

CONFRONTATIONS AND EMERGENCY SITUATIONS

As a matter of policy, you should never enter into a situation that you perceive to be a possible threat to your health or well-being. When you are confronted with such a situation, you should immediately remove yourself from the area and contact your Supervisor for further guidance.

If you find yourself in a confrontational situation that you perceive to be threatening at any time while performing your job duties, you should follow the guidelines below.

- 1) Immediately excuse/remove yourself from the area.
- 2) Contact 911
 - A) Identify yourself as a City inspector.
 - B) Provide the address/location of the incident.
 - C) Describe the situation and people involved.
- 3) Contact the office.
- 4) Follow up with RPD (if necessary) to complete any relevant reports.
- 5) Complete an Incident Report with your Supervisor.