



Rochester Land Bank Corporation

Board Meeting Agenda

City Hall – Rm. #223-B

January 15, 2015

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 12/18/14 Minutes
- 3:05-3:15: Resolution No. 1 of 2015 to transfer 204 Flint Street, 78 Glendale Avenue, 129 Mason Street, 600 Thurston Road & 37 Woodward Street to the City
- 3:15-3:30: CRI Grant Progress and Treasurer's Report
- 3:30-4:00: Land Bank Board 2014-2015 Ongoing Action Plan



Rochester Land Bank Corporation

Board Meeting Agenda

City Hall – Rm. #223-B

February 19, 2015

3:00pm – 4:00pm

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| 3:00: | Call to Order |
| 3:00-3:05: | Approval of 1/15/15 Minutes |
| 3:05-3:20: | Discussion about Land Bank Report to Municipality |
| 3:20-3:30: | Treasurer Discussion about Land Bank Tax Return and Audit |
| 3:30-3:40: | Organize Working Group for Visioning Meeting with Community Advisory Group |
| 3:40-3:50: | CRI Grant Progress and Treasurer's Report |
| 3:50-4:00: | Land Bank Board 2014-2015 Ongoing Action Plan |



Rochester Land Bank Corporation

Board Meeting Agenda

City Hall – Rm. #223-B

March 19, 2015

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 2/19/15 Minutes
- 3:05-3:10: Resolution No. 2 of 2015 to authorize the operating agreements for the HOME Rochester and Neighborhood Builders portions of the Round 2 CRI grant
- 3:10-3:20: Resolution No. 3 of 2015 to alter addendum to 78 Glendale Ave Donation Agreement
- 3:20-3:30: CRI Grant Progress and Treasurer's Report
- 3:30-3:40: Land Bank Board 2014-2015 Ongoing Action Plan
- 3:40-4:00: Potpourri Discussion including:
- Possible expansion of board size & composition
 - Criteria for CRI Program's Strategic Blight Removal Acquisitions
 - Update from NY Land Bank Association
 - Possible date change for May 2015 board meeting



Rochester Land Bank Corporation

Board Meeting Agenda

City Hall – Rm. #223-B

April 16, 2015

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 3/19/15 Minutes
- 3:05-3:20: Discussion with City of Rochester Manager of Environmental Quality
- 3:20-3:30: Resolution No. 5 of 2015 to support NY Land Bank Association Legislative Agenda
- 3:30-3:40: Resolution No. 6 of 2015 to approve the Revision of Audited Financial Statements
- 3:40-3:50: Resolution No. 7 of 2015 to approve the 2015 Budget and Financial Plan
- 3:50-3:55: CRI Grant Progress and Treasurer's Report
- 3:55-4:00: Land Bank Board 2014-2015 Ongoing Action Plan



Rochester Land Bank Corporation

Board Meeting Agenda

City Hall – Rm. #223-B

May 28, 2015

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 4/16/15 Minutes
- 3:05-3:20: Report Back from Visioning Meeting with Community Advisory Group
- Plan for Strategic Blight Removal Acquisitions
- 3:20-3:40: Report Back from Reclaiming Vacant Properties Conference
- 3:40-3:45: Update on Land Bank Financial Reporting
- 3:45-3:55: CRI Grant Progress and Treasurer's Report
- 3:55-4:00: Land Bank Board 2014-2015 Ongoing Action Plan



Rochester Land Bank Corporation

Board Meeting Agenda

City Hall – Rm. #223-B

June 18, 2015

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 5/28/15 Minutes
- 3:05-3:20: Discussion about application for funding through Regional Economic Development Council
- 3:20-3:30: Form of organization for the NY Land Bank Association
- 3:30-3:45: Discussion of Strategic Blight Removal Acquisitions
- Board will enter Executive Session to discuss sale negotiations
- 3:45-3:50: CRI Grant Progress and Treasurer's Report
- 3:50-4:00: Land Bank Board 2014-2015 Ongoing Action Plan



