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REQUEST FOR INTERPRETATION OF CODES

Part of NBD's responsibility is to enforce local and state codes pertaining to the condition and maintenance of properties. This effort is vital to protecting and enhancing the quality of life for the City of Rochester citizens.

On occasion, inspection staff will receive requests, either by telephone, in person, or through letters, <u>from attorneys on behalf of clients</u>, <u>requesting a written interpretation of the codes</u> that may be used to clarify a provision of the code.

In these situations, NBD's policy that any employee receiving such a request for interpretation of the codes submitted by an attorney be directed to their supervisor <u>for a referral to the Law Department</u> for review and response.

This policy is to be adhered to in all relative situations.