



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

January 21, 2016

3:00pm – 4:00pm

- 3:00: Call to Order**
- 3:00-3:05: Approval of 11/17/15 Minutes**
- 3:05-3:10: Resolution No. 1 of 2016 amending the authorized depositories in the Land Bank's Investment Guidelines**
- 3:10-3:20: Resolution No. 2 of 2016 authorizing the funding of the demolition of additional properties through the OAG's CRI Grant**
- 3:20-3:40: Strategy Discussion for upcoming CRI grant activities**
- 3:40-3:45: Resolution No. 3 of 2016 authorizing dues payment to NYLBA for CY 2016**
- 3:45-3:50: Treasurer's Report and CRI Grant Progress Report**
- 3:50-4:00: Report on Land Bank Project Development Working Group activities**



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

February 18, 2016

3:00pm – 4:00pm

- 3:00: Call to Order**
- 3:00-3:05: Approval of 1/21/16 Minutes**
- 3:05-3:20: Review & Approval of Land Bank's Annual Report to City Council**
- 3:20-3:35: Update on status of potential CRI grant activities**
- 3:35-3:45: Report on Land Bank Project Development Working Group activities**
- 3:45-3:50: Treasurer's Report and CRI Grant Progress Report**
- 3:50-4:00: Discussion of Ongoing Action Plan**



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

March 17, 2016

2:30pm – 4:00pm

- 2:30: Call to Order**
- 2:30-2:35: Approval of 2/18/16 Minutes**
- 2:35-3:00: Board decision on the disposition of properties previously removed from CRI Grant Program**
- 3:00-3:10: Report Back from 2016 Report to City Council**
- 3:10-3:20: Update on activities related to Land Bank property auctions**
- 3:20-3:30: Description of request to OAG to redirect CRI grant funds**
- 3:30-3:40: Progress update from Land Bank Project Development Working Group**
- 3:40-3:50: Treasurer's Report and CRI Grant Progress Report**
- 3:50-4:00: Discussion of Ongoing Action Plan**



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Meeting Agenda

City Hall – Rm. #223-B

April 21, 2016

3:00pm – 4:00pm

- 3:00: Call to Order**
- 3:00-3:05: Approval of 3/17/16 Minutes**
- 3:05-3:15: Resolution No. 4 of 2016 to Approve the 2016 Budget and Financial Plan**
- 3:15-3:25: Resolution No. 5 of 2016 to Approve the Sale of Real Estate**
- 3:25-3:35: Resolution No. 6 of 2016 Extend the term of the deed restrictions for 44 Aldine**
- 3:35-3:40: Resolution No. 7 of 2016 to Authorize Acceptance of Property Donation**
- 3:40-3:50: Discussion of Ongoing Action Plan**
- 3:50-4:00: Treasurer's Report and CRI Grant Progress Report**



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Meeting Agenda

City Hall – Rm. #223-B

May 19, 2016

3:00pm – 4:00pm

- 3:00: Call to Order**
- 3:00-3:05: Approval of 4/21/16 Minutes**
- 3:05-3:15: Resolution No. 8 of 2016 to Authorize Donation of Certain Properties to the City of Rochester**
- 3:15-3:20: Resolution No. 9 of 2016 to Accept Donation of a Certain Property from the Rochester Housing Development Fund Corporation**
- 3:20-3:30: Discussion of Consolidated Funding Application**
- 3:30-3:50: Discussion of Ongoing Action Plan**
- 3:50-4:00: Treasurer's Report and CRI Grant Progress Report**



Rochester Land Bank Corporation

Meeting Agenda

Port of Rochester Terminal Building – 2nd Floor Conference Room

1000 North River Street, Rochester, NY 14612

June 16, 2016

2:00pm – 4:00pm

- 2:00:** Call to Order
- 2:00-2:05:** Approval of 5/19/16 Minutes
- 2:05-3:00:** Recent Legal and Regulatory Developments, John Sidd, Attorney for Greater Syracuse Land Bank
- Amendments to the Land Bank Act
 - ABO Guidance against public authorities making grants and loans
- 3:00-4:00:** Planning Discussion, may include:
- Board Succession Planning
 - Development Guidelines
 - Potential Projects
 - State audit outcome



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

July 21, 2016

3:00pm – 4:00pm

- 3:00:** Call to Order
- 3:00-3:05:** Approval of 6/16/16 Minutes
- 3:05-3:10:** Resolution No. 11 of 2016 to Authorize the Sale of a Certain Property to a Pre-qualified Purchaser
- 3:10-3:15:** Resolution No. 12 of 2016 to Authorize Contract Amendment with RHDFC
- 3:15-3:20:** Resolution No. 13 of 2016 to Authorize Purchase and Installation of Window Guards on the Pulaski Library Building
- 3:20-3:30:** Resolution No. 14 of 2016 to Authorize Issuance of a Request for Proposal for Review of CRI Grant and Recommendations for Best Practices
- 3:30-3:40:** Discussion of Land Bank participation in City's new homeownership program
- 3:40-3:50:** Discussion of Board Self Evaluation Report
- 3:50-4:00:** Treasurer's Report and CRI Grant Progress Report



