	<u>0</u>	<u>0</u>	<u>300</u>

**Public Market Standard
Allocation**

Routine repair, replacement and renovation of facilities, systems, and structures.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Public Market Cash Capital	25	27	29	31	33	145
	<u>25</u>	<u>27</u>	<u>29</u>	<u>31</u>	<u>33</u>	<u>145</u>

**Riverside Cemetery Roadway
Improvements**

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Cemetery Cash Capital	0	225	225	115	115	680
	<u>0</u>	<u>225</u>	<u>225</u>	<u>115</u>	<u>115</u>	<u>680</u>

**Thomas P. Ryan, Jr. Community
Center**

Construction of a new Community Center on Webster Avenue combining recreation and library facilities and honoring the late Mayor Thomas P. Ryan, Jr. The total allocation for this project is \$6.2 million. The difference from the amount shown here is available from prior year's allocations.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
CDBG	1,540	1,300	0	0	0	2,840
General Debt	0	274	0	0	0	274
Library Cash Capital	100	0	0	0	0	100
Library Debt	0	300	0	0	0	300
New York State	0	300	0	0	0	300
Private	500	600	0	0	0	1,100
	<u>2,140</u>	<u>2,774</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,914</u>

Trails

Enhancements and neighborhood connections.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	250	250	250	250	1,000
	<u>0</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>1,000</u>

War Memorial Standard Allocation

Improvements, repairs, rehabilitation and renovation of the War Memorial and its building system components.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
War Memorial Cash Capital	62	63	64	66	68	323
	62	63	64	66	68	323

R-2 Small Equipment Program

Standard Allocation

Replacement and purchase of small equipment for the War Memorial, cemeteries, recreation centers and parks.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Cemetery Cash Capital	15	15	15	15	15	75
General Cash Capital	66	68	70	75	77	356
War Memorial Cash Capital	62	64	65	66	67	324
	143	147	150	156	159	755

R-5 Motor Equipment

Recreation and Parks Vehicles

Scheduled replacement of motor equipment for the Department of Parks, Recreation and Human Services.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Cemetery Cash Capital	115	115	128	130	135	623
General Cash Capital	247	271	388	410	0	1,316
	362	386	516	540	135	1,939

R-6 **Library Materials and Equipment**

Library Materials Traditional Formats

Replacement of worn and obsolete materials and purchase of new materials and small equipment for branch libraries.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Library Cash Capital	484	508	534	560	588	2,674
	484	508	534	560	588	2,674

R-7 **Library Facilities**

Arnett Youth Services Room Renovation

Provision and maintenance of Library structures.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Library Cash Capital	96	0	0	0	0	96
	96	0	0	0	0	96

Furniture and Equipment for Branches **Furniture and Equipment**

Standard allocation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Library Cash Capital	20	20	20	20	20	100
	20	20	20	20	20	100

Highland Branch Expansion

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Library Cash Capital	0	0	0	250	0	250
	0	0	0	250	0	250

Maplewood Renovation

Provision and maintenance of Library structures.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Library Cash Capital	0	0	350	0	0	350
	0	0	350	0	0	350

Rundel Library

HVAC

Standard allocation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Library Cash Capital	64	65	66	68	70	333
	64	65	66	68	70	333

Wheatley Youth Services Room Renovation

Reconstruction, rehabilitation and related work to increase the service capability of this community library.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
CDBG	0	100	0	0	0	100
	0	100	0	0	0	100

R-9 Library Motor Equipment

Standard Allocation

Replacement of motor equipment for the Rochester Public Library.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Library Cash Capital	25	0	25	0	25	75
	25	0	25	0	25	75

Summary of Funding by Program: Recreation and Culture

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
R-1 General Rehabilitation						
CDBG	1,540	1,800	505	510	515	4,870
Cemetery Cash Capital	116	341	292	275	275	1,299
General Cash Capital	1,472	1,160	800	810	820	5,062
General Debt	2,000	1,274	1,100	2,000	1,000	7,374
Library Cash Capital	100	0	0	0	0	100
Library Debt	0	300	0	0	0	300
New York State	0	300	0	0	0	300
Private	500	600	0	0	0	1,100
Public Market Cash Capital	25	27	29	31	33	145
Public Market Debt	0	0	300	0	0	300
War Memorial Cash Capital	62	63	64	66	68	323
	<u>5,815</u>	<u>5,865</u>	<u>3,090</u>	<u>3,692</u>	<u>2,711</u>	<u>21,173</u>
R-2 Small Equipment Program						
Cemetery Cash Capital	15	15	15	15	15	75
General Cash Capital	66	68	70	75	77	356
War Memorial Cash Capital	62	64	65	66	67	324
	<u>143</u>	<u>147</u>	<u>150</u>	<u>156</u>	<u>159</u>	<u>755</u>
R-5 Motor Equipment						
Cemetery Cash Capital	115	115	128	130	135	623
General Cash Capital	247	271	388	410	0	1,316
	<u>362</u>	<u>386</u>	<u>516</u>	<u>540</u>	<u>135</u>	<u>1,939</u>
R-6 Library Materials and Equipment						
Library Cash Capital	484	508	534	560	588	2,674
	<u>484</u>	<u>508</u>	<u>534</u>	<u>560</u>	<u>588</u>	<u>2,674</u>

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
R-7 Library Facilities						
CDBG	0	100	0	0	0	100
Library Cash Capital	180	85	436	338	90	1,129
	<u>180</u>	<u>185</u>	<u>436</u>	<u>338</u>	<u>90</u>	<u>1,229</u>

R-9 Library Motor Equipment						
Library Cash Capital	25	0	25	0	25	75
	<u>25</u>	<u>0</u>	<u>25</u>	<u>0</u>	<u>25</u>	<u>75</u>

RECREATION AND CULTURE TOTALS

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
CDBG	1,540	1,900	505	510	515	4,970
Cemetery Cash Capital	246	471	435	420	425	1,997
General Cash Capital	1,785	1,499	1,258	1,295	897	6,734
General Debt	2,000	1,274	1,100	2,000	1,000	7,374
Library Cash Capital	789	593	995	898	703	3,978
Library Debt	0	300	0	0	0	300
New York State	0	300	0	0	0	300
Private	500	600	0	0	0	1,100
Public Market Cash Capital	25	27	29	31	33	145
Public Market Debt	0	0	300	0	0	300
War Memorial Cash Capital	124	127	129	132	135	647
	<u>7,009</u>	<u>7,091</u>	<u>4,751</u>	<u>5,286</u>	<u>3,708</u>	<u>27,845</u>

Renaissance 2010 Campaigns in Recreation and Culture

CIP Category	R-1	General Rehabilitation	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Charles Carroll Park									x			x	
Cemeteries Standard Allocation										x			
Columbarium										x			
Public Market Standard Allocation										x			
Riverside Cemetery Roadway Improvements										x			
War Memorial Standard Allocation										x			
Neighborhood Recreation Facilities										x		x	
GVP Arena										x		x	
Public Market Internal and Area Improvements										x		x	
High Falls District										x		x	x
DPRHS General Rehabilitation					x						x	x	
Manhattan Square Park					x						x		x
Thomas P. Ryan, Jr. Community Center					x	x					x		x
Trails					x	x	x				x	x	

CIP Category	R-2	Small Equipment Program	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Standard Allocation												x	

CIP Category	R-5	Motor Equipment	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Recreation and Parks Vehicles												x	

CIP Category	R-7	Library Facilities	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Rundel Library												x	

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

2005-06 TO 2009-10 CAPITAL IMPROVEMENT PROGRAM

GENERAL CITY DEVELOPMENT

The General City Development Category consists of projects to preserve and enhance the employment, economy, and tax base of the City, including: neighborhood physical improvements, infrastructure to support industrial and commercial development, and the development of parking facilities.

The Port of Rochester

This project involves the ongoing development of Rochester's Port area including support for the Spirit of Ontario, a fast ferry supporting tourism and other commerce.

Components of this program include a Ferry Terminal, Marina, and Garage as well as port access roads, river channel dredging, the provision of boat slips, and rehabilitation of the former train station in the immediate vicinity, and the acquisition of property from CSX.

Several revisions reflect changes in sequencing and scheduling of related projects:

Acquisition of a fire boat is rescheduled for 2006-07.

Construction of a multi-modal transportation center is rescheduled for 2007-08.

Construction of Transient Marina Facilities is rescheduled for 2006-07.

To support the expansion of housing and commercial development in the port vicinity as well as provide for related land acquisition, new funding is scheduled for 2005-06.

New Programs

G-8 Karges Street Commercial Development

CDBG Funds are included for road construction in support of this project in 2005-06.

G-8 Oakview Property Housing Development

Funds are included for road construction in support of this project in 2005-06.

Program Change

G-4 Municipal Garage Renovation

Additional funding is provided to meet scope change requirements in rehabilitation of the South Avenue Garage.

G-3 Land Acquisition and Demolition

Acquisition & Demolition/NET

This is to purchase land for development or other purposes and to support demolition of buildings in conjunction with redevelopment projects.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	200	200	200	200	800
	0	200	200	200	200	800

Acquisition/Economic Development

This is to purchase land for development or other purposes.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	300	1,400	1,600	1,800	2,000	7,100
	300	1,400	1,600	1,800	2,000	7,100

Demolition/Community Development

This supports demolition of buildings that are untenable, unneeded or to enable reuse of the parcel.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	2,500	2,000	2,000	2,000	2,000	10,500
	2,500	2,000	2,000	2,000	2,000	10,500

G-4 Municipal Garage

South Avenue Parking Garage Rehabilitation

Reflects an updated scope for this project and expense increases resulting in additional funding bringing the total for this project to \$8.5 million.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Parking Debt	3,000	0	0	0	0	3,000
	3,000	0	0	0	0	3,000

Standard Allocation

Repairs, replacements and renovations at ramp garages.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Parking Cash Capital	270	450	500	550	600	2,370
Parking Debt	100	0	0	0	0	100
	<u>370</u>	<u>450</u>	<u>500</u>	<u>550</u>	<u>600</u>	<u>2,470</u>

G-6 Parking Meters and Garage Equipment

Parking Meters

Repair and installation of curbside meter an miscellaneous equipment in ramp garages.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Parking Cash Capital	100	106	106	110	46	468
	<u>100</u>	<u>106</u>	<u>106</u>	<u>110</u>	<u>46</u>	<u>468</u>

G-7 Port of Rochester

Fire Boat

Water-borne fire fighting platform to be used in conjunction with Port operations.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Federal	0	475	0	0	0	475
	<u>0</u>	<u>475</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>475</u>

Multi-Modal Transportation Center

Construction of multi-modal transportation center including parking garage.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Federal	0	0	5,200	0	0	5,200
General Debt	0	0	2,000	0	0	2,000
	<u>0</u>	<u>0</u>	<u>7,200</u>	<u>0</u>	<u>0</u>	<u>7,200</u>

☐ Riverfront Development III

South Boat Launch Segment, river wall segment and boat launch relocation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	0	4,200	0	0	0	4,200
	<u>0</u>	<u>4,200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,200</u>

☐ Transient Marina Facilities

Excavation, dredging, quay wall construction, utility connections, floating dock slips and mounting devices. The 2006-07 allocation includes \$1.8 million originally programmed in 2004-05 but redesignated for Street Rehabilitation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	0	3,493	0	0	0	3,493
	<u>0</u>	<u>3,493</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,493</u>

☐ Transient Marina River Wall

North Marina segment. The 2005-06 allocation reflects \$1.6 million originally allocated in 2004-05 but redesignated for street rehabilitation, advancing repairs to the City Hall roof and accelerating the Manhattan Square Park Project..

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	1,600	0	0	0	0	1,600
	<u>1,600</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,600</u>

☐ Waterfront Planning, Acquisition and Facilities Development

An allocation in support of ongoing infrastructure and economic development at the Port of Rochester.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	2,205	0	0	0	0	2,205
	<u>2,205</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,205</u>

G-8**Special Projects****Bull's Head**

Commercial development.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	0	0	1,435	900	0	2,335
	<u>0</u>	<u>0</u>	<u>1,435</u>	<u>900</u>	<u>0</u>	<u>2,335</u>

Downtown Streetscape

Trees, grates, benches, pavement, lights, etc.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	85	88	91	94	97	455
	<u>85</u>	<u>88</u>	<u>91</u>	<u>94</u>	<u>97</u>	<u>455</u>

Historic Aqueduct Redevelopment

Renovation of the Broad Street Aqueduct.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Federal	3,378	0	0	0	0	3,378
General Cash Capital	454	0	0	0	0	454
General Debt	387	0	0	0	0	387
	<u>4,219</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,219</u>

Karges Place

Public improvements in support of commercial mixed use development.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
CDBG	582	0	0	0	0	582
	<u>582</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>582</u>

2005-06 TO 2009-10**Capital Improvement Program****GENERAL CITY
DEVELOPMENT****Market Rate Housing**

The support and development of market rate housing city wide.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	100	300	300	300	300	1,300
	<u>100</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>1,300</u>

Neighbors Building Neighborhoods Streetscapes

Streetscape improvements including public safety initiatives in eligible neighborhoods.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
CDBG	0	250	258	266	274	1,048
	<u>0</u>	<u>250</u>	<u>258</u>	<u>266</u>	<u>274</u>	<u>1,048</u>

Oak View Hill Development

Development of housing at Oak Hill View.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	1,400	0	0	0	0	1,400
	<u>1,400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,400</u>

Western Gateway Sewers

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	65	0	0	0	0	65
General Debt	130	0	0	0	0	130
	<u>195</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>195</u>

Summary of Funding by Program: General Development

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
G-3 Land Acquisition and Demolition						
General Cash Capital	2,800	3,600	3,800	4,000	4,200	18,400
	2,800	3,600	3,800	4,000	4,200	18,400
G-4 Municipal Garage Renovations						
Parking Cash Capital	270	450	500	550	600	2,370
Parking Debt	100	0	0	0	0	100
Parking Debt	3,000	0	0	0	0	3,000
	370	450	500	550	600	5,370
G-6 Parking Meters and Garage Equipment						
Parking Cash Capital	100	106	106	110	46	468
	100	106	106	110	46	468
G-7 Port of Rochester						
Federal	0	475	5,200	0	0	5,675
General Debt	3,805	7,693	2,000	0	0	13,498
	3,805	8,168	7,200	0	0	19,173
G-8 Special Projects						
CDBG	582	250	258	266	274	1,630
Federal	3,378	0	0	0	0	3,378
General Cash Capital	704	388	391	394	397	2,274
General Debt	1,917	0	1,435	900	0	4,252
	6,581	638	2,084	1,560	671	11,534

GENERAL DEVELOPMENT TOTALS

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
CDBG	582	250	258	266	274	1,630
Federal	3,378	475	5,200	0	0	9,053
General Cash Capital	3,504	3,988	4,191	4,394	4,597	20,674
General Debt	5,722	7,693	3,435	900	0	17,750
Parking Cash Capital	370	556	606	660	646	2,838
Parking Debt	3,100	0	0	0	0	3,100
	<u>16,656</u>	<u>12,962</u>	<u>13,690</u>	<u>6,220</u>	<u>5,517</u>	<u>55,045</u>

Renaissance 2010 Campaigns in General City Development

CIP Category	G-3	Land Acquisition and Demolition	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Acquisition/Economic Development						x	x		x			x	
Demolition/Community Development				x								x	
Acquisition & Demolition/NET			x									x	

CIP Category	G-4	Municipal Garage	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
South Avenue Parking Garage Rehabilitation								x		x		x	
Standard Allocation													
Standard Allocation								x				x	

CIP Category	G-6	Parking Meters and Garage Equipment	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Parking Meters													

CIP Category	G-7	Port of Rochester	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Transient Marina River Wall				x	x	x		x					
Fire Boat			x					x		x			
Multi-Modal Transportation Center						x	x		x				
Transient Marina Facilities				x	x	x		x					
Waterfront Planning, Acquisition and Facilities Develo			x		x	x		x		x			
Riverfront Development II				x	x	x		x					

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

CIP Category	G-8	Special Projects	Campaigns											
			1	2	3	4	5	6	7	8	9	10	11	
Western Gateway Sewers							x					x		
Bull's Head									x				x	
Downtown Streetscape											x			x
Historic Aqueduct Redevelopment									x		x			x
Karges Place									x				x	
Market Rate Housing									x				x	
Neighbors Building Neighborhoods Streetscapes							x						x	
Oakview Property Development											x			x

R2010 Campaigns

1 Involved Citizens

2 Educational Excellence

3 Health, Safety and Responsibility

4 Environmental Stewardship

5 Regional Partnerships

6 Economic Vitality

7 Quality Service

8 Tourism Destination

9 Healthy Urban Neighborhoods

10 Center City

11 Arts and Culture

2005-06 TO 2006-07 CAPITAL IMPROVEMENT PROGRAM

FACILITIES AND EQUIPMENT

The Facilities and Equipment category includes projects to preserve City-owned facilities and equipment as well as to improve automated information systems.

New Programs

F-2 Hazardous Waste Remediation

New funding is provided in 2005-06 and 2006-07 in support of improvements at Brooks Landing, Whitney Street and the Olean/Kennedy housing project.

F-1

Building Renovation Program

400 Dewey Complex

Standard allocation. Repair of retaining wall in 2006-07.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	16	268	20	20	20	344
	<u>16</u>	<u>268</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>344</u>

414 Andrews Street

Masonry repair, windows, air handling and condensers.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	300	130	0	0	430
	<u>0</u>	<u>300</u>	<u>130</u>	<u>0</u>	<u>0</u>	<u>430</u>

Asbestos Management

Implementation of the Asbestos Management Study completed in 2001.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	80	80	80	80	80	400
	<u>80</u>	<u>80</u>	<u>80</u>	<u>80</u>	<u>80</u>	<u>400</u>

City Hall Annual Allocation

Repairs and replacements of building systems and components.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	71	73	75	77	79	375
	<u>71</u>	<u>73</u>	<u>75</u>	<u>77</u>	<u>79</u>	<u>375</u>

City Hall Exterior Renovations

Repair, replacement and restoration of the slate roof and Medina stone. The 2005-06 allocation reflects advanced funding of \$1.2 million from the 2004-05 allocation for the Transient Marina Wall (G-7).