Rochester Land Bank Corporation

Board Meeting Agenda

City Hall – Rm. #223-B

July 16, 2015

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 6/18/15 Minutes
- 3:05-3:25: Resolutions necessary for 2015 Consolidated Funding Application
- No. 6 of 2015 authorizing submission of Application
 - No. 7 of 2015 authorizing acceptance of grant funds
 - No. 8 of 2015 approving the Anti-Nepotism Policy
 - No. 9 of 2015 approving the Staff Code of Conduct
 - No. 10 of 2015 approving the Supervision & Performance Evaluation Policy
- 3:25-3:30: Resolution No. 11 of 2015 authorizing acquisition of 2 properties for Strategic Blight Removal
- 3:25-3:40: Resolution No. 12 of 2015 authorizing acquisition transfer of 21 Straub Street to Greater Rochester Housing Partnership
- 3:40-3:50: Report from Risk Mitigation Working Group
- 3:50-3:55: CRI Grant Progress and Treasurer's Report
- 3:55-4:00: Land Bank Board 2014-2015 Ongoing Action Plan



Rochester Land Bank Corporation

Annual Meeting Agenda

City Hall – Rm. #223-B

September 17, 2015

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 7/16/15 Minutes
- 3:05-3:10: Resolution No. 16 of 2015 authorizing exercise of the Trump Bid to purchase certain properties at the City Tax Foreclosure Auction
- 3:10-3:20: Resolution No. 17 of 2015 approving the Investment Guidelines
- 3:20-3:25: Resolution No. 18 of 2015 to re-approve the adopted policies of the Rochester Land Bank Corp.
- 3:25-3:35: Presentation and Approval of Audited Financial Statements
- 3:35-3:45: Presentation and Approval of Annual Report and constituent reports contained within it:
- Investment Report
 - Procurement Report
 - Mission Statement & Performance Measures Report
 - Operations & Accomplishments Report
 - Board Member Self-Evaluation Report
- 3:45-3:50: Election of Officers
- 3:50-4:00: CRI Grant Progress Report



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

October 15, 2015

3:00pm – 4:00pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 9/21/15 Minutes
- 3:05-3:10: Resolution No. 19 of 2015 to accept the donation of 16 Taft Avenue by the National Community Stabilization Trust
- 3:10-3:20: Presentation from Home Leasing to discuss "The Community on East Main"
- 3:20-3:35: Executive Session to discuss Board Member Self-Evaluation Report & Real Estate Sale Negotiations
- 3:35-3:40: Resolution No. 20 of 2015 authorizing the sale of certain property that may be acquired at the Tax Foreclosure Auction
- 3:40-3:50: Risk Mitigation Strategies
- 3:50-3:55: CRI Grant Progress Report
- Recommendation from Law about disposition of properties withdrawn from CRI grant program
- 3:55-4:00: Ongoing Action Plan



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

November 17, 2015

3:00pm – 4:30pm

- 3:00: Call to Order
- 3:00-3:05: Approval of 10/15/15 Minutes
- 3:05-3:15: Proposal from Rochester Housing Development Corp. on alternative disposition of property acquired with CRI funding that has been deemed unsuitable for HOME Rochester
- 3:15-3:25: Executive Session to discuss real estate sales negotiations
- 3:25-3:30: Resolution No. 20 of 2015 to accept the donation of 16 Taft Avenue by the National Community Stabilization Trust
- 3:30-3:40: Resolution No. 21 of 2015 amending Policy Governing Disposition of Real Property to conform with recent amendments to the Land Bank Act
- 3:40-3:45: Resolution No. 22 to transfer certain properties purchased at the City Tax Foreclosure Auction to the RHDFC
- 3:45-3:50: Resolution No. 23 to transfer certain properties purchased at the City Tax Foreclosure Auction to the City of Rochester
- 3:50-4:00: Treasurer's Report and CRI Grant Progress Report
- 4:00-4:15: Ongoing Action Plan
- 4:15-4:30: Report Back from NY Land Bank Association Fall Summit & Public Information Meeting about Trump Bid