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

August 18, 2016

3:00pm – 4:00pm

- 3:00: Call to Order**
- 3:00-3:05: Approval of 7/21/16 Minutes**
- 3:05-3:10: Resolution No. 15 of 2016 to Authorize the Sale of Certain Properties to a Pre-qualified Purchasers**
- 3:10-3:15: Resolution No. 16 of 2016 to Authorize Donation of 23 Copley Street to the City of Rochester**
- 3:15-3:25: *Executive Session for Discussion of Board Self Evaluation Report**
- 3:25-3:40: Discuss Risk Mitigation Strategy Implementation**
- 3:40-3:50: Treasurer’s Report and CRI Grant Progress Report**
- 3:50-4:00: Land Bank Ongoing Action Plan**



Rochester Land Bank Corporation

Annual Meeting Agenda

City Hall – Rm. #223-B

September 22, 2016

3:00pm – 4:00pm

- 3:00: Call to Order**
- 3:00-3:05: Approval of 8/18/16 Minutes**
- 3:05-3:10: Resolution No. 17 of 2016 authorizing exercise of the Trump Bid to purchase certain properties at the City Tax Foreclosure Auction**
- 3:10-3:20: Resolution No. 18 of 2016 awarding the contract for Review of the CRI Grant Activities and Best Practices**
- 3:20-3:25: Resolution No. 19 of 2016 to re-approve the adopted policies of the Rochester Land Bank Corp.**
- 3:25-3:35: Presentation and Approval of Audited Financial Statements**
- 3:35-3:45: Presentation and Approval of Annual Report and constituent reports contained within it:**
- **Investment Report**
 - **Procurement Report**
 - **Mission Statement & Performance Measures Report**
 - **Operations & Accomplishments Report**
 - **Board Member Self-Evaluation Report**
- 3:45-3:50: Election of Officers**
- 3:50-4:00: Treasurer's Report & CRI Grant Progress Report**



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

October 20, 2016

3:00pm – 4:00pm

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| 3:00: | Call to Order |
| 3:00-3:05: | Approval of 9/22/16 Minutes |
| 3:05-3:15: | Resolution No. 20 of 2016 to authorize submission of application in response to Enterprise Community Partners' Neighbors for Neighborhoods program |
| 3:15-3:30: | Resolution No. 21 of 2016 to execute Professional Services Agreement with City |
| 3:30-3:40: | Treasurer's Report & CRI Grant Progress Report |
| 3:40-3:50: | Recap of Reclaiming Vacant Properties Conference |
| 3:50-4:00: | Review Board's Ongoing Action Plan |



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

November 17, 2016

3:00pm – 4:00pm

- 3:00:** Call to Order
- 3:00-3:05:** Approval of 10/20/16 Minutes
- 3:05-3:15:** Resolution No. 22 of 2016 to authorize submission of application in response to RFA for Community Revitalization Initiative – Round 3
- 3:15-3:25:** Resolution No. 23 of 2016 awarding the contract for Website Development and Design
- 3:25-3:35:** Treasurer's Report & CRI Grant Progress Report
- 3:35-3:45:** *Executive Session* – Discussion of 2016 Board Self-Evaluation Report
- 3:45-3:55** Review of NYLBA Fall Summit
- 3:55-4:00:** Review of Land Bank Ongoing Action Plan



Rochester Land Bank Corporation

Meeting Agenda

City Hall – Rm. #223-B

December 19, 2016

4:00pm – 5:00pm

- 3:00: Call to Order**
- 3:00-3:05: Approval of 11/17/16 Minutes**
- 3:05-3:30: Presentation of CRI Grant Review and Best Practices Report**
- 3:30-3:35: Resolution No. 25 of 2016 to transfer properties purchased at the 2016 Tax Foreclosure Auction to the City of Rochester**
- 3:35-3:40: Resolution No. 26 of 2016 to transfer properties purchased at the 2016 Tax Foreclosure Auction to the RHDFC**
- 3:40-3:50: Resolution No. 27 of 2016 to enter into a contract with the City of Rochester to conduct its sales events**
- 3:50-3:55: Resolution No. 28 of 2016 authorizing payment of dues to NYLBA for CY2017**
- 3:55-4:00: Treasurer's Report & CRI Grant Progress Report**