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	800	4,000	4,300	0	0	9,100
	800	4,000	4,300	0	0	9,100

Colfax Street Facility

Maintenance and repair of the Refuse Enterprise facility on Colfax Street.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Refuse Cash Capital	42	44	46	48	49	229
	42	44	46	48	49	229

Colfax Street Roofing and Flooring

Major overhaul of building systems at Refuse Collection.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Refuse Cash Capital	445	505	0	0	0	950
	445	505	0	0	0	950

Cortland Street Tunnel

Rehabilitation of tunnel in Center City.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	390	0	0	0	390
	0	390	0	0	0	390

CVMF Lift Replacement

Systematic replacement of various lifts at the Central Vehicles Maintenance Facility

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	41	41	42	43	44	211
Local Works Cash Capital	41	41	42	43	44	211
Refuse Cash Capital	41	41	42	43	44	211
Water Cash Capital	15	15	16	17	18	81
	<u>138</u>	<u>138</u>	<u>142</u>	<u>146</u>	<u>150</u>	<u>714</u>

DES Mt. Read Facilities

Provides an annual allocation for the upkeep of the Operations Center, Central Vehicle Maintenance Facility and the salt shed.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	75	77	79	81	83	395
Local Works Cash Capital	44	46	48	50	52	240
Refuse Cash Capital	44	46	48	50	52	240
	<u>163</u>	<u>169</u>	<u>175</u>	<u>181</u>	<u>187</u>	<u>875</u>

Forestry Building

Windows, steps, carpet.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	26	0	0	0	0	26
	<u>26</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>26</u>

General Rehabilitation

Regular renovation, repair and replacement of structural components at city facilities as prioritized in an annual review.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	750	600	635	695	700	3,380
	<u>750</u>	<u>600</u>	<u>635</u>	<u>695</u>	<u>700</u>	<u>3,380</u>

☐ New York State Power Authority

Payments to the New York Power Authority for cooperative major improvements to selected HVAC and electrical systems.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	291	291	291	291	291	1,455
	291	291	291	291	291	1,455

☐ Public Safety Building Standard Allocation

Repairs and replacements of building systems and components.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	50	75	100	115	120	460
	50	75	100	115	120	460

☐ Security Improvements

Provides for Security Improvements at City facilities.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	100	100	100	100	400
	0	100	100	100	100	400

☐ Telephone System Maintenance

Maintains the city-owned phone system.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	50	50	50	50	50	250
	50	50	50	50	50	250

F-2	Hazardous Waste Remediation
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Investigation and Remediation

Funding for the investigation and remediation of contaminated sites within the City's jurisdiction.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	1,410	890	338	358	358	3,354
General Debt	900	950	650	2,400	900	5,800
	2,310	1,840	988	2,758	1,258	9,154

Investigation and Remediation-Brooks Landing

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Debt	0	100	0	0	0	100
	0	100	0	0	0	100

Investigation and Remediation-Olean Kennedy

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	190	0	0	0	0	190
	190	0	0	0	0	190

Investigation and Remediation-Whitney Street

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	150	0	0	0	0	150
General Debt	0	850	250	0	0	1,100
	150	850	250	0	0	1,250

F-3	Technology Efficiency Investments
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DES Asset Management System

Environmental Services work order and asset management system incorporating GIS.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	0	100	0	0	0	100
Local Works Cash Capital	100	0	0	0	0	100
Refuse Cash Capital	100	0	0	0	0	100
	200	100	0	0	0	300

Network/Central Computer Resources

Hardware, software and other devices pertaining to the maintenance and updating of the City's mainframe computer and its network.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	330	360	390	420	450	1,950
	330	360	390	420	450	1,950

Office Automation

New and replacement installations of personal computers and terminals. An annual installation plan is developed by the Department of Finance.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	220	240	260	280	300	1,300
	220	240	260	280	300	1,300

F-4	Office Equipment
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Administration

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	12	12	12	12	12	60
	12	12	12	12	12	60

☐ Communications - Video Equipment

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	5	5	5	5	5	25
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>25</u>

☐ Community Development

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	12	112	12	12	12	160
	<u>12</u>	<u>112</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>160</u>

☐ Economic Development

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Parking Cash Capital	2	2	2	2	2	10
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>10</u>

☐ Environmental Services

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	21	12	12	12	12	69
Local Works Cash Capital	4	4	4	4	4	20
Refuse Cash Capital	4	4	4	4	4	20
	<u>29</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>109</u>

☐ Environmental Services/Water Bureau

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	12	12	12	12	12	60
	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>60</u>

█ Parks Recreation and Human Services

Routine replacement of office furnishings.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General cash Capital	12	12	12	12	12	60
	12	12	12	12	12	60

F-5 Duplicating Equipment

█ Duplicating Equipment - Standard Allocation

Regular replacement of central and some distributed duplicating equipment.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	16	23	65	35	40	179
	16	23	65	35	40	179

F-6 Small Equipment

█ Economic Development

Provision for the acquisition of new and replacement small items.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Parking Cash Capital	25	20	20	20	20	105
	25	20	20	20	20	105

█ Environmental Services

Provision for the acquisition of new and replacement small items.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Local Works Cash Capital	17	19	20	21	22	99
Refuse Cash Capital	163	169	175	181	187	875
Water Cash Capital	45	57	45	45	47	239
	225	245	240	247	256	1,213

Environmental Services - Small Equipment

Provision for the acquisition of new and replacement small items.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	50	70	51	52	53	276
	50	70	51	52	53	276

F-7 Motor Equipment

Environmental Services/Parking Meters

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Parking Cash Capital	0	25	0	30	16	71
	0	25	0	30	16	71

Motor Equipment - DES Commissioner

Standard allocation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	16	30	22	46	0	114
	16	30	22	46	0	114

Motor Equipment - DES Operations

Standard allocation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	845	736	2,551	509	1,216	5,857
	845	736	2,551	509	1,216	5,857

Motor Equipment - Engineering

Standard allocation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	18	18	18	0	60	114
	18	18	18	0	60	114

Motor Equipment - Equipment Services

Standard allocation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	177	106	49	163	156	651
	<u>177</u>	<u>106</u>	<u>49</u>	<u>163</u>	<u>156</u>	<u>651</u>

Motor Equipment - Refuse Collection

This provides for scheduled replacement Refuse Packers, Recycling Truck and utility vehicles used in support of Refuse Collection.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Refuse Cash Capital	1,941	1,884	3,302	3,507	4,077	14,711
	<u>1,941</u>	<u>1,884</u>	<u>3,302</u>	<u>3,507</u>	<u>4,077</u>	<u>14,711</u>

Motor Equipment - Water Bureau

Standard allocation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Water Cash Capital	389	683	663	545	384	2,664
	<u>389</u>	<u>683</u>	<u>663</u>	<u>545</u>	<u>384</u>	<u>2,664</u>

Motor Equipment- DES Operations

Standard allocation.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Local Works Cash Capital	1,143	405	2,682	941	1,226	6,397
	<u>1,143</u>	<u>405</u>	<u>2,682</u>	<u>941</u>	<u>1,226</u>	<u>6,397</u>

Municipal Parking Motor Equipment

Scheduled replacement of vehicles.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
Parking Cash Capital	25	25	0	0	0	50
	<u>25</u>	<u>25</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>50</u>

F-8

Tree Maintenance

Forestry Tree Maintenance Program

Planting and upkeep of City trees.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	250	346	355	400	420	1,771
	250	346	355	400	420	1,771

F-9

Upkeep of City Owned Property

Upkeep of City Acquired Property

Provides for a higher level of maintenance for properties acquired by foreclosure or other means that are good candidates for resale.

<u>Funding Source</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>TOTAL</u>
General Cash Capital	50	55	60	65	70	300
	50	55	60	65	70	300

Summary of Funding by Program: Facilities and Equipment

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
F-1 Building Renovation Program						
General Cash Capital	1,450	2,345	1,602	1,552	1,567	8,516
General Debt	800	4,000	4,300	0	0	9,100
Local Works Cash Capital	85	87	90	93	96	451
Refuse Cash Capital	572	636	136	141	145	1,630
Water Cash Capital	15	15	16	17	18	81
	2,922	7,083	6,144	1,803	1,826	19,778
F-2 Hazardous Waste Remediation						
General Cash Capital	1,750	890	338	358	358	3,694
General Debt	900	1,900	900	2,400	900	7,000
	2,650	2,790	1,238	2,758	1,258	10,694
F-3 Technology Efficiency Investments						
General Cash Capital	550	700	650	700	750	3,350
Local Works Cash Capital	100	0	0	0	0	100
Refuse Cash Capital	100	0	0	0	0	100
	750	700	650	700	750	3,550
F-4 Office Equipment						
General cash Capital	62	153	53	53	53	374
Local Works Cash Capital	4	4	4	4	4	20
Parking Cash Capital	2	2	2	2	2	10
Refuse Cash Capital	4	4	4	4	4	20
Water Cash Capital	12	12	12	12	12	60
	84	175	75	75	75	484

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
F-5 Duplicating Equipment						
General Cash Capital	16	23	65	35	40	179
	<u>16</u>	<u>23</u>	<u>65</u>	<u>35</u>	<u>40</u>	<u>179</u>
F-6 Small Equipment						
General Cash Capital	50	70	51	52	53	276
Local Works Cash Capital	17	19	20	21	22	99
Parking Cash Capital	25	20	20	20	20	105
Refuse Cash Capital	163	169	175	181	187	875
Water Cash Capital	45	57	45	45	47	239
	<u>300</u>	<u>335</u>	<u>311</u>	<u>319</u>	<u>329</u>	<u>1,594</u>
F-7 Motor Equipment						
General Cash Capital	1,056	890	2,640	718	1,432	6,736
Local Works Cash Capital	1,143	405	2,682	941	1,226	6,397
Parking Cash Capital	25	50	0	30	16	121
Refuse Cash Capital	1,941	1,884	3,302	3,507	4,077	14,711
Water Cash Capital	389	683	663	545	384	2,664
	<u>4,554</u>	<u>3,912</u>	<u>9,287</u>	<u>5,741</u>	<u>7,135</u>	<u>30,629</u>
F-8 Tree Maintenance						
General Cash Capital	250	346	355	400	420	1,771
	<u>250</u>	<u>346</u>	<u>355</u>	<u>400</u>	<u>420</u>	<u>1,771</u>
F-9 Upkeep of City Owned Property						
General Cash Capital	50	55	60	65	70	300
	<u>50</u>	<u>55</u>	<u>60</u>	<u>65</u>	<u>70</u>	<u>300</u>

2005-06 2006-07 2007-08 2008-09 2009-10 Total

FACILITIES AND EQUIPMENT TOTALS

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>Total</u>
General Cash Capital	5,234	5,472	5,814	3,933	4,743	25,196
General Debt	1,700	5,900	5,200	2,400	900	16,100
Local Works Cash Capital	1,349	515	2,796	1,059	1,348	7,067
Parking Cash Capital	52	72	22	52	38	236
Refuse Cash Capital	2,780	2,693	3,617	3,833	4,413	17,336
Water Cash Capital	461	767	736	619	461	3,044
	11,576	15,419	18,185	11,896	11,903	68,979

Renaissance 2010 Campaigns in Facilities and Equipment

CIP Category	F-1	Building Renovation Program	Campaigns												
			1	2	3	4	5	6	7	8	9	10	11		
414 Andrews Street											x				
Asbestos Management											x				
City Hall Annual Allocation											x				
City Hall Exterior Renovations											x				
CVMF Lift Replacement											x				
DES Mt. Read Facilities											x				
General Rehabilitation											x				
New York State Power Authority											x				
Public Safety Building Standard Allocation											x				
Security Improvements											x				
Telephone System Maintenance											x				
Cortland Street Tunnel										x				x	
Colfax Street Facility								x		x		x			
Colfax Street Roofing and Flooring								x		x		x			
400 Dewey Complex							x				x				
Forestry Building							x				x				

CIP Category	F-2	Hazardous Waste Remediation	Campaigns												
			1	2	3	4	5	6	7	8	9	10	11		
Investigation and Remediation						x	x			x				x	
Investigation and Remediation-Brooks Landing						x	x			x				x	
Investigation and Remediation-Olean Kennedy						x	x			x				x	
Investigation and Remediation-Whitney Street						x	x			x				x	

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

CIP Category	F-3	Technology Efficiency Investments	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
DES Asset Management System									x				
Network/Central Computer Resources									x				
Office Automation									x				

CIP Category	F-4	Office Equipment	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Administration									x				
Communications - Video Equipment									x				
Community Development									x				
Economic Development									x				
Environmental Services									x				
Environmental Services/Water Bureau									x				
Parks Recreation and Human Services									x				

CIP Category	F-5	Duplicating Equipment	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Duplicating Equipment - Standard Allocation									x				

CIP Category	F-6	Small Equipment	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Environmental Services									x				
Economic Development									x				
Environmental Services									x				
Environmental Services - Small Equipment									x				

CIP Category	F-7	Motor Equipment	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Environmental Services/Parking Meters									x				
Motor Equipment - DES Commissioner									x				

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

Motor Equipment - DES Operations	x
Motor Equipment - Engineering	x
Motor Equipment - Equipment Services	x
Motor Equipment - Refuse Collection	x
Motor Equipment - Water Bureau	x
Motor Equipment- DES Operations	x
Municipal Parking Motor Equipment	x

CIP Category	F-8	Tree Maintenance	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Forestry Tree Maintenance Program						x							

CIP Category	F-9	Upkeep of City Owned Property	Campaigns										
			1	2	3	4	5	6	7	8	9	10	11
Upkeep of City Acquired Property						x			x				

R2010 Campaigns

- | | | | |
|--|------------------------------------|--------------------------------------|----------------------------|
| 1 Involved Citizens | 4 Environmental Stewardship | 7 Quality Service | 10 Center City |
| 2 Educational Excellence | 5 Regional Partnerships | 8 Tourism Destination | 11 Arts and Culture |
| 3 Health, Safety and Responsibility | 6 Economic Vitality | 9 Healthy Urban Neighborhoods | |

The Budget records personnel resources in a number of ways. First, individuals may be employed in either full time, part time, temporary, or seasonal capacities. A full time employee works a standard work week on a year round basis. The number of hours per week may vary depending on unit assignment and the nature of the job. Part time employees also work on a year round basis, but for less than the standard work week. Temporary employees work standard work weeks, but for a fixed period, usually not more than eighteen months. Seasonal employees work hours that are determined by the jobs to which they are assigned, usually for short periods, e.g., the Summer. While most of the City's personnel resources are allocated to full time positions, use of part time, temporary, and seasonal positions provides an efficient and flexible means of meeting peak work load requirements. These other than full time positions are aggregated in some Budget presentations.

Secondly, all full time positions are recorded in the Budget by job titles. In every unit with assigned personnel, a display indicates the job titles assigned to that unit and the number of full time positions authorized for each title. All job titles are assigned to pay brackets that represent the compensation range for the position. The salary and wage schedules at the back of this section present the range for each bracket.

Overtime, the practice of extending work beyond the regular work week hours, is also explicitly accounted for in the Budget. Carefully managed overtime provides a flexible extension of the City's experienced workforce.

Finally, the Budget accounts for a Vacancy Factor, the difference between the allocation actually required for personnel compensation and that which would be required if every position were filled at all times. Some number of positions are always unfilled at a given moment. Vacancy factors differ among units, based on the size of the unit and the turnover rates experienced by various elements of the work force.

Personnel resources are approximated in "Employee Years". Each full time position represents one Employee Year regardless of actual assigned hours, which vary. Part time, temporary, and seasonal positions are expressed

as fractions of a full time Employee Year based on the numbers of hours to be worked in relation to the hours to be worked by a full time equivalent position or by salary averaging; fractions are to one decimal place, i.e., one-tenth of an Employee Year. Overtime and vacancy factors are similarly approximated.

The Employee Year allocations are approximated by adding that unit of measure for all full time, part time, temporary, seasonal, and overtime assistance and subtracting the vacancy allowance, as in the following example:

Employee Years	
Full Time Positions	21.0
Overtime	1.7
Part Time, Temporary, and Seasonal	2.3
LESS: Vacancy Allowance	<u>1.1</u>
	23.9

Some presentations in the Budget show the assignment of fractional full time positions (e.g., 1.5 full time positions) to reflect sharing of positions among various activities and the corresponding allocation of costs to each activity. This practice is common in the Department of Environmental Services, Bureau of Operations. Here workload requirements change throughout the year (e.g., from Leaf Collection in the Fall to Snow and Ice Control in the Winter) and is found elsewhere as well. Summing these partial assignments from two or more activities will result in an accounting of 100% of the full time employees, as in the following example:

<u>Title</u>	<u>Activities</u>	
Crew Chief	Lots & Yards	1.2
	Work Orders	0.6
	Leaf Collection	0.3
	Snow & Ice Control	<u>0.9</u>
	Total Authorized	3.0

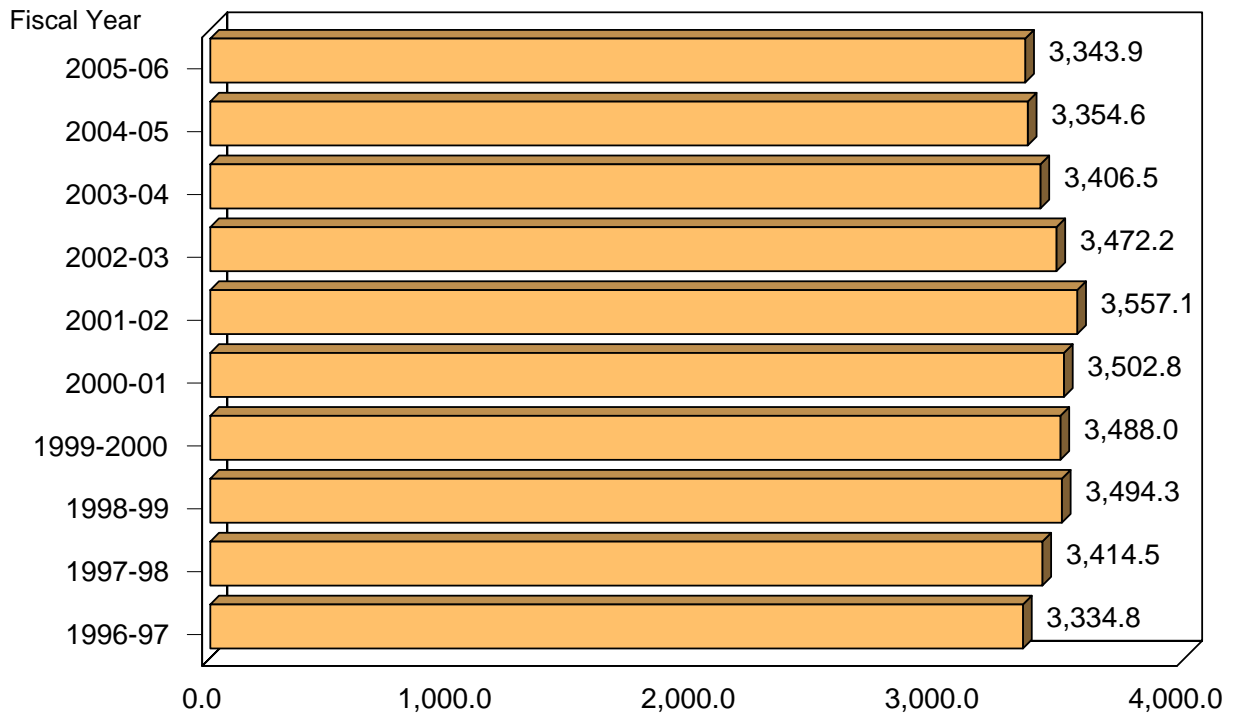
PERSONNEL SUMMARY
PERSONNEL RESOURCES

Total Employee Years	Budget <u>2002-03</u>	Budget <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
City Council and Clerk	27.3	27.2	27.2	27.2
Administration				
Mayor's Office	34.1	36.3	34.3	33.4
NET	78.1	73.9	71.7	71.3
Budget & Efficiency	12.2	11.7	10.7	10.7
Human Resource Management	40.0	41.0	38.4	36.4
Communications	12.0	13.0	12.0	13.0
Law	<u>24.0</u>	<u>25.0</u>	<u>24.0</u>	<u>24.0</u>
	200.4	200.9	191.1	188.8
Finance				
Director's Office	9.0	9.0	8.4	8.4
Accounting	18.2	18.0	18.0	18.0
Treasury	24.9	24.2	24.2	25.2
Assessment	20.6	22.4	19.5	19.0
Parking Violations & Adjudication	17.1	17.1	16.9	16.9
Purchasing	13.3	13.3	13.1	13.1
Information Systems	<u>37.2</u>	<u>38.2</u>	<u>38.2</u>	<u>38.2</u>
	140.3	142.2	138.3	138.8
Community Development				
Commissioner	7.5	7.0	6.5	6.5
Neighborhood Initiatives	8.1	7.1	6.0	6.0
Buildings and Zoning	42.1	43.6	43.0	43.9
Housing & Project Development	38.0	38.0	39.0	38.0
Planning	<u>6.5</u>	<u>5.0</u>	<u>4.0</u>	<u>4.0</u>
	102.2	100.7	98.5	98.4
Economic Development	27.2	26.2	25.7	24.7
Environmental Services				
Commissioner	68.1	66.9	65.9	69.0
Architecture & Engineering	71.0	68.8	67.0	66.0
Operations	464.7	455.9	445.4	440.6
Water & Lighting	<u>154.7</u>	<u>157.8</u>	<u>155.0</u>	<u>155.7</u>
	758.5	749.4	733.3	731.3
Emergency Communications	182.7	181.6	182.9	186.4
Police	922.6	915.0	912.1	909.1
Fire	578.1	569.6	568.3	565.5
Library				
Central Library	165.4	140.6	136.6	133.4
Community Library	<u>54.0</u>	<u>51.8</u>	<u>45.4</u>	<u>44.9</u>
	219.4	192.4	182.0	178.3

PERSONNEL SUMMARY
PERSONNEL RESOURCES

Total Employee Years	Budget <u>2002-03</u>	Budget <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Parks, Recreation & Human Services				
Commissioner	16.8	15.2	14.5	13.0
Parks & Recreation	242.9	236.8	233.4	237.0
Special Services	32.1	31.6	30.3	28.6
Human Services	<u>21.7</u>	<u>17.7</u>	<u>17.0</u>	<u>16.8</u>
	313.5	301.3	295.2	295.4
 Total	 3,472.2	 3,406.5	 3,354.6	 3,343.9

Total Personnel Resources
Employee Years



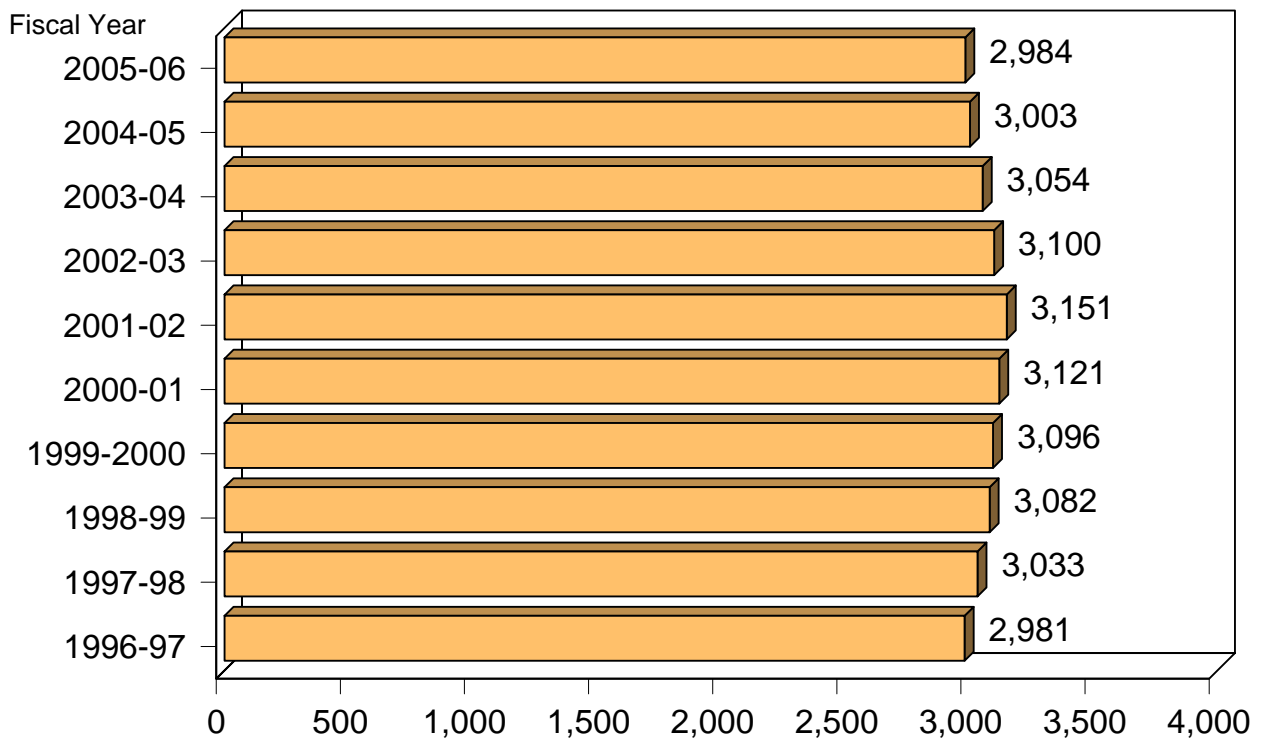
PERSONNEL SUMMARY
PERSONNEL RESOURCES

Total Full Time Positions	Budget <u>2002-03</u>	Budget <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
City Council and Clerk	12.0	12.0	12.0	12.0
Administration				
Mayor's Office	33.0	35.0	33.0	32.0
NET	75.0	71.0	69.0	67.0
Budget & Efficiency	12.0	11.5	10.5	10.5
Human Resource Management	37.5	37.0	36.0	34.0
Communications	11.0	11.0	11.0	12.0
Law	<u>24.0</u>	<u>25.0</u>	<u>23.0</u>	<u>23.0</u>
	192.5	190.5	182.5	178.5
Finance				
Director's Office	8.0	8.0	8.0	8.0
Accounting	18.0	18.0	18.0	18.0
Treasury	23.0	23.0	23.0	24.0
Assessment	18.0	18.0	18.0	17.0
Parking Violations & Adjudication	16.0	16.0	16.0	16.0
Purchasing	13.0	13.0	13.0	13.0
Information Systems	<u>37.0</u>	<u>38.0</u>	<u>38.0</u>	<u>38.0</u>
	133.0	134.0	134.0	134.0
Community Development				
Commissioner	7.0	7.0	6.0	6.0
Neighborhood Initiatives	8.0	7.0	6.0	6.0
Buildings and Zoning	40.5	41.0	40.0	41.0
Housing & Project Development	38.0	38.0	39.0	38.0
Planning	<u>6.5</u>	<u>5.0</u>	<u>4.0</u>	<u>4.0</u>
	100.0	98.0	95.0	95.0
Economic Development	27.0	26.0	25.0	24.0
Environmental Services				
Commissioner	61.0	59.0	56.0	59.0
Architecture & Engineering	70.0	69.0	68.0	67.0
Operations	389.0	383.0	375.0	373.0
Water & Lighting	<u>144.0</u>	<u>147.0</u>	<u>143.0</u>	<u>143.0</u>
	664.0	658.0	642.0	642.0
Emergency Communications	166.0	164.0	164.0	164.0
Police	873.0	873.0	869.0	866.0
Fire	557.0	550.0	549.0	547.0
Library				
Central Library	136.0	115.0	110.0	106.0
Community Library	<u>32.0</u>	<u>33.0</u>	<u>27.0</u>	<u>27.0</u>
	168.0	148.0	137.0	133.0

PERSONNEL SUMMARY
PERSONNEL RESOURCES

Total Full Time Positions	Budget <u>2002-03</u>	Budget <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Parks, Recreation & Human Services				
Commissioner	16.5	14.7	13.7	12.2
Parks & Recreation	152.0	149.5	144.5	142.5
Special Services	20.0	19.3	19.3	17.8
Human Services	<u>19.0</u>	<u>17.0</u>	<u>16.0</u>	<u>16.0</u>
	207.5	200.5	193.5	188.5
 Total	 3,100.0	 3,054.0	 3,003.0	 2,984.0

Number of Full Time Positions



PERSONNEL SUMMARY
EMPLOYEE BENEFITS

In addition to wage and salary compensation, employees are provided with various fringe benefits as provided by law, collective bargaining agreements, and administrative determination. The City's budgeting and accounting systems place the allocations for these benefits in a separate department for monitoring and control purposes. Details on these allocations are found in the Undistributed Expenses section of the Budget (Tab 13).

The following table distributes fringe benefits to appropriate units:

Employment Benefit Distribution

<u>Department</u>	<u>Amount</u>
Council & Clerk	674,300
Administration	4,439,900
Law	861,100
Finance	3,419,500
Community Development	2,739,100
Economic Development	837,600
Environmental Services	17,851,700
Emergency Communications	3,916,500
Police	28,175,700
Fire	18,369,200
Library	2,708,100
Parks, Recreation & Human Services	4,621,000
Total	88,613,700

PERSONNEL SUMMARY
BARGAINING UNITS

Portions of the City's workforce are represented by the following labor organizations:

American Federation of State, County and Municipal Employees, Local 1635

Rochester Police Locust Club, Inc.

International Association of Firefighters, Local 1071, Uniformed and Non-Uniformed Units

International Union of Operating Engineers, Local 832-S

Civil Service Employees Association, Rochester Public Library Part Time Employees Unit, Local 828

In accordance with collective bargaining agreements, employees in the following positions are granted full release time from their regularly scheduled work, with full pay and benefits to perform union duties. These positions and associated salary and benefits are reflected in the appropriate departmental and Undistributed budgets, and are presented here for informational purposes only.

	<u>Salary plus Benefits</u>	
	<u>2004-05</u>	<u>2005-06</u>
<u>AFSCME Local 1635</u>		
Administration – NET		
● Neighborhood Conservation Officer	79,100	82,500
Department of Environmental Services		
● Environmental Services Operator - 6 Day	82,500	85,900
● Environmental Services Operator	71,900	75,500
Department of Parks, Recreation & Human Services		
● Receptionist-Typist	54,700	58,500
<u>Rochester Police Locust Club, Inc.</u>		
Police Department		
● Police Officer	105,000	108,300
● Police Officer	100,600	104,000
<u>International Association of Firefighters, Local 1071</u>		
Fire Department		
● Firefighter	98,600	109,000
Total	592,400	623,700

PERSONNEL SUMMARY
BARGAINING UNITS

Effective Dates of Current or Most Recent Agreements

Labor Organization

Agreement Dates

AFSCME Local 1635

July 1, 2002 to June 30, 2005

Rochester Police Locust Club, Inc.

July 1, 2001 to June 30, 2005

International Association of Firefighters, Local 1071, Uniformed

July 1, 2003 to June 30, 2008

International Association of Firefighters, Local 1071, Non-Uniformed

July 1, 2002 to June 30, 2005

International Union of Operating Engineers, Local 832-S

July 1, 2003 to June 30, 2006

Civil Service Employees Association, Local 828, Rochester Public
Library Part Time Employees Unit

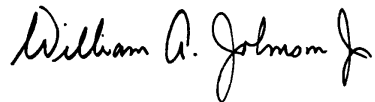
July 1, 2002 to June 30, 2005

PERSONNEL SUMMARY
CITY OF ROCHESTER SALARY SCHEDULE

16-9

July 1, 2005

By virtue of the authority vested in me by law, I, William A. Johnson, Jr., Mayor of the City of Rochester, New York, do hereby create, effective July 1, 2005, all positions set forth in this Budget to be in existence for the fiscal year 2005-06 at the salary and wage brackets indicated for said positions. The salary and wage bracket amounts shall be as set forth herein, except as modified by collective bargaining agreements or further directive of this office. All positions in existence prior to July 1, 2005, which are not set forth in this Budget shall be abolished effective July 1, 2005, except for positions otherwise prescribed by law.

A handwritten signature in cursive script that reads "William A. Johnson Jr.".

William A. Johnson, Jr.

**PERSONNEL SUMMARY
CITY OF ROCHESTER SALARY SCHEDULE**

Management Salaried Personnel
Effective July 1, 2005*

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M
22	45,207	46,178	47,173	48,191	49,223	50,281	51,362	52,467	53,594	54,743	55,924	57,602	
23	47,173	48,191	49,223	50,281	51,362	52,467	53,594	54,743	55,924	57,124	58,354	60,105	
24	49,223	50,281	51,362	52,467	53,594	54,743	55,924	57,124	58,354	59,609	60,889	62,716	
25	51,362	52,467	53,594	54,743	55,924	57,124	58,354	59,609	60,889	62,199	63,538	65,444	
26	53,594	54,743	55,924	57,124	58,354	59,609	60,889	62,199	63,538	64,902	66,301	68,290	
27	55,924	57,124	58,354	59,609	60,889	62,199	63,538	64,902	66,301	67,732	69,180	71,255	
28	58,354	59,609	60,889	62,199	63,538	64,902	66,301	67,732	69,180	70,600	72,021	74,182	
29	60,889	62,199	63,538	64,902	66,301	67,732	69,180	70,600	72,021	73,472	74,955	77,204	
30	63,538	64,902	66,301	67,732	69,180	70,600	72,021	73,472	74,955	76,649	78,194	80,540	
31	66,301	67,732	69,180	70,600	72,021	73,472	74,955	76,649	78,194	79,779	81,396	83,838	
32	69,180	70,600	72,021	73,472	74,955	76,649	78,194	79,779	81,396	83,049	84,736	87,278	
33	72,021	73,472	74,955	76,649	78,194	79,779	81,396	83,049	84,736	86,458	88,221	90,868	
34	74,955	76,649	78,194	79,779	81,396	83,049	84,736	86,458	88,221	90,018	91,860	94,616	
35	78,194	79,779	81,396	83,049	84,736	86,458	88,221	90,018	91,860	93,732	95,650	98,520	
36	89,530	91,353	93,217	95,121	97,062	99,045	101,060	103,126	105,231	107,382	109,569	112,856	
86	99,621	102,102	104,664	107,250	109,922								
87	102,102	104,644	107,250	109,922	112,660								
88	89,530	91,353	93,217	95,121	97,062	99,045	101,060	103,126	105,231	107,382	109,569	112,857	116,243
96	97,323	99,259	101,234	103,247	105,301	107,397							
97	99,741	101,727	103,750	105,814	107,920	110,067							
98	89,530	91,353	93,217	95,121	97,062	99,045	101,060	103,126	105,231	107,382	109,569	112,857	116,243

*Brackets 86 & 87 effective July 1, 2004.

PERSONNEL SUMMARY
CITY OF ROCHESTER SALARY SCHEDULE

Non-Management Salaried Personnel
Effective July 1, 2004

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I
1	21,886	22,563	23,281	23,999	24,614	25,114	25,570	26,146	
2	22,445	23,139	23,874	24,614	25,114	25,570	26,146	26,797	
3	22,896	23,604	24,363	25,114	25,570	26,146	26,797	27,489	
4	23,312	24,033	24,803	25,570	26,146	26,797	27,489	28,101	
5	23,837	24,574	25,359	26,146	26,797	27,489	28,101	28,869	
6	24,433	25,189	25,995	26,797	27,489	28,101	28,869	29,594	
7	25,071	25,846	26,665	27,489	28,101	28,869	29,594	30,400	
8	25,623	26,415	27,259	28,101	28,869	29,594	30,400	31,281	
9	26,327	27,141	28,004	28,869	29,594	30,400	31,281	32,239	
10	26,983	27,818	28,708	29,594	30,400	31,281	32,239	33,240	
11	27,720	28,577	29,489	30,400	31,281	32,239	33,240	34,274	
12	28,526	29,408	30,342	31,281	32,239	33,240	34,274	35,466	
13	29,400	30,309	31,274	32,239	33,240	34,274	35,466	36,534	
14	30,312	31,249	32,239	33,240	34,274	35,466	36,534	37,764	
15	31,253	32,220	33,249	34,274	35,466	36,534	37,764	38,914	
16	32,335	33,335	34,402	35,466	36,534	37,764	38,914	40,260	
17	33,314	34,344	35,438	36,534	37,764	38,914	40,260	41,871	
18	34,432	35,497	36,630	37,764	38,914	40,260	41,871	43,592	
19	35,478	36,575	37,746	38,914	40,260	41,871	43,592	45,353	
20	36,708	37,843	39,051	40,260	41,871	43,592	45,353	47,200	
21	38,174	39,355	40,612	41,871	43,592	45,353	47,200	49,157	
110	22,862	28,577	29,489	30,400	31,281	32,239	33,240	34,274	35,302
150	25,775	32,220	33,249	34,274	35,466	36,534	37,764	38,914	40,082
170	27,475	34,344	35,438	36,534	37,764	38,914	40,260	41,871	43,129
180	28,396	35,497	36,630	37,764	38,914	40,260	41,871	43,592	44,900
190	29,262	36,575	37,746	38,914	40,260	41,871	43,592	45,353	46,714
200	30,375	37,843	39,051	40,260	41,871	43,592	45,353	47,200	48,615

PERSONNEL SUMMARY
CITY OF ROCHESTER SALARY SCHEDULE

Weekly and Hourly Personnel
Effective July 1, 2004

Hourly Rates:

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
40	12.68	13.07	13.53	13.93	14.24	14.56	14.95	15.35
41	13.10	13.51	13.93	14.34	14.67	15.22	15.38	15.95
42	13.58	14.00	14.48	14.96	15.35	15.70	16.24	16.65
51	11.08	11.42	11.73	12.07	12.31	12.53	12.72	12.94
52	11.22	11.57	11.95	12.31	12.53	12.72	12.94	13.24
53	11.39	11.74	12.14	12.53	12.72	12.94	13.24	13.55
54	11.60	11.96	12.33	12.72	12.94	13.24	13.55	13.85
55	11.80	12.17	12.57	12.94	13.24	13.55	13.85	14.17
56	12.07	12.44	12.90	13.24	13.55	13.85	14.17	14.41
57	12.35	12.73	13.17	13.55	13.85	14.17	14.41	14.95
58	12.60	12.99	13.43	13.85	14.17	14.41	14.95	15.22
59	12.91	13.31	13.71	14.17	14.41	14.95	15.22	15.67
60	13.14	13.55	13.97	14.41	14.95	15.22	15.67	16.02
61	13.57	13.99	14.47	14.95	15.22	15.67	16.02	16.57
62	13.88	14.31	14.73	15.22	15.67	16.02	16.57	17.01
63	14.27	14.71	15.22	15.67	16.02	16.57	17.01	17.50
64	14.63	15.08	15.58	16.02	16.57	17.01	17.50	18.03
65	15.12	15.59	16.07	16.57	17.01	17.50	18.03	18.56
66	12.18	12.56	12.93	13.33	14.17			

Daily Rates:

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G
68	106.16	109.44					
69	128.25	132.22	140.66	149.08	157.52	162.20	166.88

Commission
Annual Base Pay:

Bracket	Step A
300	14,560
301	13,000

PERSONNEL SUMMARY
CITY OF ROCHESTER SALARY SCHEDULE

Uniformed Police Personnel
Effective July 1, 2004

Bracket	Step 1	Step 2	Step 3	Step 4	Step 5	Step A	Step B
90	31,676	39,078	45,971	52,705	55,314	59,602	62,690
92			59,733	63,336			
94			67,547	71,619			
95			76,220	80,816			

Uniformed Fire Personnel
Effective July 1, 2005

Bracket	Entry	Step 1A	Step 1B	Step 2	Step 3	Step 4
80	32,610	36,421	40,231	47,327	54,260	56,946
82					62,131	65,204
84					70,256	73,731
85					79,277	83,199

Non-Uniformed Fire Personnel
Effective July 1, 2004

Employees hired before July 1, 1982

Bracket	Step A	Step B	Step C	Step D	Step E
73	39,251	40,607	42,053	43,547	45,092
75	40,990	42,531	43,984	45,677	47,699
78	46,788	49,344	51,082	53,397	55,774

Employees hired on or after July 1, 1982

Bracket	Step A	Step B	Step C	Step D	Step E
73	35,784	36,850	37,909	38,971	40,035
75	37,572	38,968	40,372	41,768	43,167
78	40,260	41,934	43,610	45,291	46,970

**PERSONNEL SUMMARY
CITY OF ROCHESTER SALARY SCHEDULE**

Fixed Salary Rates
Effective July 1, 2005 or as otherwise noted

Title	Amount
Elected and Appointed Officials	
President of the Council*	38,966
Council Member*	28,966
Mayor*	120,716
Deputy Mayor	113,573
Examining Board Members	
Examiner-Chair**	1,250
Examiner Plumber	1,250
Clerk to the Board	1,250
Examiner-Vice Chair**	1,250
Examiner-Secretary**	1,250
Examiner-Stationary	1,250
Examiner-Electrician	1,000

*These salaries are fixed by local legislation on a calendar year basis; amounts shown represent calendar 2005.

**These positions are not compensated if filled by a City or RG&E employee.

Operating Engineers
Effective July 1, 2005

Bracket	Title	Step A	Step B	Step C	Step D
150	Asst. HVAC Engineer	19.76	20.37	21.82	22.48
151	HVAC Engineer	20.34	20.97	22.48	23.18
152	Lead HVAC Engineer	22.14	22.82	24.42	25.22

Part time, Temporary, and Seasonal Personnel

Effective July 1, 2005

Title	Step A	Step B	Step C	Step D	Step E
Administrative Assistant	18.29	18.86	19.46	20.06	22.77
Animal Care Technician	11.11	11.45	11.82	12.18	
Architectural Intern	10.97	12.27			
Assistant Exam Supervisor	10.30				
Assistant Supervisor of Markets	13.11	13.56	13.95		
Assistant Pool Manager	11.71	12.09	12.40		
Assistant Summer Program Coordinator	9.22				
Auto Aide	12.60	12.99	13.43	13.85	14.17
Bingo Inspector	13.10				
Building Maintenance Helper	11.55	11.91	12.30	12.67	
Carpool Coordinator	13.70	14.11	14.59		
Cemetery Crew Leader	11.71				
Cemetery Worker	12.16	12.54	12.97	13.36	
Cleaner	10.82	11.16	11.51	11.87	
Cleaner - Library	11.49	11.84	12.22	12.47	
Clerical Aide	10.39				
Clerk II	14.91	15.37	15.84	16.33	18.23
Clerk II - Library	13.82	14.26	14.70	15.00	
Clerk II with Typing	14.91	15.37	15.84	16.33	

PERSONNEL SUMMARY
CITY OF ROCHESTER SALARY SCHEDULE

16-15

Part time, Temporary, and Seasonal Personnel

Effective July 1, 2005

Clerk III	14.19	14.63	15.09	15.55	
Clerk III with Typing	14.19	14.63	15.09	15.55	
Clerk III with Typing - Library	13.16	13.57	13.98	14.27	
Clerk IV	12.96	13.36	13.79	14.22	
Clerk Typist	12.96	13.36	13.79	14.22	
Clerk Typist - Library	12.02	12.39	12.79	13.05	
Code Enforcement Inspector	13.97	14.40	14.90	15.39	
College Junior Intern	7.26				
Communications Aide	18.29	18.86	19.46	20.06	
Counseling Specialist	19.48	20.08	20.71	21.37	
Crew Chief	13.18				
Day Camp Supervisor	10.71				
Dispatcher	14.80				
Dispatcher I/OEC	12.77	15.95	16.46		
Dispatcher II/OEC	13.60	17.00	17.53		
Electrical Inspector	18.90	19.49	20.10	20.73	
Engineering Intern	10.97	12.27			
Exam Proctor	7.72	8.24	8.75		
Exam Supervisor	12.35				
Executive Assistant	20.77	21.40	22.08	22.77	
Executive Staff Assistant I	20.77	21.40	22.08	22.77	
Firefighter Trainee					
Forestry Worker	13.97	14.40	14.90	15.39	
Graphic Assistant - Library	15.90	16.43	16.94	17.28	
Ground Equipment Operator	11.48				
Grounds Worker	7.94				
Head Account Clerk	19.48	20.08	20.71	21.37	
Human Resource Consultant	21.59	22.26	22.98	23.69	27.81
Interdepartmental Messenger	13.83	14.26	14.70	15.15	
Laborer	7.26				
Lead Stage Hand	15.65				
Legal Assistant/CF&B	20.77	21.40	22.08	22.77	
Legislative Aide	18.29	18.86	19.46	20.06	
Legislative Clerk	14.19	14.63	15.09	15.55	
Librarian I	16.97	17.52	18.07	18.43	
Library Assistant	15.90	16.43	16.94	17.28	
Library Page	6.00	6.50			
Lifeguard	8.27	8.58	8.95		
Lifeguard Captain	10.71	11.02	11.40		
Lifeguard Lieutenant	9.48	9.80	10.17		
Maintenance Mechanic	13.53	13.95			
Maintenance Worker	12.16	12.54	12.97	13.36	
Microfilm Equipment Operator	13.48	13.89	14.34	14.78	
Neighborhood Conservation Officer	18.90	19.49	20.10	20.73	
Office Automation Specialist	18.84	19.43	20.04	20.66	
Operations Worker	12.91	13.31	13.73	14.11	
Parking Monitor	13.35	13.76	14.22	14.65	
Parks Operations Worker	12.91	13.31	13.73	14.11	
Payroll Technician	18.84	19.43	20.04	20.66	
Playground Supervisor	8.58				
Police Evidence Technician	18.29	18.86	19.46	20.06	
Pool Attendant	9.09				

PERSONNEL SUMMARY
CITY OF ROCHESTER SALARY SCHEDULE

Part time, Temporary, and Seasonal Personnel

Effective July 1, 2005

Principal Engineering Technician	19.48	20.08	20.71	21.37	
Public Safety Aide	8.11				
Recreation Assistant	7.64	7.91	8.14		
Recreation Clerical Aide	7.44	7.65	7.90		
Retrieval Aide	7.09	7.32	7.56	7.71	
Rink Aide	7.34				
Rink Manager	10.80				
School Traffic Officer	9.22				
School Traffic Officer II	10.73				
Secretary	15.68	16.16	16.68	17.21	
Security Guard	11.55	11.91	12.30	12.67	
Security Guard - Library	11.83	12.19	12.58	12.84	
Security Intern	8.60	9.24			
Senior Field Auditor	19.48	20.08	20.71	21.37	
Senior Personnel Analyst	20.77	21.40	22.08	22.77	
Senior Retrieval Room Aide	11.48	11.82	12.19	12.44	
Service Representative	15.27	15.74	16.24	16.73	
Shipping Aide	6.34	6.52	6.71	6.85	
Sr. Maintenance Mechanic/Mason	15.12	15.59	16.07	16.57	17.01
Sr. Rigger	26.26				
Sr. Stagehand	13.00				
Summer Program Clerk	8.70				
Summer Program Coordinator	15.48				
Summer Program Monitor	10.66				
Truck Driver - Library	13.48	13.91	14.33	14.62	
Vending Inspector	12.30				
Victim Assistance Counselor	17.14	17.68	18.23	18.81	
Water Maintenance Worker	13.27	13.68			
Watershed Quality Aide	8.39	9.36			
Youth Intervention Specialist	19.48	20.08	20.71	21.37	
Youth Worker	6.00				
Youth Services Assistant - Library	13.16	13.57	13.98	14.27	

May 13, 2005

The Honorable William A. Johnson, Jr.
Mayor, City of Rochester
30 Church Street
Rochester, New York 14614

Dear Mayor Johnson:

On May 12, 2005, the Rochester Board of Education adopted its budget for the Rochester City School District for school year 2005-2006. This budget totals \$578,725,214, representing a *decrease* of 1% from the District's 2004-2005 amended budget.

This budget supports the goals approved by the Board of Education for the work of the Rochester City School District in three areas:

- **Achievement.** Maintain growth in identified schools, reverse the trend of declining achievement, and drive academic improvement.
- **Fiscal & Organizational Management.** Improve financial management, reporting, budgeting, and forecasting and maintain and enhance our fiscal credibility.
- **Quality, Service & Accountability.** Provide stability and promote improved morale, communication, responsiveness, and accountability in all that we do.

The budget for school year 2005-2006 supports all of these areas, with student achievement our top priority. Our progress in this area is evident:

- More students are passing New York State exams. Results in 2004 include double-digit increases in grade 4 science, grade 5 social studies, and grade 8 math, among other increases.
- More of our schools are meeting annual targets for improvement in English language arts: 76% of elementary schools (up from 61% in 2003) and 33% of secondary schools (up from 22% in 2003).
- More of our high school students are passing Regents exams.
- Sixteen of our elementary schools were among the most improved in New York State in 2004.
- More students from all ethnic groups are scoring higher on state tests, and we are closing the achievement gap among those groups.

The 2005-2006 budget invests in programs and supports to enable our students to continue this progress. It maintains our support of essential elements found in high-performing schools, including:

- Full-day kindergarten

- Small class sizes
- Effective instructional programs
- Arts and athletics
- Extended-day and summer learning programs
- Alternative learning environments
- Student support and intervention services
(nurses, counselors, librarians, support centers, youth advocates, tutors, mentors, volunteers)
- Parent involvement
- School-community partnerships
- Professional and leadership development for staff
- Use of student performance data to enhance instruction
- Continued emphasis on effective management systems using technology

Further, it provides for continued emphasis on our school redesign to provide smaller learning environments and more personalized, focused instruction for students.

ACHIEVEMENT: ENHANCED FOCUS ON GRADES 5-9

Preparation for Secondary School

Two new elements are being added to our strategy to ensure student success at the secondary level and to keep students on track toward graduation.

The **Transition Year Program** will serve students who are significantly below grade level as they enter the Foundation Academy (grades 7-9). Specifically, we will delay the comprehensive seventh or eighth grade program for these students and devote a full school year to intervention in reading, writing, and math.

The **Summer Literacy Institute** will serve students in grades 7 and 8 who require additional support in reading, writing, and math. Those who successfully complete the intensive 32-day program will advance to the next grade level.

Model Classroom Teachers

In collaboration with the Rochester Teachers Association, the District is establishing a new position known as the Model Classroom Teacher in nine schools in 2005-06. The goal is to encourage more experienced, effective teachers to support schools with lower levels of student achievement in English language arts and to teach in grades 7 and 8.

Attendance Initiative

District project workers are identifying students with 20 or more consecutive absences and reconnecting them to their schools with assistance from families and community resources. The project workers enroll students in their School Health Centers and Student Support/Wellness Centers and complete applications for free and reduced-price meals. The objective is to identify barriers to good attendance and eliminate those barriers through appropriate supports.

Wilson Expansion

During our annual school choice process, many more students apply to Wilson Magnet High School as their first-choice school than can be placed there. In response to this, and to address needs expressed by families in southwest Rochester, the District will expand Wilson in 2005-06, with the James Madison Educational Campus as a part of that expansion.

The goal is to build a strong education foundation along the “Genesee Street Corridor,” provide more opportunities for students to attend their first-choice schools, and serve southwest-area students with proven educational programs and services.

Textbooks

We will continue to support our Five-Year Textbook Adoption Plan to maximize State funding for textbooks and provide up-to-date materials to our students. In 2004-05, we adopted upgraded textbooks in Math (grades K-5), Chemistry, Living Environment, Physics, Integrated Algebra, U.S. History & Government, and Foreign Language.

In 2005-06, we will adopt upgraded textbooks in:

- Grades 6-8 Math
- Grades 7-8 Social Studies
- Environmental Science
- Pre-Calculus
- Elementary English Language Arts

Program Evaluation

The District is increasingly using program evaluation and data to drive its strategic planning, policy formulation, and budget decision-making.

Last year, upon assuming responsibility for providing school nursing services, the District contracted with the University of Rochester School of Nursing to evaluate our delivery of those services. The evaluation will help improve our ability to provide timely, integrated, and cost-effective delivery of health services to students.

In 2005-06, we will undertake a comprehensive evaluation of our Bilingual Education Program to improve service to students and families. We will also evaluate the best practices and effective school reform models of our high-performing schools; the impact of our math and ELA specialists on instruction; our Parent Preference/Managed Choice policy; customer satisfaction; and the parent component of our Title I programs.

FISCAL AND ORGANIZATIONAL MANAGEMENT

Comptroller's Audit

To build public trust in the District's budgeting practices, the Board of Education called for the New York State Comptroller's Office to audit the District's adopted budget for 2004-05. Released on March 22, 2005, the Comptroller's audit concluded that the District has taken important steps to improve its financial condition, including monitoring its budget more closely. It also stated that the District has "enhanced (its) financial oversight practices in the past few years" and that its budget is "reasonable."

The audit confirms that our budget practices are sound and our budgets reasonable and structurally balanced. The District has become a fiscally prudent, accountable organization that makes responsible investments in education for the children of Rochester.

Blue Ribbon Panel

In addition, a Blue Ribbon Panel was convened by the Superintendent in September 2004 to make recommendations on issues raised in three previous reviews of the District's financial operations and on fiscal and operational areas in need of improvement. The panel includes nationally recognized experts in academia as well as leaders from business and the community. Its report is expected to be publicly presented in June 2005.

QUALITY, SERVICE & ACCOUNTABILITY

School Choice

Rochester's Parent Preference/Managed Choice Plan allows parents of children entering kindergarten to choose from among all the elementary schools in the zone in which they live as well as from several citywide schools. In 2004, the first year of the new process, more students registered for school early and more received their first-choice schools. Of the students who registered early:

- 94% were placed in one of their top three choices; 86% received their first choice.
- 100% of those requesting to be placed in the same school as a sibling were placed in that school.
- 100% of those who chose their neighborhood school as their first choice were placed there.

The District is also expanding its outreach to parents to encourage greater awareness of and earlier participation in the kindergarten registration process.

Diversity Initiative

The District will launch a five-year Diversity Plan to achieve a working environment that is more inclusive and reflective of our student population, with the goal of better serving our students.

Elements of the plan will include:

- Establishing accountability standards for diversifying the District.
- Recruiting, hiring, and retaining a diverse teaching and administrative staff.
- Collecting and sharing best practices on diversity and inclusion.
- Providing diversity education for staff.

Customer Service

Our customer service initiative will continue in 2005-06. Its purpose is to identify our strengths and challenges, determine how well we are meeting the needs of our customers, and enable us to improve customer satisfaction.

In 2004, surveys were distributed to all staff, parents, and select students in grades 7-9. Questions pertained to administration and management, learning environments, communications, service delivery, engagement, and overall satisfaction. Results are being used in the development of departmental and school improvement plans for 2005-06. In addition, some of the investments made in our budget for 2005-06 address concerns raised in the survey responses.

Customer satisfaction surveys specific to each school have also been developed and distributed to parents. Results will be used in the development of school improvement plans for 2005-06.

CONCLUSION

This budget for 2005-06 advances the District's priorities as approved by the Board of Education. It was developed following a thorough review of the effectiveness of our programs and services to determine which are best meeting the educational needs of our students. It supports those that will allow us to continue our progress toward becoming a high-performing school district and a model of academic achievement.

We have a plan in place for the future of this district, and we know what we must do to get there. We will remain accountable for improving student achievement and will continue to be a performance-driven school district.

Sincerely,

Darryl W. Porter
President, Board of Education

Manuel J. Rivera
Superintendent of Schools

Resolution No 2004-05: 723

By Member of the Board Evans

Resolved, That the Board of Education of the Rochester City School District hereby approves and adopts the budget estimates for the 2005-06 fiscal year as follows:

General Fund Revenues:

\$ 316,839,151	New York State
\$ 7,051,584	Medicaid
\$ 119,100,000	City of Rochester
\$ 4,782,795	Local
<u>\$ 11,369,000</u>	Appropriated Fund Balance
\$ 459,142,530	Total

General Fund Expenses:

\$ 418,400,471	Current Operating Expense
\$ 12,840,055	Capital Expenses
<u>\$ 27,902,004</u>	Debt Service
\$ 459,142,530	Total

Special Aid Fund Revenues:

\$ 105,395,805	
----------------	--

Special Aid Fund Expenses:

\$ 105,395,805	
----------------	--

School Food Service Fund Revenues:

\$ 14,186,879	
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School Food Service Fund Expenses:

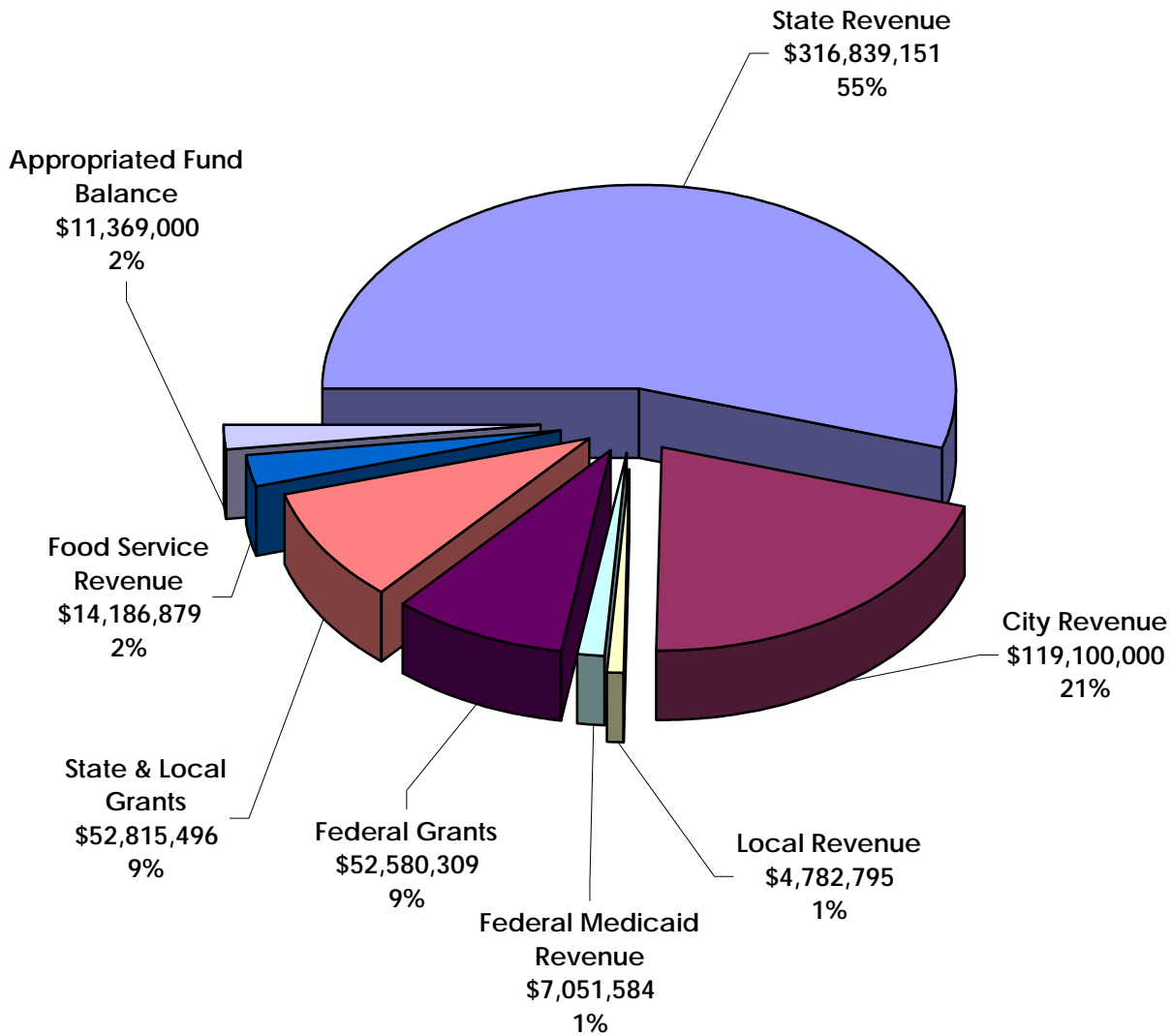
\$ 14,186,879	
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Grand Total: \$ 578,725,214

Seconded by Member of the Board Powell

Adopted 5-0 with Commissioners Brown and Thompson absent

Rochester City School District 2005-2006 Proposed Budget Revenue Summary - All Funds \$578,725,214



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**ROCHESTER CITY SCHOOL DISTRICT
REVENUE OVERVIEW
2005-2006 Proposed Budget**

REVENUE

The 2005-2006 budget year represents the *third* consecutive year of revenues increasing less than expenses. Expenses continue to outpace revenue due to a few primary drivers detailed in the Expenditure section later in this document.

The recommended 2005-2006 revenue budget is \$578.7 M. This is made up of \$316.8 M in New York State Aid, \$119.1 M in City of Rochester Aid, \$105.4 M of Grants, \$26.0 M of Other Revenue and the use of \$11.4 M of Fund Balance.

The 2005-2006 New York State Aid revenue budget of \$316.8 M utilizes the adopted New York State budget as its basis. The District will receive recurring State Aid of \$303.6 M, which represents a \$20.3 M or 7.20% increase over the 2004-2005 Amended Budget. The District also expects to receive Building Aid of \$14.5 M, which represents a \$0.3 M or 2.20% increase over the 2004-2005 Amended Budget. Finally, New York State aid revenue will be reduced by \$1.3 M in anticipated prior year adjustments that the state will deduct from aid payments in 2005-2006.

The District predicts Other State Revenues of \$0.0 M, which represents a \$20.0 M or 100% decrease. The \$20 M state aid cash Spin-Up loan is the cause of decrease in Other State Revenues. The District received a one-time \$20 M state aid cash Spin-Up loan in 2004-2005 which will not reoccur. This results in a \$20 M aid decrease for 2005-2006.

The District assumes the City of Rochester's aid amount to remain at the same level of funding of \$119.1 M. The District received a cut of \$7 M from the City in 2004-2005 from the amount the District received in 2003-2004. Revenue from the City accounts for 20.6% of the District's total revenue budget.

The District assumes State, Federal, and local grants to amount to \$105.4M. This represents a decrease of \$7.4M from \$112.8M from the 2004-2005 Amended Budget. The loss of \$5.9 M in roll-over funds is the major cause for the decrease in grant revenues.

The District also assumes Other Revenue, which includes Local, Medicaid, and Lunch revenue, will amount to \$26.0 M, remaining essentially flat.

Finally, the District will utilize \$11.4 M of Fund Balance created by the unused balance of the \$20 M Spin-Up loan the District received in 2004-2005. The District followed a conservative budget approach by not utilizing the full loan in 2004-2005, and set aside these funds to use in the 2005-2006 budget to make up for anticipated lower revenues.

Unlike suburban and small city districts, Rochester and the other Big 4 large districts are fiscally dependent school districts. As such, the District cannot raise taxes or issue property taxes to finance operations.

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**ROCHESTER CITY SCHOOL DISTRICT
REVENUE SUMMARY
2005-06 PROPOSED BUDGET**

Revenue Category	2004-2005 Estimated Budget	2004-2005 Amended Budget	2005-06 Proposed Budget	\$ Variance Fav/(Unfav)
GENERAL FUND				
>>>> STATE <<<<<				
Comprehensive Operating Aid (COA)	124,052,559	124,052,559	175,058,498	51,005,939
Local Share Deduction for Certain Students	(789,551)	(786,288)	(786,288)	-
Education Related Support	2,050,564	2,050,564	-	(2,050,564)
Extraordinary Needs	36,369,538	36,369,538	-	(36,369,538)
Limited English Proficiency	3,076,456	3,076,456	-	(3,076,456)
Summer School-Regular Ed.	1,063,435	1,063,435	-	(1,063,435)
Subtotal - Flex Aid	165,823,001	165,826,264	174,272,210	8,445,946
Special Services Aid	9,646,829	9,646,829	10,141,614	494,785
Special Education - Public Excess Cost Aid	63,595,711	63,592,888	64,135,172	542,284
Special Education - Private Excess Cost Aid	8,039,031	8,019,973	8,075,643	55,670
Transportation (Include Summer Trans Aid)	32,293,468	32,293,471	34,794,675	2,501,204
Computer Hardware Aid	594,030	594,030	591,948	(2,082)
Textbook Aid	2,483,955	2,483,955	2,417,144	(66,811)
Software Aid	635,422	635,422	623,437	(11,985)
Library Aid	254,508	254,508	249,708	(4,800)
Sound Basic Education	-	-	8,353,105	8,353,105
Universal Pre-K	7,060,000	7,060,000	7,060,000	-
Class Size Reduction	5,254,672	5,254,672	5,254,672	-
Minor Maintenance & Repair	429,419	429,419	-	(429,419)
Teacher Support Aid	1,076,000	1,076,000	1,076,000	-
Subtotal - Other State Recurring Aid	131,363,045	131,341,167	142,773,118	11,431,951
Subtotal - State Aid	297,186,046	297,167,431	317,045,328	19,877,897
>>>> Reclassified State Revenue to Special Aid Fund <<<<<				
Universal Pre-K	(7,060,000)	(7,060,000)	(7,060,000)	-
Class Size Reduction	(5,254,672)	(5,254,672)	(5,254,672)	-
Minor Maintenance & Repair	(429,419)	(429,419)	-	429,419
Teacher Support Aid	(1,076,000)	(1,076,000)	(1,076,000)	-
Subtotal - Reclassified Revenue	(13,820,091)	(13,820,091)	(13,390,672)	429,419
Subtotal - Adjusted Total State - RECURRING	283,365,955	283,347,340	303,654,656	20,307,316
>>>> Building Aid <<<<<				
Building Aid	14,196,825	14,196,825	14,503,308	306,483
Subtotal - Building Aid	14,196,825	14,196,825	14,503,308	306,483
Subtotal - State Aid - Recurring & Building Aid	297,562,780	297,544,165	318,157,964	20,613,799
>>>> State - Other State Revenues <<<<<				
Nursing Services Aid	-	-	-	-
\$20 Million Spin-Up Loan	20,000,000	20,000,000	-	(20,000,000)
Subtotal - Other State Revenues	20,000,000	20,000,000	-	(20,000,000)
>>>> State Aid - Prior Year Adjustments <<<<<				
Prior Year Aid Advance-Bond Bank	1,477,000	1,477,000	1,477,128	128
Prior Year Aid - \$20M Spin Up Loan Payment	-	-	(667,000)	(667,000)
Prior Year Aid Adjustment - EPE	-	-	(2,128,941)	(2,128,941)
Subtotal - Prior Year State Aid Adjustments	1,477,000	1,477,000	(1,318,813)	(2,795,813)
Total - New York State Revenue	319,039,780	319,021,165	316,839,151	(2,182,014)

**ROCHESTER CITY SCHOOL DISTRICT
REVENUE SUMMARY
2005-06 PROPOSED BUDGET**

Revenue Category	2004-2005 Estimated Budget	2004-2005 Amended Budget	2005-06 Proposed Budget	\$ Variance Fav/(Unfav)
>>>> CITY <<<<<				
City of Rochester Aid	119,100,000	119,100,000	119,100,000	-
Total - City	119,100,000	119,100,000	119,100,000	-
>>>> Other Revenue Sources <<<<<				
Federal - Medicaid	6,968,668	6,968,668	7,051,584	82,916
Subtotal - Other Revenue Sources	6,968,668	6,968,668	7,051,584	82,916
>>>> Local - Other <<<<<				
Indirect Costs	2,098,145	2,098,145	1,997,795	(100,350)
Nonresident Tuition	900,000	900,000	945,000	45,000
Rental and Use of Buildings	15,000	15,000	30,000	15,000
Rental and Use of Buildings - Govt.	130,000	130,000	115,000	(15,000)
Sale of Obsolete Equipment	10,000	10,000	10,000	-
Sale of Trucks & Buses	40,000	40,000	25,000	(15,000)
Fines and Forfeitures	1,000	1,000	2,000	1,000
Prior Years Refunds	100,000	100,000	100,000	-
Student and Other Fees: Adult Education	44,000	44,000	35,000	(9,000)
Student and Other Fees: Music	11,500	11,500	12,000	500
Student and Other Fees: Miscellaneous	10,000	10,000	11,000	1,000
Earnings - Capital Fund Investments	600,000	600,000	600,000	-
Earnings - General Fund Investments	550,000	550,000	750,000	200,000
RG&E Rebate - Sale of Ginna Plant (one-time)	500,000	500,000	-	(500,000)
Premium - RAN	273,150	273,150	150,000	(123,150)
Total - Local Other	5,282,795	5,282,795	4,782,795	(500,000)
Appropriated Fund Balance for General Fund	7,000,000	7,000,000	11,369,000	4,369,000
Total - GENERAL FUND Revenue	457,391,243	457,372,628	459,142,530	1,769,902

**ROCHESTER CITY SCHOOL DISTRICT
REVENUE SUMMARY
2005-06 PROPOSED BUDGET**

Revenue Category	2004-2005 Estimated Budget	2004-2005 Amended Budget	2005-06 Proposed Budget	\$ Variance Fav/(Unfav)
GRANT & SPECIAL AID FUNDS				
>>>> State Sources <<<<<				
Universal Pre-K	7,060,000	7,060,000	7,060,000	-
Class Size Reduction	5,254,672	5,254,672	5,254,672	-
Minor Maintenance & Repair	429,419	429,419	-	(429,419)
Teacher Support Aid	1,076,000	1,076,000	1,076,000	-
Subtotal - NYS Categorical Grants	13,820,091	13,820,091	13,390,672	(429,419)
Other State Source Grants	36,700,797	36,600,646	36,701,179	100,533
Total - State Grant Sources	50,520,888	50,420,737	50,091,851	(328,886)
>>>> Federal Sources <<<<<				
Federal-Recurring	44,388,971	45,951,434	46,105,654	154,220
Federal-Competitive	8,945,979	7,467,743	6,474,655	(993,088)
Federal-Roll-over	6,151,551	5,862,090	-	(5,862,090)
Total - Federal Sources	59,486,501	59,281,267	52,580,309	(6,700,958)
>>>> Local Sources <<<<<				
Total - GRANT & SPECIAL AID FUND Revenue	6,951,432	3,068,302	2,723,645	(344,657)
Total - GRANT & SPECIAL AID FUND Revenue	116,958,821	112,770,306	105,395,805	(7,374,501)
SCHOOL FOOD SERVICE FUND				
Appropriation from Food Service Fund Balance	370,008	370,008	-	(370,008)
Food Services	13,759,611	13,759,611	14,186,879	427,268
Total - SCHOOL FOOD SERVICE FUND Revenue	14,129,619	14,129,619	14,186,879	57,260
GRAND TOTAL REVENUE - ALL FUNDS				
GRAND TOTAL REVENUE - ALL FUNDS	588,479,683	584,272,553	578,725,214	(5,547,339)

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REVENUE SUMMARY AND ANALYSIS

EXPLANATION OF REVENUE SOURCES

2005-2006 BUDGET

STATE AID TO EDUCATION

General fund State Aid shown below is based on the 2004-05 State of New York State Aid Projections, dated March 29, 2005.

COMPREHENSIVE OPERATING AID (COA) \$175,058,498

Comprehensive Operating Aid is unrestricted aid to support the District's general operations, e.g.: salaries, utilities, building maintenance, et.al. The proposed 2005-06 Governor's budget combines a number of separate aid categories into Comprehensive Operating Aid. They include the following: Educationally Related Support Services, Extraordinary Needs Aid, Limited English Proficiency Aid, and Summer School Aid. These aid categories are described below.

DEDUCT FOR CERTAIN STUDENTS (\$786,288)

This aid deduction is for certain resident students' placements, including incarcerated youth detention centers, intermediate residential treatment programs, and State supported schools for the Blind and Deaf. The State assumes 100% of the tuition costs for these placements.

EDUCATIONALLY RELATED SUPPORT SERVICES \$0

The Educationally Related Support Services aid provides funding for support services (speech therapy, counseling, etc.) which enable students to maintain their placement in a general education program.

EXTRAORDINARY NEEDS AID \$0

Extraordinary Needs Aid provides funding for high needs students as measured by the percentage of pupils eligible for the free or reduced lunch program and students eligible for limited English Proficiency aid. A save-harmless provision guarantees Districts no less aid than in the base year.

LIMITED ENGLISH PROFICIENCY AID \$0

School Districts, which conduct programs for pupils with Limited English Proficiency in accordance with the Commissioner's guidelines, receive this aid.

SUMMER SCHOOL AID \$0

This aid supports the summer remedial program for regular education students.

BOCES AND SPECIAL SERVICES AID \$10,141,614

This aid supports certain occupational, marketing and business programs, in grades 10-12 and for approved data processing expenses, pursuant to Regulations of the Commissioner.

REVENUE SUMMARY AND ANALYSIS

EXPLANATION OF REVENUE SOURCES

2005-2006 BUDGET

SPECIAL EDUCATION – PUBLIC AND PRIVATE EXCESS COST AID **\$72,210,815**

Excess Cost Aid is provided for students with disabilities placed in a special education program by the Committee on Special Education (CSE). This aid is based upon approved costs, attendance and level of service.

TRANSPORTATION AID **\$34,794,675**

This aid provides up to 90% of the District's approved transportation expenses. Non-allowable expenses include the following: the transportation of non-handicapped pupils who live 1 1/2 miles or less from the school attended, and transportation for extra activities such as field trips, athletic trips, etc.

HARDWARE AND TECHNOLOGY AID **\$591,948**

Computer Hardware and Technology Equipment Aid provides funding for the purchase and lease of micro and/or mini computer equipment, technology equipment, repair of equipment for instructional purposes, and training and staff development for instructional purposes.

SOFTWARE, TEXTBOOK AID AND LIBRARY MATERIALS **\$3,290,289**

This aid provides funding for the purchase of computer software, textbooks and library material. The amount of aid is based on a per-pupil dollar amount.

SOUND BASIC EDUCATION AID **\$8,353,105**

This is a new aid category in the proposed 2005-06 Governor's budget intended to address the Campaign for Fiscal Equity (CFE) lawsuit. The aid is targeted towards the State's high needs Districts, and represents an unrestricted aid that can be used in a manner similar to Comprehensive Operating Aid (COE).

STATE AID TO BE RECLASSIFIED TO SPECIAL AID FUND **\$13,390,672**

RECLASSIFIED REVENUES TO SPECIAL AID FUND

UNIVERSAL PRE-KINDERGARTEN **(\$7,060,000)**

EARLY GRADE CLASS SIZE REDUCTION **(\$5,254,672)**

TEACHER SUPPORT AID **(\$1,076,000)**

TOTAL RECLASSIFIED REVENUES TO SPECIAL AID FUND **(\$13,390,672)**

ADJUSTED TOTAL STATE - RECURRING **\$303,654,656**

<p>REVENUE SUMMARY AND ANALYSIS</p> <p>EXPLANATION OF REVENUE SOURCES</p> <p>2005-2006 BUDGET</p>
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BUILDING AND BUILDING REORGANIZATION INCENTIVE AID **\$14,503,308**

This aid supports expenses associated with the construction of new buildings, additions, and alterations or modifications of existing buildings. Building aid is provided for projects, which have received prior approval from the State Education Department.

PRIOR YEAR AID ADJUSTMENTS **(\$1,318,813)**

This revenue represents a prepayment of prior year aid monies owed to the District, contingency for prior year aid claims owed to the State, and revenue to offset the District's debt service under the State's Prior Year Claims Financing Program.

GRAND TOTAL STATE **\$316,839,151**

REVENUES FROM CITY **\$119,100,000**

The City of Rochester funding is \$119,100,000, including the State funded STAR.

OTHER LOCAL REVENUES

INDIRECT COSTS **\$1,997,795**

Many grant-funded programs provide revenue to offset overhead costs, which the District incurs in the operation of grants. Overhead costs include supervision, utilities, cost of payroll processing, etc.

NON-RESIDENT TUITION FROM OTHER DISTRICTS **\$945,000**

The District provides tutoring and other education services to non-resident students on a tuition/fee basis. The largest portion of these revenues is for tutoring services provided to non-resident students at several agencies, including incarcerated youths and home/hospital placements.

RENTAL AND USE OF BUILDINGS **\$145,000**

This represents the fees charged to various groups for the use of buildings in accordance with District policy.

MISCELLANEOUS SALES -- SUPPLIES AND OBSOLETE EQUIPMENT **\$35,000**

This is revenue earned from sales, in accordance with District policy.

FINES AND FORFEITURES **\$2,000**

This revenue primarily reflects book and school library fines.

<p>REVENUE SUMMARY AND ANALYSIS</p> <p>EXPLANATION OF REVENUE SOURCES</p> <p>2005-2006 BUDGET</p>
--

REFUNDS -- PRIOR YEARS **\$100,000**

This revenue is derived from several sources, including federal E-Rate monies, BOCES refunds, prior year refunds from vendors and legal settlements.

FEES -- STUDENT AND OTHER **\$58,000**

This revenue is earned through fees charged for Adult Education, rental of musical instruments, and other small revenue sources.

EARNINGS -- CAPITAL FUND INVESTMENTS **\$600,000**

This revenue is earned primarily through the following two sources: interest earned on authorized capital funds, which have not yet been expended, and any unused capital fund authorizations.

EARNINGS ON GENERAL FUND (INTEREST) **\$750,000**

This revenue from investments is earned by the District's cash management program.

PREMIUM – RAN **\$150,000**

This represents the premium associated with the issuance of a Revenue Anticipation Note.

TOTAL LOCAL REVENUES **\$4,782,795**

OTHER REVENUE

MEDICAID REVENUE **\$7,051,584**

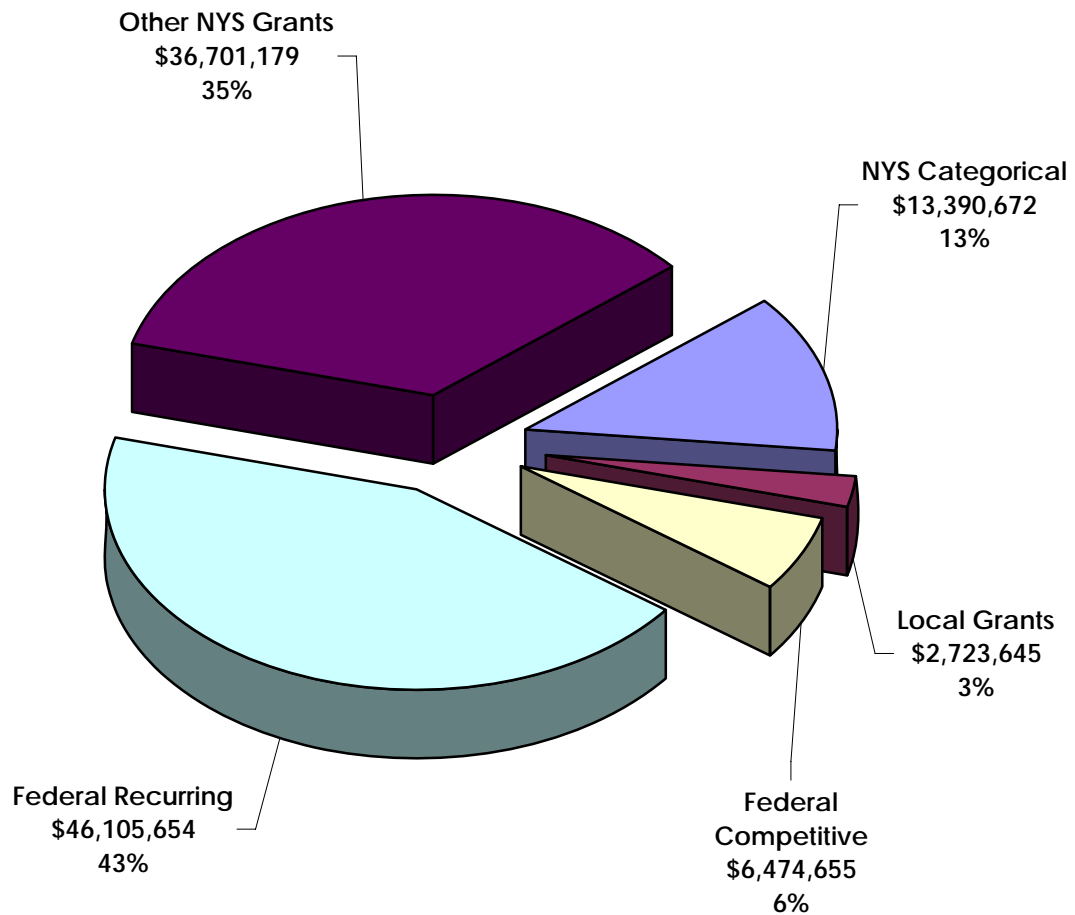
The District receives partial reimbursement under Medicaid for support services provided to Medicaid eligible students with disabilities. The District receives 25% of the approved billable amount per service. The State recoups 50% of all federal Medicaid monies received by the District. The amount listed reflects gross Medicaid revenues before the State share deduction.

APPROPRIATIONS FROM FUND BALANCE **\$11,369,000**

An Appropriation from Fund Balance represents the use of accumulated financial surplus that resulted from prior years' activity.

TOTAL GENERAL FUND REVENUE **\$459,142,530**

Rochester City School District 2005-2006 Proposed Budget Revenue Summary - Grant Funds \$105,395,805



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**ROCHESTER CITY SCHOOL DISTRICT
GRANT REVENUE SUMMARY
2005-2006 BUDGET**

Grant Title	2004-2005 Estimated	2004-2005 Amended	2005-2006 Budget	\$ Change Fav/(Unfav)
>>>>FEDERAL SOURCES<<<<<				
CAREER EDUCATION -- ADULT FORMULA	285,342	358,253	285,342	(72,911)
CSRD AMERICA'S CHOICE	2,072,500	2,072,500	1,180,000	(892,500)
DOL TANF ENGLISH LANGUAGE INSTR	150,000	150,000	150,000	0
EDUCATION FOR GAINFUL EMPLOYMENT (EDGE)	190,400	190,400	210,000	19,600
EMS DEVELOPMENT PROJECT	24,000	24,000	0	(24,000)
FANS CITIZENSHIP PROGRAM	35,400	35,400	35,400	0
HEALTHY START	8,000	8,000	8,000	0
HOMELESS CHILDREN	49,000	49,000	100,000	51,000
IDEA QUALITY ASSURANCE IMPL	100,000	100,000	100,000	0
IDEA QUALITY ASSURANCE REVIEW	15,000	15,000	15,000	0
IMPACT AID	12,654	12,654	43,000	30,346
IMPROVEMENT CHOICE	1,140,000	1,140,000	1,140,000	0
JOB PLACEMENT AND POST-PLACEMENT	15,000	15,000	15,000	0
MEDICAID GRANT	54,000	54,000	54,000	0
NATIONAL & COMMUNITY SERVICES	18,000	18,000	18,000	0
NATIVE AMERICAN RESOURCE CENTER	71,535	71,535	72,802	1,267
NOVEL - THE CURRICULUM CONNECTION	10,000	10,000	0	(10,000)
PRE-SCHOOL ADMINISTRATION	103,615	103,615	115,851	12,236
PRE-SCHOOL HANDICAPPED	517,712	517,712	517,712	0
READING FIRST	1,800,000	1,800,000	1,800,000	0
ROCHESTER HOUSING AUTHORITY - GED	13,616	13,616	13,616	0
ROCHESTER SCHOOLS - CHEMICAL DISPOSAL - EMS	46,000	46,000	0	(46,000)
SAFE & DRUG-FREE SCHLS & COMMUNITIES	572,507	572,507	497,584	(74,923)
SETRC	454,176	454,176	454,176	0
STATE IMPROVEMENT GRANT	64,582	64,582	64,582	0
SUMMER LAW PREP (CITY OF ROCHESTER)	27,232	27,232	0	(27,232)
SUPPORT SERVICES HANDICAPPED	10,950,429	10,950,429	9,450,429	(1,500,000)
TANF SUMMER YOUTH EMPLOYMENT	13,956	13,956	0	(13,956)
TECH PREP PLANNING	190,000	190,000	190,000	0
TITLE I - BASIC GRANT	32,030,260	32,041,576	28,236,628	(3,804,948)
TITLE II WIA -CORRECTIONS EDUCATION	57,817	57,817	57,817	0
TITLE IIA	4,868,373	4,868,373	4,868,373	0
TITLE IID TECHNOLOGY GRANT	727,072	727,072	524,373	(202,699)
TITLE III - BILINGUAL EDUCATION	824,388	534,927	534,927	0
TITLE V - NO CHILD LEFT BEHIND	291,629	291,629	195,391	(96,238)
USDE TEACHER AMERICAN HISTORY PROJECT PRIDE	333,335	333,335	333,335	0
USDOL WIA SECURING PROSPERITY	90,000	90,000	90,000	0
VATEA/SECONDARY FORMULA	573,242	573,242	573,242	0
WIA - ONE STOP CENTER	85,064	85,064	85,064	0
WIA-FAMILY LITERACY	159,495	159,495	159,495	0
WORKFORCE INVESTMENT ACT--ADULT EDUCATION	391,170	391,170	391,170	0
WORKPLACE LITERACY-WORKFORCE INVESTMENT ACT	50,000	50,000	0	(50,000)
SUBTOTAL - FEDERAL	59,486,501	59,281,267	52,580,309	(6,700,958)

**ROCHESTER CITY SCHOOL DISTRICT
GRANT REVENUE SUMMARY
2005-2006 BUDGET**

Grant Title	2004-2005 Estimated	2004-2005 Amended	2005-2006 Budget	\$ Change Fav/(Unfav)
>>>>STATE SOURCES<<<<<				
ADULT APPRENTICESHIP	79,773	79,773	79,773	0
ADULT BASIC ED/WELFARE EDUCATION	72,117	72,117	72,117	0
CATEGORICAL READING	5,500,000	5,500,000	5,500,000	0
DOL - FAWL	85,000	85,000	85,000	0
EMPLOYEE PREPARATION EDUCATION(EPE)	2,200,000	2,200,000	2,332,000	132,000
EXT'D DAY/VIOLENCE PREVENTION	728,410	728,410	702,872	(25,538)
IMPROVING PUPIL PERFORMANCE	6,950,000	6,950,000	6,950,000	0
INCARCERATED YOUTH	1,411,260	1,411,260	1,499,760	88,500
LEARNING TECHNOLOGY	99,939	0	0	0
MENTOR INTERN PROGRAM	271,500	271,500	181,000	(90,500)
MINOR MAINTENANCE	429,419	429,419	0	(429,419)
NYS EXPERIMENTAL PRE-K PROGRAM	1,313,622	1,313,622	1,313,622	0
ROCHESTER SCHOOL LIBRARY SYSTEMS	94,076	93,864	92,193	(1,671)
ROCHESTER TEACHER CENTER	498,000	498,000	498,000	0
SCH LIBRARY SYS AID 4 AUTOMATION	9,407	9,407	9,219	(188)
SCH LIBRARY SYS CATEGORICAL AID	1,709	1,709	0	(1,709)
SCH LIBRARY SYS OPERATING AID	361	361	0	(361)
STATE CLASS SIZE REDUCTION	5,254,672	5,254,672	5,254,672	0
STATE MAGNET SCHOOL PROGRAM	11,000,000	11,000,000	11,000,000	0
SUMMER PROGRAM	4,195,982	4,195,982	4,195,982	0
SCHOOLS UNDER REGISTRATION REVIEW (SURR)	100,000	100,000	100,000	0
TEACHER OF TOMORROW	2,066,300	2,066,300	2,066,300	0
TEACHER SUPPORT	1,076,000	1,076,000	1,076,000	0
UNIVERSAL PRE-K	7,060,000	7,060,000	7,060,000	0
URBAN FORUM	23,341	23,341	23,341	0
SUBTOTAL - STATE	50,520,888	50,420,737	50,091,851	(328,886)

**ROCHESTER CITY SCHOOL DISTRICT
GRANT REVENUE SUMMARY
2005-2006 BUDGET**

Grant Title	2004-2005 Estimated	2004-2005 Amended	2005-2006 Budget	\$ Change Fav/(Unfav)
>>>>LOCAL SOURCES<<<<<				
100 BOOK CHALLENGE	3,000	0	0	0
ARTS AND CULTURAL COUNCIL	3,725	3,725	0	(3,725)
CHASE ACTIVE LEARNING	5,000	0	0	0
DIAGNOSTIC OUTREACH TEAM	193,498	193,498	0	(193,498)
DOUGLASS ALTERNATIVE SUSPENSION	15,000	15,000	0	(15,000)
FUTURE FISHERMAN'S FOUNDATION	5,000	5,000	0	(5,000)
GATES FOUNDATION	3,883,200	0	0	0
GOOD GRADES PAY	7,000	7,000	0	(7,000)
GROUP WORKCAMP	15,299	15,299	0	(15,299)
GRSSC SCHOOL BASED STAFF DEVELOPMENT	27,704	27,704	0	(27,704)
JORDAN FUNDAMENTALS, NIKE	5,000	5,000	0	(5,000)
MCC STAGE	38,285	38,285	41,767	3,482
NCFL-UPS FAMILY LITERACY VOLUNTEER ACADEMY	15,430	10,000	0	(10,000)
OASAS	26,991	26,991	26,991	0
PRE-SCHOOL ADMINISTRATION/COUNTY	235,422	235,422	235,422	0
PRE-SCHOOL INTEGRATED/HANDICAPPED	1,052,268	1,052,268	1,052,268	0
PRE-SCHOOL RELATED SERVICES	132,611	132,611	132,611	0
PRE-SCHOOL/ITINERANT	468,088	468,088	468,088	0
PRIMARY MENTAL HEALTH PROJ	100,782	100,782	100,782	0
RACF RCSD FATHERS INITIATIVE	5,557	5,557	0	(5,557)
ROCH EARLY ENHANCEMENT PROG-RPPP	186,000	186,000	186,000	0
ROCHESTER GENERAL HOSPITAL FOUNDATION	186,000	186,000	186,000	0
SCHOOL #12/UNITED WAY	34,005	34,005	34,005	0
SCHOOL ARTS PROGRAM	2,500	2,500	0	(2,500)
SMOKING CESSATION PROG @ EAST	4,211	4,211	4,211	0
SYSTEMS APPROACH FOR REDUCING ASTHMA	0	25,000	0	(25,000)
TEACHERS AS LEADERS QUALITY PARTNERSHIP	1,941	1,941	0	(1,941)
TEACHERS AS LEARNERS	11,500	0	0	0
UAW LOCAL 1097 REG 9; DELPHI E	105,415	105,415	110,000	4,585
VIRTUAL ENTERPRISE - MEMBERSHIP	20,500	20,500	20,500	0
WORKPLACE LITERACY --LABOR COUNCIL	89,500	89,500	0	(89,500)
WORKPLACE LITERACY --STRONG HOSPITAL	21,000	21,000	75,000	54,000
WORKPLACE LITERACY--ROCHESTER INDUSTRIES	50,000	50,000	50,000	0
SUBTOTAL - LOCAL	6,951,432	3,068,302	2,723,645	(344,657)
TOTAL - GRANT REVENUE	116,958,821	112,770,306	105,395,805	(7,374,501)

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REVENUE SUMMARY AND ANALYSIS

GRANT REVENUES

2005-2006 BUDGET

STATE GRANT REVENUES

STATE MAGNET SCHOOLS **\$11,000,000**

This is a special grant for the support of magnet schools, inaugurated in the 1983-84 school year. This grant supports early childhood, elementary, middle, and high school magnet programs.

UNIVERSAL PRE-KINDERGARTEN **\$7,060,000**

This grant supports the District's efforts to provide environments and experiences in socialization, early literacy and motor skill development to all eligible four-year old children, including those with disabilities, and children whose home language is other than English.

IMPROVING PUPIL PERFORMANCE **\$6,950,000**

State grant funds support the District's students who are at-risk and/or with specific critical needs.

CATEGORICAL READING **\$5,500,000**

State funds are provided to supplement and support the District's overall School-wide Improvement Plans focusing on at-risk students and student performance in reading.

EARLY GRADE CLASS SIZE REDUCTION **\$5,254,672**

The State provides funds to reduce class size at the primary level.

SUMMER PROGRAM **\$4,195,982**

State aid supports the District's Special Education programs during the months of July and August.

EMPLOYMENT PREPARATION EDUCATION AID **\$2,332,000**

This aid supports employment preparation programs such as: adult education, GED preparation, ESOL and career education for pupils age 21 and older.

TEACHERS OF TOMORROW **\$2,066,300**

State grant funds are used to support teacher recruitment, development, and retention of teachers in shortage areas.

REVENUE SUMMARY AND ANALYSIS

GRANT REVENUES

2005-2006 BUDGET

INCARCERATED YOUTH **\$1,499,760**

This aid provides funding for instructional services to resident students in the Monroe County Jail.

NYS EXPERIMENTAL PRE-KINDERGARTEN PROGRAM **\$1,313,622**

This grant provides aid for the education of three-and four-year-old children from disadvantaged environments. It supports the pre-kindergarten program at various District sites.

EXTENDED SCHOOL DAY/SCHOOL VIOLENCE PREVENTION (ESD/SVP) **\$702,872**

This grant provides resources to ensure that school facilities are safe, with adequate supplies and equipment to maintain security and safety of students and staff. Schools can also use the funding to separate the most violent and disruptive students from the regular school day and work with those students in after school programs and classes until the students are ready to safely return to the regular school day program. Schools are to use necessary resources for support of their buildings' Comprehensive School Safety Plans.

ROCHESTER TEACHER CENTER **\$498,000**

This allocation enables the Teacher Center to continue providing high quality professional development programs and services that assist teachers and schools in their efforts to implement the State's Learning Standards and improve student performance.

OTHER STATE GRANT REVENUES **\$1,718,643**

STATE GRANT REVENUE **\$50,091,851**

FEDERAL GRANT REVENUE

CONSOLIDATED APPLICATION (TITLE I, IIA, III, IID, IV, V) **\$34,857,276**

The NYSED consolidated application includes six grants that are bundled together for the application process, but fund distinctly different programs.

The Title I Basic grant supports academic intervention programs, supplemental educational services, and support services for economically disadvantaged children - especially those enrolled in schools cited by the New York State Education Department (NYSED) as schools in need of improvement. Titles II - V provide for the recruitment and training of teachers and administrators, the infusion of technology into instruction, bilingual, LEP and ELL education, health and safety programs, and innovative instructional programs. The grants are Federal flow-through dollars administered by the New York State Education Department and include:

REVENUE SUMMARY AND ANALYSIS

GRANT REVENUES

2005-2006 BUDGET

CONSOLIDATED APPLICATION (TITLE I, IIA, III, IID, IV, V) CONTINUED

- Title I Basic Improving Academic Achievement for the Disadvantaged
- Title IIA Teacher/Principal Recruitment and Training
- Title IID Enhancing Education Through Technology
- Title III Bilingual, LEP, ELL Programs
- Title IV Safe and Drug Free Schools and Communities
- Title V Innovative Programs

CHILDREN WITH IDENTIFIED EDUCATIONAL DISABILITIES \$10,538,168

These grants provide a variety of supplemental aid to students with disabilities ages 3 to 21. Among the largest grants are the following:

Section 611, Section 619 and CPSE Administration

These grants are based on a State-approved count of District resident handicapped students. They are designed to help defray the additional costs to the District for educating handicapped students. Funding is also intended to assure compliance with State mandates and guidelines. These grants support instructional positions, including speech therapists, social workers, special education teachers, paraprofessionals, and purchase supplies, materials, and purchased services. The funds cover pre-school, school age and administrative costs.

Special Education Training and Resource Center (SETRC)

The Special Education Training Resource Center provides training and information to all those involved in educating children with handicapping conditions, and also responds to individual instructional needs of children. These objectives are accomplished through in-service training, information dissemination, awareness workshops, etc.

READING FIRST \$1,800,000

This is a competitive NYSED grant for eligible public school districts and charter schools for funds to improve reading achievement in grades K-3, by using scientifically based reading research to strengthen professional development, instruction, and the use of assessments to inform and modify teaching.

WORKFORCE PREPARATION/ CAREER AND TECHNICAL EDUCATION \$1,649,754

The Rochester City School District's Department of Workforce Preparation helps students of all ages learn the skills they need for success in the workplace and in the world outside of the classroom.

Rochester residents learn new skills in programs offered throughout the community in schools, businesses, industries, community-based organizations, libraries and jails.

REVENUE SUMMARY AND ANALYSIS

GRANT REVENUES

2005-2006 BUDGET

WORKFORCE PREPARATION/ CAREER AND TECHNICAL EDUCATION CONTINUED

The Rochester City School District offers comprehensive services to recruit, instruct, counsel, train, and place adult learners in jobs.

Adult students participate in full or part-time classes weekly. Grants are used to provide free educational opportunities to adults who do not have a high school or equivalency diploma or who do not speak English. Grants are also used to help offset the costs of other occupational apprenticeship classes to keep student fees low.

- Education for Gainful Employment (EDGE) funds provides education and employment training for welfare recipients through collaborations with the Departments of Social Services and Labor.
- The Vocational and Technology Education Act (VTEA) supports efforts to upgrade the quality of career education.
- The Workforce Investment Act (WIA) supports many literacy services including adult education, GED preparation, and English language instruction, as well as, targeted services for families, employees and the incarcerated.

Workforce Preparation not only gives adults the advantage of additional learning, but also provides the chance to improve the quality of life and enhance or develop skills necessary to function in a constantly changing society.

Career and Technical Education Programs provide occupational and support opportunities for secondary students.

- The Workforce Investment Act (WIA) provides income eligible students with education and training for gainful employment at a competitive wage with an opportunity for career growth and advancement.
- The Vocational and Technology Education Act (VTEA) prepares students for work and college. Funds are targeted to East High School, The School of Business, Finance, and Entrepreneurship at Edison, The School of Imaging and Information Technology at Edison, John Marshall High School and Wilson Magnet High School.

COMPREHENSIVE SCHOOL REFORM (CSRD)

\$1,180,000

The goal of the Comprehensive School Reform program is to transform the way in which schools function, enabling them to use the best research to increase student achievement. Research on CSRD indicates that it yields a more "professionalized" teacher and professional development for staff, greater alignment to the curriculum, instruction, and assessment, more meaningful levels of parent involvement, and better school management, including more thoughtful planning, needs assessment, evaluation, and resource coordination.

REVENUE SUMMARY AND ANALYSIS

GRANT REVENUES

2005-2006 BUDGET

SCHOOL IMPROVEMENT **\$1,140,000**

This NYSED grant supports identified schools in need of improvement to meet the progress goals in their School Improvement Plans and thereby improve student performance. District Title I school(s) in the following categories are eligible for funding:

- Schools in Need of Improvement - Year 1 (SINI-1)
- Schools in Need of Improvement - Year 2 (SINI-2)
- Corrective Action Schools - Year 1 (CA-1)
- Corrective Action Schools - Year 2 Planning for Restructuring Schools (CA-2)
- Restructured Schools - Year 1 of Implementation
- Schools Under Registration Review (SURR) also identified in the above categories

OTHER FEDERAL GRANT REVENUES **\$1,415,111**

GRAND TOTAL FEDERAL GRANT REVENUES **\$52,580,309**

LOCAL REVENUES

SECTION 4410 **\$1,652,967**

Section 4410 provides resources for Preschool Special Education programs and services.

- Pre School Integrated/Handicapped
- Community Pre-School Related Services
- Special Education/Itinerant Teachers (S.E.I.T.)

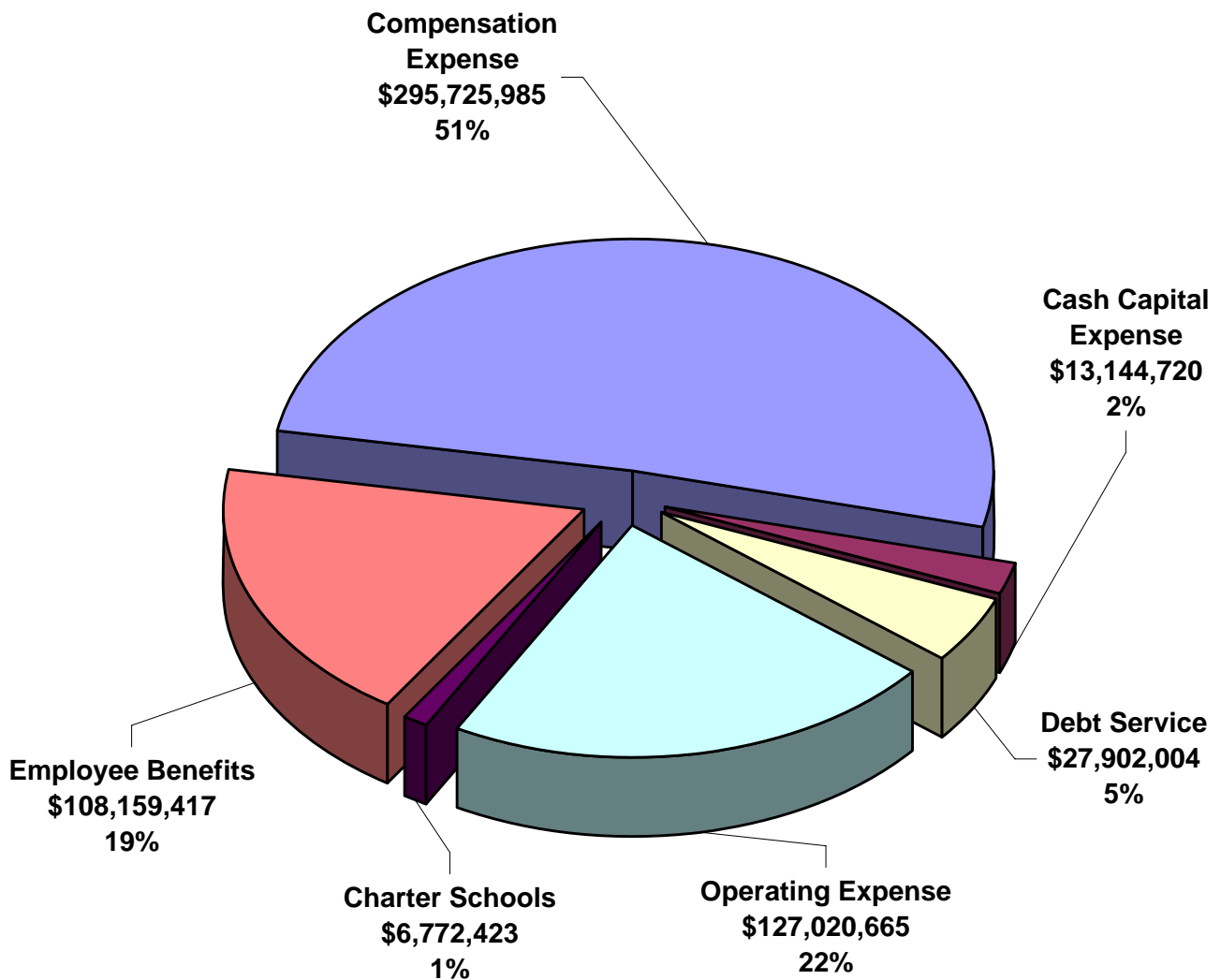
OTHER LOCAL GRANT REVENUES **\$1,070,678**

GRAND TOTAL LOCAL GRANT REVENUES **\$2,723,645**

GRAND TOTAL – ALL GRANTS **\$105,395,805**

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Rochester City School District 2005-2006 Proposed Budget Expenditure Summary - All Funds \$578,725,214



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**ROCHESTER CITY SCHOOL DISTRICT
EXPENDITURE SUMMARY OVERVIEW
2005-2006 Proposed Budget**

EXPENDITURES

The 2005-2006 Overall Expenditures for the District decline from \$584.3M in the District's 2004-2005 Amended Budget to \$578.7 in 2005-2006, for a decrease of \$5.6M. Many costs for the District continue to increase due to contractual salary agreements, health and dental insurance, employee retirement programs that are controlled by the state and general inflation. Despite these structural cost increases, the District reduced the budget through efficiency initiatives, the closing of two District schools due to declining enrollment, and as a result of the closing of the two area Charter Schools.

Salary and Other Compensation costs are projected to increase from \$282.6M in the 2004-2005 Amended Budget to \$295.7M in 2005-2006 – an increase of \$13.1M. Contractual salary increases account for \$11.3M of this increase. The balance of the increase is the result of restoring the Elementary Summer School program that was cut from the 2004-2005 budget, and increased funding for teacher training as the District continues to invest in the professional development of its instructional staff.

The District projects Employee Benefits to increase from \$97.2M in the 2004-2005 Amended Budget to \$108.2M in 2005-2006 – an increase of \$11.0M. The primary drivers for this increase are Health and Dental insurance, and retirement system costs. Health and Dental insurance increased by \$5.2M to \$46.1M in 2005-2006. This is a result of an anticipated 12% rate increase, as health insurance rates continue to rise on a double-digit basis each year. Retirement system costs increase by \$3.9M to \$26.7M. Teacher Retirement System costs are responsible for \$3.7M of this increase as a result of the pension rate rising from 5.63% of salaries in 2004-2005 to 7.97% in 2005-2006. Teacher Retirement System expenditures have increased at a compounded annual growth rate of 125.6% over the past four years.

Fixed Obligations are projected to decrease from \$73.9M in the 2004-2005 Amended Budget to \$61.5M in 2005-2006 – a decrease of \$12.4M. The District anticipates a significant decline in Charter School tuition costs due to the closing of two charter schools. The Charter School tuition budget declines from \$19.3M in 2004-2005 to \$6.8M in 2005-2006, a reduction of \$12.5M. The rest of the Fixed Obligation budget items remain relatively flat between 2004-2005 and 2005-2006.

Debt Service is projected to decrease from \$32.0M in the 2004-2005 Amended Budget to \$28.0M in 2005-2006 – a decrease of \$4.0M. The reduction in debt service obligations reflect scheduled declines in bond principal and interest payments as a result of the cap placed on the District's borrowing capacity by the City Charter.

Cash Capital Outlays are projected to increase from \$11.3M in the 2004-2005 Amended Budget to \$13.1M in 2005-2006 – an increase of \$1.8M. Cash investments in the District's aging facilities are being increased to offset the limits placed on the District's ability to fund capital improvement through increased borrowing.

All Other Variable Services are projected to decrease from \$38.2M in the 2004-2005 Amended Budget to \$34.7M in 2005-2006 – a decrease of \$3.5M. Professional and Technical Services have decreased from \$19.2M in 2004-2005 to \$15.9M in 2005-2006, a reduction of \$3.4M. This reduction is largely attributable to decreases in Title I, IDEA and CSRD America's Choice grant funding, which is used to purchase educational services to support the schools. The rest of the All Other Variable Services budget items remain relatively flat between 2004-2005 and 2005-2006.

Expenditure Summary (All Funds)

	2003-2004 Actual	2004 - 2005 Estimate	2004 - 2005 Amended	2005 - 2006 Proposed	Var Bud vs Amend Fav/(Unfav)
EXPENDITURES BY ACCOUNT					
Salary Compensation					
Teacher Salaries	168,040,063	174,200,546	174,370,214	180,094,538	(5,724,324)
Civil Service Salary	49,786,317	53,062,444	52,998,842	56,778,862	(3,780,020)
Administrator Salary	23,508,100	23,679,420	23,640,691	25,010,881	(1,370,190)
Paraprofessional Salary	11,667,996	12,050,670	11,965,026	12,438,778	(473,752)
Hourly Teachers	6,809,476	6,486,967	6,620,675	7,419,634	(798,959)
Sub Total Salary Compensation	259,811,952	269,480,047	269,595,448	281,742,693	(12,147,245)
Other Compensation					
Substitute Teacher Cost	8,693,958	9,678,731	9,656,286	10,152,884	(496,598)
Overtime Non-Instructional Sal	2,509,641	1,950,744	1,921,660	1,925,846	(4,186)
Teachers In Service	2,855,787	2,302,067	1,410,296	1,904,562	(494,266)
Sub Total Other Compensation	14,059,386	13,931,541	12,988,242	13,983,292	(995,050)
Total Salary and Other Compensation	273,871,338	283,411,588	282,583,690	295,725,985	(13,142,295)
Employee Benefits					
Employee Benefits	65,009,622	73,858,595	74,325,294	81,412,864	(7,087,570)
State Employee Retirement	4,004,458	8,373,409	8,424,190	8,563,856	(139,666)
State Teachers Retirement	5,964,692	14,462,752	14,465,221	18,182,697	(3,717,476)
Voluntary Separation Plan	4,117,118	-	-	-	-
ERI Incentive	594,446	-	-	-	-
TRI Incentive	15,032,420	-	-	-	-
Sub Total Employee Benefits	94,722,756	96,694,756	97,214,705	108,159,417	(10,944,712)
Total Compensation and Benefits	368,594,094	380,106,344	379,798,395	403,885,402	(24,087,007)
Fixed Obligations With Variability					
Contract Transportation	29,218,349	31,656,251	31,627,834	32,291,102	(663,268)
Special Education Tuition	20,919,297	22,222,148	22,222,148	21,597,798	624,350
Charter School Tuition	16,744,204	19,272,690	19,272,690	6,772,423	12,500,267
Insurance non-employee	697,170	795,012	795,012	811,807	(16,795)
Sub Total Fixed Obligations	67,579,019	73,946,101	73,917,684	61,473,130	12,444,554
Debt Service	28,457,973	32,004,471	32,004,471	27,902,004	4,102,467
Cash Capital Outlays					
Cash Capital	7,748,216	4,505,897	4,505,897	7,397,277	(2,891,380)
Textbooks	2,872,535	2,508,184	2,594,942	2,630,503	(35,561)
Equipment Other than Buses	828,381	1,359,911	1,466,877	1,051,172	415,705
Equipment Buses	903,855	764,344	761,700	811,067	(49,367)
Library Books	760,109	605,314	625,134	212,316	412,818
Computer Hardware - Instructional	1,542,097	1,890,529	924,268	813,535	110,733
Computer Hardware - Non Instructional	1,005,439	794,968	470,554	228,850	241,704
Sub Total Cash Capital Outlays	15,660,631	12,429,147	11,349,373	13,144,720	(1,795,347)
Facilities and Related					
Utilities	9,833,777	10,680,753	10,883,659	10,543,377	340,282
Supplies and Materials	6,693,804	7,038,730	6,488,156	6,779,028	(290,872)
Instructional Supplies	6,136,133	6,968,302	6,915,723	6,808,334	107,389
Service Cont Equip and Repair	2,775,964	3,103,805	3,043,049	3,301,392	(258,343)
Rentals	2,684,325	2,696,164	2,717,308	2,903,346	(186,038)
Facilities Service Contracts	1,390,876	1,871,979	1,810,947	1,606,487	204,460
Postage and Print/Advertising	929,461	1,802,028	1,237,406	1,321,659	(84,253)
Maintenance Repair Supplies	999,629	1,126,487	1,130,487	1,011,369	119,118
Auto Supplies	741,621	725,255	720,469	624,019	96,450
Custodial Supplies	512,192	504,757	499,810	507,375	(7,565)
Office Supplies	450,099	540,534	529,396	514,055	15,341
Sub Total Facilities and Related	33,147,881	37,058,795	35,976,410	35,920,441	55,969

Expenditure Summary (All Funds)

	2003-2004 Actual	2004 - 2005 Estimate	2004 - 2005 Amended	2005 - 2006 Proposed	Var Bud vs Amend Fav/(Unfav)
Technology					
Computer Software - Instructional	695,333	1,194,423	895,358	781,294	114,064
Computer Software - Non Instructional	797,678	493,773	498,831	338,452	160,379
Subtotal Technology	1,493,010	1,688,196	1,394,189	1,119,746	274,443
All Other Variable Expenses					
Professional/Technical Service	16,359,262	19,857,009	19,237,521	16,018,914	3,218,607
BOCES Services	870,430	4,933,244	4,932,619	5,224,422	(291,803)
Medicaid	3,897,211	3,484,334	3,484,334	3,526,458	(42,124)
Agency Clerical & Para Subs	4,492,053	3,579,994	3,495,188	3,401,290	93,898
Miscellaneous Services	103,263	533,154	428,287	925,435	(497,148)
Judgments and Claims	520,938	1,000,000	1,000,000	1,000,000	-
Grant Disallowances	992,266	1,500,000	1,500,000	1,500,000	-
Indirect Costs Grants	1,889,963	2,162,897	2,156,616	2,041,957	114,659
Professional Development	1,496,189	2,354,717	1,751,440	1,464,270	287,170
Special Ed Due Process & Compliance	169,247	172,280	177,025	177,025	-
Subtotal of All Other Variable Expenses	30,790,821	39,577,630	38,163,030	35,279,771	2,883,259
Total Non Compensation	177,129,335	196,704,339	192,805,158	174,839,812	17,965,346
Sub Total	545,723,429	576,810,683	572,603,553	578,725,214	(6,121,661)
Fund Balance Reserve	-	11,669,000	11,669,000	-	11,669,000
Grand Total	545,723,429	588,479,683	584,272,553	578,725,214	5,547,339

EXPENDITURES BY DEPARTMENT

RCSD - RCSD	545,723,429	588,479,683	584,272,553	578,725,214	5,547,339
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Rochester City School District Expenditure Summary (All Funds)

	2003 - 2004	2004 - 2005	2004 - 2005	2005 - 2006	Var Bud vs Amend
	Actual	Estimate	Amended	Proposed	Fav/(Unfav)
Board of Education	357,565	509,943	507,396	623,498	(116,102)
Office of Superintendent	1,338,825	2,053,812	1,438,131	1,158,689	279,442
Internal Audit	433,807	477,577	477,577	468,285	9,292
Department of Strategic Planning	3,406,146	8,908,581	8,595,818	9,016,224	(420,406)
Department of Communications & Public Engagement	513,868	655,427	656,077	674,840	(18,763)
Division of School Development and Operations	235,915,448	245,815,942	241,904,070	237,080,589	4,823,481
Division of Program Development & Management	52,375,531	59,837,265	60,101,731	57,847,430	2,254,301
Department of Surround Care and Community Partnership	345,363	483,145	495,927	417,595	78,332
Department of Law	1,298,869	1,165,568	1,138,117	1,306,027	(167,910)
Department of Human Resources	4,343,313	5,277,034	5,388,156	6,000,298	(612,142)
Division of Business Services	81,373,030	88,153,557	87,253,486	88,849,911	(1,596,425)
Debt Service	27,822,765	30,953,383	30,953,383	26,949,030	4,004,353
Employee Benefits	94,821,606	96,747,785	97,264,434	108,204,417	(10,939,983)
Non-Program Expense	41,167,749	47,440,664	48,098,250	40,128,381	7,969,869
Division of School Support Services	209,544	-	-	-	-
Grand Total	545,723,429	588,479,683	584,272,553	578,725,214	5,547,339

Position Summary

	2003 - 2004	2004 - 2005	2004 - 2005	2005 - 2006	Var Bud vs Amend
	Actual	Estimate	Amended	Proposed	Fav/(Unfav)
POSITIONS BY ACCOUNT					
Salary Compensation					
Teacher Salaries	3,497.65	3,417.81	3,421.81	3,390.84	30.97
Civil Service Salary	1,486.84	1,492.65	1,491.65	1,508.77	(17.12)
Administrator Salary	272.65	265.05	262.05	267.30	(5.25)
Paraprofessional Salary	777.65	718.48	718.48	676.56	41.92
Hourly Teachers	-	-	-	-	-
Total	6,034.79	5,893.99	5,893.99	5,843.47	50.52
Catastrophic Illness-C.S.	2.50	3.75	3.75	3.75	-
Catastrophic Illness-Tch.	3.60	0.00	0.00	2.00	(2.00)
Paid Illness Leave-C.S.	0.00	1.00	1.00	1.00	-
Paid Illness Leave-T.P.	13.00	16.88	16.88	14.88	2.00
Total	19.10	21.63	21.63	21.63	-
Grand Total	6,053.89	5,915.62	5,915.62	5,865.10	50.52

POSITIONS BY DEPARTMENT

# 1 - Martin B Anderson - ES - 10102	54.70	47.90	47.90	47.40	0.50
# 1 - Martin B Anderson - SFS - 10106	1.22	1.22	1.22	1.22	-
# 2 - Clara Barton - ES - 10202	71.40	62.80	62.80	53.80	9.00
# 2 - Clara Barton - SFS - 10206	1.38	1.40	1.40	1.40	-
# 3 - Nathaniel Rochester - ES - 10302	29.20	32.90	32.90	32.90	-
# 3 - Nathaniel Rochester - MS - 10304	57.60	53.00	53.00	53.50	(0.50)
# 3 - Nathaniel Rochester -SFS - 10306	6.70	6.70	6.70	6.70	-
# 4 - George M Forbes - ES - 10402	72.40	70.00	70.00	64.00	6.00
# 4 - George M Forbes - SFS - 10406	0.81	1.31	1.31	1.31	-
# 5 - John Williams - ES - 10502	101.10	98.10	98.10	93.10	5.00
# 5 - John Williams - SFS - 10506	1.56	1.56	1.56	1.56	-
# 6 - Dag Hammarskjold - ES - 10602	65.80	64.00	64.00	63.00	1.00
# 6 - Dag Hammarskjold - SFS - 10606	1.27	1.28	1.28	1.28	-
# 7 - Virgil I Grissom - ES - 10702	68.58	65.40	65.40	65.10	0.30
# 7 - Virgil I Grissom - SFS - 10706	1.30	1.40	1.40	1.40	-
# 8 - Roberto Clemente - ES - 10802	82.64	77.00	77.00	78.00	(1.00)
# 8 - Roberto Clemente - SFS - 10806	2.04	2.17	2.17	2.17	-
# 9 - Martin L King Jr - ES - 10902	103.17	95.39	95.39	95.34	0.05
# 9 - Martin L King Jr - SFS - 10906	1.75	1.77	1.77	1.76	0.01
#12 - James P B Duffy - ES - 11202	93.78	89.10	89.10	89.10	-
#12 - James P B Duffy - SFS - 11206	1.63	1.66	1.66	1.66	-
#14 - Chester Dewey - ES - 11402	56.08	55.00	55.00	53.00	2.00
#14 - Chester Dewey - SFS - 11406	1.87	1.46	1.46	1.46	-
#15 - Children's School - ES - 11502	43.80	41.20	41.20	40.35	0.85
#15 - Children's School - SFS - 11506	1.05	1.20	1.20	1.20	-
#16 - John W Spencer - ES - 11602	61.00	57.30	57.30	55.30	2.00
#16 - John W Spencer - SFS - 11606	1.66	1.66	1.66	1.66	-
#17 - Enrico Fermi - ES - 11702	94.50	88.90	88.90	87.90	1.00
#17 - Enrico Fermi - SFS - 11706	1.14	1.83	1.83	1.83	-
#19 - Dr Charles Lunsford - ES - 11902	65.40	54.60	54.60	53.60	1.00
#19 - Dr Charles Lunsford -SFS - 11906	1.56	1.70	1.70	1.70	-
#20 - Henry Lomb - ES - 12002	49.00	44.90	44.90	43.80	1.10

Position Summary

	2003 - 2004	2004 - 2005	2004 - 2005	2005 - 2006	Var Bud vs Amend
	Actual	Estimate	Amended	Proposed	Fav/(Unfav)
#20 - Henry Lomb - SFS - 12006	1.19	1.20	1.20	1.20	-
#22 - Abraham Lincoln - ES - 12202	95.49	87.20	88.20	86.20	2.00
#22 - Abraham Lincoln - SFS - 12206	2.85	2.85	2.85	2.85	-
#23 - Francis Parker - ES - 12302	46.60	45.00	45.00	44.00	1.00
#23 - Francis Parker - SFS - 12306	1.36	1.36	1.36	1.36	-
#25 - Nathaniel Hawthorne - ES - 12502	37.20	41.30	41.30	40.80	0.50
#25 - Nathaniel Hawthorne -SFS - 12506	1.19	1.19	1.19	1.19	-
#28 - Henry Hudson - ES - 12802	85.95	90.30	90.30	86.30	4.00
#28 - Henry Hudson - SFS - 12806	2.03	2.03	2.03	2.03	-
#29 - Adlai E Stevenson - ES - 12902	77.93	75.70	73.70	73.10	0.60
#29 - Adlai E Stevenson - SFS - 12906	1.97	1.97	1.97	1.97	-
#30 - Gen Elwell S Otis - ES - 13002	56.10	54.00	54.00	54.00	-
#30 - Gen Elwell S Otis - SFS - 13006	1.82	1.85	1.85	1.85	-
#33 - Audubon School - ES - 13302	154.15	154.60	154.60	145.60	9.00
#33 - Audubon School - SFS - 13306	5.44	5.56	5.56	5.56	-
#34 - Dr Louis A Cerulli - ES - 13402	60.40	58.30	58.30	58.70	(0.40)
#34 - Dr Louis A Cerulli - SFS - 13406	2.16	2.16	2.16	2.16	-
#35 - Pinnacle School - ES - 13502	52.90	59.00	59.00	60.00	(1.00)
#35 - Pinnacle School - SFS - 13506	1.57	1.31	1.31	1.30	0.01
#36 - Henry W Longfellow - ES - 13602	63.83	58.83	56.83	54.83	2.00
#36 - Henry W Longfellow - SFS - 13606	1.44	1.50	1.50	1.49	0.01
#37 - Lewis H Morgan - ES - 13702	42.40	43.30	42.30	32.30	10.00
#37 - Lewis H Morgan - SFS - 13706	1.62	1.63	1.63	1.63	-
#39 - Andrew J Townson - ES - 13902	67.58	68.90	68.90	68.90	-
#39 - Andrew J Townson - SFS - 13906	1.44	1.44	1.44	1.44	-
#41 - Kodak Park School - ES - 14102	70.60	69.90	69.90	69.90	-
#41 - Kodak Park School - SFS - 14106	2.10	2.10	2.10	2.10	-
#42 - Abelard Reynolds - ES - 14202	50.70	47.10	47.10	47.10	-
#42 - Abelard Reynolds - SFS - 14206	1.38	1.38	1.38	1.38	-
#43 - Theodore Roosevelt - ES - 14302	62.00	60.50	60.50	60.50	-
#43 - Theodore Roosevelt - SFS - 14306	1.56	1.56	1.56	1.56	-
#44 - Lincoln Park - ES - 14402	63.12	53.20	53.20	47.20	6.00
#44 - Lincoln Park - SFS - 14406	2.16	2.16	2.16	2.16	-
#45 - Mary McLeod Bethune - ES - 14502	85.90	83.55	83.55	81.90	1.65
#45 - Mary McLeod Bethune -SFS - 14506	2.60	2.54	2.54	2.54	-
#46 - Charles Carroll - ES - 14602	42.80	41.80	41.80	40.80	1.00
#46 - Charles Carroll - SFS - 14606	1.34	1.34	1.34	1.34	-
#50 - Helen B Montgomery - ES - 15002	53.80	58.90	57.90	58.90	(1.00)
#50 - Helen B Montgomery - SFS - 15006	1.56	1.59	1.59	1.59	-
#52 - Frank Fowler Dow - ES - 15202	32.94	37.51	37.51	36.51	1.00
#52 - Frank Fowler Dow - SFS - 15206	1.17	1.17	1.17	1.17	-
Montessori Acad-Franklin-ES - 15302	15.70	18.90	18.90	17.90	1.00
#54 - Flower City School - ES - 15402	30.60	28.55	28.55	28.30	0.25
#54 - Flower City School - SFS - 15406	1.34	1.34	1.34	1.33	0.01
#57 - Early Childhood - ES - 15702	36.44	34.20	34.20	34.20	-
#57 - Early Childhood - SFS - 15706	0.71	0.71	0.71	0.71	-
#58 - World of Inquiry - ES - 15802	34.44	35.00	35.00	35.00	-
#58 - World of Inquiry - SFS - 15806	1.16	1.17	1.17	1.17	-
St Monica's - SFS - 17106	0.63	0.69	0.69	0.69	-
Holy Family - SFS - 17306	1.00	1.00	1.00	1.00	-
Corpus Christi - SFS - 17606	0.31	0.31	0.31	0.31	-
St Andrew's - FS - 17706	0.51	0.51	0.51	0.51	-
St John's - SPP - 17906	0.38	0.38	0.38	0.38	-
Pre-School Parent Program - PS - 18101	5.50	4.50	4.50	5.50	(1.00)
Holy Cross - SFS - 18406	0.56	0.56	0.56	0.56	-

Position Summary

	2003 - 2004	2004 - 2005	2004 - 2005	2005 - 2006	Var Bud vs Amend
	Actual	Estimate	Amended	Proposed	Fav/(Unfav)
Holy Rosary - SFS - 18506	0.53	0.53	0.53	0.53	-
Central Kitchen - SFS - 19806	60.76	60.08	60.08	56.93	3.15
Elementary Schools - ES - 19902	0.00	21.00	28.00	39.70	(11.70)
Adult & Continuing Instr - WFP - 20003	3.87	5.73	5.73	4.45	1.28
Occup/Apprent Avocat Ed - WFP - 23103	0.33	0.10	0.10	0.00	0.10
Equivalent Attendance - WFP - 23503	21.64	14.03	14.03	18.28	(4.25)
Family Learn Ctr Hart St - ES - 23702	2.00	2.00	2.00	2.00	-
Family Learn Ctr Hart St - WFP - 23703	49.51	66.48	66.48	55.42	11.06
Family Learn Ctr Hart St - FS - 23706	0.51	0.81	0.81	0.81	-
GED Outreach - WFP - 23903	4.24	0.50	0.50	0.00	0.50
School to Work Transition -WFP - 24003	0.30	0.30	0.30	0.30	-
Northstar Educational Center - 24105	0.00	26.60	26.60	26.60	-
Comm & Faith-Based Partnership - 24516	0.00	3.00	3.00	3.00	-
Frederick Douglass Prep - HS - 25004	156.20	145.00	145.00	142.50	2.50
Frederick Douglass Prep - SFS - 25006	9.28	9.28	9.28	9.28	-
Wilson Magnet High School - HS - 25105	161.90	161.56	161.56	155.46	6.10
Wilson Magnet High School -SFS - 25106	5.69	6.02	6.02	6.02	-
Josh Lofton High School - HS - 25405	45.80	1.00	1.00	1.00	-
Josh Lofton High School - SFS - 25406	1.31	0.00	0.00	0.00	-
Charlotte High School - HS - 26004	132.64	143.00	143.00	140.50	2.50
Charlotte High School - SFS - 26006	6.04	6.04	6.04	6.04	-
East High School - HS - 26105	258.20	265.70	264.70	266.20	(1.50)
East High School - SFS - 26106	9.39	9.64	9.64	9.64	-
Jefferson High School - HS - 26304	174.17	177.40	177.40	175.90	1.50
Jefferson High School - SFS - 26306	8.84	8.84	8.84	8.84	-
Madison HS of Excellence - HS - 26404	138.30	138.50	138.50	136.00	2.50
Madison HS of Excellence - SFS - 26406	7.73	7.73	7.73	6.85	0.88
John Marshall High School - HS - 26505	179.60	181.50	182.50	180.00	2.50
John Marshall High School -SFS - 26506	6.13	6.13	6.13	6.13	-
Monroe High School - HS - 26604	166.00	162.50	163.50	162.00	1.50
Monroe Middle School - SFS - 26606	8.49	8.49	8.49	7.65	0.84
School of The Arts - HS - 26705	151.11	142.70	142.70	143.40	(0.70)
School of The Arts - SFS - 26706	8.19	8.75	8.75	8.75	-
School Without Walls - HS - 26805	24.30	24.40	24.40	24.40	-
Edison Tech Occup Ed Ctr - HS - 27005	175.63	1.00	1.00	1.00	-
Edison Tech Occup Ed Ctr - SFS - 27006	9.15	9.27	9.27	13.96	(4.69)
Edison Service Station - HS - 27105	1.00	1.00	1.00	1.00	-
Freddie Thomas High School -HS - 27204	141.74	141.50	141.50	139.00	2.50
Freddie Thomas High School-SFS - 27206	8.78	8.72	8.72	9.56	(0.84)
BioScience Health Franklin -HS - 27705	62.16	66.02	66.02	67.27	(1.25)
BioScience Health Franklin-SFS - 27706	2.36	2.54	2.54	2.54	-
Edison-Bus, Fin, Entre-HS - 27805	0.00	68.85	68.85	67.85	1.00
Young Mothers Program - HS - 28005	11.90	12.10	12.10	12.10	-
Work Experience Center - HS - 28205	115.90	0.00	0.00	0.00	-
Global Media Arts Franklin -HS - 28405	40.23	47.71	47.71	47.71	-
Global Media Arts Franklin-SFS - 28406	2.28	2.29	2.29	2.29	-
Finance/Econ at Franklin -HS - 28605	58.95	64.13	64.13	64.88	(0.75)
Finance/Econ at Franklin-SFS - 28606	2.28	2.29	2.29	2.29	-
Edison-Engrg & Mfg-HS - 28705	0.00	58.35	58.35	58.35	-
Edison-Skilled Trades-HS - 28805	0.00	77.45	77.45	78.95	(1.50)
Edison-Img & Info Tech-HS - 29005	0.00	73.20	73.20	75.20	(2.00)
Interscholastic Sports - HS - 29305	0.00	1.50	1.50	1.50	-
High Schools - HS - 29905	0.00	0.00	0.00	21.50	(21.50)
Bilingual Education - AS - 33317	8.00	8.00	8.00	7.00	1.00
Native American Program - AS - 33817	2.32	2.32	2.32	2.32	-

Position Summary

	2003 - 2004	2004 - 2005	2004 - 2005	2005 - 2006	Var Bud vs Amend
	Actual	Estimate	Amended	Proposed	Fav/(Unfav)
SETRC - SSS - 38208	4.50	4.50	4.50	4.50	-
SETRC Bilingual - SSS - 38308	1.00	1.00	1.00	1.00	-
Program Devel and Evaluation - 38508	0.00	1.00	1.00	1.00	-
Special Instr'l Services - ESS - 40508	46.90	40.80	40.80	40.80	-
Human Services Systems - DM - 40616	2.50	2.50	2.50	2.50	-
Curr Devel & Prog Coord - AS - 42017	8.00	3.00	3.00	3.00	-
Arts Education - AS - 42117	0.00	3.50	3.50	3.50	-
Library Services - AS - 42217	0.00	1.50	1.50	1.50	-
External Education - SPP - 42307	0.00	2.00	1.00	1.00	-
Teacher Comp Ctr - AS - 43017	2.00	2.00	2.00	2.00	-
Early Childhood Office - PS - 44501	11.25	10.25	10.25	9.25	1.00
Research and Evaluation - CS - 51013	13.00	14.00	14.00	15.00	(1.00)
Records - CS - 51513	6.00	6.00	6.00	6.00	-
Match Team - AS - 52917	4.40	3.80	3.80	3.80	-
Pupil Personnel Services - SSS - 53008	10.00	9.00	9.00	9.00	-
Speech & Hearing Services - ES - 53102	0.00	6.50	6.50	6.50	-
Speech & Hearing Services -SSS - 53108	27.58	28.30	28.30	27.80	0.50
Attendance Services - SSS - 53208	7.00	4.00	4.00	4.00	-
Audiology Services - SSS - 53308	6.00	6.00	6.00	6.00	-
Occup'l/Physical Therapy - SSS - 53408	42.20	44.10	44.10	45.00	(0.90)
Health Services - SSS - 53508	0.00	1.00	1.00	1.00	-
Psychological Services - ES - 53602	1.00	0.00	0.00	0.00	-
Psychological Services - SSS - 53608	10.00	10.00	10.00	10.00	-
Social Work Services - SSS - 53708	2.70	2.90	2.90	2.90	-
Early Screening - SSS - 53908	5.00	6.00	6.00	6.00	-
Parent University - 54016	0.50	1.00	1.00	1.00	-
Monroe County Jail Prog - HS - 54505	20.50	21.00	21.00	20.50	0.50
Shelter Program - HS - 54605	20.50	16.75	16.75	17.50	(0.75)
Placement Center - AS - 54717	5.00	5.00	5.00	4.00	1.00
Student Equity & Placement -HS - 55005	10.00	10.00	10.00	10.00	-
Home/Hospital Tutor Prog - HS - 55205	126.80	46.40	46.40	47.15	(0.75)
Parent & Community Involv - DM - 55516	2.00	3.00	3.00	2.00	1.00
Parent Info Studnt Reg NW - DM - 55716	4.00	3.00	3.00	3.00	-
Parent Info Studnt Reg NE - DM - 55816	2.00	3.00	3.00	3.00	-
Parent Info Studnt Reg South - 55916	3.00	3.00	3.00	3.00	-
Comptroller - FS - 60012	3.00	3.00	3.00	3.00	-
Chief Executive Officer - FS - 60212	2.00	3.00	3.00	3.00	-
Internal Audit - FS - 61012	5.00	5.00	5.00	5.00	-
Offc of Bus & Fin Systems - 61112	1.00	0.00	0.00	0.00	-
Accounting Department - FS - 61212	14.00	14.00	14.00	14.00	-
Teacher/Civil Ser Payrolls -FS - 61412	12.00	13.00	13.00	12.00	1.00
Offc of Budget & Revenue - FS - 61512	6.00	5.00	5.00	5.00	-
Financial Grant Management - 61612	9.57	9.50	9.50	9.50	-
Procurement Dept - FS - 62012	7.00	6.00	6.00	6.00	-
Storehouse/Book Depository-CS - 62113	17.50	17.50	17.50	17.50	-
Mgmt Information Systems- CS - 64013	6.00	6.00	6.00	6.00	-
Print Shop - CS - 64113	4.00	3.00	3.00	3.00	-
Mail Room - CS - 64213	3.00	3.00	3.00	3.00	-
Business Sys Tech Support - CS - 64313	16.00	13.00	13.00	13.00	-
Student Information Systems-CS - 64413	8.20	8.00	8.00	8.00	-
Instruct Tech for Schools - CS - 64513	6.00	7.00	7.00	6.00	1.00
Mainframe Ops/Copier Mgmt - CS - 64613	6.00	5.00	5.00	5.00	-
Help Desk Operations - CS - 64713	9.00	11.00	11.00	11.00	-
Network Operations - CS - 64813	4.00	5.00	5.00	5.00	-
Telephone Operations - CS - 64913	3.00	3.00	3.00	3.00	-

Position Summary

	2003 - 2004	2004 - 2005	2004 - 2005	2005 - 2006	Var Bud vs Amend
	Actual	Estimate	Amended	Proposed	Fav/(Unfav)
Transportation-Sprvsn- TA - 65014	10.00	8.00	8.00	8.00	-
Trnsprtn-Dist-Owned - TA - 65114	72.50	76.00	76.00	76.00	-
Trnsprtn Pub/Priv Carriers-TA - 65214	37.10	38.10	38.10	38.10	-
Trnsprtn-Vhcl Maintenance-TA - 65314	12.00	12.00	12.00	12.00	-
Facilities Supp-Admin - FA - 66015	1.00	1.00	1.00	1.00	-
Plant Engineering - FA - 66215	0.00	0.00	0.00	0.00	-
Utility Management - FA - 66615	1.00	1.00	1.00	1.00	-
Recycling Center - FA - 66915	1.00	1.00	1.00	1.00	-
Oprtn of Plant-Sprvsn - FA - 67015	4.00	4.00	4.00	4.00	-
All Schools Unassigned - FA - 67215	5.00	6.00	6.00	6.00	-
Central Office Building - SFS - 67306	4.00	4.00	4.00	4.00	-
CO Custodial - FA - 67315	5.50	5.50	5.50	5.50	-
Serv Cntr Custodial - FA - 67415	4.00	4.00	4.00	4.00	-
Plant Security - FA - 67615	7.00	13.00	13.00	13.00	-
Furnishings & Logistics - FA - 67815	2.00	2.00	2.00	2.00	-
Mntnce of Plant-Supervision-FA - 68015	3.00	4.00	4.00	4.00	-
General - FA - 68115	25.00	26.00	26.00	26.00	-
Electrical - FA - 68215	10.00	7.00	7.00	7.00	-
Grounds - FA - 68315	9.00	9.00	9.00	9.00	-
Mechanical - FA - 68415	16.00	16.00	16.00	16.00	-
Preventive Maintenance - FA - 68515	10.00	10.00	10.00	10.00	-
Office - Food Services - SFS - 69006	13.50	13.50	13.50	12.50	1.00
Chief School Administrator -DM - 70016	2.00	2.00	2.00	2.00	-
Dept of Communications-DM - 70116	8.00	9.00	9.00	9.00	-
Gates Foundation - 70216	0.00	0.00	0.00	1.00	(1.00)
Chief of Staff - DM - 70516	2.00	0.00	0.00	0.00	-
School Developmt/Operations-DM - 70716	5.00	6.00	5.00	5.00	-
Chief-Surround Care/Comm Pshp - 71016	2.00	2.00	2.00	2.00	-
Magnet School Support - 71517	2.00	3.00	3.00	5.25	(2.25)
Grants Office - AS - 71617	4.00	2.00	2.00	2.00	-
Title 1 Office - AS - 71717	8.00	6.50	6.50	6.50	-
Human Resources - DM - 72016	24.00	26.00	26.00	26.50	(0.50)
Dept of School Improvement -DM - 73016	3.00	2.00	2.00	2.00	-
Dept of School Support - DM - 73116	11.00	16.00	15.00	17.00	(2.00)
Dept of Small HS Complexes - 73216	1.00	1.00	1.00	0.00	1.00
Legal Counsel - DM - 74016	10.50	9.50	9.50	10.50	(1.00)
Administrative Support Ctr -DM - 75016	2.00	2.00	2.00	3.00	(1.00)
Professional Development - 75216	0.00	1.00	1.00	2.00	(1.00)
Strategic Planning - DM - 77216	3.00	3.00	3.00	3.00	-
Chief Operations Officer - DM - 77316	1.00	0.00	0.00	0.00	-
Elem. Placement-DM - 77516	2.00	2.00	2.00	1.00	1.00
Office of Prog Dev & Mngmnt - 77616	3.00	2.00	2.00	2.00	-
Careers in Teaching - 77716	4.20	2.00	2.00	2.00	-
Board Of Education-BOE - 80018	10.00	10.00	10.00	11.00	(1.00)
Employment Benefits - EB - 90120	19.10	21.63	21.63	21.63	-
Union Cntrctl Obligation-DWNPE - 90319	12.50	14.10	14.10	15.10	(1.00)
RCSD - RCSD	6,053.89	5,915.62	5,915.62	5,865.10	50.52

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Rochester City School District

Multi-Year Projection

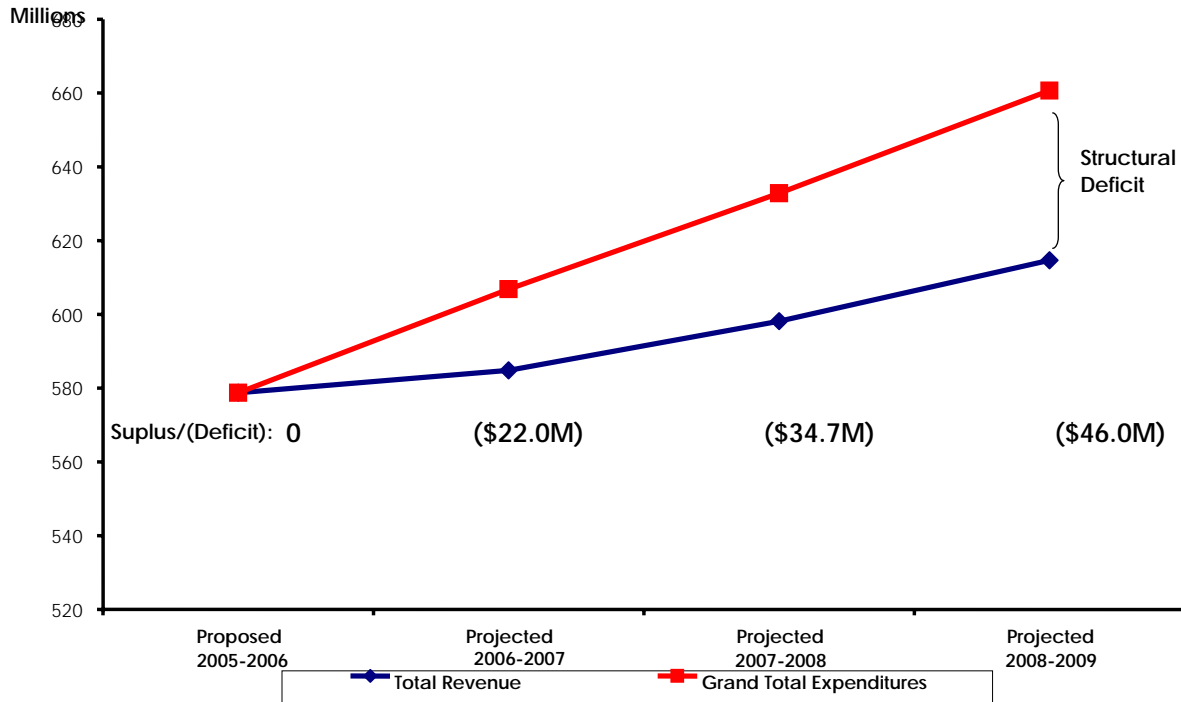
2005-2006 BUDGET

OVERVIEW:

The multi-year projection represents a forecast of the District's Revenue and Expenditures for the next three fiscal years. The projections shown allow the District to begin the planning process to solve for anticipated deficit years.

SUMMARY:

Projected RCSD Deficit



Rochester City School District

Multi-Year Projection

2005-2006 BUDGET

ASSUMPTIONS:

Based on historical trend analysis and contractual commitments, the District utilizes the following annual rates of increase to develop the projections:

Assumptions

	Projected 2006-2007	Projected 2007-2008	Projected 2008-2009
State Aid Revenue Annual Increase	4.75%	4.75%	4.75%
All Other Revenue Increase	0.00%	0.00%	0.00%
Teacher Salary Increase	3.46%	3.46%	3.46%
Civil Service Salary Increase	3.95%	3.46%	3.46%
Administrative Salary Increase	3.95%	3.46%	3.46%
Hourly Teachers Salary Increase	3.46%	3.46%	3.46%
Paraprofessionals Salary Increase	3.46%	3.46%	3.46%
Other Compensation Annual Rate Increase	3.46%	3.46%	3.46%
Benefits Increase	8.40%	8.40%	8.40%
ERS % of Payroll	11.90%	12.00%	12.00%
TRS % of Payroll	9.00%	11.00%	12.00%
Charter Schools tuition increase per student	4.07%	4.07%	4.07%
Cost of 250 new charter school children each year	2,267,425	2,359,709	2,455,749
Charter School Tuition Rate	9,070	9,439	9,823
Special Education	3.75%	3.75%	3.75%
Transportation Contracts incl. impact of Charters	3.75%	3.75%	3.75%
Cash Capital	\$10M/year	\$10M/year	\$10M/year
Utilities	5.00%	5.00%	5.00%
CPI	3.46%	3.46%	3.46%
\$3M in additional debt for Bldg Modernization Plan	240,000	235,500	231,000
No FTE Increase/Decrease			

CLOSING THE GAP:

Based on the assumptions above, the District projects a deficit situation for each year, driven primarily by continued revenue stagnation coupled with rising costs. New York State law mandates the District to maintain a balanced budget.

Revenue

The Rochester City School District is a fiscally dependent school district and therefore cannot levy taxes. The District can impact revenue in the following ways:

- Lobbying our state and local government officials for support of the District's needs
- Searching for and winning additional Grant funds

Rochester City School District

Multi-Year Projection

2005-2006 BUDGET

Expenses

The District continues to focus on stream-lining and automating operations, partnering with other government entities, partnering with business and cost cutting initiatives.

All initiatives must show support to the District's goal of educating all students to the highest levels of academic achievement and fostering each student's social and emotional development.

Options for decreasing expenditures include:

- Negotiating lower contractual rate increases
- Reducing use of goods and services
- Reducing service levels
- Consolidating services with other government entities

Rochester City School District

Multi-Year Projection

2005-2006 BUDGET

MULTI-YEAR PROJECTION:

Rochester City School District

Multi-Year Projected Budget

	Proposed 2005-2006	Projected 2006-2007	Projected 2007-2008	Projected 2008-2009
Revenue:				
New York State Aid	302,335,843	316,696,796	331,739,893	347,497,538
New York State Building Aid	14,503,308	15,192,215	15,913,845	16,669,753
City of Rochester	119,100,000	119,100,000	119,100,000	119,100,000
Federal-Medicaid	7,051,584	7,051,584	7,051,584	7,051,584
Other Local	4,782,795	4,782,795	4,782,795	4,782,795
Appropriated Fund Balance	11,369,000	2,378,582	-	-
Grant and Special Aid Fund	105,395,805	105,395,805	105,395,805	105,395,805
Food Services	14,186,879	14,186,879	14,186,879	14,186,879
Total Revenue	578,725,214	584,784,656	598,170,802	614,684,354
Compensation	295,725,985	305,854,700	316,091,273	326,682,031
Employee Benefits	108,159,417	117,653,639	128,396,829	140,360,520
Total Compensation and Benefits	403,885,402	423,508,339	444,488,102	467,042,551
Fixed Obligations with Variability	61,473,130	66,037,026	70,872,491	78,449,840
Debt Service	27,902,004	29,631,931	27,607,064	22,957,362
Cash Capital Outlays	13,144,720	13,343,582	13,549,324	13,762,184
Facilities and Related	35,920,441	37,325,656	38,787,610	40,308,672
Technology	1,119,746	1,119,746	1,119,746	1,119,746
Other Variable Expenses	35,279,771	35,834,025	36,407,457	37,000,729
Total Non Compensation	174,839,812	183,291,967	188,343,692	193,598,534
Grand Total Expenditures	578,725,214	606,800,306	632,831,794	660,641,085
Total Surplus/(Deficit)	-	(22,015,650)	(34,660,992)	(45,956,730)

Departmental activities and selected subject categories are presented here; for department and bureau references, see Table of Contents.

Department Abbreviations:

Admin.	- Administration
Council/Clerk	- City Council and Clerk
DCD	- Community Development
DES	- Environmental Services
ECD	- Emergency Communications Department
EDD	- Economic Development Department
PRHS	- Parks, Recreation & Human Services

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